



## **BOARD OF SUPERVISORS**

Terrell Swofford, Vice Chair 1<sup>st</sup> District  
Robert A. Meacher, Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, 5<sup>th</sup> District

**AGENDA FOR MEETING OF OCTOBER 02, 2012 TO BE HELD AT 10:00 A.M. IN THE  
BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**9:00 – 10:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

### **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## STANDING ORDERS

10:00 A.M. CALL TO ORDER/ROLL CALL

### INVOCATION AND FLAG SALUTE

### ADDITIONS TO OR DELETIONS FROM THE AGENDA

### PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

## ACTION AGENDA

### 1. 10:15 DEPARTMENTAL MATTERS

#### A. OFFICE OF EMERGENCY SERVICES – Jerry Sipe

Quarterly report and update on accomplishments of the Plumas County Fire Prevention Specialist

#### B. PLANNING – Randy Wilson

Status report on General Plan Update

### 2. 10:30 BOARD OF SUPERVISORS

A. Board action to direct staff, pursuant to Personnel Rule 14, to issue written layoff notices to a .75 FTE Head Cook; .75 FTE Senior Site Manager; .25 FTE Deputy Public Guardian

B. **CONTINUED PUBLIC HEARING** from September 25, 2012: FY 2012-2013 Plumas County Budget. Discussion, possible action and/or direction to staff.

C. Adopt **RESOLUTION** adopting the final budget for Plumas County and the Dependent Special Districts therein for Fiscal Year 2012-2013, in accordance with Government Code §29092, and other Budgetary Administrative Controls in accordance with Government Code §29092. **Roll call vote**

D. Discussion and possible action regarding response to FY 2011-2012 Grand Jury Report

E. Set Board meeting schedule for November and December 2012

F. Correspondence

G. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

H. Appointments

#### CSAC BOARD OF DIRECTORS

Select Director and Alternate for the 2013 CSAC Board of Directors, effective November 27, 2012

### 3. 11:15 PLUMAS CORPORATION – Leslie Mink

Approve and authorize the Chair to execute letter of support for a grant application to the Sierra Nevada Conservancy for Greenhorn Creek Integrated Restoration Project

#### **4. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

##### **A. CLERK OF THE BOARD**

Approve Board minutes for September 2012

##### **B. BOARD OF SUPERVISORS**

Authorize the Chair to execute letter to California Department of Transportation for encroachment permit (Chester Jr. Sr. High School Homecoming Parade, October 12, 2012)

#### **NOON RECESS**

##### **5. 1:30 P.M. BOARD OF SUPERVISORS**

Conduct interviews for the vacant elected position of Plumas County Auditor/Controller

##### **6. CLOSED SESSION**

#### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 – One Case
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3

#### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

#### **ADJOURNMENT**

Adjourn meeting to Tuesday, October 09, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.





## Plumas County Office of Emergency Services

270 County Hospital Road #127  
Quincy, California 95971

Phone: (530) 283-6332  
Fax: (530) 283-6241

1A

**Date:** September 21, 2012  
**To:** Honorable Board of Supervisors  
**From:** Jerry Sipe  
**RE:** Agenda Item for October 2, 2012

**Recommendation:** Receive the Quarterly Update and Report of Accomplishments of the Plumas County Fire Prevention Specialist.

**Background and Discussion:** As the Board will recall, Sue McCourt is serving under contract as the county's Fire Prevention Specialist. Funded through Title III, her scope of work includes a wide range of Firewise and Community Wildfire Protection Planning duties and activities.

The attached report summarizes her accomplishments to date as requested in her scope of work. At this time the Board is asked to receive and file this report of accomplishments.

If you have any questions, please do not hesitate to contact me at 283-6367.

Thank you.

Enclosure

**Summary of Quarterly Activities and Accomplishments June- Sept. 2012**  
**Fire Prevention Specialist**

**Firewise activities:**

- 14 part Living with Fire series. Weekly tips for homeowners to be better prepared for wildfire in 4 county newspapers.
- Presented 2 “EMBER AWARENESS” presentations in Lake Almanor Basin. 55 attended Peninsula presentation and 25 at Hamilton Branch during the Chips Fire in August.
- Facilitated 3 LIVING WITH FIRE workshops jointly with Plumas Firesafe Council in cooperation with the Plumas County area Fire Chiefs. Locations: Portola, Graeagle and Quincy in September.
- FIREWISE Presentation to Peninsula “Fire Sirens” and interested local residents starting the process of working towards FIREWISE community certification.
- Completed grassroots video check out and phone tree for Long Valley FD to communicate FIREWISE concepts and emergency preparedness.

**Communication Plan: Fire Protection in Plumas County- Public Education and information relating to residents residing outside a Fire District.**

- Plan for fire protection districts to use in communicating the out of fire district in their area.
- Google Earth map- Developed by Becky Osborn GIS Specialist; Searchable map layer for the public and agencies to see whether or not they are in a fire district on the County GIS website.

**Attended meetings:**

- County Fire Chiefs Association, Plumas Fire Safe Council.
- Facilitated Plumas County Feasibility Study Group meeting.
- Plumas County Special Districts Association-update requested regarding fire district public education activities.
- Participated in Multi-hazard Mitigation Plan meeting for Plumas County.

**Fire Prevention and Firewise support to Fire Districts:**

- Outreach and contacts to Fire Districts in Plumas County.
- Field visits and assessments for FIREWISE opportunities to Peninsula, Hamilton Branch, Almanor West, Indian Valley, La Porte.
- Met with La Porte Fire Board.
- Provided web based links for area fire districts and CSD’s websites, Facebook pages on Ember Awareness and FIREWISE homeowner education tips.
- Attended Long Valley and Sierra Valley FD open houses in Sept. to discuss FIREWISE for homeowners.

**Outreach to homeowner groups:**

- Homeowner presentation on Firewise to Genesee homeowners in Red Clover Creek subdivision jointly with Indian Valley FD.



California State Association of Counties  
1100 K Street, Suite 101  
Sacramento, CA 95814  
Phone (916) 327- 7500  
Facsimile (916) 321- 5047

JH

September 13, 2012

TO: Chairs, Boards of Supervisors

FROM: Steve Keil, Interim Executive Director

**SUBJECT: Selection of CSAC Board of Directors Members**

Under provisions of the CSAC Constitution, members of the Board of Directors and alternates are elected by their respective boards of supervisors to one-year terms of office commencing with the first day of the CSAC annual conference. This year that will be on November 27, 2012. Any member of your Board of Supervisors is eligible for the directorship.

CSAC's Board of Directors holds its first meeting of each year at the association's annual conference in November. **Thus, it is important that your county has its newly appointed board representative at this first meeting.** Enclosed is a list of current directors, along with a form for use in notifying us of your Board's appointment.

The new Board of Directors will meet at the annual conference, first by caucus (urban, suburban and rural) to nominate CSAC officers and Executive Committee members, and again as a full Board to elect the 2013 Executive Committee and to conduct other business. Details of these meetings will be sent to you at a later date. Please note that under the CSAC Constitution, Executive Committee members are elected from the membership of the Board of Directors.

If you have any questions or need further information, please contact Sue Ronkowski of my staff at 916.327.7500 x508 or e-mail [sronkowski@counties.org](mailto:sronkowski@counties.org).

Enclosures

cc: 2012 Board of Directors  
Clerks, Board of Supervisors





California State Association of Counties  
1100 K Street, Suite 101  
Sacramento, CA 95814  
Phone (916) 327- 7500  
Facsimile (916) 321- 5047

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## **NOTIFICATION OF CSAC BOARD OF DIRECTORS MEMBER FOR YEAR 2012 – 2013**

The Board of Supervisors has elected the following named Supervisor(s) to a position on the CSAC Board of Directors for the 2012 - 2013 Association year beginning November 27, 2012.

County name: \_\_\_\_\_

Director: \_\_\_\_\_

Alternate: \_\_\_\_\_

Name of individual completing form: \_\_\_\_\_

Does the Board of Directors member plan to attend the CSAC Annual Conference (November 27 – 29, 2012) in Long Beach, Los Angeles?

Yes: ☐

No: ☐

### **PLEASE RETURN BY NOVEMBER 7, 2012 TO:**

Sue Ronkowski  
California State Association of Counties  
1100 K Street, Suite 101  
Sacramento, CA 95814  
Fax: (916) 321-5047  
E-mail: [sronkowski@counties.org](mailto:sronkowski@counties.org)

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October 02, 2012

Sierra Nevada Conservancy  
11521 Blocker Drive  
Auburn, CA 95603

Dear Grant Application Reviewers:

The purpose of this letter is to support Plumas Corporation's grant proposal to the Sierra Nevada Conservancy for approximately \$347,000 for implementation of bank stabilization and fish passage on Greenhorn Creek. Greenhorn Creek provides important irrigation water for agricultural producers, swimming opportunities, and is a popular trout fishery. Bank erosion along the channel has been a concern for some time.

The Plumas County Board of Supervisors contributed \$23,000 of Title III Secure Rural Schools planning money for the project in 2007 to address landowner concerns regarding bank erosion on Greenhorn Creek. Some of the project work has already been implemented, and this funding would be used to complete additional work. We understand that the project needs additional engineering review before our county Building Department will issue a grading permit for the remainder of the work. On-going coordination with the California Department of Fish and Game is also needed to determine the extent of treatments above Quincy Junction Road that protect the bank swallow and also address the on-going erosion. This funding would also allow these final planning details to be completed, as well as project construction.

Thank you for your consideration. With your help, we look forward to addressing these longstanding issues along this important stream in our community.

Sincerely,

Robert A. Meacher, Chair  
Plumas County Board of Supervisors



# BOARD OF SUPERVISORS

TERRY SWOFFORD, DISTRICT 1  
ROBERT A. MEACHER, DISTRICT 2  
SHERRIE THRALL, DISTRICT 3  
LORI SIMPSON, DISTRICT 4  
JON KENNEDY, DISTRICT 5



October 2, 2012

California Department of Transportation (Caltrans)  
1000 Center Street  
Redding, CA 96001

Attention: Permits Engineer

RE: Caltrans Encroachment Permit Request  
Chester High School Homecoming Parade  
State Route 36 in Chester, CA  
October 12, 2012

Dear Sir:

This letter acknowledges that the Plumas County Board of Supervisors has been notified of the above captioned event. The Board of Supervisors has no objection to issuance of an event permit by Caltrans.

Sincerely,

Robert Meacher, Chair  
Board of Supervisors

Cc: Plumas County Director of Public Works