



BOARD OF SUPERVISORS

Terrell Swofford, Vice Chair 1st District
Robert A. Meacher, Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, 5th District

AGENDA FOR MEETING OF JUNE 12, 2012 TO BE HELD AT 10:00 A.M. IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

INVOCATION AND FLAG SALUTE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

ACTION AGENDA

Convene as the Crescent Mills Lighting District Board of Directors

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. 10:10 **CRESCENT MILLS LIGHTING DISTRICT** – Robert Perreault

Request to appropriate \$1,250 from the General Fund Contingency to Crescent Mills Lighting District to cover unanticipated expenditures for FY 2011-2012. **Four/fifths required roll call vote**

Adjourn as the Crescent Mills Lighting District Board of Directors and reconvene as the Board of Supervisors

2. 10:20 **BOARD OF SUPERVISORS**

- A. Correspondence
- B. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.
- C. Appointments

COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE

Pursuant to Penal Code sections 1230 and 1230.1 reappoint Mimi Hall to the Executive Committee of the Plumas County Community Corrections Partnership replacing Elliott Smart

3. 10:45 **DEPARTMENTAL MATTERS**

A. **OFFICE OF EMERGENCY SERVICES** – Jerry Sipe

Receive quarterly report and update of accomplishments of the Plumas County Fire Prevention Specialist

B. **PUBLIC WORKS** – Robert Perreault

Authorize mileage reimbursement for members and alternates of the Plumas County Integrated Waste Management Task Force at the approved IRS rate

C. **CRITICAL STAFFING COMMITTEE** – Gayla Trumbo

Approve recommendation of the Critical Staffing Committee to refill 1.0 FTE Public Works Equipment Service Worker; 1.0 FTE Public Works Power Equipment Mechanic; and .625 FTE Librarian

D. **PLANNING** – Randy Wilson
Adopt an **ORDINANCE**, first introduced on June 05, 2012, rezoning certain real property to add the Farm Animal Combining Zone (F). **Roll call vote**

E. **PUBLIC HEALTH AGENCY** – Mimi Hall
Adopt **RESOLUTION** amending the FY 2011-2012 County Personnel Allocation in Public Health Budget Units 70560 due to changes in grant approved budgets, effective April 01, 2012

4. 11:30 **CENTER FOR ECONOMIC DEVELOPMENT/CALIFORNIA STATE UNIVERSITY**
Executive summary of the FY 2012 Work Plan – *Northern California Broadband Plan*

5. CONSENT AGENDA
These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. **DISTRICT ATTORNEY**
Approve application and adopt **RESOLUTION(s)** for the Workers' Compensation Insurance Fraud and the Automobile Insurance Fraud grants offered by the California Department of Insurance of \$9,518 and \$5,070 respectively

B. **SHERIFF**
Approve and authorize the Sheriff to sign contract between PIS Solutions, Inc. and Plumas County for service and software products; and authorize payment of \$36,403.71 for contract year of June 01, 2012 to June 01, 2013. Approved as to form by County Counsel

C. **FISH & GAME ADVISORY COMMISSION**
Approve request to contribute \$5,000 to the Range Expansion Composition and Movement Patterns of Elk in Sierra and Plumas counties

D. **SOCIAL SERVICES**
Accept a bid from Environmental Alternatives, Inc. for the provision of training to relatives and non-relative extended family members who have children placed with them; and authorize the Department of Social Services to execute a contract with Environmental Alternatives with a planned effective date of July 01, 2012 or as soon thereafter as administratively feasible. Approved as to form by County Counsel

E. **BOARD OF SUPERVISORS**
Approve and authorize the Chair to sign letter to the Department of Transportation for encroachment permit (Mohawk Valley Stewardship Council – Summerfest Fund Raiser (White Sulphur Springs Ranch) June 24, 2012)

F. **PUBLIC WORKS**
Ratify Change Order No. 2 of \$1,931 to Contract with Taylor Electric

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

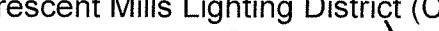
Adjourn meeting to Tuesday, June 19, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.

CRESCENT MILLS LIGHTING DISTRICT
c/o PLUMAS COUNTY ENGINEERING DEPARTMENT
555 MAIN STREET • QUINCY, CA 95971 • (530) 283-6222 • FAX (530) 283-6135
Robert A. Perreault, Jr., P.E. *County Engineer and Manager, CMLD*

AGENDA REQUEST

for the June 12, 2012 Meeting of the CMLD Governing Board

Date: June 4, 2012

To: Honorable Governing Board of the Crescent Mills Lighting District (CMLD)
From: Robert Perreault, Manager, CMLD 
Subject: Authorize Transfer of \$1,250 from the General Fund Contingency to the
Crescent Mills Lighting District to cover Unforeseen Expenses

Background:

The Fiscal Year 2011/12 budget adopted for the Crescent Mills Lighting District (CMLD) is projected to have insufficient funds to cover expenditures for this current fiscal year.

Since the adoption of the FY11-12 Budget, unforeseen costs have impacted the budget.

The unforeseen costs that occurred since adoption of the FY11-12 budget are as follows:

- Plumas County, through the Auditor's Office, charged "overhead" to the District, whereas no overhead cost, prior to this FY 2011-12, had been charged in previous years. Amount = \$ 207.00
- On 9/20/2011, the CAO assessed a "Reduced Utilities" charge upon the District. Amount = \$ 974.00
- Reduction in property tax receipts during FY11-12. Amount = \$ 41.00

Total Amount = \$ 1,222.00

The above unforeseen costs will result in insufficient revenues in order to pay all expenses for the Fiscal Year 2011/12.

The CMLD possesses no reserves on which to offset the shortage of funds.

CMLD has already received and expended its revenue from Public Works Road Fund, utilizing the departments “25% Rule.” In fact, in order to avoid recent disconnect action by PG&E, Public Works has advanced funds to the CMLD in excess of the 25%. Such excess funds need to be paid to the Road fund before the end of FY 2011/12.

Attached, for your reference, is a copy of an Expenditure Report, dated June 4, 2012, and a Fund Balance Sheet, dated June 4, 2012.

Recommendation:

Staff respectfully recommends that the Board of Supervisors authorize a general fund contingency expenditure of \$1,250 to the CMLD in order to balance out Fiscal Year 2011/12.

SPI - FINANCEPLUS

DATE: 06/04/12

TIME: 09:14:35

PLUMAS COUNTY
EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 1

AUDIT21

SELECTION CRITERIA: orgn.fund='0202' expledgr.key_orgn='26020'

ACCOUNTING PERIODS: 1/12 THRU 12/12

SORTED BY: FUND,DEPT/FUND,1ST SUBTOTAL,ACCOUNT

TOTALLED ON: FUND,DEPT/FUND,1ST SUBTOTAL

PAGE BREAKS ON: FUND,DEPT/FUND

FUND - 0202 - CRESCENT MILLS LIGHTING

DEPT/FUND - 26020 - CRESCENT MILLS LIGHTING

ACCOUNT	DATE	T/C	PO	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
525000 OVERHEAD										
0202-9-99-26020-26020 - CRESCENT MILLS LIGHTING										
525000 OVERHEAD						.00	.00		.00 BEGINNING BALANCE	
07/13/11 11-1						.00				
07/13/11 19-1				15			17.17		OVERHEAD	
11/14/11 19-5				415			86.00		AUG-DEC A87 COST PLN	
11/18/11 25-5				B66		207.00				
02/02/12 19-8				800			51.50		JAN-MAR CHRGS	
04/03/12 19-10				1025			51.33		APRIL-JUNE OVERHEAD	
TOTAL OVERHEAD						207.00	206.00		.00	1.00
525500 TAX ADMIN FEE						.00	.00		.00 BEGINNING BALANCE	
07/01/11 11-1						30.00			POSTED FROM BUDGET SYSTEM	
12/21/11 19-6				599			8.76		50% PT ADMN FEE DEC 12	
05/07/12 19-11				1163			17.61		ADMIN FEE DEC 11/APR 12	
05/07/12 19-11				1162			-8.76		REV. DEC	
TOTAL TAX ADMIN FEE						30.00	17.61		.00	12.39
527800 UTILITIES						.00	.00		.00 BEGINNING BALANCE	
07/01/11 11-1						2,311.00			POSTED FROM BUDGET SYSTEM	
08/02/11 21-2				10082898	71032 PACIFIC GAS & EL		141.50		.00 8065982770-5	
09/06/11 21-3				10084354	71032 PACIFIC GAS & EL		141.50		.00 8065982770-5	
09/27/11 13-3						-974.00			FINAL ADOPTED 9/20	
09/27/11 21-3				10085389	71032 PACIFIC GAS & EL		141.50		.00 8065982270-5	
11/08/11 21-5				10087155	71032 PACIFIC GAS & EL		141.51		.00 8065982770-5	
11/18/11 25-5				B66		-207.00				
01/18/12 21-7				10090194	71032 PACIFIC GAS & EL		141.50		.00 ACCT 8065982770-5	
02/27/12 21-8				10092043	71032 PACIFIC GAS & EL		130.97		.00 #8065982770-5	
TOTAL UTILITIES						1,130.00	838.48		.00	291.52
TOTAL 1ST SUBTOTAL - SERVICES & SUPPLIES						1,367.00	1,062.09		.00	304.91
TOTAL DEPT/FUND - CRESCENT MILLS LIGHTING						1,367.00	1,062.09		.00	304.91
TOTAL FUND - CRESCENT MILLS LIGHTING						1,367.00	1,062.09		.00	304.91
TOTAL REPORT						1,367.00	1,062.09		.00	304.91

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION



Plumas County Office of Emergency Services

3A

270 County Hospital Road #127
Quincy, California 95971

Phone: (530) 283-6332
Fax: (530) 283-6241

Date: June 4, 2012

To: Honorable Board of Supervisors

From: Jerry Sipe

RE: Agenda Item for June 12, 2012

Recommendation: Receive the Quarterly Update and Report of Accomplishments of the Plumas County Fire Prevention Specialist.

Background and Discussion: As the Board will recall, Sue McCourt is serving under contract as the county's Fire Prevention Specialist. Funded through Title III, her scope of work includes a wide range of Firewise and Community Wildfire Protection Planning duties and activities.

The attached report, taken from the scope of work for the position, summarizes her numerous accomplishments to date. As you'll notice, task 6 is a quarterly update to this Board. At this time the Board is asked to receive and file this report of accomplishments.

If you have any questions, please do not hesitate to contact me at 283-6367.

Thank you.

Enclosure

FIRE PREVENTION SPECIALIST SCOPE OF WORK- Accomplishment Report

Date: May 31, 2012

- 1. Increase cooperation and coordination between and among Plumas County Firesafe Council, Plumas County Fire Chief's Association, existing Fire Protection (or service) Districts, Plumas County Feasibility Study Group, and other fire prevention agencies by regularly attending meetings, providing updates, developing reports and providing wildland fire prevention information and knowledge as appropriate.**

Accomplishments:

- Attended the following meetings: Monthly Firesafe Council, Quarterly Fire Chief's Meetings, Plumas County Emergency Services Feasibility Group, Planning Commission Meetings.

- 2. Work with Plumas County Fire Safe Council to increase the number of Firewise Communities throughout Plumas County through education and outreach to the local fire departments, various community organizations and the public.**

Accomplishments:

- Work closely and coordinate activities with Jerry Hurley Fire Safe Council (FSC) coordinator.
- Outreach to individual Fire Chiefs on opportunities in their Districts.
- Working with FSC and Greenhorn Creek Community Services District who just received funding confirmation for a Community Wildfire Protection Plan (CWPP).
- Met with Peninsula Fireman's Association on May 8 to present the Firewise Communities concept and collaboration with the Plumas Firesafe Council. 40 in attendance.

- 3. Provide wildfire prevention consultation and advise upon request to the Plumas County Planning Department, the Plumas County Planning Commission, and the Office of Emergency Services through review and comment on the draft Plumas County General Plan and the associated environmental document, and the county's Multi-hazard Mitigation Plan.**

Accomplishments:

- Attended Planning Commission Meetings. Met with Senior Planner Becky Herrin, Building Official John Cunningham to review materials and opportunities for fire prevention consultation and coordination with local fire departments.
- Reviewed and provided comment on SB1241, the bill dealing with fire hazard impacts and their mandated inclusion in county General Plans.
- Continued review of Plumas County's Draft General Plan and coordination with local fire agencies.
- Providing input to GIS Planner Becky Osborn on Fire District information technology via the web for the public.

4. Facilitate input from Plumas County Fire Departments regarding the Community Wildfire Protection Plan (CWPP) and Firewise Community development and assist Plumas County Fire Safe Council in coordinating, reviewing, and updating the CWPP.

Accomplishments:

- Continue meetings with Fire Chiefs for one on one briefings and information sharing.
- Introduction to the WUI, Safety Element of General Plan, and CWPP.

5. Work with Fire Safe Council, local fire departments, community leaders and organizations to develop wildfire prevention strategies and mitigation measures.

Accomplishments:

- One-on-one meetings with the following fire chiefs: Quincy, Indian Valley, Long Valley, Beckwourth, Eastern Plumas, Sierra Valley, Graeagle. Other meetings pending.
- Met with Graeagle Fire District Board. Meet with other Fire Boards of Directors as needed or opportunities arise.
- Field assessment with Indian Valley Fire Chief Hamblin and CALFIRE Captain Vargas for opportunities to provide FIREWISE education to the community of Gennese.
- Developing WUI Fire Season public service campaign for local newspapers.
- Coordinate fire prevention messaging activities with Forest Service Public Affairs Office, Fire Prevention Staff and CALFIRE for unified message.
- May 15 KQNC radio show Common Good. Shaping Firesafe communities.

6. Provide Quarterly updates to the Plumas County Board of Supervisors during a regularly scheduled and publicly held Board meeting.

Accomplishments:

- June 5, 2012 planned update.

7. Develop an action plan to provide homeowner education and outreach for properties located outside existing fire protection district boundaries.

Accomplishments:

- Coordinate seasonal activities with USFS and Cal Fire through Fire Safe Council.
- Coordinate with Tom Forster on messaging through "Inside the Firehouse" articles.
- Seek out opportunities to reach out to Homeowners Associations, Board of Realtors, community groups and others through print, radio, web based media and other means.

8. Develop a community-based plan that outlines steps to assist communities in obtaining fire protection coverage for currently uncovered areas.

Accomplishments:

- Met with Feasibility Group, County Assessor Chuck Leonhardt, and others to assist with Quincy Fire-Chandler Ranch area service agreement or possible annexation.
- Assist Graeagle Fire Department plan and organize community informational meeting for Blairsden residents and businesses outside the fire district boundary.
- Coordinate with John Benoit, LAFCo Executive Director, and local fire districts regarding fire district boundaries, spheres of influence, and planned annexations.
- Continued creation of a communication plan on the out of district issue. Includes background info, talking points, sample fees for services, sample meeting agenda, fire insurance options and information, etc.

3B

PLUMAS COUNTY
DEPARTMENT OF PUBLIC WORKS
SOLID WASTE DIVISION

AGENDA REQUEST for the
June 12, 2012 Meeting of the Plumas County Board of Supervisors

Date: June 4, 2012

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

Subject: Authorize Mileage Reimbursement for Members and Alternates of the
Plumas County Integrated Waste Management Task Force



Background:

At the April 5, 2012 meeting of the Plumas County Integrated Waste Management Task Force (Task Force), the Task Force members discussed the fact that mileage reimbursement is not presently authorized for members and alternates of the Task Force.

Based on testimony at the April 5th meeting, mileage reimbursement was previously available to the members of the Task Force during the time period that the Planning Department served as the staff liaison for the Task Force. When staff liaison responsibilities were transferred to Public Works, mileage reimbursement was eliminated for some unknown reason.

During the April 5th Task Force discussion, it was also suggested that mileage reimbursement may also encourage future volunteerism in serving as a Member or Alternate Member on the Task Force.

The following is extracted from the minutes of the April 5, 2012 meeting of the Task Force:

8-B. The Task Force discussed the fact that mileage reimbursement is not presently authorized for members and alternates of the Task Force. Testimony at the meeting asserted that mileage reimbursement was previously available to the members of the Task Force during the time period that the Planning Department served as the staff liaison for the Task Force. When staff liaison responsibilities were transferred to Public Works, mileage reimbursement was eliminated for some unknown reason. It was also suggested that mileage reimbursement may encourage future volunteerism in serving as a Regular or Alternate Member on the Task Force. Bob Perreault reports to the Task Force members that there are funds available to reimburse members and alternates for their mileage costs to attend the meetings for this fiscal year (at the approved IRS rate of \$0.55 per mile). A motion was made by Leslie Tigan, seconded by Tom Yagerhofer, and passed with a vote of 4-0, to recommend implementation of mileage reimbursement for regular and alternate members of the Task Force, to be effective immediately.

Financial Impact:

If the Board of Supervisors authorizes mileage reimbursement for the Task Force, retroactive to April 5, 2012, the anticipated cost to the FY2011-12 existing budget is estimated to be in the order of \$ 225.00. The amount that appears in the FY2012-13 proposed budget is \$ 1,000.00.

Recommendation:

Public Works staff respectfully recommends that the Board of Supervisors authorizes mileage reimbursement for the Task Force, at the approved IRS rate, as issued by the Auditor's Office, retroactive to April 5, 2012.

3c

**PLUMAS COUNTY CRITICAL STAFFING
COMMITTEE**

Robert Meacher and Gayla Trumbo

DATE: June 1, 2012

TO: The Honorable Board of Supervisors

FROM: Critical Staffing Committee

SUBJECT: AGENDA ITEM FOR BOARD OF SUPERVISORS MEETING OF
JUNE 12, 2012.

RE: CRITICAL STAFFING REPORT AND POSSIBLE ACTION TO
REFILL 1.0 FTE PUBLIC WORKS EQUIPMENT SERVICE WORKER;
1.0 FTE PUBLIC WORKS POWER EQUIPMENT MECHANIC; AND
.625 FTE LIBRARIAN

RECOMMENDED THAT THE BOARD:

Approve refilling of the Public Works 1.0 FTE Equipment Service Worker; and 1.0 FTE Power Equipment Mechanic. It is also recommended, that the .625 FTE Librarian position be temporarily filled by utilizing temporary help, until the 2012-2013 budget process.

BACKGROUND AND DISCUSSION

The Equipment Service Worker vacancy is due to a promotion of this employee to a Power Equipment Mechanic Worker I, on January 15, 2012. By having this position filled, the Power Equipment Mechanics can focus on the more technical mechanical issues. The Equipment Service Worker can take care of the less complicated shop tasks, such as oil changes and runner for parts. This position is allocated and funded through the Public Works Department; by refilling this position there is no impact or cost to the General Fund.

The Power Equipment Mechanic submitted his resignation after working approximately fourteen months. This position is necessary to ensure that the Public Works fleet is operational and in a safe and efficient condition. This position is allocated and funded through Public Works. The refilling of this position will have no impact or cost to the General Fund.

Due to the fact that there is no impact to the General Fund, it is the recommendation of this Committee to refill both the

positions of Equipment Service Worker, and the Power Equipment Mechanic.

On May 21, 2012, notice was provided to Interim Librarian Ms. Mitchell, informing that her .625 FTE Librarian at the Quincy Branch would be retiring as of June 2, 2012. After receiving the retirement notice, Ms. Mitchell completed the questionnaire to refill this position. The Committee recognizes that due to previous reductions in staff, the Library staff is stretched very thin. However, with the unknown financial stability of the General Fund; it is the Committee's recommendation for the Library to utilize temporary help to cover the duties of this position until the budget process has been conducted.

The Interim Librarian stated in the attached questionnaire, that the Library had funding within the budget under the other wages line item to cover the front desk; but not to perform the other duties of the position. After considering this factor, the Committee would also recommend that if the Library runs short within their other wage line item, that a transfer from regular wages be completed to cover the expense.

With the uncertainties of the funding for the General Fund, we believe that it is premature to hire someone in this position with the possibility that during the budget process the position may be reduced further or laid off.

Thank you for your time and consideration of this agenda item.

PLUMAS COUNTY PUBLIC WORKS DEPARTMENT

1834 East Main Street, Quincy CA 95971 – Phone (530) 283-6268 Facsimile (530) 283-6323



May 16, 2012

ROBERT A. PERREAULT Jr.
DIRECTOR

JOE BLACKWELL
DEPUTY DIRECTOR

TO: Critical Staffing Committee

FR: Public Works, Road Dept.
Robert Perreault, Director

RE: Equipment Service Worker Position

A handwritten signature in black ink that reads "Robert A. Perreault".

On January 15, 2012 the Department promoted the Equipment Service Worker to a Power Equipment Mechanic Worker I position.

The Department would like to fill the vacant Equipment Service Worker position. This is a valuable position in the mechanic shop. It allows the skilled mechanics to continue working on the more technical mechanical problems while the service worker takes care of the less complicated shop tasks, parts runner, etc.

This position is allocated and funded within the Road Department Budget.

Attached is a completed "Questions for Staffing Critical Positions Which are Currently Allocated."

Public Works is requesting authorization from the Critical Staffing Committee and the Board of Supervisors to fill the Equipment Service Worker vacancy.

Thank you.

PUBLIC WORKS – ROAD FUND

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

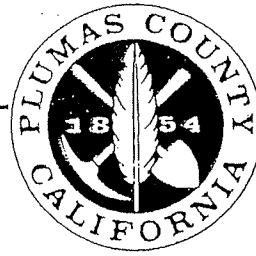
Equipment Service Worker @ Public Works

- Is there a legitimate business, statutory or financial justification to fill the position?
Yes
- Why is it critical that this position be filled at this time? The Department requires full staffing in the Mechanic Shop in order to keep the fleet operational to insure the Road Crews can maintain county roads and bridges to a safe efficient condition.
- How long has the position been vacant? Since January 15, 2012.
- Can the department use other wages until the budget cycle? No The Department will fund all related cost from within the current budget.
- What are staffing levels at other counties for similar departments and/or position?
Full
- What core function will be impacted without filling the position prior to July 1?
The position can be filled after July 1.
- What negative fiscal impact will the County suffer if the position is not filled prior to July 1? None
- A non-general fund department head needs to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments? N/A
Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? This request does not affect the General Fund.
- Does the budget reduction plan anticipate the elimination of any of the requested positions? No
- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support. No General Fund Support Anticipated.
- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years. Yes.

Period	Reserve Activity	Reserve Balances
1/2008		\$7,834,992
13/2008		\$7,953,443
13/2009		\$6,410,321
13/2010		\$6,410,321
Oct. 2010		\$6,410,321
Oct. 2011		\$6,160,321
5/16/12	Equipment Acquisitions	\$6,160,321
	Equipment Acquisition	

PLUMAS COUNTY PUBLIC WORKS DEPARTMENT

1834 East Main Street, Quincy CA 95971 – Phone (530) 283-6268 Facsimile (530) 283-6323



May 16, 2012

ROBERT A. PERREAULT Jr.
DIRECTOR

JOE BLACKWELL
DEPUTY DIRECTOR

TO: Critical Staffing Committee

FR: Public Works, Road Dept.
Robert Perreault, Director

A handwritten signature in black ink that reads "Robert A. Perreault".

RE: Power Equipment Mechanic Resignation

On May 15, 2012 the Department received a letter of resignation from one of our newly hired Power Equipment Mechanics. This employee has been with us for 14 months as a full time permanent employee.

This employee based his decision to move on due to furlough days and having to make a contribution to his PERS. The financial hit was more than he could endure as much as he would have liked to stay on with our Department.

It is necessary for the position to be filled in order to maintain our fleet of equipment and vehicles.

This position is allocated and fully funded within the Road Department Budget.

Attached is a completed "Questions for Staffing Critical Positions Which are Currently Allocated."

Public Works is requesting authorization from the Critical Staffing Committee and the Board of Supervisors to fill the Power Equipment Mechanic vacancy.

Thank you.

PUBLIC WORKS – ROAD FUND

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

Power Equipment Mechanic I or II @ Public Works

- Is there a legitimate business, statutory or financial justification to fill the position?
Yes
- Why is it critical that this position be filled at this time? The Department requires full staffing in the Mechanic Shop in order to keep the fleet operational to insure the Road Crews can maintain county roads and bridges to a safe efficient condition.
- How long has the position been vacant? Resignation Date is effective 6/18/12.
- Can the department use other wages until the budget cycle? No The Department will fund all related cost from within the current budget.
- What are staffing levels at other counties for similar departments and/or position?
Full
- What core function will be impacted without filling the position prior to July 1?
The position can be filled after July 1.
- What negative fiscal impact will the County suffer if the position is not filled prior to July 1? None
- A non-general fund department head needs to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments? N/A
Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? This request does not affect the General Fund.
- Does the budget reduction plan anticipate the elimination of any of the requested positions? No
- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support. No General Fund Support Anticipated.
- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years. Yes.

Period	Reserve Activity	Reserve Balances
1/2008		\$7,834,992
13/2008		\$7,953,443
13/2009		\$6,410,321
13/2010		\$6,410,321
Oct. 2010		\$6,410,321
Oct. 2011		\$6,160,321
5/16/12		\$6,160,321

Critical Staffing – Librarian position, .625 FTE

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

- Is there a legitimate business, statutory or financial justification to fill the position? Yes.
- Why is it critical that this position be filled at this time?

The library is already under-staffed and can't afford to lose another staff member without reducing services to the public further. No inter-library loans will be possible, library hours will be cut, and new books being added to the collection will slow drastically.

- How long has the position been vacant?

June 1, 2011.

- Can the department use other wages until the next budget cycle?

We can use other wages to cover the front desk but not to perform the other duties (not enough funds left in other wages)

- What are staffing levels at other counties for similar departments and/or positions?

Other libraries of a similar size, population served, and county funding level have 2 or more full-time librarians. Colusa County, for example, has 3. Plumas would be down to 1.25 if this position is not filled.

- What core function will be impacted without filling the position prior to July 1?

Open hours for public to access information; borrowing from and lending to other libraries; maintenance of the collection; reference services.

- What negative fiscal impact will the County suffer if the position is not filled prior to July 1?

None.

- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments?

Not applicable.

- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions?

No.

- Does the budget reduction plan anticipate the elimination of any of the requested positions?

N/A

- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support?

Because the current Librarian is working at the L5 step, her replacement will actually save the county money, since the new hire will be starting at the entry-level wage.

- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years?

Not applicable.

CRITICAL STAFFING COMMITTEE REQUEST FORM

The following information and questionnaire must be completed in its entirety before the request will be reviewed by the Critical Staffing Committee.

DATE OF REQUEST: 5/22/12

DEPARTMENT TITLE: Library

BUDGET CODE(s) AND BREAKDOWN FOR REQUESTED POSITION:

POSITION TITLE: Librarian

IS POSITION CURRENTLY ALLOCATED? YES X NO

3D

ORDINANCE NO. 2012-

AN ORDINANCE OF THE COUNTY OF PLUMAS, STATE OF CALIFORNIA,
REZONING CERTAIN REAL PROPERTY TO ADD THE FARM ANIMAL COMBINING ZONE (F)

The Board of Supervisors of the County of Plumas, State of California, ORDAINS as follows:

Section 1. Creation of Zone.

The following real properties, as depicted in Exhibit "A", are hereby rezoned to add the Farm Animal Combining Zone (F) as the terms are described in the Plumas County Code, retaining the Single Family Residential (2-R) zone as it currently exists.

The real properties herein described are located at 2536, 2538, 2540, 2542, 2544, and 2548 Rideout Trail, Greenhorn Ranch, Plumas County, CA; more particularly described as Assessor's Parcel Numbers 009-300-034, 009-310-011 and 009-310-044; T24N/R11E/Section 33, MDM.

Section 2. Zoning Plan Maps.

The Plumas County Planning Director is hereby directed to reflect the zoning as provided for in this ordinance and pursuant to Section 9-2.302 of the Plumas County Code.

Section 3. Codification.

No sections of this ordinance shall be codified.

Section 4. Publication.

This ordinance shall be published, pursuant to Section 25124(a) of the Government Code of the State of California, before the expiration of fifteen days after the passage of the ordinance, once, with the names of the supervisors voting for and against the ordinance, in the *Feather River Bulletin*, a newspaper of general circulation in the County of Plumas.

Section 5. Effective Date.

This ordinance shall become effective thirty (30) days from the date of final passage.

The foregoing ordinance was introduced at a regular meeting of the Board of Supervisors on the 5th day of June, 2012, and passed and adopted on the 12th day of June, 2012 by the following vote:

AYES: Supervisors:
NOES: Supervisors:
ABSENT: Supervisors:

Chairman, Board of Supervisors

ATTEST:

Clerk of said Board of Supervisors



3E

Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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Date: May 29, 2012

To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Item for June 12, 2012

Item Description/Recommendation: Approve a Resolution Amending the 2011-2012 County Personnel Allocation in Public Health Budget Units 70560 and 70559 due to changes in grant approved budgets, Effective April 1, 2012.

History/Background: As the Board is aware Plumas County Public Health Agency manages multiple grants in various Budget Units. Plumas County Public Health Agency staffs are often funded by a variety of state categorical funds. As duties change, so does the funding source.

One of those sources is the Ryan White Part C Program, which provides funds for direct outpatient HIV primary care. Plumas County Public Health Agency just received the approved budget for the Ryan White Part C Program, which began on April 1, 2012.

At this time adjustments to the County Personnel Allocation are necessary in order to match it to the approved grant budget. The requested personnel allocation adjustment will not result in a net change of FTE's, but only a reallocation of existing FTEs.

A copy of the Resolution to Amend the County Personnel Allocation is attached for your review.

Please contact me if you have any questions or need additional information. Thank you.

The NECCC and UCCC Consortia Project: An Executive Summary of the FY 2012 Work Plan

I. Introduction

CENIC, the Corporation for Education Network Initiatives in California, was recently awarded two planning grants from the California Public Utilities Commission (CPUC) to manage the work of two consortia over the next three years—the Northeastern California Connect Consortium (NECCC) and the Upstate California Connect Consortium (UCCC). The CSU Chico Center for Economic Development is CENIC's management partner. The Sebastian Corporation has been contracted to assist in developing the technical infrastructures plans that are needed.

There are 16 rural counties in Northern California—**Butte, Colusa, Del Norte, Glenn, Humboldt, Lake, Lassen, Mendocino, Modoc, Plumas, Shasta, Siskiyou, Sonoma, Tehama, Trinity, and Yolo**—without a comprehensive, integrated, open access, regional middle-mile that interconnects these counties, and comprehensive last-mile broadband infrastructures serving the communities in these counties. These two consortia are focused on 11 (in bold face) and are cooperating with the Redwood Coast and Capital consortia to develop and implement a *Northern California Broadband Plan (NCBP)*.

II. Mission, Vision, Strategic Planning Framework, and Goals

A. Mission

It is the mission of NECCC and UCCC to develop and facilitate the implementation of a broadband infrastructure plan that will provide a cohesive, integrated and robust regional middle-mile and countywide Backbone Systems and community last-mile network infrastructure that will interconnect 11 of these counties in North California (Butte, Colusa, Lake, Glenn, Lassen, Modoc, Plumas, Shasta, Siskiyou, Sonoma and Tehama) together for the first time. At the same time, NECCC and UCCC will coordinate efforts with two other regional groups charged with planning for the other five counties to develop and implement a plan for a comprehensive and cohesive infrastructure that will encompass all 16 counties. In essence, the goal is to develop and begin to implement a *Northern California Broadband Plan (NCBP)*.

B. Vision

The Vision of this project is to facilitate the presence and vigorous use of broadband access, at the **National Broadband Plan** minimum standards (100 Mbps download and 50 Mbps upload), for all individuals living, working and going to school in Northern California.

C. Strategic Planning Framework

Figure 1 below depicts the building blocks and path to achieving access to broadband for all in Northern California. As shown, at the foundation there must be a comprehensive Integrated Regional Middle-Mile Fiber-Based Infrastructure across the 16 counties with the capacity needed today and the growth potential for the long-range future.

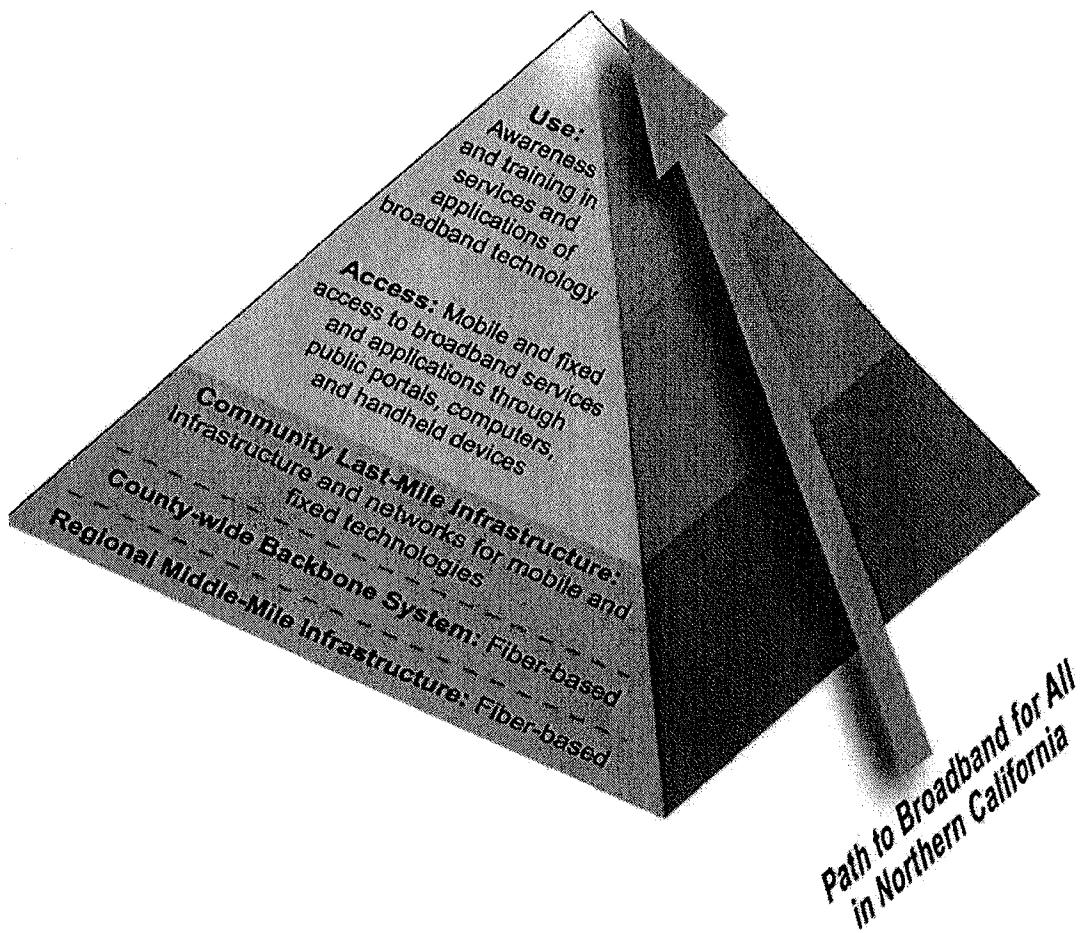


Figure 1: Building Blocks to Broadband in Northern California

As a second tier of this foundation fiber-based infrastructure there needs to be a Countywide Fiber-Based Backbone System that reaches each of the incorporated communities and as many unincorporated communities as possible. Each County Backbone System must be linked into the Regional Middle-Mile Infrastructure at multiple points to provide diversity.

Once the blueprint for this two-tiered foundation infrastructure is known, meaningful deployment of this foundation can begin; planning and deployment of community last-mile infrastructures also can be launched with assurance that end users will ultimately have robust connectivity to the worldwide Internet.

Full and comprehensive access from any location within the i6 counties will only be available when the regional and county infrastructures are completed and in place. In the meantime, a wide range of temporary strategies and solutions need to be implemented to maximize access for the greatest number of individuals.

While the primary thrust is to develop comprehensive plans for a regional middle-mile infrastructure, countywide backbone systems and last-mile community networks, it will also

vigorously pursue expanding access and training to increase adoption.

Once deployment of a Regional Middle-Mile Infrastructure is completed and countywide backbone systems are in place, last mile providers may then begin offering more choices at higher speeds, with more affordable costs to the end users. Only then will people be in a position to realize the benefits and relevance of broadband, ultimately purchasing monthly subscriptions. Increase in adoption leads to sustainable networks. Thus, our three-year plan is designed to follow the building blocks as depicted in Figure 1, starting with the major focus on the base of the pyramid.

D. Goals

The overarching goal of this project is to meet the current and long-term middle-mile and last-mile broadband needs of the 1,633,967 citizens living in these 16 counties. Within this overarching goal is a key objective to directly connect 109 major anchor sites to this regional middle mile backbone via direct fiber connections. By category these anchor sites breakout as follows:

- 20-K12 County Offices of Education Sites
- 14-Community College Districts/College Sites
- 3-CSU Campus Sites
- 16-Major/County Library Sites
- 16-County Central Public Safety Answering Point Sites
- 40-Major Health Delivery Facility Sites

Exhibit #1 provides a list of these potential anchor sites.

A second key objective is to use the middle-mile infrastructure to help meet the needs and requirements for last-mile connectivity by local, county, state, and federal agencies, businesses and residences, especially in the unserved and underserved areas in these four counties. Also, via last-mile connections to this middle mile infrastructure K-12 schools, branch libraries, secondary public safety answering points, and a range of health facilities will enhance their connectivity to their respective anchor institutions in the county.

III. Work Plan for FY 2012

There is a detailed Work Plan for each of the three years of the project. The following is a summary of the tasks and deliverables for this year's work plan.

FY 2012 (Year 1) Tasks

- One primary focus of this project over the first year will be to develop the Regional Middle Mile Conceptual Design for the broadband infrastructure plan that will provide a cohesive, integrated, and robust regional middle-mile and countywide backbone and last-mile network infrastructure that will interconnect the 16 Northern California counties.
- As an integral part of this development, the current telecommunications providers will be engaged to learn of their current middle- and last-mile offerings and future plans to deploy broadband to the communities they serve; determine their interest in cooperating in this project; and to assess whether their assets can be utilized as part of the Conceptual Design.

- At the same time, it will be important to assess the environmental issues that will need to be addressed to turn the Regional Middle-Mile Infrastructure Conceptual Design into a real network infrastructure.
- By developing a viable Regional Middle-Mile Infrastructure Conceptual Design, the stage will be set to maximize investments in future deployment while reducing redundant efforts and lowering costs for deployment as well as costs to the end users for services.
- A second primary focus of the project will be to develop a Countywide Backbone System and Community Last-Mile Conceptual Design for each County.
- A third primary focus will be to facilitate the identification and/or creation of entities to take the leadership in doing the detailed planning and implementation of these conceptual design plans.
- Work with special groups-K12, Libraries, Public Safety and Health delivery to develop specific networking plans for these groups across the 16 counties.
- While the project intends to give primary attention to developing the conceptual designs for the Northern California Broadband Plan, equal effort will go into engaging, informing, expanding awareness, gaining support, and securing commitment to this effort from all facets of the communities.
- During the first year, we also will concentrate on updating the status of access in each county and assessing the status of training and adoption programs available across the aforementioned counties.
- Finally, this project will collaborate with the other Regional Consortia to make sure all parties are committed to the overall Northern California Broadband Plan.

FY 2012 (Year 1) Major Deliverables

Deliverable #1 Ensure a widespread awareness, buy-in and commitment to the consortium's mission by conducting consortium and county meetings and by sharing information over the web and through the quarterly reports.

Deliverable #2 Produce a written Regional Middle-Mile Conceptual Design Plan.

Deliverable #3 Produce a comprehensive written Countywide Backbone Systems and Community Last Mile Conceptual Design Plan for each of NECCC and UCCC counties.

Deliverable #4 Ensure the formation of an entity to take the lead in planning and developing the Regional Middle-Mile Infrastructure.

Deliverable #5 Ensure the identification of an entity to take the lead in planning and deploying broadband in each of the UCCC counties.

Deliverable #6 Develop a report identifying currently available last-mile capabilities in each county and evaluate their potential to meet the Conceptual Design.

Deliverable #7 Prioritize the unmet last-mile access needs in each county.

Deliverable #8 Issue a report assessing the availability of adoption programs in each county.

Deliverable #9 Work with county and municipal governments to adopt policies and regulations that will promote deployment and use of broadband.

Deliverable #10 Produce a joint written report with other regional consortia to ensure there is a Regional Middle-Mile infrastructure Plan ready for implementation throughout Northern California.

EXHIBIT #1
POTENTIAL ANCHOR SITES

SITE NAME	ADDRESS	CITY/ZIP	COUNTY
CSU-3			
CSU Chico	First & Normal St.	Chico 95929	Butte
CSU Humboldt	1 Harpst Street	Arcata 95521	Humboldt
Sonoma State University	1801 East Cotati Ave.	Rohnert Park 94928	Sonoma
COMMUNITY COLLEGES-14			
Butte College	3565 Butte Campus Drive	Oroville 95965-8399	Butte
College of the Redwoods	7351 Tompkins Hill Road	Eureka 95501-9301	Humboldt
Lassen College	Highway 139	Susanville 96130-3000	Lassen
Mendocino College	1000 Hensley Creek Rd.	Ukiah 95482-0300	Mendocino
Willits Center	11 Marin Streets	Willits 95490	Mendocino
Lake Center	1005 Parallel Drive	Lakeport 95453	Mendocino
Shasta College	11555 Old Oregon Trail	Redding 96049-6006	Shasta
College of Siskiyous	800 College Avenue	Weed 96094-2899	Siskiyou
Yuba CC District			
Woodland College	2300 E. Gibson Road	Woodland 95776	Yolo
Clear Lake Campus	15880 Dam Road Ext.	Clearlake 95422	Lake
Williams Campus (new)	99 Ella Street	Williams 95987	Colusa
Santa Rosa CC District			
Santa Rosa Junior College	1501 Mendocino Ave.	Santa Rosa 95401	Sonoma
Petaluma Center	680 Sonoma Mtn. Parkway	Petaluma 94954	Sonoma
Public Safety Training Center	5743 Skylane Blvd	Windsor 95492	Sonoma
K12-20			
Butte COE	1859 Bird Str.	Oroville 95965	Butte
Del Norte COE	301 W. Washington Blvd.	Crescent City 95531	Del Norte
Glenn COE	924-A 2nd Str.	Orland 95963	Glenn
Humboldt COE	901 Myrtle Ave.	Eureka 95501	Humboldt
Mendocino COE	2240 Old River Road	Ukiah 95482	Mendocino

Ft. Bragg USD	312 s. Lincoln Street	Fr Bragg 95437	Mendocino
NHUHS District Office	2755 McKinleyville Ave.	McKinleyville 95519	Humboldt
Lake COE	1152 S. Main Str.	Lakeport 95453	Lake
Lassen COE	472-013 Johnstonville Rd. N	Susanville 96130	Lassen
Modoc COE	139 Henderson Str.	Alturas 96101	Modoc
Plumas COE			
Tulelake Basin Joint USD	400 G Street	Tulelake 96134	Modoc
Shasta COE	1644 Magnolia Dr.	Redding 96001	Shasta
Siskiyou COE	609 S. Gold Str.	Yreka 96097	Siskiyou
Sonoma COE	5430 Skylane Blvd.	Santa Rosa 95403	Sonoma
Tehama COE	1135 Lincoln Street	Red Bluff 96080	Tehama
Red Bluff High School	1260 Union	Red Bluff 96080	Tehama
Trinity COE	201 Memorial Drive	Weaverville 96093	Trinity
Yolo COE	1240 Harter Avenue	Woodland 95776	Yolo
Colusa COE (new)	99 Ella Street (next to CC)	Williams 95987	Colusa

MAIN LIBRARIES-16

Butte County Library	1820 Mitchell Avenue	Oroville 95966	Butte
Del Norte County Library	190 Price Mall	Crescent City 95531	Del Norte
Willows Public Library	201 N. Lassen Street	Willows 95986	Glenn
Humboldt County Library	1313 Third Street	Eureka 95501	Humboldt
Lake County Library	1425 N. High Street	Lakeport 95453	Lake
Lassen Library District	1618 Main Street	Susanville 96130	Lassen
Mendocino County Library	105 N. Main Street	Ukiah 95482	Mendocino
Modoc County Library	212 W. Third Street	Alturas 96101	Modoc
Plumas County Library	445 Jackson Street	Quincy 95971	Plumas
Shasta Public Libraries	1100 Parkview Avenue	Redding 96001	Shasta
Siskiyou County Free Library	719 Fourth Street	Yreka 96067	Siskiyou
Sonoma County Library	211 E Street	Santa Rosa 95404	Sonoma
Tehama County Library	645 Madison Street	Red Bluff 96080	Tehama
Trinity County Free Library	352 Main Street	Weaverville 96093	Trinity
Woodland Public Library	259 First Street	Woodland 95695	Yolo
Yolo County Library	226 Buckeye	Woodland 95696	Yolo

PUBLIC SAFETY-16

Colusa County	To Be Determined
Butte County	To Be Determined
Del Norte County	To Be Determined
Glenn County	To Be Determined
Humboldt County	To Be Determined
Lake County	To Be Determined

Lassen County	To Be Determined		
Mendocino County	To Be Determined		
Modoc County	To Be Determined		
Plumas County	To Be Determined		
Shasta County	To Be Determined		
Siskiyou County	To Be Determined		
Sonoma County	To Be Determined		
Tehama County	To Be Determined		
Trinity County	To Be Determined		
Yolo County	To Be Determined		
HOSPITALS-40			
Colusa County(2)			
Colusa Regional Med. Ctr.	199 E. Webster Street	Colusa 95932	Colusa
Colusa Regional Med. Ctr.	501 "E" Street	Williams 95932	Colusa
Butte County(4)			
Biggs-Gridley Mem. Hosp.	240 Spruce Street	Gridley 95948	Butte
Enloe Medical Center	1531 Esplanade	Chico 95926	Butte
Feather River Hospital	5974 Pentz Road	Paradise 95969	Butte
Oroville Hospital	2767 Olive Highway	Oroville 95966	Butte
Del Norte County(1)			
Sutter Coast Hospital	800 East Washington	Crescent City 95531	Del Norte
Glenn County(1)			
Glenn Medical Center	1133 West Sycamore St.	Willows 95988	Glenn
Humboldt County(4)			
Jerold Phelps Comm. Hosp.	733 Cedar Street	Garberville 95440	Humboldt
Mad River Comm. Hosp.	3800 Janes Road	Arcata 95521	Humboldt
Redwood Mem. Hosp.	3300 Renner Drive	Fortuna 95540	Humboldt
St. Joseph Hospital	2700 Dolbeer Street	Eureka 95501	Humboldt
Lake County(2)			
St. Helena Hosp. Clearlake	15630 18th Avenue	Clearlake 95422	Lake
Sutter Lakeside Hospital	5176 Hill Road East	Lakeport 95453	Lake
Lassen County(2)			
Banner Lassen Med. Center	1800 Spring Ridge Drive	Susanville 96130	Lassen
Lassen Comm. Hosp.	560 Hospital Lane	Susanville 96130	Lassen
Mendocino County(3)			
Frank R. Howard Mem. Hosp.	One Madrone Street	Willits 95490	Mendocino
Mendicino Coast Dist. Hosp.	700 River Drive	Fort Bragg 95437	Mendocino
Ukiah Valley Med. Center	275 Hospital Drive	Ukiah 95482	Mendocino
Modoc County(2)			
Modoc Medical Center	228 West McDowell Avenue	Alturas 96101	Modoc

Surprise Valley Comm. Hosp.	741 North Main Street	Cedarville 96104	Modoc
Plumas County(2)			
Plumas District Hospital	1065 Bucks Lake Road	Quincy 95971	Plumas
E. Plumas Health Care Hospital	500 First Avenue	Portola 96122	Plumas
Shasta County(2)			
Mercy Med. Ctr. Mt. Shasta	914 Pine Street	Mt. Shasta 96067	Shasta
Shasta Regional Med. Center	1100 Butte Street	Redding 96001	Shasta
Siskiyou County(1)			Siskiyo u
Fairchild Medical Center	444 Bruce Stret	Yreka 96097	
Sonoma County (11)			
Southwest Comm. Health Ctr.	3320 Chanate Rd.	Santa Rosa 95404	Sonoma
Alliance Medical Ctr. Windsor	8465 Old Redwood Hwy.	Windsor 95492	Sonoma
Alliance Medical Ctr. Healdsburg	1381 University Ave.	Healdsburg 95448	Sonoma
Southwest Comm. Health Ctr.	599 Bellevue	Santa Rosa 95407	Sonoma
Southwest Comm. Health Ctr.	751 Lombardi Court	Santa Rosa 95407	Sonoma
Petaluma Health Center	1301 Southpoint Blvd.	Petaluma 94954	Sonoma
West County Health Centers Inc.	6800 Palm Avenue	Sebastopol 95472	Sonoma
West County Health Centers Inc.	16319 Third Street	Guerneville 95446	Sonoma
West County Health Centers Inc.	3802 Main Street	Occidental 95465	Sonoma
Sonoma Valley Health Care Dist.	347 Andrieux Street	Sonoma 95476	Sonoma
Sonoma Valley Community Health Ctr	430 West Napa Street	Sonoma 95476	Sonoma
Tehama County(1)			
St. Elizabeth Comm. Hosp.	2550 Sister Mary Columba Dr.	Red Bluff 96080	Tehama
Trinity County(1)			
Mountain Comm. Med. Ctr.	60 Easter	Weaverville 96093	Trinity
Yolo County(1)			
Sutter Davis Hospital	2000 Sutter Place	Davis 95616	Yolo



OFFICE of the DISTRICT ATTORNEY
and PUBLIC ADMINISTRATOR
David Hollister, District Attorney
520 Main Street, Room 404
Quincy California 95971
(530) 283-6303 • Fax (530) 283-6340

5A

TO: THE HONORABLE BOARD OF SUPERVISORS
FROM: DAVID HOLLISTER, DISTRICT ATTORNEY
RE: Workers' Compensation and Auto Insurance Fraud Grants
DATE: June 12, 2012

Recommendation:

Please approve the applications and resolutions for the Workers' Compensation Insurance Fraud (WCF) and the Automobile Insurance Fraud (AIF) Grants offered by the California Department of Insurance for \$9,518 and \$5,070 respectively.

Background and Discussion:

In July of 2011, the Board approved the Resolutions for two grant applications for 2011-12 submitted to the California Department of Insurance (DOI): Workers' Compensation Fraud and Automobile Insurance Fraud. For 2011-12 only the Workers' Compensation Fraud grant was awarded for \$6,000. The funding for these grants comes from insurance premiums, not the state general fund.

Although these two grants were formerly received by the District Attorney's Office from 1996-2005, there was little activity due to low levels of fraud detected. Since that time, the Department of Insurance Fraud Division has expanded their investigative resources to detect more insurance fraud. They have been working closely with the District Attorney's Investigators to refer suspected cases for local investigation. Since the Fraud Division now receives suspected referrals from insurance companies and the public, a more effective system has been developed and more prosecutions are anticipated.

The impact of unaddressed insurance fraud has the ability to hurt the local economy by drawing economic resources away from businesses, by increasing the costs of insurance for everyone and by demoralizing those people whose businesses and lives are affected. When resources available for legitimate economic activities are drawn away by fraud, employment levels suffer and the entire economy declines. In a small close-knit

community such as this, the loss of jobs is keenly felt by merchants, other businesses and schools. Government agencies providing assistance to the unemployed and underemployed have resources spread over more people and are less able to help such populations further impacting the local economy.

It is for these reasons that the District Attorney's Office applied for these two grants from the Department of Insurance and is making the commitment to direct investigative resources towards these critical problems. Although the Automobile Insurance Fraud grant was not awarded for 2011-12, resources existing in the District Attorney's Office have been applied to all suspected fraud cases referred by the DOI Fraud Division and we are applying to this grant as well this next fiscal year.

The only costs in the applications are for an FTE of only 0.03 in WCF or about sixty-three hours per year for the Senior Investigator. The AIF application includes an FTE of 0.02 or about forty-two hours per year. Also the applications include training for the Senior Investigator and the Investigative Assistant. No administrative costs were requested.

	FTE	Payroll	Training	Total Application
Workers' Compensation Fraud	0.03	\$7,605	\$1,913	\$9,518
Automobile Insurance Fraud	0.02	\$5,070	—	\$5,070

The training for Fraud Investigation has been developed by the California District Attorney's Association in conjunction with the Department of Insurance. It is focused on Insurance Fraud but other forms of fraud are also covered, which will enhance the District Attorney's ability to investigate and prosecute other fraud.

Personnel for fraud investigation are being redirected from some other grant funding that has been eliminated so no supplanting is taking place.

The Resolutions are attached. Copies of the applications are on file with the Clerk of the Board. The budgets for these programs have been submitted with the Requested Budgets turned in to the Auditor's Office for 2012-13.

The County Counsel's Office has approved the Resolutions as to form.

Please approve the applications and resolutions for Workers' Comp and Automobile Insurance Fraud.

RESOLUTION No. 12-

WHEREAS the Plumas County Board of Supervisors desires to undertake a certain project designated the 2012-13 Plumas Workers' Compensation Insurance Fraud Program made available by the California Fraud Assessment Commission and the Department of Finance and administered by California Department of Insurance.

NOW, THEREFORE, BE IT RESOLVED that the District Attorney of Plumas County is authorized, on behalf of the Board, to submit the attached proposal to the California Department of Insurance and is authorized to execute on behalf of the Board of Supervisors the attached Grant Award Agreement including any extensions or amendments thereof.

BE IT FURTHER RESOLVED that the grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

IT IS ALSO RESOLVED that grant funds received hereunder shall be deposited with the Plumas County Treasurer and budgeted in accordance with California law and Plumas County policy.

I hereby certify that the foregoing is a true copy of the resolution adopted by the Board of Supervisors of Plumas County in a meeting thereof held on June 12, 2012 by the following:

Vote:

Ayes:

Noes:

Absent:

Signature: _____ Date: _____
Robert Meacher, Chair
Plumas County Board of Supervisors

ATTEST: _____ Date: _____
NANCY DAFORNO, Clerk of the Board
Plumas County Board of Supervisors

RESOLUTION No. 12-

WHEREAS the Plumas County Board of Supervisors desires to undertake a certain project designated the 2012-13 Plumas Automobile Insurance Fraud Program made available by the California Fraud Assessment Commission and the Department of Finance and administered by California Department of Insurance.

NOW, THEREFORE, BE IT RESOLVED that the District Attorney of Plumas County is authorized, on behalf of the Board, to submit the attached proposal to the California Department of Insurance and is authorized to execute on behalf of the Board of Supervisors the attached Grant Award Agreement including any extensions or amendments thereof.

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IT IS ALSO RESOLVED that grant funds received hereunder shall be deposited with the Plumas County Treasurer and budgeted in accordance with California law and Plumas County policy.

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Vote:

Ayes:

Noes:

Absent:

Signature: _____ Date: _____
Robert Meacher, Chair
Plumas County Board of Supervisors

ATTEST: _____ Date: _____
NANCY DAFORNO, Clerk of the Board
Plumas County Board of Supervisors



Office of the Sheriff 5B

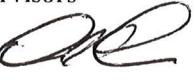
1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

DATE: May 29, 2012

TO: Honorable Board of Supervisors

FROM: Sheriff Greg Hagwood 

RE: Agenda Items for the meeting of June 12, 2012

It is recommended that the Board:

Approve and authorize the Sheriff to sign the contract between the Plumas County Sheriff's Office and PTS Solutions, Inc.

Authorize the Auditor to pay PTS Solutions \$36,403.71 for the contract year.

Background and Discussion:

The term of this contract is for one year. PTS Solutions, Inc. provides service and software products for the Sheriff's Offices'; Incident, Jail, mapping, dispatch, criminal case mgmt., and sql software systems.

Software Maintenance Contract

This Maintenance Contract is entered into as of the 8th Day of May, 2012, by and between PTS Solutions, Inc., 100 Pine Street, Harrisonburg, Louisiana and

PLUMAS COUNTY SHERIFF'S OFFICE
1400 EAST MAIN STREET
QUINCY, CA 95971

1. PTS Solutions, Inc. will provide contract support service for the period of one year commencing on **JUNE 1, 2012** for the following Software Products:

INCIDENT, JAIL, MAPPING, DISPATCH, CRIMINAL CASE MGMT, AND SQL SOFTWARE

2. The Total Annual fee for Software Maintenance will be **\$36,403.71** to be paid in advance.
3. Renewal of this contract will be subject to payment of the invoice for the subsequent years.
4. Payment of Annual Software Maintenance is due within **60 days** of receipt of the agreement. If payment has not been received, the client will be placed in non-maintenance support status until such time payment is received. It is the client's responsibility to contact PTS within 15 days of receipt of this agreement if the terms of this agreement cannot be met.
5. Upon receipt of this agreement, the agency will need to sign, date, and fax to (318) 744-5901 or mail to: P.O. Box 469, Harrisonburg, LA 71340. If the signed agreement is not received, payment of terms will constitute acknowledgement of the agreement.

INCLUDED IN THIS CONTRACT:

6. Telephone Support – 24 hours a day. The support number is **1-888-377-2525**.
PTS Solutions, Inc. will provide unlimited telephone support during the term of this contract. This support includes training questions, program technical support, and general procedural questions.
7. Log Me In Rescue-Remote Support.
In order to utilize this support method, all client systems should have broadband capable internet and the ability to connect via Log Me In Rescue. Log Me In Rescue is provided by PTS at no cost to the client. With this service, PTS can supply web-based remote support for questions and technical issues. This includes first call questions on hardware and operating systems.
8. Software Upgrades.
As new versions of the software products listed in #1 are introduced, PTS Solutions, Inc. will provide these software upgrades to current contract clients at no additional cost.

NOT INCLUDED IN THIS CONTRACT:

9. Services that require on-sight trainers, programmers or technicians are not covered by this contract. This would typically include file conversions and training from older software versions to new versions and catastrophic recovery from hardware failures.
10. The third party costs of Software licenses and upgrades for products not developed by PTS Solutions, Inc. are not covered by this contract. This includes but not limited to Windows licensed products such as Microsoft SQL.
11. PTS no longer supports Windows 98, Windows 2000, Microsoft SQL Server 2000 or any product that is not supported from the original manufacturer.

HARDWARE:

12. Hardware that is purchased through PTS Solutions, Inc. will be covered through the original manufacturer's warranty. PTS does not warranty nor are we responsible for any hardware that is not purchased through our company.

ADDITIONAL NOTES:

13. The laws of the State of California shall govern this contract.
14. PTS Solutions shall maintain appropriate insurance as required by the Plumas County Purchasing Policy.

We have read and understand the above contract and agree to all terms and conditions.

PTS Solutions, Inc.

By: _____

Name: Dave Fuqua _____

Title: President _____

By: William Curry _____

Name: William Curry _____

Title: Vice President _____

Plumas County Sheriff's Office

By: _____

Name: _____

Title: _____

Approved as to form

Stephen J. Marshall 5/29/12
COUNTY COUNSEL, Deputy

5c

PLUMAS COUNTY FISH & GAME COMMISSION

15 Lost Meadow Lane, Sequim, WA 98382

(530) 394-7762

TO: Plumas County Board of Supervisors
FROM: Frank Williams, Commissioner
RE: Range Expansion and Movement Patterns of Elk in Plumas County
Request for Financial Assistance
DATE: May 24, 2012

It is hereby requested that the Board of Supervisors authorize the Fish & Game Commission's contribution to the Range Expansion, Home Range, Composition and Movement Patterns of Elk in Plumas and Sierra Counties Project proposed by Terri Weist, Fish and Game biologist in the amount of \$5,000. This amount will be paid from the Fish & Game Commission's Special Department Expense Line Item (current balance \$90,096.00)

Background & Discussion:

This project is being proposed to the Large Mammal Advisory Committee by Fish and Game Biologist Terri Weist. Tracking the elk now as they are just starting to become a part of Plumas and Sierra Counties' wildlife will allow for studying their demographic characteristics. With this information in hand, specific management recommendations can be developed to maintain and increase this population. The Sierra County Fish and Game Commission has pledged \$5,000 toward this project.

The Commission discussed this matter thoroughly at their May meeting (minutes attached) and determined that this project is in keeping with their mandate of promoting wildlife habitat in Plumas County.

Thank you.



DEPARTMENT OF SOCIAL SERVICES AND PUBLIC GUARDIAN

Courthouse Annex, 270 County Hospital Rd., Suite 207, Quincy, CA 95971-9174

ELLIOTT SMART
DIRECTOR

(530) 283-6350
Fax: (530) 283-6368

5D

DATE: MAY 29, 2012

TO: HONORABLE BOARD OF SUPERVISORS

FROM: ELLIOTT SMART, DIRECTOR 
DEPT. OF SOCIAL SERVICES

SUBJ: BOARD AGENDA ITEM FOR JUNE 12, 2012, CONSENT
AGENDA

RE: ACCEPT BID TO PROVIDE TRAINING FOR RELATIVE AND
NON-RELATED EXTENDED FAMILY MEMBERS WHO HAVE
CHILDREN PLACED WITH THEM AND AUTHORIZATION TO
CONTRACT WITH ENVIRONMENTAL ALTERNATIVES

It is Recommended that the Board of Supervisors

1. Accept a bid from Environmental Alternatives, Inc. for the provision of training to relatives and non-relative extended family members who have children placed with them.
2. Authorize the Department of Social Services to execute a contract with Environmental Alternatives with a planned effective date of July 1, 2012 or as soon thereafter as administratively feasible.

Background and Discussion

The Board of Supervisors is aware that the Department of Social Services has (for the past six years) been engaged in an Outcome Improvement Process for Child Welfare Services (CWS). Federal and state laws require the Department to prepare a triennial CWS System Improvement Plan (SIP). In April 2011 the Department prepared and your Board approved the third triennial System Improvement Plan for Plumas County's Child Welfare Services program. The plan was prepared based on significant input from our community based and public agency partners. This collaborative process assisted the Department in identifying strengths and challenges in our CWS system and helped us select and prioritize outcome areas that would be targeted for improvement.

Among the recommendations that were identified in the 2011 SIP process was a strategy targeted to improving the stability of placements for children who are removed from their homes. As elements of that strategy, the following specific goals were included in the 2011 System Improvement Plan.

- Increase the number of children who are placed with their relatives.
- Provide training and other supports to foster parents, relatives and non-related extended family members.

During the past six years the Department has increasingly sought out relatives and non-related extended family members for placing abused and neglected children. We have reached a point now where last year half or more of the children removed from abusive homes were placed with relatives or non-related extended family members so we are making good progress on that element of our strategy to improving placement outcomes.

In an effort to move the second goal of providing training and other supports to family members and non-related extended family members who have children placed with them, the Department solicited bids for such support and training from qualified community based entities in early April of this year. Two bids were received by the Department. A bid from Mountain Circle Family Services was received for \$75 per hour plus \$.50 per mile for travel outside of Plumas County. A second bid was received from Environmental Alternatives for \$20 per hour. This bid price includes any transportation costs even for travel outside of the county.

Each of the bidders has a business presence in the County. The Department expects that during FY 2012-2013 as many as 20 relatives will require this 10 hour training program. The annualized cost for Mountain Circle services would be \$15,000 plus mileage costs for travel outside the county compared to \$4,000 for Environmental Alternatives. In consideration of the significant difference in cost, the Department recommends accepting the Environmental Alternatives bid.

County Counsel has prepared a draft agreement for our use for this project. The Department is also requesting that we be given authority to execute the contract on the Board's behalf.

Other Agency Involvement

The Office of County Counsel reviewed the request for bids prior to its issuance and has also prepared a draft contract for our use in relationship to this project.

Copies: Human Services Department Heads
 PCDSS Management Staff

BOARD OF SUPERVISORS

TERRY SWOFFORD, DISTRICT 1
ROBERT A. MEACHER, DISTRICT 2
SHERRIE THRALL, DISTRICT 3
LORI SIMPSON, DISTRICT 4
JON KENNEDY, DISTRICT 5



June 12, 2012

Department of Transportation
Attn: Permits Engineer
1000 Center Street
Redding, CA 96001

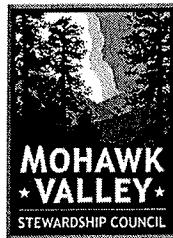
Subject: Encroachment Permit Request

The following community events have Board approval for Encroachment Permits for parades or banners encroaching on any State Highway or County Road.

*Mohawk Valley Stewardship Council
Summerfest Fund Raiser (White Sulpher Springs Ranch)
June 24, 2012*

Thank you,

Robert Meacher, Chair
Plumas County Board of Supervisors



Mohawk Matters!!

Connecting our resources, our community & our environment

May 31, 2012

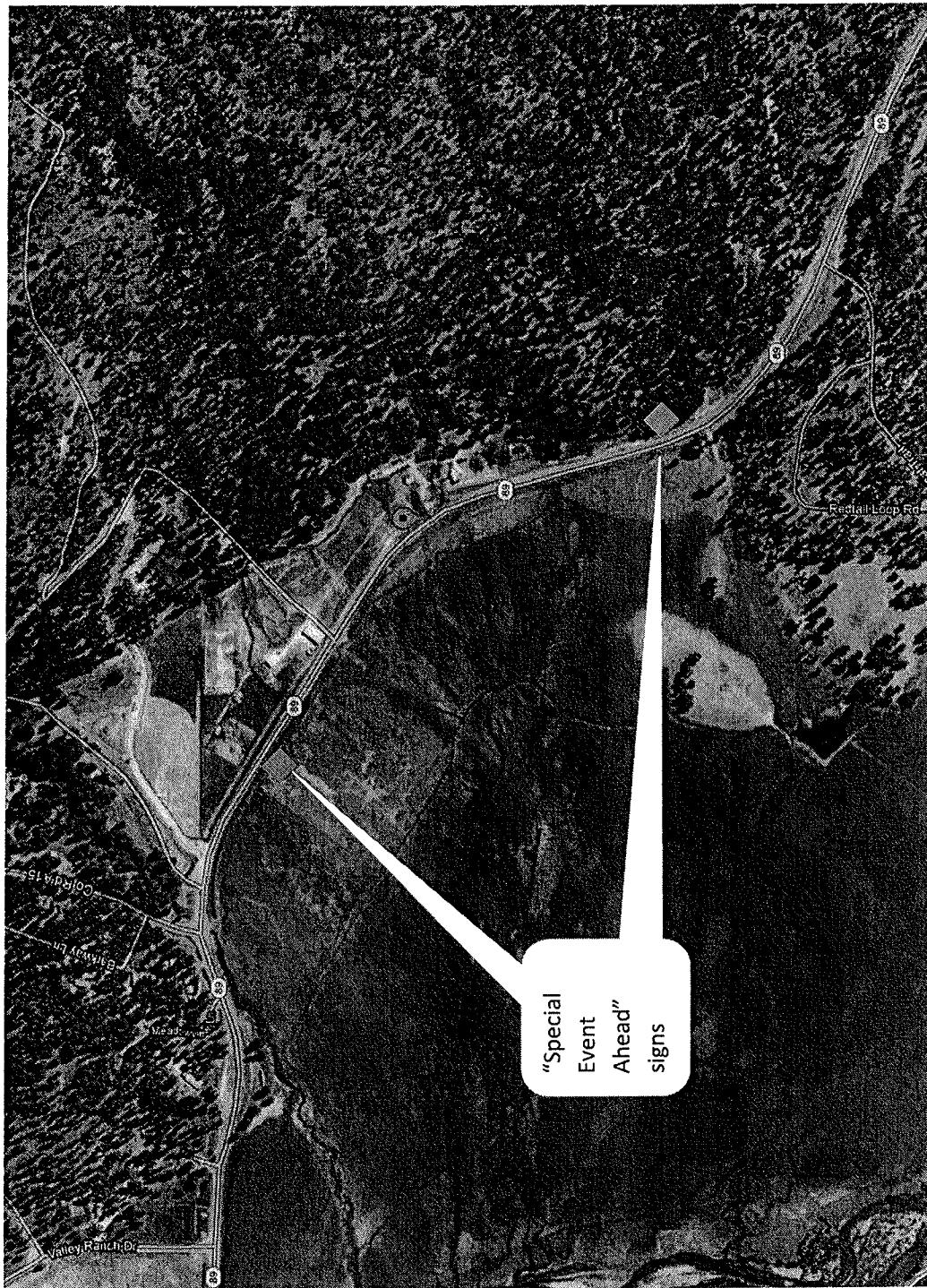
Board of Supervisors
Plumas County, California

On June 24th, the Mohawk Valley Stewardship Council will host its' 4th Summerfest Fund Raiser to raise money for the restoration of White Sulphur Springs Ranch. I have requested a "special event ahead" sign from Caltrans to be placed at the edge of Highway 89 on either side of the entrances to the ranch.

The encroachment permit requires a letter/resolution from the Board of Supervisors supporting this event and a letter from the California Highway Patrol and the Plumas County Sheriff acknowledging this event. We do have insurance to cover the event and will send Caltrans the certificate. Fred Chaffin, Caltrans Permit Inspector, has already prepared the diagram/layout of the sign placement on Highway 89. Both the event flyer and the sign placement diagram are attached.

If you would kindly email your support and acknowledgement of this worthy event to me, I will send it right along to Carla Shuman in the Encroachment Permits office.

Sincere thanks,
Sally Tantau
PO Box 477, Clio, CA 96106
836-2334
sallytantau@earthlink.net
Summerfest co-chair



"Special
Event
Ahead"
signs

2 0 1 2



4th Annual Concert Fundraiser

Sunday, June 24th

4:00-7:30pm (Gates open at 3:00pm)

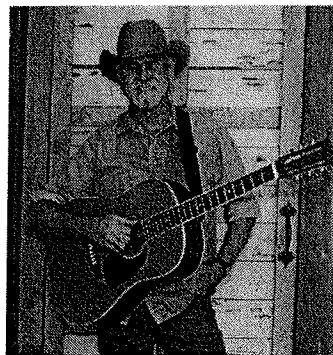
\$40.00 per person (advance ticket purchase)

Ranch Barbeque • Bring your own lawn chair

White Sulphur Springs Ranch

2200 Highway 89 (1/4 mile south of A-15) Clio (Plumas County), CA

Music by Entertainers:



Singer/songwriter/guitarist Ray Doyle has contributed to more than a dozen CDs as a longtime member of the popular Cowboy and Western band Wylie & the Wild West. He has logged countless miles performing on five continents at venues ranging from the Grand Ole Opry to the Kennedy and Lincoln Centers.



Roots revivalists Sourdough Slim and Robert Armstrong are passionate about the music they play and the culture from which it springs. These showmen extraordinaire joyously rekindle the country blues, western classics, vintage jazz and string band repertoire of twentieth century rural America.

Presented by
Mohawk Valley Stewardship Council

Tickets available from: Eco Centric • Graeagle Mercantile • The Outpost

Rain location: "The Barn" in Blairsden (Rts. 89 & 70)

For additional information call 530-836-2334

PLUMAS COUNTY • DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 – Facsimile (530) 283-6323
Robert A. Perreault, Jr., P.E., Director Joe Blackwell, Deputy Director



CONSENT AGENDA REQUEST

for the June 12, 2012 Meeting of the Plumas County Board of Supervisors

Date: June 4, 2012

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

Subject: Ratification of Change Order No. 2 to the Contract with Taylor Electric.

A handwritten signature of Robert A. Perreault in black ink.

Background:

On May 1, 2011, Contract No. PWSW11-010 was executed with Taylor Electric for the installation of a new 100 amp/3 phase meter main panel w/12/24 circuit capacity, relocation and replacement of control panel for the compactor with new switch, hydraulic pump switch, compactor ram control switch, and installation of emergency shut-off switches for operator safety, in the contract base amount of \$6,900.00. There were several "call-backs" for the contractor to come to the site and resolve the issues between the electronic controls and the operation of the hydraulic ram system, which effort was interrupted when the hydraulic ram broke and had to be removed from the system to a shop in Reno where it was repaired. Change Order No. 1 was issued on December 27, 2011 for \$2,138.00 for that extra work

Thereafter, when the ram was repaired, there was still a need to integrate the hydraulic and electrical systems. Change Order No. 2, for \$1,930.92, represents the contractor's time and materials to finalize the system controls and install limit switches on the hydraulic ram to prevent the ram from overextending in either direction. This Change Order has been approved as to form by the County Counsel and approved by the Director of Public Works under his authority as Road Commissioner.

The work has been conducted to the satisfaction of Public Works staff and was deemed to be complete on March 15, 2012.

The Contractor has submitted as-built schematics and other documentation to Public Works and the franchise contractor.

Recommendation by Public Works:

It is respectfully recommended that the Board of Supervisors ratify the work approved by the Director of Public Works, retroactive to December 27, 2011.

DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN, QUINCY CA 95971 PHONE (530) 283-6268 FAX (530) 283-6323



ROBERT A. PERREAUXT Jr.
DIRECTOR

MARTIN BYRNE
ASST. DIRECTOR

JOE BLACKWELL
DEPUTY DIRECTOR

CONTRACT CHANGE ORDER

DATE 6/1/12	CCO NUMBER 2	SUPPL. NUMBER	CONTRACT NUMBER PWSW 11-010	LOCATION Quincy, CA	
TO Taylor Electric			CONTRACTOR		
<p><i>You are directed to make the following changes from the plans and specifications or do the following described work not included in the plans and specifications for this contract. NOTE: This change order is not effective until approved by the engineer.</i></p> <p>Description of work to be done, estimate of quantities and prices to be paid. (Segregate between additional work at contract price, agreed price and force account.) Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time. The last percentage shown is the net accumulated increase or decrease from the original quantity in the engineer's estimate.</p> <p>Extra Work at Agreed Lump Sum Price Additional work and materials to re-work electrical controls to hydraulic ram after hydraulic repairs by franchise contractor. New limit switches were recommended, agreed upon by the County, ordered and installed by the contractor. Coordination between the hydraulic actuators and the electronic controls were time-dependent on the repair and re-installation of the hydraulic ram, and the delay was not the responsibility of the electrical contractor. Installed additional electrical conduit, limit switches, safety pull switch, keyed switch and safety tether. Electrician: 19 hours electrical labor @ \$85.00/hr., 15 hours travel time (5 trips) @ \$42.50/hr. Electrician's helper: 9 hours @ \$42.00/hr., 6 hours travel time (2 trips) @ \$17.50/hr.</p> <p>CCO #2 (Lump Sum): \$1,930.92</p> <p>Estimated Cost: <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> Increase</p> <p>By reason of this order the time of completion will be adjusted as follows: Time of Completion extended to March 15, 2012</p>					

SUBMITTED BY		
SIGNATURE 	John Kolb Assistant Engineer	DATE 5/29/12
APPROVAL RECOMMENDED BY		
SIGNATURE 	John Kolb Project Engineer	DATE 5/29/12
APPROVALS BY		
SIGNATURE 	Robert Perreault, Jr. Director of Public Works	DATE 5/29/12
SIGNATURE 	Craig Settlemire County Counsel	DATE 6/1/12
SIGNATURE 	Brian Taylor Contractor	DATE