



BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Kevin Goss, 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JANUARY 08, 2013

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

Welcome Supervisor Kevin Goss to the Board of Supervisors representing District 2

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss

In attendance are Craig Settlemyre, County Counsel and Nancy DaForno, Clerk of the Board

INVOCATION AND FLAG SALUTE

Pastor Tarleton offers the invocation and Supervisor Goss leads the flag salute.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

None

PUBLIC COMMENT OPPORTUNITY

Larry Douglas encourages the Board to fill the vacant position of County Administrative Officer.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

None

ACTION AGENDA

1. 10:15 BOARD OF SUPERVISORS

Selection of Chair and Vice Chair of the Board of Supervisors for 2013

Motion: nominate Supervisor Swofford as Chair and Supervisor Kennedy as Vice Chair of the Board of Supervisors for 2013, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2. 10:30 FRIENDS OF PLUMAS COUNTY ANIMALS

Request for return of enclosure donated by Friends of Plumas County Animals to the Plumas County Animal Shelter. Discussion and possible action

Craig Settlemyre, County Counsel addresses the Board.

Rose Buzetta, Chair of Friends of Plumas County Animals is present and addresses the Board. Ms. Buzetta respectfully requests that the enclosure be returned for use at their new location in Quincy.

Dean Canalia, Assistant Sheriff informs the Board that if the enclosure is returned, the Animal Shelter will need to purchase a new enclosure.

Following discussion by the Board, **Motion:** table this matter to February 05, 2013, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

3. 10:45 DEPARTMENTAL MATTERS

A. SHERIFF – Greg Hagwood

Discussion, possible action and/or direction to staff regarding application for Adult Local Criminal Justice Facilities Construction Financing Program to obtain funding for a new Correctional Facility

There is a Power Point presentation by Sheriff Hagwood. The application process will require ample resources from the county to be successful. Potential project location is property owned by Plumas Bank in Quincy and would meet match requirements. Sheriff Hagwood informs the Board that acquisition of the subject property is approximately \$2m. The subject property is sufficient to re-locate the Sheriff and Probation departments. Jerry Sipe, Director of OES addresses the Board regarding an opportunity to retro the current communication operations of emergency services. Discussion is held regarding project funding. Sheriff Hagwood informs the Board that with a new, efficiently designed correctional facility, the current existing staff level could handle up to one hundred inmates.

Following discussion by the Board, **Motion:** authorize the Sheriff to begin the application process and to investigate the purchase of the subject property as discussed, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. SOCIAL SERVICES – Elliott Smart

Authorize the Department of Social Services to fill a vacant, funded Office Assistant I/II position.

Financial Impact: No impact to the County General Fund


Motion: authorize the Department of Social Services to fill a vacant, funded Office Assistant I/II position,

Action: Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

4. 11:15 **BOARD OF SUPERVISORS**

- A.  Set Board meeting schedule for January through June 2013

The Board set the Board meeting schedule for January through June 2013 as follows:

- January 8, 15, 22
- January 29th for a special meeting regarding mid-year budget
- February 5, 19
- March 5, 12, 19
- April 2, 9, 16
- May 7, 14, 21
- June 4, 11, 18

- B. Authorize the Chair to execute an Employment Services Agreement with Tim Gibson, Agricultural Commissioner/Sealer of Weights & Measure

Motion: authorize the Chair to execute an Employment Services Agreement with Tim Gibson, Agricultural Commissioner/Sealer of Weights & Measure, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- C. Discussion and possible action regarding the FY 2012-2013 Public Defender budget (Department 20320); request to appropriate \$20,000 from the General Fund Contingency to various line items to cover anticipated expenses. **Four/fifths required roll call vote**

Motion: approve request to appropriate \$20,000 from the General Fund Contingency to various line items to cover anticipated expenses, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- D. Discussion and possible action regarding re-locating the Assessor and Probation departments as directed during the FY 2012-2013 budget workshops

Following discussion, it is the will of the Board to re-locate the Probation department to the Health & Human Services Center as directed during the FY 2012-2013 budget workshops.

E. CORRESPONDENCE

None

F. INFORMATIONAL ANNOUNCEMENTS

Report by Supervisor Simpson regarding issues related to County government and include meeting with PUSD Superintendent and tour of County Courthouse; meeting with Auditor/Controller/Risk Manager.

Report by Supervisor Goss regarding issues related to County government and include meeting with Randy Pew, owner of Pew Logging.

Report by Supervisor Swofford regarding issues related to County government and include Management Council and discussion regarding health insurance.

G. APPOINTMENTS

PLUMAS COUNTY TRANSPORTATION COMMISSION

Appoint Board member to the Plumas County Transportation Commission replacing Robert Meacher

Motion: Appoint Supervisor Goss to the Plumas County Transportation Commission replacing Robert Meacher, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

REGIONAL COUNCIL OF RURAL COUNTIES

Designate 2013 Delegate and Alternate Supervisors for Regional Council of Rural Counties Board of Directors

Motion: Designate Supervisor Swofford as Delegate and Supervisor Goss as Alternate to the Regional Council of Rural Counties Board of Directors, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

5. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote. Additional supplemental budget appropriations for unanticipated revenues will require a four/fifths roll call vote.

Motion: approve the following consent agenda matters as presented, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. SHERIFF

- 1) Authorize the Chair and the Sheriff to execute Agreement between the Plumas County Superior Court and the Plumas County Sheriff for court security. Approved as to form by County Counsel
- 2) Authorize the Chair to execute contract PCSO00015 between Plumas County Sheriff and Dale Harris, DDS of \$25,000 to provide dental services to Jail inmates as required by law

B. AIRPORTS

- 1) Authorize the Chair to execute Airport Hangar Land Lease (Beckwourth-Nervino Airport) with Herbert O. Bishop. Approved as to form by County Counsel
- 2) Authorize the Chair to execute Airport Hangar Land Lease (Chester-Rogers Field) with Woodford Yerxa and Bud Harmon. Approved as to form by County Counsel
- 3) Adopt **RESOLUTION** 13-7840 authorizing submittal of an application with the California Department of Transportation for Airport Improvement Program (AIP) Matching Grant; and authorize the Chair to execute Consultant Services Agreement with Reinard Brandley Engineering. Approved as to form by County Counsel

C. CLERK OF THE BOARD

Approve Board minutes for December 2012

D. FISH & GAME ADVISORY COMMISSION

Authorize purchase of fixed assets (three winches for Fish & Game trucks) not to exceed \$4,500, purchase to be made in Plumas County

E. LIBRARY

- 1) Approve supplemental budget of \$2,000 (Target Corporation Grant); and \$9,241 (LSTA Grant) for receipt of unanticipated revenue received for Sierra County Literacy Program. **Four/fifths required roll call vote**
- 2) Approve supplemental budget of \$23,846 (LSTA Grant) for receipt of unanticipated revenue for Plumas County Literacy Program. **Four/fifths required roll call vote**

F. PUBLIC HEALTH AGENCY

- 1) Accept and approve the Annual Plumas County Children's Medical Services Plan and Budget for FY 2012-2013, and authorize the Chair to sign the Certification Statements
- 2) Approve and authorize the Chair to execute Agreement with Northern California Emergency Medical Services (Nor-Cal EMS) to perform the Local Emergency Medical Services Agency (LEMSA) Coordinator requirements and duties related to Emergency Preparedness Program for FY 2012-2013. Approved as to form by County Counsel
- 3) Approve and authorize the Chair to execute Amendment to Service Agreement #A&D1213PHI with Progress House Inc. to provide residential treatment services to Alcohol and Drug Program clients for FY 2012-2013
- 4) Approve and authorize the Chair to execute Service Agreement #PCCFC1213PCPHAHV with Plumas County Children & Families Commission for Home Visiting and Direct Case Management Services for children prenatal through age five. Approved as to form by County Counsel
- 5) Approve supplemental budget transfer of \$16,999 from Public Health Budget Unit 70566 – Professional Services to Revenue Account 48001 (\$4,999) and 48002 (\$12,000) to reimburse the Sheriff and Facility Services departments for costs associated with the Hospital Preparedness Program

G. ENGINEERING

Approve final release of the Irrevocable Letter of Credit, previously established for the warranty of the private infrastructure improvements at the subdivision known as Tantau Ranch Subdivision finding that the subdivision's private infrastructure improvements have been constructed in accordance with the approved plans and specifications and are in conformance with the terms and conditions of the Subdivision Agreement, previously adopted between the County and the Developer

NOON RECESS

AFTERNOON SESSION

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

6. 1:30 P.M. **PLANNING** – Randy Wilson

- A.** Hold a **PUBLIC HEARING** for Zone Change: Norbert and Christine Schneider – proposal to add the Farm Animal Combining Zone (F) to properties located near Blairsden; and if approved, find that the proposed project is exempt from the requirements of the California Environmental Quality Act under Section 15061(b)(3) because it can be seen with certainty, based on the initial study and requirements of the County Code applicable to this project, that there are no significant adverse environmental impacts; and introduce and waive first reading of an **ORDINANCE** Rezoning Certain Real Property to Add the Farm Animal Combining Zone (F). **Roll call vote**

The public hearing is opened. Christine Schneider, applicant addresses the Board regarding the proposed zone change before the Board. Ms. Schneider respectfully requests the Board approve the zone change. Various members of the public and surrounding neighbors address the Board with concerns if the property is rezoned. Owners of Little Bear Park address the Board opposed to the proposed zone change with the main concern being odor from the animals. Christine Schneider responds to comments.

There being no further comment, the public hearing is closed and before the Board for decision.

California Environmental Quality Act

Motion: find that the proposed project is exempt from the requirements of the California Environmental Quality Act under Section 15061(b)(3) because it can be seen with certainty, based on the initial study and requirements of the County Code applicable to this project, that there are no significant adverse environmental impacts, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Ordinance

Motion: introduce and waive first reading of an **ORDINANCE** Rezoning Certain Real Property to Add the Farm Animal Combining Zone (F) for Norbert and Christine Schneider, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy. The title of the Ordinance is read and continued to January 15, 2013 for adoption.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. Status report on General Plan Update

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 - Plumas National Forest Travel Management Plan
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- C. Conference with Labor Negotiators – Sheriff’s Administrative Unit
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff’s Department Employees Association, Operating Engineers Local #3

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

- A. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 - Plumas National Forest Travel Management Plan

There was no reportable action taken

- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9

This matter was not addressed

- C. Conference with Labor Negotiators – Sheriff’s Administrative Unit

There was no reportable action taken

- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff’s Department Employees Association, Operating Engineers Local #3

There was no reportable action taken

ADJOURNMENT

Adjourned meeting to Tuesday, January 15, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.