



BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Robert A. Meacher, Vice Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, Chair 4th District
Jon Kennedy, 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON DECEMBER 13, 2011

STANDING ORDERS

10:00 A.M.

CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy

In attendance are Craig Settlemyre, County Counsel, Jack Ingstad, County Administrative Officer and Nancy DaForno, Clerk of the Board

INVOCATION AND FLAG SALUTE

Pastor Tarleton offers the invocation and Supervisor Thrall leads the flag salute

ADDITIONS TO OR DELETIONS FROM THE AGENDA

None

PUBLIC COMMENT OPPORTUNITY

ACTION AGENDA

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

Convened as the Flood Control & Water Conservation Governing Board

1. **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Brian Morris
Continued discussion and direction to staff regarding Flood Control District issues and priorities and options for transition and/or reorganization

Adjourned as the Flood Control & Water Conservation Governing Board and reconvene as the Board of Supervisors

2. **BOARD OF SUPERVISORS**
 - A. Appropriate \$100,000 from the General Fund Contingency to Department 20080 Account 521900 for cost of the record in the case of *County of Butte et al v. California Department of Water Resources, Yolo County Superior Court Case No. CV-09-1258*. **Four/fifths required roll call vote**

Motion: Approve appropriation of \$100,000 from the General Fund Contingency to Department 20080 Account 521900 for cost of the record in the case of County of Butte et al v. California Department of Water Resources, Yolo County Superior Court Case No. CV-09-1258, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Meacher.
Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).
Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.
 - B. **CORRESPONDENCE**
 - C. **INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Thrall regarding issues related to County government and include attending meeting with Board members from surrounding counties regarding the US Forest Service Travel Management Plan

Report by Supervisor Swofford regarding issues related to County government and include attending meeting with Visitors Bureau regarding continued funding from the County; Town hall Meeting regarding community health assessment; Feasibility Committee meeting regarding the Fire Warden position; Eastern Plumas Recreation District regarding ski hill

Report by Supervisor Meacher regarding issues related to County government and include attending CSAC Annual Conference and proposed AB 109 initiative; Stewardship Council meeting

Report by Supervisor Kennedy regarding issues related to County government and include attending Visitors Bureau regarding continued funding from the County; Town hall Meeting regarding community health assessment; CSAC Annual Conference and proposed AB 109 initiative

Report by Supervisor Simpson regarding issues related to County government and include attending Animal Shelter meeting with Sheriff; CSAC Annual Conference – Rural Caucus, County Fairs, Health & Human Services Policy Committee meeting; Administration of Justice regarding realignment, was informed that Plumas County does not qualify for Jail construction funding

D. Appointments

SIERRA VALLEY FIRE DISTRICT

Appoint Michael ShaHorn, Ron Matlock, Russ Dickman to the Sierra Valley Fire District Board effective December 02, 2011 to form a quorum necessary to conduct business

Motion: Appoint Michael ShaHorn, Ron Matlock, Russ Dickman to the Sierra Valley Fire District Board effective December 02, 2011 to form a quorum necessary to conduct business, **Action:** Approve,

Moved by Supervisor Swofford, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

3. **PLUMAS COUNTY VISITORS BUREAU** – Suzi Brakken

Request to appropriate \$73,000 from the General Fund Contingency to continue operations of the Plumas County Visitors Bureau through FY 2011-2012. **Four/fifths required roll call vote**

Motion: continue this matter to a later date following the FY 2011-2012 mid year budget review, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Meacher.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

4. **COUNTY ADMINISTRATIVE OFFICE** – Jack Ingstad

DEPARTMENTAL MATTERS

A. **HUMAN RESOURCES**

Adopt a **RESOLUTION** ratifying a Memorandum of Understanding between the County of Plumas and the bargaining units of General, Mid-Management, and Crafts & Trades represented by Operating Engineers Local #3, or, in the alternative. **Roll call vote**

Motion: Adopt Resolution No. 11- ratifying a Memorandum of Understanding between the County of Plumas and the bargaining units of General, Mid-Management, and Crafts & Trades represented by Operating Engineers Local #3, **Action:** Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. **SHERIFF** – Greg Hagwood

1) Authorize the Auditor/Controller to pay an invoice of \$1,212 without a contract from Washoe County Sheriff's Office for forensic services

Motion: Authorize the Auditor/Controller to pay an invoice of \$1,212 without a contract from Washoe County Sheriff's Office for forensic services, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Meacher.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2) Approve and authorize the Sheriff to sign contract between Plumas County and GovPayNet to receive credit and debit card transactions. Approved as to form by County Counsel

Motion: Approve and authorize the Sheriff to sign contract between Plumas County and GovPayNet to receive credit and debit card transactions, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 3) Request to amend administrative and budgetary controls to authorize the Sheriff to move funds within the Sheriff's Grant fund No. 0017G subject to approval by the County Administrative Officer

Motion: approve request to amend administrative and budgetary controls to authorize the Sheriff to move funds within the Sheriff's Grant fund No. 0017G subject to approval by the County Administrative Officer, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Meacher.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. **SOCIAL SERVICES** – Elliott Smart

Presentation of Social Services Trends Report for quarter ending September 30, 2011

D. **VETERANS SERVICE OFFICE** – Michael McLeod

Presentation on activities related to the Veterans Service Office

E. **INFORMATION TECHNOLOGY** – Dave Preston

Approve and ratify payments for software maintenance/support without contracts for services already rendered (CDWG \$3,750; Idealstor \$1,164; Strategy 7 \$1,769.63; Strategy 7 \$7,407.33; DLT \$4,615.38; DLT \$1,383.18; High Desert \$11,193.39; ESRI \$6,498.05)

Motion: Approve and ratify payments for software maintenance/support without contracts for services already rendered (CDWG \$3,750; Idealstor \$1,164; Strategy 7 \$1,769.63; Strategy 7 \$7,407.33; DLT \$4,615.38; DLT \$1,383.18; High Desert \$11,193.39; ESRI \$6,498.05), **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

F. **PROBATION** – Sharon Reinert

Approve Community Corrections Partnership Public Safety Realignment and Post Release Community Supervision Plan and incorporated budget as presented. Discussion, possible action and/or direction to staff (**majority vote to approve; four/fifths required roll call vote to reject**)

Motion: Approve Community Corrections Partnership Public Safety Realignment and Post Release Community Supervision Plan and incorporated budget as presented, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

5. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: approve the following consent agenda matters, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. CLERK OF THE BOARD

Approve Board minutes fro November 2011

B. AGRICULTURE

Approve and authorize Chair to sign contract of \$10,429 between Plumas County Department of Agriculture and California Department of Food And Agriculture for insect pest detection

C. SHERIFF

Approve budget transfer of \$404 from Overtime (51060) to Safety Equipment (520940) in Sheriff's DCESP grant

D. PLANNING

Approve refund of \$1,034 to Aline and Sark Antaramian for Special Use Permit application fees

E. ENGINEERING

Approve final map for the Ramelli Creek Ranch Subdivision

F. PUBLIC WORKS

- 1) Approve and authorize the Chair to sign Amendment No. 1 for Radio Hill Special Permit. Approved as to form by County Counsel
- 2) Authorize purchase of cutting edges of \$84,881.94 from CME Services
- 3) Award of professional services contract for purchase and installation of two insulated roll-up industrial doors for the Quincy Maintenance Crew Shop Building and authorize the Director of Public Works and the County Administrative Officer to execute. Approved as to form by County Counsel
- 4) Ratify the execution of a contract of \$10,400 with Toppers Tree Service for removal of hazardous trees and approve payment for any work performed pursuant to the terms of the contract as approved by the Director of Public Works

G. PUBLIC HEALTH AGENCY

- 1) Adopt a **RESOLUTION** approving Amendment No. A02 to Standard Agreement No. 07-65028 with the State Department of Health Services for the Medi-Cal Administrative Program for FY 2010-2012
- 2) Approve and authorize the Chair to sign agreement with Steve Tolen and ratify payment of services previously performed for the Local Hospital Preparedness Program for FY 2011-2012. Approved as to form by County Counsel

NOON RECESS

AFTERNOON SESSION

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

6. 1:30 P.M. **PUBLIC WORKS** – Robert Perreault
Solid Waste – Presentation of Mandatory One-Year Curbside Pilot Program in the Feather River Disposal Franchise Area (not including LaPorte). Discussion, possible action and/or direction to staff

Motion: Approve "Scenario D" as presented by Public Works; Void the vote of the Board of Supervisors on November 15, 2011 and proceed with a plan to use Feather River Disposal (FRD) 2010 overearnings to pay for:

1. Two (2) previously conducted bulky waste events
2. Anticipated LAFCo fees
3. Certain capital improvement projects on facilities within the FRD franchise area.

Staff to prepare an MOU for consideration by the Board in January 2012, with construction of capital improvements to be scheduled and completed during FY 2011-2012, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

7. **CLOSED SESSION**

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Public employee performance evaluation – Director of Social Services/Public Guardian
- B. Public employee performance evaluation – County Counsel
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- D. Conference with Legal Counsel – Initiation of litigation pursuant to Subdivision (c) of Government Code § 54956.9 – one case
- E. Conference with Legal Counsel – Existing Litigation - *County of Butte, et al. v. California Department of Water Resources*, Yolo County Superior Court Case No. CV-09-1258, pursuant to Subdivision (a) of Government Code § 54956.9
- F. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

- A. Public employee performance evaluation – Director of Social Services/Public Guardian
There was no reportable action taken
- B. Public employee performance evaluation – County Counsel
There was no reportable action taken
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
This matter was not addressed
- D. Conference with Legal Counsel – Initiation of litigation pursuant to Subdivision (c) of Government Code § 54956.9 – one case
By unanimous vote, the Board authorized Plumas County to join Butte County, the Sierra Access Coalition, and the California Off Road Vehicle Association in a lawsuit to be filed in the federal district court challenging the Plumas National Forest Travel Management Plan."

- E. Conference with Legal Counsel – Existing Litigation - *County of Butte, et al. v. California Department of Water Resources*, Yolo County Superior Court Case No. CV-09-1258, pursuant to Subdivision (a) of Government Code § 54956.9

There was no reportable action taken

- F. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

There was no reportable action taken

ADJOURNMENT

Adjourned meeting to Tuesday, December 20, 2011, Board of Supervisors Room 308, Courthouse, Quincy, California.