



## **MEETING MINUTES**

### **BOARD OF SUPERVISORS**

Terrell Swofford, 1<sup>st</sup> District  
Robert A. Meacher, Vice Chair 2<sup>nd</sup> District  
Sharon Thrall, Chair 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Ole Olsen, 5<sup>th</sup> District

### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON SEPTEMBER 15, 2009**

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### **STANDING ORDERS**

#### **ROLL CALL**

The meeting is called to order at 10:00 a.m. with Supervisors Terrell Swofford, Lori Simpson, Robert Meacher, Ole Olsen and Chair Sharon Thrall present.

#### **INVOCATION AND FLAG SALUTE**

Chair, Sharon Thrall offers the invocation and Supervisor Simpson leads the flag salute.

#### **PUBLIC COMMENT OPPORTUNITY**

Leanne Schramel-Taylor, representing the US Forest Service addresses the Board with a report and update on recent fires in eastern Plumas County.

Keith Mahan, Assistant OES Director invites the Board to attend a workshop of the Emergency Services Advisory Committee to be held at 3:00 p.m. today in the Mineral Building at the Plumas-Sierra County Fairgrounds.

### **ACTION AGENDA**

#### **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

#### **1. FLOOD CONTROL AND WATER CONSERVATION DISTRICT WATER POLICY BILLS/BOND – LEGISLATIVE ACTIVITY**

Report and update by Brian Morris, General Manager regarding legislative activity related to water policy bills and water bond; discussion and further direction to staff.

## **CALIFORNIA CLIMATE ADAPTATION STRATEGY**

There is consensus of the Board authorizing staff to send a letter to the Secretary for Natural Resources regarding comments on California Climate Adaptation Strategy.

## **2. GRIZZLY RANCH COMMUNITY SERVICES DISTRICT**

### **RESOLUTION 09-7577 RE: COLLECTION OF CHARGES ON TAX ROLL**

Motion by Supervisor Olsen and second by Supervisor Meacher to adopt Resolution No. 09-7577, requesting collection of charges on tax roll (assessment fee for water and sewer). AYES: Supervisors Swofford, Simpson, Meacher, Olsen and Thrall NOES: None ABSENT: None Carried and so ordered

## **3. BECKWOURTH COUNTY SERVICE AREA EMPLOYMENT SERVICES AGREEMENT**

This matter is before the Board for approval of an Agreement between Beckwourth CSA and Bill Whitener, Operator as contract employee.

Following discussion, this matter is continued to October 06, 2009 to allow County Counsel and Human Resources to review the Agreement in regard to employee benefits.

## **4. BOARD OF SUPERVISORS CORRESPONDENCE**

Correspondence from Suzanne Hamar, constituent of Indian Valley regarding concerns with various agencies.

### **OPEN SPACE SUBVENTION FUNDING (WILLIAMSON ACT)**

Motion by Supervisor Swofford, second by Supervisor Olsen and carried to approve and authorize the Chair to sign a letter to Governor Schwarzenegger regarding Open Space Subvention Funding and request to restore in the proposed 2010-11 State budget.

Supervisor Meacher leaves due to a conflict of interest in regard to the following matter.

### **FEATHER RIVER ROUND 1 PLANNING UNITS – STATEMENT OF QUALIFICATIONS**

Motion by Supervisor Simpson, second by Supervisor Swofford and carried, with Supervisor Meacher absent, to approve submission of Statement of Qualifications to the Pacific Forest and Watershed Lands Stewardship Council for the Feather River Round 1 Planning Units.

Supervisor Meacher returns to the Board.

### **S 787 – CLEAN WATER RESTORATION ACT**

Motion by Supervisor Olsen, second by Supervisor Swofford and carried to approve a letter regarding S. 787, the Clean Water Restoration Act, and authorize the Chair to sign.

### **AB 499 – CALIFORNIA ENVIRONMENTAL QUALITY ACT**

Motion by Supervisor Simpson, second by Supervisor Swofford and carried to approve a letter regarding A.B. 499 related to recipients of project approval under the California Environmental Quality Act and authorize the Chair to sign.

### **INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Simpson regarding issues related to County Government and include tour of TOMRA Recycling Center; Management Council meeting; Budget Sub-Committee meeting; Mental Health Commission meeting; Economic Recovery Committee meeting; Planning Commission meeting.

Report by Supervisor Swofford regarding issues related to County Government and include Solid Waste meeting at Plumas Eureka; Management Council meeting; Sierra Valley Groundwater Management District meeting; LAFCo meeting.

Report by Supervisor Olsen regarding issues related to County Government and include Solid Waste meeting at Plumas Eureka; Commission on Aging meeting.

Report by Supervisor Meacher regarding issues related to County Government and include Stewardship Council Youth Investment meeting; CSAC EIA meeting; LAFCo meeting.

## **APPOINTMENTS**

### **INDIAN VALLEY RECREATION AND PARK DISTRICT**

Motion by Supervisor Meacher, second by Supervisor Olsen and carried to appoint John Shower to the Indian Valley Recreation and Park District to form a quorum.

## **5. COUNTY ADMINISTRATIVE OFFICE FY 2009-2010 BUDGET ADJUSTMENTS**

Motion by Supervisor Swofford and second by Supervisor Olsen to approve recommendations of the Budget Sub-Committee as follows: AYES: Supervisors Swofford, Simpson, Olsen, Thrall NOES: Supervisor Meacher ABSENT: None Carried and so ordered

Approve budget recommendations of the Budget Sub-committee which include a reduction in General Fund expenses for \$193,938 (The Ferguson Group \$43,500; Contributions-Capital Replacement Act \$50,000; Professional Services-Labor Negotiations \$50,000; Pay back State Grant \$50,438); and staff reductions of 4.0 FTE's (1.0 FTE-Museum; 2.0 FTE's-Records Management; and 1.0 FTE-Treasurer/Tax Collector);

Adopt Resolution 09-7578 amending the FY 2009-2010 Position Allocation to reflect the reduction of -1.0 FTE Museum Registrar, -2.0 FTE Records Management Technician I or II with the effective date of October 16, 2009 and the reduction of a vacant position of -1.0 FTE Treasurer/Tax Specialist I or II as of September 15, 2009; and

Direct staff, pursuant to Personnel Rule 14, to issue written layoff notices to 1.0 FTE Museum Registrar, 2.0 FTE Records Management Technician I or II.

## **Departmental Matters**

### **ANIMAL SERVICES**

#### **\$10,000 BUDGET TRANSFER – FENCING PROJECT/ANIMAL SHELTER**

Motion by Supervisor Olsen, second by Supervisor Swofford and carried to approve a budget transfer for up to \$10,000 from Health & Human Services Bond Proceeds to Capital Improvements for fencing project at the Plumas County Animal Shelter.

#### **SATURDAY VOLUNTEER ADOPTION PROGRAM**

Request from Friends of the Plumas County Animal Shelter to establish a Saturday Volunteer Adoption Program to be held at the Animal Shelter in Quincy.

Following discussion, this matter is continued to October 06, 2009 to allow County Counsel to review establishing policies and procedures for a volunteer program.

Supervisor Simpson believes it is important for all volunteers to sign policies and procedures prior to offering services.

**AUDITOR/CONTROLLER****RESOLUTION 09-7579 RE: FY 2009-2010 BASIC TAX RATE**

Motion by Supervisor Swofford and second by Supervisor Simpson to adopt Resolution No. 09-7579, adopting the Basic Tax Rate for Plumas County and the Rates for the Beckwourth Community Service Area, Plumas Unified School District and Plumas District Hospital Bonds for FY 2009-2010. AYES: Supervisors Swofford, Simpson, Meacher, Olsen and Thrall NOES: None ABSENT: None Carried and so ordered

**RESOLUTION 09-7580 RE: FY 2009-2010 APPROPRIATION LIMIT**

Motion by Supervisor Simpson and second by Supervisor Meacher to adopt Resolution No. 09-7580, establishing FY 2009-2010 Appropriation Limit, and establishing period for contesting such limits for Plumas County and Board of Supervisors Governed Special Districts. AYES: Supervisors Swofford, Simpson, Meacher, Olsen and Thrall NOES: None ABSENT: None Carried and so ordered

**VETERANS SERVICE  
OFFICE CLOSURE**

Motion by Supervisor Meacher, second by Supervisor Olsen and carried to approve a request to close the Veterans Service Office the week of October 12-16, 2009 for staff to attend a mandatory State training.

**6. ALLIANCE FOR WORKFORCE DEVELOPMENT  
ARRA SUMMER YOUTH PROGRAM**

Report and update on the Alliance for Workforce Development 2009 Summer Jobs Program. Recognition of youth participants and their accomplishments. The Board commends all youth participants involved in the program and encourages them to continue their service.

**7. CONSENT AGENDA**

Motion by Supervisor Olsen and second by Supervisor Meacher to approve the following consent agenda matters. AYES: Supervisors Swofford, Simpson, Meacher, Olsen and Thrall NOES: None ABSENT: None Carried and so ordered

**A. BOARD OF SUPERVISORS**Approve expenditures from Community Services FundsDepartment 20730 – Supervisor Thrall

Donation – Chester High School (new uniforms for Varsity Girls Basketball) \$500.00

Department 20750 – Supervisor Olsen

Donation – Ironhorse Home Assoc. (dumpsters/annual cleanup day) \$606.04

**B. AGRICULTURE**

Approve and authorize the Chair to sign Agreement with USDA/CDFA for \$20,000 to stop the spread of yellow star thistle. Approved as to form by CAO.

**C. SOCIAL SERVICES**

Approve recommendations of the Plumas Children's Council for allocation of CAPIT funds. No financial impact to the County General Fund.

**D. PLUMAS-SIERRA COUNTY FAIR**

Approve budget transfer for \$2,160 and authorize the Auditor/Controller to establish a fixed asset line item to cover the purchase of a copier from Scott Tanner Business Machines.

**E. PLUMAS CORPORATION**

**RESOLUTION 09-7581** declaring Plumas County as an Economic Recovery Zone.

**F. SHERIFF**

- 1) Approve and authorize the Chair to sign Federal Equitable Sharing Agreement and Certification Report for FY 2008-2009 asset forfeitures. Approved as to form by CAO
- 2) Approve and authorize Chair to sign FY 2010 Annual Operating and Financial Plan for Plumas and Lassen National Forests Cooperative Patrol. Approved as to form by CAO

**G. AIRPORTS**

- 1) Award of Contract, Beckwourth Nervino, Runway Safety Area Grading Project for \$25,995.50 to Lopez Construction, and authorize Chair to sign.
- 2) Award of Contract, Rogers Field Obstruction Removal for \$76,204.99 to Dig It Construction Co., and authorize Chair to sign.

**H. PUBLIC WORKS**

- 1) Authorize the Director of Public Works and County Administrative Officer to execute a Material Purchase Agreement for tires.
- 2) Supplemental budget for \$15,072 for AB 2766 DMV Surcharge Fund Project grant through the Northern Sierra Air Quality Management District.

**I. CHILD SUPPORT SERVICES**

Approve and authorize Chair to sign Addendum No. 1 to Agreement between Department of Child Support Services and Carroll A. Ragland, Esq. for child support attorney services.

**NOON RECESS**

**AFTERNOON SESSION**

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

**8. PLANNING**

**ORDINANCE 09-1071 RE: APPEALS**

Motion by Supervisor Olsen and second by Supervisor Simpson to adopt Ordinance No. 09-1071, first read on September 01, 2009, to amend Article 10 of Chapter 2 of Title 9 of the Plumas County Code Sections 9-2.1001, 9-2.1002, 9-2.1003, 9-2.1004 and to add Article 10 of Chapter 2 of Title 9 of the Plumas County Code Sections 9-2.1005, 9-2.006, 9-2.1007, and 9-2.1008 (Appeals). AYES: Supervisors Swofford, Simpson, Olsen and Thrall NOES: None ABSENT: Supervisor Meacher Carried and so ordered

**ORDINANCE 09-1072 RE: LOT LINE ADJUSTMENTS**

Motion by Supervisor Olsen and second by Supervisor Simpson to adopt Ordinance No. 09-1072, first read on September 01, 2009, to amend Article 12.8 of Chapter 2 of Title 9 of the Plumas County Code Sections 9-2.1281, 9-2.1282, 9-2.1283, 9-2.1284 (Lot Line Adjustments). AYES: Supervisors Swofford, Simpson, Olsen and Thrall NOES: None ABSENT: Supervisor Meacher Carried and so ordered

**GENERAL PLAN WORKSHOP**

The Board offers dates for participation in a one-day General Plan Workshop between the Board of Supervisors and the Planning Commission, offered by Design Workshop.

**9. PACIFIC GAS AND ELECTRIC COMPANY  
QUAGGA MUSSELS**

Presentation by Janet Walther, representing PG&E regarding Quagga and Zebra Mussel prevention program. PG&E began monitoring reservoirs with the highest vulnerability assessment in summer 2009. PG&E is using current methods of the California Department of Fish and Game.

In California, spread of the mussels threatens water delivery systems, hydroelectric facilities, agriculture, recreational boating and fishing, and the environment in general.

**CLOSED SESSION**

**BOARD OF SUPERVISORS**

The Board meets in closed session as follows:

- **Personnel** – Public employee performance evaluation – Director of Mental Health
- Conference with Labor Negotiator regarding employee negotiations: Operating Engineers Local #3, Sheriff's Department Employees Association, Confidential Employees, and Un-represented Department Heads.

There is no action taken in closed session.

**ADJOURNMENT**

Adjourned meeting to Tuesday, October 06, 2009, Board of Supervisors Room 308, Courthouse, Quincy, California.

I, NANCY L. DAFORNO, CLERK OF THE BOARD DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE PLUMAS COUNTY BOARD OF SUPERVISORS HELD ON SEPTEMBER 15, 2009 ARE CORRECT AS RECORDED.

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Nancy L. DaForno, Clerk of the Board