

## **BOARD OF SUPERVISORS**

Terrell Swofford, Chair 1<sup>st</sup> District

Kevin Goss, 2<sup>nd</sup> District

Sharon Thrall, 3<sup>rd</sup> District

Lori Simpson, 4<sup>th</sup> District

Jon Kennedy, Vice Chair 5<sup>th</sup> District

**AGENDA FOR MEETING OF FEBRUARY 19, 2013 TO BE HELD AT 11:00 A.M. IN THE  
BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**10:00 – 11:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION**

**www.countyofplumas.com**

### **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## STANDING ORDERS

11:00 A.M. **CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

### **ACTION AGENDA**

#### **1. 11:10 FRIENDS OF PLUMAS COUNTY ANIMALS**

Continued from January 08, 2013, consider request for return of enclosure donated by Friends of Plumas County Animals to the Plumas County Animal Shelter. Discussion and possible action

#### **2. 11:20 LASSEN VOLCANIC NATIONAL PARK – Darlene Koontz**

Presentation of the Facilitated Learning Analysis Review on the Reading Fire soon to be released by the National Park Service; and discussion regarding the fire severity maps and detailed information on the effects of the Reading fire

#### **3. 11:35 DEPARTMENTAL MATTERS**

##### **A. SHERIFF – Greg Hagwood**

Ratify and authorize the Auditor to reimburse Sheriff Hagwood \$333.40 for lodging expenses incurred in connection with presentation by Rea Coptika of Western State Resource Alliance

##### **B. OFFICE OF EMERGENCY SERVICES – Jerry Sipe**

- 1) Receive quarterly report from the County Fire Prevention Specialist
- 2) Approve and authorize the Chair to execute a new services agreement with Sue McCourt for continuing services as Fire Prevention Specialist for Plumas County. Approved as to form by County Counsel

##### **C. SOCIAL SERVICES – Elliott Smart**

Authorize a time limited increase in the Department of Social Services personnel allocation of Benefits Assistance Counselors I/II/III by 1.0 FTE effective immediately and ending July 01, 2013 unless extended by action of the Board; and authorize the Department of Social Services to fill the position as soon as administratively possible. Fiscal Impact: No impact to the General Fund

##### **D. LIBRARY- Lynn Sheehy**

- 1) Discussion and possible action to consider request to add ten hours to the County Librarian's work week to perform the duties of the .5 librarian position recently approved by the Board. Fiscal Impact: Request is budgeted for FY 2012-2013, no impact to the General Fund
- 2) Authorize Human Resources to issue a 30 day layoff notice for the position of Sierra Literacy Program Assistant

E. **AUDITOR/CONTROLLER** – Roberta Allen

Discussion and possible action to consider language included in the proposed legislative bill to allocate the balance of the Plumas County supplemental tax impound account; authorize Craig Goodman to move forward with the State Association of County Auditors toward passage of the proposed bill into law; and appoint two Board members to serve as a legislative sub-committee

**4. PUBLIC AGENCY RETIREMENT SERVICES (PARS)**

- A. Continued from January 15, 2013, adopt **RESOLUTION** to participate in the PARS Public Agencies Post-Retirement Health Care Plan Trust to fund post-employment benefits for its employees as specified in the County's policies and/or applicable collective bargaining agreements; and designate a position as the County's Plan Administrator for the Program. **Roll call vote**
- B. Continued from January 15, 2013, authorize the Chair to execute an Agreement for Administrative Services between Phase II Systems, a corporation organized and existing under the laws of the State of California, doing business as Public Agency Retirement Services (PARS) and the County of Plumas

**5. BOARD OF SUPERVISORS**

- A. **CONTINUED PUBLIC HEARING:** Adopt **RESOLUTION** amending the Master Fee Schedule establishing service fees for County Departments (Engineering; Facility Services). **Roll call vote**
- B. Correspondence
- C. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.
- D. Appointments

**ALMANOR BASIN WATERSHED ADVISORY COMMITTEE (ABWAC)**

Appoint Jeffrey Greening to ABWAC to fill a vacancy; and re-appoint David Durkin, Dick Daniel and Peggy Fulder as recommended

**6. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. **TREASURER/TAX COLLECTOR**

Adopt **RESOLUTION** renewing delegation of authority to Treasurer to invest and reinvest County funds and funds of other depositors

B. **SHERIFF**

- 1) Approve budget transfer for Jail of \$30,000 from Regular Wages (51000) to Inmate Food (520303). Approved by Auditor/Controller
- 2) Approve budget transfer of \$11,254 and authorize the Auditor to return unspent grant funds of \$5,210.62 received in advance from the U.S. Department of Justice Drug Enforcement Administration. Approved by Auditor/Controller

C. **PUBLIC HEALTH AGENCY**

- 1) Approve supplemental budget of \$17,500 for receipt of unanticipated revenue (Department 20621 – Emergency Medical Services). Approved by Auditor/Controller
- 2) Approve submittal of the annual proposal to the Area Agency on Aging for funding of the Senior Nutrition and Transportation Programs in Plumas County for FY 2013-2017

D. **HUMAN RESOURCES**

Adopt **RESOLUTION** ratifying the Memorandum of Understanding between the County of Plumas and the Probation Unit; and Probation Mid-management Unit represented by Operating Engineers Local #3

**E. MENTAL HEALTH**

- 1) Authorize the Director of Mental Health to execute Professional Single Case Agreement with BHC Heritage Oaks Hospital for inpatient mental health services. Approved as to form by County Counsel
- 2) Authorize the Director of Mental Health to execute Professional Services Agreement with Dignity Health formerly CHW Medical Foundation for inpatient mental health services. Approved as to form by County Counsel

**NOON RECESS**

**7. 1:30 P.M. PLUMAS COUNTY FORESTER – Frank Stewart**

Receive verbal final report from Frank Stewart, Plumas County Forester

**8. 1:45 PUBLIC WORKS – Robert Perreault**

- A. Solid Waste Program: Consider request of Plumas Sanitation for a Permit to bypass the Delleker Transfer Station. Discussion, possible action and/or direction to staff
- B. Consider request of five counties (Butte, Lassen, Plumas, Shasta, Tehama) that the Lassen National Forest reclassify certain roadways from ML-3 to ML-2. Discussion, possible action and/or direction to staff
- C. Consider proposed revisions to the Existing Rule 20A Boundary Map, Greenville, CA. Discussion, possible action and/or direction to staff
- D. Authorize the Department of Public Works to fill two vacant, funded positions (2.0 FTE Power Equipment Mechanic I/II)

**9. 2:30 CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee appointment or employment – Director of Facility Services
- B. Conference with real property negotiator: 424 North Mill Creek Road, Quincy, CA (Plumas Bank building/property)
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**ADJOURNMENT**

Adjourn meeting to Tuesday, March 05, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.



# Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

3A

GREGORY J. HAGWOOD  
SHERIFF/CORONER

## Memorandum

**DATE:** January 16, 2013

**TO:** Honorable Board of Supervisors

**FROM:** Sheriff Greg Hagwood  19

**RE:** Agenda Item for the meeting of February 5, 2013

### Recommended Action:

Approve and authorize Auditor to reimburse lodging expenses in the amount of \$333.40 incurred by Rea Kopitka of Western States Resource Alliance to Sheriff Greg Hagwood

### Background and Discussion:

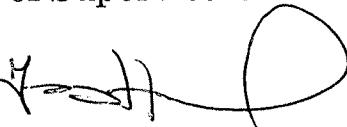
Ms. Kopitka was in Plumas County on December 10<sup>th</sup> and 11<sup>th</sup> as a representative of the Western States Resource Alliance to give presentations relating to economic development and jurisdictional issues in relation to the United States Forest Service to the Board of Supervisors and at a Quincy community meeting.



Memorandum  
Plumas County Sheriff's Office

Date: January 31, 2013

To: The Plumas County Board of Supervisors

From: Sheriff Greg Hagwood 

Re: Reimbursement for lodging expenses

In October 2012 I introduced Doyle Shamley and Rea Copitka to the Plumas County Board of Supervisors. The purpose of this introduction was make the board aware of work being accomplished in Apache County Arizona following catastrophic wild land fires comparable to the recent fires suffered in Plumas and Lassen Counties.

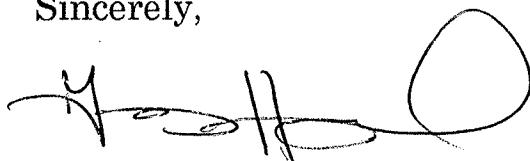
Following a brief introduction and explanation of their efforts in Apache County, the board expressed interest in a follow up presentation that was more informative.

In January 2013 I facilitated a return of Rea Copitka to Plumas County wherein she conducted a presentation of the subject matter to the Quincy community at the Quincy Library with a follow up presentation to the Board of Supervisors. Given the distance traveled and other related expenses associated with this return visit it was requested that lodging expenses be afforded Rea Copitka.

I arranged accommodations for Ms. Copitka at the Courtyard Suites and Feather Bed and charged the expense to the county credit card which I have in turn paid in full from my personal finances. The total amount is \$333.40.

I am requesting reimbursement for these expenses. I am not requesting any reimbursement for meal expenses that were incurred.

Sincerely,

A handwritten signature in black ink, appearing to read "G. Hagwood".

Gregory Hagwood  
Sheriff



# Plumas County Office of Emergency Services

270 County Hospital Road #127  
Quincy, California 95971

Phone: (530) 283-6332  
Fax: (530) 283-6241

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**Date:** February 6, 2013

**To:** Honorable Board of Supervisors

**From:** Jerry Sipe *(Signature)*

**RE:** Agenda Item for February 19, 2013

**Recommendation:** 1. Receive the quarterly report from the County Fire Prevention Specialist, and; 2. Approve a new services agreement with Sue McCourt for continuing services as Fire Prevention Specialist for Plumas County and authorize the Board Chair to sign the agreement.

**Background and Discussion:** As the Board is aware, Sue McCourt is serving under contract as the county's Fire Prevention Specialist. Funded through Title III, her scope of work includes a wide range of Firewise and Community Wildfire Protection Planning duties and activities.

The attached report summarizes her activities and accomplishments during the last quarter. As you can see, considerable progress has been made to support and establish firewise communities, assist local fire protection districts, and help reduce the number of parcels outside existing fire protection districts. Given the successful work to date and remaining Title III funds for this purpose, I recommend continuing this work by executing a new service agreement that would be valid for the next fiscal year.

At this time the Board is asked to receive and file this report of accomplishments. In addition the Board is asked to approve, and authorize the Chair to sign, a new services agreement continuing Fire Prevention Specialist services with Sue McCourt through June 30, 2014. This agreement has been approved as to form by County Counsel and copies are on file with the Clerk of the Board for your review.

If you have any questions, please do not hesitate to contact me at 283-6367.

Thank you.

Enclosure

**Summary of Quarterly Activities and Accomplishments October 2012- Jan. 2013**  
**Fire Prevention Specialist**

**Provide assistance to Fire Protection Districts in Plumas County:**

- Continued coordination and outreach with area fire districts and communities interested in annexation to fire districts.
- Maintain communication with LAFCo Executive Officer John Benoit on Fire District Municipal Service Reviews and Sphere of Influence updates. Provide review and comments to these documents in conjunction with fire districts.
- Liaison for local Fire Districts regarding Plumas County Hazard Mitigation Plan update.
- Developing process to update data changes from Sphere of Influence changes and annexations to match Fire District Response.

**Firewise activities:**

- Provided in depth review and recommendations to Plumas Firesafe Council's updated website.
- Presentation to Greenville Rotary on Firewise Communities. Working with Rotary on outreach for Indian Valley of Firewise Education.
- Support Lake Almanor Country Club Firewise Committee as they develop their implementation plans.
- Continued outreach through area Fire Chiefs to increase the number Firewise Communities in Plumas County.

**Continued implementation of action items in Communication Plan: Fire Protection in Plumas County- Public Education and information relating to residents residing outside a Fire District.**

- Updating plan with reference materials as presented from Fire Districts to use as additional examples.
- Work with County GIS Specialist to improve public access to fire district information. To date there are 2 platforms available- Google Earth and the NEW Cartograph Interactive Web Map available on Plumas County GIS Department website.
- Working with area Realtors on providing information during point of sale on Fire District status through discussions and presentations. Designed and developed a draft information brochure for the public to accompany the project.

**Attended meetings:**

- County Fire Chiefs Association, Plumas Fire Safe Council.
- Attended 3 meetings with subgroup of ex-Grand Jury Members associated with the Plumas County Feasibility Study Group. Meetings held with Almanor Basin, Indian Valley and Eastern Plumas Fire Chiefs. Focus of meetings was to present groups detailed parcel analysis of parcels located inside and outside of fire districts in each fire districts geographical area.
- Attended Portola Multi-hazard Mitigation Public meeting.
- Attended Planning Commission Meeting.



# DEPARTMENT OF SOCIAL SERVICES AND PUBLIC GUARDIAN

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Courthouse Annex, 270 County Hospital Rd., Suite 207, Quincy, CA 95971-9174

**ELLIOTT SMART**  
DIRECTOR

(530) 283-6350  
Fax: (530) 283-6368

**DATE:** FEBRUARY 5, 2013

**TO:** HONORABLE BOARD OF SUPERVISORS

**FROM:** ELLIOTT SMART, DIRECTOR  
DEPT. OF SOCIAL SERVICES

**SUBJ:** BOARD AGENDA ITEM FOR FEBRUARY 19, 2013

**RE:** AUTHORIZE A TIME LIMITED INCREASE IN THE PERSONNEL  
ALLOCATION IN THE DEPARTMENT OF SOCIAL SERVICES FOR  
BENEFITS ASSISTANCE COUNSELOR I/II/III



### **It is Recommended that the Board of Supervisors**

1. Authorize a time limited increase in the Department of Social Services personnel allocation of Benefits Assistance Counselors I/II/III by 1.00 FTE effective immediately and ending July 1, 2013 unless extended by action of the Board of Supervisors.
2. Authorize the Department of Social Services to fill the position as soon as administratively possible.

### **Background and Discussion**

The approved budget for the Department of Social Services for FY 2012-2013 includes an allocation of 5.00 FTE Benefits Assistance Counselors I/II/III. Benefits Assistance Counselors (Eligibility Workers) are the classification of employee that perform eligibility determinations for categorical public assistance programs and grants in aid: CalFresh (SNAP), CalWORKs cash assistance, Medi-Cal, CMS/Path2Health and County General Assistance.

On February 3, 2012, an incumbent Benefits Assistance Counselor began an extended leave for medical reasons. While that leave was interrupted by a very short duration return to work for less than a week, as this report is being received by your Board, that leave has now exceeded one year.

On December 3, 2012, a second Benefits Assistance Counselor notified the Department that she would be taking leave from her position due to a medical condition. While it is not known at this writing how long this absence will be in place, due to the nature of her diagnosis it is the Department's expectation that the employee will not return to work over the next few months if not before the end of the current fiscal year.

The absence of two of our five allocated FTE's creates an effective 40% loss of work time available to process applications and re-applications for public assistance. This comes at a time when the demands for public assistance are at an all time high due to the lingering effects of the economic recession.

The Department was able to adjust to a single FTE lost by assigning part of the caseload to a supervisor, distributing other work to staff including one that is working out of classification and through the judicious use of overtime. We cannot reasonably adjust to two vacancies.

The Department met with the Director of Human Resources to review any options that might be available to move forward with either resolving the long term leave or implementing some other remedy permitted by the Personnel Rules. After conducting this review, we have determined that the best course of action for the present is to seek Board approval of a time limited additional position allocation. That is what brings the Department before your Board today.

Local Agency Personnel Standards (LAPS), the personnel rules governing Department of Social Services found at Section 17486 provide that a position can be filled on a limited term basis provided the term is for one day less than the probationary period. This rule gives the Department latitude to make an appointment provided the Board allocates a position in the classification that can be filled on that basis. With that in mind, the present request is to authorize the position through June 30, 2013.

At this writing, the Department believes that there are sufficient funds in the Department's current budget due to salary savings from vacant positions to cover the cost of the new allocation. Should that not materialize by the end of May, the Department would need to prepare a supplemental budget, however such a budget would not require a contribution from County General funds.

### **Financial Impact**

There is no financial impact to the County's General Fund as a result of taking this action nor will there be a financial impact in the future because all funds to support this position come from federal, state and Realignment sources.

### **Other Agency Involvement**

As is discussed earlier in this report, the Department met with the Human Resources Department to look at various options to assist with resolving this matter. At the present time, the recommendation before the Board today represents the best choice for the Department. The HR Department agrees.

### **Alternatives**

As is discussed above, the Department examined a number of other alternatives with the assistance of the Human Resources Department.

Copies:      PCDSS Management Staff  
                  Ms. Gayla Trumbo, Human Resources Director

# PLUMAS COUNTY LIBRARY

445 JACKSON STREET • QUINCY, CA 95971 • (530) 283-6310 • Fax (530) 283-3242  
lynnsheehy@countyofplumas.com • [www.plumaslibrary.org](http://www.plumaslibrary.org)



*Lynn Sheehy  
County Librarian*

DATE: January 30, 2013

TO: Honorable Board of Supervisors

FROM: Lynn Sheehy, County Librarian

RE: AGENDA ITEM FOR FEBRUARY 19, 2013

It is recommended that the Board:

It is recommended that the Board approve to add ten hours to the County Librarian's work week to perform the duties of the .5 librarian position recently approved by the Board.

Background:

At this time I would welcome the opportunity to add ten more hours to my day and be a full-time employee. This will be a financial benefit to me and to the County in that no additional funds need be taken from the General Fund for the extra ten hours, as the .5 librarian position was already budgeted by the Interim County Librarian for this fiscal year. If approval is given by the Board to add ten hours to my week, it will save the county approximately \$3,000 this fiscal year and over \$8,000 for the following year in that the .5 position will no longer need to be filled, saving money by not having to pay additional employee benefits and an extra ten hours in wages. The .5 librarian position that was approved to be filled by the Board in December closely matches my skills as a librarian which includes the technical nature of cataloging, and working the circulation desk.

# PLUMAS COUNTY LIBRARY

445 JACKSON STREET • QUINCY, CA 95971 • (530) 283-6310 • Fax (530) 283-3242  
lynnsheehy@countyofplumas.com • [www.plumaslibrary.org](http://www.plumaslibrary.org)



*Lynn Sheehy  
County Librarian*

DATE: January 30, 2013

TO: Honorable Board of Supervisors

FROM: Lynn Sheehy, County Librarian

RE: AGENDA ITEM FOR FEBRUARY 19, 2013

It is recommended that the Board:

Allow Human Resources to issue a thirty day lay-off notice for the position of Sierra Literacy Program Assistant.

Background:

Due to the lack of funding from outside sources to hire a Sierra Literacy Coordinator, California State Library Literacy program requirements cannot be met at the current status quo. Thus, funding for Sierra Literacy will be returned to the State Library so it can be used by another library. There will no longer be the need for a Sierra Literacy Program Assistant.

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Rodney Craig Goodman Jr., CPA  
8830 Elk Grove Blvd. • Elk Grove, CA 95624  
Telephone: (916) 714-6787 • Fax: (916) 714-6790

January 29, 2013

County of Plumas  
Ms. Roberta Allen  
520 Main Street, Suite 205  
Quincy, CA 95971

Dear Roberta:

Pursuant to earlier discussions with Robert Meacher, previous Chair of the Board, and Craig Settlemire, County Counsel, it was determined that we should seek approval and hopefully assistance from the California State Association of County Auditors (SACA) in carrying a bill to the California State Legislature that would provide authoritative guidance in the distribution of the supplemental taxes for the past seven or so years and going forward that is sitting in a tax impound account under your control.

California Revenue & Tax Code section 75.70 currently does not address how moneys should be distributed when all of the elementary, high school, and unified school districts within the county are deemed to be excess tax school entities. For the past seven years or so, Plumas County has had all excess tax school entities. Unfortunately, the statute never expected this to occur in any county. Thus, Plumas County has been placing these supplemental taxes, whether positive or negative, into a tax impound account until authoritative guidance could be obtained. The previous County Auditor, Shawn Montgomery diligently sought to obtain such guidance but was unsuccessful. Fortunately, Ms. Montgomery kept Craig Settlemire informed as to her efforts. It is due to those efforts that we have been able to "pick up the ball and run with it."

Enclosed is the legislative proposal that was presented to the SACA at their January legislative committee meeting. All in attendance were receptive of the proposal and suggested that we move forward. I followed up with other specific counties not in attendance that may have an interest in the bill but I did not receive any response from them. Thus, we are not aware of any issues with the proposed bill.

In working with SACA's legislative advocate, we have secured a spot bill, with Senator Gaines, which simply is a placeholder for the enclosed legislative proposal. I promised the legislative advocate that I would follow up with Plumas County so that we could contact Senator Gaines and bring him up to speed concerning what the bill seeks to accomplish.

In order to move forward on this proposed bill, I need Plumas County's approval to move forward with the proposed language and fall back plans in the proposal, we need to meet with Senator Gaines to explain the bill to him and seek his authorship of the bill, we may also want to see if Assemblymember Dahle would like to co-author the bill. Once I have clear direction from Plumas County, I will move forward on trying to get this bill passed into law in the current legislative session.

Time is of the essence. The sooner we get this bill in and explain its importance the sooner we can get it through the process.

I look forward to hearing from you regarding the above mentioned steps.

Sincerely,

*Rodney Craig Goodman Jr.*

Rodney Craig Goodman Jr., CPA  
Owner/Consultant

Attachments

## Legislative Proposal – Submitted by Plumas County

### Issue:

All of the school district(s) in Plumas County are excess tax school entity(ies)[basic aid school districts] and therefore, are not qualified under California law to receive positive or negative supplemental taxes under Revenue & Tax Code section 75.70. Thus, the county is unable to distribute both positive and negative supplemental taxes directed to the k-12 schools and districts.

### Background:

Revenue & Tax Section 75.70 provides the methodology for allocating supplemental taxes. Since 1985-86, this methodology has required the county to allocate supplemental taxes in the following manner and order:

- Payment pursuant to Health and Safety (H&S) Code Section 33670
- To the county – an amount equal to the total supplemental taxes less the payment pursuant to H&S §33670 above multiplied by the county's property tax apportionment factor.
- To each County Superintendent of Schools and Community College District – an amount equal to the total supplemental taxes less the payment pursuant to H&S §33670 above multiplied by each County Superintendent of Schools' and Community College District's property tax apportionment factor.
- To each city - an amount equal to the total supplemental taxes less the payment pursuant to H&S §33670 above multiplied by each city's property tax apportionment factor.
- To each special district - an amount equal to the total supplemental taxes less the payment pursuant to H&S §33670 above multiplied by each special district's property tax apportionment factor.
- All of the remaining supplemental taxes were to be allocated to the elementary, high school and unified school districts according to their average daily attendance (ADA). However, the code further states that a school districts ADA is considered zero for this code section if either of the following apply:
  - The portion of a multicounty school district that is not within the control county; OR
  - An excess tax school entity (basic aid)

### Proposal:

Our proposal seeks to redistribute the remaining supplemental taxes to the county, County Superintendent of Schools and Community College District(s), city(ies) and special district(s) in proportion to their aggregate amounts only when the ADA of all elementary, high school, and unified school districts are deemed to be zero as certified by the Superintendent of Public Instruction in accordance with this code section.

Our suggested language is presented below, in the standard legislative format for amendments:

\*REVENUE AND TAXATION CODE \*

\*SECTION 75.70-75.72 \*

75.70. (a) Notwithstanding any other law, for the 1983-84 fiscal year, each county auditor shall allocate to all elementary, high school, and unified school districts within the county in proportion to each school district's average daily attendance, as certified by the Superintendent of Public Instruction for purposes of the advance apportionment of state aid in the then current fiscal year, without respect to the allocation of property tax revenues pursuant to Chapter 6 (commencing with Section 95) of Part 0.5, and without respect to allocation and payment of funds as provided for in subdivision (b) of Section 33670 of the Health and Safety Code, an amount equal to the additional revenues generated by the rate levied pursuant to subdivision (a) of Section 1 of Article XIII A of the California Constitution applied to the increased assessments for the current roll under this chapter. Additional revenues generated by a rate or rates levied in excess of the limitation prescribed by subdivision (a) of Section 1 of Article XIII A of the California Constitution shall be allocated to the fund for which the tax rate or rates were levied.

(b) For the 1984-85 fiscal year, the county auditor shall, without respect to the allocation of property tax revenues pursuant to Chapter 6 (commencing with Section 95) of Part 0.5, do all of the following:

- (1) Make the allocation and payment of funds as provided in Section 33670 of the Health and Safety Code.
- (2) Allocate to the county the amount determined pursuant to Section 75.60.
- (3) Allocate to the county an amount equal to the total amount of additional revenues generated by the rate levied pursuant to subdivision (a) of Section 1 of Article XIII A of the California Constitution applied to the increased assessments under this chapter, less the amount determined pursuant to paragraphs (1) and (2), the remainder multiplied by the county's property tax apportionment factor determined pursuant to Section 97.5.

(4) Allocate to each community college district and county superintendent of schools within the county an amount equal to the total amount of additional revenues generated by the rate levied pursuant to subdivision (a) of Section 1 of Article XIII A of the California Constitution applied to the increased assessments under this chapter, less the amount determined pursuant to paragraphs (1) and (2), the remainder multiplied by each county superintendent of schools' and community college district's property tax apportionment factor determined pursuant to Section 97.5.

(5) Allocate to each city within the county an amount equal to the total amount of additional revenue generated by the rate levied pursuant to subdivision (a) of Section 1 of Article XIII A of the California Constitution applied to the increased assessments under this chapter, less the amount determined pursuant to paragraphs (1) and (2), the remainder multiplied by each city's property tax apportionment factor determined pursuant to Section 97.5.

(6) Allocate to each special district within the county an amount equal to the total amount of additional revenues generated by the rate levied pursuant to subdivision (a) of Section 1 of Article XIII A of the California Constitution applied to the increased assessments under this chapter, less the amount determined pursuant to paragraphs (1) and (2), the remainder multiplied by each special district's property tax apportionment factor determined pursuant to Section 97.5. The amount allocated to each special district which is governed by the board of supervisors of a county or whose governing board is the same as the board of supervisors of a county, shall be subject to Section 98.6.

(7) Allocate the remaining revenues generated by the rate levied pursuant to subdivision (a) of Section 1 of Article XIII A of the California Constitution applied to the increased assessments under this chapter to all elementary, high school, and unified school districts within the county in proportion to each school district's average daily attendance, as certified by the Superintendent of Public Instruction for purposes of the advance apportionment of state aid in the then current fiscal year.

(8) Allocate additional revenues generated by a rate levied in excess of the limitation prescribed by subdivision (a) of Section 1 of Article XIII A of the California Constitution to the fund or funds for which the tax rate or rates were levied.

These allocations shall be made on a timely basis but no later than 30 calendar days after the close of the preceding monthly or four-weekly accounting period.

(c) For the 1985-86 fiscal year, and each fiscal year thereafter, the county auditor shall, without respect to the allocation of property tax revenues pursuant to Chapter 6 (commencing with Section 95) of Part 0.5, do all of the following:

(1) Make the allocation and payment of funds as provided in Section 33670 of the Health and Safety Code.

(2) Allocate and pay to the county an amount equal to the total amount of additional revenues generated by the rate levied pursuant to subdivision (a) of Section 1 of Article XIII A of the California Constitution applied to the increased assessments under this chapter, less the amount determined pursuant to paragraph (1), the remainder multiplied by the county's property tax apportionment factor determined pursuant to Section 97.596.2.

(3) Allocate and pay to each county superintendent of schools and community college district within the county an amount equal to the total amount of additional revenues generated by the rate levied pursuant to subdivision (a) of Section 1 of Article XIII A of the California Constitution applied to the increased assessments under this chapter, less the amount determined pursuant to paragraph (1), the remainder multiplied by each county superintendent of schools' and community college district's

property tax apportionment factor determined pursuant to Section 97.596.2.

(4) Allocate and pay to each city within the county an amount equal to the total amount of additional revenues generated by the rate levied pursuant to subdivision (a) of Section 1 of Article XIII A of the California Constitution applied to the increased assessments under this chapter, less the amount determined pursuant to paragraph (1), the remainder multiplied by each city's property tax

apportionment factor determined pursuant to Section 97.596.2.

(5) Allocate and pay to each special district within the county an amount equal to the total amount of additional revenues generated by the rate levied pursuant to subdivision (a) of Section 1 of Article XIII A of the California Constitution applied to the increased assessments under this chapter, less the amount determined pursuant to paragraph (1), the remainder multiplied by each special district's property tax apportionment factor determined pursuant to Section 97.596.2. The amount allocated to each special district which is governed by the board of supervisors of a county or whose governing body is the same as the board of supervisors of a county, shall be subject to Section 98.6.

(6) Allocate and pay the remaining revenues generated by the rate levied pursuant to subdivision (a) of Section 1 of Article XIII A of the California Constitution applied to the increased assessments under this chapter to all elementary, high school, and unified school districts within the county in proportion to each school district's average daily attendance, as certified by the Superintendent of Public Instruction for the purposes of the advance apportionment of state aid in the then current fiscal year.

(7) Allocate and pay additional revenues generated by a rate levied in excess of the limitation prescribed by subdivision (a) of Section 1 of Article XIII A of the California Constitution to the fund or funds for which the tax rate or rates were levied.

These allocations and payments shall be made on a timely basis but no later than 30 calendar days after the close of the preceding monthly or four-weekly accounting period. For a county with a population of 500,000 or less, the allocations may be made on a biannual basis.

(d) For purposes of the certification made by the Superintendent of Public Instruction pursuant to subdivision (a), the average daily attendance of the following school districts shall be deemed to be zero:

(1) In the case of multicounty school districts, the portions of the school districts located other than in the county of control.

(2) A school district that is an excess tax school entity, as defined in subdivision (n) of Section 95, in the prior fiscal year.

(e) If the average daily attendance of all elementary, high school and unified school districts within the county is deemed to be zero by the Superintendent of public instruction, then the County Auditor shall reallocate the remaining revenues from subparagraph (c), subsection (6) to the entities listed in

subparagraph (c), subsections (2 to 5) in proportion to each entity's percentage in comparison to the aggregate of the entities' percentages.

- (ef) The Superintendent of Public Instruction shall certify the appropriate counts of average daily attendance pursuant to subdivision (a) to each county auditor no later than July 15 of each applicable fiscal year.
- (fg) On or before November 15 and April 15, the auditor of each county shall furnish to the Superintendent of Public Instruction the estimated amount of tax receipts pursuant to this section of each school district situated within his or her county.
- (gh) In the event property tax revenues under this chapter are generated by a change in ownership or completed new construction which occurred on or before May 31, 1984, but are collected subsequent to the 1983-84 fiscal year, the revenues for the current roll shall be allocated to school districts as if they had been collected and allocated during this 1983-84 fiscal year. Any of the aforementioned revenues which are collected in the 1984-85 fiscal year shall be applied to school apportionments for the 1984-85 fiscal year.

### EXAMPLE

Beginning normal percentages:

County = 20%

City = 10%

Special Districts = 5%

Community College District – 15%

K-12 Schools – 50%

If all K-12 Schools are basic aid, then the K-12 school portion would be allocated as follows:

County 20%/50% = 40% of K-12's portion

City 10%/50% = 20% of K-12's portion

Special District 5%/50% = 10% of K-12's portion

Community College District 15%/50% = 30% of K-12's portion

New percentages after reallocation:

County = 20% + 20% (40% of 50%)= 40%

City = 10% + 10% (20% of 50%)= 20%

Special Districts = 5% + 5% (10% of 50%) = 10%

Community District = 15% + 15% (30% of 50%)= 30%

K-12 Schools = 50% -50% = 0%

### ALTERNATIVE OPTIONS

Plan A – is shown above.

Plan B – require that the State pay the school's portion of property tax admin from this amount before reallocating it someplace else.

Plan C – the State should not be allowed to use the supplemental property tax to pay its Triple Flip and VLF Swap amounts. (In essence that allows the State to pay for its own state obligations with local property tax dollars) This places an unfair burden on the County's citizens to pay for the State's obligations. I also believe that this would violate the California Constitution.

### POTENTIAL PROBLEMS

- When all K-12 school districts are basic aid, the State's only remaining obligation for schools at the County level is to the Superintendent of Schools and the community college districts. [However, they already receive a portion of the supplemental roll {see subparagraph (c)(3) above}. Also, many counties are currently experiencing a negative supplemental. The community college district and Superintendent of schools would not want to take on the K-12 school negative supplemental roll.]
- The State could argue that the K-12 school districts should receive the excess. [However, the State manipulated this code section to reduce its obligation to the K-12 schools by shifting the excess tax school entity share of supplemental to a non-excess tax school entity. Thus minimizing the State's obligation at the expense of the K-12 schools who first became excess tax school entities. There may be grounds for a lawsuit between the schools and the State if the State attempted to take this option. Also a negative supplemental roll would require an excess tax school entity to absorb the negative supplemental tax. This may increase the State's obligation to the schools or subject them to lawsuits.]

b		c		d [b-c]		e (c/b)		f		g ((f/c) * e)		h		i (h * (1+e))		j (i * (1+e))		k (d-j)		l (i-j)		m (i-l-negative %)					
FY 12/13 AB8's		FY 11/12 Base		Increment		FY 12/13 Inflation		1992 ERAF With FY 11/12		1993 ERAF With FY 11/12		With FY 12/13 Growth		With FY 12/13 Growth		With FY 12/13 ERAF Shift		With FY 12/13 Total		Current Year		FY 12/13		FY 12/13			
Completed 09-13-12		County		Deemed Alloc.		Factor		With FY 11/12		With FY 11/12		With FY 12/13		With FY 12/13		With FY 12/13 ERAF Shift		With FY 12/13 Total		Current Year		FY 12/13		FY 12/13			
City of Portola	9,408,118.29	(251,241.06)	9,156,877.73	-2,670,471%	197,404.93	192,133.29	2,300,392.28	2,258,960.97	2,431,054.26	6,725,782.97	20,424,054%	20,301,798%	0.6706333%	0.6706333%	0.6706333%	0.6706333%	0.6706333%	0.6706333%	0.6706333%	0.6706333%	0.6706333%	0.6706333%	0.6706333%	0.6706333%	0.6706333%		
Crescent Mills Lighting	821,95	(8,38)	813,57	-1,019527%	153,50	151,94	-	-	-	4,648.98	29,835.47	3,830.46	7,109.79	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%
Quincy Lighting	34,389.61	(409,16)	34,484.45	-1,172593%	4,704.14	4,648.98	-	-	-	3,830.46	7,109.79	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%	0.01580%		
Beckworth CSA	11,512.91	(572,66)	10,940.25	-4,974058%	4,030.96	3,830.46	-	-	-	29,792.53	70,817.31	0.215050%	0.215050%	0.215050%	0.215050%	0.215050%	0.215050%	0.215050%	0.215050%	0.215050%	0.215050%	0.215050%	0.215050%	0.215050%	0.215050%		
Flood Control	103,565.65	(2,896,81)	100,609.84	-2,798670%	30,550.33	29,792.53	-	-	-	5,595.36	10,319.86	0.031338%	0.031338%	0.031338%	0.031338%	0.031338%	0.031338%	0.031338%	0.031338%	0.031338%	0.031338%	0.031338%	0.031338%	0.031338%	0.031338%		
Greenhorn Creek CSD	16,317.48	(402,26)	15,915.22	-2,465209%	5,736.78	5,595.36	-	-	-	105,185.14	137,460.46	128,601.98	0.30524%	0.30524%	0.30524%	0.30524%	0.30524%	0.30524%	0.30524%	0.30524%	0.30524%	0.30524%	0.30524%	0.30524%	0.30524%	0.30524%	
West Almanor CSD	264,970.51	(1,091,93)	266,062.44	0.412095%	16,141.98	15,175.43	3,170.58	2,980.73	2,980.73	16,637.04	97,948.32	0.297438%	0.297438%	0.297438%	0.297438%	0.297438%	0.297438%	0.297438%	0.297438%	0.297438%	0.297438%	0.297438%	0.297438%	0.297438%	0.297438%		
Plumas Eureka CSD	46,129.06	(2,762,11)	43,366.95	-5,98778%	1,382480%	1,3572.25	3,547.19	13,182.34	13,089.85	32,253.54	176,882.58	0.537137%	0.537137%	0.537137%	0.537137%	0.537137%	0.537137%	0.537137%	0.537137%	0.537137%	0.537137%	0.537137%	0.537137%	0.537137%	0.537137%		
CSA #11	115,395.00	(809,64)	114,385.36	-0.701625%	33,026.17	32,016.51	244.50	237.03	237.03	9,090.22	49,163.21	0.149293%	0.149293%	0.149293%	0.149293%	0.149293%	0.149293%	0.149293%	0.149293%	0.149293%	0.149293%	0.149293%	0.149293%	0.149293%	0.149293%		
Indian Valley CSD	215,731.37	(6,595,25)	209,136.12	-3,057158%	9,237.77	9,237.77	-	-	-	309.84	1,228.92	0.03732%	0.03732%	0.03732%	0.03732%	0.03732%	0.03732%	0.03732%	0.03732%	0.03732%	0.03732%	0.03732%	0.03732%	0.03732%	0.03732%		
Chester Cemetery	59,199.00	(945,57)	58,253.43	-1,597744%	2,641552%	318.25	309.84	-	-	4,745.03	12,931.18	0.03968%	0.03968%	0.03968%	0.03968%	0.03968%	0.03968%	0.03968%	0.03968%	0.03968%	0.03968%	0.03968%	0.03968%	0.03968%	0.03968%		
Cromberg Cemetery	1,580,51	(41,75)	1,538,76	-3,979881%	4,941.71	4,745.03	2,230.33	2,230.33	2,230.33	6,621.39	19,986.37	0.019928%	0.019928%	0.019928%	0.019928%	0.019928%	0.019928%	0.019928%	0.019928%	0.019928%	0.019928%	0.019928%	0.019928%	0.019928%	0.019928%		
Greenville Cemetery	8,672.82	(119,90)	8,792.72	1,382480%	2,199.92	2,230.33	-	-	-	2,641.16	10,813.24	0.032836%	0.032836%	0.032836%	0.032836%	0.032836%	0.032836%	0.032836%	0.032836%	0.032836%	0.032836%	0.032836%	0.032836%	0.032836%	0.032836%		
Meadow Valley Cemetery	14,388.26	(943,86)	13,454.40	-6,553575%	2,826.44	2,641.16	-	-	-	10,553.17	42,198.58	0.128144%	0.128144%	0.128144%	0.128144%	0.128144%	0.128144%	0.128144%	0.128144%	0.128144%	0.128144%	0.128144%	0.128144%	0.128144%	0.128144%		
Portola Cemetery	54,249.82	(1,498,07)	52,751.75	-2,761429%	10,852.86	10,553.17	-	-	-	17,367.55	110,360.50	0.334966%	0.334966%	0.334966%	0.334966%	0.334966%	0.334966%	0.334966%	0.334966%	0.334966%	0.334966%	0.334966%	0.334966%	0.334966%	0.334966%		
Quincy Cemetery	129,032.88	(1,358,83)	127,674.05	-1,053088%	17,552.39	17,367.55	-	-	-	1,472.13	9,610.56	0.029184%	0.029184%	0.029184%	0.029184%	0.029184%	0.029184%	0.029184%	0.029184%	0.029184%	0.029184%	0.029184%	0.029184%	0.029184%	0.029184%		
Taylorville Cemetery	11,152.21	(70,52)	11,082.69	-6,062284%	1,481.50	1,472.13	-	-	-	(3,596.00)	(3,592.73)	0.060692%	0.060692%	0.060692%	0.060692%	0.060692%	0.060692%	0.060692%	0.060692%	0.060692%	0.060692%	0.060692%	0.060692%	0.060692%	0.060692%		
Prattville-Almanor Fire	19,564.13	(399,85)	19,963.98	2,043719%	3,502.04	3,573.61	23,055.17	23,055.17	23,055.17	7,447.66	7,365.65	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%		
Hamilton Branch Fire	233,042.15	(2,456,16)	220,585.99	-1,012029%	23,311.88	23,311.88	-	-	-	(7,487.55)	(5,248.77)	0.053617%	0.053617%	0.053617%	0.053617%	0.053617%	0.053617%	0.053617%	0.053617%	0.053617%	0.053617%	0.053617%	0.053617%	0.053617%	0.053617%		
LaPorte Fire	131,117.78	(5,359,28)	124,408.19	-1,511773%	2,205.93	2,239.28	-	-	-	187.95	7,151.58	0.155776%	0.155776%	0.155776%	0.155776%	0.155776%	0.155776%	0.155776%	0.155776%	0.155776%	0.155776%	0.155776%	0.155776%	0.155776%	0.155776%		
Beckworth Fire	177,755.16	(8,089,49)	169,665.67	-4,550917%	19,608.53	18,716.16	-	-	-	(429.37)	(429.37)	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%		
Chester Fire ~	32,060.70	(650,10)	31,410.60	-2,027716%	6,185.53	6,050.11	-	-	-	2,204.50	8,220.35	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%	0.070422%		
Crescent Mills Fire	165,901.12	(16,634,91)	149,266.21	-10,027703%	21,224.42	19,056.25	3,627.69	3,263.94	3,263.94	37,160.02	126,960.02	0.385374%	0.385374%	0.385374%	0.385374%	0.385374%	0.385374%	0.385374%	0.385374%	0.385374%	0.385374%	0.385374%	0.385374%	0.385374%	0.385374%		
Graeagle Fire	233,042.15	(2,456,16)	220,585.99	-1,421296%	4,994.40	4,973.36	-	-	-	(6,545.23)	(6,617.23)	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%	0.574747%		
Sierra Valley Fire	28,777.86	(121,24)	28,656.67	-4,421268%	10,784.08	10,307.14	-	-	-	10,571.58	10,571.58	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%		
Eastern Plumas Rural Fire	72,505.56	(3,206,68)	69,298.88	-4,432718%	160,158.78	157,522.99	56,906.82	-	-	56,906.82	104,896.55	0.318538%	0.318538%	0.318538%	0.318538%	0.318538%	0.318538%	0.318538%	0.318538%	0.318538%	0.318538%	0.318538%	0.318538%	0.318538%	0.318538%		
Eastern Plumas Hospital	486,144.75	(25,650)	461,216.25	-5,27782%	161,803.37	-1,174261%	5,920.46	-	-	5,920.46	27,314.62	0.082946%	0.082946%	0.082946%	0.082946%	0.082946%	0.082946%	0.082946%	0.082946%	0.082946%	0.082946%	0.082946%	0.082946%	0.082946%	0.082946%		
Indian Valley Hospital	131,052.26	(2,902,47)	128,149.79	-2,214742%	6,434.17	5,920.46	-	-	-	59,428.94	213,936.22	0.147365%	0.147365%	0.147365%	0.147365%	0.147365%	0.147365%	0.147365%	0.147365%	0.147365%	0.147365%	0.147365%	0.147365%	0.147365%	0.147365%		
Plumas Hospital	180,833.21	(1,561,01)	179,262.20	-8,653280%	59,129.45	59,129.45	-	-	-	55,419.46	6,074.18	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%	0.148457%		
Seneca Hospital	417,559.87	(6,754,71)	410,805.16	-1,617663%	55,419.46																						

FY 12/13 AB8's	FY 12/13		Non tax		Redistribution Factors
	Completed 09-13-12	Adjusted AB8	excess entity	Factors	
County	20,301,798%	0.20301798	0.20301798	0.37156124	
City of Portola	0.6706533%	0.006706533	0.006706533	0.01227385	
Crescent Mills Lighting	0.002009%	0.00002009	0.00002009	0.00003677	
Quincy Lighting	0.090601%	0.00090601	0.00090601	0.00165817	
Beckwourth CSA	0.021590%	0.00021590	0.000039514	0.00039514	
Flood Control	0.215050%	0.00215050	0.00393582	0.00393582	
Greenhorn Creek CSD	0.091338%	0.00091338	0.00091338	0.00091338	
West Almanor CSD	0.380524%	0.00380524	0.00380524	0.00714733	
Plumas Eureka CSD	0.076557%	0.00076557	0.00076557	0.00140114	
CSA #11	0.297428%	0.00297428	0.00297428	0.00544368	
Indian Valley CSD	0.537137%	0.00537137	0.00983062	0.00983062	
Chester Cemetery	0.149293%	0.00149293	0.00273234	0.00273234	
Cromberg Cemetery	0.003732%	0.00003732	0.00003732	0.00006830	
Greenville Cemetery	0.039268%	0.00039268	0.00039268	0.000713868	
Meadow Valley Cemetery	0.0199928%	0.000199928	0.000199928	0.000356472	
Mohawk Valley Cemetery	0.034836%	0.00034836	0.00034836	0.00060096	
Portola Cemetery	0.128144%	0.00128144	0.00234528	0.00234528	
Quincy Cemetery	0.334966%	0.00334966	0.00619051	0.00619051	
Taylorville Cemetery	0.029184%	0.00029184	0.000053412	0.000053412	
Prattville-Almanor Fire	0.066692%	0.00066692	0.00111078	0.00111078	
Beckwourth Fire	0.217649%	0.00217649	0.00393339	0.00393339	
Chester Fire ↗	0e Chester PUD / Fi	0.00000000	0.00000000	0.00000000	
Crescent Mills Fire	0.070422%	0.00070422	0.00128886	0.00128886	
Graeagle Fire	0.385374%	0.00385374	0.0075207	0.0075207	
Hamilton Branch Fire	0.577472%	0.00577472	0.01056883	0.01056883	
LaPorte Fire	0.05917%	0.0005917	0.00098129	0.00098129	
Meadow Valley Fire	0.155776%	0.00155776	0.00285099	0.00285099	
Peninsula Fire	1.225768%	0.01225768	0.02243387	0.02243387	
Quincy Fire	0.653046%	0.00653046	0.01195198	0.01195198	
Sierra Valley Fire	0.092013%	0.00092013	0.00168401	0.00168401	
Eastern Plumas Rural Fire	0.148457%	0.00148457	0.00271704	0.00271704	
Eastern Plumas Hospital	1.400569%	0.01400569	0.02563306	0.02563306	
Indian Valley Hospital	0.389151%	0.00389151	0.00712220	0.00712220	
Plumas Hospital	0.544363%	0.00544363	0.00965287	0.00965287	
Seneca Hospital	1.247486%	0.01247486	0.02283135	0.02283135	
Chester PUD / Fire ↗	0.627984%	0.00627984	0.0119329	0.0119329	
Clo PUD	0.034184%	0.00034184	0.000652563	0.000652563	
Johnsville PUD	0.021169%	0.00021169	0.00038743	0.00038743	
East Quincy Services	0.247365%	0.00247365	0.00452725	0.00452725	
Grizzly Lake Resort Imp.	0.104946%	0.00104946	0.00192071	0.00192071	
Gold Mountain CSD	0.000000%	0.000000	0.00000000	0.00000000	
Education	0.131141%	0.00131141	0.00240013	0.00240013	
Plumas Unified SD	42.359423%	0.11651324	0.21324123	0.21324123	
Feather River College	11.651324%	0.11651324	0.18163901	0.18163901	
Sierra / Plumas Unified SD	3.001407%	0.09924605	0.18163901	0.18163901	
ERAF	9.924605%	0.09924605	0.18163901	0.18163901	
Total	100.00000%	54.639170%	100.00000%	100.00000%	



**PLUMAS COUNTY JOURNAL ENTRY**  
**Supplemental Apportionment for Tax Year 2012**  
**December 2012**

658

SPI - FINANCEPLUS

DATE: 02/11/13

TIME: 09:16:50

PLUMAS COUNTY  
GENERAL LEDGER TRANSACTION ANALYSIS

PAGE NUMBER: 1  
AUDIT321

SELECTION CRITERIA: transact.yr='13' and transact.fund='5576'

ACCOUNTING PERIOD: 8/13

FUND - 5576 - TAX IMPOUND

ACCOUNT	DATE	T/C	REFERENCE	VENDOR/PAYER	DEBIT	CREDIT	DESCRIPTION	
10100	CASH - BALANCE							
	1 /13	07/02/12	19	NEW YEAR	2,686,015.88		BEGINNING BALANCE	
	4 /13	10/30/12	24		3,133.79		INT APN 7/1/12-9/30/12	
	6 /13	12/19/12	19	658	269.41		SUPPLEMENTAL DEC 12 SPUSD	
	6 /13	12/19/12	19	658	3,802.30		SUPPLEMENTAL DEC 12 PUSD	
	7 /13	01/30/13	24		1,750.76		INT APRN 10/1-12/31/12	
	1 /13	01/31/13	19	CLOSE YR	4,753.18		TRANSFER 13TH PERIOD BAL	
TOTAL	CASH - BALANCE				2,694,972.14	4,753.18		
20210	CLAIMS PAYABLE							
	1 /13	07/02/12	19	NEW YEAR	2,686,015.88		BEGINNING BALANCE	
	4 /13	10/30/12	24		3,133.79		INT APN 7/1/12-9/30/12	
	6 /13	12/19/12	19	658	269.41		SUPPLEMENTAL DEC 12 SPUSD	
	6 /13	12/19/12	19	658	3,802.30		SUPPLEMENTAL DEC 12 PUSD	
	7 /13	01/30/13	24		1,750.76		INT APRN 10/1-12/31/12	
	1 /13	01/31/13	19	CLOSE YR	4,753.18		TRANSFER 13TH PERIOD BAL	
TOTAL	CLAIMS PAYABLE				4,753.18	2,694,972.14		
3000	RESTRICTED (UNDSGN-B)							
	1 /13	01/31/13	19	CLOSE YR	.00	.00	TRANSFER 13TH PERIOD BAL	
TOTAL	RESTRICTED (UNDSGN-B)				.00	.00		
TOTAL	TAX IMPOUND				2,699,725.32	2,699,725.32		
TOTAL REPORT					2,699,725.32	2,699,725.32		

A RESOLUTION APPROVING PARTICIPATION IN THE  
PARS PUBLIC AGENCIES POST-RETIREMENT HEALTH CARE PLAN TRUST  
TO FUND POST-EMPLOYMENT BENEFITS FOR PLUMAS COUNTY EMPLOYEES

WHEREAS it is determined to be in the best interest of the County of Plumas (the "County") to participate in the PARS Public Agencies Post-Retirement Health Care Plan Trust (the "Program") to fund post-employment benefits for its employees as specified in the County's policies and/or applicable collective bargaining agreements; and

WHEREAS the County is eligible to participate in the Program, a tax-exempt trust and plan performing an essential governmental function within the meaning of Section 115 of the Internal Revenue Code, as amended, and the Regulations issued thereunder, and is a tax-exempt trust under the relevant statutory provisions of the State of California.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Governing Board of Supervisors of the County hereby adopts the PARS Public Agencies Post-Retirement Health Care Plan Trust Agreement, including the PARS Public Agencies Post-Retirement Health Care Plan, as part of the County Retirement Program, effective \_\_\_\_\_, 2013; and
2. The Governing Board of Supervisors of the County hereby appoints the POSITION OR TITLE, or his/her successor or his/her designee as the County's Plan Administrator for the Program; and
3. The County's Plan Administrator is hereby authorized to execute the PARS legal and administrative documents on behalf of the County and to take whatever additional actions are necessary to maintain the County's participation in the Program and to maintain compliance of any relevant regulation issued or as may be issued; therefore, authorizing him/her to take whatever additional actions are required to administer the County's PARS plan(s).

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, as a regular meeting of said Board held on the 19<sup>th</sup> day of February, 2013, by the following vote:

AYES:

NOES:

ABSENT:

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Chair, Plumas County Board of Supervisors

ATTEST:

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Nancy DaForno,  
Clerk of the Board of Supervisors

5A

**RESOLUTION NO. 13-**

**A RESOLUTION AMENDING THE MASTER FEE SCHEDULE  
ESTABLISHING SERVICE FEES FOR COUNTY DEPARTMENTS**

**WHEREAS**, the Board of Supervisors has previously adopted a Master Fee Schedule establishing service fees for County departments and such Master Fee Schedule has been revised and amended from time-to-time; and,

**WHEREAS**, the Master Fee Schedule now needs further revision to add or change fees for various county departments.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors, County of Plumas, State of California, as follows:

1. The Master Fee Schedule initially adopted by Resolution No. 05-7130 and revised and amended from time-to-time is hereby further amended as referenced by Exhibit "A" attached. The fees and charges as set forth in Exhibit "A" supersedes the fees and charges previously adopted to the extent such previous fees and charges are inconsistent with the fees and charges set forth in the attached Exhibit "A".
2. The fees set forth in the attached Exhibit "A" shall take effect on the date of adoption of this Resolution notwithstanding any provision to the contrary.
3. Any existing fee not included in this Resolution or amendment thereafter shall remain in full force and effect according to its specific authorization, whether by Board order, Resolution, Ordinance, or State law.
4. The Board reserves authority to waive all or a portion of any fee, in the public interest, when the fee is charged to a local public entity.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 19<sup>th</sup> day of February, 2013.

**AYES:**

**NOES:**

**ABSENT:**

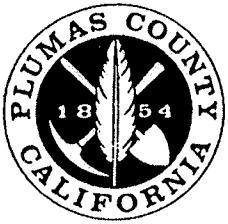
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Terry Swofford, Chair

**ATTEST:**

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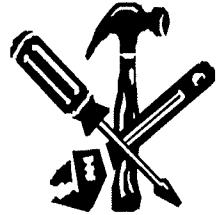
Nancy DaForno, Clerk of the Board



## **DEPARTMENT OF FACILITY SERVICES**

198 ANDY'S WAY., QUINCY, CALIFORNIA 95971-9645

(530) 283-6299 FAX: (530) 283-6103



Joe Wilson  
Director

Date: January 23, 2013

To: Honorable Board of Supervisors

From: Mark Rother, Interim Director

**Subject: Approve increase to camping fee at Taylorsville Campground**

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### **Recommendation**

Approve camping fee increase from \$14.00 a night to \$20.00 a night at Taylorsville Campground.

### **Background**

Please find attached worksheet for determining costs of services for our request to increase the Taylorsville Campground camping fee from \$14.00 a night to \$20.00 a night.

**EXHIBIT "A"**

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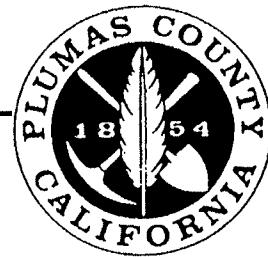
Worksheet for Determining Costs of Services

Direct Overhead (Actual Expenditures 2011-2012) \$23,673.00

Divided by number of camping nights sold (891) = \$26.57

## PLUMAS COUNTY PUBLIC WORKS DEPARTMENT

1834 East Main Street, Quincy CA 95971 – Phone (530) 283-6268 Facsimile (530) 283-6323  
Robert A. Perreault Jr., Director Joe Blackwell, Deputy Director



January 31, 2013

To: Honorable Board of Supervisors  
From: Robert Perreault, Director of Public Works  
Subject: Approval of an amendment to the Master Fee Schedule to establish new fees for the review of development applications, and to revise existing service fees.

### Background:

The Engineering Department is proposing several new application fees for the review and consideration of various development project applications, and revisions to existing service fees.

Review of these development applications focuses on issues and impacts related to development standards, site development, circulation, traffic safety, grading, flood plain, drainage, water quality, and erosion control.

- Exhibit 1 is a listing of the proposed Engineering Department Fees
- Exhibit 2 is a list of all of the proposed applications with a brief description of the issues subject to review by the Engineering Department of Public Works.
- Exhibit 3 lists the proposed development review applications and other services for which fees are collected, and indicates the previous fee amount.
- Exhibit 4 is the backup material detailing the methodology for establishment of the proposed fees.

### **Recommendation:**

The Engineering Department respectfully recommends that the Board of Supervisors approve amendment of the Master Fee Schedule to establish new Engineering Department fees for the review of development applications and the revision of existing service fees.

Respectfully submitted,

Robert H. Hensel

Robert A. Perreault, Director  
Department of Public Works

**EXHIBIT "A"**

## Engineering Department Fees

<u>Application/Service Description</u>	<u>Fee Amount</u>
Amendment of a Recorded Map or Certificate of Correction	\$146
Campground Permit	\$146
Copies (1st copy)	\$7.10
Additional copies	\$3.45
Consultation	\$73.16/hour <sup>4</sup>
Development Agreement	\$1000.00 Deposit billed at \$73.16/hour <sup>2</sup>
Development Agreement Amendment	\$1000.00 Deposit billed at \$73.16/hour <sup>2</sup>
Driveway Review	
Fire Safe Driveway Review	\$146
EIR Review	\$146
Flood Plain Administration	
Initial Consultation	No Fee
Flood Plain Interpretation	\$73.16/hour <sup>4</sup>
Flood study review and approval by County Engineer	\$500.00 Deposit billed at \$103.48/hour <sup>3</sup>
Grant of Relief	\$500.00 Deposit billed at \$103.48/hour <sup>3</sup>
Letter of Map Amendment/Revision	No Fee
Hydro-Electric Project	\$1000.00 Deposit billed at \$73.16/hour <sup>2</sup>
Hourly Rate (Engineering Technician)	\$73.16/hour <sup>4</sup>
Inspection Fee (for the Construction Phase of Improvement Plans)	\$250.00 + \$1000.00 Deposit billed at \$73.16/hour <sup>2</sup>
Lot Line Adjustment	\$587
Lot Line Adjustment per lot fee	\$36
Modification of a Recorded Map	\$292
Modification of Development Standards	\$146
Negative Declaration Review	\$73
Parcel Map Check	\$1,221
Parcel Map Check per parcel fee	\$73
Permit to Mine/Reclamation Plan	\$73
Planned Development Permit	\$219
Record of Survey Check	\$639
Record of Survey Check (Amended)	\$292
Research, scanning, emailing	\$73.16/hour <sup>4</sup>
Resubmittal Fee	\$146
Reversion to Acreage	\$146
Site Development Permit	\$146
Special Use Permit	\$36
Subdivision Map Check	\$2,336
Subdivision Map Check per lot fee	\$73
Tentative Map	\$292
Tentative Map per lot fee	\$18
Reconsideration of Approved Application	1/2 current fee
Technical Report Review <sup>1</sup>	\$500.00 Deposit billed at \$73.16/hour <sup>2</sup>

**Notes:**

1 - These reports include: Traffic Studies, Grading Plans, Erosion Control Plans, Flood Studies, Drainage Studies and Geotechnical Reports.

2 - A deposit will be collected at the time the application fee is accepted. The Public Works Department shall keep records of the time and expenses incurred in the processing of these applications and charge Developer on a time and material basis. These monies will be deposited in a special account, from which the County will draw sums to cover the costs of the application review. The Public Works Department shall provide to the developer a monthly invoice detailing the work performed and the time spent by its staff or outside consultants on such work, together with the hourly rates charged by individuals performing the work. The invoice amount shall not exceed the actual cost to the Public Works Department to provide the work described. The County may withdraw funds from the funds deposits in the special account in the amount of each invoice. In the event that it appears likely the deposit made by developer will be exhausted, the Public Works Department shall provide the developer with a new estimate of the cost to complete the processing of the application. The developer shall replenish the special account in the amount of such new estimate within fifteen (15) days. Developer's failure to make payment shall be deemed a withdrawal or abandonment of the application, but such withdrawal or abandonment shall not relieve the developer of the obligation to pay for work done by County in response to the application or to wind up work as a result of withdrawal or abandonment.

3- County Engineer's hourly rate

4- This is an estimate of the hourly rate charged. Actual rate may vary depending on the classification of the employee performing the service.

## Engineering Department – Local Development Review

### Description of Service Fees

January 2013

The following listing is a description of the various fees that pertain to applications or services processed or performed by the Engineering Department.

- **Amendment of a Recorded Map or Certificated of Correction** (Subdivision Map Act 66469) – Review modification document or amended map for accuracy.
- **Campground Permit Application Review Fee** – Review and comment on application related to circulation, traffic safety, grading, flood plain impacts, drainage and erosion control.
- **Consultations** (including Research, Scanning & Emailing) – Fee assessed for time spent on customer requests for information and research.
- **Development Agreement Application Review Fee** - Review and comment on application related to potential impacts to development standards, circulation, traffic safety, grading, flood plain impacts, drainage and erosion control.
- **Development Agreement Amendment Application Review Fee** - Review and comment on application related to potential impacts to development standards, circulation, traffic safety, grading, flood plain impacts, drainage and erosion control.
- **EIR Review Fee** - Review of CEQA document to ensure that impacts and mitigations measures identified by the Public Works Department have been accurately reflected and identified.
- **Driveway Reviews**
  - **Fire Safe Driveway** - Review of proposed driveways for compliance with fire-safe driveway design and construction standards.
  - **Other Driveway Approvals** – Not currently used
- **Flood Plain Administration**
  - **Initial Consultation** – (Up to 1 hour, including minor research and limited scanning)
  - **Flood Plain Interpretation** – Interpretation of FEMA flood zone boundaries. (including research, scanning and requested letters)
  - **Flood Study** – Review and approval of flood studies as set forth in Chapter 17 of Title 8 of Plumas County Code.
  - **Grant of Relief** – Review and approval of requests to vary or modify the County Code as it pertains to the administration of flood hazard areas as required by County Code Section 8-17.401 et seq.
  - **Letter of Map Amendment/Revision** – Review of modifications to flood hazard areas implemented through these documents.
- **Flood Plain Administration (Grant of Relief)** – Review and approval of requests to vary or modify the County code as they pertain to the administration of flood hazard areas.
- **Hydro Project Review Fee** - Review and comment on application related to circulation, traffic safety, grading, flood plain impacts, drainage and erosion control.

- **Inspection Fee** (For the construction phase of improvement plans) – Inspection of improvements depicted on improvement plans associated with site development or recordation of final maps.
- **Lot Line Adjustment** – Review boundary calculations and legal descriptions for final approval.
- **Modification of a Recorded Map Application Review Fee** (Plumas County Code 9-3.508 & SMA 66472.1) Review and comment on application related to development standards, circulation, traffic safety, grading, flood plain impacts, drainage and erosion control.
- **Modification of Development Standards Application Review Fee** - Review and comment on application related to potential impacts to development standards, circulation, traffic safety, grading, flood plain impacts, drainage and erosion control.
- **Negative Declaration Review Fee**- Review of CEQA document to ensure that impacts and mitigations measures identified by the Public Works Department have been accurately reflected and identified.
- **Parcel Map Check** – Review final map for accuracy and compliance with conditions of approval.
- **Permit to Mine/Reclamation Plan** - Review and comment on application related to circulation, traffic safety, grading, flood plain impacts, drainage and erosion control.
- **Planned Development Permit Application Review Fee** - Review and comment on application related to circulation, traffic safety, grading, flood plain impacts, drainage and erosion control.
- **Record of Survey** – Review for accuracy and processing of document for recordation.
- **Record of Survey** (Amendment per Professional Land Surveyors Act 8770.5) – Review for accuracy and processing of document for recordation.
- **Resubmittal Fee** – Fee assessed for resubmittal of incomplete applications.
- **Reversion to Acreage Application Review Fee** - Review and comment on application related to circulation, traffic safety, grading, flood plain impacts, drainage and erosion control.
- **Site Development Permit Application Review Fee** - Review and comment on application related to circulation, traffic safety, grading, flood plain impacts, drainage and erosion control.
- **Special Use Permit Application Review Fee** - Review and comment on application related to circulation, traffic safety, grading, flood plain impacts, drainage and erosion control.
- **Subdivision Map Check** – Review final map for accuracy and compliance with conditions of approval.
- **Tentative Map & per Lot Review Fee**-Review and comment on application related to circulation, traffic safety, grading, flood plain impacts, drainage and erosion control.
- **Reconsideration of Approved Application Review Fee**– Focused review and comment on application related to circulation, traffic safety, grading, flood plain impacts, drainage and erosion control.
- **Technical Report Review Fee**- Review and comment on Traffic Studies, Grading Plans, Erosion Control Plans, Flood Studies, Drainage Studies and Geotechnical Reports.

**Engineering Department**  
**Fee Comparison**

<u>Application/Service Description</u>	<u>Previous Fee</u>	<u>Proposed Fee</u>
Amendment of a Recorded Map or Certificate of Correction	\$0	\$146
Campground Permit	\$0	\$146
Copies 18" x 26" <sup>4</sup>	\$1.95	\$7.10
Copies 24" x 36" <sup>4</sup>	\$3.60	\$3.45
Copies per square foot <sup>4</sup>	\$0.60	n/a
Consultation	\$0	\$73.16/hour <sup>4</sup>
Development Agreement	\$0	\$1000.00 Deposit billed at \$73.16/hour <sup>2</sup>
Development Agreement Amendment	\$0	\$1000.00 Deposit billed at \$73.16/hour <sup>2</sup>
Driveway Review		
Fire Safe driveway review and approval	\$50	\$146
Other driveway review and approval	N/A	N/A
EIR Review	\$0	\$146
Flood Plain Administration		
Initial Consultation	\$0	\$0
Flood Plain Administration	\$0	\$73.16/hour <sup>2</sup>
Flood Study review and approval	\$0	\$500.00 Deposit billed at \$103.48/hour <sup>3</sup>
Grant of Relief	\$0	\$500.00 Deposit billed at \$103.48/hour <sup>3</sup>
Letter of Map Amendment/Revision	\$0	\$0
Hydro-Electric Project	\$0	\$1000.00 Deposit billed at \$73.16/hour <sup>2</sup>
Hourly Rate (Engineering Technician)	\$54	\$73
Inspection Fee (for the Construction Phase of Improvement Plans)	1.5% of Engineer's Estimate / \$300 Minimum	\$250.00 + \$1000.00 Deposit billed at \$73.16/hour <sup>2</sup>
Lot Line Adjustment	\$75	\$587
Lot Line Adjustment per lot fee	\$25	\$36
Modification of a Recorded Map	\$0	\$292
Modification of Development Standards	\$0	\$146
Negative Declaration Review	\$0	\$73
Parcel Map Check	\$436	\$1,221
Parcel Map Check per parcel fee	\$50	\$73
Permit to Mine/Reclamation Plan	\$0	\$73
Planned Development Permit	\$0	\$219
Record of Survey Check	\$175	\$639
Record of Survey Check (Amended)	\$100	\$292
Resubmittal Fee	\$100	\$146
Reversion to Acreage	\$0	\$146
Site Development Permit	\$0	\$146
Special Use Permit	\$0	\$36
Subdivision Map Check	\$536	\$2,336
Subdivision Map Check per lot fee	\$50	\$73
Tentative Map	\$0	\$292
Tentative Map per lot fee	\$0	\$18
Reconsideration of Approved Application	1/2 current fee	1/2 current fee
Technical Report Review <sup>1</sup>	0	\$500.00 Deposit billed at \$73.16/hour <sup>2</sup>

**Notes:**

1 - These reports include: Traffic Studies, Grading Plans, Erosion Control Plans, Flood Studies, Drainage Studies and Geotechnical Reports.

2 - A deposit will be collected at the time the application fee is accepted. The Public Works Department shall keep records of the time and expenses incurred in the processing of these applications and charge Developer on a time and material basis. These monies will be deposited in a special account, from which the County will draw sums to cover the costs of the application review. The Public Works Department shall provide to the developer a monthly invoice detailing the work performed and the time spent by its staff or outside consultants on such work, together with the hourly rates charged by individuals performing the work. The invoice amount shall not exceed the actual cost to the Public Works Department to provide the work described. The County may withdraw funds from the funds deposits in the special account in the amount of each invoice. In the event that it appears likely the deposit made by developer will be exhausted, the Public Works Department shall provide the developer with a new estimate of the cost to complete the processing of the application. The developer shall replenish the special account in the amount of such new estimate within fifteen (15) days. Developer's failure to make payment shall be deemed a withdrawal or abandonment of the application, but such withdrawal or abandonment shall not relieve the developer of the obligation to pay for work done by County in response to the application or to wind up work as a result of withdrawal or abandonment.

3 - County Engineer's hourly rate

4- Replaced by flat fee for first copy and reduced fee for additional copies

**Exhibit 3**

**Exhibit 4**  
**Fee Calculation Methodology**  
**Backup Material**

**Calculation Backup Sheet for  
Engineering Department Local Development Application Review Fees**

<u>Application</u>	<u>Hours Spent on Service</u>	<u>Engineering Technician Hourly Rate</u>	<u>Total Employee Costs</u>	<u>Services and Supplies</u>	<u>Proposed Total Fee</u>
Amendment of a Recorded Map or Certificate of Correction	2	\$73.16	\$146.32	\$0.00	\$146.32
Campground Permit	2	\$73.16	\$146.32	\$0.00	\$146.32
Consultation	Variable	\$73.16			\$73.16/hour <sup>2</sup>
Copies (1st copy)					\$7.10
Additional copies					\$3.45
Development Agreement	Variable	\$73.16	\$73.16	\$0.00	\$1000.00 Deposit billed at \$73.16/hour <sup>2</sup>
Development Agreement Amendment	Variable	\$73.16	\$73.16	\$0.00	\$1000.00 Deposit billed at \$73.16/hour <sup>2</sup>
Driveway Review					
Fire Safe Driveway Review	2	\$73.16	\$146.32	\$0.00	\$146.32
Other Driveway Review (Not currently used)					
EIR Review	2	\$73.16	\$146.32	\$0.00	\$146.32
Flood Plain Administration					
Initial Consultation	Up to 1 hour	\$73.16			No Fee
Flood Plain Interpretation	Variable	\$73.16			\$73.16/hour <sup>2</sup>
Flood study review and approval	Variable	\$103.48			\$500.00 Deposit billed at \$103.48/hour <sup>3</sup>
Grant of Relief	Variable	\$103.48			\$500.00 Deposit billed at \$103.48/hour <sup>3</sup>
Letter of Map Amendment/Revision	Variable	\$103.48			No Fee
Hydro-Electric Project	Variable	\$73.16	\$73.16	\$0.00	\$1000.00 Deposit billed at \$73.16/hour <sup>2</sup>
Hourly Rate (Engineering Technician)	1	\$73.16	\$73.16	\$0.00	\$73.16
Inspection Fee (for the Construction Phase of Improvement Plans)	Variable	\$73.16	\$73.16	\$250.02	\$250.00 + \$5,000.00 Deposit billed at \$73.16/hour <sup>2</sup>
Lot Line Adjustment	8	\$73.16	\$585.28	\$2.20	\$587.48
Lot Line Adjustment per lot fee	0.5	\$73.16	\$36.58	\$0.00	\$36.58
Modification of a Recorded Map	4	\$73.16	\$292.64	\$0.00	\$292.64
Modification of Development Standards	2	\$73.16	\$146.32	\$0.00	\$146.32
Negative Declaration Review	1	\$73.16	\$73.16	\$0.00	\$73.16
Parcel Map Check	14	\$73.16	\$1,024.24	\$197.00	\$1,221.24
Parcel Map Check per parcel fee	1	\$73.16	\$73.16	\$0.00	\$73.16
Permit to Mine/Reclamation Plan	1	\$73.16	\$73.16	\$0.00	\$73.16
Planned Development Permit	3	\$73.16	\$219.48	\$0.00	\$219.48
Record of Survey Check	6	\$73.16	\$438.96	\$200.30	\$639.26
Record of Survey Check (Amended)	4	\$73.16	\$292.64	\$0.00	\$292.64
Resubmittal Fee	2	\$73.16	\$146.32	\$0.00	\$146.32
Reversion to Acreage	2	\$73.16	\$146.32	\$0.00	\$146.32
Site Development Permit	2	\$73.16	\$146.32	\$0.00	\$146.32
Special Use Permit	0.5	\$73.16	\$36.58	\$0.00	\$36.58
Subdivision Map Check	30	\$73.16	\$2,194.80	\$141.45	\$2,336.25
Subdivision Map Check per lot fee	1	\$73.16	\$73.16	\$0.00	\$73.16
Tentative Map	4	\$73.16	\$292.64	\$0.00	\$292.64
Tentative Map per lot fee	0.25	\$73.16	\$18.29	\$0.00	\$18.29
Reconsideration of Approved Application	1/2 Current Fee			\$0.00	\$0.00
Technical Report Review <sup>1</sup>	Variable	\$73.16	\$72.64	\$0.00	\$500.00 Deposit billed at \$73.16/hour <sup>2</sup>

**Notes:**

\*Hourly rates are estimates and may vary depending on the classification of the employee performing the service.

1 - These reports include: Traffic Studies, Grading Plans, Erosion Control Plans, Flood Studies, Drainage Studies and Geotechnical Reports.

2 - A deposit will be collected at the time the application fee is accepted. The Public Works Department shall keep records of the time and expenses incurred in the processing of these applications and charge Developer on a time and material basis. These monies will be deposited in a special account, from which the County will draw sums to cover the costs of the application review. The Public Works Department shall provide to the developer a monthly invoice detailing the work performed and the time spent by its staff or outside consultants on such work, together with the hourly rates charged by individuals performing the work. The invoice amount shall not exceed the actual cost to the Public Works Department to provide the work described. The County may withdraw funds from the funds deposits in the special account in the amount of each invoice. In the event that it appears likely the deposit made by developer will be exhausted, the Public Works Department shall provide the developer with a new estimate of the cost to complete the processing of the application. The developer shall replenish the special account in the amount of such new estimate within fifteen (15) days. Developer's failure to make payment shall be deemed a withdrawal or abandonment of the application, but such withdrawal or abandonment shall not relieve the developer of the obligation to pay for work done by County in response to the application or to wind up work as a result of withdrawal or abandonment.

3- County Engineer's hourly rate

Methodology Worksheet to Determine  
Fee, Charge or Assessment for 2012/13

**Engineering Department**  
**Hourly Rate**

**DEPARTMENTAL OVERHEAD**

	Salary & Benefits	Dept. Head Ins.	General Ins.	Employee Cost
Director of Public Works @ 10%	\$10,850	\$32	\$76	\$10,958
Fiscal Technician III @ 100%	\$52,738		\$760	\$53,498
Total Overhead Cost				\$64,456
Communications	\$900			
Postage/Shipping	\$400			
Paper/Paper Supplies	\$900			
Maintenance Equipment	\$4,352			
Copy Charges	\$500			
Office Furniture	\$0			
Office Expense	\$600			
Liability	\$638			
Travel - In County	\$500			
Travel - Out of County	\$0			
Intralund Transfer in	\$2,922			
<b>TOTAL</b>	<b>\$11,712</b>			<b>\$76,168</b>
Total General Service and Supply Costs less Direct Costs				\$76,168

**DEPARTMENTAL OVERHEAD COSTS**

**AVERAGE AMOUNT OF HOURS SPENT ON SERVICE**

Engineering Department Staff Positions	2
Net Productive Hours	1656
Total Staff Hours	3312
	1
Percentage of Total Staff Time spent on this service	0.00030193

**TOTAL OVERHEAD COST RELATED TO THIS SPECIFIC SERVICE**

\$23.00

**DIRECT COSTS**

	Salary & Benefits	Insurance Cost	Employee Cost	Hourly Rate
Engineering Technician II	\$75,742.00	\$1,010.00	\$76,752.00	\$46.35
Engineering Technician II	\$65,357.00	\$1,010.00	\$66,367.00	\$40.08
Average Hourly Cost				\$43.21
Average time spent on this service				1

**EMPLOYEE COST PER SERVICE**

	Units	Cost	Total
COST OF SERVICES & SUPPLIES			
Photo-copies and Map Run	0	\$1.95	\$0.00
Postage	0	\$5.90	\$0.00
Mileage	0	\$0.56	\$0.00
Total Cost of Services & Supplies			\$0.00

**TOTAL OF ALL DIRECT CHARGES**

\$43.21

**TOTAL OF ALL DIRECT AND OVERHEAD CHARGES**

\$66.21

Indirect Overhead Cost	\$6.95
------------------------	--------

**TOTAL COST OF SERVICE**

\$73.16

**CURRENT FEE**

\$50.00

**RECOMMENDED FEE**

\$73.16

## **Engineering Department Services & Supply Costs**

<b>Inspection Fee (For Construction Phase of Improvement Plans</b>	<b>Services &amp; Supplies</b>	<b>Units</b>	<b>Cost</b>	<b>Total</b>
	Photo-copies	16	\$3.60	\$57.60
	Postage	3	\$5.90	\$17.70
	Mileage	312	\$0.56	\$174.72
	<b>Total Cost of Services &amp; Supplies</b>			
				<b>\$250.02</b>
<b>Lot Line Adjustments</b>	<b>Services &amp; Supplies</b>	<b>Units</b>	<b>Cost</b>	<b>Total</b>
	Photo-copies	10	\$0.10	\$1.00
	Postage	2	\$0.60	\$1.20
	Mileage	0	\$0.56	\$0.00
	<b>Total Cost of Services &amp; Supplies</b>			
				<b>\$2.20</b>
<b>Parcel Map Check</b>	<b>SERVICES &amp; SUPPLIES</b>	<b>Units</b>	<b>Cost</b>	<b>Total</b>
	Photo-copies and Map Run	20	\$1.95	\$39.00
	Postage	4	\$5.90	\$23.60
	Mileage	240	\$0.56	\$134.40
	<b>Total Cost of Services &amp; Supplies</b>			
				<b>\$197.00</b>
<b>Record of Survey Check</b>	<b>SERVICES &amp; SUPPLIES</b>	<b>Units</b>	<b>Cost</b>	<b>Total</b>
	Photo-copies and Map Run	18	\$1.95	\$35.10
	Postage	28	\$5.90	\$165.20
	Mileage		\$0.56	\$0.00
	<b>Total Cost of Services &amp; Supplies</b>			
				<b>\$200.30</b>
<b>Subdivision Map Check</b>	<b>SERVICES &amp; SUPPLIES</b>	<b>Units</b>	<b>Cost</b>	<b>Total</b>
	Photo-copies and Map Run	35	\$1.95	\$68.25
	Postage	3	\$5.90	\$17.70
	Mileage	100	\$0.56	\$55.50
	<b>Total Cost of Services &amp; Supplies</b>			
				<b>\$141.45</b>

## Copy Charges Fee Calculation Methodology

Original cost of copy machine (Machine has average life span of 5 years)	\$31,322.00	\$6,264.40 Yearly pro-rated cost
Yearly maintainence costs		\$4,200.00 Yearly maintenance cost
Total yearly copy machine costs		\$10,464.40
Average amount of copies made per year		12,000
<b>TOTAL COPY MACHINE COSTS PER COPY</b>		<b>\$0.87</b>
Cost of paper roll	\$34.00	
Number of copies per roll		250
<b>TOTAL PAPER COST PER COPY</b>		<b>\$0.14</b>
Engineering Technician Hourly Rate		\$73.16
Time spent on this service (5 minutes first copy, 2 minutes additional copies)		
<b>TOTAL EMPLOYEE COST PROVIDING THIS SERVICE (1st copy)</b>		<b>\$6.10</b>
<b>TOTAL EMPLOYEE COST PROVIDING THIS SERVICE (Additional copies)</b>		<b>\$2.44</b>
<b>TOTAL COPY COSTS (1st copy)</b>		<b>\$7.10</b>
<b>TOTAL COPY COSTS (Additional copies)</b>		<b>\$3.45</b>



Julie A. White  
PLUMAS COUNTY TREASURER - TAX COLLECTOR - COLLECTIONS ADMINISTRATION

P.O. Box 176 • Quincy, CA 95971-0176 •  
E-mail: [pcttc@countyofplumas.com](mailto:pcttc@countyofplumas.com)  
(530) 283 -6260

Kelsey Hostetter, Assistant Treasurer-Tax Collector  
(530) 283 - 6259

ba

**DATE:** January 30, 2013

**TO:** The Honorable Board of Supervisors

**FROM:** Julie A. White, Plumas County Treasurer-Tax Collector/Collections  
Administrator

**SUBJECT:** Resolution authorizing investment of County funds and funds of other depositors,  
and approval of Treasurer's Policies and Guidelines for Investments

**Action Required:** Adopt resolution renewing delegation of authority to Treasurer to invest  
County funds and funds of other depositors, and approve the Treasurer's Policies and Guidelines  
for Investments.

**Background and Discussion:** Annually, the Board of Supervisors delegates the authority to the  
Treasurer to invest the excess funds available in the treasury in accordance with Sections 53607  
and 27000.1. Excess funds are those funds not being expended on any given day. Each day  
investment decisions are made that enable all available funds to be invested.

In addition to investing those funds which are under the direction of the Board of Supervisors,  
the Treasurer is the existing Treasurer for all those local agencies with funds on deposit in the  
treasury, and invests those funds on behalf of said agencies. In addition, Board authority is  
required to accept funds from outside county agencies for the purpose of investing by the County  
Treasurer.

Annually, the Board of Supervisors must review and approve the policies and guidelines  
established by the County Treasurer for the administration of the investment program. The  
investment policies and guidelines were also reviewed by the investment advisors at PFM Asset  
Management, LLC.

Smith & Newell, CPA's annually audits the Treasury Oversight which oversees the policies of  
the investment of public funds.



# Office of the Sheriff *6B1*

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD  
SHERIFF/CORONER

## Memorandum

**DATE:** January 28, 2013

**TO:** Honorable Board of Supervisors

**FROM:** Sheriff Greg Hagwood *GHH*

**RE:** Agenda Item for the meeting of February 12, 2013

**RECOMMENDATION:**

Approve budget transfer for the Jail in the amount of \$30,000.00 from Regular Wages (51000) to Inmate Food (520303).

**BACKGROUND & DISCUSSION:**

The FY 12/13 Administrative and Budgetary Controls require transfers from wages and benefits to be approved by the Board of Supervisors.

This is a budget transfer request for the Jail in the amount of \$30,000.00 transferring funds from Regular Wages (51000) to Inmate Food (520303).

There are currently several vacant positions full time positions. The Jail has been using extra help and reserves to cover shifts. The salary savings from the vacancies is being transferred to cover the shortage of funds in the Inmate Food account.

**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

**TRANSFER NUMBER**  
(Auditor's Use Only)

The reason for this request is (check one):

**Approval Required**

- A.  Transfer to/from Contingencies OR between Departments
- B.  Supplemental Budgets (including budget reductions)
- C.  Transfers to/from or new Fixed Asset, out of a 51XXX
- D.  Transfer within Department, except fixed assets, out of a 51XXX
- E.  Establish any new account except fixed assets

TRANSFER FROM OR  SUPPLEMENTAL REVENUE ACCOUNTS

TRANSFER FROM OR  SUPPLEMENTAL REVENUE ACCOUNTS  
(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

## TRANSFER TO OR

## **SUPPLEMENTAL EXPENDITURE ACCOUNTS**

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) Transfer to cover shortage in account

B) Vacant positions resulted in a salary savings

C) Expenses to be incurred this fiscal year

D) N/A

Approved by Department Signing Authority:

Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature:

Board Approval Date:

Clerk of the Board Signature:

Date Entered by Auditor/Controller:

Initials

**INSTRUCTIONS:**

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



# Office of the Sheriff *6B2*

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD  
SHERIFF/CORONER

## Memorandum

**DATE:** **February 7, 2013**

**TO:** **Honorable Board of Supervisors**

**FROM:** **Sheriff Greg Hagwood** 

**RE:** **Agenda Item for the meeting of February 19, 2013**

### **Recommended Action:**

Approve budget transfer in the amount of \$11,253.23 and authorize Auditor to return unspent grant funds received in advance.

### **Background and Discussion:**

The Sheriff's Office received a grant award from the U.S. Department of Justice (JSDOJ), Drug Enforcement Administration (DEA) for the Domestic Cannabis Eradication & Suppression Program (DCESP) for 2012 in the amount of \$50,000.

The DEA advances the funding to the Sheriff's Office each year and the monies for Agreement #2012-36 were deposited into the County treasury on 07/23/12 on deposit #107527. Unfortunately, the Sheriff's Office was unable to spend all of the funds awarded under the agreement and must return the unspent balance of \$5,210.62 to the DEA.

As per the copy of the 2012 DCESP final quarterly accounting form (copy attached):

Total Amount Received: \$50,000.00

Total Expenditures: \$44,789.38 (approved by DEA)

Balance of Funds Allocated – Not Expended: \$5,210.62 (must be returned to DEA)

Please approve transfer and authorize the Auditor to remit refund payment in the amount of \$5,210.62 to the DEA.

**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

**TRANSFER NUMBER**  
(Auditor's Use Only)

Department: DCESP

Dept. No: 70348

Date

2/7/2013

The reason for this request is (check one):

- A.  Transfer to/from Contingencies OR between Departments
- B.  Supplemental Budgets (including budget reductions)
- C.  Transfers to/from or new Fixed Asset, out of a 51XXX
- D.  Transfer within Department, except fixed assets, out of a 51XXX
- E.  Establish any new account except fixed assets

## Approval Required

**TRANSFER FROM OR**  **SUPPLEMENTAL REVENUE ACCOUNTS**  
(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL NEW UNBUDGETED REVENUE)

## TRANSFER TO OR

## SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) TRANSFER TO COVER SHORTAGES IN ACCOUNTS

B) GRANT PERIOD HAS ENDED-NO FURTHER EXPENDITURES ALLOWED

C) EXPENSES INCURRED THIS FISCAL YEAR

D) N/A

Approved by Department Signing Authority: Roni Towner

Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

Clerk of the Board Signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_

Initials \_\_\_\_\_

**INSTRUCTIONS:**

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



# Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

*bc 1*

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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**Date:** January 30, 2013

**To:** Honorable Board of Supervisors

**From:** Mimi Hall

**Agenda:** Consent Item for February 12, 2013

**Item Description/Recommendation:** Approve a Supplemental Budget and unanticipated revenues in Department 20621 (Emergency Medical Services) in the amount of \$17,500.00.

**History/Background:** As the Board may recall the Emergency Medical Services budget is the account used to collect court fines that are to be used for emergency medical Services. Eighty-Three percent of the money collected is sent to Northern California Emergency Medical Services to be allocated to physicians and hospitals to help with uncollected revenue for providing indigent healthcare. Seventeen percent of the funds are transferred to the Sheriff's Department to help pay for their communication towers which maintain communications during emergencies.

From January through July 2012 the courts had not apportioned the funds collected into this Department. On August 29, 2012 all fines that were collected by the courts, including prior year funds, were posted to the department, which was a total of \$16,957.00. Funds that should have been paid to NCEMS last year will be paid this fiscal year.

At this time, the Board is requested to approve a Supplemental Budget and unanticipated revenues in Department 20621 (Emergency Medical Services) in the amount of \$17,500.00.

Please contact me if you have any questions or need additional information. Thank you.



# Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

6c2

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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**Date:** January 30, 2013

**To:** Honorable Board of Supervisors

**From:** Mimi Hall

**Agenda:** Consent Item for February 12, 2013

**Description/Recommendation:** Approve submittal of the annual proposal to the Area Agency on Aging for funding of the Senior Nutrition and Transportation Programs in Plumas County for fiscal years 2013-2017.

**HISTORY AND DISCUSSION:** As the Board is aware, the Plumas County Senior Nutrition and Transportation Services have received funding through the Area Agency on Aging for the purpose of providing nutritious meals and transportation to seniors. Nutrition services consist of congregate meals at four nutrition sites throughout Plumas County and nutrition education programs that promote increased awareness and understandings of the role of nutrition in overall health. Transportation services consist of providing transportation for seniors who require help in going from one location to another, with primary focus on transportation to and from nutrition sites, for medical appointments and shopping.

The Board's action today will approve submittal of the proposal for continued Title III funding for Plumas County Senior Nutrition and Senior Transportation Programs for FY 2013 through 2017.

Please feel free to contact me should you have any questions, or need additional information.

Thank you.

# **DEPARTMENT OF HUMAN RESOURCES**

520 Main Street, Room 115, Quincy, California 95971

(530) 283-6444 FAX (530) 283-6160

Email: [gaylatrumbo@countyofplumas.com](mailto:gaylatrumbo@countyofplumas.com)



6D

**Gayla S. Trumbo**  
*Human Resources  
Director*

**DATE:** February 4, 2013

**TO:** The Honorable Board of Supervisors

**FROM:** Gayla Trumbo, Director of Human Resources

**SUBJECT:** AGENDA ITEM FOR BOARD OF SUPERVISORS MEETING OF FEBRUARY 19, 2013.

**RE: APPROVE RESOLUTION RATIFYING THE  
MEMORANDUM OF UNDERSTANDINGS BETWEEN THE  
COUNTY OF PLUMAS AND THE PROBATION UNIT AND  
PROBATION MID MANAGEMENT UNIT REPRESENTED BY  
OPERATING ENGINEERS LOCAL #3.**

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### **IT IS RECOMMENDED THAT THE BOARD:**

Approve resolutions to ratify the Memorandum of Understanding for the Probation Unit and Probation Mid-Management bargaining unit, represented by Operating Engineers Local #3 for the period of January 1, 2013 through December 31, 2013.

### **BACKGROUND AND DISCUSSION:**

During the negotiation process with Operating Engineers Local #3, the County received a request to remove the Probation Department employees from the General and Mid-Management Units and to place them in two new bargaining units entitled Probation Unit and Probation Mid-Management Unit. On May 15, 2012, the Board of Supervisors adopted Resolution No. 12-7789; which identified the Probation Unit and the Probation Mid-Management Unit as two separate recognized units represented by Operating Engineers Local #3.

The County negotiation team has met in good faith with the bargaining team of Operating Engineers to reach a tentative agreement. The tentative agreement for the Probation Unit and Probation Mid-Management Unit contains the following:

1. Term of this agreement is for a one year period, January 1, 2013 through December 31, 2013.

2. Section 4.01 Health Insurance is amended to provide employees under the Probation Unit and the Probation Mid-Management Unit, the opportunity to be covered under the PORAC Health Plan. The option for health coverage under Operating Engineers has been eliminated within these units. As a result of this change, the County and the employees will receive savings.
3. Section 4.02 Retirement is amended to include the following language: "New employees hired on or after 1/1/2013 shall be subject to Public Employees Pension Reform Act (PEPRA)."

All other language in this agreement remains the same as with the other units represented by Operating Engineers. Copy of the Probation Unit and Probation Mid-Management Unit Memorandum of Understanding is on file with the Clerk of the Board.

**RESOLUTION NO. 2013-\_\_\_\_\_**

**RESOLUTION RATIFYING THE MEMORANDUM OF  
UNDERSTANDING BETWEEN THE COUNTY OF PLUMAS AND  
THE BARGAINING UNITS OF PROBATION AND PROBATION  
MID-MANAGEMENT UNITS, REPRESENTED BY OPERATING  
ENGINEERS LOCAL #3**

**WHEREAS**, the negotiation team for the Board of Supervisors and the negotiation team for the Probation Unit and Probation Mid-Management Unit represented by Operating Engineers Local #3; have met and conferred in good faith and have reached a tentative agreement for a Memorandum of Understanding covering wages, hours and other terms and conditions of employment, for the Probation Unit and Probation Mid-Management Unit employees. The period covered under this tentative agreement is January 1, 2013 through December 31, 2013.

**WHEREAS**, the Board of Supervisors have reviewed and concurs with terms and conditions of the Memorandum of Understanding for the Probation Unit and the Probation Mid-Management Unit.

**NOW, THEREFORE, BE IT RESOLVED** by the Plumas County Board of Supervisors as follows:

1. Board of Supervisors ratifies and accepts the Memorandum of Understanding for the Probation Unit and Probation Mid-Management Unit as set forth in the copies of the Memorandum of Understanding attached to this Resolution as Exhibit A and B.
2. The County Auditor/Controller and Human Resources Director, are hereby directed to implement the provisions of the Memorandum of Understanding; and the Board Chair is authorized to execute the individual Memorandum of Understandings and any other documents related hereto in order to carry out this ratification.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 19th day of February, 2013 by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

Chair, Board of Supervisors

Clerk of the Board

# PLUMAS COUNTY MENTAL HEALTH SERVICES

270 County Hospital Road, Suite 109 Quincy, CA 95971 (530) 283-6307 FAX (530) 283-6045

Kimball C. Pier, M.S. LMFT - Director



DATE: February 8, 2013

TO: HONORABLE BOARD OF SUPERVISORS

FROM: KIMBALL C. PIER, DIRECTOR, DEPARTMENT OF MENTAL HEALTH

SUBJ: BOARD AGENDA ITEM FOR FEBRUARY 19, 2013, CONSENT AGENDA

RE: RECEIVE, AUTHORIZE SIGNATURE AND RATIFICATION OF PROFESSIONAL SINGLE CASE AGREEMENT WITH BHC HERITAGE OAKS HOSPITAL, A CALIFORNIA CORPORATION FOR INPATIENT MENTAL HEALTH SERVICES.

**It is recommended that the Board:** Approve FY 12/13 single case agreement with BHC Heritage Oaks Hospital, A California Corporation for fiscal year 2011-12 and authorize the director of Mental Health to sign the amendment.

**Background and Discussion:** The BHC Heritage Oaks Hospital, a California Corporation contract is specifically associated with the provision of inpatient mental health services to clients placed out of county.

**Financial Impact:**

There are no General Fund dollars involved in this contract. The costs associated with these services are covered by a combination of Federal and State funds.

Kimball C. Pier, Director of Mental Health is requesting that the Board of Supervisors approve the FY 12/13 single case agreement and authorize Kimball C. Pier, Director of Mental Health, to sign the amendment with BHC Heritage Oaks Hospital, a California Corporation. Plumas County Council has approved amendment, as to form.

# PLUMAS COUNTY MENTAL HEALTH SERVICES

270 County Hospital Road, Suite 109 Quincy, CA 95971 (530) 283-6307 FAX (530) 283-6045

**Kimball C. Pier, M.S. LMFT - Director**



DATE: February 8, 2013

TO: HONORABLE BOARD OF SUPERVISORS

FROM: KIMBALL C. PIER -DIRECTOR, DEPARTMENT OF MENTAL HEALTH

SUBJ: BOARD AGENDA ITEM FOR FEBRUARY 19, 2013 CONSENT AGENDA

RE: RECEIVE, AUTHORIZE SIGNATURE AND RATIFICATION OF PROFESSIONAL SERVICES AGREEMENT WITH DIGNITY HEALTH FORMERLY CHW MEDICAL FOUNDATION, A CALIFORNIA CORPORATION FOR INPATIENT MENTAL HEALTH SERVICES.

**It is recommended that the Board:** Approve first amendment to the contract with Dignity Health formerly known as CHW Medical Foundation, A California Corporation from July 1, 2011 through June 30, 2013, and authorize the director of Mental Health to sign the amendment.

**Background and Discussion:** Dignity Health formerly known as CHW Medical Foundation, California Corporation contract is specifically associated with the provision of inpatient mental health services to clients placed out of county.

#### **Financial Impact:**

There are no General Fund dollars involved in this contract. The costs associated with these services are covered by a combination of Federal and State funds.

Kimball C. Pier, Director of Mental Health is requesting that the Board of Supervisors approve the first amendment to the contract and authorize Kimball C. Pier, Director of Mental Health, to sign the amendment with, Dignity Health formerly known as CHW Medical Foundation, a California Corporation.

PLUMAS COUNTY • DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 – Facsimile (530) 283-6323  
Robert A. Perreault, Jr., P.E., Director                    Joe Blackwell, Deputy Director



8A

## AGENDA REQUEST

for the February 19, 2013 meeting of the Board of Supervisors

February 11, 2013

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works *Robert A. Perreault*

Subject: Solid Waste Program: Request of Plumas Sanitation for a Permit to Bypass the Delleker Transfer Station; discussion and possible action.

## BACKGROUND

On June 9, 2010, Plumas Sanitation, Inc., was granted a Site Development Permit from the Planning Department to construct a Septage Receiving Station and Dewatering Facility at its premises in Delleker.

For background information purposes, a DVD video accompanied the letter. The DVD (no audio) depicts approval documents and construction phase pictures of the Plumas Sanitation Septage Receiving Station and Dewatering Facility. A link to the DVD video (11-minutes, 51-seconds) is available at: <http://www.countyofplumas.com/index.aspx?nid=177>

Upon completion of the facility construction, Plumas Sanitation began disposing of the dewatered sludge (such material is a “solid waste,” per definition in the Plumas County Code) by hiring a County solid waste franchise contractor, InterMountain Disposal, to transport and dispose the dewatered sludge to the Lockwood Landfill.

On January 15, 2013, Public Works received a letter from Plumas Sanitation, copy attached. The company desires to purchase their own hauling equipment instead of continuing to hire the solid waste franchise contractor, InterMountain Disposal. Plumas Sanitation is seeking pre-approval from the Department of Public Works before investing its funds in the purchase of the special hauling equipment.

Upon review of the proposal with Ricky Ross of InterMountain Disposal, subsequent discussions with Mr. Lance Wehrman and further review of the issues with Jerry Sipe of Plumas County Environmental Health, as well as a detailed review of the existing County Code provisions, Public Works staff is prepared to recommend that the Board of Supervisors grant a permit to allow Plumas Sanitation to self-haul its own sludge to the Lockwood Landfill subject to the following conditions:

1. An annual fee amount will be determined (said fee yet to be negotiated by the Department of Public Works staff and Plumas Sanitation) to support costs of the Plumas County Solid Waste Program;
2. A final proposed permit will be prepared by the Department of Public Works staff, subject to approval as to form by County Counsel;
3. The Board of Supervisors must approve the language and terms that will appear in the final permit.

One provision of the County Code that requires discussion by the Board of Supervisors during its February 19<sup>th</sup> meeting, before moving forward, is Sec. 6-10.203(b), which – as written – limits the granting of a permit “*for any period not to exceed one year. Such permits may be renewed upon expiration for a similar term ...*”. The request from Plumas Sanitation involves the purchase of heavy equipment and the firm commitment of only 1-year increments does not seem reasonable in conjunction with the high cost of such a purchase. Public Works staff speculates that the original adoption of the County Code provision did not envision the scenario being encountered by Plumas Sanitation.

For your reference, the following text is extracted from the County Code:

**Sec. 6-10.201. - Franchises or permits required.**

No person shall collect, transport, use, or dispose of solid waste in the unincorporated area of the County without first receiving a franchise or permit to engage in such activity. The provisions of this section shall not apply to any person authorized to transport solid waste as set forth in Section 6-10.103 of Article 1 of this chapter.

**Sec. 6-10.202. - Granting franchises.**

- (a) Solid waste franchises shall be granted by the Board on the authority of Section 66757 of the Government Code of the State providing that the Board may grant exclusive solid waste franchises, with or without competitive bidding, under such terms and conditions as are prescribed by resolution or ordinance of the Board.
- (b) Within its franchise area, a franchisee shall have the exclusive right to make all collections which any owner or occupant may require pursuant to the provisions of this chapter, subject to permits granted pursuant to Section 6-10.203 of this article which permits can be exercised in a franchise area.
- (c) The franchisee shall dispose of all collected solid waste at a County-designated ultimate disposal site; provided, however, the franchisee may request, and the Department may issue, a permit for the use of such solid waste as provided in Section 6-10.109 of Article 1 of this chapter.

**Sec. 6-10.203. - Granting permits.**

- (a) Upon an application, and except as provided in Section 6-10.103 of Article 1 of this chapter, the Board may grant a permit to collect, transport, or use solid waste whenever the Board finds that the granting of such permit promotes the public health, safety, and welfare.

- (b) Such permits may be granted for any period not to exceed one year. Such permits may be renewed upon expiration for a similar term provided the Board finds that the permit holder is capable of continuing operation in conformity with the provisions of this chapter and the rules and regulations of the Department.
- (c) Every permit granted by the Board shall be subject to the provisions of this chapter and the rules and regulations of the Board. The permit shall state:
  - (1) The name and address of the person to whom the permit is issued;
  - (2) The activity authorized;
  - (3) The term for which the permit is granted; and
  - (4) Such other conditions as the Board may provide.
- (d) Permits granted pursuant to this section shall be for special or limited uses and shall not be intended for collection, hauling, or disposal in competition with solid waste franchises

**Sec. 6-10.204. - Permits: Applications.**

Applicants for a permit or for the renewal of a permit to collect, transport, or use solid waste shall file with the Department a verified application in writing which shall give the following information:

- (a) The name and description of the applicant;
- (b) The permanent home and business address and full local address of the applicant;
- (c) The trade and firm name;
- (d) If a joint venture, a partnership, or limited partnership, the names of all partners, their percentage of participation, and their permanent addresses. If a corporation, the names and permanent addresses of all the stockholders and the officers and the percentage of participation of each;
- (e) A detailed explanation of the manner in which the applicant will conduct the activity for which the permit is requested;
- (f) The applicant's arrangements for the disposal of all collected solid waste at a County-designated disposal site; and
- (g) Facts showing that the applicant:
  - (1) Is able to provide efficient and reliable service;
  - (2) Owns or controls sufficient equipment;
  - (3) Has vehicles and equipment conforming to all applicable provisions of local, State, and Federal laws;
  - (4) Shows that there is a need for a permit to be issued; and
  - (5) Shows such other facts or information as the Department may require.

**RECOMMENDATION**

The Department of Public Works respectfully recommends that the Board of Supervisors adopt the following motion: to direct Public Works staff to proceed as stipulated in the 3 conditions listed above.

**Attachment**

COPY

## Plumas Sanitation, Inc.

73762 Industrial Drive  
Portola, CA 96122  
(530) 832-0370  
[plumassanitation@sbcglobal.net](mailto:plumassanitation@sbcglobal.net)



JAN 15 2013  
AM PM  
7,8,9,10,11,12,1,2,3,4,5,6

January 11, 2013

Attention: Department of Public Works...

Hello Mr. Perreault,

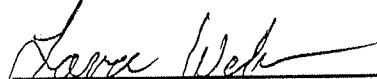
Our company, Plumas Sanitation, has recently completed a dewatering facility project on our property to help solve a multi-county wastewater and septic disposal problem.

The dewatering project separates liquids and solids and the solid material is hauled to Lockwood, Nevada and dumped at the Waste Management landfill.

Intermountain Disposal has previously been hauling these solids to Nevada because we did not own the necessary equipment. In an attempt to be self-sustaining we would like to purchase the proper equipment and take care of our own bio-solids. If possible, we are seeking pre-approval from your office to do so before spending additional funds on this venue.

Enclosed is our current agreement with the Lockwood Regional Landfill and a DVD that explains our project in detail.

Kind Regards,

  
Lance Wehrman - President

# DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN, QUINCY CA 95971 PHONE (530) 283-6268 FAX (530) 283-6323



ROBERT A. PERREAULT Jr.  
DIRECTOR

JOE BLACKWELL  
DEPUTY DIRECTOR

## AGENDA REQUEST

for the February 19, 2013 meeting of the Plumas County Board of Supervisors

February 11, 2013

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works *Robert Perreault*

Subject: 5 Counties Project to Request the Lassen National Forest to Reclassify Certain Roadways from ML-3 to ML-2; discussion, possible direction to staff.

### BACKGROUND

Since January 2012, the Public Works Directors from 5 Counties have been working together to prepare and present a joint project proposal to Lassen National Forest (LNF). The 5 Counties are:

- Butte County
- Lassen County
- Plumas County
- Shasta County
- Tehama County

The Counties are requesting that certain segments of LNF Forest Highways – located within a portion of each of the 5 Counties – be reclassified from Maintenance Level 3 (ML-3) to Maintenance Level 2 (ML-2). The purpose of the request is to enable additional OHV permissible mileage within the Lassen National Forest. (Note: National Forests permit OHV travel on ML-2 roadways, but not ML-3 roadways.)

On April 25, 2012, the Directors from the 5 Counties met with LNF staff to conceptually explain the Counties' proposal and approach. (Note: the proposal was based on a model that Shasta County had successfully utilized with the Shasta-Trinity National Forest.) The reception to the conceptual proposal by the LNF staff was encouraging, with the LNF staff offering to next meet with several technical level staff of the LNF.

On June 29, 2012, LNF staff hosted technical presentations for the benefit of the Directors from the 5 Counties to afford an opportunity for the County staffs to better understand the processes and issues of the technical functional parameters of the LNF review, such as mapping, geography, species and natural resources.

Subsequently, during the Summer and Fall of 2012, the Public Works staffs of each of the 5 Counties conducted roadway safety assessments and identified the proposed Forest Highway segments located within each of the 5 Counties that were being proposed for reclassification.

On October 26, 2012, the Directors of the 5 Counties met with LNF staff to formally present the proposed Forest Highway segments located within each of the 5 Counties, including submittals of the roadway safety assessments prepared to date by each of the County staffs. At the conclusion of the meeting, LNF staff agreed to review and assess the Counties' proposals. LNF staff also requested each County to solicit support from local stakeholders, local coordination committees (if applicable) and the County Boards of Supervisors.

In the meantime, LNF staff has begun its analysis of the various, submitted County proposals, all with a goal of conducting the Spring 2013 meeting of the 5 County DPWs with LNF staff to discuss any initial findings and "next steps."

On December 4, 2012, Public Works staff met with OHV stakeholders to review the staff activities to date. Present at the meeting with Public Works staff were Sylvia Milligan of Recreation Outdoors Coalition (ROC) and Corky Lazzarino of Sierra Access Coalition (SAC). Both representatives were supportive of the work conducted to date. Sylvia Milligan also identified additional roadways that appeared to be suitable for the proposal of the Plumas County Public Works. Accordingly, Public Works agreed to review the roadways and prepare additional roadway safety assessments where appropriate, weather permitting. Such work will be scheduled by Public Works once springtime conditions are present in the roadways areas. A Memorandum of the December 4<sup>th</sup> meeting is attached.

On February 1, 2013, Public Works staff presented an overview of this project to the Plumas County Coordinating Council. At the conclusion of the presentation, the Coordinating Council voted 4-0 to recommend to the Board of Supervisors that the project be endorsed and that Public Works staff continue its efforts.

A map of the proposed roadway segments, located within Plumas County, is attached.

#### **RECOMMENDATION**

Public Works respectfully recommends that the Board of Supervisors supports the 5 Counties Proposal and directs Public Works staff to continue the County's participation in the joint effort with the 4 other Counties and the Lassen National Forest..

# DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN, QUINCY CA 95971 PHONE (530) 283-6268 FAX (530) 283-6323



ROBERT A. PERREAULT Jr.  
DIRECTOR

JOE BLACKWELL  
DEPUTY DIRECTOR

## AGENDA REQUEST

for the February 19, 2013 meeting of the Board of Supervisors

February 11, 2013

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works *Robert Perreault*

Subject: Proposed Revisions to the Existing Rule 20A Boundary Map in Greenville, CA

### BACKGROUND

The original boundary of the proposed Rule 20A utility undergrounding project in Greenville was established, using a strict interpretation of PG&E's rules, leaning heavily on the commercial nature of the corridor to be served.

Following a recent field review with PG&E officials, it was suggested that additional – mostly residential – area could be added within the allocated cost of the project.

Such a revision is proposed to ease the job of serving some of those residences that would have been outside of the new district, but the poles that they are now being served from would have been inside the district.

The minor relocation at the Wolf Creek Bridge, which will be the end of the undergrounding area in that direction, is proposed in order to avoid an expensive bridge crossing that would have added cost, but little value, to the undergrounding project.

### RECOMMENDATION

Public Works staff respectfully recommends that the Board of Supervisors approve the proposed modifications to the Rule 20A Project Boundary Map, as shown in the attached documents.

Attachments (2)

**PLUMAS COUNTY • DEPARTMENT OF PUBLIC WORKS**

8D

1834 East Main Street, Quincy, CA 95971 — Telephone (530) 283-6268 — Facsimile (530) 283-6323  
Robert A. Perreault, Jr., P.E., Director      Joe Blackwell, Deputy Director



**CONSENT AGENDA REQUEST**

For the February 19, 2013 meeting of the Board of Supervisors

February 11, 2013

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

Subject: Consent Agenda Request for the February 19, 2013 Meeting of the Plumas County Board of Supervisors

*Robert Perreault*

**Authorization for the Department of Public Works involving (2) existing vacancies in the Equipment Maintenance Shop.**

Background:

The equipment maintenance crew has two (2) FTE vacancies due to one (1) worker on workman's comp leave deciding to retire, and one (1) employee that previously resigned to fill a private sector position. Both vacated positions are funded and allocated in the approved FY 12/13 Public Works budget.

Both positions are crucial to maintain the county equipment in a safe and serviceable condition and to continue to stay in compliance with mandates from state and federal agencies.

The Department is requesting to advertise to fill one (1) Power Equipment II position through the county promotional process. If successful, such action will fill one vacancy and then create another vacancy. Accordingly, the Department is requesting to advertise to fill the two (2) remaining positions with new hires.

Recommendation:

The Department of Public Works respectfully recommends that the Board of Supervisors authorizes the vacancies listed above to be filled by advertising the positions following the practices of the Plumas County Personnel Rule.