



BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Robert A. Meacher, Vice Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, Chair 4th District
Jon Kennedy, 5th District

MEETING MINUTES

**REGULAR MEETING OF THE BOARD OF SUPERVISORS
COUNTY OF PLUMAS, STATE OF CALIFORNIA
HELD IN QUINCY ON DECEMBER 20, 2011**

STANDING ORDERS

11:00 A.M.

CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.

In attendance are Craig Settlemyre, County Counsel and Nancy DaForno, Clerk of the Board

INVOCATION AND FLAG SALUTE

Pastor Tarleton offers the invocation and Supervisor Kennedy leads the flag salute

ADDITIONS TO OR DELETIONS FROM THE AGENDA

None

PUBLIC COMMENT OPPORTUNITY

Larry Douglas regarding appropriation of general fund contingency funding on December 13, 2011

ACTION AGENDA

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

Convened as the Governing Board for special districts

1. **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Brian Morris

Continued discussion and direction to staff regarding Flood Control District issues and priorities and options for transition and/or reorganization. The Board receives a report and update on the transition process.

2. **GRIZZLY RANCH CSD** – Robert Perreault

Approve Profession Services Agreement between Grizzly Ranch CSD and Vestra Resources, Inc. for NPDES Renewal Application. Approved as to form by County Counsel

Motion: Approve Profession Services Agreement between Grizzly Ranch CSD and Vestra Resources, Inc. for NPDES Renewal Application, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Adjourned as the Governing Board for special districts and reconvene as the Board of Supervisors

3. **BOARD OF SUPERVISORS**

Presentation of *Certificate of Appreciation* for John Sheehan, Director of Plumas Corporation thanking him for his years of public service and wishing him a well deserved retirement

4. **PLUMAS CORPORATION** – John Sheehan

Introduction of Greg O'Sullivan, Executive Director of Plumas Corporation. The Board welcomes Mr. O'Sullivan.

5. **BOARD OF SUPERVISORS**

A. Set Board meeting schedule for January through June 2012

The following schedule is set for regular meetings of the Board of Supervisors for January through June 2012.

January 03, 10, 17
February 07, 14, 21
March 06, 13, 20
April 03, 10, 17
May 01, 08, 15
June 05, 12, 19

- B. Discussion and possible action regarding CSAC constitutional amendment and proposed increase in dues

Supervisor Kennedy leads the discussion. Supervisor Kennedy will attend a special meeting of the CSAC Board of Directors on January 05, 2012 regarding this matter. The proposed increase in dues to Plumas County is \$4,800. Following discussion, this matter is continued to January 03, 2012.

C. CORRESPONDENCE

None

D. INFORMATIONAL ANNOUNCEMENTS

Report by Supervisor Swofford regarding issues related to County government and include Vinton Town Hall meeting regarding AB109; City of Portola Council meeting; Grizzly Lake CSD meeting; Planning Commission

Report by Supervisor Meacher regarding issues related to County government and include attending Sacramento River Watershed Program

Report by Supervisor Simpson regarding issues related to County government and include attending Area Agency on Aging in Chico; East Quincy CSD meeting

6. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: approve the following consent agenda matters as presented, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. PUBLIC HEALTH AGENCY

Approve supplemental budget of \$500 for receipt of unanticipated revenue from Lassen-Plumas-Sierra Community Action Agency, Budget Unit 20830-Senior Nutrition

B. SHERIFF

- 1) Approve and authorize the Chair to sign first amendment to services agreement with Berry Enterprises, Inc. dba Sierra Electronics and authorize the Auditor to pay claims. Approved as to form by County Counsel
- 2) Adopt **RESOLUTION** No. 11-7738 authorizing the Sheriff to execute a contract with the State of California Department of Boating & Waterways for purchase of miscellaneous boating equipment; and approve a supplemental budget of \$43,000 accordingly (0017G-70350-4426 State Boat Patrol)

C. SOCIAL SERVICES

Approve supplemental budget of \$1,075 for grant application of funds from the Lassen-Plumas-Sierra Community Action Agency (Caring for Kids bags)

D. FACILITY SERVICES/AIRPORTS

- 1) Approve and authorize the Chair to sign assignment of Custodial Contracts from Bob Bowen dba Bob's Janitorial to Tim Ringo dba Bob's Janitorial. Approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign Inspection Service Contracts for Airport Improvement Projects. Approved as to form by County Counsel

E. COUNTY COUNSEL

Approve First Amendment to contract with Plumas County Public Defenders: Robert Zernich, Doug Prouty and William Abramson

F. HUMAN RESOURCES

Adopt a **RESOLUTION** No. 11-7739 and **RESOLUTION** No. 11-7740 for Employer Paid Member Contributions (EPMC)

NOON RECESS

AFTERNOON SESSION

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

7. 1:30 P.M. **PEW FOREST PRODUCTS** – Randy Pew

Report and update on the Cairn Sale and issues with the US Forest Service-Plumas National Forest

URGENCY MATTER

LETTER TO U.S. FOREST SERVICE CHIEF RE: PEW FOREST PRODUCTS/CAIRN SALE

Motion: add this matter to the agenda as an urgency item because the need for action was not apparent prior to the posting of the agenda, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Meacher.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Motion: approve and authorize the Chair to sign a letter to the US Forest Service Chief regarding the Cairn Sale on the Plumas National Forest and Pew Forest Products, **Action:** Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

8. **ALMANOR BASIN WATERSHED ADVISORY COMMITTEE**

Report and update on the PG&E cloud seeding program in the Almanor Basin

9. **COUNTY ADMINISTRATIVE OFFICE** – Jack Ingstad

DEPARTMENTAL MATTERS

A. **LIBRARY** – Dora Mitchell

Request to appropriate \$4,828 from the General Fund Contingency to 20675 (51020-Other Wages and 51100-FICA/Medicare). **Four/fifths required roll call vote**

Motion: appropriate \$4,828 from the General Fund Contingency to 20675 (51020-Other Wages and 51100-FICA/Medicare), **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Meacher.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Absent: Supervisor Kennedy.

B. **CRITICAL STAFFING COMMITTEE** – Gayla Trumbo

Consider the following recommendations of the Critical Staffing Committee. Discussion, possible action and/or direction to staff

- 1) Refill .80 FTE Senior Transportation Driver I/II/III; 1.0 FTE Office Assistant I/II in Social Services; 1.0 FTE Benefit Assistant Counselor Supervisor Social Services; 1.0 FTE Social Worker I/II/III or Senior Social Worker; 1.0 FTE Social Worker I/II

Motion: Refill .80 FTE Senior Transportation Driver I/II/III; 1.0 FTE Office Assistant I/II in Social Services; 1.0 FTE Benefit Assistant Counselor Supervisor Social Services; 1.0 FTE Social Worker I/II/III or Senior Social Worker; 1.0 FTE Social Worker I/II, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Absent: Supervisor Kennedy.

- 2) Adopt **RESOLUTION** amending the position allocation for Social Services to reflect the addition of 1.0 FTE Benefits Assistant Counselor I/II. **Roll call vote**

Motion: Adopt **RESOLUTION** No. 11-7741 amending the position allocation for Social Services to reflect the addition of 1.0 FTE Benefits Assistant Counselor I/II, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Meacher.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Absent: Supervisor Kennedy.

- 3) Adopt **RESOLUTION** adopting the job description and salary range for Deputy Sheriff II/Communications Equipment Coordinator and to amend the position allocation for the Sheriff's Department 70330 to reflect 1.0 FTE Deputy Sheriff II/Communications Equipment Coordinator within Department 70330. **Roll call vote**

Motion: Adopt **RESOLUTION** No. 11-7742 adopting the job description and salary range for Deputy Sheriff II/Communications Equipment Coordinator and to amend the position allocation for the Sheriff's Department 70330 to reflect 1.0 FTE Deputy Sheriff II/Communications Equipment Coordinator within Department 70330, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Meacher.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Absent: Supervisor Kennedy.

- 4) Continue the request for reorganization of the Treasurer/Tax Collector Department until after the mid-year budget review to be completed in January 2012

Julie White, Treasurer/Tax Collector requests the reorganization move forward at this time and not be required to wait until after the mid-year budget review. Ms. White informs the Board the proposed reclassification of positions is funded in the current budget.

Motion: approve concept for reorganization of the Treasurer/Tax Collector Department and authorize moving forward subject to approval of job descriptions and approval by the union through meet and confer, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Absent: Supervisor Kennedy.

C. PROBATION

Approve supplemental budget of \$130,619 for Community Corrections Partnership (CCP) Public Safety Realignment and Post Release Community Supervision (Probation Department). **Four/fifths required roll call vote**

Motion: Approve supplemental budget of \$130,619 for Community Corrections Partnership (CCP) Public Safety Realignment and Post Release Community Supervision (Probation Department), **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Absent: Supervisor Kennedy.

10. LARRY DOUGLAS, MEMBER OF THE PUBLIC

- A. Discussion regarding vital needs vs. vital live job creation
- B. Discussion of public agency charitable giving
- C. Discussion regarding use of revenue from forest receipts

11. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

There was no closed session held

- A. Public employee performance evaluation – County Administrative Officer
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

ADJOURNMENT

Adjourn meeting to Tuesday, January 03, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.