



BOARD OF SUPERVISORS

Terrell Swofford, Vice Chair 1st District
Robert A. Meacher, Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, 5th District

AGENDA FOR MEETING OF FEBRUARY 21, 2012 TO BE HELD AT 11:00 A.M. IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA

10:00 – 11:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

11:00 A.M. **CALL TO ORDER/ROLL CALL**

INVOCATION AND FLAG SALUTE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

ACTION AGENDA

Convene as the Flood Control District Governing Board

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. 11:10 **FLOOD CONTROL AND WATER CONSERVATION DISTRICT** – Robert Perreault and Randy Wilson
 - A. Mid-Year financial report and transition plan for management of the Plumas County Flood Control and Water Conservation District. Discussion, possible action and/or direction to staff
 - B. Adopt **RESOLUTION** authorizing the County Administrative Officer, or designee, to submit a Proposition 84 Integrated Regional Water Management Planning Grant application to the California Department of Water Resources. **Roll call vote**

Adjourn as the Flood Control District Governing Board and reconvene as the Board of Supervisors

2. 11:25 **BOARD OF SUPERVISORS**

- A. Discussion and possible action regarding upcoming CSAC Board of Directors meeting on February 23, 2012 (Consideration of Position on Schools and Local Public Safety Protection Act of 2012). Supervisor Kennedy
- B. Continued discussion and possible action regarding upcoming RCRC meeting on February 24, 2012 (Memorandum of Agreement with the U.S. Forest Service and Bureau of Land Management)
- C. Appoint Supervisor Kennedy and Supervisor Thrall as a sub-committee of the Board to begin identifying county priorities for FY 2012-2013
- D. Pursuant to Board action on February 14, 2012, approve Request for Proposal guidelines as presented for FY 2011-2012 Countywide Marketing Website. Discussion and possible action
- E. Adopt **PROCLAMATION** recognizing and welcoming the Tuskegee Airmen to Plumas County
- F. Correspondence
- G. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

3. COUNTY ADMINISTRATIVE OFFICE

DEPARTMENTAL MATTERS

A. SOCIAL SERVICES – Elliott Smart

Presentation of Social Services Trends Report for quarter ending December 31, 2011

B. PUBLIC HEALTH AGENCY – Mimi Hall

Report and update on planning and implementation activities related to the resumption of Alcohol & Drug Services

4. 11:45 DONALD DAILY – MEMBER OF THE PUBLIC

Request for Board action of a moratorium on installation of "Smart Meters"; removal of already placed meters and replacement with old analog meters

5. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. SHERIFF

Approve and authorize the Chair to sign Service Agreement between County of Plumas and Sierra Electronics for radio repair services; and authorize payment of past due invoices from January and February 2012. Approved as to form by County Counsel

B. PUBLIC HEALTH AGENCY

- 1) Adopt **RESOLUTION** approving agreement 10-NNA32 from the California Department of Alcohol & Drug Programs for funding the negotiated net amount and drug Medi-Cal program for FY year 2011 through 2013; and authorize the Director of Public Health to sign said agreement. Approved as to form by County Counsel
- 2) Adopt **RESOLUTION** to accept agreement 11-0668 with the California Department of Public Health, Immunization Branch for continued funding of the Vaccines for Children Program for FY 2011-2013; and authorize the Director of Public Health to sign. Approved as to form by County Counsel
- 3) Adopt **RESOLUTION** to accept Amendment No. A01 to Standard Agreement from the California Department of Public Health, Office of AIDS for Housing Opportunities for Persons With Aids activities for FY 2011-2013; and authorize the Director of Public Health to sign
- 4) Approve and authorize the Chair to sign two service agreements with Sierra Institute for Community Environment of \$16,820 for FY 2011-2012 Public Health activities. Approved as to form by County Counsel

C. OFFICE OF EMERGENCY SERVICES

Approve supplemental budget of \$46,000 for OES Emergency Management Performance Grant award from the California Emergency Management Agency (Cal EMA)

D. MENTAL HEALTH

Approve supplemental budget of \$16,924 for CalWORKS, Department 70577

E. PUBLIC WORKS

Approve and authorize the Chair to sign letter of support for the Forest Highway 177 Rehabilitation and Reconstruction Project

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees
- C. Conference with Legal Counsel: Claim Against the County filed by Gary Dyrr, Owner of Feather River Materials, Inc. on January 12, 2012

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, March 06, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.



1A

PLUMAS COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REQUEST

for the February 21, 2012 meeting of the FC&WC District Governing Board

February 14, 2012

To: Honorable Governing Board

From: Robert Perreault, Director of Public Works
Randy Wilson, Planning Director

Subject: Mid-Year Financial Report and Transition Plan for Management of the
Plumas County Flood Control & Water Conservation District

RPW *Robert Perreault J*

Background:

On September 20, 2011, the Governing Board adopted a budget for the Plumas County Flood Control and Water Conservation District for Fiscal Year 2011-12. At the time, the District was administered by a General Manager.

In November 2011, the General Manager resigned from the employ of Plumas County, effective January 7, 2012.

At about the same time, the Plumas County Board of Supervisors decided to not immediately fill the vacancy created by the resignation of the General Manager. Instead, certain duties of the General Manager were delegated to County department managers.

The purpose of this agenda item is to receive and review a mid-year financial report for the District and to formalize the management plan for the administration of the operations and planning functions of the District. Documentation will be finalized and distributed to the Governing Board prior to the February 21st meeting. Copies of the documentation will also be submitted to the Clerk of the Board of Supervisors and will be available for public review, upon request during normal working hours.

Recommendation:

Discussion, possible action and direction to staff.

PLUMAS COUNTY PLANNING & BUILDING SERVICES

555 Main Street
Quincy, CA 95971-9366
(530) 283-7011

www.plumascounty.us



Meeting Date: February 21, 2012

DATE: February 14, 2012

TO: Honorable Chair and Members of the Governing Board of the Plumas County Flood Control and Water Conservation District

FROM: Randy Wilson, Planning Director *RW*

RE: Resolution in Support of Grant Application for Proposition 84 Funds to Update the Upper Feather River Integrated Regional Water Management Plan.

Background:

The Department of Water Resources is accepting grant applications seeking Prop 84 funding to update the Upper Feather River Integrated Regional Water Management Plan. The Plumas County Flood Control and Water Conservation District has entered into a contract with a consulting firm, Kennedy/Jenks, working with staff to develop the grant application and to submit the application to the Department of Water Resources. Kennedy/Jenks and staff are working diligently to complete this application by the deadline for submittal of March 9, 2012. A Resolution, in compliance the grant application requirements, is required as a part of the grant application.

County Counsel has approved the resolution as to form.

ACTIONS FOR CONSIDERATION:

Staff recommends the Board of the Plumas County Flood Control and Water Conservation District approve the attached resolution approving the filing of an application for the Proposition 84 Grant.

RESOLUTION No. 2012 - _____

A RESOLUTION OF THE GOVERNING BOARD OF THE PLUMAS COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT AUTHORIZING THE COUNTY ADMINISTRATIVE OFFICER, OR DESIGNEE, TO SUBMIT A PROPOSITION 84 INTEGRATED REGIONAL WATER MANAGEMENT PLANNING GRANT APPLICATION TO THE CALIFORNIA DEPARTMENT OF WATER RESOURCES

WHEREAS, in November 2006, the California electorate approved Proposition 84, the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Public Resource Code Section 75001 et seq.), which included funding for planning grants for regions that had an adopted Integrated Regional Water Management Plan; and

WHEREAS, in 2005, Upper Feather River Watershed stakeholders adopted the Upper Feather River Integrated Regional Water Management Plan (IRWMP); and

WHEREAS, in 2009 the County of Plumas facilitated reorganization of the Feather River Regional Water Management Group to include more than 30 local, state and federal agencies and non-governmental organizations to promote collaboration and inclusiveness in making decisions regarding water and watershed management and the investment of public funds; and

WHEREAS, the Upper Feather River Watershed Integrated Regional Water Management Plan is eligible for grant funding to update the 2005 IRWMP to be compliant with the current Proposition 84 minimum requirements.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Plumas County Flood Control and Water Conservation District authorizes the preparation and filing of an application to the California Department of Water Resources to obtain an Integrated Regional Water Management Planning Grant pursuant to the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Public Resource Code Section 75001 et seq.); and

BE IT FURTHER RESOLVED that the County Administrative Officer, or designee, of the County of Plumas is authorized and directed to prepare the necessary data, conduct investigations, file such application, and execute a grant agreement with the California Department of Water Resources subject to such grant agreement's approval by the Plumas County Counsel.

The foregoing Resolution was duly passed and adopted by the Governing Board of the Plumas County Flood Control and Water Conservation District, State of California, at a regular meeting of said board held on the 21st day of February, 2012.

AYES: Supervisors
NOES: Supervisors
ABSENT: Supervisors

Chair, Governing Board

ATTEST:

Clerk of the Board

Alpine Amador Butte Calaveras Colusa
Del Norte El Dorado Glenn Imperial
Inyo Lake Lassen Madera Mariposa



Merced Modoc Mono Napa Nevada Placer
Plumas San Benito Shasta Sierra Siskiyou
Sutter Tehama Trinity Tuolumne Yuba

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Chief Financial Officer - Karl Dolk

To: RCRC Board of Directors
From: Cyndi Hillery, Legislative Advocate
Staci Heaton, Regulatory Affairs Advocate
Date: August 11, 2011
Re: Memorandum of Agreement with the U.S. Forest Service and Bureau of Land Management

Summary

This memo provides an overview of the development of a draft Memorandum of Agreement (MOA) between the United States Department of Agriculture, Forest Service, Region 5 (USFS); the California Bureau of Land Management (BLM); Regional Council of Rural Counties (RCRC); and the California State Association of Counties (CSAC) regarding land management activities.

Background

In March 2010, RCRC Supervisors and staff met with representatives from the U.S. Department of Agriculture (USDA) to discuss the strained relations some California counties had been experiencing with local representatives of USFS Region 5. At that meeting, RCRC staff was strongly encouraged to work with Region 5 staff to jointly develop a strategy to help counties alleviate some of the difficulties with their local forests before pursuing other means to force better relationships. Specifically, the concept of working out and signing a Memorandum of Understanding or Memorandum of Agreement between relevant federal land management agencies and the counties was recommended.

As a step towards solving some of those difficulties, RCRC and CSAC staff members have been negotiating with USFS and BLM to create a statewide, voluntary MOA outlining a structure under which counties and federal public land management agencies consent to communicate and work with one another. RCRC and CSAC began discussions with USFS and BLM in mid-2010.

After months of negotiations, RCRC and CSAC staff reached agreement with USFS and BLM staff on draft MOA language in late May 2011. Based on concerns raised by the Board at RCRC's March 2011 Board of Directors meeting, we also requested that

Jennifer Henning, Executive Director of the County Counsels Association of California, review the draft to ensure that the MOA in no way preempts or precludes any rights that counties currently have under state or federal law. She has concluded that the language in no way restricts or violates existing rights.

On June 1, RCRC and CSAC staff held a meeting to present the draft to the members of the RCRC Wildfire Advocacy Team and the Chair and Vice Chair of CSAC's Agricultural and Natural Resources Policy Committee for review and comment. The recommendations received at that meeting were incorporated into the draft which we presented to you at our June 16, 2011 Board of Directors meeting.

At the June Board meeting, we also asked that you review the document and share it with the other members of your individual county Boards, as well as County Counsels, and provide comments to us by July 15. RCRC received comments from four member counties. Some of those comments were officially sent from entire Boards of Supervisors, while others were sent by individual RCRC Board of Directors members. The comments we received were incorporated into a revised draft of the MOA as appropriate to the principles of the document, which is attached for your review. The current draft has also been reviewed by BLM and USFS staff. Again, RCRC staff is not seeking action on the draft MOA at this meeting. We will, however, still appreciate continuing feedback from the members of our Board and individual counties as we continue to work toward a final draft.

RCRC, CSAC, USFS, and BLM have tentatively scheduled a larger stakeholder meeting to "roll out" the final draft to all of California's County Supervisors, and to also solicit additional comments and recommendations, for September 28, 2011 at RCRC headquarters. Staff anticipates the participation of both Randy Phillips from the USFS and Cynthia Moses-Nedd from BLM. We are also working with USFS staff to secure the participation of a representative from the Council on Environmental Quality (CEQ) to discuss the draft and give a "third party" perspective.

Once these steps are completed, RCRC staff expects to present a final draft MOA for Board approval at the December 7, 2011 Board of Directors meeting, with the MOA becoming effective on January 1, 2012.

Staff Recommendation

Additional comments on the draft can be sent to Cyndi Hillery at chillery@rcrcnet.org, Staci Heaton at sheaton@rcrcnet.org, or you can call either Cyndi or Staci at (916) 447-4806 with comments or questions.

Attachment(s)

- Draft Memorandum of Agreement with the U.S. forest Service and Bureau of Land Management

**Memorandum of Agreement (MOA) among the
California, USDI Bureau of Land Management,
U.S. Forest Service, Pacific Southwest Region, the
California State Association of Counties,
and the Regional Council of Rural Counties**

Stakeholder Discussion Meeting

Regional Council of Rural Counties
1215 K Street, Suite 1650
Sacramento, CA 95814

Friday, February 24, 2012
9 a.m. to Noon

1. Opening Remarks and Introductions – Diane Dillon, RCRC Immediate Past Chair and CSAC Climate Change Task Force Co-Chair
2. MOA Background – Diane Dillon, RCRC and CSAC
3. Overview of MOA
 - a. County Perspective – Diane Dillon, RCRC and CSAC
 - b. U.S. Department of Interior Perspective – Cynthia Moses-Nedd, Liaison to State and Local Government
 - c. U.S. Forest Service Perspective – Randy Phillips, Liaison to the National Association of Counties
 - d. Council for Environmental Quality Perspective – Horst Greczmiel, Associate Director of NEPA Oversight
4. Questions/Comments
5. Next Steps
 - a. County Process
 - b. Agency Process

MEMORANDUM OF AGREEMENT (MOA)
AMONG
CALIFORNIA, USDI BUREAU OF LAND MANAGEMENT,
US FOREST SERVICE, PACIFIC SOUTHWEST REGION
AND THE
CALIFORNIA STATE ASSOCIATION OF COUNTIES and
REGIONAL COUNCIL OF RURAL COUNTIES,
REPRESENTING CALIFORNIA COUNTY GOVERNING BODIES

Definitions: As used in this MOA, the following terms shall be defined as stated below:

“CSAC” means California State Association of Counties.

“RCRC” means Regional Council of Rural Counties.

“County” means a county in California that has a national forest or public land administered by the USDA Forest Service or the Bureau of Land Management within its boundary, and that elects to participate in this MOA.

“USFS” means Region Five, USDA Forest Service, and that part of Region Four including its National Forests in California.

“BLM” means California, USDI Bureau of Land Management, including its Districts and Field Offices in California.

Preface:

1. The USFS and BLM, under the laws of Congress, executive orders, and federal regulations are responsible for the management of the federal public lands, national forests and their resources. The USFS and BLM have a responsibility to sustain the health, diversity, and productivity of these federal public lands and national forests for the use and enjoyment of present and future generations.

2. CSAC and RCRC represent all of California’s 58 counties, which encompass large amounts of federally held land. CSAC and RCRC work with federal and state governments and other stakeholders to improve the ability of county governments to serve California’s citizens efficiently and effectively.

Statement of Purpose:

The USFS, BLM, and counties share a long partnership in the management of federal public lands and national forests in California. The purpose of this MOA is to help improve interagency relationships by facilitating early and frequent communication between the defined federal agencies and counties to foster a more

productive partnership that results in positive land management decisions for all parties.

Specifically, this MOA is intended to establish enhanced mutual communication between the USFS, BLM, and county governing bodies to assure consistency in process and outcomes among all parties. This regular, consistent communication is intended to build positive working relationships; maximize trust; minimize misunderstanding and potential conflicts; and produce actions that result in better conclusions for California, thereby enhancing community support for those actions.

It is agreed that with the implementation of this MOA:

- A. The governing body of each county that chooses to participate in this MOA shall designate a county contact for the USFS and BLM. This contact can be a "position" such as "County Planner," rather than a specific individual. This agreement is only in effect for counties that choose to participate by officially designating a county contact.
- B. For each participating county, the USFS Regional Forester shall designate a USFS contact from each forest that contains land within that county. This contact can be a "position" rather than a specific individual.
- C. For each participating county, the BLM State Director shall designate a BLM contact from each field office that contains land within that county. This contact can be a "position" rather than a specific individual.
- D. After these designations have been finalized, within each county the designees from each entity shall convene a meeting at the request of either entity to discuss the MOA, and the process by which it will be implemented in that county.
- E. This MOA is a beginning point and individual counties and federal agencies may agree to additional processes and norms that will enhance their communications and understanding of each other's work and be effective in their particular area.
- F. The USFS Regional Forester or BLM State Director and county governing bodies shall convene to discuss and resolve issues related to overall land management in California as needed.

I. THE USFS and BLM SHALL:

- A. Include the County in any planning processes to assure that the County's plans and policies are considered throughout the process
- B. Request the participation of the County in any planning process before public scoping. The federal managers will mail an updated list of potential projects to the county designated contact. County participation at this stage provides the opportunity for county concerns and ideas to be accommodated in the development of the project description prior to public scoping. Such notification

shall be to the designated key county contact, who will advise the key federal contact regarding desired County participation in such planning activities.

- C. Understand that the County General Plans and other adopted policies reflect the objectives of the Board of Supervisors on behalf of the residents of the county.
- D. Meet with the County Board of Supervisors at its request on an agreed upon time frame to update and confer with the County on upcoming programs, projects and other matters of interest.
- E. Evaluate written comments from the County regarding how project proposals affect county plans and other adopted policies, and where consistent with federal laws, regulations, policies and agencies objectives, make every effort to work with County officials to achieve mutually agreeable results, consistent with the identified county plans and other adopted policies. If the federal manager's decision is not consistent with identified county plans and other adopted policies, then the manager will notify the county and document in writing how county plans, other adopted policies, and input were considered, and why consistency could not be achieved.

II. THE COUNTY SHALL:

- A. Participate in requests for involvement at the earliest possible time, preferably before public scoping and identify concerns, needs and relevant county plans and other adopted policies in writing.
- B. Within the County's constraints, make available staff support at the federal managers' request to enhance the agencies' interdisciplinary capability as a partner.
- C. Provide written interpretations of germane sections of county plans and other adopted policies when the County thinks a proposed project is inconsistent.
- D. Endeavor to provide written feedback with sufficient specificity that the federal managers are able to respond with particularity. Additionally, the County will attempt to provide alternative approaches to proposed projects.
- E. Meet with the federal agencies at their request on an agreed upon time frame.
- F. Request the participation of the federal managers in any county planning process relevant to the federal agencies, and consider written information received from the BLM or USFS during County land-use and project planning decisions.
- G. Make every effort, consistent with state and county plans, policies, laws, regulations, and agency goals, to harmonize county land-use planning decisions with current USFS and BLM plans and regulations regarding lands managed by USFS and BLM within the county boundaries.

Limitations:

The USFS, BLM, and county governing bodies recognize that this MOA is not intended to replace presently existing lines of communications or alter existing required communications, such as communications made pursuant to state or federal statutes or regulations, Resource Advisory Committees, federal or county

workgroups, and informal or formal policy meetings between the USFS or BLM, and CSAC, RCRC, or an individual county.

Nothing in this MOA shall require the USFS, BLM, CSAC, RCRC or an individual county to violate or ignore any laws, rules, directives, or other legal requirements imposed by state or federal law.

This MOA is adopted to enhance communication and working relationships between the USFS, BLM, and counties.

Participation in Similar Activities:

This instrument in no way restricts the agencies or the counties from participating in similar activities with other public or private agencies, organizations, and individuals.

Establishment of Responsibilities:

This MOA is not intended to, and does not create, any right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity. The parties shall manage their respective resources and activities in a separate and mutually beneficial manner to meet the purposes of this MOA. Nothing in the MOA authorizes any of the parties to obligate or transfer anything of value.

Effective Date:

This MOA becomes effective upon signature of all parties.

Term of Agreement:

This MOA is expected to continue for five years from the date of the last signature, after which it will be reviewed. If all parties concur, it will automatically be renewed for an additional five year term.

This agreement is neither a fiscal nor a funds obligation document. Any endeavor to transfer anything of value involving reimbursement or contribution of funds between the parties to this agreement will be handled in accordance with applicable laws, regulations, and procedures including those for Government procurement and printing. Such endeavors will be outlined in separate documents that shall be made in writing by representatives of the parties and shall be independently authorized by appropriate statutory authority. This agreement does not provide such authority. Specifically, this agreement does not establish authority for noncompetitive award to the cooperator of any contract or other agreement.

Termination:

Any of the parties, in writing, may terminate the instrument in whole, or in part, at any time before the date of expiration.

Freedom of Information Act (FOIA):

Any information furnished to the agencies under this instrument is subject to the Freedom of Information Act (5 U.S.C. 552).

Modification:

Modifications within the scope of the instrument shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed.

Authorized Representatives:

By signature below, the signatory officially certifies that the individual listed in this document as representative of the signatory is authorized to act in the signatory's respective areas for matters related to the development of this agreement.

RANDY MOORE, Regional Forester
U.S. Forest Service, Pacific Southwest Region

Date

JAMES G. KENNA, State Director
USDI Bureau of Land Management, California State Office

Date

PAUL McINTOSH, Executive Director
California State Association of Counties

Date

GREG NORTON, President
Regional Council of Rural Counties

Date

The authority of this MOA has been reviewed and approved for signature.

LYNNE SHOLTY, Grants & Agreements Specialist
U.S. Forest Service, Pacific Southwest Region

Date

DRAFT

2D

COUNTY OF PLUMAS, CALIFORNIA

REQUEST FOR PROPOSALS FOR WEBSITE DEVELOPMENT SERVICES FOR
PLUMAS COUNTY VISITORS WEBSITE

Proposals must be submitted by 2:00 p.m., March 16, 2012 to:

Clerk of the Board
County of Plumas
520 Main Street, Room 309
Quincy, California 95971

DRAFT

This Request for Proposals (RFP) is not a commitment or contract of any kind. Plumas County ("County") reserves the right to pursue any and/or all ideas generated by this request. Costs for developing the Proposals are entirely the responsibility of the proposers and shall not be reimbursed. The County reserves the right to reject any and all Proposals. The County reserves the right to waive any requirements of this RFP when it determines that waiving a requirement is in the best interest of the County.

General Provisions Regarding Public Nature of Proposals.

Government Code Section 6250 et seq., the Public Records Act, defines a public record as any writing containing information relating to the conduct of the public's business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics. The Public Record Act provides that public records shall be disclosed upon request and that any citizen has a right to inspect any public record, unless the document is exempted from disclosure.

Proposer's Rights Regarding Confidentiality of Proposals.

The County cannot represent or guarantee that any information submitted in response to the RFP will be confidential. If the County receives a request for any document submitted in response to this RFP, it will not assert any privileges that may exist on behalf of the person or business submitting the proposal. If a proposer believes that a portion of its proposal is confidential and notifies the County of such in writing, the County may, as a courtesy, attempt to notify the Proposer of any request for the proposal. However, it would be the sole responsibility of that proposer to assert any applicable privileges or reasons why the document should not be produced, and to obtain a court order prohibiting disclosure. The Proposer understands that the County is not responsible under any circumstances for any harm caused by production of a confidential proposal.

County's Rights Regarding Confidentiality of Proposals.

To the extent consistent with applicable provisions of the Public Records Act and applicable case law interpreting those provisions, the County and/or its officers, agents

and employees retains the discretion to release or to withhold disclosure of any information submitted in response to this RFP.

Plumas County welcomes proposals from all qualified service providers. The County may, in its sole discretion, enter into contracts with multiple qualified providers or may reject all proposals and not enter into any contract for the services described in the RFP.

PROJECT PURPOSE AND SCOPE

The County is seeking the services of an experienced website designer to develop, implement, and possibly provide hosting and maintenance of a Plumas County Visitors Website. The goal of the website is to provide simple internet access to visitor information. The website shall include county lodging information, dining information, recreational opportunities, and an events calendar.

The proposal may also include information on other valuable visitor and marketing information, such as golfing, river rafting, hiking, pet-friendly accommodations, scenic byways, snowmobiling, water sports, wildlife, museums, fairgrounds, National Forest information, and links to local Chambers of Commerce.

The website shall provide links to other visitor and lodging sites in the County. The website may provide visitor e-services by allowing subscribers to sign up for texts, emails, or tweets on specific information, such as snowmobiling conditions, fishing reports, or leaf colors. The website may also integrate with social media, including Facebook and Twitter. Creative ideas are encouraged, and responding parties are requested to “think outside the box.”

The proposal may also include the posting of, or link to, the most recent printed “Plumas County Visitors Guide” on the website.

COST ESTIMATE and TIMELINE

The County has \$7,500 to fund the project for the remainder of the 2011-2012 fiscal year, which ends on June 30, 2012.

PROPOSAL CONTENTS

1. Cover letter: Include the firm or individual(s) name(s) that will be providing the requirements stated in this RFP.
2. Qualifications: The proposal shall contain resumes of all principals to be involved in the project and previous website design and implementation experience with reference names and contact information. Any tourism-related design experience should be highlighted.

3. Cost Detail: The proposal shall contain the total project cost, as well as detailed "line item" costs for components/phases of the project as well as timelines for completion.

PROPOSAL SUBMISSION

One (1) original and two (2) copies of each proposal must be submitted in paper format by March 16, 2012 by 2:00 p.m. to the following address.

Clerk of the Board
County of Plumas
520 Main Street, Room 309
Quincy, California 95971

All Proposals submitted in response to this RFP shall become the exclusive property of Plumas County. The proposal shall be used to determine the proposer's ability to render the services to be provided. The failure of a proposer to comply fully with the instructions in this RFP may eliminate its proposal from further evaluation as determined at the sole discretion of the County. The County reserves the sole right to evaluate the contents of Proposals submitted in response to this RFP and to select a successful contractor, if any.

EVALUATION OF PROPOSALS

Following the initial review of the proposals, the County may invite a firm or individual to formally meet with County representatives or the Board of Supervisors. The County reserves the right to reject any or all proposals, waive any informality in any proposal, and to accept or reject any items thereon. The selection process will be determined by the Board of Supervisors, with evaluation criteria determined at its sole discretion. The Board of Supervisors will decide upon the winning proposal or proposals, if any, and its decision shall be final.

The winning firm or firms will be expected to execute a contract in the form attached to this RFP as Appendix A. The scope of work, budget and fee schedule, and project timeline shall be added to the final contract based upon the submitted proposal. Any contract will not be effective until approved by the Plumas County Board of Supervisors.

APPENDIX A

Form contract

See attached.

**PROFESSIONAL SERVICES AGREEMENT
FOR
WEBSITE DEVELOPMENT SERVICES**

THIS AGREEMENT is made and entered into this _____ day of _____, 2012 (“Effective Date”), by and between the COUNTY OF PLUMAS, a political subdivision of the State of California (“County”), and _____, a California corporation (“Consultant”).

W I T N E S S E T H :

WHEREAS, County proposes to have Consultant perform website development services as described herein below; and

WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code, Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

WHEREAS, County and Consultant desire to contract for specific services in connection with the project described below (the “Project”) and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

WHEREAS, no official or employee of County has a financial interest, within the provisions of California Government Code, Sections 1090-1092, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. **Scope of Services**. Consultant shall provide the professional services described in the Scope of Work attached hereto as Exhibit “A” and incorporated herein by reference.

1.2. **Professional Practices**. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise County of any changes in any laws that may affect Consultant’s performance of this Agreement.

1.3. **Warranty**. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers’ compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless County from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys’ fees and costs, presented, brought, or recovered

against County for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.4. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Violation of this provision may result in the imposition of penalties referred to in Labor Code, Section 1735.

1.5. Non-Exclusive Agreement. Consultant acknowledges that County may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.6. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of County. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "B," attached hereto and made a part of this Agreement (the "Fee Schedule"). Consultant's compensation shall in no case exceed _____ Dollars (\$_____ .00).

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in Exhibit "A" unless the County or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable.

2.3. Method of Billing. Consultant may submit invoices to County's Project Manager for approval on a progress basis, but no more often than monthly. Said invoice shall be based on the total of all Consultant's services which have been completed to County's sole satisfaction. County shall pay Consultant's invoice within forty-five (45) days from the date County receives said invoice. Each invoice shall describe in detail, the services performed and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.5. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to County or its Project Manager for inspection and/or audit at mutually convenient times for a period of four (4) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by County as set forth in Exhibit "C," attached hereto and incorporated herein by this reference. The Project Schedule may be amended by mutual agreement of the parties. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of _____ (X) year, ending on _____, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

4.2. Notice of Termination. The County reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the County.

4.3. Compensation. In the event of termination, County shall pay Consultant for professional services satisfactorily performed up to and including the date of County's written notice of termination.

4.4 Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement shall be delivered to the County within ten (10) days of delivery of termination notice to Consultant, at no cost to County. Any use of uncompleted documents without specific written authorization from Consultant shall be at County's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Consultant shall obtain and maintain during the life of this Agreement all of the following insurance coverages:

- (a) Comprehensive general liability, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence and aggregate.

- (b) Automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than Five Hundred Thousand Dollars (\$500,000.00), combined single limits, per occurrence and aggregate.
- (c) Workers' compensation insurance as required by the State of California.

5.2. Endorsements. Consultant and County agree to the following with respects to insurance provided by Consultant:

- (a) Consultant agrees to obtain endorsements for third party general liability coverage required here to include as additional insureds County, its officials, employees and agents. Consultant also agrees to require this same provision of all subcontractors, joint ventures or other parties engaged by or on behalf of Consultant in relation to this agreement.
- (b) Consultant agrees to require insurers to provide notice to County thirty (30) days prior to cancellation of such liability coverage or any of any material alteration or non-renewal of any such coverage, other than for non-payment of premium. Consultant shall assure that this provision also applies to any subcontractors, joint venturers or any other party engaged by or on behalf of contractor in relation to this Agreement. Certificate(s) are to reflect that the issuer will provide thirty (30) days notice to County of any cancellation of coverage.
- (c) It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Consultant or any subcontractor, is intended to apply on a primary non-contributing basis in relation to any other insurance or self insurance available to County.
- (d) The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability; shall include a cross-liability clause permitting suits between insureds; and shall provide that an act or omission of one of the insureds shall not reduce or avoid coverage to the other insureds.
- (e) No liability insurance coverage provided to comply with Agreement shall prohibit Consultant, or Consultant's employees, or agents, from waiving the right of subrogation prior to loss, Consultant waives its right to subrogation against the County.

5.3. Certificates of Insurance. Consultant shall provide to County certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by County, prior to performing any services under this Agreement.

5.4. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire Agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The County Administrative Officer or his designee shall be the representative of County for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the County, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. County shall designate a Project Manager to work directly with Consultant in the performance of this Agreement.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with County during the term of this Agreement. Consultant or its Project Manager shall attend and assist in all coordination meetings called by County.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or mail and shall be addressed as set forth below. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 48 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:

IF TO COUNTY:

County of Plumas

Tel:

Tel:

Fax:

Fax:

Attn:

Attn:

6.5. Drug Free Workplace. Consultant certifies that it provides a drug-free workplace by complying with all provisions of California's Drug Free Workplace Act of 1990.

Consultant's failure to conform to these requirements shall constitute a material breach of this Agreement and shall be cause for immediate termination of this Agreement by County.

6.6. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.7. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Plumas County, California.

6.8. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Consultant's interest in this Agreement without County's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of County's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.9. Indemnification and Hold Harmless. To the fullest extent permitted by law, Consultant shall protect, defend with counsel approved in writing by County, indemnify and hold harmless County and its elected and appointed officials, officers, employees, agents and those special districts and agencies which County's Board of Supervisors acts as the governing Board ("County Indemnitees") from any and all claims, liabilities, expenses, including attorney fees, damage to property or injuries to or death of any person or persons or damages of any nature including, but not by way of limitation, all civil claims or workers' compensation claims arising out of, pertaining to, or relating in any way with the intentional or negligent acts, error or omissions of Consultant, its employees, agents or subcontractors in the performance of this Agreement. If judgment is entered against Consultant and County by a court of competent jurisdiction because of concurrent active negligence of Consultant and County Indemnitees, Consultant and County agree that liability will be apportioned as determined by the court. Notwithstanding anything stated above, nothing contained herein shall relieve Consultant of any insurance requirements or obligations created elsewhere in this Agreement.

6.10. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of County. Consultant shall secure, at his expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder.

6.11. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement

System (PERS) to be eligible for enrollment in PERS as an employee of the County, Consultant shall indemnify, defend, and hold harmless County for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of County.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by County, including but not limited to eligibility to enroll in PERS as an employee of County and entitlement to any contribution to be paid by County for employer contribution and/or employee contributions for PERS benefits.

6.11. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, files and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of County. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of County. Consultant shall deliver to County any findings, reports, documents, information, data, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by County or its authorized representative, at no additional cost to the County.

6.12. Public Records Act Disclosure. Consultant has been advised and is aware that all reports, documents, information and data including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, and provided to County may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 et. seq.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Consultant informs County of such trade secret. The County will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The County shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.13. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the County's representative, regarding any services rendered under this Agreement at no additional cost to County. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to County, provide all necessary professional services necessary to rectify and correct the matter to the sole satisfaction of County and to participate in any meeting required with regard to the correction.

6.14. Prohibited Employment. Consultant will not employ any regular employee of County while this Agreement is in effect.

6.15. Order of Precedence. In the event of an inconsistency in this Agreement and any

of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provisions of the Exhibits such provisions shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the attachments.

6.16. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.17. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of County and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.18. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.19. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.20. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.21. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.22. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party is materially impaired, which determination as made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.23. Counterparts. This Agreement may be executed in one or more counterparts, each

of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.24. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so, the parties hereto are formally bound to the provisions of this Agreement.

[SIGNATURES TO FOLLOW ON NEXT PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

COUNTY OF PLUMAS,
A political subdivision of the State of California

County Administrative Officer

Date: _____

CONSULTANT

Signature

Date: _____

Name and Title

Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

County Counsel

Date: _____

EXHIBIT A

SCOPE OF WORK

EXHIBIT B

FEE SCHEDULE

EXHIBIT C

PROJECT SCHEDULE



ELLIOTT SMART
DIRECTOR

DEPARTMENT OF SOCIAL SERVICES AND PUBLIC GUARDIAN

3A

Courthouse Annex, 270 County Hospital Rd., Suite 207, Quincy, CA 95971-9174

(530) 283-6350
Fax: (530) 283-6368

DATE: FEBRUARY 9, 2012
TO: HONORABLE BOARD OF SUPERVISORS
FROM: ELLIOTT SMART, DIRECTOR
DEPARTMENT OF SOCIAL SERVICES
SUBJ: BOARD AGENDA ITEM FOR FEBRUARY 21, 2012
RE: SOCIAL SERVICES TRENDS REPORT

A handwritten signature in black ink, appearing to read "Elliott Smart".

It is Recommended that the Board of Supervisors

Receive and file the Social Services Trends report.

Background and Discussion

Social Services Trends is a quarterly report to the Plumas County Board of Supervisors and the citizens of Plumas County. The report provides information regarding public assistance caseloads and workload trends for services that are offered by the Department of Social Services. The report being delivered to the Board today includes case count and work load data through December 31, 2011.

Copies: PCDSS Management Staff
Members of the Health and Human Services Cabinet

Enclosure

SOCIAL SERVICES TRENDS

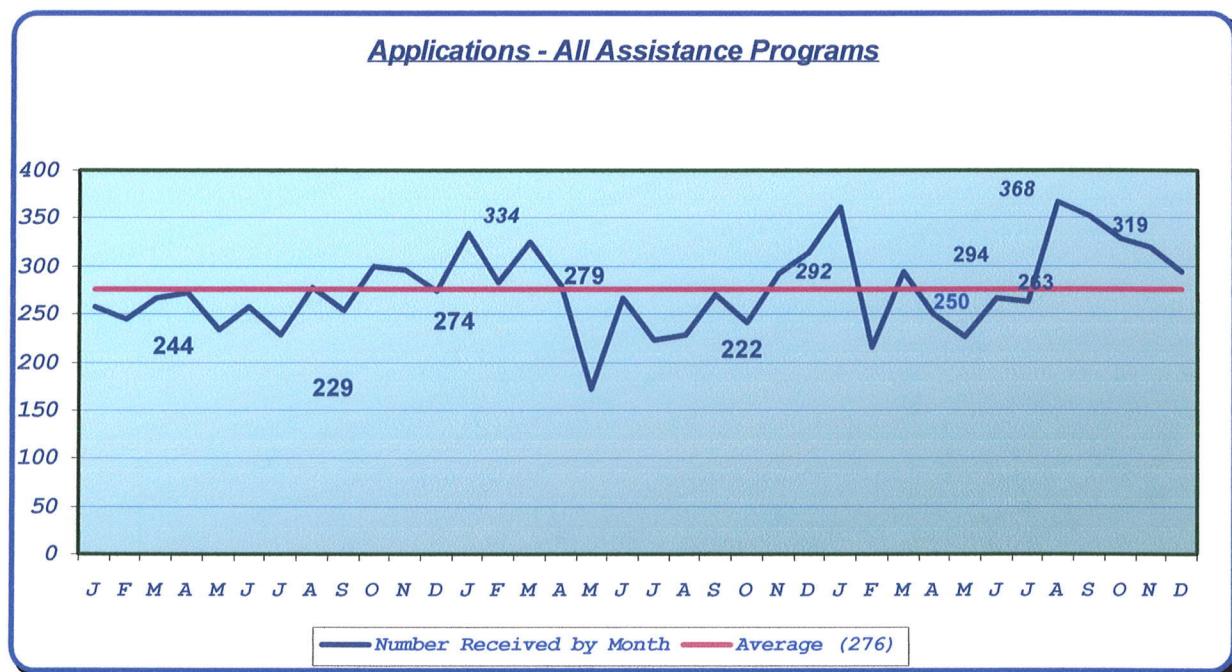
Quarter Ending: December 31, 2011

Social Services Trends is a quarterly report to the Plumas County Board of Supervisors and members of the public. This report provides case counts, application data, referrals for services and other workload information in the Department of Social Services. This edition of Trends includes case counts and workload data for the three-month quarter that ended December 31, 2011. The Department welcomes questions regarding the information contained in this report or about our programs and services. Additional information regarding our programs is available by calling (530) 283-6350 or by accessing the County web site at www.countyofplumas.com.

I. WELFARE TO WORK & PUBLIC ASSISTANCE DIVISION

A. APPLICATIONS RECEIVED

Applications for assistance (CalWORKs, CalFresh, Medi-Cal) trended downward for the last three months of the fiscal year (October through December) but still remained above or close to 300 applications per month. Nearly one-third of the applications are for CalFresh benefits (formerly Food Stamps). With the exception of one month (during conversion to the C-IV computer system, applications have numbered above 200 per month for all of the three year period shown below. In 2002-2003, the Department averaged 173 applications per month. In the fiscal year just ended in December, the average was 266 per month. The addition of a new position, authorized by the Board in December will ease the work load connected with this increase.



CONTINUING CASES

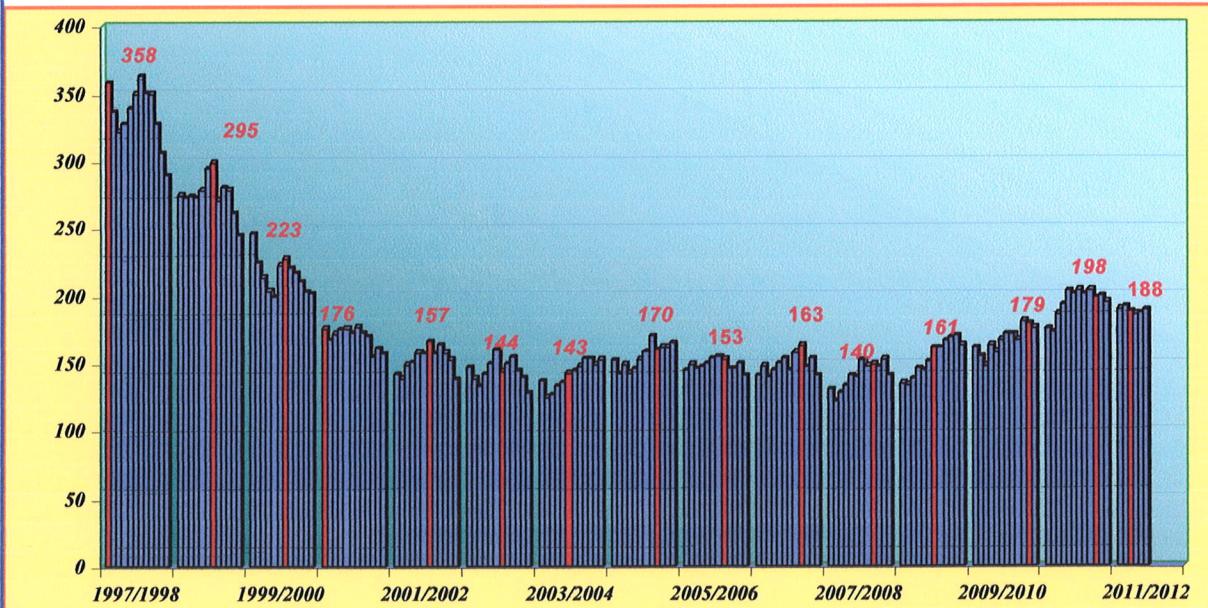
(1). Cash Assistance (AFDC/CalWORKs)

The count for CalWORKs has been holding steady in the range of about 180-200 cases during the past twelve months. The CalWORKs average case count is still about 25% above the average two years ago.

Average Monthly Caseload

2009/2010	166
2010/2011	194
2011/2012	189

AFDC/CalWORKs Open Cases at End of Month



(2). CalFresh (Food Stamps) Assistance

A. Case Count

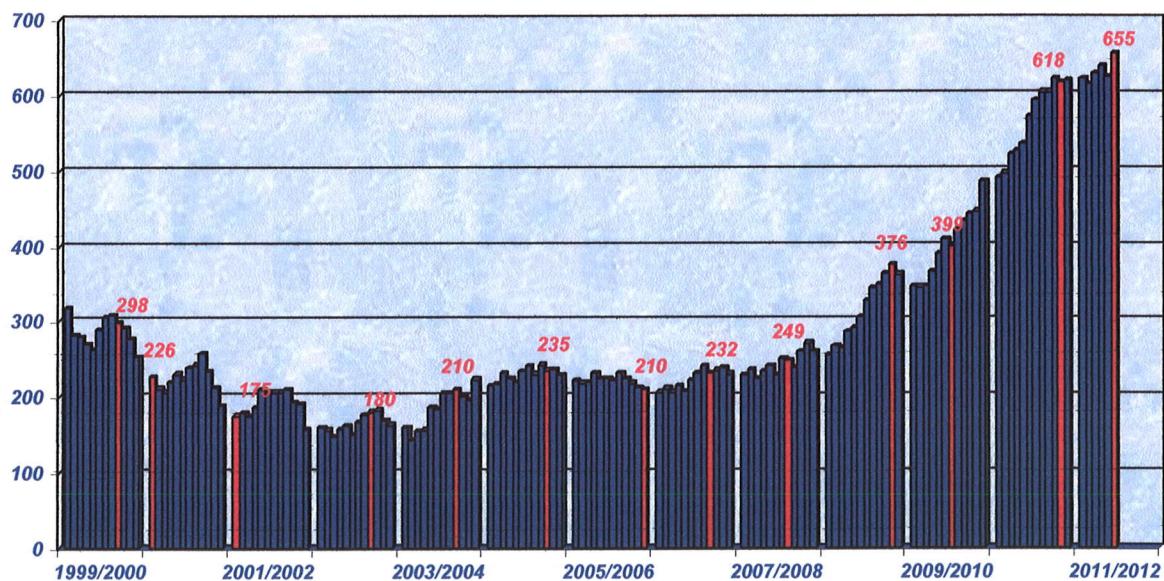
The CalFresh (Foodstamp) case count has continued to grow to unprecedented levels. The CalFresh program is what is most commonly meant when the term “the safety net” is used. A single individual whose income is below the poverty level (\$600 per month or less) is generally eligible for an allotment of \$200 per month in CalFresh benefits. The fact that our case count continues to grow is indicative that for many Plumas County residents, the recessionary economy has not begun to recover. In just the past 36 months, there has been a 36% increase in the case count for this program.

Applicants for CalFresh (Food Stamps) must be residents of Plumas County in order to receive assistance.

Average Monthly Caseload

2009/2010	402
2010/2011	567
2011/2012	631

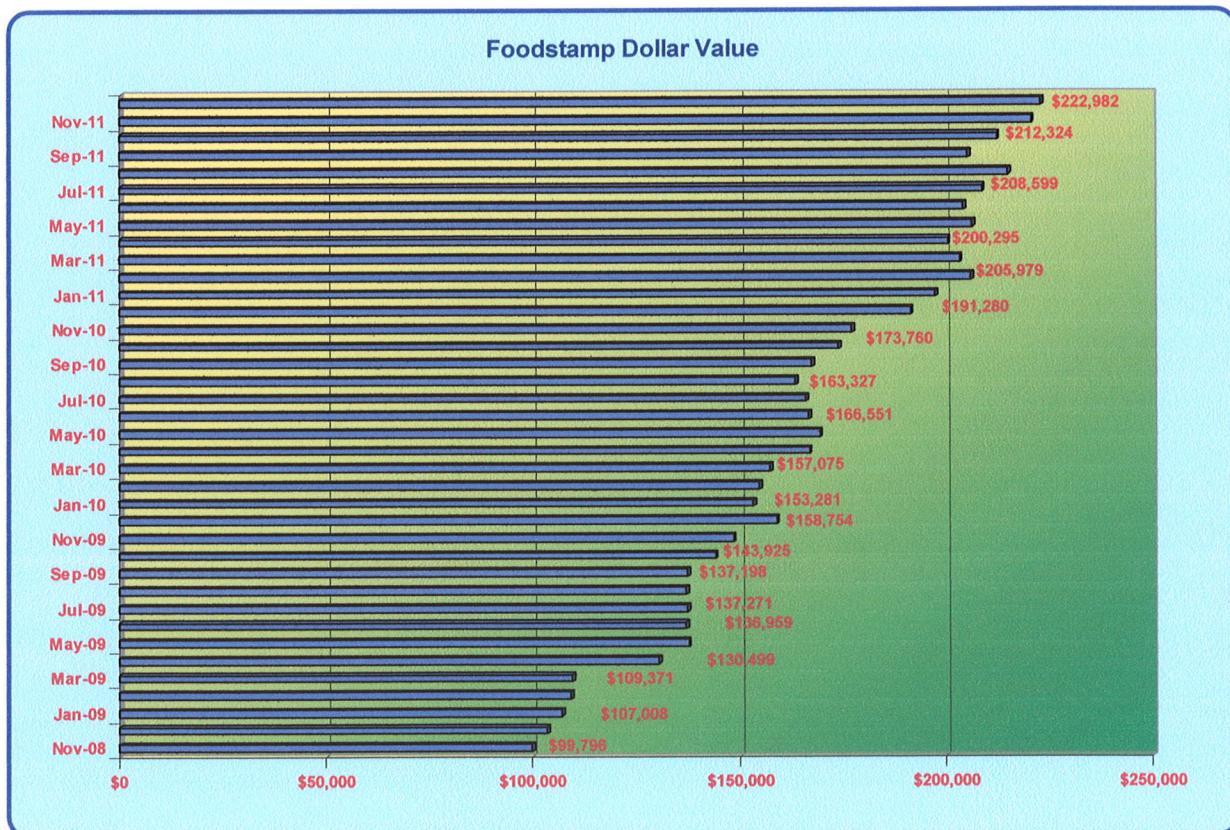
Food Stamp Open Cases at End of Month



B. Foodstamp Dollar Value

On average, an eligible household receives about \$320 in CalFresh (Foodstamp) benefits per month. These benefits are intended to supplement food purchasing power. In just over a two and a half year period the value of CalFresh assistance has more than doubled. As with the case count the value of benefits issued is being driven by the recessionary economy. Many of the people we see have had longer term connections with the labor force.

As has been reported elsewhere by the Department, about 67% of the total Foodstamp benefits issued are spent at local grocery outlets.



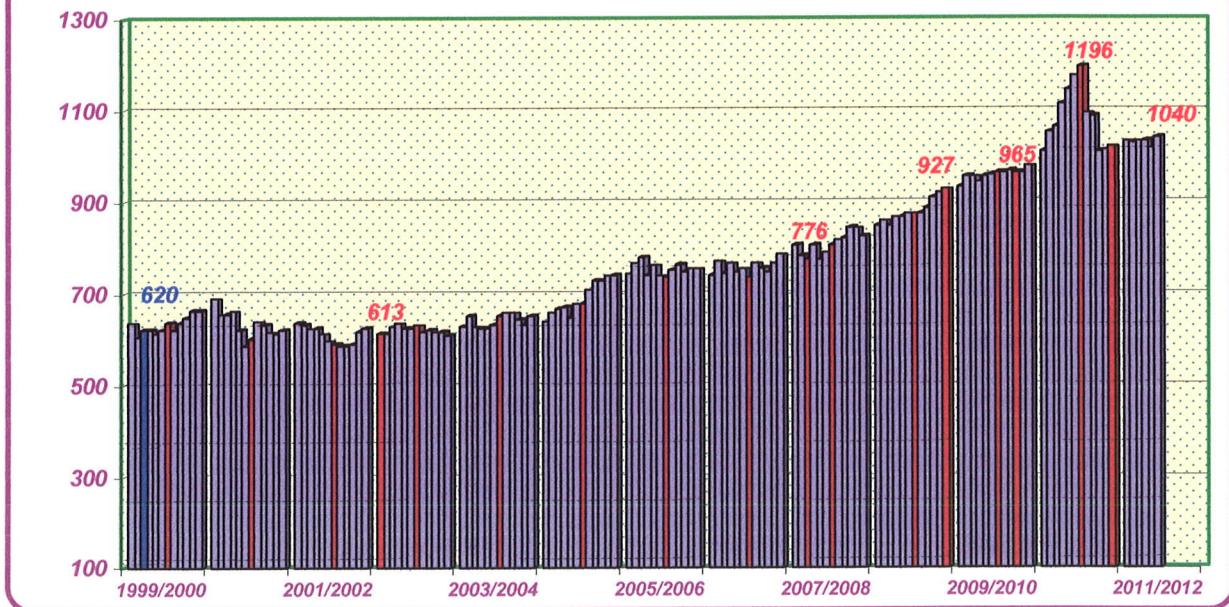
(3). Medi-Cal

The case count for the Medi-Cal program took a significant drop about a year ago. At the time, the Department was suggesting that the case count may have reached a plateau for a while. Looking at the trend for the past six months however, it appears that a pattern of growth is emerging again.

Average Monthly Caseload

2009/2010	958
2010/2011	1081
2011/2012	1030

Medi-Cal Open Cases at End of Month



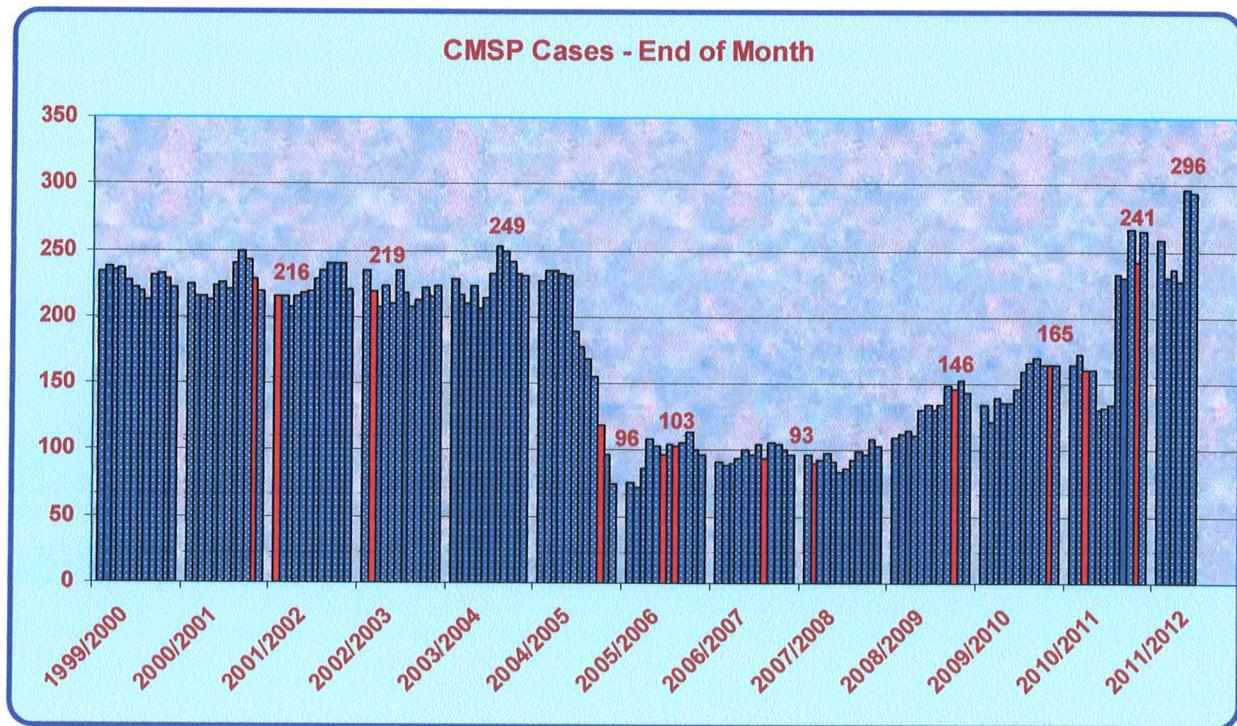
(4). County Medical Services Program (CMSP)

The County Medical Services Program (CMSP) meets the mandate to provide care for medically indigent persons who are the County's responsibility under Section 17000 of the Welfare and Institutions Code. An applicant must be a resident of Plumas County to receive CMSP benefits.

As has been reported previously in Trends the CMSP case count will increase proportionately with an increase in Foodstamp cases because many Foodstamp recipients are eligible for CMSP and have a medical need at the time of their application. On January 1, 2012, many of our CMSP members were shifted to the new program connected with Federal Health Reform, Path2Health. The Department's Trends report for the first quarter of 2012 will add a new section that shows the Path2Health caseload.

Average Monthly Caseload

2009/2010	150
2010/2011	191
2011/2012	257

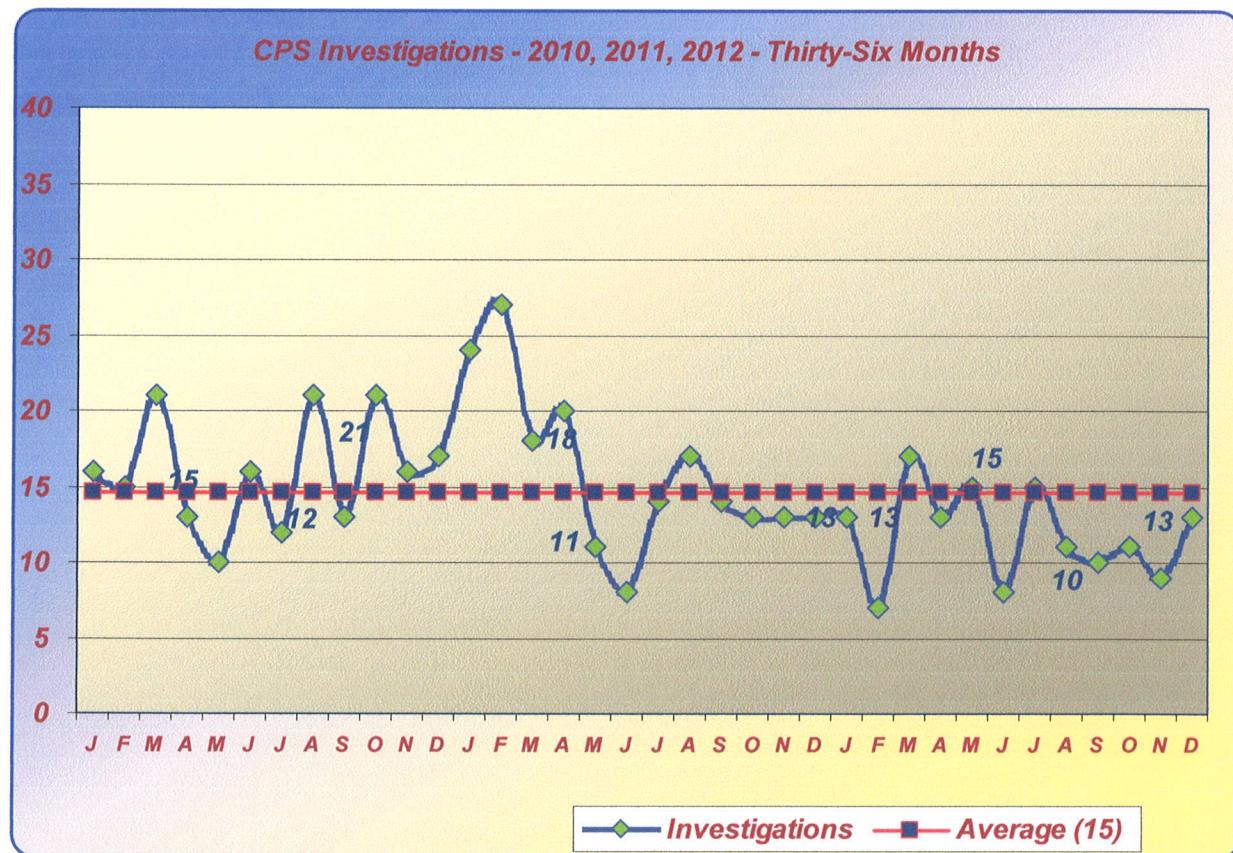


II. SOCIAL SERVICES DIVISION

A. Child Welfare Services

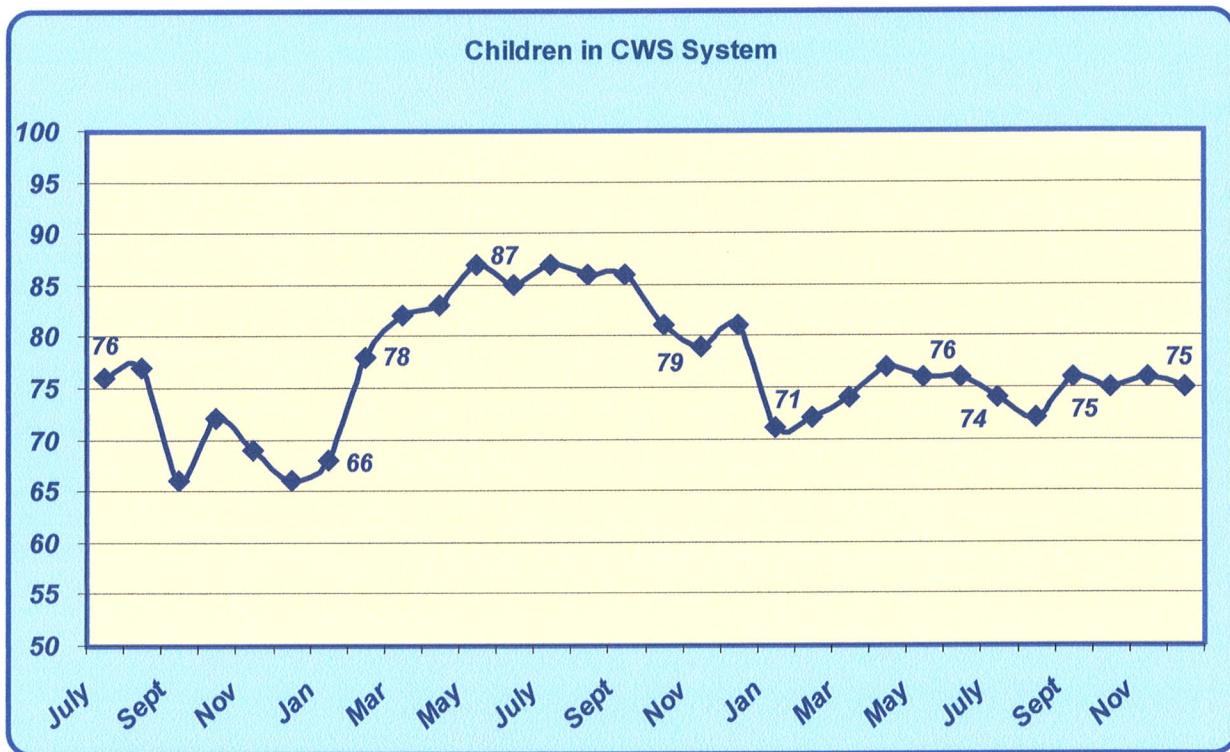
The Emergency Response component of Child Protective Services averages in the range of about 15 child abuse investigations per month. For the past eighteen months investigations have been running at or below average. This follows a period where referrals for investigation had run above average for close to a year.

As the Department has noted previously, we have continued to experience significant numbers of cases where the precipitating factors leading to abuse and neglect are associated with substance abuse, in particular methamphetamine but also alcohol abuse.



B. Children in the Child Welfare Services System

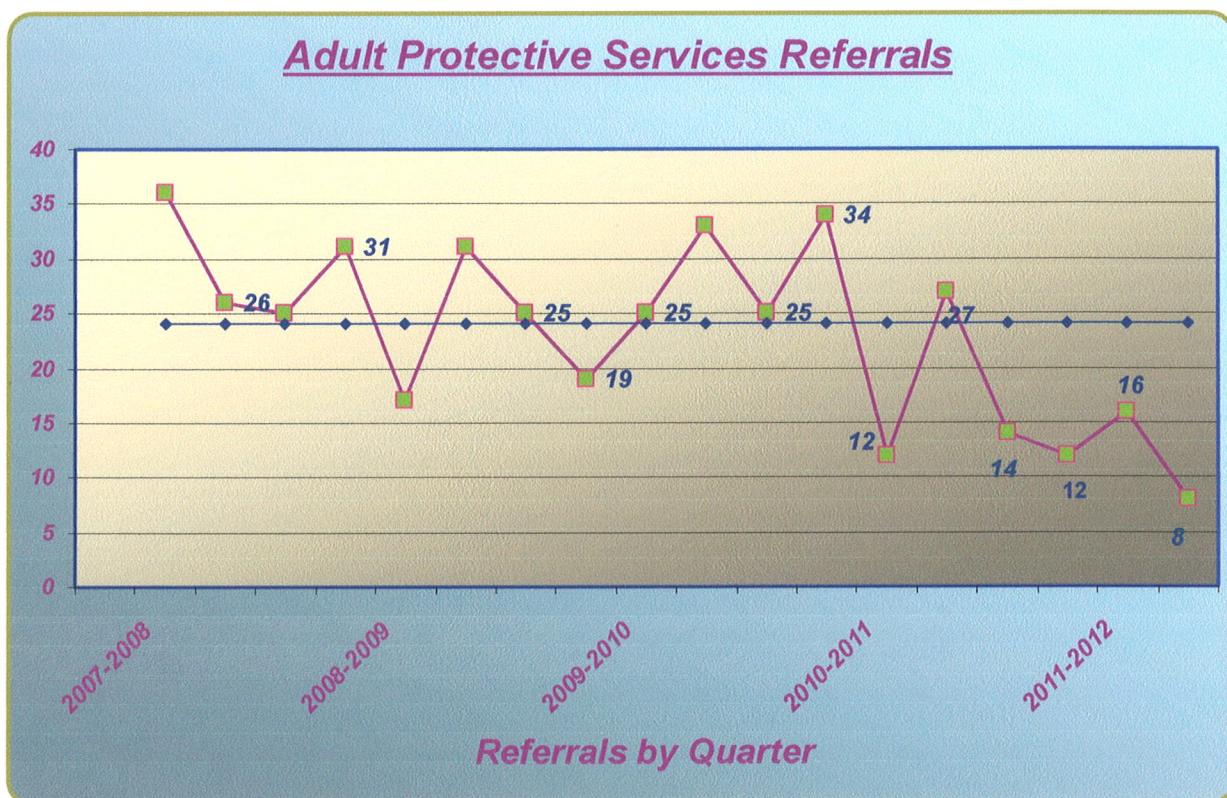
The goal of the Child Welfare System is first and foremost to secure a safe environment for children so that they are able to remain in or be quickly returned to their own home. The trend for children who are in the CWS system has leveled off to an average that fluctuates right around 75 children in the system at any particular time. A continuing emphasis in the program now is to make efforts to achieve less restrictive placements for children that are placed in group home care.



C. Adult Protective Services

The average number of referrals for this program tends to be in the range of about 25 referrals per quarter. For the past twelve months, referrals for investigation of abused or neglected adults have run below the average.

Referrals from financial institutions regarding suspicious circumstances connected with an elderly or disabled person's bank account have continued to account for many of the referrals we receive.

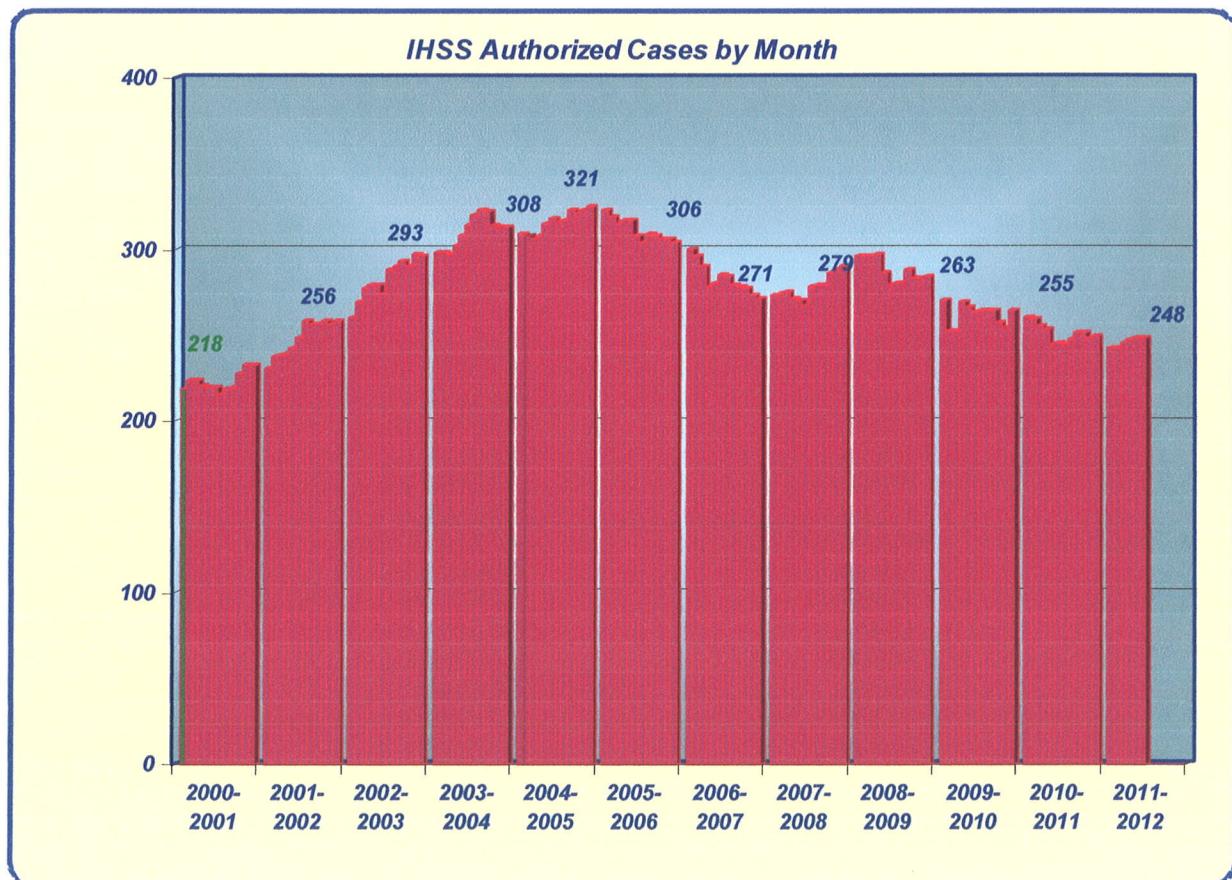


D. In-Home Supportive Services (IHSS)

The case count for IHSS has clearly flattened. Over the course of the past two plus years, there has been about a seven to ten percent fluctuation in the case count with trend heading slightly downward. Presently, we see no indication in the near term that there will be growth in this program.

Average Monthly Case Count

2009/2010	262
2010/2011	251
2011/2012	245





3B

Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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Date: February 10, 2012

To: Honorable Board of Supervisors

From: Mimi Hall

Agenda: Presentation Item for February 21, 2012

Subject: Update to the Board on planning and implementation activities related to the resumption of Alcohol & Drug services.

Background Information: The Board appointed the Director of Public Health as the County Alcohol and Drug Administrator, following a decision to resume county administration and oversight of publicly funded Alcohol and Drug services.

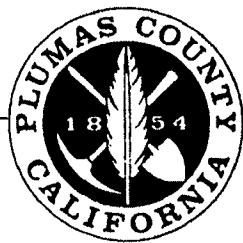
While Plumas County is home to unrivaled natural beauty and close-knit communities, we are impacted in countless ways and across all sectors by the health and social problems associated with alcohol, tobacco and other drugs. Plumas County Public Health Agency, along with numerous community partners, has been involved in a robust planning effort for how to provide a continuum of Alcohol, Tobacco and Other Drug prevention, treatment and recovery services in a manner that is thoughtfully addressed in a comprehensive and coordinated across a larger system of services.

Alcohol, tobacco and other drugs take an enormous toll on the health of our community - cigarette smoking remains as the single most preventable cause of disease and death in the United States and alcohol and illicit drug use are associated with many of the our community's most serious problems. Substance use is an issue that is often hidden or misunderstood until the consequences become severe. It is clear that we must work together "upstream" to prevent substance use, misuse and abuse, and all partners are committed to the proactive approach that is emerging from the strategic planning process.

I would like to express my deep appreciation the investment in this effort from schools, community-based organizations, law enforcement, county departments and concerned residents of Plumas County. Their spirit of cooperation and partnership around critical concerns facing our residents never ceases to inspire me.

PLUMAS COUNTY PUBLIC HEALTH AGENCY

270 County Hospital Rd. Suite 206 • Quincy, CA 95971 • (530) 283-6337 • Fax (530) 283-6425



Moving To a Continuum of Services Plumas County Alcohol and Drug Programs Strategic Planning Timeline

Mimi Khin Hall, M.P.H.
Director

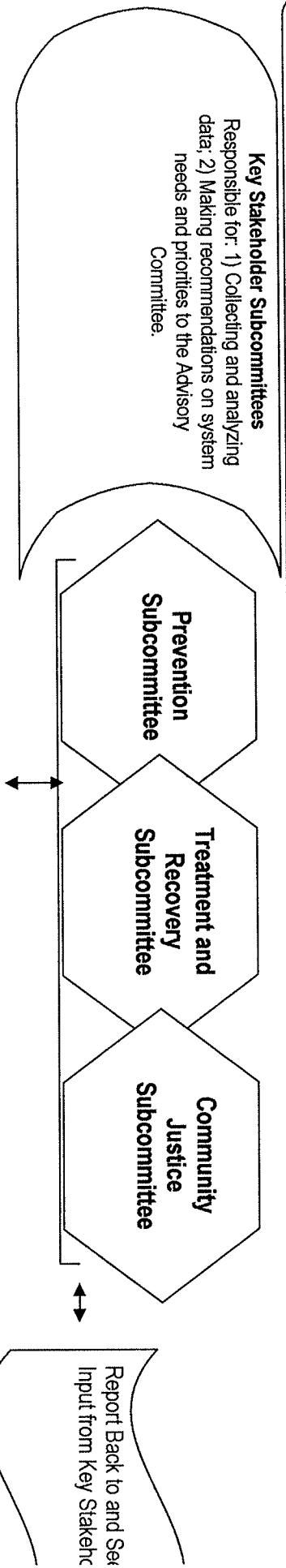
Outlining the Process

- Phase I – Assessment and Planning meetings
 - August 24, 2011 Kick-off planning
 - September 21, 2011 Needs Assessment - data
 - November 21, 2011 Needs Assessment – selecting priorities
 - December 16, 2011 Evidenced Based Practice Training
 - January 19, 2012 Advisory Committee Review and Feedback
 - January 20, 2012 Subcommittee Review and Feedback
 - February – finalize strategies and practices
 - March – BOS approval of strategic plan
- Phase II – Implementation
 - Develop Requests For Proposals for programs and services
 - Contract with providers
 - Increase Public Health Agency capacity to monitor contract providers and meet state requirements for contract management, data, and reporting
- Phase III – Evaluation
 - Ongoing

Plumas County Alcohol & Drug Programs Strategic Planning Process
Plumas County Public Health Agency – Alcohol and Drug Program
270 County Hospital Road, Suite 206, Quincy, California 95971 (530)283-6337

Kick-Off Meeting

Stakeholders: Review Vision, Mission, Guiding Principles and Overview of the Planning Process, Structure and Framework; Identify Stakeholders to Engage; Sign-up for Subcommittees



Advisory Committee
Subcommittee Co-Chairs, Plumas ATOD Coalition representative, HHS Cabinet members, BOS member; Responsibilities: 1) analyze and prioritize recommendations for subcommittees; 2) assure recommendations reflect connections between the elements of the continuum; 3) provide any strategic direction to subcommittees and County Program; 4) participate in relevant trainings

County Alcohol and Drug Program
Responsible for: 1) approving priorities recommended from the Advisory Committee; 2) allocating funding; 3) determining implementation timeline; and 4) managing the Planning Process.

Board of Supervisors



Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

5A

GREGORY J. HAGWOOD
SHERIFF/CORONER

DATE: **Feb. 9, 2010**

TO: **Honorable Board of Supervisors**

FROM: **Sheriff Gregory Hagwood**

RE: **Agenda Item for the meeting of February 21, 2012**

Recommended Action:

Approve and sign the attached contracts for radio repair services with Sierra Electronics.

Background and Discussion:

The Sheriff's Office has been using Berry Enterprises, out of Reno, NV., for many years as the primary service provider for our agencies communications systems. The contract runs year to year as the equipment it covers typically in a given year. This request covers the contract for the 2012 calendar year and would authorize the Auditor to pay any past due invoices for January and February as necessary.

The primary service contract includes all the same language as the contract last year but reflects a \$45,600 annual cost savings achieved by re-negotiating the line item cost that is part of Exhibit A. In addition, funding has been secured (\$4,140 per year) through Public Health to cover the MedCom radio infrastructure under the same maintenance agreement, which was added to the agreement.

A separate services agreement has also been included to cover the costs related to non-contact radio work, such as installation of the microwave system and repeaters purchased with State Homeland Security funds, switching radios out in vehicles to meet the upcoming narrow banding requirement from the FCC, etc.

The original signed contracts are out for signature by the contractor and will be available for your Board at the February 21st. meeting

Due to the volume of paper related to the agreements being large, copies have been provided to the Clerk of the Board for public review.



5B1

Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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Date: February 6, 2012

To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Agenda Item for February 21, 2012

Item Description/Recommendation: Approve a Resolution to administer Agreement Number 10-NNA32 for Negotiated Net amount and Drug Medi-Cal (DMC) Agreement, and authorize the Director of Public Health to sign as the Board's designee.

Background Information: The California Department of Alcohol and Drug Programs (ADP) require a resolution to approve and authorize execution of the agreement. The contract primarily reflects the changes based on the FY 2011-2012 State Budget and accompanying law (Chapter 40, Statutes of 2011 (Assembly Bill (AB) 118) and Chapter 13, Statutes of 2011, First Extraordinary Session (ABX1 16). The term of the agreement is from July 1, 2011 through December 31, 2013 in the amount of \$931,133.00

The Resolution and Agreement have been reviewed and approved by County Counsel, a copy of which is on file with the Clerk of the Board for your review.

Please contact me should you have any questions or need additional information. Thank you.



5B2

Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education	<input type="checkbox"/> Clinic & Nursing Services	<input type="checkbox"/> Senior Nutrition & Transportation	<input type="checkbox"/> Environmental Health	<input type="checkbox"/> Environmental Health – Chester
Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844

Date: February 7, 2012

To: Honorable Board of Supervisors

From: Mimi Hall

Agenda: Item for February 21, 2012

Description/Recommendation: Approve a Resolution to accept Agreement # 11-10668 with the California Department of Public Health, Immunization Branch for continued funding of the Vaccines for Children (VFC) Program for fiscal years 2011-2013, and authorize the Director of Public Health to sign as the Board's designee.

Background Information: As the Board may recall, in Plumas County Public Health Agency receives funding from the California Department of Public Health to assist local health departments meet Section 12325-120380 of the Health and Safety Code, Chapter 435 requirements related to immunizations against childhood diseases prior to school admittance. Local health departments are required to organize and maintain a program to make the required immunizations available at no or low cost to the consumer.

Plumas County Public Health Agency uses the funds as part of our general immunization program providing the following vaccines: measles, mumps and rebella (MMR); tetanus, diphtheria, pertussis (Tdap); Haemophilus influenzae type b (Hib); varicella; and hepatitis b. In addition, Plumas County Public Health Agency will identify target populations in need of immunizations and initiates corrective action to improve immunization levels and reducing disparities in health. These funds assist Plumas County Public Health Agency meet the State's objectives to control vaccine preventable childhood illness.

The Resolution and Agreement has been reviewed by County Counsel, a copy of which is on file with the Clerk of the Board for your review.

Please contact me if you have any questions, or need additional information. Thank you.

cc: Tina Venable, Director of Nursing



5B3

Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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Date: February 2, 2012

To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Agenda Item for

Item Description/Recommendation: Approve the attached Resolution to accept Amendment Number A01 to Standard Agreement #10-10141 from the California Department of Public Health, Office of AIDS for Housing Opportunities for Persons With Aids (HOPWA) activities for Fiscal Years 2011-2013, and authorize the Director of Public Health to sign the Amendment as the Boards designee.

Background Information: As the Board may recall, on July 12, 2011 you approved Standard Agreement #10-10141 from the California Department of Public Health, Office of AIDS. Plumas County Public Health Agency has a contract with the State Department of Health Services, Office of AIDS for various HIV/AIDS related services and prevention activities, one of which HOPWA is addressed today. The goal of Housing Opportunities for Persons Living with AIDS (HOPWA) is to assist individuals with advanced HIV infection and AIDS to remain safely in their homes thus reducing the need for costly and inappropriate hospitalization. The program, which is administered for the Mountain Counties AIDS Consortium by Plumas County Public Health Agency, has been immensely successful in our five county regions. Clients in Plumas, Siskiyou, Sierra, Modoc and Lassen Counties access HOPWA funds for emergency rental assistance and partial payment of utilities through the Plumas County Public Health Agency contract with the State Office of AIDS. The program which is 100% State funded covers costs for the five counties and is fully utilized each year.

Due to the revised state allocation formula the State has amended the Master Agreement to decrease funding for two remaining fiscal years in the amount of \$1,013.00 per year. Total Standard Agreement #10-10141, Amendment #A01 decrease is \$2,026.00.

The Standard Agreement Amendment and the Resolution have been reviewed by County Counsel, a copy of which is on file with the Clerk of the Board for your review.

Please contact me if you have any questions or need additional information. Thank you.



5B4

Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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Date: February 9, 2012

To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Agenda Item for

Item Description/Recommendation: Approve two Service Agreements with Sierra Institute for Community Environment, which together total \$16,820.00 for Public Health activities for FY 2011-2012, and direct the Chair to sign.

History/Background: As the Board is aware Plumas County Public Health Agency has the fiscal and administrative responsibilities for a number of different programs with diverse funding sources from the State Department of Health Services, private foundations, local sources, realignment and other county departments. Often, in an effort to work effectively and efficiently with communities, Public Health contracts with providers to extend programs and provide services to diverse populations throughout the county.

Sierra Institute for Community Environment will perform evaluation activities related to Plumas County Tobacco Used Reduction Program for Services under Agreement #TURP1112SI. In addition, Sierra Institute will provide a health policy intern and analyst for support and coordination of the Community Health Assessment project for Services under Agreement #PCPHA1112ST.

Both Service Agreements have been reviewed and approved by County Counsel, a copy of which is on file with the Clerk of the Board for your review.



Plumas County Office of Emergency Services

5c

270 County Hospital Road #127
Quincy, California 95971

Phone: (530) 283-6332
Fax: (530) 283-6241

Date: February 10, 2012

To: Honorable Board of Supervisors

From: Jerry Sipe *(Handwritten signature)*

RE: Consent Agenda Item for February 21, 2012

Recommendation: Approve a Supplemental Budget for FY11-12 for the Office of Emergency Services in the amount of \$46,000 per the Emergency Management Performance Grant (EMPG) award from the California Emergency Management Agency (Cal EMA).

Background and Discussion: As the Board will recall, the Office of Emergency Services submitted an Emergency Management Performance Grant (EMPG) application on behalf of Plumas County for specified emergency management activities. The FY 11-12 budget for OES was approved for this base funding of \$82,500. On February 2, OES received written notice that Plumas County was approved for up to \$128,719 in grant funding, an increase of over \$46,000. A copy of the grant award letter is attached for reference.

The EMPG program is a sub-grant by Cal EMA from the US Department of Homeland Security. The grant requires a dollar-for-dollar emergency preparedness match, but this includes a variety of in-kind match activities performed by emergency response partners in the Sheriff's Department, Fire Departments, and various non-governmental organizations. If approved by the Board, this supplemental funding will strengthen emergency management activities previously approved by Cal EMA. In order to complete these activities, the Supplemental Budget transfers grant funds to Public Health to help complete the deliverables this grant year.

In summary, the Board is asked to approve a Supplemental Budget request for the Office of Emergency Services in the amount of \$46,000. A copy of the Supplemental Budget request form is on file with the Clerk of the Board. If you have any questions, please do not hesitate to contact me at 283-6367.

Thank you.

Cc: Mimi Hall, Public Health

Enclosure



Cal EMA

CALIFORNIA EMERGENCY
MANAGEMENT AGENCY

January 30, 2012

Gerald Sipe
Director of Emergency Services
Plumas County
270 County Hospital Road, Suite 127
Quincy, CA 95971

RECEIVED
FEB 02 2012
PLUMAS COUNTY OES

Subject: **Notification of Application Approval**
FY11 Emergency Management Performance Grant
Grant #2011-0048, Cal EMA #063-00000

Dear Mr. Sipe:

California Emergency Management Agency (Cal EMA) has approved your grant application in the amount of **\$128,719.00**. A copy of your approved application is enclosed for your records.

In order to receive payment, a Grant Award Face Sheet, Governing Body Resolution and Grant Assurances forms must be on file with our office. Payment must be requested using the Financial Management Forms Workbook. Expenditures can only be made for items listed on your approved grant application.

This grant is subject to all policies and provisions of the Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final inspection or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal EMA.

Quarterly reports must be prepared and submitted to Cal EMA for the duration of the grant period or until all activities are completed and the grant is formally closed. Failure to submit quarterly reports could result in grant reduction, suspension or termination.

If you have any questions regarding this letter, please contact the Grants Processing Section at (916) 845-8110.

Grants Processing Section

Enclosure

c: EMPG Coordinator
Inland Region

3650 SCHRIEVER AVENUE • MATHER, CA 95655
GRANTS PROCESSING SECTION
(916) 845-8110 • (916) 845-8392

PLUMAS COUNTY MENTAL HEALTH SERVICES

270 County Hospital Road, #109 Quincy, CA 95971

(530) 283-6307 FAX (530) 283-6045

John Sebold, LCSW, Director

5D



DATE: February 7, 2012

TO: The Honorable Board of Supervisors

FROM: John Sebold, LCSW Director of Mental Health

SUBJECT: AGENDA ITEM FOR BOARD OF SUPERVISORS MEETING OF February 21, 2012

It is recommended that the Board: approve the supplemental budget for the MOU between Department of Social Services and Mental Health in the amount of \$65,785 for FY11-12.

Background and Discussion: The MOU between the Department of Social Services and Mental Health was approved by the Board of Supervisors as a consent agenda item on Tuesday, May 11, 2010. The MOU between the Plumas County Department of Social Services and Plumas County Mental Health supports the "use of the Temporary Assistance to Needy Families federal block grant to assist counties in their efforts to eliminate barriers to employment faced by recipients of Cal WORK's cash assistance."

The MOU directs a transfer of funds in the amount of \$65,785 from the Department of Social Services to Mental Health to fund these services provided by Mental Health for FY11-12. The supplemental budget is the vehicle that accomplishes the transfer of funds between the departments. During the budget process for FY11-12 this allocation was not available and the funding for services to Cal WORKs recipients was covered by a fund transfer from the Mental Health budget 70570 at a reduced level of \$48,861.00.

The supplemental budget restores the funding level allocated by County Fiscal Letter No.11/12-06 dated August 2, 2011 and reverses the fund transfer from the mental health budget.

John Sebold, LCSW, Director of Mental Health is requesting that the Board of Supervisors approve the attached supplemental budget.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Dept. CalWORKS

Dept. No.: 70577

Date: 1/9/12

1. The reason for this request is (check one):		Approval Required
A. <input type="checkbox"/>	Transfer to or from Contingencies	Board
B. <input type="checkbox"/>	Transfer between departments	Board
C. <input type="checkbox"/>	Supplemental Budgets (including budget reductions)	Board
D. <input type="checkbox"/>	Transfers to/from or to establish a new Fixed Asset Account	Board
E. <input checked="" type="checkbox"/>	Transfer within dep't between Service/Supply accounts (52XXX)	Auditor
F. <input type="checkbox"/>	Transfer within dep't, except fixed assets	Auditor/CAO
G. <input type="checkbox"/>	Establish any new account except fixed assets	Auditor/CAO
H. <input type="checkbox"/>	Transfer into Special Travel over \$750.00 per year	Auditor/CAO

2. TRANSFER FROM:

<u>FUND #</u>	<u>DEPT. #</u>	<u>ACCT. #</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
TOTAL:				\$ _____

TRANSFER TO:

3. SUPPLEMENTAL BUDGET:

Department 70577 **Fund #** 0014C

Fund # 0014C

Expenditure Accounts	DEPT. #	ACCT. #	ACCOUNT NAME	\$ AMOUNT
	70577	51000	Regular Wages	\$ 10,978.00
	70577	51060	Overtime Wages	
	70577	51070	Unemployment Insurance	
	70577	51080	Retirement	\$ 2,387.00
	70577	51090	Group Insurance	\$ 2,697.00
	70577	51100	FICA	\$ 862.00

TOTAL \$ **16,924.00**

*Revised 12/31/98

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^{el} S. Mon Gomery

4. In the space below, state (a) reason for request (b) reason why there are sufficient balances in affected account to finance transfer (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) County Fiscal Letter No. 11/12-06 provided DSS CalWORKs funding for Mental Health and Substance Abuse Allocation

B) This supplemental budget shows the DSS allocation and reverses the transfer from MH.

C) Current year expense

D) n/a

5. Approved by Department Head:
(Account balances checked) Yes x No _____ Date 1-26-12 1/9/2012

6. Account and balances verified by Auditor/Controller:

Date Approved: _____ Signature

Contingency Fund Balance prior to approval: \$ _____

Date Processed: _____ Signature

7. / / Recommended / Not Recommended Date: _____

County Administrative Officer: JMW Signature

8. Board Approval Date: _____ Agenda Item No. _____

INSTRUCTIONS

1. ORIGINAL and 1 COPY of ALL transfers to Auditor/Controller.
(Original kept by Auditor, copy returned to Department)
2. Transfers that are going to be submitted to the Board for approval:
 - A. Must be signed by the Auditor and the CAO.
 - B. Must have a copy of the Board Report attached when given to the Auditor and CAO for approval.
3. This form is also used for Revenue Budget Transfers.
4. Allow two days for approval by the Auditor's Office.

Plumas County Mental Health

CalWORKS Supplemental Budget FY11-12

	FY11-12	Adj	Increase
51000	30,130.00	41,108.00	10,978.00
51060	-		
51070	118.00	118.00	-
51080	6,260.00	8,647.00	2,387.00
51090	6,212.00	8,909.00	2,697.00
51100	2,298.00	3,160.00	862.00
51110	862.00	862.00	-
51150	17.00	17.00	-
	45,897.00	62,821.00	16,924.00
524200	600.00	600.00	-
525000	2,079.00	2,079.00	-
525119	135.00	135.00	-
	2,814.00	2,814.00	-
	48,711.00	65,635.00	16,924.00

Funding

43010	(150.00)	(150.00)	-
45150	-	65,785.00	65,785.00
48000	48,861.00	-	(48,861.00)
	48,711.00	65,635.00	16,924.00

RECEIVED
FEB 06 2012

Plumas County / Risk

DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN STREET, QUINCY, CA 95971-9795 PHONE (530) 283-6268 FAX (530) 283-6323



ROBERT A. PERREAU^{LT} Jr.
Director of Public Works

CONSENT AGENDA REQUEST

ASST. DIRECTOR

JOE BLACKWELL
DEPUTY DIRECTOR

February 14, 2012

To: Honorable Board of Supervisors
From: Robert Perreault, Director of Public Works *Robert Perreault*
Subject: Agenda Request for the February 21, 2012 meeting of the Plumas County Board of Supervisors.

Letter of Support for the Forest Highway 177 Rehabilitation and Reconstruction Project

Background:

The Federal Highway Administration, Central Federal Lands Highway Division, in cooperation with the U.S. Department of Agriculture Forest Service, California Department of Transportation, and Plumas County, is proposing to improve a portion of California Forest Highway 177, from Beckwourth to Clover Valley in Plumas County, California.

FHWA is conducting a Public Hearing on the 9.6 mile highway improvement project in Portola on February 22, 2012. The deadline to receive written comments is March 2, 2012.

Attached is a draft letter of support.

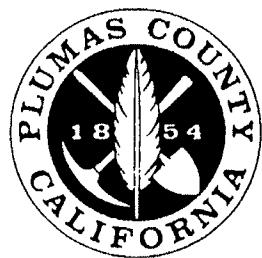
Recommendation:

That the Board of Supervisors authorize the Chair to sign the attached letter of support.

Attachment

BOARD OF SUPERVISORS

TERRY SWOFFORD, DISTRICT 1
ROBERT A. MEACHER, DISTRICT 2
SHARON THRALL, DISTRICT 3
LORI SIMPSON, DISTRICT 4
JON KENNEDY, DISTRICT 5



February 21, 2012

Mr. Allen Grasmick
Federal Highway Administration,
12300 W. Dakota Avenue, Suite 280
Lakewood, CO 80228

Dear Mr. Grasmick:

The Plumas County Board of Supervisors is pleased to offer our support of the California Forest Highway 177, (FH 177), locally known as the Beckwourth-Genesee Road, Improvement Project, which proposes to improve a 9.6-mile portion of FH 177 from Beckwourth to Clover Valley.

We acknowledge and appreciate the cooperative effort of the Federal Highway Administration, Central Federal Lands Highway Division, the U.S. Department of Agriculture Forest Service and the California Department of Transportation (Caltrans) to develop this proposed project in cooperation with Plumas County.

The Plumas County Board of Supervisors understands the need and importance to rehabilitate, restore, resurface, and reconstruct the 9.6-mile portion of FH 177 from Beckwourth to Clover Valley. In addition to the reliance on FH 177 by the Forest Service for the administration of its activities occurring on the Plumas National Forest – including fire suppression, mining, grazing, logging, recreation, site maintenance, and watershed projects – the proposed improvements will enhance local access for recreation, emergency response, school bus traffic, and ranching activities. The project will also reduce Plumas County's maintenance expenses for this roadway.

In conclusion, the Plumas County Board of Supervisors fully supports the efforts of the Federal Highway Administration and the cooperative agencies as they move responsibly towards completing the environmental review process and commence the design and implementation of this project.

Sincerely,

Robert Meacher, Chair
Plumas County Board of Supervisors