



## **BOARD OF SUPERVISORS**

Terrell Swofford, Vice Chair 1<sup>st</sup> District  
Robert A. Meacher, Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, 5<sup>th</sup> District

## **MEETING MINUTES**

### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON OCTOBER 09, 2012**

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## **STANDING ORDERS**

10:00 A.M.

### **CALL TO ORDER/ROLL CALL**

**Present:** Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.

In attendance are Craig Settlemire, County Counsel and Nancy DaForno, Clerk of the Board

### **INVOCATION AND FLAG SALUTE**

Pastor Tarleton offers the invocation and Chairman Meacher leads the flag salute.

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

None

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## **PUBLIC COMMENT OPPORTUNITY**

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Robert Perreault, Director of Public Works regarding Coordinating Council meeting and provides the Board with information regarding community meetings and a fieldtrip (Chips Fire Restoration).

## ACTION AGENDA

### **1. 10:15 DEPARTMENTAL MATTERS**

#### **A. SHERIFF – Greg Hagwood**

Board action to direct staff, pursuant to Personnel Rule 14, to issue written layoff notices to two 1.0 FTE Sergeant positions; and two 1.0 FTE Investigator positions in the Sheriff's Department

Sheriff Hagwood provides the Board with an organizational chart restructuring the Sheriff's Department.

Supervisor Simpson believes there is no reason to demote employees and refers to job descriptions. Supervisor Simpson recommends the Board appropriate \$38,000 from the General Fund Contingency to cover the shortage that Sheriff Hagwood refers to saving by demoting employees. Supervisor Kennedy concurs.

Chairman Meacher reminds the Board that during budget hearings Sheriff Hagwood agreed to not issue any layoff notices until after the November 2012 election.

There is further discussion by the Board.

**Motion:** authorize Sheriff Hagwood to reorganize his department as presented; deny request for layoff notices, and revisit issue during the mid-year budget, **Action:** Approve, **Moved by** Supervisor Simpson, **None seconded.**

**Motion dies for lack of a second.**

**Motion:** deny request to direct staff, pursuant to Personnel Rule 14, to issue written layoff notices to two 1.0 FTE Sergeant positions; and two 1.0 FTE Investigator positions in the Sheriff's Department, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Simpson.

**Vote:** Motion failed (**summary:** Yes = 2, No = 3, Abstain = 0).

**Yes:** Supervisor Kennedy, Supervisor Simpson.

**No:** Supervisor Thrall, Supervisor Swofford, Supervisor Meacher

**Motion:** direct staff, pursuant to Personnel Rule 14, to issue written layoff notices to two 1.0 FTE Sergeant positions; and two 1.0 FTE Investigator positions in the Sheriff's Department, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

**Vote:** Motion passed (**summary:** Yes = 3, No = 2, Abstain = 0).

**Yes:** Supervisor Meacher, Supervisor Swofford, Supervisor Thrall.

**No:** Supervisor Kennedy, Supervisor Simpson.

#### **B. DISTRICT ATTORNEY – David Hollister**

1) Consider request to extend the employment of an extra help employee working for Drug Court Realignment and the Community Corrections Partnership until a permanent position can be created and filled. Discussion and possible action

**Motion:** approve request to extend the employment of an extra help employee working for Drug Court Realignment and the Community Corrections Partnership until a permanent position can be created and filled, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2) Approve supplemental budget of \$54,109 with revenue from the Community Corrections Partnership and Drug Court Realignment for the Alternative Sentencing Coordinator and related services and supplies

**Motion:** approve supplemental budget of \$54,109 with revenue from the Community Corrections Partnership and Drug Court Realignment for the Alternative Sentencing Coordinator and related services and supplies, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**C. SOCIAL SERVICES** – Elliott Smart

Presentation of Social Services Trends Report for quarter ending June 30, 2012

At the request of Elliott Smart, Director of Social Services, the Board receives the Social Services Trends Report for quarter ending June 30, 2012 as presented.

**2. 10:45 BOARD OF SUPERVISORS**

A. Authorize the Chair to execute an amended summary letter for FY 2012-2013 Budget (Exhibit "A")

**Motion:** rescind letter approved on October 02, 2012 and direct staff to rewrite a summary letter for FY 2012-2013 Budget for approval by the Board, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. Discussion and possible action regarding the State of California Fire Prevention Fee

**Motion:** direct staff to prepare a letter regarding the State of California Fire Prevention Fee for approval by the Board, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**C. CORRESPONDENCE**

**D. INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Simpson regarding issues related to County government and include Crymn Executive Committee meeting; Animal Rescue Group meeting.

Report by Supervisor Thrall regarding issues related to County government and include Coordinating Council meeting.

Report by Supervisor Kennedy regarding issues related to County government and include LAFCo Annual Conference in Monterey.

Report by Supervisor Meacher regarding issues related to County government and include CSAC EIA meeting in Napa.

**E. APPOINTMENTS**  
**AUDITOR/CONTROLLER**

Appoint Roberta M. Allen as the Plumas County Auditor/Controller to fill the unexpired term

**Motion:** Appoint Roberta M. Allen as the Plumas County Auditor/Controller to fill the unexpired term, effective November 01, 2012, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**3. 11:30 SIERRA PARK SUBDIVISION**

Request to add Sierra Park Subdivision roads into the County Road System. Discussion and possible action

Les Ellis, representing Sierra Park homeowners, requests this matter be continued to a later date to allow for review of a letter from the Engineering Department. **Motion:** approve the request to table this matter to a later date, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**4. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** approve the following consent agenda matters as presented, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**A. SHERIFF**

Adopt **RESOLUTION** 12-7821 authorizing the Sheriff to submit grant application to the Board of State & Community Corrections for the FY 2012-2013 Anti Drug Abuse Enforcement Grant

**B. AGRICULTURE**

Adopt **RESOLUTION** 12-7822 approving applications for grant funds for the Proposition 84 Preservation of Ranches and Agricultural Lands Grant Program under the Safe Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006

**C. PUBLIC HEALTH AGENCY**

- 1) Approve and authorize the Chair to execute Service Agreements with Empire Recovery Center; Progress House Inc., and Community Resources and Recovery for FY 2012-2013 Public Health Alcohol & Drug Program
- 2) Approve Subcontract Agreement between Plumas County Public Health Agency and The Chico Research Foundation to provide Nutrition and Transportation services to the senior citizens of Plumas County

## **5. CLOSED SESSION**

### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee performance evaluation – Assistant Risk Manager/Safety Officer
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3

### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

- A. Personnel: Public employee performance evaluation – Assistant Risk Manager/Safety Officer  
**There was no reportable action taken.**

- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956

**This matter was not addressed.**

- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3

**There was no reportable action taken.**

### **ADJOURNMENT**

Adjourned meeting to Tuesday, October 16, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.