



## **BOARD OF SUPERVISORS**

Terrell Swofford, Vice Chair 1<sup>st</sup> District  
Robert A. Meacher, Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, 5<sup>th</sup> District

**AGENDA FOR MEETING OF NOVEMBER 13, 2012 TO BE HELD AT 10:00 A.M. IN THE  
BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

## **AMENDED**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

## **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## STANDING ORDERS

10:00 A.M. CALL TO ORDER/ROLL CALL

INVOCATION AND FLAG SALUTE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

### PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

## ACTION AGENDA

### 1. 10:15 DEPARTMENTAL MATTERS

#### A. DISTRICT ATTORNEY – David Hollister

Request to appropriate \$30,000 from the General Fund Contingency to District Attorney Professional Services for the prosecution and investigation of crime. **Four/fifths required roll call vote**

#### B. SHERIFF – Greg Hagwood

Consider request to purchase and equip a replacement truck of \$75,000 from Title III monies allocated for Search and Rescue

#### C. EMERGENCY SERVICES – Jerry Sipe

- 1) Report and update on status of structural fire protection; discussion and possible action regarding future activities of the Feasibility Study Group
- 2) Terminate Local Emergency due to the Chips Fire (Resolution No. 12-7803)

#### D. HUMAN RESOURCES – Gayla Trumbo

Adopt **RESOLUTION** to authorize Industrial Disability Retirement for Sheriff Deputy II, Christopher Herrbach. **Roll call vote**

#### E. CRITICAL STAFFING COMMITTEE – Gayla Trumbo

Approve recommendation of the Critical Staffing Committee to refill the following positions:

- .75 FTE Sierra County Literacy Program Coordinator
- 1.0 FTE Social Worker I/II
- 1.0 FTE Licensed Vocational Nurse or Public Health Nurse I/II

#### F. MENTAL HEALTH – Patricia Leslie

Adopt **RESOLUTION** adjusting the salary classifications of Mental Health Therapist I/II; and Behavioral Health Therapist I/II. **Roll call vote**

#### G. PUBLIC WORKS – Robert Perreault

Discussion and possible action to re-authorize the Public Works Overnight Vehicle Assignment Policy adopted on October 26, 1993

H. **AUDITOR/CONTROLLER** – Roberta Allen

Adopt **RESOLUTION** adopting the Proposition 4 Appropriations Limit – GANN Limit for Plumas County, Quincy Lighting District, CSA #11 (Ambulance), and Beckwourth CSA for FY 2012-2013. **Roll call vote**

2. 11:00 **BOARD OF SUPERVISORS**

- A. Adopt an **ORDINANCE** first introduced on November 06, 2012, amending Section 2-4.602 of Title 2, Chapter 4, Article 6, of the Plumas County Code relating to the County Administrative Officer, Safety Officer, Risk Management, and Purchasing Agent. **Roll call vote**
- B. Approve submission of claim to U.S. Forest Service for costs due to the Chips Fire and authorize the Chair to sign
- C. Approve and authorize the Chair to sign extension of Employment Agreement between County of Plumas and Keith Mahan, Agricultural Commissioner/Sealer of Weights & Measure
- D. Approve and authorize the Chair to execute amended Employment Agreement between County of Plumas and John D. Steffanic, Fair & Event Center Manager. Approved as to form by County Counsel
- E. Appropriate \$500,710 from Title III Contingencies to various line items within the Title III budget (20027) for project applications approved by the Board. **Four/fifths required roll call vote**
- F. Correspondence
- G. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

3. 11:30 **WESTERN ECONOMIC & NATURAL RESOURCES ASSOCIATION**

Presentation regarding economic recovery and natural resources. Discussion, possible action and/or direction to staff

4. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**A. FACILITY SERVICES**

Authorize payment of \$2,507 to J. Kuipers Plumbing for emergency repair of sewer pumps at Gansner Park

**B. MENTAL HEALTH**

- 1) Authorize the Interim Director of Mental Health to execute second amendment to contract with Feather River College Foundation, Inc. to provide services and equipment for the purpose of increasing physical fitness for Mental Health consumers. Approved as to form by County Counsel
- 2) Authorize the Interim Director of Mental Health to execute first amendment to Professional Services Agreement with Millie Stansfield, MFT for mental health services. Approved as to form by County Counsel
- 3) Authorize the Interim Director of Mental Health to execute Professional Services Agreement with CF Merced Behavioral, LLC for inpatient mental health services. Approved as to form by County Counsel

**C. INFORMATION TECHNOLOGY**

Approval to pay software support invoices without a contract included in the budget for FY 2012-2013

**D. SHERIFF**

- 1) Approve budget transfer of \$8,778 between departments (from department 20343-Narcotics Fund to department 70330-Sheriff); and approve supplemental budget transfer of \$8,778 authorizing purchase of fixed asset (new trailer for controlled substance operations)
- 2) Authorize the Sheriff to execute service agreement with DeMartile Automotive, Inc. of \$30,000 for the period of November 01, 2012 to November 01, 2013 for general automotive repair and service. Approved as to form by County Counsel

**E. PUBLIC HEALTH AGENCY**

Approve and authorize the Chair to sign Agreements related to Emergency Preparedness Program for FY 2012-2013 effective July 01, 2012:

- Plumas Sierra County Fair \$ 4,999
- Plumas County Facilities Services \$12,000
- Plumas County Sheriff \$ 4,999
- Plumas Sierra County Fair \$ 5,000

**F. PLANNING**

Approve contract of \$4,800 with Cartograph, Inc. to provide a web-delivered system for building collections of geographic data layers and derivative interactive interfaces and authorize the Planning Director to sign. Approved as to form by County Counsel

**NOON RECESS**

**5. 1:30 P.M. BOARD OF SUPERVISORS**

**CLOSED SESSION**

Personnel: Public employee appointment or employment – Director of Mental Health

**6. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**ADJOURNMENT**

Adjourn meeting to Tuesday, December 11, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.

# PLUMAS COUNTY AUDITOR / CONTROLLER

520 MAIN STREET • ROOM 205 • QUINCY, CA 95971-4111 • (530) 283-6246 • FAX (530) 283-6442



Date: November 7, 2012

To: The Honorable Board of Supervisors

From: Roberta M. Allen, CPA, Auditor / Controller

Subject: Adoption of Proposition 4 Appropriation Limits for Fiscal Year 2012/2013

## **RECOMMENDATION:**

Adopt a Resolution adopting Proposition 4 Appropriation Limits (GANN limit) for Plumas County, Quincy Lighting District, CSA #11 (Ambulance), and Beckwourth CSA for Fiscal Year 2012/2013.

## **BACKGROUND:**

Article XIII B of the California Constitution provides that each local government shall be subject to an annual appropriation limit and that the Governing Body shall select the change in cost of living methodology and either the change in Per Capita Income percentage or change in the Local Assessment roll due to the addition of non-resident new construction.

The percentage change in California Per Capita Income was used to compute the Fiscal Year 2012/2013 appropriation limits and the applicable statements showing the calculations have been prepared and are attached for review.

I respectfully request that the resolution to establish, the Special Districts governed by the Board and the County, spending limits be adopted as written.

**RESOLUTION NO. 12-**

**A RESOLUTION ESTABLISHING FISCAL YEAR 2012/2013 APPROPRIATION LIMIT UNDER ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION, AND ESTABLISHING PERIOD FOR CONTESTING SUCH LIMITS FOR PLUMAS COUNTY AND BOARD OF SUPERVISORS GOVERNED SPECIAL DISTRICTS**

**WHEREAS**, Article XIII B of the California Constitution provides that the state and each local government shall be subject to an annual appropriation limit as defined in that Article and Article XIII B Section 8 (e) (2) requires the Governing Body to select the Change in Cost of Living methodology each year by recorded vote; and

**WHEREAS**, the percentage change in California Per Capita Income provides the greatest result rather than using the change in the Local Assessment roll from the preceding year due to the addition of non-residential new construction; and

**WHEREAS**, the Auditor/Controller of Plumas County has computed the appropriations limit for the fiscal year 2012/2013; and has prepared the applicable statements showing the calculation and such statements are available for public review:

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors, County of Plumas, State of California, selects the percentage change in California Per Capita Income and the percentage change in the population of the contiguous counties methodology for use in calculating its appropriation limit for the fiscal year 2012/2013; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the appropriations limit for Plumas County and Board governed Special Districts are hereby established as follows and that the limit may be adjusted at a later date in accordance with Section 3 and 11 of Article XIII B of the California Constitution:

Plumas County	\$ 29,185,885
Quincy Lighting	\$ 109,401
CSA #11 (Ambulance)	\$ 59,056
Beckwourth CSA	\$ 17,008

**BE IT FURTHER RESOLVED**, that any judicial action of proceeding to attach, review, set aside, void or annul the appropriations limits established by this resolution shall be commenced within 45 days from the date of this resolution in accordance with Division 9 of the Government Code.

The foregoing, Resolution No. 12-\_\_\_\_\_ was duly passed and adopted by the Board of Supervisors of Plumas County, State of California, at a regular meeting of said Board held on the 13<sup>th</sup> day of November, 2012 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

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**Chair, Board of Supervisors**

**ATTEST:**

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**Clerk of the Board of Supervisors**

**Plumas County**  
**Prop 4 Calculations**  
**January 1, 2011 to January 1, 2012**

	<b>FY 2012/13</b>	<b>Ratio</b>
California Department of Finance Per Capita % change over last year	3.7700	1.0377
Plumas County - Population Percentage Change	(0.9200)	0.9908
<b>Calculation of Factor</b>		<b>1.0282</b>



Plumas County
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Prop 4  
2012/13  
Spending Limit

Growth Factor:

Per Capita Personal Income	
Change from Prior Year	1.0377
X	
Population Growth from	
01/01/11 - 01/01/12	0.9908

Growth Factor 2012/13	1.0282
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2011/12 Prop 4 Spending Limit	\$ 28,386,710
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2012/13 Prop 4 Spending Limit	\$ 29,185,885
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Linda Williams  
Acting Auditor / Controller

Quincy Lighting
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Prop 4  
2012/13  
Spending Limit

Growth Factor:

Per Capita Personal Income	
Change from Prior Year	1.0377
X	
Population Growth from	
01/01/11 - 01/01/12	0.9908
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Growth Factor 2012/13	1.0282

2011/12 Prop 4 Spending Limit	\$	106,405
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2012/13 Prop 4 Spending Limit	\$	109,401
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Linda Williams  
Acting Auditor / Controller

CSA #11
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Prop 4  
2012/13  
Spending Limit

Growth Factor:

Per Capita Personal Income	
Change from Prior Year	1.0377
X	
Population Growth from	
01/01/11 - 01/01/12	0.9908

Growth Factor 2012/13	1.0282
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2011/12 Prop 4 Spending Limit	\$	57,439
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2012/13 Prop 4 Spending Limit	\$	59,056
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Linda Williams  
Acting Auditor / Controller

Beckwourth CSA
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Prop 4  
2012/13  
Spending Limit

Growth Factor:

Per Capita Personal Income	
Change from Prior Year	1.0377
X	
Population Growth from	
01/01/11 - 01/01/12	0.9908

Growth Factor 2012/13	1.0282
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2011/12 Prop 4 Spending Limit	\$	16,542
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2012/13 Prop 4 Spending Limit	\$	17,008
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Linda Williams  
Acting Auditor / Controller