

BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Robert A. Meacher, Vice Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, Chair 4th District
Jon Kennedy, 5th District

AGENDA FOR MEETING OF DECEMBER 13, 2011 TO BE HELD AT 10:00 A.M. IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

INVOCATION AND FLAG SALUTE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

ACTION AGENDA

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

Convene as the Flood Control & Water Conservation Governing Board

1. 10:10 **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Brian Morris

Continued discussion and direction to staff regarding Flood Control District issues and priorities and options for transition and/or reorganization

Adjourn as the Flood Control & Water Conservation Governing Board and reconvene as the Board of Supervisors

2. 10:30 **BOARD OF SUPERVISORS**

A. Appropriate \$100,000 from the General Fund Contingency to Department 20080 Account 521900 for cost of the record in the case of *County of Butte et al v. California Department of Water Resources, Yolo County Superior Court Case No. CV-09-1258*. **Four/fifths required roll call vote**

B. Correspondence

C. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

D. Appointments

SIERRA VALLEY FIRE DISTRICT

Appoint Michael ShaHorn, Ron Matlock, Russ Dickman to the Sierra Valley Fire District Board effective December 02, 2011 to form a quorum necessary to conduct business

3. 11:00 **PLUMAS COUNTY VISITORS BUREAU** – Suzi Brakken

Request to appropriate \$73,000 from the General Fund Contingency to continue operations of the Plumas County Visitors Bureau through FY 2011-2012. **Four/fifths required roll call vote**

4. 11:20 **COUNTY ADMINISTRATIVE OFFICE** – Jack Ingstad

DEPARTMENTAL MATTERS

A. HUMAN RESOURCES

Adopt a **RESOLUTION** ratifying a Memorandum of Understanding between the County of Plumas and the bargaining units of General, Mid-Management, and Crafts & Trades represented by Operating Engineers Local #3, or, in the alternative, **RESOLUTION** imposing last, best, and final offer to such bargaining units. **Roll call vote**

B. SHERIFF – Greg Hagwood

- 1) Authorize the Auditor/Controller to pay an invoice of \$1,212 without a contract from Washoe County Sheriff's Office for forensic services
- 2) Approve and authorize the Sheriff to sign contract between Plumas County and GovPayNet to receive credit and debit card transactions. Approved as to form by County Counsel
- 3) Request to amend administrative and budgetary controls to authorize the Sheriff to move funds within the Sheriff's Grant fund No. 0017G subject to approval by the County Administrative Officer

C. SOCIAL SERVICES – Elliott Smart

Presentation of Social Services Trends Report for quarter ending September 30, 2011

D. VETERANS SERVICE OFFICE – Michael McLeod

Presentation on activities related to the Veterans Service Office

E. INFORMATION TECHNOLOGY – Dave Preston

Approve and ratify payments for software maintenance/support without contracts for services already rendered (CDWG \$3,750; Idealstor \$1,164; Strategy 7 \$1,769.63; Strategy 7 \$7,407.33; DLT \$4,615.38; DLT \$1,383.18; High Desert \$11,193.39; ESRI \$6,498.05)

F. PROBATION – Sharon Reinert

Approve Community Corrections Partnership Public Safety Realignment and Post Release Community Supervision Plan and incorporated budget as presented. Discussion, possible action and/or direction to staff (**majority vote to approve; four/fifths required roll call vote to reject**)

5. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. CLERK OF THE BOARD

Approve Board minutes fro November 2011

B. AGRICULTURE

Approve and authorize Chair to sign contract of \$10,429 between Plumas County Department of Agriculture and California Department of Food And Agriculture for insect pest detection

C. SHERIFF

Approve budget transfer of \$404 from Overtime (51060) to Safety Equipment (520940) in Sheriff's DCESP grant

D. PLANNING

Approve refund of \$1,034 to Aline and Sark Antaramian for Special Use Permit application fees

E. ENGINEERING

Approve final map for the Ramelli Creek Ranch Subdivision

F. PUBLIC WORKS

- 1) Approve and authorize the Chair to sign Amendment No. 1 for Radio Hill Special Permit. Approved as to form by County Counsel
- 2) Authorize purchase of cutting edges of \$84,881.94 from CME Services
- 3) Award of professional services contract for purchase and installation of two insulated roll-up industrial doors for the Quincy Maintenance Crew Shop Building and authorize the Director of Public Works and the County Administrative Officer to execute. Approved as to form by County Counsel
- 4) Ratify the execution of a contract of \$10,400 with Toppers Tree Service for removal of hazardous trees and approve payment for any work performed pursuant to the terms of the contract as approved by the Director of Public Works

G. PUBLIC HEALTH AGENCY

- 1) Adopt a **RESOLUTION** approving Amendment No. A02 to Standard Agreement No. 07-65028 with the State Department of Health Services for the Medi-Cal Administrative Program for FY 2010-2012
- 2) Approve and authorize the Chair to sign agreement with Steve Tolen and ratify payment of services previously performed for the Local Hospital Preparedness Program for FY 2011-2012. Approved as to form by County Counsel

NOON RECESS

6. 1:30 P.M. **PUBLIC WORKS** – Robert Perreault
Solid Waste – Presentation of Mandatory One-Year Curbside Pilot Program in the Feather River Disposal Franchise Area (not including LaPorte). Discussion, possible action and/or direction to staff

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Public employee performance evaluation – Director of Social Services/Public Guardian
- B. Public employee performance evaluation – County Counsel
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- D. Conference with Legal Counsel – Initiation of litigation pursuant to Subdivision (c) of Government Code § 54956.9 – one case
- E. Conference with Legal Counsel – Existing Litigation - *County of Butte, et al. v. California Department of Water Resources*, Yolo County Superior Court Case No. CV-09-1258, pursuant to Subdivision (a) of Government Code § 54956.9
- F. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, December 20, 2011, Board of Supervisors Room 308, Courthouse, Quincy, California.

PLUMAS COUNTY ADMINISTRATIVE OFFICE

Jack Ingstad
County Administrative Officer
520 Main St., Room 309
Quincy, CA 95971



DATE: December 5, 2011

TO: Honorable Board of Supervisors

FROM: Jack Ingstad, Budget Officer

SUBJECT: County of Butte, et al. v. California Department of Water Resources, Yolo County Superior Court Case No. CV-09-1258

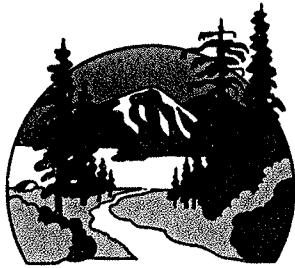
Recommended Action

1. Approve General Fund Contingency transfer of \$100,000 to Department 20080, Account 521900 for cost of the record in the above captioned case and authorize County Counsel to pay the claim.

Background

During final budget adoption, the Board of Supervisors increased the budget for General Fund Contingency to cover anticipated legal costs. The County has learned that \$100,000 is now due to cover the cost of the record in the above captioned case. The \$100,000 needs to be moved from General Fund Contingency to County Counsel's Professional Services line item to allow him to pay the claim. The action will require a 4/5 vote of the Board of Supervisors.





PLUMAS

County Visitors Bureau

3
550 Crescent Street
Quincy, CA 95971
800-326-2247
530-283-6345
530-283-5465 Fax
info@plumascounty.org
www.plumascounty.org

TO: Honorable Board of Supervisors
FROM: Suzi Brakken, Plumas County Visitors Bureau *SB*
DATE: December 2, 2011

RECOMMENDATION

Upon encouragement of numerous tourism industry partners, visitors and many residents throughout Plumas County, we are asking the board to commit supplemental funding to continue the operations of the Plumas County Visitors Bureau thru the end of Fiscal Year 2011-2012.

As part of this proposal, the staff of the Plumas County Visitors Bureau will take four furlough days this month (to mirror what has been required so far of county employees), resulting in \$1,800 in payroll savings.

Details are as follows:

Amount of funding received so far: \$37,500 (Plumas Corporation funds)
\$30,000 (Plumas County General Fund)

Total: \$67,500

We anticipate the current funding with furlough savings will take us thru **no later** than mid-January. We also expect to incur some deferred expenses in the second half of the year that were part of our original budget request in June.

Half of original Budget request \$75,000

Furlough savings: \$2,000

Amount of request: **\$73,000**

Proposed Plumas County Visitors Bureau 2011-12 Budget

| | | | | | |
|--|--|--|--|--|----------------|
| Salaries | | | | | 79,140 |
| Benefits | | | | | 29,691 |
| Internet Marketing | | | | | 2,500 |
| Web Page Maintenance | | | | | 3,000 |
| Photo Library | | | | | 2,000 |
| Media/Public Relations | | | | | 1,000 |
| Printing | | | | | 800 |
| Membership Dues | | | | | 745 |
| Equipment | | | | | 1,500 |
| Repairs and Maintenance | | | | | 800 |
| Office Supplies | | | | | 1,500 |
| Photocopy Expense | | | | | 329 |
| Postage | | | | | 4,000 |
| Postage Machine Rental | | | | | 600 |
| Telephone | | | | | 4,985 |
| Bank Charges | | | | | 71 |
| Professional Development | | | | | 500 |
| Travel | | | | | 1,000 |
| Part-time Administrative Assistant Salary/Benefits | | | | | 2,789 |
| Rent | | | | | 349 |
| Accounting | | | | | 3,321 |
| Audit | | | | | 1,494 |
| Utilities | | | | | 1,100 |
| Liability Insurance | | | | | 2,085 |
| Interest Expense | | | | | 866 |
| Miscellaneous General Administration* | | | | | 3,835 |
| Total Budget | | | | | 150,000 |

NOTE: This budget reflects a greater break out of overhead expenses that were previously combined in one line item.

*Includes shared organizational costs of depreciation, photocopier lease, repairs, personal property tax, materials, office supplies, printing, advertising, meeting expenses, interest, miscellaneous professional services, training, travel, bank charges, web page and internet expenses, software amortization, dues and subscriptions.



PLUMAS

County Visitors Bureau

550 Crescent Street
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800-326-2247
530-283-6345
530-283-5465 Fax
info@plumascounty.org
www.plumascounty.org

Plumas County Visitors Bureau **Semi-Annual Report to the County** For the period May – November 2011

1. Internet Marketing

Spring and Summer Promotion

With such an unusually late spring, the **“Bloom Blog”** was maintained on the PCVB web page from April 12 thru late July. The blog was due to efforts of several photo bloggers who sent in up-to-date reports on **wildflowers and waterfalls** which were edited and posted by staff.

The **Summer** page was launched in June, featuring new photos, text and updates. Additionally, the website’s dining section was completely updated. Staff also began updates to the tour itineraries section (as provided by grant funding.)

Web usage during Spring and Summer 2011 was the **highest ever recorded**; for July there was a record 44,686 visitor sessions, **averaging 1,396 per day**.

Awesome Autumn Promotion

Following the 2010 promotion which brought **unprecedented numbers of visitors**, the 2011 campaign also brought in great results, thanks to web presence and continued publicity.

The promotion again included a **seasonal e-newsletter**, (sent to 4,100 subscribers) along with a **changeover to a fall home page** spotlighting **fall events and fall specials**. It also involved contacts with media (see below) along with links and co-reports to other fall foliage websites.

The key to the promotion was daily blog updates posted by staff of fall color locations, with the help of volunteer-leaf peeper reports and photos. **The blog** again received rave reviews from visitors (**917 views per day at peak**) and was distributed to walk-ins along with maps and other literature and leaf-peeper kits. The Visitors Center remained open extended hours to accommodate a total of **716 people**, averaging 17 per day, all requiring lodging and dining referrals as well as personalized trip itinerary planning.

In addition, staff again organized a **school leaf-peeper field trip**, resulting in a fourth grade classroom blog, and made contact with numerous photographers, many of whom donated work to PCVB's photo library. There also were numerous posts to Facebook and Twitter to announce the progression of fall color and various publicity venues.

Although direct inquiries and walk-in numbers were predictably down from the 2010 campaign, it appeared (from informal surveys) that **2011 leaf peepers made longer visits and visited more parts of the county**. This was prompted by a story in the Sacramento Bee that promoted the entire county and included a **route map stretching from Chester to Portola**.

Holiday/Winter Promotion

The PCVB web page front switched to **"holiday" mode** Nov. 10. **Sales of Christmas tree permits** began Nov. 1 and are ongoing. Staff assisted numerous people planning first trips to Plumas County to get trees. Added to the web was a list of places to eat **Thanksgiving dinner** throughout the county (with Christmas Dinner and New Year's Eve activities yet to come.) The event calendar for 2012 was added. A special page was updated listing all the tree permit info, **and updates were made to the winter activities and winter pages**.

PCVB staff also updated and redistributed two in-house brochures (attached), **Plumas County Holiday Events** and **Plumas County Winter Activities**. These were distributed as PDFs to partners as well as printed in-house and used for mail-fulfillments and walk-in distribution. They are updated frequently as information becomes available.

2. Social Media

The **Plumas County Visitors Bureau Facebook** page continued to reach more people with posts promoting various activities, events and news of interest. The fan base grew to 1,077 at the end of November, which is 1,000 more fans than the page had at the end of 2010. The average monthly active users during the period ranged from 600 to over 800.

Staff also maintained the blogs, **"Plumas Buzz, Fishing Report, Birders News** on PCVB Website. The Fishing Report remains one of the top requested pages on the site.

3. Media Relations/Media Tours

PCVB Staff worked with Weidinger PR to organize Plumas County's participation in the **Golf the High Sierra Media Tour** on June 6, 2011. Staff set up lodging, meals and other details for 20 golf media who attended. The tour resulted in 21 stories and/or radio spots, with a circulation reach of 11.3 million and advertising equivalency of \$474,791. One of the stories, which ran in several outlets by Sports Network, focused specifically on Graeagle as the High Sierras' "golf mecca" with mention of five courses.

Other media contacts and requests made during the period included:

- **Sacramento Bee** – Met with travel writer Carlos Alcalo in September to assist with information for front page lifestyle section coverage (with front page teaser) on Sunday, Sept. 25. The story included fall foliage, barn quilts, lodging/dining, and recreation across the county. Also worked with a series of photo editors to send

photos/IDs to accompany the story. A second story with a remaining photo and information on a Lassen National Forest tour appeared in the Oct. 17 issue.

- **Sierra Heritage** – Assisted freelance writer with contacts and information for a story on Historic Longboard Ski Revival Series races, which ran in December issue.
- **KGO Radio** – Appeared live on Bay Area radio's "On the Go with KGO" travel show hosted by John Hamilton on Oct. 22 to promote Plumas County's fall foliage.
- **The Weather Channel** – Gave twice-weekly updated fall foliage reports to the Weather Channel for its national fall colors website.
- **CaliforniaFallColor.com** – Gave frequent fall foliage reports and photos to this statewide fall foliage blog, which led to photos of Plumas County aired on regional television channels.
- **San Francisco Chronicle** – Assisted Outdoors Editor Tom Stienstra for a story on lake getaways for the July 4 weekend which included Lake Almanor.
- **Sacramento Bee** – Provided images to writer for story on wildflowers in the Shasta Cascade region, which mentioned the Feather River Canyon and the "Bloom Blog" on PCVB's website.
- **RV Journal** – Provided information to statewide RV publication for events for 2012.
- **Visit California** – Distributed media lead from Visit California (state tourism agency) to appropriate Plumas County venues from a national wedding magazine planning a feature story on California weddings.

4. Photography

- In July, PCVB staff sent a series of photos to the **Plumas National Forest** for consideration of use in an upcoming reprint of the forest map.
- In October, PCVB staff contracted a photographer to set up a photo shoot with models along the Middle Fork Feather River. The **photography session will result in a cover shot** for the next edition of the Plumas County Visitors Guide as well as numerous other shots for the library.
- Beginning in November, PCVB staff began the annual process of **editing and labeling the past year's collection of photos** (those taken by staff as well as acquired from photographers) in preparation for the production of the Plumas County Visitors Guide. The photos will also be separated into subject folders and photo credits recorded.
- Various **photo requests were also fulfilled** to partners and other media.

5. Film Liason

In October, assisted a small production crew from Tahoe City with a scene shot Oct. 22 at **Leonard's Market in Portola**. Staff helped round up 30 extras for the shoot, which is part of an upcoming independent feature film, **Dam California**. Also helped direct the producers to local musicians for background music. The "extras" included several drama class students from Portola High School and Feather River College, along with local citizens. Photos of the shoot and more film details are at www.damcalifornia.com. The filming wrapped Nov. 27 and test screenings are in progress.

6. Publications

In May, staff completed work on the **Plumas County Dining Guide**, which included calls to every restaurant in Plumas County to get updated information for the guide's dining grid, along with research to find newly-opening restaurants. Staff also assisted Feather Publishing with proofreading of the publication prior to its printing in May.

In July and August, PCVB updated and reprinted a series of brochures as part of an Economic Development /Tourism grant received from Plumas County. The brochures were distributed to partners. These included:

- **Museums of Feather River Country** (10,000)
- **Seven Wonders of the Railroad World** (5,000)
- **Feather River Scenic Byway** (20,000)

Along with these specialty brochures, staff also updated and reprinted several in-house brochures, including the **Plumas County Antiques**, **Winter Activities** and **Winter Events**.

With the help of Community Connections volunteers, staff in late fall began information gathering to reproduce the **Plumas County Visitors Guide**, which included contacts to all lodging/camping providers within the county. The contacts were also made to event providers in preparation for the guide's calendar section.

7. Group Tours, Special Projects

Assistance was provided to **one bus tour** that came to Plumas County from Roseville in October for fall foliage and to an **RV group** who received information packets.

PCVB staff once again organized **a basket featuring over \$615 in gift certificates** for lodging, dining, fly-fishing, wine tasting, wine, candy, T-shirts and promotional literature. The basket was given to the Plumas County Supervisor Robert Meacher to raffle off at the Regional Council of Rural Counties Conference in Sacramento.

8. Partnerships

- In May, PCVB staff attended the second regional meeting of the **Lassen Park Gateway Coalition** which updated gateway communities about new activities and

developments at Lassen Volcanic National Park. Staff also took part in a breakout session on designing tour itineraries.

- In July, PCVB staff was invited to participate in a series of meetings with the **California State Assemblyman Dan Logue**, local **California Highway Patrol** officials and the public, to address concerns that tourism businesses are being negatively impacted by the actions of CHP officers. The meetings resulted in information sharing and positive suggestions that hopefully will lead to improved communications and public relations.
- PCVB staff was invited to give early marketing input and contacts to the **Quincy Barn Quilt project**, which eventually resulted in numerous barn quilts popping up throughout the landscape. PCVB staff in September helped market the effort (e-newsletter, social media, and in-person) and printed and distributed barn quilt brochures in its Visitors Center. The center currently has a Barn Quilt display featuring a miniature barn, barn quilt, with notecards of barns/barn quilts painted by a local artist for sale. A series of Indian Valley barns with barn quilts is also being promoted in the Center.
- At the request of the **Shasta Cascade Wonderland Association**, updated and **corrected listings and info for all of Plumas County info** for the upcoming regional visitors guide.
- At the request of Supervisor Jon Kennedy, staff helped organize a meeting with **lodging providers** and **golf course owners** countywide to discuss their concerns and needs.
- Staff participated in a panel to judge a **photography contest** held by the **Beckwourth Ranger District**.

9. Research/Tracking

PCVB staff completed **monthly inquiry reports** that track the source of all direct visitor contacts and monthly **Website analysis reports** tracking various aspects of usage. (In January these will be used to compile a 2010 Year-End Inquiry Analysis.)

PCVB staff collected and analyzed **transient occupancy tax (TOT) quarterly reports** for 2011 obtained from the Plumas County Tax Collectors Office, using first available figures. These are used to compare figures collected at approximately the same time each year (although these figures do change once penalties and late payments are received.) As of this report, we are waiting on significant late payments for the third quarter in order to make more accurate comparisons from last year.

10. Visitors Center Service

PCVB continued to maintain and staff a countywide Visitors Center six days a week featuring countywide literature/information, with mail fulfillment, phone, email and walk-in customer service (all of which are calculated and tracked.) The center prides itself on **providing superior individualized customer service** and having **outstanding resources and information**, which are shared with other centers. It has been touted by numerous tourists as one of the best visitor information centers in the region. It serves as a information center/rest stop for pilots (due to its airport location ad also offers plentiful space for RV parking. It also serves as a meeting place for groups and is the start of and drop-box for the the popular "Q-Walk" which draws Volkswalkers from all over.

11. Other

- Attended monthly meetings of the Plumas Corporation Board of Directors, as well as mixers and some chamber of commerce meetings
- Prepared and submitted numerous budget proposals and attended several meetings with the Board of Supervisors and budget committee during budget time.
- Published monthly "Chamber Update" columns in local newspaper.
- Prepared annual workplans and semi-annual reports.

Coming up Next:

- Production and distribution of **Winter E-Newsletter**
- **2011 Year-End Inquiry Analysis**
- **Plumas County Visitors Guide rewrite**, photo work and production

4B1



Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

DATE: November 9, 2011
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood *[Signature]*
RE: Agenda Items for the meeting of December 13, 2011

It is recommended that the Board:

Authorize the Auditor to pay Invoice #201100040 from Washoe County Sheriff's Office for Forensic Services in the amount of \$1,212.00, without a contract.

Authorize the Sheriff to approve the payment of future forensic services, without a contract, when the Sheriff deems it necessary when conducting criminal investigations.

Background and Discussion:

On 7/2/11 the Plumas County Sheriff's Office responded to a possible shooting at Long Point Campground, in the Antelope Lake area. Upon arrival deputies located three victims suffering from gunshot wounds. All three victims were flown to area hospitals; however, one of the victims died as a result of his wounds.

An autopsy was performed on the decedent by the Washoe Coroner's Office and the Forensic Science Division, of the Washoe County Sheriff's Office, took autopsy photographs.

Invoice # 201100040 for \$1,212.50 was sent by the Forensic Science Division to the Plumas County Sheriff's Office. It was then determined that no contract existed between the Washoe Forensic Science Division and the Plumas County Sheriff's Office.

A Scope of Work and Fee Schedule was obtained from the Washoe County Forensic Science Division and a Memorandum of Understanding was drafted by Deputy County Counsel Mansell on 9/19/11. The MOU was then faxed to the Washoe County Forensic Science Division. See attached copies of MOU and Scope of Work and Fee Schedule.

On 11/7/2011 Plumas County Sheriff's Office(Assistant Sheriff Canalia) was contacted by Washoe County Forensic Science Division(Administrative Secretary Supervisor, Trish Beckman) and advised the MOU was not satisfactory with Washoe County Deputy District Attorney Mary Kandaras, due to the choice of law being California.

This contact was reduced to email by Admin. Secretary Beckman and sent to Assistant Sheriff Canalia who forwarded the email to Deputy County Counsel Mansell. Assistant Sheriff requested that Deputy County Counsel Mansell contact Washoe County, so language could be agreed upon and the MOU modified.

Deputy County Counsel Mansell advised the problem was not amenable to a mutually agreeable solution, by email. Deputy County Counsel Mansell's advised Washoe County's DDA cannot approve a contract based upon California Law and his office cannot approve a contract based upon Nevada Law. Deputy County Counsel Mansell's recommendation was if Washoe County insisted on Nevada Law being the basis of the contract to make the change and submit the contract to the Board of Supervisors for approval without County Counsel approval as to form. Deputy County Counsel Mansell's second alternative was to request the Board pay the claim without a contract.

As the Board is aware, not every aspect or direction of a criminal investigation can be predicted. As such, it is impossible to predict which departments, agencies, or crime labs maybe utilized to carry out these fluid investigations. As in this particular homicide investigation, a specialty laboratory in Pennsylvania was also utilized. Therefore, it would be prudent to allow the Sheriff to make those timely decisions so that evidence can be collected and analyzed to insure a complete and thorough investigation will be conducted, without fear of past due accounts and services withheld.



Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

4B1

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

DATE: November 9, 2011
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood
RE: Agenda Items for the meeting of December 13, 2011

It is recommended that the Board:

Approve contract between the Plumas County Sheriff's Office and GovPayNet.

Background and Discussion:

GovPayNet processes credit and debit card payments, on behalf of consumers, to government agencies. This will allow the Plumas County Sheriff's Office and Plumas County Animal Control to receive credit and debit card transactions at the respective departments, or over the telephone and internet.



Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

4B3

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

DATE: November 21, 2011

TO: Honorable Board of Supervisors

FROM: Sheriff Greg Hagwood *QH*

RE: Agenda Item for the meeting of December 13, 2011

Recommended Action:

Amend administrative and budgetary controls to authorize the Sheriff to move funds as needed within the Sheriff's Grant fund #0017G with CAO approval only from this point forward.

Background and Discussion:

The Sheriff has several different grant budgets in the Sheriff's Grant fund #0017G. All budgets pertain to various grant awards or specified funding allocations. This fund does not contain any general fund monies. The current policy requires Board approval for certain transfers and this can cause a problem when a grant has a change in scope or the awarded budget is modified. Allowing the Sheriff, with CAO approval, to make transfers within this fund only, will help to maximize the expenditures of all grant awards.

This approval will not pertain to supplemental budgets or any transfers the CAO is not comfortable signing without the Board's approval.

The CAO and the Auditor are in agreement with this request.

This request was submitted in the previous budget year and was approved at the Board meeting on February 15, 2011; however, the current fiscal year administrative and budgetary controls put in place require this item to be approved again.

SOCIAL SERVICES TRENDS

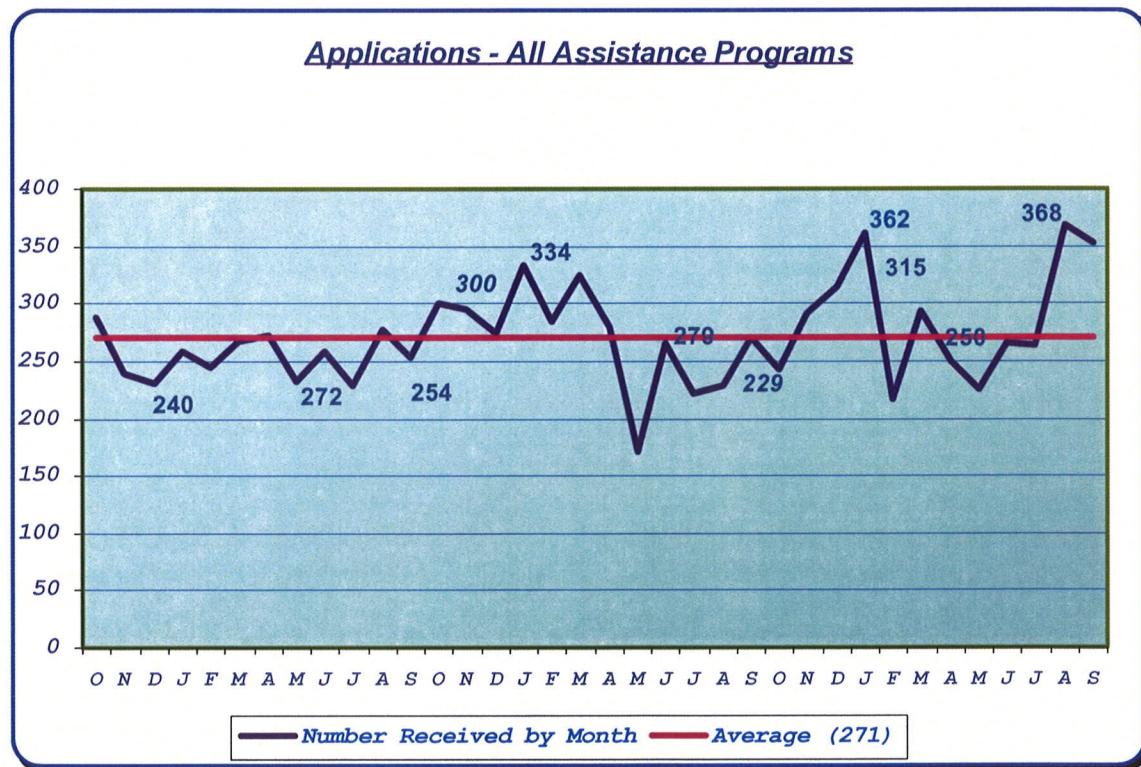
Quarter Ending: September 30, 2011

Social Services Trends is a quarterly report to the Plumas County Board of Supervisors and members of the public. This report provides case counts, application data, referrals for services and other workload information in the Department of Social Services. This edition of Trends includes case counts and workload data for the three-month quarter that ended September 30, 2011. The Department welcomes questions regarding the information contained in this report or about our programs and services. Additional information regarding our programs is available by calling (530) 283-6350 or by accessing the County web site at www.countyofplumas.com.

I. WELFARE TO WORK & PUBLIC ASSISTANCE DIVISION

A. APPLICATIONS RECEIVED

Applications for assistance (CalWORKs, CalFresh, Medi-Cal) trended downward for seven months but have again climbed to historic levels with 368 received in August. For thirty-six consecutive months, the application count has exceeded 200 per month with the exception of May, 2010 when applications were closed five days while computer conversion occurred. By percent, most applications are for medical assistance (Medi-Cal and CMSP) 51% and CalFresh (Food Stamps) 32%.



CONTINUING CASES

(1). Cash Assistance (AFDC/CalWORKs)

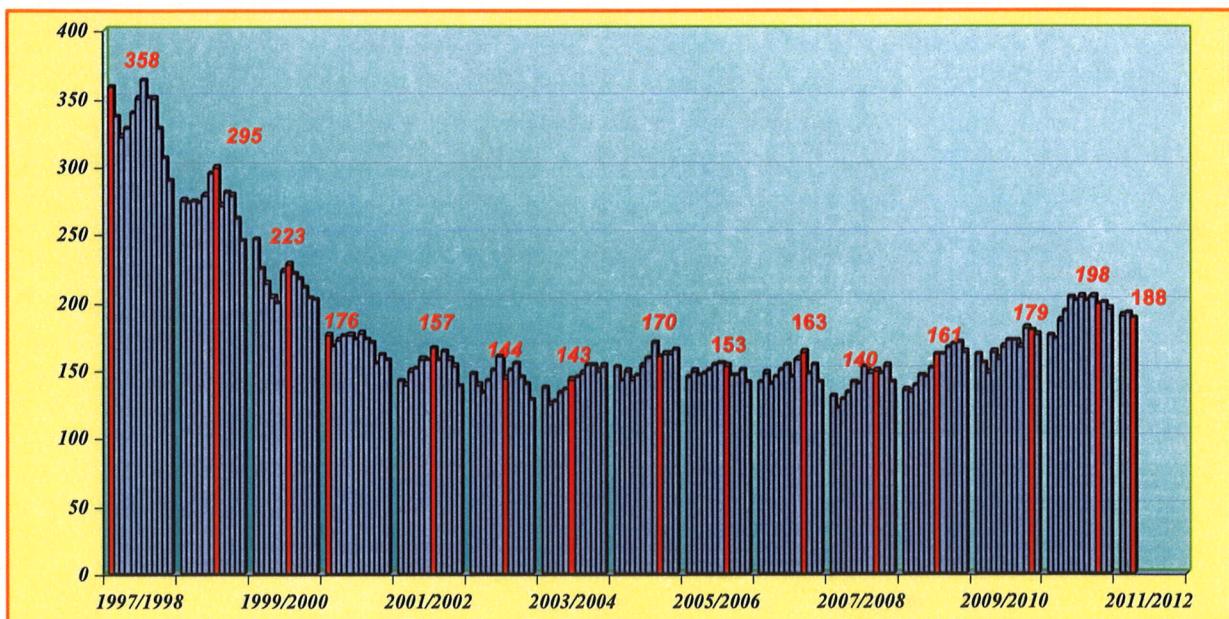
The count for CalWORKs continues to creep downward but only slightly. The CalWORKs average case count is still about 25% above the average two years ago which suggests that lingering effects of the economic downturn remain.

The Department has, in conjunction with the Alliance for Workforce Development, begun to place CalWORKs recipients in subsidized employment positions.

Average Monthly Caseload

| | |
|------------------|------------|
| 2009/2010 | 166 |
| 2010/2011 | 194 |
| 2011/2012 | 190 |

AFDC/CalWORKs Open Cases at End of Month



(2). Food Stamp Assistance

A. Case Count

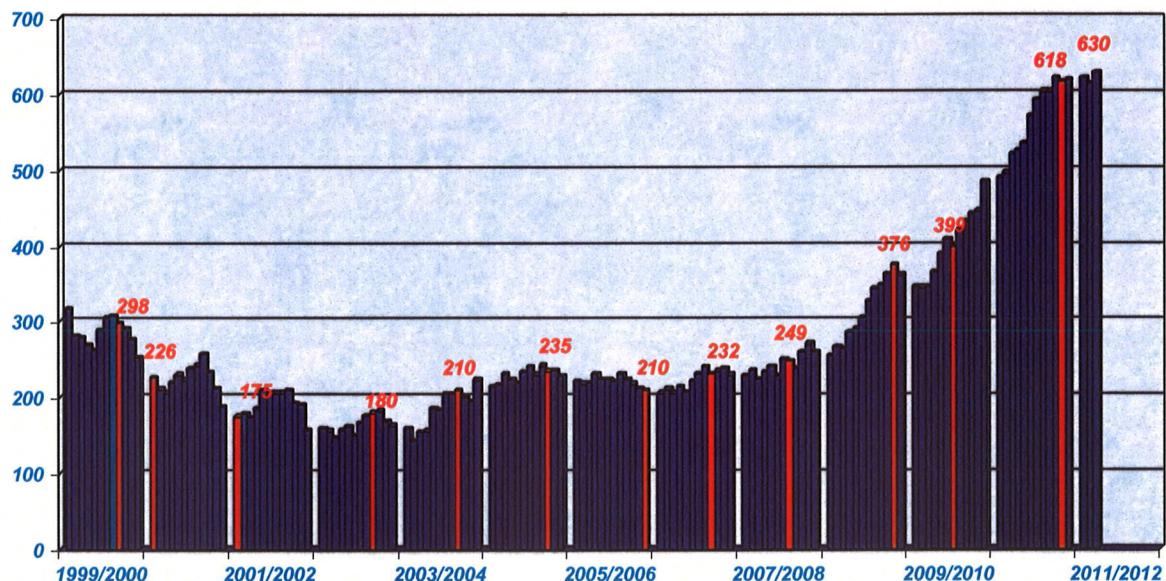
The depth of the economic recession and the slowness of recovery continue to be reflected in CalFresh (Foodstamp) case count which once again achieved an historic high count with 622 cases in May. The average caseload growth is currently at almost 80% over a two year period.

As is discussed in the prior CalWORKs section, applicants for Foodstamps must be residents of Plumas County in order to receive assistance.

Average Monthly Caseload

| | |
|-----------|-----|
| 2009/2010 | 402 |
| 2010/2011 | 567 |

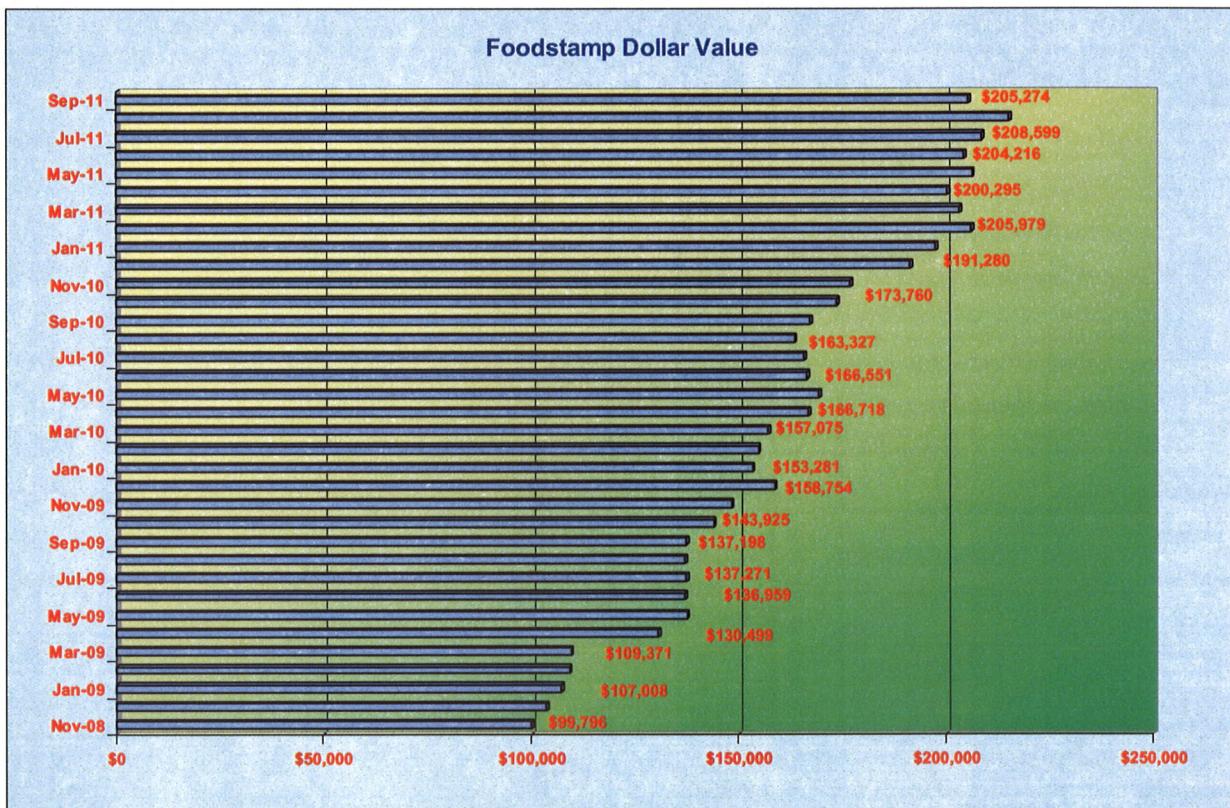
Food Stamp Open Cases at End of Month



B. Foodstamp Dollar Value

On average, an eligible household receives about \$320 in CalFresh (Foodstamp) benefits per month. These benefits are intended to supplement food purchasing power. In just over a two and a half year period the value of CalFresh assistance has more than doubled. As with the case count the value of benefits issued is being driven by the recessionary economy. Many of the people we see have had longer term connections with the labor force.

As has been reported elsewhere by the Department, about 67% of the total Foodstamp benefits issued are spent at local grocery outlets.



(3). Medi-Cal

The Department's prior report noted that we are beginning to see some evidence that we may have achieved a short term (or perhaps longer term) plateau for the Medi-Cal case count. The past three months have continued to show a flatter profile for this program.

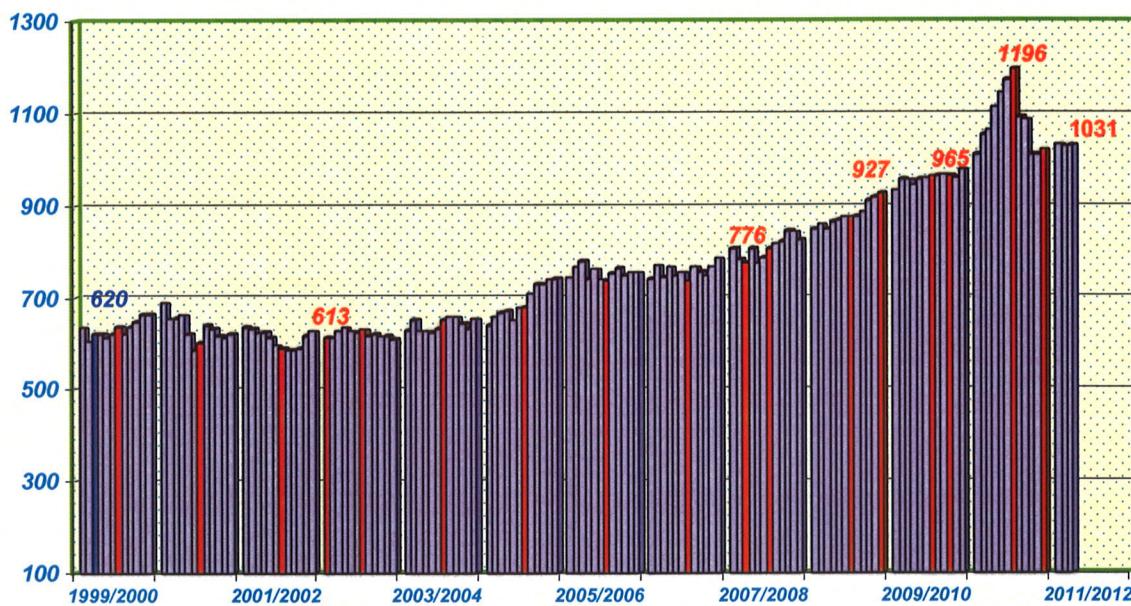
Beginning in January of 2012, new eligible recipients will be coming into this program through the Healthy Families program. We could reasonable expect the caseload to begin climbing again due to this change.

As with other assistance programs an applicant must be a resident of Plumas County and a resident of California to qualify for Medi-Cal.

Average Monthly Caseload

| | |
|-----------|------|
| 2009/2010 | 958 |
| 2010/2011 | 1081 |
| 2011/2012 | 1030 |

Medi-Cal Open Cases at End of Month



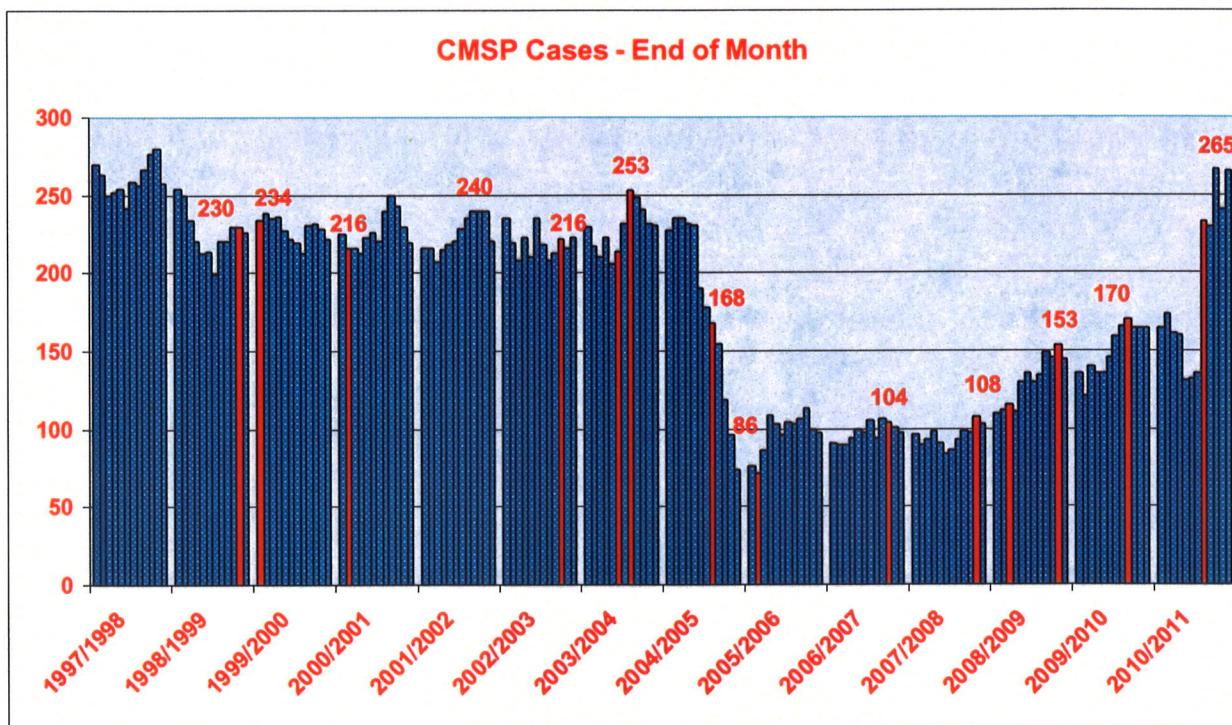
(4). County Medical Services Program (CMSP)

The County Medical Services Program (CMSP) meets the mandate to provide care for medically indigent persons who are the County's responsibility under Section 17000 of the Welfare and Institutions Code. An applicant must be a resident of Plumas County to receive CMSP benefits.

As has been reported previously in Trends the CMSP case count will increase proportionately with an increase in Foodstamp cases because many Foodstamp recipients are eligible for CMSP and have a medical need at the time of their application. Beginning January 1, 2012 a new population of eligible recipients under the Path2Health program will begin applying for benefits. Early indications are that this could add 30% to our existing case count.

Average Monthly Caseload

| | |
|------------------|------------|
| 2008/2009 | 95 |
| 2009/2010 | 131 |
| 2010/2011 | 191 |

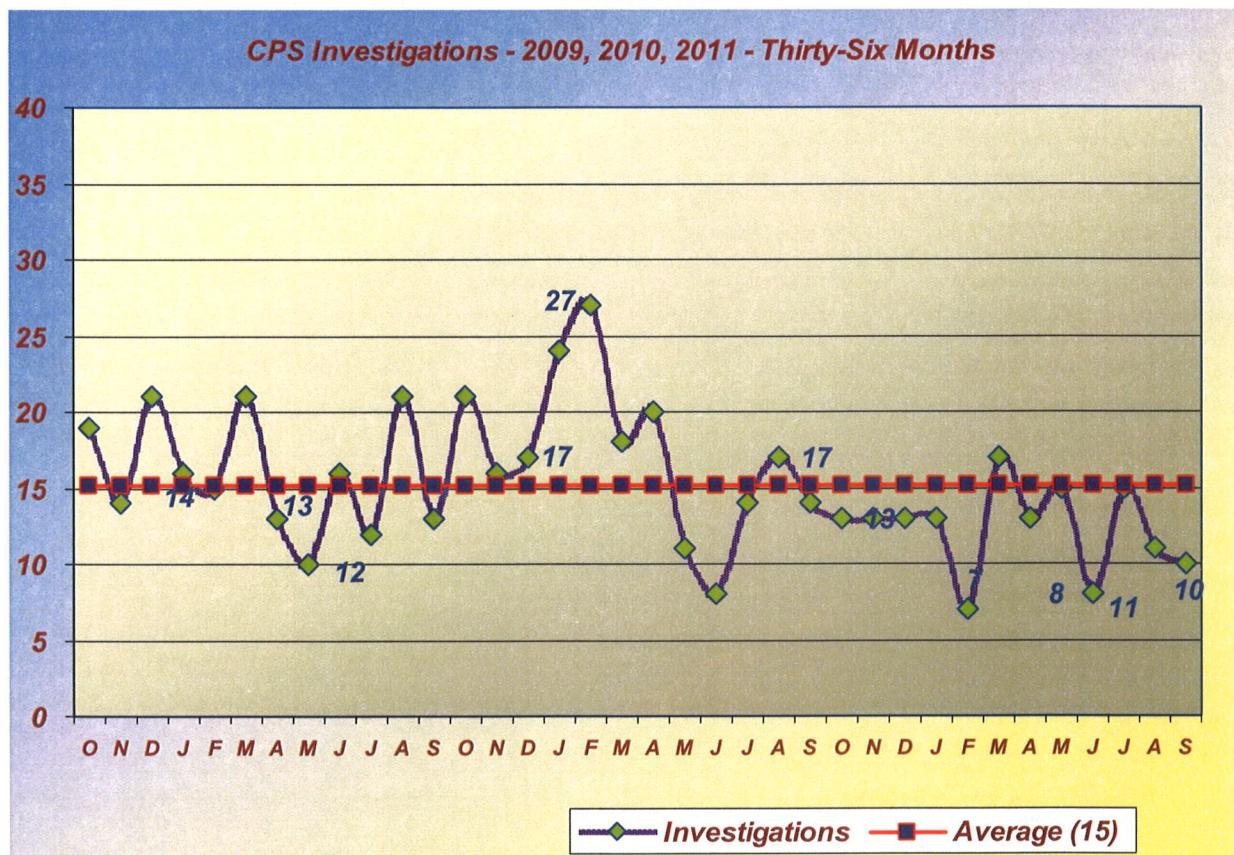


II. SOCIAL SERVICES DIVISION

A. Child Welfare Services

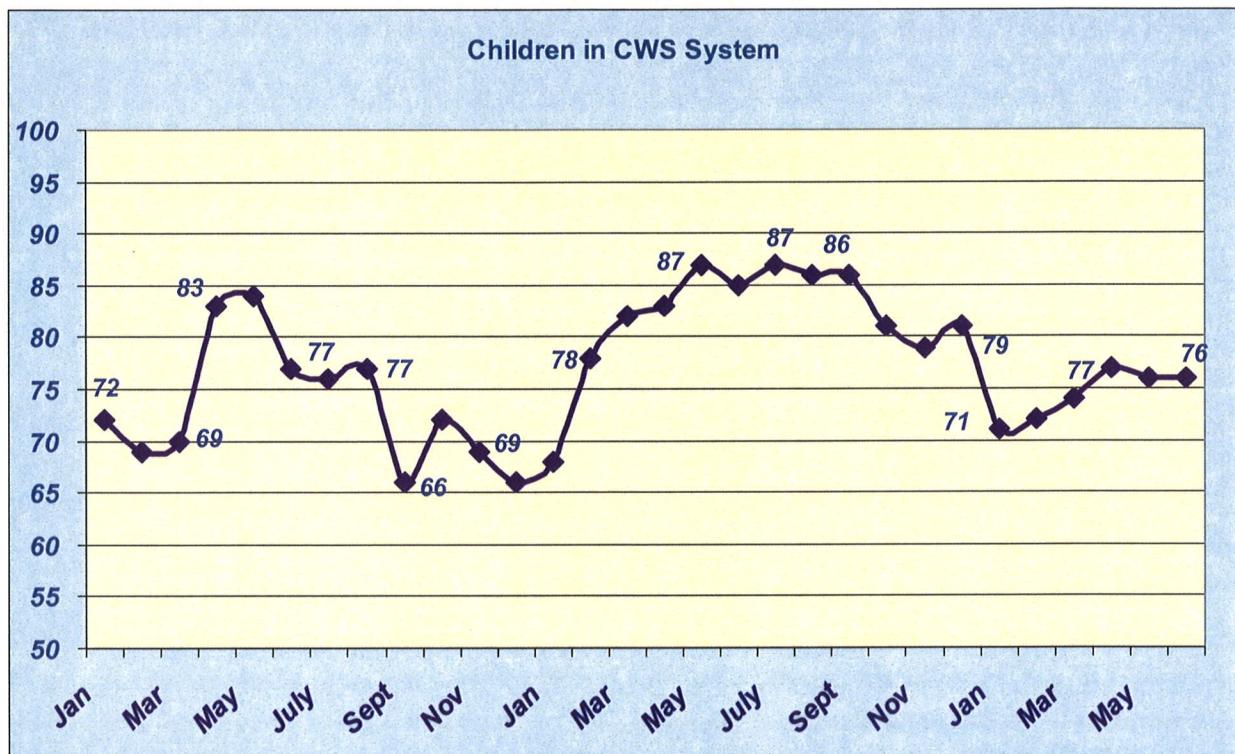
The Emergency Response component of Child Protective Services averages in the range of about 15 requests per month. During the most recent quarter, investigations have been running at or below average.

As the Department has noted previously, we have continued to experience significant numbers of cases where the precipitating factors leading to abuse and neglect are associated with substance abuse, in particular methamphetamine but also alcohol abuse.



B. Children in the Child Welfare Services System

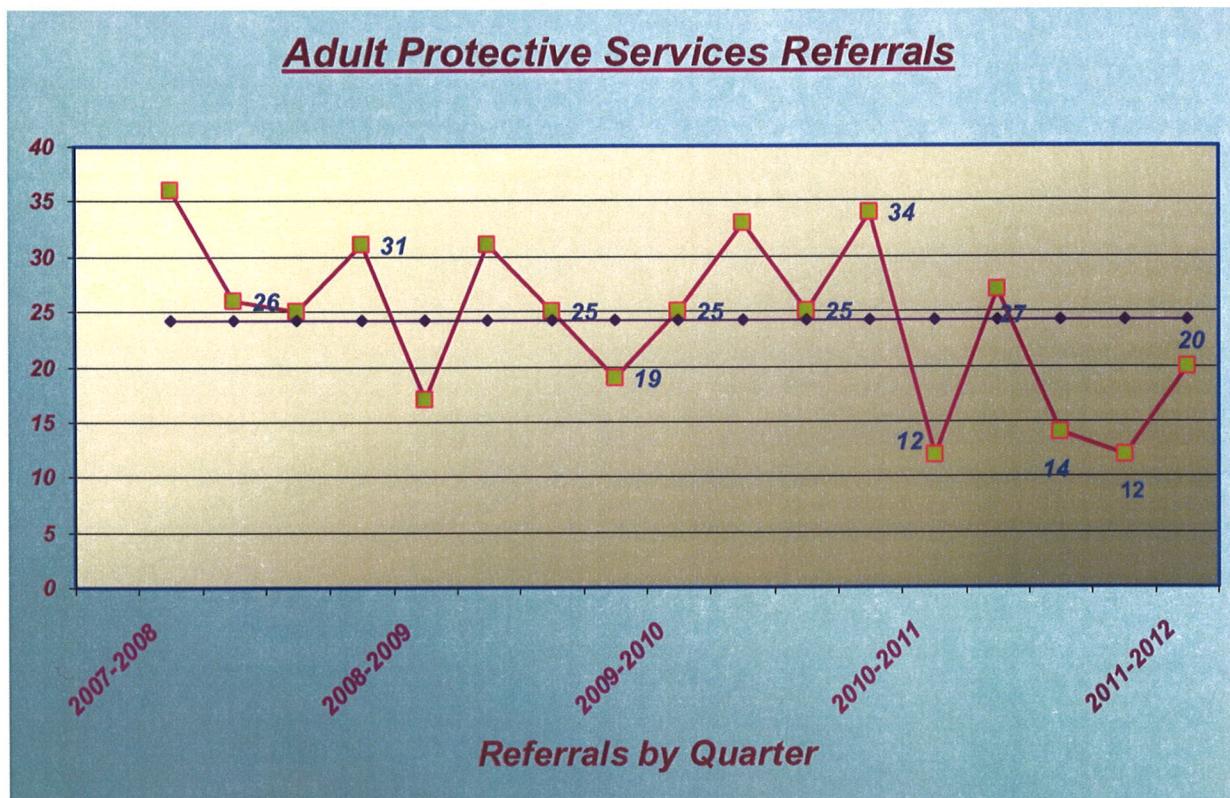
The goal of the Child Welfare System is first and foremost to secure a safe environment for children so that they are able to remain in or be quickly returned to their own home. The thirty-six month trend for children who are in our system projected downward and more recently has leveled off. A particular emphasis in the program now is to make efforts to achieve less restrictive placements for children that are placed in group home care.



C. Adult Protective Services

The average number of referrals for this program tends to be in the range of about 25 referrals per quarter. The most recent quarter has registered slightly below the average referral levels. Typically the department has seen periods of low referral counts followed by an increase and that is what has occurred during the most recent quarter.

Referrals from financial institutions regarding suspicious circumstances connected with an elderly or disabled person's bank account have continued to account for many of the referrals we receive.



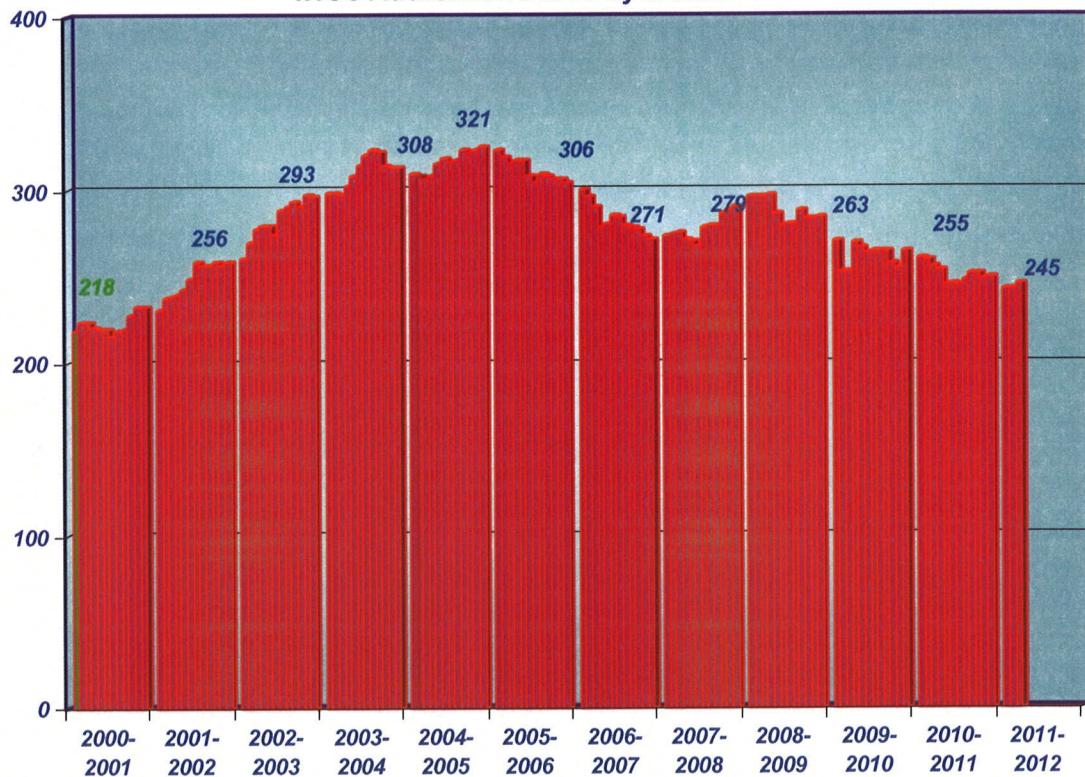
D. In-Home Supportive Services (IHSS)

Prior Trends reports indicated that the downward trend to the case count has likely been the result of reductions in hours for consumers that have higher levels of function. We also reported our belief that the impact of these reductions has leveled. The case count for the past ten months has been running in the range of 245-265 cases, a reduction of about 23% from the high count of 323 in June 2005.

Average Monthly Case Count

| | |
|------------------|------------|
| 2009/2010 | 262 |
| 2010/2011 | 251 |
| 2011/2012 | 243 |

IHSS Authorized Cases by Month



III. PUBLIC GUARDIAN

The Public Guardian currently provides guardianship and conservator services to a total of 10 LPS and Probate conservatees. The Public Guardian also serves as representative payee for 6 SSI recipients. The Office has two new probate referrals that have been received for evaluation for potential conservatorship.



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

4D

Mimi Khin Hall, MPH, CHES, Director

| | | | | |
|---|---|---|---|--|
| <input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax | <input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax | <input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax | <input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax | <input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844 |
| Date: | November 29, 2011 | | | |

To: Honorable Board of Supervisors

From: Mimi Hall

Agenda: Presentation Item for December 13, 2011

Michael McLead will do a presentation to update the Board on activities related to the Veterans Service Office.

Background Information: As the Board is aware, Plumas County provides a County Veterans Service Organization (CVSO) that works in partnership with the Veterans Administrations (VA) to assist veterans, their dependents and their survivors in obtaining VA benefits to which they are entitled. Each CVSO must be staffed by an accredited Veterans Service Officer (VSO) with a recognized accreditation by the VA to represent the interests of claimants in the processing of VA benefits claims. In Plumas County, the Division Director Veterans Service Officer serves as the County's VSO. This position promotes the welfare and rights of veterans through services such as claims assistance, case management, homeless assistance, indigent burials, information and referral, jail and hospital outreach, job referrals, transportation assistance, and veterans' advocacy. Funding for this position is provided by a county general fund contribution and state grant funding.



Plumas County Department of Information Technology

County Courthouse, 520 Main Street, Room 208
Quincy, California 95971
Phone: (530) 283-6263
Fax: (530) 283-0946

David M. Preston
Information Systems Manager

DATE: December 13, 2011
TO: Honorable Board of Supervisors
FROM: Dave Preston, Information Systems Manager

SUBJECT: **CONSENT AGENDA ITEM FOR THE MEETING OF DECEMBER 13, 2011 RE:
APPROVAL OF PAYMENTS FOR SOFTWARE SUPPORT WITHOUT CONTRACTS.**

It is recommended that the Board:

1. Approve Item 1 below.

Item 1: Approval of payments for software maintenance/support as specified below.

Background and Discussion:

Information Technology budgets for and pays software maintenance and support fees annually for software products used by Plumas County. Paying these support fees allows Plumas County access to all software updates and technical support for the specified products. Custom written or specialized software systems have a contract approved by both the County and the Vendor under which the specifics of the maintenance agreement are defined. Many other software packages are used by Plumas County that have no specific contract and are considered "shrink-wrapped" or off the shelf systems. In the past in order to pay these claims the IT Department used the standard "Coco-1" service agreement template developed by the previous County Counsel. Since this form is no longer approved for use we must ask to Board to approve payment of these claims without a signed service contract. Specifically we ask the Board to approve the following payments.

| Vendor | Description | Amount |
|-------------|--|-------------|
| CDWG | Invoice ZZX1685 for McAfee Antivirus Support | \$3,750.00 |
| Idealstor | Invoice IDE03191 for Ibac Software Support | \$1,164.00 |
| Strategy 7 | Invoice 28154 for IBM Informix Choice Support | \$1,769.63 |
| Strategy 7 | Invoice 27985 for IBM Informix Runtime Support | \$7,407.33 |
| DLT | Invoice SI28362 for AutoCAD Support thru 8/11 | \$4,615.38 |
| DLT | Quote 3531375 for AutoCAD Support thru 8/12 | \$1,383.18 |
| High Desert | Invoice 29403 for AX Scan Software Support | \$11,193.39 |
| ESRI | Quote 25472861 for ArcGIS Software Support | \$6,498.05 |

These funds have been budgeted and approved as part of the 2011/2012 IT budget.



4F

Sharon L. Reinert, Chief Probation Officer

Plumas County Probation Department- 1446 E. Main Street, Quincy, CA 95971

DATE: December 13, 2011

TO: Honorable Board of Supervisors

FROM: Sharon L. Reinert, Chief Probation Officer

SUBJECT: Community Corrections Partnership (CCP) Public Safety Realignment and Post Release Community Supervision Implementation Plan

Recommendation

Approve the Community Corrections Partnership (CCP) Public Safety Realignment and Post Release Community Supervision Plan and Incorporated Budget

Background and Discussion

On June 30, 2011, the CCP Committee began meeting and developing the Public Safety Realignment and Post Release Community Supervision Implementation Plan for Plumas County. The Committee met on 15 occasions during the development of the Plan and numerous objectives were taken into consideration and discussed thoroughly. After several drafts, the CCP Executive Committee, consisting of the Honorable Ira Kaufman, Sheriff Greg Hagwood, Public Defender Doug Prouty, AOD Administrator Mimi Hall, District Attorney David Hollister, and myself, as Chair, voted to adopt the Plan and submit it to the BOS for approval.

As the Board is well aware, the implementation of AB109 on October 1, 2011, has changed the way local law enforcement and the Courts will be required to prosecute, sentence, arrest, incarcerate, and supervise criminal offenders. The new responsibilities placed on local law enforcement will be challenging, at best, and continued funding from the State will be essential to the success of these new requirements and responsibilities placed on the County and local law enforcement agencies. The budget outlined in the Public Safety Realignment and Post Release Community Supervision Plan was developed after careful consideration, given the insignificant amount of dollars allocated for Plumas County, and is comparable to the additional requirements that will be imposed on the various local law enforcement agencies.

The goal of the CCP's Plan is to implement new rehabilitative programs for offenders while utilizing existing community resources, protecting public safety, and reducing offender recidivism. The Public Safety Realignment and Post Release Community Supervision Plan

before the Board should be considered a living document and as we discover its strengths and weaknesses through time and statistical data, it will be subject to modification and brought before the BOS for amendment. The CCP Committee will continue to meet, at least quarterly, and updated reports will be submitted to the BOS for their consideration.

Plumas County Community Corrections Partnership

EXECUTIVE COMMITTEE

Sharon Reinert, Chief Probation Officer-Chair
Judge Ira Kaufman
David Hollister, District Attorney
Greg Hagwood, Sheriff
Mimi Hall, Alcohol & Drug Administrator
Douglas Prouty, Public Defender

MEETING MINUTES

Regular Meeting of the Community Corrections Partnership Committee
On December 5, 2011, Department 3, First Floor, Courthouse, Quincy, California.

AGENDA

8:39 a.m. Call to Order/Roll Call

Roll call.

Executive Members present: Sharon Reinert, Ira Kaufman, David Hollister, Doug Prouty, Mimi Hall.

Not Present: Greg Hagwood

In attendance, Monica Richardson, Secretary of the Committee.

Additions to or deletions from the agenda: CCP Public Safety Realignment Implementation Plan
Recommendation Letter to the Board of Supervisors.

III. Implementation Plan Review

Motion made by Judge Kaufman to adopt the Plan as amended for submission to the Board of Supervisors on December 13, 2011. Second by Mimi Hall. All in favor, none opposed; Motion Carried.

Motion made by Doug Prouty to approve the CCP's Public Safety Realignment Implementation Plan Recommendation Letter and submit it to the Plumas County Board of Supervisors for the meeting to be held on Tuesday, December 13, 2011. Second by David Hollister. All in favor, none opposed; Motion Carried.

Public Comment

-None-

Approval of minutes.

Motion made by Doug Prouty to adopt the November 22, 2011 meeting minutes as printed. Second by David Hollister. All in favor, none opposed; Motion Carried.

Adjournment:

Adjourned to meet again on Thursday, January 12, 2012, at 12:00 p.m. Location to be determined in Quincy, California.

PLUMAS COUNTY

PUBLIC SAFETY REALIGNMENT
&
POST RELEASE COMMUNITY SUPERVISION

2011 IMPLEMENTATION PLAN

Executive Committee of the Community Corrections Partnership:

Honorable Ira Kaufman, Judge (designated by Presiding Judge)

Sharon Reinert, Chief Probation Officer (Chair)

Douglas Prouty, Public Defender

David Hollister, District Attorney

Mimi Hall, Alcohol & Drug Administrator

Greg Hagwood, Sheriff

TABLE OF CONTENTS

| | |
|---|----|
| Mission Statement | 3 |
| Summary of Public Safety Realignment | 3 |
| Community Corrections Partnership | 5 |
| Research Support Evidenced-Based Correctional Programming | 6 |
| Community Corrections Partners Implementation Strategies | 7 |
| Current Defendant Population & Funding | 20 |
| Implementation Plan and Budget | 22 |
| Monitoring & Control | 25 |
| Summary of Realignment Components & Local Plan | 27 |
| Conclusion | 28 |

MISSION STATEMENT

The overriding principles of this plan are to create an implementation plan protecting public safety and using public funds in a responsible and efficient manner.

SUMMARY OF PUBLIC SAFETY REALIGNMENT (AB109)

The 2011 Public Safety Realignment included in AB109 (and subsequent clarifying legislation) will no doubt have a substantial impact to local criminal justice systems and communities. This legislation represents the most significant reform to California Sentencing law in a generation and substantially changes the fundamental aspects of the prosecution, incarceration and supervision of criminals in Plumas County. Essentially, Public Safety Realignment shifts the responsibility for incarceration and supervision of a broad range of felons from the state to the counties. The stated objectives of Public Safety Realignment include addressing the growing cost of the state's prison system, decreasing the state's 70% recidivist rate and reducing the state's inmate capacity. Prospectively applied to all offenders sentenced after October 1, 2011, Public Safety Realignment redefines a felony transferring incarceration obligations for certain felons from the state to the county.

The legislation specifically assigns new local responsibilities for managing adult offenders by affording maximum flexibility and control to county jurisdictions. However, if managed poorly, the shift of the population and associated deinstitutionalization of offenders could have a negative impact on local public safety. On the other hand, this reform effort offers California a unique opportunity to address long-standing issues related to the management of the correctional population at both the state and local levels.

This document provides an initial plan assisting Plumas County in the transitional activities necessary to successfully implement the requirements of Public Safety Realignment during the first year of the system reform effort.

Key elements of AB109 include:

- **Redefining Felonies:** Revises the definition of a felony to include certain crimes that are punishable in jail for 16 months, 2 years, or 3 years. Some offenses, including serious, violent, and sex offenses, are excluded and sentences will continue to be served in state prison; however, the excluded offenders will be subject to probation rather than parole supervision upon release from prison.

- **Local Post-release Community Supervision:** Offenders released from state prison on or after October 1, 2011, after serving a sentence for an eligible offense shall be subject to, for a period not to exceed 3 years, post-release community supervision provided by an agency approved by the County's Board of Supervisors (BOS) (on July 19, 2011, the Board appointed the Probation Department as the supervising agency).
- **Revocations Heard and Served Locally:** Post-release community supervision and parole revocations will be served in local jails (up to 180 days), with the exception of paroled 'lifers' who have a revocation term of greater than 30 days. The Courts will hear formal revocations of post-release community supervision while the Board of Parole will conduct parole violation hearings in jail.
- **Changes to Custody Credits:** Jail inmates will be able to earn four days of credit for every two days served. Time spent on home detention (i.e., electronic monitoring) is credited as time spent in jail custody. This means inmates will be required to serve 50% of their sentence in custody, minus any credits for time served prior to their sentence as determined by the Court, instead of two-thirds of their sentence, which is the current law.
- **Alternative Custody:** Penal Code Section 1203.018 authorizes electronic monitoring for inmates being held in the county jail in lieu of bail. Eligible inmates must first be held in custody for 60 days post-arrainment for felony offenses, or 30 days for those charged with misdemeanor offenses.
- **Target Population:** The post-release community supervision population, released from prison to community supervision, is the responsibility of local Probation Departments and is inclusive of non-violent, non-serious, non-high-risk sex offenders (as determined by CDCR). This population can have serious or violent offenses in their criminal history. The population that will serve their prison sentences locally includes the non-violent, non-serious, non-sex-offender group. These population groups are referred to as the non-nons or N³s.
- **Community Based Sanctions:** Authorizes counties to use a range of community-based punishment and intermediate sanctions other than jail incarceration alone or traditional routine probation supervision.

Community Corrections Partnership (CCP)

The Community Corrections Partnership is codified into law in Section 1230 of the California Penal Code and guides counties in the implementation of a plan addressing Public Safety Realignment. The main provisions of Section 1230 are:

- (b) The plan shall be voted on by an executive committee of each county's Community Corrections Partnership consisting of the Chief Probation Officer of the county as chair, the Sheriff, the District Attorney, the Public Defender, Presiding Judge or her designee, and the department representative listed in either Section 1230(b)(2)(G), 1230(b)(2)(H), or 1230(b)(2)(J) as designated by the County Board of Supervisors for purposes related to the development and presentation of the plan (on July 19, 2011, the Board of Supervisors appointed Mimi Hall, AOD Administrator).

In Plumas County, the Executive CCP committee is comprised of:

Sharon Reinert, Chief Probation Officer, Chair
Honorable Ira Kaufman, Judge (appointed by presiding Judge)
David Hollister, District Attorney
Greg Hagwood, Sheriff
Mimi Hall, AOD Administrator
Douglas Prouty, Public Defender

In addition, the following persons are members of the CCP Committee:

Glenn Harris, Superintendent of Plumas Unified School District
Gayla Trumbo, Director of Human Resources
Jon Kennedy, Board of Supervisors
Victoria Metcalf, Literacy Coordinator
Victim Witness Services
Brent Cunningham, The Alliance for Workforce Development
John Sebold, Director of Mental Health
Elliott Smart, Director of Social Services
Mike McLeod, Director of Veteran's Services
Joan Parkin, Incarcerated Adult Distance Coordinator, Feather River Community College

- (c) The plan shall be deemed accepted by the County Board of Supervisors unless rejected by a vote of 4/5ths in which case the plan goes back to the Community Corrections Partnership for further consideration.

- (d) Consistent with local needs and resources, the plan may include recommendations to maximize the effective investment of criminal justice resources in evidence-based correctional sanctions and programs, including, but not limited to, day reporting centers, drug courts, residential multi-service centers, mental health treatment programs, electronic and GPS monitoring programs, victim restitution programs, counseling programs, community service programs, education programs, and work training programs.

In preparing this implementation plan, the CCP has strived to create an implementation plan protecting public safety and using public funds in a responsible and efficient manner. The CCP Executive Committee will advise on the progress of the Implementation Plan. Chaired by the Chief Probation Officer, the executive committee will oversee the realignment process and advise the Board of Supervisors in determining funding and programming for the various components of the plan.

Research Supporting Evidence-Based Correctional Programming

There is growing support among criminal justice practitioners and scholars regarding the effectiveness of evidence-based programs on the reduction of recidivism. Evidence-based practices are based on five primary principles. These principles address the questions of who, what and how to apply the most effective correctional interventions.

1. The Risk Principle (who) – Target resources to higher risk offenders. Ideally, sufficient resources would be applied to supervise, case manage and treat high- and moderate-risk offenders appropriately.
2. The Need Principle (what) – Apply interventions that target each offender's particular criminogenic needs. Criminogenic needs are those areas that are dynamic (can be changed) and have been scientifically demonstrated to be correlated with likelihood to re-offend. These factors include: antisocial attitudes and beliefs, antisocial peers, antisocial personality pattern, lack of positive family support, low levels of education or employment success, lack of pro-social leisure activities, and substance abuse.
3. The Responsivity Principle – Interventions should be applied based on the individual characteristics of the offender that may affect how he/she may respond to the given intervention. Such characteristics include mental health issues, medical issues, intelligence level, readiness for change, etc.
4. The Treatment Principle – The most effective correctional interventions are behavioral, focusing on factors that influence behavior, are action-oriented, and are appropriately reinforced. These include cognitive-behavioral approaches, structured social learning where new skills and behaviors are modeled, and family based approaches where the family is trained in new skills and techniques.
5. The Fidelity Principle – Ensure that evidence-based programs are implemented as designed, often including structured measurements of model-adherence, extensive quality assurance mechanisms, pre/post evaluation, and other methodologies for ensuring fidelity.

COMMUNITY CORRECTIONS PARTNERS **IMPLEMENTATION STRATEGY AND AGENCY SUMMARIES**

The proposed strategies that follow take into consideration the multifaceted needs of the realignment population, and the resources necessary to maximize public safety while using public funds in a responsible and efficient manner. Each agency summary strives to address realignment needs in the areas of court operations, incarceration and incarceration alternatives and supervision.

PROBATION DEPARTMENT

The Probation Department will continue to utilize evidence-based practices implemented via Senate Bill 678, "Recidivism Reduction Program". The goal of the program is to reduce prison incarceration and recidivism by instructing felony adult probationers in evidence-based practices (i.e., motivational interviewing, cognitive restructuring, etc). All Probation Department staff involved in the utilization of the Static Risk Assessment Offender Needs Guide (STRONG) risk/needs assessment tool will be highly trained in its implementation, including refresher courses, and closely monitored by the Supervising Probation Officer/Chief Probation Officer.

The STRONG accomplishes four basic objectives:

1. Determining an offender's level of risk for re-offending as a way to target resources to higher-risk offenders.
2. Identifying the risk and protective factors linked to criminal behavior so the rehabilitative effort can be tailored to address the offender's unique assessment profile.
3. Developing an automated case plan focused on reducing risk factors and increasing protective factors.
4. Allowing Probation Officers to determine if targeted factors change as a result of the interventions.

The Static Risk Assessment (STR) piece of the tool predicts the offender's risk to re-offend and assists Probation Officers in determining the most appropriate supervision level. The Offenders Need Guide (ONG) has the following purposes:

- Identifying factors that place the offender at risk to re-offend
- Identifying the areas of strength specific to the offender and family
- Developing a case plan targeting the areas of need
- Making targeted, cost-effective service referrals that minimize the offender's exposure to new or existing risk factors
- Monitoring the offender's success
- Assisting the Court at sentencing

To ensure quality assurance and valid outcome measures, the Department will contract with a consultant highly knowledgeable of the STRONG risk/needs assessment tool. Data will be compiled using a Probation-specific case management system, which will be purchased using realignment dollars. The data tracking tool currently available in Plumas County is limited and historical data is incomplete, making it difficult to establish any baseline against which to measure desired future outcomes. Data input, monitoring and report development will be conducted by a .5 FTE Fiscal Officer position (which will be paid for using SB678 dollars).

Probation Officers are trained to have a broad knowledge of the criminal justice system, their roles, relationships, and responsibilities to the Courts, community, and the offenders under their supervision. Enforcing offenders' court orders, community safety and offender rehabilitation are their top priorities. However, Probation Officer safety is also of concern. Plumas County is a rural community and is composed of geographical areas that are remote and/or clustered with offenders. As a result, the Probation Department will seek a statement of support from the Board of Supervisors, at a future date and as a stand-alone agenda item, to update officer-safety equipment and arm specific Probation Officers. This, too, will afford Probation Officers the opportunity to provide intensive field supervision without having to depend on the availability of other law-enforcement agencies; thus, promoting both Officer and public safety.

Furthermore, specific Probation Officers will be trained to facilitate evidence-based groups, such as Cognitive Behavior Programs, Anger Management, Thinking for a Change, etc. These groups will be scheduled and held at various locations throughout Plumas County. A minimum of one Probation Assistant will be hired to assist in coordinating these groups, as well as assist offenders in securing housing, financial and medical support, mental health and AOD services, education, employment, life skills, transportation, etc.

The Probation Department will contract with, and the Probation Assistant will partner with, Community Based Organizations to ensure appropriate referrals and services are made and offenders engage in all services available to them in the community. These public and private organizations include, but are not limited to, the following:

PLUMAS COUNTY COMMUNITY BASED ORGANIZATIONS

| Name | City | Phone | Service | Contact | Notes | Fee |
|---|---------|----------|--|----------------------|---|-----|
| Plumas County Literacy | Quincy | | Education | David Van Winkle | 10 student jail max | |
| FRC | Quincy | | Education | Joan Parkin | Director of Incarcerated Students Program | |
| Passages | | | Legal services (Wills, trusts, legal notices) Caregiver/respite contracted through PRS Ombudsmen-advocate for skilled nursing, mistreatment, abuse HEAP application assistance-heat exemptions HICAP, health insurance/Medicare counseling | | Seniors 60 or older and the disabled | |
| United Methodist Church | | | Food pantry Community Garden | | | |
| EDD | | | Hiring incentives (if an ex-felon is hired within one year of release, the EDD will provide theft insurance free of charge for six months and business tax credits. | | | |
| Business and Career Network (formerly Alliance for Workforce Development) | | 283-1606 | Job postings Computer lab/online jobs Resume assistance Referrals to partner agencies such as PRS, DSS One on one employment goals assessment Employment workshops GED skill level assessment Youth program 17-21 Skills upgrade training Internships, work experience, on the job training | Brent Cunningham | | |
| Vineyard Christian Fellowship | Chester | 258-2534 | AA/NA | | | |
| Community United Methodist | Chester | 258-2345 | AA/NA | Yong Ray Kim, Pastor | | |

PLUMAS COUNTY COMMUNITY BASED ORGANIZATIONS (Continued)

| Name | City | Phone | Service | Contact | Notes | Fee |
|--------------------------------|------------|----------|---|-----------------------|-------|-----|
| Wesleyan | Chester | 258-2359 | Coat & boot drive Chester food bank | Nick Miller, Pastor | | |
| Lake Almanor Community Church | Chester | 596-3683 | Addictive meetings Food pantry, clothes closet, firewood | Ken Goodban, Pastor | | |
| ABC Center | Chester | 258-4280 | | | | |
| Lake Almanor Fitness | Chester | 258-3900 | Incentives | | | |
| Name | City | Phone | Service | Contact | Notes | Fee |
| First Baptist Church | Greenville | 248-7714 | AA, Salvation Army, gas for court | Frank Carrion, Pastor | | |
| Food Factory | Chester | | | | | |
| Sierra Meadows | Chester | | Low income housing | | | |
| Pine Tree Apartments | Chester | | Low income housing | | | |
| Christian Life Fellowship | Quincy | 283-0345 | | | | |
| First Baptist Church | Quincy | 283-1160 | | | | |
| Starlight Missionary Baptist | Quincy | 283-1505 | | | | |
| St. John's Catholic Church | Quincy | 283-0890 | | | | |
| Springs of Hope | Quincy | 283-4673 | | | | |
| Church of Christ | Quincy | 283-1191 | | | | |
| Latter Day Saints | Quincy | 283-2170 | | | | |
| Meadow Valley Community Church | Quincy | 283-5927 | | | | |
| Christ the King Episcopal | Quincy | 283-0254 | | | | |
| Jehovah's Witnesses | Quincy | 283-0142 | | | | |
| Our Savior Lutheran | Quincy | 283-2546 | | | | |
| Calvary Chapel | Quincy | 283-4463 | | | | |
| Center for Spiritual Living | Quincy | 283-9690 | | | | |
| Seventh Day Adventists | Quincy | 283-3092 | | | | |
| Assembly of God | Portola | 832-4710 | | | | |
| Portola Station Baptist | Portola | 832-4334 | | | | |

PLUMAS COUNTY COMMUNITY BASED ORGANIZATIONS (Continued)

| Name | City | Phone | Service | Contact | Notes | Fee |
|--|---------|----------|---------|----------------------|-------|-----|
| Holy Family Church | Portola | 832-5006 | | | | |
| Jehovah's Witnesses | Portola | 832-4181 | | | | |
| St. Luke's Lutheran | Portola | 832-1805 | | | | |
| Sierra Valley Christian | Portola | 832-5630 | | | | |
| Graeagle Community Church | Portola | 836-2405 | | Mike Preston, Pastor | | |
| United Methodist Church | Portola | 832-4979 | | | | |
| Plumas Rural Services | | 283-3611 | | Michelle Piller | | |
| Plumas Crisis Intervention and Resource Center | | 283-5515 | | Dennis Thibeault | | |

The Probation Department will partner with the Superior Court, District Attorney and Public Health to increase the capacity of Plumas County's highly successful Drug Court to approximately 50 participants. In doing so, the impacted criminal justice partners will also reevaluate the Drug Court acceptance criteria so as to acknowledge the reality of needed resources extending beyond traditional crime classifications.

The Probation Department will also be expanding on its Electronic Monitoring Program to help alleviate jail overcrowding. A Probation Officer will be hired to monitor this caseload to ensure compliance with home detention; thereby, enhancing public safety. Additionally, an additional Probation Officer will be hired to supervise a high-risk caseload. (Both Probation Officers will be paid through SB678 funding.) Currently, the Probation Officer monitoring the high-risk caseload has approximately 58 offenders, which is too large to effectively manage. The Department's goal is to have a minimum of two high-risk caseloads with no more than 40 offenders per caseload; CDCR's recommendation is no more than 20 offenders per caseload. However, given the funding appropriated to Plumas County for realignment, that goal will be difficult to achieve.

Probation Department staff, working in conjunction with the Superior Court, District Attorney and Public Defender, will also be utilizing a program of graduated sanctions and incentives. Sanctions will be swift and appropriate to the offender's violation. Intermediate sanctions (those that do not require the filing of a revocation petition can include, but are not limited to, community service work and program participation,), will also be implemented. Research has proven that immediate sanctions are significantly more effective than those that are prolonged. Furthermore, the more time a high-risk offender's time can be occupied reduces the risk of recidivism.

An example of an intermediate sanction is community outreach. A group of supervised offenders will be directed to participate in a work project providing additional services to the community and assist in already established community resources. Service may vary from providing firewood to those in need who reside in the community to assisting in local food drives. Community outreach allows offenders to build job references, work experience and serve the community in which that offender resides.

SHERIFF'S OFFICE

The realignment of state prisoners and the shifting of parole violators being housed in county jail facilities will substantially increase Plumas County Sheriff's Office costs associated with housing, processing, feeding, and out-of-custody supervision. It is also anticipated there will be substantial increase in inmate health care costs as the average length of stay for inmate population increases.

The Board of Parole Hearings will begin conducting parole hearings at the county jail facility beginning on October 1, 2011, under AB 109. This process adds additional stress to an already understaffed and inadequate facility. Additionally, those offenders found in violation of their parole terms will be housed for their violations in the county jail facility for up to 180 days; thereby, adding to the risk of overpopulating the jail and increasing costs in an unprecedented manner.

With the potential increase in the inmate population, the Sheriff's Office will oversee and monitor additional needs of the correctional facility; such as training, equipment, and staffing.

As a result of possible overcrowding and additional expenses in the county jail, alternative measures of incarceration will be implemented. Electronic monitoring or some variation for pre-trail offenders will be researched, and only those that do not present a risk to public safety will be considered for the program. Work and educational programs, both in-custody and out-of-custody, for sentenced inmates will be explored; as well as house arrest electronic monitoring programs.

In addition to the current patrol and correctional staff, the Sheriff's Office will provide a full-time deputy sheriff to monitor the inmates enrolled in these programs. This deputy sheriff will also assist the Probation Department with its offender monitoring programs and needs, work both patrol and corrections, and serve as a liaison between the Courts, District Attorney's Office, and Probation.

The Sheriff's Office, Probation, and the District Attorney's Office will work closely to develop a MOU that will qualify offenders for the various programs. It will be essential to develop and monitor alternative custody programs very closely in the future, and to utilize the programs which produce positive results.

DISTRICT ATTORNEY'S OFFICE

The Plumas County District Attorney's Office is committed to vigorously, fairly and compassionately seeking justice every day. Part and parcel of this dedication is their desire to assure those who live, work and play in Plumas County are able to do so in a safe and just community. On October 1, 2011, the District Attorney's Office's mission will be challenged as The 2011 Realignment Legislation Addressing Public Safety goes into effect.

Nearly 500 criminal statutes were amended to create realignment. Avoiding this sweeping change was the fundamental principle that public safety "is the first responsibility of local government" as found in Article XIII, Section 35 of the California Constitution. The Plumas County District Attorney's Office takes this mandate seriously.

Scope of Plumas County District Attorney's Office

The District Attorney's Office receives criminal referrals from a multitude of law enforcement agencies, including the Plumas County Sheriff's Office, California Highway Patrol, Department of Fish and Game, etc. The actions the District Attorney's Office takes directly impacts many other entities including the Superior Court, Retained and Contract Attorneys, the Plumas County Correctional Facility and the Plumas County Probation Department. While the Superior Court sentences defendants, the Probation Department supervises defendants and the Correctional Facility houses defendants, none of these entities can perform their necessary functions without action from the District Attorney's Office. Equally important, the quality of work performed by the District Attorney's Office directly impacts the sentence, supervision and incarceration of defendants within the Plumas County criminal justice system.

New Obligations / Changes

Undoubtedly, realignment will create a substantial change in every step of a prosecution. We have every right to expect an increase in our workload and a new dynamic challenging our efforts to maintain the public's safety in a fair and just manner.

In meeting this challenge the Plumas County District Attorney's Office is addressing the following:

- Providing training for our public safety partners and the general public about realignment
- Assisting with preparation and implementation of new rules related to realignment (ex.: Sheriff's Home Detention PC § 1203.016 and Electronic Surveillance PC § 1203.018)
- Review and Recommendations of Problematic Provisions to Prevent County Liability (ex.: "flash incarceration" and "contracting back")
- Prosecution of Post Release Community Supervision Revocations
- Preparation of prosecution for Parole Revocations 7/13
- Updating felony plea form and process of taking felony pleas
- Assisting with the preparation of "prison prior" packets per PC § 969b

- Update complaint language (PC § 1170(h) eligibility)
- Updating case management system to respond to realignment
- Assuring compliance with the constitutional rights of crime victims (**Marsy's Rights**)
- Provide appropriate staffing for all criminal courts in light of increasing caseloads
- Staff and appear during the Drug Court calendar and provide support to allow Drug Court to numerically increase to a level consistent with the needs created by realignment

Other Services Rendered to Assist Public Safety Partners with Realignment

The Plumas County District Attorney's Office recognizes the strain public safety realignment will place on its partners and will continue in assisting other agencies to meet their obligations. Among the services presently being provided as realignment implementation begins include:

- Assist probation by filing juvenile petitions
- Assist investigating agencies by conducting further investigations
- Maintaining real time communication with correctional facility re: inmate population
- Participation in a Drug Court program, which will expand to approximately 50 participants.

Policy changes

The 2011 Criminal Justice Realignment legislation inherently causes all prosecutors' offices to review and re-work how they meet their constitutional obligations. In implementing realignment, the District Attorney's Office expects to undertake a substantial review and make appropriate changes in areas such as:

- Charging considerations
- Disposition considerations
- Review of pending cases
- Bail setting
- Revocations practices

Assessing Realignment

Perhaps the greatest need in implementation is the ability to monitor the impact of realignment on the criminal justice system and public safety. Appropriate monitoring allows public safety partners to identify successes and correct deficiencies in realignment implementation.

To this end, the Plumas County District Attorney's Office is in a unique position to provide a meaningful statistical evaluation of the implementation of realignment. This evaluation will focus on the recidivism rate at the outset and use ProsecutorbyKarpel, the District Attorney's new case management system.

In providing system-wide access to data for realignment implementation and evaluation, potential benefits include:

- Maintain case management system w/ unique adaptations for Criminal Justice Realignment (complaint language, statistical composition of criminal cases, disposition details)
- Integrate law enforcement agencies and probation to receive and contribute to the overall efficiency and accuracy of the case management system
- Allow the dissemination of accurate information to our public safety partners as we are confronted by evolving parameters of sentences under realignment
- Prepare appropriate reports to monitor recidivism as well as uniformity in prosecution and sentencing

Funding Request

The District Attorney's Office is requesting realignment funding as outlined in the incorporated budget to meet the challenges and new obligations previously set forth. This compensation will offset increased obligations directly related to public safety realignment including, but not limited to, elevating the utilization of the case management system to monitor realignment, servicing increased court calendars, attending and facilitating coordination meetings with public safety and criminal justice partners, maintaining on-call status to assist with jail crowding issues, etc.

PUBLIC DEFENDER

There are currently four private attorneys who have a contract with Plumas County to handle those cases where the Court appoints a public defender for criminal defendants. The cases include all aspects, hearings, and trials of felony and misdemeanor charges for adults and juvenile defendants. The contract public defenders also represent adult criminal defendants regarding various probation violations, as well as those defendants participating in the Drug Court and Proposition 36 drug probation programs.

It is anticipated that Realignment will have a significant impact on the workload of the public defenders in the following areas:

First, the public defenders will now be responsible for handling all post-conviction/post-release community supervision violation hearings, which will now also include hearings formerly heard by the Board of Parole Hearings. The volume of hearings, as well as the Court's protocol for handling the hearings, will determine the amount of additional work required.

Second, in light of the fact local authorities will have additional responsibilities to track and monitor offenders after conviction, the number of appearances and length of representation of defendants on post release community supervision may increase under Realignment.

Lastly, the public defenders must now develop expertise in alternative sentencing as well as working closely with other criminal justice and community agencies to make certain that sentencing under the Realignment statutes follows those mandates established by that legislation. Each public defender will have to undergo training on the court procedures and representation of defendants under the Realignment provisions.

Financial Impact

The public defenders are currently under contract with Plumas County through May 31, 2012, at which time the attorneys can assess the additional workload which is anticipated under the Realignment legislation and address that issue during the contract negotiations. Currently, under the Realignment legislation the sum of \$5,512.00 has been allocated for any impact on the District Attorney and Public Defender offices of Plumas County.

SUPERIOR COURT

Under the terms of AB109 the Superior Court is responsible for conducting final revocation hearings for those offenders who do not meet the terms of post release community supervision. The Court is authorized to have either a judge or an appointed hearing officer preside over these revocation hearings. The possible consequences of these revocation hearings include 1) modified conditions of post release community supervision, 2) imposition of no more than 180 days in County Jail, or 3) referral of the defendant to an evidence-based program.

The Superior Court is also responsible for the imposition of the new sentencing guidelines for those defendants who would have previously been sentenced to state prison for a term of up to three years. Sentencing options include 1) time served in County Jail, 2) probation, 3) split sentence (time in county jail and a period of post sentence community release), or other alternative custody options.

PUBLIC HEALTH / ALCOHOL AND DRUG

Plumas County Public Health Agency Alcohol and Drug Programs

After nearly three years without providing publicly funded alcohol and drug services, the Plumas County Board of Supervisors designated Plumas County Public Health Agency (PCPHA) as the county department designated to implement a continuum of alcohol and other drug services across the spectrum of prevention, treatment, recovery and continuing care services. PCPHA is currently in the planning stages of developing these comprehensive services, which includes coordination and collaboration with the Plumas County Community Corrections Partnership and multiple sectors of the community. Although a completed strategic plan for the provision of alcohol and other drug services is not yet complete, several significant elements of services related to supporting Public Safety Realignment requirements have been identified for further consideration:

Substance Use Disorder (SUD) Treatment

Plumas County currently has inmates and probationers with SUD and a high level of related issues, and this population is expected to increase as a result of Public Safety Realignment. To effectively treat and rehabilitate these individuals, a comprehensive substance use disorder program is proposed that provides services within the jail that are linked to continuation of services upon release. Additionally, individuals on probation and under post release community supervision and prison commitments ordered to serve time locally with mandatory supervision (split sentence) shall have access to the same services. The goal is to provide all offenders with the right services, in the right place, at the right time.

Access to services such as residential and outpatient treatment, social and health services, family support services, and transitional housing will be provided by staff of the PCPHA Health Education and Nursing Divisions, as well as through contracts with community based treatment providers and existing county and community based services.

Coordinated Case Management – PCPHA has the ability to provide comprehensive case management utilizing its own staff through funding other partners to coordinate treatment needs. The organization has health educators and nurse case managers with experience serving on multidisciplinary teams. In addition, PCPHA provides jail nursing services and will further explore with CCP ways to use current resources to facilitate quality case management that continues beyond an offender's formal incarceration or supervision.

Transitional Housing - Short term, transitional housing is a key element to insure offenders have stability and shelter and reduce the likelihood of reoffending. Furthermore, transitional housing must be integrated into a SUD treatment continuum and supportive of such treatment including, but not limited to, ancillary services such as peer recovery support coaching and mentoring.

It is recommended that any clients housed in facilities supported by county alcohol and other drug funds must be actively engaged in SUD treatment and recovery support services. PCPHA will provide monitoring and oversight of county funded transitional housing and develop for State approval a local process of certifying and assuring that transitional housing services meet the criteria described above. PCPHA will strive to collaborate with local non-governmental organizations and private enterprise to leverage resources for transitional housing programs.

Assessment and screening – Every client will be given a comprehensive substance abuse assessment administered by a licensed or certified alcohol and other drug counselor or a Registered Addiction Specialist. A protocol will be developed with CCP in which treatment recommendations for clients who screen positive for medical, educational, mental health, vocational, or other needs will be appropriately forwarded to the appropriate entity, such as a multi-disciplinary team, case manager, probation officer, or correctional officer. All clients who qualify, whether in custody or under supervision, will be referred to an appropriate provider for residential treatment, outpatient treatment, transitional housing, and/or continuing case management and care.

Interagency and Community Collaboration - The issues affecting substance use and abuse affect individuals, families, and communities as well as the criminal justice, education, health care, and health and human services systems. PCPHA acknowledges these issues will be effectively addressed by a collaborative approach. The agency will strive to maximize the collective impact of a comprehensive network of programs, services, strategies, and activities to address issues related to substance use disorders that cross many diverse sectors of the community.

As PCPHA makes progress towards developing a comprehensive service delivery plan that includes substance use disorder services for populations served by the criminal justice system as well as the community at large, the CCP plan will be updated to include relevant components of the Alcohol, Tobacco and Other Drug Continuum of Services Strategic Plan.

Specifically, PCPHA's planning efforts will be coordinated relevant elements of the Plumas County CCP plan, and include the Ten Key Components of Effective Drug Courts:

Key Component #1- Drug courts integrate alcohol and other drug treatment services with justice system case processing.

Key Component #2- Using a non-adversarial approach, prosecution and defense counsel promote public safety while protecting participants' due process rights.

Key Component #3- Eligible participants are identified early and promptly placed in the drug court program.

Key Component #4- Drug courts provide access to a continuum of alcohol, drug, and other related treatment and rehabilitation services.

Key Component #5- Abstinence is monitored by frequent alcohol and other drug testing.

Key Component #6- A coordinated strategy governs drug court responses to participants' compliance.

Key Component #7- Ongoing judicial interaction with each drug court participant is essential.

Key Component #8- Monitoring and evaluation measure the achievement of program goals and gauge effectiveness.

Key Component #9- Continuing interdisciplinary education promotes effective drug court planning, implementation, and operations.

Key Component #10- Forging partnerships among drug courts, public agencies, and community-based organizations generates local support and enhances drug

MENTAL HEALTH

It is beyond dispute Plumas County has a present, and growing, demand for mental health services for its inmate and probationary population. It is imperative appropriate mental health services are available and are to be provided to those incarcerated and supervised in Plumas County. It is equally important these same resources are made available to this population even if they suffer from a dual/cross diagnosis and co-occurring disorders.

The Plumas County Sheriff's Office provides mental health services for inmates through an MOU with the Plumas County Mental Health Department, (PCMHD). The MOU outlines categories of behavior and responses per each category. In addition to urgent response assessments PCMHD provides general non urgent mental health services to inmates, including individual counseling, psychiatric evaluation and psychiatric medication monitoring. With the implementation of AB 109 PCMHD will provide services consistent with the current MOU.

With regard to individuals released from the jail to the community or from prison to the community, PCMHD will provide services consistent with that of community members. Such services include an assessment followed by a determination of "medical necessity." The Medical Necessity standard essentially determines if a person has an eligible mental health condition, appropriate functional impairments and guides the determination of what treatments they qualify for. When individuals do meet the medical necessity requirements services may include individual treatment planning, individual therapy, medication evaluation, medication monitoring, case management services, crisis stabilization and emergency hospitalization. Individuals with severe chronic mental health conditions may qualify for Drop in Center services, board and care services and rehabilitation/socialization groups.

The potential impact of AB 109 on the availability of mental health services is unknown and difficult to predict at this time. Mental Health funding has dramatically decreased over the past few years and the fiscal stability of mental health funding is dependent upon providing services to Medi Cal eligible adults and children and efficiently recovering Federal funding for the provision of services. Long term stability of service delivery will be dependent upon assuring that released inmates that qualify for Medi Cal are efficiently enrolled for Medi Cal or Medi Care to help offset a portion of the associated costs of their care. Adult Medi Cal pays under 50% of actual cost of services for adults, but this is significantly better than zero funding associated with most individuals released from correctional facilities.

It's important to note that pre- and post-release cognitive behavioral treatment programs, anger control groups, interpersonal problem solving groups, and moral reconation treatments all have strong research support for dramatically decreasing recidivism and to the degree AB 109 money is directed to effectively provide these services there would likely be a decreased impact on general mental health services. One year post implementation, it would be advisable to review the fiscal and service delivery impacts of AB 109 on the mental health system.

Additionally, in coordination with the AOD Administrator, the Departments of Health and Human Services and the Probation Department, a program will be developed specifically to address the needs of the AB109 offenders. The mission of the AB 109 Coordinated Care Program is to provide coordinated substance abuse and mental health assessments and treatment for offenders with both substance abuse and mental health disorders. The goal is to provide a single point of entry to assure that clients can easily and efficiently access the services of a behavioral health specialist. This structure will support ease of monitoring and tracking of clients and ensure compliance to court orders with an overall goal of reducing recidivism. This partnership will address the problem of recurring arrests of individuals diagnosed with mental illness who are also dealing with substance use disorders. Collaborative partners include county Mental Health and Alcohol and Drug providers, the Probation Department, Social Services, criminal justice system and community service providers. The criteria for accessing the Coordinated Care Program include a diagnosis of specific mental health disorders and co-occurring disorders. The behavioral health specialist will have the capacity to coordinate and facilitate services including case management services to assist clients with housing, medical and mental health appointments, employment, and other needed services.

The Coordinated Care Program will be funded by leveraging existing resources from County Alcohol and Drug programs, Mental Health Services, and AB 109 funding, with each funding stream providing approximately a third of the cost of the total program.

CURRENT DEFENDANT POPULATION & FUNDING

Initial statistics provided by the state concerning projected incarceration and supervision obligations stemming from the 2011 Realignment Legislation Addressing Public Safety proved wholly inaccurate.

Understanding the necessity of analyzing accurate statistical information to assess our future needs, members of the Community Corrections Partnership have undertaken a review of criminal cases demonstrating incarceration and supervision during the fiscal year 2010-11.

This review has revealed the following:

Incarceration Needs Under Realignment

During the fiscal year 2010-11, 34 defendants were sentenced to state prison. Had realignment been in place 24 would have remained in county jail to serve their sentence. Of the 24, the average sentence was 24.33 months. During this same time period, 455 defendants were sentenced to county jail as a term of probation. The average county jail sentence was 39.127 days. In assessing the need for incarceration space it should also be noted that in addition to those serving PC § 1170(h) sentences (state prison sentences now served in county jail) and county jail time servers, the Plumas County Correctional Facility also houses inmates being held for probation violations, parole revocations, warrants, immigration holds, etc.

Jail Capacity

The Plumas County Correctional Facility has 67 beds to house inmates. This correctional facility, however, is outdated and designed in a linear fashion so as to create safety and housing issues for staff. Based on the fluctuations in the male and female population, problem inmates and the classification of inmates, the jail capacity can rapidly decrease.

Supervision Needs Under Realignment

During the fiscal year 2010-11, there were 569 total grants of probation. Of these, 460 were summary probation grants, 93 were formal probation grants, 11 were probations granted pursuant to Proposition 36, and 5 defendants were placed on formal probation and assigned to Drug Court. In addition, the state has projected Plumas County will receive 21 additional offenders requiring supervision under post release community supervision between October 1, 2011 and June 30, 2013. The CCP Executive Committee believe this number to be conservative, especially in light of the fact the Probation Department has already received twelve (12) offender packets instead of the four (5) projected by the State by the end of December 2011.

Projected Funding

The formula establishing a statewide allotment was developed by the State Department of Finance and agreed to by County Administrative Officers (CAO) and the California State Association of Counties (CSAC). The level of funding is based on a weighted formula containing three elements:

- 60%: Average Daily Population (ADP) of offenders meeting AB109 eligibility criteria;
- 30%: U.S. Census Data pertaining to total population of adults in the county;
- 10%: SB678 Prison reduction outcomes

Based on this formula, Plumas County is projected to receive \$264,616 for FY 2011-12 for training, program implementation and sustainability, recruitment, etc. Furthermore, approximately 69 additional offenders will be either sentenced to service time in county jail and/or released under the supervision of the Probation Department. This number does not include those offenders who will be ordered to serve time on parole violations in the County Jail. Funding includes:

| | |
|--|------------------|
| Post-release Community Supervision/Local Incarceration | \$153,766 |
| AB109 Planning Grant | \$100,000 |
| AB109 Training and Implementation | <u>\$ 10,850</u> |
| | \$264,616 |

Funding in the amount of \$5,512, to be divided by the District Attorney and Public Defender for revocation activities, is not included in the above calculation. Funding for Plumas County Superior Court operations is to be determined by the Department Of Finance and Administrative Office of the Courts.

The post-release community supervision funding formula is based on an October 1, 2011, implementation through June 30, 2012, and is for the first year only. CSAC/CAOs and the Department of Finance will revisit the formula for future years. State funding for planning, training, and implementation is expected to be provided to counties prior to October 1, 2011. Thereafter, annual state funding for community supervision will be allocated to Plumas County's Community Corrections Performance Incentive Fund (CCPIF). This fund was established by SB678 (2009), the California Community Corrections Performance Incentives Act. SB678 gives broad discretion to probation departments in selecting and implementing evidence based practices to maximize return on investment and improve outcomes with more effective supervision of probationers, which ultimately impacts commitments to state prison.

In addition to the above-stated funding allocation for the implementation of AB109 in Plumas County, another funding stream available to enhance services and promote successful rehabilitation of a segment of this population are the Drug Court Grants, which total approximately \$192,000. Increasingly, research is demonstrating that treatment for drug-addicted offenders during and after incarceration can have a significant, beneficial effect on future drug use, criminal behavior, and social functioning. Combining criminal justice system and community treatment and support services for offenders reduces the risk of both recidivism to drug-related criminal behavior and relapse to drug use.

IMPLEMENTATION PLAN AND BUDGET

Community Outreach and Education

Part and parcel of a successful implementation of realignment is to provide an appropriate outreach and education program for the public. Given the drastic shifting of incarceration and supervision responsibilities from the state to the county, it is imperative the public understand the rationale and intent, as well as the potential benefits and deficiencies of realignment as it impacts public safety.

To this end, during the months leading up to realignment implementation, the Plumas County Sheriff and District Attorney have held public meetings concerning public safety realignment in Chester, Quincy, Graeagle and Portola. Additionally, numerous articles have appeared throughout Plumas County in Feather River Publishing newspapers detailing realignment. These articles have been based on presentations and/or interviews by members of the CCP Executive Committee. Members of the CCP Executive Committee have also undertaken educating the public about realignment through local radio interviews. Finally, the District Attorney has briefed both the Plumas County Board of Supervisors and the Portola City Council concerning realignment and implementation.

Initial Budget Request

The CCP is presently requesting the following budget be approved. It is understood this budget, much like this document, is the reflection of a living and evolving process. Intentionally, the CCP has chosen not to allocate the totality of its apportionment but, rather, direct only a portion of said funds so as to allow for rapid readjustment as Public Safety Realignment and its impact is better understood.

PLUMAS COUNTY
AB 109 REALIGNMENT PROPOSED BUDGET FY 11/12

| DESCRIPTION | UNITS | COST | TOTAL |
|--|-------|------------------|-----------------------------------|
| SALARIES & BENEFITS | | | \$56,499 |
| SO – Entry Level Sworn | 1 | \$40,499 | |
| DA – Realignment Database Management | | \$16,000 | |
| SERVICE & SUPPLIES | | | \$84,672 |
| PR – Software Licenses | | \$22,300 | |
| PR - Safety Equipment-New | 4 | \$12,179 | |
| PR – Training | | \$10,000 | |
| PR – Case Management System | 1 | \$19,295 | |
| SO – Training | | \$6,298 | |
| DA – Training | | \$4,000 | |
| PR – Incentives – PRCS | | \$6,000 | |
| PR – Drug Testing | | \$2,500 | |
| PR – Computer | 2 | \$1,600 | |
| PR – Reference Manuals/Code Books | 1 | \$500 | |
| CONTRACT SERVICES / COMMUNITY BASED ORGANIZATIONS | | | \$108,450 |
| AB109 Coordinated Care Program (MH and AOD Match) | | \$48,000 | |
| PR - Mental Health | | \$25,000 | |
| PR - AOD Services | | \$25,000 | |
| PR – Housing | | \$10,450 | |
| | | | \$249,621 |
| Post Release Community Supervision (PRCS) | | \$153,766 | |
| AB 109 Planning Grant | | \$100,000 | |
| AB 109 Training and Implementation Activities | | \$10,850 | |
| District Attorney / Public Defender (PCS representation) | | \$5,512 | Not included in total allocation |
| FY 11/12 TOTAL ALLOCATION | | \$264,616 | Remaining Balance \$14,995 |

MONITORING AND CONTROL

Data necessary to develop baselines and measure anticipated outcomes will be gathered by the organization responsible for a particular program. This data will be compiled into a report and submitted to the CCP Chair. The data will be aggregated and used to develop reports (in collaboration with the reporting agency or agencies), which will be used to monitor implementation success. The CCP Chair will present this data along with implementation and planning updates to the CCP committee on a quarterly basis. The same type of data and status reporting will be presented to the Board of Supervisors on a semi-annual basis.

Systems Integration

Establishing and maintaining a systems-wide approach to managing adult offenders must bring to bear all of the necessary resources and services, both public and private, and requires equally broad ongoing formal partnerships and ongoing assessment.

It is recommended that partners establish formal collaborations to insure a maximum degree of long range cooperation and administrative planning in order to provide for the health, safety and security of the community and offenders. As a collaborative, local partners will seek to maximize the capacity of major community institutions, nonprofit organizations, community coalitions and service organizations, families, and youth in the areas of assessment, collaboration, and resource development. Partners will also recognize that the issues affecting the criminal justice system and the community are multifaceted, affect offenders as well as families and the community, and will be effectively addressed by a collaborative approach. In doing so, this initiative will maximize the collective impact of a comprehensive network of programs, services, strategies, and activities to address issues that cross many diverse sectors of the community.

The following guiding principles will serve as the framework for providing a comprehensive continuum of services to support successful outcomes for criminal offenders:

Fiscal Practices: Agencies are encouraged to access and leverage alternate public and private funding streams to maximize the availability of services, such as fees, grants, donations, etc.

Evidence-Based Approaches: Agencies providing safety net, prevention, early intervention, treatment and recovery services shall utilize evidence-based, culturally relevant strategies and assess fidelity annually.

Continuous Quality Improvement: Agencies/individuals providing treatment services for substance use disorders shall conduct quality assurance activities, which at a minimum shall include reviews of criminal justice system client charts at least quarterly.

Agencies/individuals shall engage in regular evaluation activities, including coordinating with an independent evaluator and relevant contract management staff, to assess progress in achieving the desired outcomes and identify the need for course corrections if necessary.

Assessment: Prospective treatment service clients, as well as current treatment service clients being recommended for another level of services, shall be coordinated. All clients receiving treatment for substance use disorders shall receive post treatment monitoring and support. Follow-up with clients shall be at 3 months, 6 months and 1 year post discharge from a level of service to assess client progress and provide linkages to recovery support services as needed.

A successful model will integrate criminal justice and treatment and community services in a unified approach in which public and community based services work as a team with criminal justice on plans and implementation of screening, placement, testing, monitoring, supervision, as well as the systematic use of sanctions and rewards.

Multidisciplinary teams are essential to oversee the implementation of broad reaching system enhancements. Valuable information comes from having the right stakeholders at the table and a collaborative, deliberative process in place to assess a multitude of policy considerations.

SUMMARY OF REALIGNMENT COMPONENTS

| Population Affected | Component of Public Safety Realignment | Local Plan |
|---|--|---|
| Release from State Prison | State prisoners serving sentences for non-violent, non-serious, and non-high-risk sex offenses (as defined by CDCR) with one of these offenses in their criminal history will be placed on county post-release community supervision instead of state parole. The Court will adjudicate violations of county post-release community supervision. | The Probation Department is designated as the administrator of county post-release community supervision. |
| On State Parole | Violations of State Parole will be adjudicated by Board of Parole hearings inside the County Jail | The Sheriff will provide a venue for Parole Board hearings. |
| Currently Held Pretrial in County Jail | Certain inmates may be released pre-trial on electronic monitoring | The Sheriff is designated as administrator of electronic monitoring for pre-trial inmates (see PC 1203.018) |
| Currently Sentenced in County Jail | Certain sentenced inmates may be placed on home detention | The Sheriff has the authority to so place after consideration of recommendations by the Superior Court and District Attorney. Probation is designated as administrator of electronic monitoring for sentenced inmates (see PC 1203.016) |
| Measures and Outcomes | Establish outcome measures related to court operations, incarceration and supervision as altered by realignment | The Probation Department and District Attorney's Office are designated to develop research design, collect data, and report on outcomes associated with realignment. |
| Evidence Based Practices and Treatment | Each of the involved agencies, including those participating in the CCP, will support and/or assist in the implementation of the following activities, practices, and efforts. This support and assistance will not compromise public safety or fiscal responsibility | <ul style="list-style-type: none"> ● Alternative Sanctions ● Vocational Training ● Educational Training ● Multi-agency Operations ● MH and AOD Services ● Housing ● Financial Assistance ● Intermediate Sanctions |

CONCLUSION

As a result of the implementation of the 2011 Public Safety Realignment legislation, it is obvious the practices of the Superior Court, District Attorney's Office, Sheriff's Office and the Probation Department will significantly change. The challenges ahead will be vast, but the stakeholders involved in the implementation of this plan have shown a tremendous commitment to developing a collaborative partnership, promoting public safety and maintaining fiscal responsibility. Realignment legislation provides an opportunity for Plumas County to enhance services provided to the new populations of clients served locally in hopes of creating successful rehabilitation and community integration programs. However, as public safety realignment continues to evolve, this document will be considered a living document subject to change, as needed. Any modification to this Community Corrections Partnership Plan or additional funding requests will be approved by the CCP Executive Committee and submitted to the Board of Supervisors for approval.



Keith Mahan
Agricultural Commissioner
Sealer of Weights & Measures
keithmahan@countyofplumas.com

Plumas-Sierra Counties

Department of Agriculture

Agriculture Commissioner Sealer of Weights and Measures



5B

208 Fairgrounds Road
Quincy, CA 95971
Phone: (530) 283-6365
Fax: (530) 283-4210

Date: December 13, 2011
To: Honorable Board of Supervisors
From: Keith Mahan, Agricultural Commissioner/
Sealer of Weights & Measures
Subject: Pest Detection Contract #11-0184

I am recommending that contract #11-0184 in the amount of \$10,429 between the County of Plumas and CDFA be approved and authorize the Chair to sign, the contract began July 1, 2011 and will continue through June 30, 2012. The original contract was reviewed and approved by the BOS on 03/08/11 but, all County contracts were recalled for revisions.

This contract is for Plumas County to provide services for placing and servicing traps for the detection of exotic insect pests which are considered hazardous to agriculture and to economy of California. Those insect pests may include but are not limited to Mediterranean fruit fly, Mexican fruit fly, oriental fruit fly, gypsy moth, Japanese beetle and other invasive exotic pests.



Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

5c

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

DATE: November 21, 2011

TO: Honorable Board of Supervisors

FROM: Sheriff Greg Hagwood *GLH*

RE: Agenda Item for the meeting of December 13, 2011

Recommended Action:

Approve and sign a budget transfer request in the amount of \$404.00 from the overtime account (51060) to the safety equipment account (520940) in the Domestic Cannabis Eradication & Suppression (DCESP) grant.

Background and Discussion:

A transfer is needed in order to maximize the use of grant funding. All awarded funds not expended within the grant award period must be returned to the grantor.

Approval for the expenditures has been received from the grantor, however a transfer is needed to cover the expenditures within the grant.

5D



BOARD OF SUPERVISORS STAFF REPORT

DATE: November 29, 2011

TO: Honorable Board of Supervisors

FROM: Rebecca Herrin, Senior Planner *RKH*

MEETING DATE: December 13, 2011

SUBJECT: Refund of application fees in the amount of \$1,034.00 for Special Use Permit

APPLICANT: Aline and Sark Antaramian

BACKGROUND: The Antaramians applied for a Special Use Permit to convert an existing building located in a Commercial zone (C-1 zoning). The existing building has a commercial use on the first floor, with a dwelling unit on the second floor. The applicants wanted to use the first floor as an additional residential unit.

The Core Commercial (C-1) zoning does not allow this use. Staff's letter explained several options (see attached letter). Since the Antaramians could not use a Special Use Permit to achieve their goal of converting the first floor to residential, they requested a refund of the application fee.

Staff recommends approval of the refund.

ENGINEERING DEPARTMENT

555 Main Street • Quincy, CA 95971 • (530) 283-6222 • Fax (530) 283-6134
Robert A. Perreault Jr., Plumas County Engineer



5E

CONSENT AGENDA REQUEST

December 5, 2011

To: Honorable Board of Supervisors

From: Robert Perreault, County Engineer

A handwritten signature in black ink that reads "Robert A. Perreault".

Subject: Consent Agenda Request for the December 13, 2011 meeting of the Plumas County Board of Supervisors

Approval of the Final Map for the Ramelli Creek Ranch Subdivision

Background:

The Plumas County Zoning Administrator approved the Tentative Map and Planned Development Permit on May 11, 2011. Ramelli Creek Ranch subdivision is located approximately 3 miles north of Frenchman Lake in eastern Plumas County. Ramelli Creek Ranch subdivision will create six (6) lots from an original 241-acre parcel. Five (5) lots are from 5 to 45 acres in size, and intended for single family home sites. One (1) lot of 150 acres is restricted to agricultural use only.

The developer is Ramelli Creek Ranch LLC, a Nevada Limited Liability Company. The Planned Development Permit modifies the minimum parcel size through a density transfer and to allow the use of t-turnarounds in lieu of circular turnarounds. Individual wells will provide domestic water. Sewer service will be provided via individual (private) septic systems. There are no capital infrastructure improvements required for this subdivision.

A copy of the Final Map for the Ramelli Creek Ranch Subdivision is on file with the Clerk of the Board of Supervisor and is available for public review, upon request.

Recommendation:

It is respectfully requested that the Board of Supervisors approve the Final Map for the Ramelli Creek Ranch Subdivision

DEPARTMENT OF PUBLIC WORKS



1834 East Main St. Quincy, CA 95971 Phone (530) 283-6268 Fax (530) 283-6323

ROBERT A. PERREAU LT JR.
DIRECTOR

CONSENT AGENDA REQUEST

ASST. DIRECTOR

JOE BLACKWELL
DEPUTY DIRECTOR

November 30, 2011

To: Honorable Board of Supervisors
From: Robert Perreault, Director of Public Works
Subject: Consent Agenda Request for the December 13, 2011 meeting of the Plumas County Board of Supervisors

A handwritten signature of Robert Perreault is written over the "From" line, accompanied by a stylized "D" and a checkmark.

Radio Hill Special Use Permits Amendment No. 1, To: KLOVE

Recommendation:

Signature by the Chair, Plumas County Board of Supervisors.

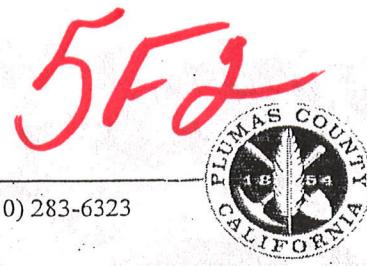
Background:

The Department has initiated an increase in the lease cost of the Special Use Permit of all lease participants using the Radio Hill Tower Building in Quincy. The increase amount to the Lease is due to the Pacific Gas and Electric monthly utility costs at the site.

This Amendment has been reviewed and approved by County Counsel.

DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN STREET, QUINCY, CA 95971-9795 PHONE (530) 283-6268 FAX (530) 283-6323



ROBERT A. PERREAULT Jr.
Director of Public Works

ASST. DIRECTOR

JOE BLACKWELL
DEPUTY DIRECTOR

CONSENT AGENDA REQUEST

November 21, 2011

To: Honorable Board of Supervisors
From: Robert Perreault, Public Works Director *By: [Signature]*
Subject: Consent Agenda Request for the December 13, 2011 meeting of the Plumas County Board of Supervisors.

Purchase of Cutting Edges

Background:

Public Works has recently requested quotes on cutting edges for the Public Works fleet to various Vendors.

For quote information, see attached November 29, 2011 Memo from Eric Braswell to Bob Perreault.

Funding for this cutting edge purchase was included in the 11/12 Road Department budget that was adopted by the Board of Supervisors.

Recommendation:

That the Board of Supervisors authorize the purchase of the cutting edges from CME Services, in the amount of \$84,881.94

Attachment.

DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN STREET, QUINCY, CA 95971-9795 PHONE (530) 283-6268 FAX (530) 283-6323



ROBERT A. PERREAULT Jr.
Director of Public Works

ASST. DIRECTOR

CONSENT AGENDA REQUEST

JOE BLACKWELL
DEPUTY DIRECTOR

November 30, 2011

To: Honorable Board of Supervisors

From: Robert Perreault, Public Works Director *By: [Signature]*

Subject: Consent Agenda Request for the December 13, 2011 meeting of the Plumas County Board of Supervisors

Award of Professional Services Contract for the purchase and installation of two insulated Roll-up Industrial Doors for the Quincy Maintenance Crew Shop Building.

Background:

The Department of Public Works has approved in the 11/12 Road Department Budget the line item Shop Doors. The Department solicited bids and would like permission to award the contract to the qualified low bidder, the Door Company, in the amount of \$14,920.00

Recommendation:

That the Board of Supervisors authorizes the Director of Public Works and the CAO to execute the above referenced contract. This contract has been approved as to form by County Counsel.

DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN STREET, QUINCY, CA 95971-9795 PHONE (530) 283-6268 FAX (530) 283-6323



5F4
ROBERT A. PERREAU LT Jr.
Director of Public Works

CONSENT AGENDA REQUEST

ASST. DIRECTOR

JOE BLACKWELL
DEPUTY DIRECTOR

December 5, 2011

To: Honorable Board of Supervisors
From: Robert Perreault, Director of Public Works *By: J. P.*
Subject: Consent Agenda Request for the December 13, 2011 Meeting of the
Plumas County Board of Supervisors:

Ratification of Contract to Remove Trees

Background and information:

It is the responsibility of the Department of Public Works to remove so-called "hazard trees" that are made known to the Department.

Earlier this year, the Department decided that a tree removal contract was necessary for the removal of at least eight (8) hazard trees located in various locations in or near Quincy, Greenville, and Chester.

A Request for Proposal (RFP) was published, including posting on the Department's website.

Ten (10) companies indicated an interest in the RFP by requesting bid proposal packages. Two (2) companies submitted proposals, as follows:

1. Toppers Tree Service., with a net bid amount of \$10,400.00, and
2. Raymond Knox, with a bid amount of \$14,000.00.

Following review and analysis of the submitted bids, the Director of Public Works deemed Toppers Tree Service as the apparent low bidder.

Public Works staff then negotiated a proposed contract with Toppers Tree Service in the contract base amount of \$10,400.00.

Deputy County Counsel had approved the proposed contract as to form.

Agenda Request for the December 13, 2011 Meeting
Ratification of Contract to Remove Trees
December 5, 2011
Page 2 of 2

Public Works staff received said approved contract on November 22, 2011. The Contractor was able to commence work on or about November 30, 2011, if the contract was fully executed.

The proposed contract, being in excess of \$10,000, required authorization by the Board of Supervisors. However, as of November 22, 2011, the next available Regular Meeting of the Board of Supervisors would not occur until December 13, 2011 – 21 days later.

Time was of essence for the project because winter weather conditions were imminent. If such conditions became permanent, most of the contract would be delayed into the Spring of 2012, resulting in the continuing presence of hazard trees during the winter months when the trees are in their most precarious condition.

Following discussions with the CAO on November 22nd, it was decided that the best interest of the County and the Department was served if the Contractor was given a notice to proceed at the soonest possible date. Accordingly, the CAO and the Director of Public Works executed the contract on November 22, 2011. Later, that same day, the contract was executed by the Contractor and Public Works staff also issued the Contractor a notice to proceed on the same date.

A copy of the executed contract is available for public review, upon request, at the Department of Public Works, 1834 East Main Street, Quincy, CA, or, at the Office of the Clerk for the Board of Supervisors, 520 Main Street, Room 309, Quincy, CA.

Field work by the Contractor commenced on November 30, 2011. As of the date of this agenda request, the Contractor's work is 100% complete. Some stump grinding and clean-up that was scheduled to be performed by County forces remains to be done as of this date.

Recommendation by Public Works:

It is respectfully recommended that Board of Supervisors ratify the execution of the contract by the CAO and the Director of Public Works and to further approve payment for any work performed pursuant to the terms of the contract, as approved by the Director of Public Works, retroactive to the contract execution date.



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

561

Mimi Khin Hall, MPH, CHES, Director

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|---|---|---|---|--|
| <input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax | <input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax | <input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax | <input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax | <input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844 |
|---|---|---|---|--|

Date: November 29, 2011

To: Honorable Board of Supervisors

From: Mimi Hall

Agenda: Consent Agenda Item for December 13, 2011

Item Description/Recommendation: Approve a Resolution to accept Amendment Number A02 to Agreement Number 07-65028 with the State Department of Health Services for the Medi-Cal Administrative Activities Program for FY 2010-2012, and authorize the Director of Public Health to sign the Standard Agreement(s) and Certifications as the Board's designee.

Background Information: On April 8, 2008 the Board approved Agreement Number 07-65028 for the State Department of Health Services Medi-Cal Administrative Activities Program. The goal of the Medi-Cal Administrative Activities Program is to ensure that local assistance is provided to Medi-Cal eligible individuals, and their families in facilitating their receipt of services and activities from the Med-Cal Program.

Plumas County Public Health Agency has participated in the Medi-Cal Administrative Activities (MAA) Program for the past several years. This program allows counties, through a system of time studies and cost reports to enhance existing time and activities performed by specific staff relating to administration of Medi-Cal related services. Staff time and activities are enhanced with Federal funds using a formula based on staff classification, organizational structure and duty statements.

The original agreement was in the amount of One Million Eight Hundred Thousand Dollars. The State has now amended the agreement in the amount of One Million Eight Hundred Thousand Seven Hundred Thirty Two Dollars to reimburse additional subcontractors.

Please contact me should you have any questions or need additional information. Thank you.



562

Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

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|--|--|--|--|---|
| <input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax | <input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax | <input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax | <input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax | <input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844 |
|--|--|--|--|---|

Date: November 29, 2011

To: Honorable Board of Supervisors

From: Mimi Hall

Agenda: Consent Agenda Item for December 13, 2011

Item Recommendation: Approve an agreement with Steve Tolen and ratify payment of services previously performed thereunder for the Local Hospital Preparedness Program fiscal year 2011-2012, and direct the Chair to sign agreements.

History/Background: As the Board may recall, Plumas County Public Health Agency receives funding each year from the California Department of Health Services, Emergency Preparedness Office to improve local public health department preparedness and ability to respond to bioterrorism for the Hospital Preparedness Program. PCPHA fiscal year 2011-2012 was just recently approved. Steve Tolen has continually worked as the Local HRSA Coordinator for Plumas County since October 1, 2005.

The agreement has been reviewed and signed by County Counsel, a copy is on file with the Clerk of the Board for your review.

Please contact me should you have any questions, or need additional information. Thank you.

DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN STREET, QUINCY, CA 95971-9795 PHONE (530) 283-6268 FAX (530) 283-6323



ROBERT A. PERREAUXT Jr.
Director of Public Works

ASST. DIRECTOR

JOE BLACKWELL
DEPUTY DIRECTOR

AGENDA REQUEST

December 5, 2011

To: Honorable Board of Supervisors
From: Robert Perreault, Director of Public Works *BS*: *BS*
Subject: Agenda Request for the December 13, 2011 Meeting of the Plumas County Board of Supervisors:

Mandatory 1-year Curbside Pilot Program in the FRD Franchise Area. (Continued from November 15, 2011)

Background and Information:

This item has been considered by the Board for discussion in recent months. On November 15, 2011, the Board of Supervisors directed staff to initiate a process for mandatory curbside waste and recycling pickup for the Feather River Disposal franchise area in Plumas County. Included in that instruction to staff was a need to present more specific information regarding the costs, fees and areas to be serviced under the proposed pilot program.

Public Works staff is currently updating data in the document entitled "***Pilot Program, Residential Curbside Recycling (Non-CRV) Program in only the Feather River Disposal Franchise area (not including LaPorte)***", which will be available at the December 13th meeting of the Board of Supervisors.