



BOARD OF SUPERVISORS

Terrell Swofford, Vice Chair 1st District
Robert A. Meacher, Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON DECEMBER 18, 2012

STANDING ORDERS

11:00 A.M. CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.

In attendance are Craig Settlemyre, County Counsel and Nancy DaForno, Clerk of the Board

INVOCATION AND FLAG SALUTE

Pastor Tarleton offers the invocation and Chairman Meacher leads the flag salute.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

ACTION AGENDA

1. 11:15 BOARD OF SUPERVISORS

- A. Recognition of Supervisor Robert Meacher for 20 years of service as Plumas County Supervisor, District 2

- B. Set interview schedule for Director of Facility Services position

Motion: direct Human Resources to provide copies of all applications received to each Board member for review, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion passed (**summary:** Yes = 4, No = 1, Abstain = 0).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Swofford, Supervisor Thrall.

No: Supervisor Simpson.

The Board schedules the afternoon of January 15, 2013 for selection of candidates to interview.

C. CORRESPONDENCE

None

D. INFORMATIONAL ANNOUNCEMENTS

Report by Supervisor Thrall regarding issues related to County government and include restoration of the Chester Library through grants and volunteers. Supervisor Thrall commends Friends of the Library for all their hard work to accomplish this project.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: approve the following consent agenda matters as presented, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. AUDITOR/CONTROLLER/RISK MANAGER

Approve and authorize the Chair to sign contract with Vestra for up to \$33,850 for preliminary site investigation, Dame Shirley Plaza underground storage tank removal. **This matter is removed from the consent agenda to allow for discussion.**

Following presentation by Bob Perreault, Director of Public Works regarding proposed engineering contract

Motion: approve and authorize the Chair to sign contract with Vestra for up to \$33,850 for preliminary site investigation, Dame Shirley Plaza underground storage tank removal, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. AIRPORTS

- 1) Approve supplemental budget of \$536,594 (Chester-Rogers Field)
- 2) Authorize the Chair to execute contract with J&P, LLC dba Silver State International for purchase of a heavy duty snow plow for Quincy Gansner Airport (\$172,700). Approved as to form by County Counsel

C. SOCIAL SERVICES

Approve and authorize the Director of Social Services to execute contracts with Mountain Circle Family Services and Environmental Alternatives for operation of the Transitional Housing Program Plus for transitional foster youth; and authorize the Director of Social Services to extend the agreements for an additional twelve months subject to the continuing availability of 100% State General Fund support for this program. Approved as to form by County Counsel

D. DISTRICT ATTORNEY

- 1) Approve budget transfer of \$10,743 within the District Attorney JAG grant (70305) to salaries and benefits accounts
- 2) Adopt **RESOLUTION 12-7835** to amend the Plumas County Position Allocation for Budget Year 2012-2013 within the Department of the District Attorney 70302 and 70305 (Senior District Attorney Investigator). Approved as to form by Human Resources

E. SHERIFF

Authorize the Sheriff to execute contract between the Plumas County Sheriff and the Department of Justice (DOJ) Bureau of Criminal Identification & Information of \$40,000. Approved as to form by County Counsel

F. PUBLIC WORKS/SOLID WASTE

- 1) Approve budget transfer of \$3,744 (Department 20579-Solid Waste) for Solid Waste Recycle Tire Event
- 2) Appropriate \$66,442 from Public Works Road Department Contingencies (0002-20522-528400) for reclamation of the County's Rocky Point Mine to comply with requirements of the State's Office of Mine Reclamation. Four/fifths required roll call vote
- 3) Approve budget transfer of \$11,122 from Solid Waste Capital Improvement Projects (20579-540111) to establish payroll related line accounts for extra help in the Solid Waste Division

G. CLERK-RECORDER

Authorize the Clerk-Recorder to execute an Agreement between the County of Plumas and DataSafe for providing secured storage space for archival records. Approved as to form by County Counsel

H. MENTAL HEALTH

Authorize the Director of Mental Health to execute amendment to contract with State of California to extend effective period through April 30, 2013 for performance as County's Mental Health Plan. Approved as to form by County Counsel

I. HUMAN RESOURCES

Adopt **RESOLUTION 12-7836** to ratify and approve Memoranda of Understanding with General Crafts & Trades and Mid-Management Units represented by Operating Engineers Local No. 3, and authorize the Chair to sign

NOON RECESS

Adjourn to Sweet Lorraine's Restaurant, Quincy, CA

AFTERNOON SESSION

The Board reconvenes at 2:00 p.m. with all Board members present as in the morning session.

3. 2:00 P.M. DEPARTMENTAL MATTERS

- A. **PUBLIC WORKS** – Robert Perreault
Discussion and possible action regarding Almanor Planning Unit

Following presentation and discussion by the Board, there is direction to staff to meet with Feather River Land Trust to pursue other sources to cover costs associated with the transfer of property, a parcel with frontage along Lake Almanor, at the mouth of Bailey Creek, proposed for fee transfer to Plumas County, to be in "common ownership of the Bailey Creek area and coordinated resource management and enhancement", including the granting of an overlay easement to Feather River Land Trust, i.e. surveying costs, etc. as discussed. Supervisor Thrall requests that she be included in all meetings regarding this matter.

B. **PROBATION** – Sharon Reinert

- 1) Authorize the purchase of fixed assets (new juvenile transport vehicle); and authorize the Chief Probation Officer to sign contract, subject to approval by County Counsel

Motion: Authorize the purchase of fixed assets (new juvenile transport vehicle) of \$36,538; approve fixed asset budget line item within the Probation Department; and authorize the Chief Probation Officer to sign contract, subject to approval by County Counsel, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Request to appropriate \$30,059 from the General Fund Contingency to Department 20400 to cover salaries and benefits for the allocated position of Deputy Probation Officer III.

Four/fifths required roll call vote

Motion: deny request to appropriate \$30,059 from the General Fund Contingency to Department 20400 to cover salaries and benefits for the allocated position of Deputy Probation Officer III, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

Vote: Motion passed (summary: Yes = 4, No = 1, Abstain = 0).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Swofford, Supervisor Thrall.

No: Supervisor Simpson.

- 3) Discussion and possible action to consider request to fill the vacant, allocated and funded position of 1.0 FTE Deputy Probation Officer III (Department 20400)

Motion: approve request to fill the vacant, allocated and funded position of 1.0 FTE Deputy Probation Officer III (Department 20400), **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 4) Discussion and possible action to consider request to fill the vacant, allocated and funded position of 1.0 FTE Deputy Probation Officer I/II within the Department of 20409 and 20418 (AB 109)

Motion: approve request to fill the vacant, allocated and funded position of 1.0 FTE Deputy Probation Officer I/II within the Department of 20409 and 20418 (AB 109) , **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 5) Discussion and possible action to consider request to fill the vacant, allocated and funded position of 1.0 FTE Supervising Probation Officer (Department 20400)

Motion: deny request to fill the vacant, allocated and funded position of 1.0 FTE Supervising Probation Officer (Department 20400), **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

Vote: Motion passed (**summary:** Yes = 4, No = 1, Abstain = 0).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Swofford, Supervisor Thrall.

No: Supervisor Simpson.

- 6) Approve supplemental budget transfer of \$25,891 from Probation-AB 109 (Department 20418) to fund the position of Deputy Probation Officer I/II

Motion: Approve supplemental budget transfer of \$25,891 from Probation-AB 109 (Department 20418) to fund the position of Deputy Probation Officer I/II, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 7) Adopt **RESOLUTION** to amend the Plumas County Position Allocation for Budget Year 2012-2013 to include 1.0 FTE Deputy Probation Officer I/II (Department 20418 Probation-AB109); and authorize the Probation Department to fill the position. Approved as to form by Human Resources.

Roll call vote

Motion: Adopt **RESOLUTION 12-7837** to amend the Plumas County Position Allocation for Budget Year 2012-2013 to include 1.0 FTE Deputy Probation Officer I/II (Department 20418 Probation-AB109); and authorize the Probation Department to fill the position, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. **PUBLIC HEALTH AGENCY** – Mimi Hall

- 1) Adopt **RESOLUTION** amending the 2012-2013 County Personnel Allocation in Public Health Budget Unit 70560 and 70559 due to changes in grant approved budgets effective November 26, 2012. **Roll call vote**

Motion: Adopt **RESOLUTION 12-7838** amending the 2012-2013 County Personnel Allocation in Public Health Budget Unit 70560 and 70559 due to changes in grant approved budgets effective November 26, 2012, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Adopt **RESOLUTION** to accept Standard Agreement No. 12-89319 with the State Department of Health Care Services for the Medi-Cal Administrative Activities Program for FY 2012-2015, and authorize the Director of Public Health to sign the Standard Agreement(s) and Certifications as the Board's designee. **Roll call vote**

Motion: Adopt **RESOLUTION 12-7839** to accept Standard Agreement No. 12-89319 with the State Department of Health Care Services for the Medi-Cal Administrative Activities Program for FY 2012-2015, and authorize the Director of Public Health to sign the Standard Agreement(s) and Certifications as the Board's designee, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 3) Receive and file the Plumas County Public Health Agency Alcohol and Other Drug Program Policies and Procedures as presented

Motion: Receive and file the Plumas County Public Health Agency Alcohol and Other Drug Program Policies and Procedures as presented, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 4) Authorize the Chair to execute Service Agreement A&D1213WHH with West Hills Hospital to provide residential treatment services to Alcohol and Drug Program clients for FY 2012-2013
Motion: Authorize the Chair to execute Service Agreement A&D1213WHH with West Hills Hospital to provide residential treatment services to Alcohol and Drug Program clients for FY 2012-2013, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.
- 5) Authorize the Chair to execute Memorandum of Understanding (MOU) with Probation of \$103,077 for services provided to clients enrolled in the Adult Drug Court Program for FY 2012-2013
Motion: Authorize the Chair to execute Memorandum of Understanding (MOU) with Probation of \$103,077 for services provided to clients enrolled in the Adult Drug Court Program for FY 2012-2013, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.
- 6) Approve budget transfer of \$3,000 from Public Health Budget Unit 70560-Professional Services to Revenue Account 48006 to reimburse the Sheriff's Department for costs associated with transportation services
Motion: Approve budget transfer of \$3,000 from Public Health Budget Unit 70560-Professional Services to Revenue Account 48006 to reimburse the Sheriff's Department for costs associated with transportation services, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.
- 7) Approve budget transfer of \$46,500 from Public Health Budget Unit 70560, 52190-Professional Services to Revenue Account 48007 to correct revenue transfer budgeted in the same amount from Drug Court 70630
Motion: Approve budget transfer of \$46,500 from Public Health Budget Unit 70560, 52190-Professional Services to Revenue Account 48007 to correct revenue transfer budgeted in the same amount from Drug Court 70630, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

4. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee appointment or employment – Agricultural Commissioner/Sealer of Weights & Measure
- B. Personnel: Public employee appointment or employment – Director of Mental Health
- C. Conference with Legal Counsel: Claim Against the County filed by Alan F. Schade on July 30, 2012
- D. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 (1 case)
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- F. Conference with Labor Negotiators – Sheriff's Administrative Unit
- G. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

- A. Personnel: Public employee appointment or employment – Agricultural Commissioner/Sealer of Weights & Measure

There was no reportable action taken

- B. Personnel: Public employee appointment or employment – Director of Mental Health

There was no reportable action taken

- C. Conference with Legal Counsel: Claim Against the County filed by Alan F. Schade on July 30, 2012

By unanimous vote, the Board rejected the claim filed by Alan F. Schade on July 30, 2012 and directed the Clerk to provide sufficient notice.

- D. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 (1 case)

This matter was not addressed

- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9

This matter was not addressed

- F. Conference with Labor Negotiators – Sheriff's Administrative Unit

There was no reportable action taken

- G. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3

There was no reportable action taken

ADJOURNMENT

Adjourned meeting to Tuesday, January 08, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.