

## **BOARD OF SUPERVISORS**

Terrell Swofford, Vice Chair 1<sup>st</sup> District  
Robert A. Meacher, Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, 5<sup>th</sup> District

**AGENDA FOR MEETING OF JANUARY 10, 2012 TO BE HELD AT 10:00 A.M. IN THE  
BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

### **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## STANDING ORDERS

10:00 A.M. CALL TO ORDER/ROLL CALL

INVOCATION AND FLAG SALUTE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

### PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### ACTION AGENDA

1. 10:10 ALLIANCE FOR WORKFORCE DEVELOPMENT – Traci Holt  
Report and update on the Economic Gardening Workshops conducted for Plumas County Businesses and Entrepreneurs
2. 10:20 PLUMAS COUNTY FIRE SAFE COUNCIL – Jerry Hurley
  - A. Adopt a **RESOLUTION** supporting the application for grant funds for the La Porte Road II Hazardous Fuel Reduction Project. **Roll call vote**
  - B. Adopt a **RESOLUTION** supporting the application for grant funds for the Senior and Disabled Defensible Space Assistance Program. **Roll call vote**
3. 10:30 BOARD OF SUPERVISORS
  - A. Approve and authorize the Chair to sign letter to Chief Tom Tidwell regarding coordination with Butte, Lassen, Plumas, Sierra and Tehama Counties
  - B. Correspondence
  - C. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.
4. 10:45 COUNTY ADMINISTRATIVE OFFICE – Jack Ingstad
  - DEPARTMENTAL MATTERS
    - A. DISTRICT ATTORNEY
      - 1) Request that the accumulate funds in Marriage License Trust Contingencies be transferred to the Victim Witness Program to cover unanticipated Group Insurance costs (\$7,811). **Four/fifths required roll call vote**
      - 2) Approve modified supplemental budget transfer of \$34,233 for the 2009 Justice Assistance Grant originally awarded to the Sheriff; and approve fixed asset costs of \$2,424 accordingly
    - B. PUBLIC WORKS  
Solid Waste – Consideration of the Organization (Membership) of the Plumas County Integrated Waste management Task Force. Discussion and possible action

## **5. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

### **A. ELECTIONS**

Adopt a **RESOLUTION** authorizing the Plumas County Clerk-Recorder, Registrar of Voters to conduct all Federal, State and Local Elections for 2012

### **B. PUBLIC WORKS**

- 1) Approve transfer of contact: Robert Bowen *dba* Bob's Janitorial Service to Tim Ringo *dba* Bob's Janitorial Service and authorize the Director of Public Works to sign
- 2) Authorize the Auditor/Controller to pay invoice #06847 from Bob's Lock Service of \$154.25 without a contract
- 3) Approve budget transfer of \$3,100 from 0002-20521-541900-Industrial Equipment to Fixed Assets – Solar Powered Flashing Beacon

## **6. CLOSED SESSION**

### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Public employee discipline/dismissal/release with regard to the Alcohol & Drug Department (Govt. Code §54957(b))
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

### **ADJOURNMENT**

Adjourn meeting to Tuesday, January 17, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.



Business and Career Network  
PO Box 3750  
Quincy, CA 95971  
530-283-1606  
Email: [jprichard@ncen.org](mailto:jprichard@ncen.org)

**Discussion Paper:  
Alliance for Workforce Development, Inc. –  
2010 Community Economic Development, Arts & Tourism Grants Plumas County**

1. **Purpose:** It is with pleasure that Alliance for Workforce Development, Inc. (AFWD) reports on the delivery and outcome of the grant it received from the Plumas Board of Supervisors for delivery of its Plumas County Roadmap to Economic Vitality.

2. **Discussion:** AFWD's One Stop, the Business and Career Network in Plumas County, received the above mentioned grant to provide Business Assistance and Entrepreneurial Training to interested parties throughout Plumas County.

A series of Economic Gardening Workshops was devised to meet the expressed needs of local businesses and entrepreneurs. These workshops were focused on providing technical business assistance within the framework of a rural economy. Thus a consultant, Susan Brown, with wide experience of rural, northern California was hired to provide and deliver four customized workshops in September and October of 2011.

The following workshops were provided free of charge:-

**September 28th 1:00pm-5:00pm**

**Increasing Sales: *Getting Noticed in Print and Online***

- Creating buzz
- Creating word of mouth with your local newspaper
- Showing up in the Internet ocean

**September 29th 8:30am-12:30pm**

**From the Horse's Mouth: *Learn from the Pros –Succeeding in a Rural Economy***

- A moderated discussion of a panel of experienced business owners from all areas of the county on succeeding in a rural economy
- With tips on growing a business, how to cope with the recession and how to get more to the bottom line

**October 11th 1:00pm-5:00pm**

**Try It, You'll Like It: *Bookkeeping and QuickBooks***

- Why you should invest in quality bookkeeping
- The rights and wrongs of bookkeeping
- How QuickBooks is your friend

## RESOLUTION 2012 - \_\_\_\_\_

A RESOLUTION SUPPORTING THE APPLICATION FOR GRANT FUNDS FOR THE LA  
PORTE ROAD II HAZARDOUS FUEL REDUCTION PROJECT

**WHEREAS**, wildfire is recognized as one of the greatest natural disaster threats in Plumas County; and

**WHEREAS**, Plumas County historically averages the highest frequency of lightning fires in northern California, and wildfires have burned more than 290,000 acres in the last 10 years, much of it being catastrophic stand replacing events; and **EREAS**, Plumas County's landbase consists of 71% public lands of which 65% is managed by federal land management agencies including the Plumas, Lassen, and Tahoe National Forests and the Lassen Volcanic National Park; and

**WHEREAS**, in 2001 thirty communities were initially identified and listed in the Federal Register of "Urban Wildland Interface Communities Within the Vicinity of Federal Lands That Are at High Risk From Wildfire; and subsequently the remainder of Plumas County communities have been identified as "communities -at-risk" from wildfire originating on public lands, and

**WHEREAS**, in 1998 the Plumas County Fire Safe Council originated and subsequently incorporated as a non-profit organization in 2002 with a mission to "Protect natural & manmade resources caused by wildfire through Firewise activities and pre-fire mitigation activities"; and

**WHEREAS**, in 2005 the Plumas County Fire Safe Council prepared a collaboratively developed Community Wildfire Protection Plan that was approved and certified by the Board of Supervisors, County Fire Warden, and Butte Ranger Unit Chief for the California Department of Forestry & Fire Protection; and **HEREAS**, the Community Wildfire Protection Plan identified numerous mitigation recommendations, including large scale hazardous fuel reduction, to lessen wildfire impacts to citizens, homes, communities, forested lands, watersheds, air quality and habitats; and

**WHEREAS**, there is extensive research documenting the effectiveness of hazardous fuel reduction projects that reduce fire intensity and spotting to increase community survivability, provide positive benefits to our natural resources, improve suppression success and provide a safer environment for firefighters; and

**WHEREAS**, the cost of large scale hazardous fuel reduction projects is expensive and provides benefits to multiple landowners; and



JB

RESOLUTION 2012 - \_\_\_\_\_

A RESOLUTION SUPPORTING THE APPLICATION FOR GRANT FUNDS FOR  
THE SENIOR AND DISABLE DEFENSIBLE SPACE ASSISTANCE PROGRAM

**WHEREAS**, wildfire is recognized as one of the greatest natural disaster threats in Plumas County; and

**WHEREAS**, Plumas County historically averages the highest frequency of lightning fires in northern California, and wildfires have burned more than 290,000 acres in the last 10 years, much of it being catastrophic stand replacing events; and

**WHEREAS**, Plumas County's landbase consists of 71% public lands of which 65% is managed by federal land management agencies including the Plumas, Lassen, and Tahoe National Forests and the Lassen Volcanic National Park; and

**WHEREAS**, in 2001 thirty communities were initially identified and listed in the Federal Register of "Urban Wildland Interface Communities Within the Vicinity of Federal Lands That Are at High Risk From Wildfire; and subsequently the remainder of Plumas County communities have been identified as "communities-at-risk" from wildfire originating on public lands, and

**WHEREAS**, in 1998 the Plumas County Fire Safe Council originated and subsequently incorporated as a non-profit organization in 2002 with a mission to "Protect natural & manmade resources caused by wildfire through Firewise activities and pre-fire mitigation activities"; and

**WHEREAS**, California Public Resources Code 4291 provides that a person who owns, leases, controls, operates, or maintains a building or structure in, upon, or adjoining a mountainous area, forest-covered lands, brush-covered lands, grass-covered lands, or land that is covered with flammable material, shall at all times maintain defensible space of 100 feet from each side and from the front and rear of the structure; and

**WHEREAS**, in 2005 the Plumas County Fire Safe Council prepared a collaboratively developed Community Wildfire Protection Plan that was approved and certified by the Board of Supervisors, County Fire Warden, and Butte Ranger Unit Chief for the California Department of Forestry & Fire Protection; and

**WHEREAS**, the Community Wildfire Protection Plan identified numerous mitigation recommendations, including creating Defensible Space, to lessen wildfires impacts to citizens homes; and

**WHEREAS**, there is research documenting the effectiveness of Defensible Space in home survival during a wildfire and that it provides a safer environment for firefighters; and

**WHEREAS**, there are County residents who lack either the physical and or fiscal capacity to create their own Defensible Space; and

**WHEREAS**, the Sierra Nevada Conservancy (SNC) has been delegated the responsibility for the administration of a portion of the funds for the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 through a local assistance grants program, for projects such as hazardous fuel reduction; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors recognizes the paramount importance of protecting citizens homes from catastrophic wildfire; and

**BE IT FURTHER RESOLVED**, that it is widely recognized that with proper preparation and mitigation efforts that homes can survive the impacts of a wildfire without catastrophic results; and

**BE IT FURTHER RESOLVED**, the Board of Supervisors further recognizes the efforts and success of the Plumas County Fire Safe Council in working with citizens, through its Senior and Disabled Defensible Space Assistance Program to help mitigate impacts from catastrophic wildfire; and

**BE IT FURTHER RESOLVED**, the Plumas County Board of Supervisor supports the efforts of the Plumas County Fire Safe Council to seek grant funding opportunities for its Senior and Disabled Defensible Space Assistance Program through the Sierra Nevada Conservancy.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California at a regular meeting on the 10<sup>th</sup> day of January 2012

**AYES:** Supervisors  
**NOES:** Supervisors  
**ABSENT:**

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Chair, Board of Supervisors

ATTEST:

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Clerk of the Board



OFFICE of the DISTRICT ATTORNEY  
and PUBLIC ADMINISTRATOR

**David Hollister, District Attorney**

520 Main Street, Room 404

Quincy California 95971

(530) 283-6303 • Fax (530) 283-6340

4A1

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**TO: THE HONORABLE BOARD OF SUPERVISORS**

**FROM: DAVID HOLLISTER, DISTRICT ATTORNEY**

**RE: Marriage Trust to cover Group Insurance costs in Victim Witness**

**DATE: January 10, 2012**

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**Recommendation:**

Request that the accumulated funds in Contingencies in the Marriage License Trust be transferred to the Victim Witness Program to cover unanticipated Group Insurance costs.

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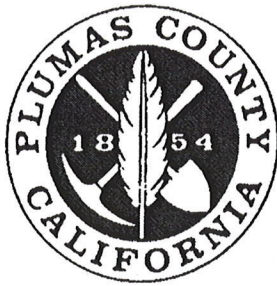
**Background and Discussion:**

An employee of the Victim Witness program has recently added Group Insurance to the benefits received due to a valid change in status. Previously, this employee opted out. The additional cost for this payroll amount is \$7,811.00.

Government Code §26840.7 and §26840.8 allow for these funds to be spent on domestic violence services. The Victim Witness Program has a domestic violence caseload of 26%. The payroll for this program is over \$100,000 so 26% is far less than the \$7,811 requested here. See attached.

Please approve the Budget Transfer and Journal Entry actuating this transfer.





OFFICE of the DISTRICT ATTORNEY  
and PUBLIC ADMINISTRATOR

**David Hollister, District Attorney**

520 Main Street, Room 404

Quincy California 95971

(530) 283-6303 • Fax (530) 283-6340

4A2

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**TO: THE HONORABLE BOARD OF SUPERVISORS**

**FROM: DAVID HOLLISTER, DISTRICT ATTORNEY**

**RE: Approval of the Justice Assistance Grant Modification**

**DATE: January 10, 2012**

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**Recommendation:**

1. Please approve the modified budget for the 2009 Justice Assistance Grant originally awarded to the Sheriff.
2. Approve fixed asset cost to be paid by this grant of \$2,424.

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**Background and Discussion:**

On April 14, 2009, the Board approved a grant and resolution (09-7540) for the Sheriff to apply for \$34,233 in funding from the U.S. Department of Justice for that year's Justice Assistance Grant (JAG), which funding is available through February 2013. It was the Sheriff's intention to direct this funding toward overtime for officers but it has not been used. Therefore Sheriff Hagwood has offered this funding to the District Attorney to assist with needs related to Criminal Justice Realignment.

California is implementing an extensive transfer of responsibility for housing low level offenders and parolees to county supervision in order to decrease prison crowding and improve recidivism rates. This change in California law is called Criminal Justice Realignment (CJR).

Personnel Costs

In Plumas County there are two deputy district attorneys. Since large counties have revenue to hire attorneys out of CJR funding, we are possibly in danger of losing one or both deputy district attorneys because they can earn more elsewhere and might resign. It would be difficult hiring a replacement because the approved pay rates here are among the lowest in California for comparable positions.

# DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN, QUINCY CA 95971 PHONE (530) 283-6268 FAX (530) 283-6323



4B

ROBERT A. PERREAULT Jr.  
DIRECTOR

## AGENDA REQUEST

JOE BLACKWELL  
DEPUTY DIRECTOR

December 30, 2011

From: Robert A. Perreault, Jr., Director of Public Works

A handwritten signature in black ink, reading "Robert A. Perreault, Jr.", with a stylized flourish at the end.

Subject: Agenda Request for the January 10, 2012, 2011 Meeting  
of the Plumas County Board of Supervisors

To: Honorable Board of Supervisors

Consideration of the Organization (Membership) of the  
Plumas County Integrated Waste Management Task Force

### Background:

The Plumas County Integrated Waste Management Task Force (PCIWMTF) is an advisory committee to the Board of Supervisors.

Up until June 7, 2011, the organizational structure of the Task Force consisted of five (5) members, all appointed by the Board of Supervisors. One of the Task Force members at that time was the City Manager for the City of Portola.

At its meeting of June 7, 2011, the Board of Supervisors amended the five-person committee structure of the Plumas County Integrated Waste Management Task Force to add two (2) alternate members. (Note: Alternate Members are expected to attend all meetings, but do not have a vote unless an alternate member is formally seated to substitute for an absent member.)

After June 7, 2011, the Clerk of the Board of Supervisors posted a public notice that vacancies existed for two (2) Alternates Members to the Task Force.

Soon thereafter, the City Manager of Portola (Mr. Jim Murphy) resigned from his position, effective July 1, 2011.

On July 18, 2011, City Manager Leslie Tigan informed Public Works that the Portola City Council had appointed Todd Roberts as the City's representative on the Plumas County Integrated Waste Management Task Force as well as appointing Leslie Tigan as the City's alternate to the Task Force.

Public Works staff conducted a search inquiry of records in various County departments. No documented information could be identified that addressed the early organizational structure of the PCIWMTF.

On September 14, 2011, the following e-mail (including a copy of PRC 40950) was received from Leslie Tigan:

**From:** Leslie Tigan [mailto:l.tigan@ci.portola.ca.us]  
**Sent:** Wednesday, September 14, 2011 10:16 AM  
**To:** Perreault, Bob  
**Cc:** Kolb, John  
**Subject:** Task Force membership

Bob

*Below is the Public Resources Code Section that formed the local task force. At the last meeting we discussed the membership. Maybe you want to get a legal opinion but it does look like that even if the County appoints the membership it is subject to approval by the City.*

Leslie

Leslie Tigan, CMC  
City Manager/City Clerk  
City of Portola  
PO Box 1225  
35 Third Ave.  
Portola, CA 96122

530-832-6801  
530-832-5418 (fax)  
530-251-3103 (cell)

#### **PUBLIC RESOURCES CODE, SECTION 40950**

*40950. (a) On or before March 1, 1990, and every five years thereafter, each county, which is not a city and county, shall convene a task force to assist in coordinating the development of city source reduction and recycling elements prepared pursuant to Chapter 2 (commencing with Section 41000), the county source reduction and recycling element prepared pursuant to Chapter 3 (commencing with Section 41300), and to assist in the preparation of the countywide siting element prepared pursuant to Chapter 4 (commencing with Section 41700).*

(b) The membership of the task force shall be determined by the county and by a majority of the cities within the county which contain a majority of the population of the incorporated area of the county, except in those counties which have only two cities, in which case the membership of the task force is subject to approval of the city which contains the majority of the population of the incorporated area of the county. The task force may include representatives of the solid waste industry, environmental organizations, the general public, special districts, and affected governmental agencies.

(c) To ensure a coordinated and cost-effective regional recycling system, the task force shall do all of the following:

(1) Identify solid waste management issues of countywide or regional concern.

(2) Determine the need for solid waste collection and transfer systems, processing facilities, and marketing strategies that can serve more than one local jurisdiction within the region.

(3) Facilitate the development of multijurisdictional arrangements for the marketing of recyclable materials.

(4) To the extent possible, facilitate resolution of conflicts and inconsistencies between or among city and county source reduction and recycling elements.

(d) The task force shall develop goals, policies, and procedures which are consistent with guidelines and regulations adopted by the board, to guide the development of the siting element of the countywide integrated waste management plan.

At about the same, David Keller, Executive Director of the Plumas County Community Development Commission indicated an interest in having a member of his agency being designated as an Alternate on the PCIWMTF. (Note: the State is adopting new regulations on commercial recycling and the Commission's apartment buildings result in the CDC being a major commercial customer in the Plumas County Solid Waste Program.)

On October 5, 2011, Public Works received the following e-mail from David Keller of CDC:

*From: David Keller [mailto:dwk@plumascdc.org]*

*Sent: Wednesday, October 05, 2011 3:22 PM*

*To: Perreault, Bob*

*Subject: Request to fill position on Solid Waste Task Force*

*Bob,*

*The Plumas County Community Development Commission respectfully requests to be considered to fill an ex-officio position on the Solid Waste Task Force. Thank you very much for your consideration of our request.*

*David Keller*

On October 12, 2011, I met with Leslie Tigan to discuss PCIWMTF membership.

As of the date of this Agenda Request, the Clerk of the Board has received only one (1) application, indicating an interest in the two (2) Alternate positions created on June 7, 2011.

The purpose of the creation of two (2) Alternate members on the Task Force was intended to help assure that the Task Force could routinely achieve a quorum at their meetings.

Apparently, there is a lack of interest in the general public serving in the capacity as an Alternate Member on the Task Force as is evidenced by less than 2 submitted applications to date for the present vacancies.

During the past several months, however, there has been interest expressed by the City of Portola and the staff of the Plumas County Community Development Commission in serving as Alternate Members on the Task Force.

One option that exists is that the Board of Supervisors can void its Task Force re-organization vote of June 7, 2011. The Board of Supervisors can then designate one (1) of the Regular Member seats to be an ex-officio seat, to be appointed by the City. The remaining four (4) Regular Members will continue to be appointed by the Board of Supervisors. The City's ex-officio seat can also have a designated ex-officio Alternate Member, to be appointed by the City. A second Alternate Member (for the 4 seats appointed by the Board of Supervisors) can be designated as ex-officio from the staff of Plumas County Community Development Center.

**Recommendation:**

Public Works staff respectfully recommends:

1. That the Board of Supervisors void its Task Force reorganization vote of June 7, 2011.
2. That the Board of Supervisors vote to designate one (1) of the five (5) Regular Member seats of the PCIWM Task Force as being an ex-officio seat, said Regular Member to be appointed by a majority of the City Council of the City of Portola. Note: Each of the remaining four (4) Regular Member seats of the PCIWM Task Force will continue to be appointed by the Plumas County Board of Supervisors.
3. That the Board of Supervisors vote to create one (1) Alternate Member seat, to be designated to serve only as an Alternate Member to the Regular Member's seat filled by the City of Portola, as described in Paragraph No. 2, above. Said Alternate Member is designated an ex-officio Alternate Member, to be appointed by a majority of the City Council of the City of Portola.
4. That the Board of Supervisors vote to create one (1) Alternate Member seat, to be designated to serve as an Alternate Member for any of the 4 Regular Member seats that are filled by the Board of Supervisors. Said Alternate Member is designated an ex-officio member, from staff of the Plumas County Community Development Commission, to be appointed by the Board of Supervisors.



5A

RESOLUTION 2012-\_\_\_\_\_

A RESOLUTION AUTHORIZING THE PLUMAS COUNTY CLERK-RECORDER,  
REGISTRAR OF VOTERS, TO CONDUCT ALL  
FEDERAL, STATE AND LOCAL ELECTIONS IN THE YEAR 2012.

BE IT RESOLVED that the Plumas County Board of Supervisors hereby authorizes Kathy Williams, Plumas County Clerk-Recorder, Registrar of Voters, to conduct all federal, state and local elections throughout the calendar year 2012, as may be required or requested of said office, to appoint all election officers, secure polling centers and perform all election related duties as necessary, and

BE IT FURTHER RESOLVED that the County Clerk-Recorder, Registrar of Voters is hereby authorized to canvass all election returns, certifying the results to the Plumas County Board of Supervisors at a regular meeting of said Board, and,

BE IT FURTHER RESOLVED that pursuant to Elections Code Section 13307, a Candidate's Statement of Qualifications to be included with the Sample Ballot shall not exceed 200 words; with printing and mailing costs to be paid by the candidate or jurisdiction, and,

BE IT FURTHER RESOLVED that the County Clerk-Recorder, Registrar of Voters is hereby authorized to submit a statement to any of the governmental jurisdictions for which costs for any election services provided are incurred.

The forgoing resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 10<sup>th</sup> day of January, 2012 by the following vote:

AYES: Supervisors:

NOES: Supervisors:

ABSENT: Supervisors:

\_\_\_\_\_  
Chair of the Board of Supervisors

ATTEST:

\_\_\_\_\_  
Nancy L. DaForno,  
Clerk to the Board

# DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN STREET, QUINCY, CA 95971-9795 PHONE (530) 283-6268 FAX (530) 283-6323

5B1



ROBERT A. PERREAULT Jr.  
Director of Public Works

ASST. DIRECTOR

JOE BLACKWELL  
DEPUTY DIRECTOR

## CONSENT AGENDA

December 30, 2011

To: Honorable Board of Supervisors

From: Robert Perreault, Public Works Director

Subject: Consent Agenda for the January 10, 2012 meeting of the Plumas County Board of Supervisors.

**Approval of transfer of contract: Robert Bowen dba Bob's Janitorial Service to Tim Ringo dba Bob's Janitorial Service. Authorize the Director of Public Works to sign the agreement.**

### Background:

Robert Bowen has sold his janitorial business to Tim Ringo. The department currently has a janitorial service contract with Robert Bowen.

### Recommendation:

To approve the Assignment and Assumption Agreement regarding the sale of Bob's Janitorial to Tim Ringo therefore allowing the current contract (PWRD11-078) to continue without interruption of service. And authorize the Director of Public Works to sign the Agreement.

The Assignment and Assumption form has been approved as to form by County Counsel.

# DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN STREET, QUINCY, CA 95971-9795 PHONE (530) 283-6268 FAX (530) 283-6323

508



ROBERT A. PERREAULT Jr.  
Director of Public Works

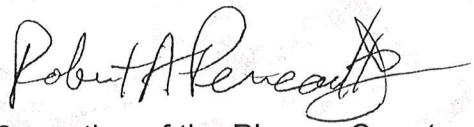
ASST. DIRECTOR

## CONSENT AGENDA REQUEST

JOE BLACKWELL  
DEPUTY DIRECTOR

December 29, 2011

To: Honorable Board of Supervisors

From: Robert Perreault, Public Works Director 

Subject: Agenda Request for the January 10, 2012 meeting of the Plumas County Board of Supervisors

**Approval for the County Auditor to pay Invoice #06847 from Bob's Lock Service in the amount of \$154.25, without a contract.**

### Background:

The department uses Bob's Lock Service to purchase replacement locks and to duplicate keys from time to time. The owner of Bob's Lock Service refuses to sign a County Contract form.

The services are provided to the Department off site, i.e., not on County property and all work performed under this invoice is acceptable to the Department. A copy of the invoice is attached.

### Recommendation:

Approve payment of invoice 06847 to Bob's Lock Service in the amount of \$154.25.



# DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN STREET, QUINCY, CA 95971-9795 PHONE (530) 283-6268 FAX (530) 283-6323

5B3



ROBERT A. PERREAULT Jr.  
Director of Public Works

ASST. DIRECTOR

JOE BLACKWELL  
DEPUTY DIRECTOR

## CONSENT AGENDA REQUEST

December 22, 2011

To: Honorable Board of Supervisors

From: Robert Perreault, Public Works Director

A handwritten signature in black ink, reading "Robert A. Perreault Jr.", written over the printed name.

Subject: Consent Agenda for January 10, 2012 meeting of the Plumas County Board of Supervisors

### **Approval to transfer \$3,100 to Fixed Assets – Solar Powered Flashing Beacon.**

#### Background:

One of the two Solar Powered Flashing Beacons along Clifford Drive near Lake Almanor was stolen sometime during the month of October 2011. The two flashing beacons were originally purchased in November 2010 as a safety enhancement to warn motorists of the numerous intersections between Big Cove Road and Marina Drive as well as to show down traffic speeds. This fixed asset will replace the beacon that was stolen.

#### Recommendation:

Authorize the Budget Transfer and approve the purchase of a Fixed Asset, "Solar Power Flashing Beacon" to be installed on Clifford Drive near Lake Almanor.