



## **BOARD OF SUPERVISORS**

Terrell Swofford, Vice Chair 1<sup>st</sup> District  
Robert A. Meacher, Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, 5<sup>th</sup> District

### **MEETING MINUTES**

#### **SPECIAL MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON SEPTEMBER 25, 2012**

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### **STANDING ORDERS**

10:00 A.M.

#### **CALL TO ORDER/ROLL CALL**

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy

In attendance are Craig Settlemyre, County Counsel and Nancy DaForno, Clerk of the Board

#### **FLAG SALUTE**

Supervisor Kennedy leads the flag salute.

#### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

None

#### **PUBLIC COMMENT OPPORTUNITY**

None

#### **DEPARTMENT HEAD COMMENT PERIOD**

None

## **ACTION AGENDA**

### **1. 10:15 BOARD OF SUPERVISORS**

Craig Settlemyre, County Counsel offers preliminary comments regarding requirements of the public hearing.

**PUBLIC HEARING:** FY 2012-2013 Plumas County Budget. Discussion, possible action and/or direction to staff.

Pursuant to §29081 of the Government Code, the Plumas County Board of Supervisors will open the public hearing on the FY 2012-2013 County Budget and will continue to meet from day to day until concluded, but not to exceed a total of 14 calendar days.

The public hearing is opened.

John Steffanic, Fair Manager informs the Board that due to budget reductions in employee hours, revenue generated by the Fair may be reduced.

David Hollister, District Attorney addresses the Board. Mr. Hollister provides the Board with statistics in regard to case filings and refers to the ten comparable California counties. Mr. Hollister requests that if there is savings in the District Attorney's budget that he be allowed to retain the savings in the next fiscal year budget. Mr. Hollister states that due to budget reductions, they have a remarkable challenge to meet their constitutional requirements.

### **Master Fee Schedule**

The Board directs the Clerk of the Board to schedule a public hearing for October 16, 2012 to amend the Master Fee Schedule.

### **Administrative Controls**

Discussion is held regarding amendments to the Administrative and Budgetary Controls.

**There being no further comment, the public hearing remains open and is continued to October 02, 2012.**

### **FY 2012-2013 BUDGET OVERVIEW**

Susan Scarlett, Budget Consultant addresses the Board with a report and update on the current status of the FY 2012-2013 budget.

### **Risk Management**

Discussion is held regarding reducing the salary of the Risk Manager/Safety Officer by \$10,000 for duties being performed by staff of the Auditor/Controller and being compensated accordingly.

### **Animal Control**

There is consensus of the Board that the budget reduction of \$14,321 is included in the \$500,000 budget reduction to the Sheriff's budget.

### **Big Fish Creations**

Supervisor Kennedy recommends a retainer of \$3,600 for Big Fish Creations to manage the tourism website if needed. The Board concurs to not encumber the funds at this time but agrees to fund out of professional services (General Services) if needed in the future.

**Public Defender Contracts**

The Board is in receipt of a proposal from the Public Defenders. The Contracts would be amended to reduce the individual monthly payment to each of the attorneys from \$8,256.14 to \$8,000. and the Contracts would be extended for an additional year and, would terminate on May 31, 2016. The Board agrees to accept their offer.

**Facility Services**

Supervisor Kennedy addresses the current situation of Facility Services and employees working a 4-9 hour workweek schedule. Currently, there is no on-call pay budgeted for employees. Joe Wilson, Director of Facility Services is present and requests approval to give his employees comp-time for working over their required thirty six hour week. The Board concurs this is an issue that needs to be addressed and not only for the Facility Services department.

Mr. Wilson requests that Facility Services be exempt from the 4-9 hour workweek schedule.

**Treasurer/Tax Collector**

Julie White, Treasurer/Tax Collector informs the Board that the office will not be open on Friday.

**ADJOURNMENT**

Adjourned meeting to Tuesday, October 02, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.