

BOARD OF SUPERVISORS

Terrell Swofford, Chair 1st District
Kevin Goss, 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, Vice Chair 5th District

**AGENDA FOR MEETING OF MARCH 19, 2013 TO BE HELD AT 11:00 A.M. IN THE
BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

10:00 – 11:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

11:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

Convene as the Grizzly Ranch CSD Governing Board

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. 11:10 **GRIZZLY RANCH CSD** – Robert Perreault

Authorize the Auditor/Controller to make payment of routine budget approved expenditures, notwithstanding that the Grizzly Ranch CSD account may be in the negative for FY 2012-2013.
Discussion, possible action and/or direction to staff

Adjourn as the Grizzly Ranch CSD Governing Board and reconvene as the Board of Supervisors

2. DEPARTMENTAL MATTERS

A. PUBLIC WORKS – Robert Perreault

- 1) Approve revision No. 2 of Rule 20A Boundary in Greenville as presented. Discussion and possible action
- 2) Request for approval to fill 1.0 FTE Welder position created by in-house promotion. Discussion and possible action

B. DISTRICT ATTORNEY – David Hollister

Adopt **RESOLUTION** to amend the Plumas County Position Allocation for Budget Year 2012-2013 within Department 70301 Deputy District Attorney - District Attorney's Office. **Roll call vote**

C. TREASURER/TAX COLLECTOR – Julie White

Approve supplemental budget transfer of \$43,276 for Alcohol & Drug Assessment Program monies collected. Discussion and possible action

3. **BOARD OF SUPERVISORS**

- A. Authorize the Chair to execute a memo to county department heads regarding disposal of surplus county vehicles and equipment
- B. Correspondence
- C. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.
- D. Appointments

PLUMAS COUNTY BOARDS, COMMISSIONS, COMMITTEES

Board action to appoint and/or re-appoint members to Plumas County Boards, Commissions and Committees

4. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. BOARD OF SUPERVISORS

Authorize the Chair to execute letter to Department of Transportation (Caltrans) for encroachment permit (4th of July Parade, Chester)

B. TREASURER/TAX COLLECTOR

Adopt **RESOLUTION** authorizing the sale of tax-defaulted property subject to the Tax Collector's power to sell

C. INFORMATION TECHNOLOGY

Authorize payment of software support invoice of \$9,675 to Strategy 7 without a contract included in the FY 2012-2013 budget

D. AIRPORTS

Authorize the Chair to execute contract change order No. 2 with Hat Creek Construction of \$45,062.15 to complete FAA Grant at Gansner and Beckwourth Airports. Approved as to form by County Counsel

E. FACILITY SERVICES

Authorize the Chair to execute a contract with Plumas Rural Services for lease of Orchard House located at the Health and Human Services Center, Quincy. Approved as to form by County Counsel

F. PLUMAS CHILD CARE COUNCIL

Authorize the Chair to execute the Certification Statement to certify the current membership of the Child Care & Development Planning Council

NOON RECESS

5. 1:30 P.M. **PLUMAS COUNTY GRAND JURY** – Dennis Doyle

Request to appropriate \$6,700 from the General Fund Contingency to cover expenses for the remainder of FY 2012-2013 (\$5,000-520800 Grand Jury Per Diem; \$1,700-521800 Office Expense). **Four/fifths required roll call vote**

6. **BOARD OF SUPERVISORS**

Budget Workshop: Discussion to focus on the following departments or programs: Possible action and/or direction to staff

- **Department of Public Works**
- **Sheriff**

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3

FLOOD CONTROL DISTRICT

- A. Conference with Legal Counsel: Existing Litigation - Planning & Conservation League, et al. v. Department of Water Resources, et al. (Monterey Amendments) Gov't Code §54956.9(a)
- B. Conference with Legal Counsel: Existing Litigation - *County of Plumas, et al. v. Department of Water Resources, et al.* (Oroville Relicensing) Government Code 54956.9(a)

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, April 02, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

GRIZZLY RANCH COMMUNITY SERVICES DISTRICT
c/o PLUMAS COUNTY ENGINEERING DEPARTMENT
555 MAIN STREET • QUINCY, CA 95971 • (530) 283-6222 • FAX (530) 283-6135
Robert A. Perreault, Jr., P.E. *County Engineer and Manager, GRCSO*

AGENDA REQUEST

for the March 19, 2013 meeting of the Grizzly Ranch CSD Governing Board

March 12, 2013

To: Honorable Governing Board, GRCSO

From: Robert Perreault, Manager, GRCSO



Subject: Consideration of GRCSO Cash Flow; discussion and possible action.

Background:

A miscommunication among staff, earlier this year, has resulted in a disruption of the typical tax billing cycle for the Grizzly Ranch CSD budget for FY 2012-13, resulting in a cash flow problem that is presently being experienced by the GRCSO operating budget.

On February 25, 2013, a meeting was conducted between CSD staff and various Courthouse department representatives in order to review the issues and develop a resolution to the problem. Toward that end, it was agreed that the tax bill for the GRCSO will be invoiced by GRCSO staff – independent of the Treasurer's tax billing – for only this fiscal year 2012-13.

In the meantime, however, a cash flow problem has come to my attention. Accordingly, the GRCSO staff is requesting that the Governing Board authorize the Auditor to make payment of routine, budget-approved expenditures, notwithstanding that the GRCSO account may be in the negative.

At the same time, the tax billing for FY 2012-13 will be invoiced by GRCSO staff.

Recommendation:

It is respectfully recommended that the GRCSO Governing Board vote to authorize the Auditor to make payment of routine, budget-approved expenditures, notwithstanding that the GRCSO account may be in the negative.

2A1 6184

PLUMAS COUNTY PUBLIC WORKS DEPARTMENT

1834 EAST MAIN STREET, QUINCY CA 95971 – PHONE (530) 283-6268 FACSIMILE (530) 283-6323
Robert A. Perreault Jr., Director Joe Blackwell, Deputy Director



AGENDA REQUEST

Date: March 11, 2013

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

A handwritten signature in black ink, reading "Robert A. Perreault".

Subject: Agenda Request for the March 19, 2013 Meeting of the
Plumas County Board of Supervisors:

Revision No. 2 of the Rule 20A Boundary in Greenville

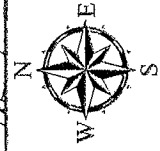
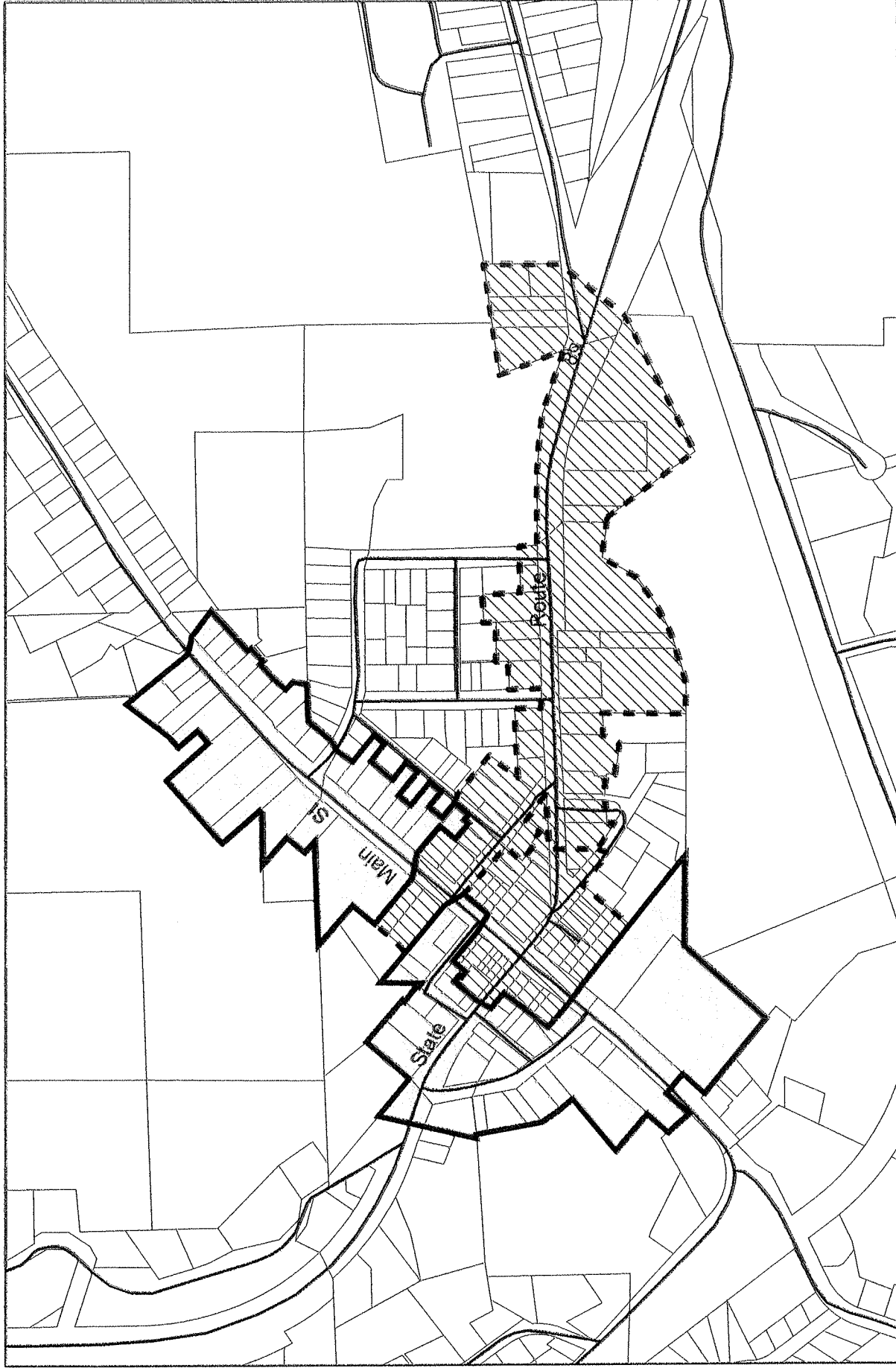
Background and Information:

As engineering on the Greenville Rule 20A project progresses, PG&E has again requested minor changes to the district boundary. Two more parcels have been requested to be added by their staff because the poles serving them will be removed, and one parcel (the dentist office parcel for the Greenville Rancheria Clinic) has been added because it would have been an "island" between the new and old districts if it weren't included. One parcel along Church Street was removed from the new district because it is being served by a pole line along Church Street that is outside of the districts. This agenda item reflects those changes. See attachments.

Recommendation by Public Works:

It is respectfully recommended that Board of Supervisors approve the modification of the Rule 20A project boundary, shown as Revision No. 2 on the attached map.

Attachments: Rule 20A district boundary map – Revision No. 1
Rule 20A district boundary map – Revision No. 2



1 inch = 500 feet

Proposed Revision to Rule 20A Boundary Map

Greenville Overhead Utility

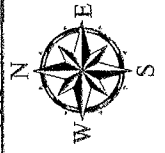
Conversion District No. 6

Legend
Existing OUCD
OUCD No. 6

Prepared By:
Public Works
February 11, 2013

Revision #2

Exhibit "A"



1 inch = 500 feet

Proposed Revision to Rule 20A Boundary Map

Greenville Overhead Utility

Conversion District No. 6

Legend
Existing OUCD
OUCD No. 6

Prepared By:
Public Works
March 11, 2013

**PLUMAS COUNTY
DEPARTMENT OF PUBLIC WORKS**

1834 EAST MAIN STREET • QUINCY, CA 95971 • (530) 283-6268
Robert A. Perreault, Jr., P.E. *Director of Public Works*

102
2A2

AGENDA REQUEST

for the March 19, 2013 meeting of the Board of Supervisors

March 12, 2013

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works



Subject: Request for approval to fill 1.0 FTE Welder position created by in-house promotion. Discussion and possible action.

Background:

Pursuant to authorization granted at the February 19, 2013 meeting of the Board of Supervisors, Public Works has filled one (1) Power Equipment II position through the county promotional process.

Accordingly, there is now a vacancy in the 1.0 FTE Welder position.

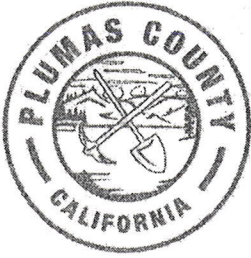
The position is funded and allocated in the approved FY 12/13 Public Works budget. No general funds are involved.

The position is crucial to maintain the county equipment in a safe and serviceable condition and to continue to stay in compliance with mandates from state and federal agencies.

The Department is requesting authorization to fill the 1.0 FTE Welder position via advertising.

Recommendation:

The Department of Public Works respectfully recommends that the Board of Supervisors authorize the 1.0 FTE Welder position to be filled.



OFFICE OF THE DISTRICT ATTORNEY

David Hollister, District Attorney
520 Main Street, Room 404 · Quincy, California 95971
(530) 283-6303 · Fax (530) 283-6340

Date: March 19, 2013
To: Plumas County Board of Supervisors
From: David Hollister, District Attorney
Subject: Request to hire a Deputy District Attorney

A handwritten signature in black ink, appearing to be "D. Hollister", is written over the "From:" line of the letterhead.

Recommendation:

- A. The District Attorney requests approval for a resolution temporarily increasing the Deputy District Attorney I, II or III allocation by 1.0 FTE; and
- B. Filling the temporary position of Deputy District Attorney I, II or III with full benefits as soon as possible. No additional funds will be needed due to payroll savings resulting from state disability insurance.

Background and Discussion

As you know, one of the attorneys in the District Attorney's Office has been on extended leave since October. This has put extraordinary pressure on the other two attorneys and the entire office to meet the needs of the criminal justice system. As part of the District Attorney's commitment to work with the Board of Supervisors during the Great Recession, we have postponed hiring another attorney until there are payroll savings to justify it. Backfilling the position at this time is essential due to ongoing workload stress on the other two attorneys and the entire office.

Projected payroll savings in 2012-13 of more than \$30,000 will cover the position of Deputy District Attorney starting April 1, 2013 regardless of the level of skill of applicant chosen. In addition, payroll savings in 2013-14 are more than adequate to cover this position in the following year. After 2013-14, there will be ongoing savings. These savings will more than adequately cover full benefits for the temporary position.

In February, Human Resources began the recruitment process to create a list of potential candidates. The recruitment has begun and will be open until the end of March however we cannot begin interviewing without Board approval.

The temporary allocation will subside when the person on disability retires later this year. At that time the temporary employee will move into the permanent position.

RESOLUTION NO. _____

**RESOLUTION TO AMEND THE PLUMAS COUNTY POSITION ALLOCATION FOR
BUDGET YEAR 2012-2013 WITHIN DEPARTMENT 70301 DEPUTY DISTRICT
ATTORNEY ALLOCATIONS WITHIN THE DISTRICT ATTORNEY'S OFFICE**

WHEREAS, the Board of Supervisors, through adoption of the budget allocates positions for the various county departments each fiscal year; and

WHEREAS, during the fiscal year the Board of Supervisors may amend the position allocation by resolution; and

WHEREAS, the District Attorney David Hollister, would like to temporarily increase the allocation for Deputy District Attorney I, II or III by 1.0 FTE effective from April 1, 2013 through December 31, 2013; and

WHEREAS, the allocation of 1.0 FTE for another Deputy District Attorney is necessary due workload stress on the other two attorneys because of the extended leave of the third attorney in the office; and

WHEREAS, the temporary allocation of 1.0 FTE will not require any additional funding because the state disability insurance benefit allows the county to decrease the wages of the employee on leave and has resulted in sufficient payroll savings over the last five months; and

WHEREAS, the ongoing payroll savings in fiscal year 2013-14 will continue to be sufficient to cover the temporary allocation of 1.0 FTE through December 2013; and

WHEREAS, the overall total FTEs for the District Attorney's Department will return to the currently existing level by January 1, 2014; and

NOW, THEREFORE, BE IT RESOLVED by the Plumas County Board of Supervisors on March 19, 2013 as follows:

Approve the temporary amendments to the Position Allocation for budget year 2012-13 with full benefits to reflect the following:

<u>District Attorney 70301</u>	<u>FROM</u>	<u>TO</u>
Deputy District Attorney I, II or III	2.00	3.00

The foregoing Resolution, was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 19th day of March, 2013 by the following vote:

AYES: Supervisors
NOES: Supervisors
ABSENT: Supervisors

Chairperson, Board of Supervisors

ATTEST:

Executive Clerk/Board of Supervisors



Julie A. White
PLUMAS COUNTY TREASURER - TAX COLLECTOR - COLLECTIONS ADMINISTRATION

P.O. Box 176 • Quincy, CA 95971-0176 •
E-mail: pcttc@countyofplumas.com
(530) 283 - 6260

Kelsey Hostetter, Assistant Treasurer-Tax Collector
(530) 283 - 6259

March 11, 2013

TO: Honorable Board of Supervisors

FROM: Julie A. White
Plumas County Treasurer-Tax Collector/Collections Administrator

RE: Supplemental Budget Transfer for Alcohol & Drug Assessment Program monies collected

The County Alcohol & Drug Program was dissolved October, 2008. The fines and fees that were court ordered continued to be collected by the Superior Court and the Treasurer's office. Vehicle Code 23649 states that an assessment of not more than \$100 upon every fine, penalty, or forfeiture for violation of Section 23152 or 23153 (DUI) in any judicial district that participates in a county alcohol and drug assessment program. These funds shall be deposited into a special account to pay for the cost of developing, implementing, operating, maintaining and evaluating alcohol and drug assessment programs. Also stated is that the Treasurer by January 15th annually shall move any unspent funds from previous fiscal years to the County general fund.

These funds have previously been comingled with other A & D revenue that supports A & D programs and services. It has taken some time to sort out the amount that is due the County general fund. For the future, there has been a new revenue line item (45331) set up for the Alcohol Assessment Program revenues. The details of the funds collected, spent and transferable are as follows:

July 1, 2009 – June 30, 2010	\$14,401.00
July 1, 2010 – June 30, 2011	\$19,643.00
July 1, 2011 – June 30, 2012	\$15,392.00
Sub-Total	<u>\$49,436.00</u>

Less money spent to develop
the new A & D Assessment Program

in F/Y 2011 - 2012 (\$ 6,159.72)

Total to transfer to GF \$43,276.00

A portion of this revenue, \$30,859.00, was already approved in the budget in general services 20020/48001. The additional expense will be adjusted to budget 0016/58000/70580 in the amount of \$12,417.00 from discretionary fund balance.

When this was discussed with Craig Goodman and Roberta Allen it was determined that 0016/48001 has a negative revenue line item for the A & D assessment revenue being moved to GF. This should have been on the expense side using 0016/58000. The first item of the budget transfer reflects this correction which we felt should be corrected at the same time we are moving the funds.

The second line of the transfer increases this expense item by the additional expense from the discretionary A & D fund balance. There will be a journal done to move the actual cash from the A & D expense line to the Co. GF.

BOARD OF SUPERVISORS

TERRY SWOFFORD, DISTRICT 1
KEVIN GOSS, DISTRICT 2
SHERRIE THRALL, DISTRICT 3
LORI SIMPSON, DISTRICT 4
JON KENNEDY, DISTRICT 5



MEMORANDUM

DATE: March 19, 2013

FROM: Board of Supervisors

SUBJECT: Inventory Reduction of Surplus Vehicles and Equipment

TO: All Department Heads and Officer Managers

This Memorandum follows discussion on the same subject during the March 6, 2013 meeting of the Plumas County Management Council.

The Board of Supervisors encourages all department heads and office managers to review their existing inventories of vehicles and office equipment with an eye toward the disposal of surplus items.

One option to dispose of such items is the utilization of an existing contract at Public Works in regard to scheduling an internet-based auction. There is no minimum quantity is necessary, as to the number of vehicles or pieces of equipment.

For more information on the Public Works auction contract, telephone Joe Blackwell at (530) 283-6491.

BOARD OF SUPERVISORS

Terrell Swofford, Chair

BOARD OF SUPERVISORS

TERRY SWOFFORD, DISTRICT 1
KEVIN GOSS, DISTRICT 2
SHERRIE THRALL, DISTRICT 3
LORI SIMPSON, DISTRICT 4
JON KENNEDY, DISTRICT 5



March 19, 2013

Department of Transportation (Caltrans)
Attn: Permits Engineer
1000 Center Street
Redding, CA 96001

Attention: Permits Engineer

**Subject: Caltrans Encroachment Permit Request
4th of July Parade, Chester, CA
Lake Almanor Area Chamber of Commerce & Visitors Bureau**

This letter acknowledges that the Plumas County Board of Supervisors has been notified of the above captioned event. The Board of Supervisors has no objection to issuance of an event permit by Caltrans.

Sincerely,

Terry Swofford, Chair

Cc: Plumas County Director of Public Works



**LAKE ALMANOR AREA CHAMBER OF COMMERCE
& VISITORS BUREAU**
WORKING TOGETHER FOR SUCCESS

**Directors
2013-2014**

**Linda Pohler,
President**

**Ronnie
Theobald,
Vice President**

**Dawn Lee,
Secretary**

**Tracey Smith,
Treasurer**

Directors:

Karen Blue

**Marlene
Cummings**

Eric Dunbar

Cliff Fahey

Ian James

Jay Sabelman

**Allison
Steinberg**

**Monte
Stelzreide**

Lynne Turner

February 28, 2013

Ms. Sherrie Thrall
Plumas County Board of Supervisors
520 Main Street, Room 309
Quincy, CA 95971

Dear Ms. Thrall,

Re: Approval of Plans for July 4th Parade

The Lake Almanor Area Chamber of Commerce will be the lead organization in the presentation of the 4th of July Parade and Celebration in Chester. We are beginning the process of our road encroachment applications with the State and County. Both groups require a letter of support from the County Board of Supervisors for the application to proceed. We are requesting a letter of support from the Board for the Parade and the Fun Run. We are also informing the Board of our Mile High bike ride that will be June 15 this year. This event will operate on State and County roads, but no closures are required.

The July 4th events will follow the same routes used for the past several years. The Parade will enter Highway 36 at Collins Road and go through town until it exits the Highway at Olsen Road. The bypass will also be similar to last year, with an exit on Airport Road and a return to the Highway at Gay Street. Highway 36 will be closed for about two hours, beginning at about 10:30 a.m.

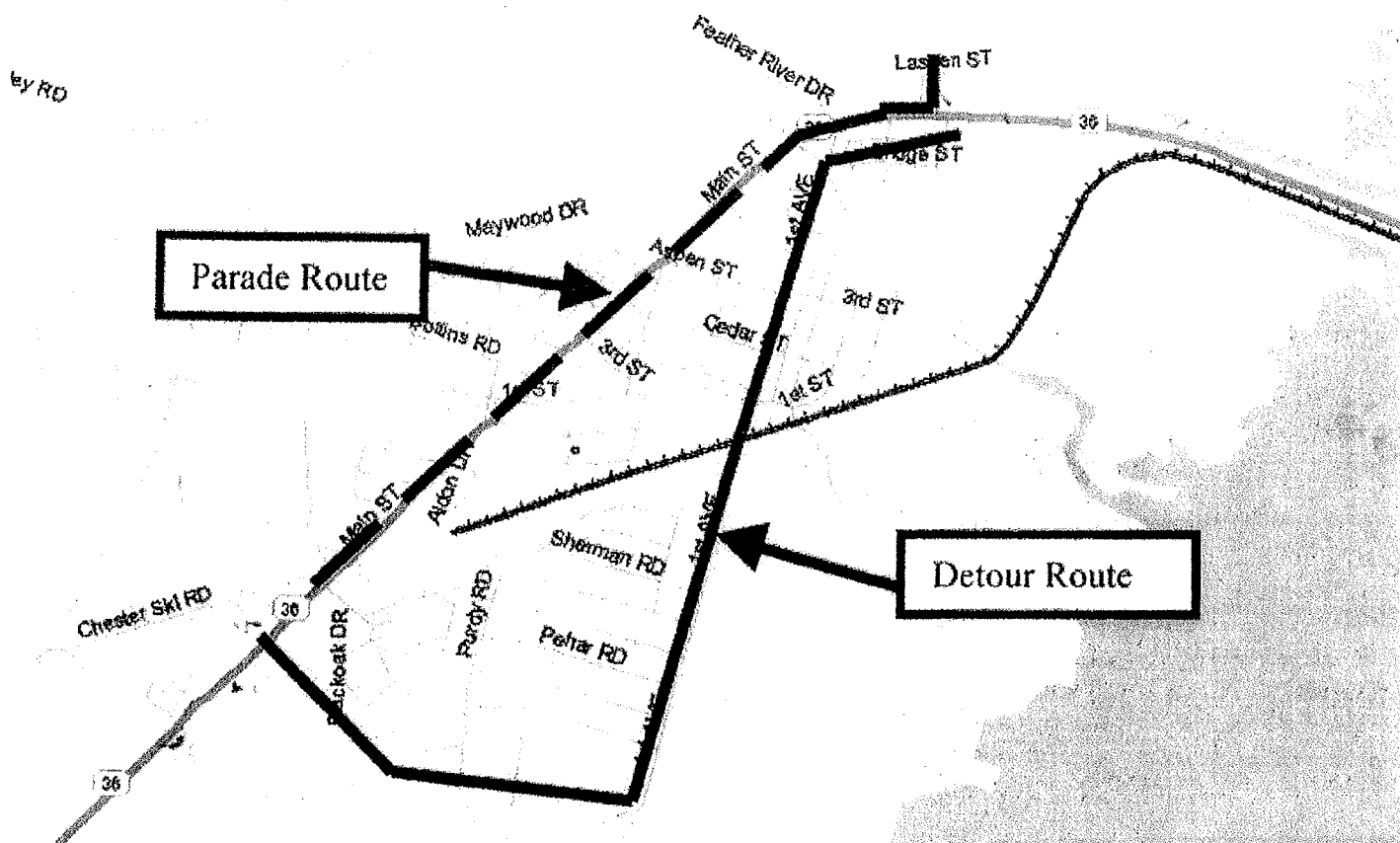
We are looking forward to great events for the community and the area. We appreciate the past support of the Board of Supervisors and look forward to your support this year. If you have any questions or suggestions to make the Parade a better event, please let us know.

Thank you.

Sincerely,

Kim James
Chamber Manager

enc.



Parade Route and Instructions for Entrants

- The Parade will assemble at the Collins Pine Company parking lot and begin as directed by the Staging Official.
- The Parade will proceed easterly on Main Street (Highway 36) and end after crossing the Feather River, with a left turn onto **OLSEN STREET**, which is at the end of the Parade.
- After leaving the parade route, entrants will be directed to continue to **LASSEN STREET**, which is at the end of the Parade Route.
- There will be water available at the end of the route and, be advised that you will be waiting at the Parade for a time while other entrants complete the Parade Route.



Julie A. White
PLUMAS COUNTY TREASURER - TAX COLLECTOR - COLLECTIONS ADMINISTRATION

P.O. Box 176 • Quincy, CA 95971-0176 •
E-mail: pctic@countyofplumas.com
(530) 283 - 6260

Kelsey Hostetter, Assistant Treasurer-Tax Collector
(530) 283 - 6259

4B

March 5, 2013

TO: HONORABLE BOARD OF SUPERVISORS

FROM: JULIE A. WHITE 
COUNTY TREASURER/TAX COLLECTOR/COLL. ADM.

**SUBJECT: AGENDA ITEM FOR MARCH 12, 2013: REQUEST RESOLUTION
AUTHORIZING THE SALE OF TAX-DEFAULTED PROPERTY SUBJECT TO THE
POWER OF SALE**

REQUEST:

The Board adopts the resolution to authorize the sale of tax-defaulted property subject to the power of sale as outlined.

BACKGROUND:

The Tax Collector is required to periodically offer properties for sale at public auction that are 5 years tax default and have become subject to sale. Currently, there are 50 properties that are subject to sale.

In order to hold a sale, it is necessary for the Board to approve the sale and minimum bids as established by the Tax Collector. I have attached the resolution for your approval. This action starts an intensive process commanded by the Revenue and Taxation Code of California to conduct a sale. It includes parties of interest searches, certified notices, official notices, personal contact in some instances, etc.

A public Internet auction will be held on May 11-14, 2013 to sell the properties listed in the Resolution. Properties will be advertised by an Internet auction advertising website- Bid4Assets.com. All parcels that are not sold within the time set for the sale, under Revenue and Taxation Code Section 3692(e), may be re-offered for sale within ninety (90) days.

Bid4Assets.com specializes in advertising and selling government property and surplus sales on the Internet. The services it will provide include Internet and traditional marketing with links from other websites, newspapers, industry-specific advertising and promotion to its real estate bidder base of 20,000. Internet auction services are part of a package, which allows many more

people to participate in the auction than the conventional oral auction. Provisions will be made for the phone, mail, and FAX bids for those who don't have ready access to the Internet.

We have arranged to have the Internet auction together with other northern California counties to offer a regional tax sale. By joining with the other counties, the cost of having Bid4Assets' service is greatly reduced, and the properties can be advertised more effectively as a "regional" sale. The cost per parcel for Bid4Assets has been included in the minimum bids set in the Resolution.

I will be happy to answer any questions you may have regarding the tax sale. I request your approval of the Resolution.

Thank you.

ASSESSMENT NO.	ASSESSED OWNER	SITUS ADDRESS	MINIMUM BID
1 002-100-010-000	JULIE M. GATES	5440 Seneca Road SENECA, CA	\$ 3,450.00
2 003-057-004-000	LISA MESSICK	2060 WARREN HILL ROAD LA PORTE, CA	\$ 6,365.00
3 007-120-011-000	GIANT QUICKSILVER CORP.	37418 28N01 LAST CHANCE, CA	\$ 2,130.00
4 007-120-012-000	GIANT QUICKSILVER CORP.	57 THOMPSON CREEK DRIVE LAST CHANCE, CA	\$ 2,130.00
5 009-363-004-000	ANDREW GOULET	2480 FERN RIDGE GREENHORN RANCH, CA	\$ 2,925.00
6 009-363-005-000	ANDREW GOULET	2470 FERN RIDGE GREENHORN, CA	\$ 2,460.00
7 009-372-005-000	ANDREW GOULET	2280 SHOOTING STAR LANE GREENHORN, CA	\$ 2,735.00
8 009-372-006-000	ANDREW GOULET	2260 SHOOTING STAR LANE GREENHORN RANCH, CA	\$ 2,970.00
9 009-391-001-000	ANDREW GOULET	2053 BUCKHORN CIRCLE GREENHORN RANCH, CA	\$ 2,385.00
10 010-130-033-000	TERI D. PALMER	94 FRENCHMAN LAKE ROAD CHILCOOT, CA	\$ 7,490.00
11 010-260-018-000	GIANT QUICKSILVER CORP.	95031 LONE PINE ROAD CHILCOOT, CA	\$ 3,530.00
12 010-270-020-000	JACKSON-MC CRAW LLC	768 MEADOW VIEW LANE CHILCOOT, CA	\$ 3,180.00
13 028-040-035-000	JOSEPH R. KRAUS	126 SORREL LANE GRIZZLY ROAD, CA	\$ 63,150.00
14 028-040-040-000	JOSEPH R. KRAUS	20 SORREL LANE GRIZZLY ROAD, CA	\$ 55,305.00

15	028-050-017-000	JOSEPH R. KRAUS	119 PEPPERGRASS LANE GRIZZLY ROAD, CA	\$	68,375.00
16	100-032-018-000	GARY M. & GRETA JENKINS	216 FEATHER RIVER DRIVE CHESTER, CA	\$	9,010.00
17	100-351-008-000	JENNIFER CANNEDY	162 JENSEN ROAD CHESTER, CA	\$	11,340.00
18	102-183-010-000	WILLIAM R. & PATRICIA A. NEVILLE	904 DYER VIEW ROAD LAKE ALMANOR, CA	\$	22,515.00
19	102-501-011-000	WILLIAM R. CROCKER	805 LASSEN VIEW DRIVE LAKE ALMANOR, CA	\$	48,680.00
20	103-320-012-000	MIKE CORNELL	191 PONDEROSA PINE LANE LAKE ALMANOR PENINSULA, CA	\$	14,160.00
21	104-292-004-000	WALTER R. & MARY J. RICE	3356 HILL CREST DRIVE HAMILTON BRANCH, CA	\$	17,805.00
22	110-011-002-000	LUCILLE M. MASTERS, (ESTATE)	102 HIGBIE AVENUE GREENVILLE, CA	\$	2,620.00
23	110-190-021-000	JOHN A. & BARBARA A. MORRIS	643 HIDEAWAY ROAD GREENVILLE, CA	\$	1,875.00
24	123-221-028-000	TARA A. THORNTON	368 SMITH CREEK ROAD MOHAWK, CA	\$	37,175.00
25	125-203-011-000 CITY OF PORTOLA	LA JOLLA LOANS, INC.	80 EAST MAGNOLIA PORTOLA, CA	\$	1,125.00
26	125-203-012-000 CITY OF PORTOLA	LA JOLLA LOANS, INC.		\$	1,125.00
27	125-203-013-000 CITY OF PORTOLA	LA JOLLA LOANS, INC.		\$	1,125.00
28	125-203-014-000 CITY OF PORTOLA	LA JOLLA LOANS, INC.	81 EAST SPRUCE PORTOLA, CA	\$	1,125.00
29	125-203-015-000 CITY OF PORTOLA	LA JOLLA LOANS, INC.	65 EAST SPRUCE PORTOLA, CA	\$	1,125.00

30	125-223-002-000 CITY OF PORTOLA	BRIAN M DEVINE		\$	5,130.00
31	125-234-003-000 CITY OF PORTOLA	LA JOLLA LOANS, INC		\$	2,535.00
32	125-413-014-000	RICK L SQUIRES	259 BELLA VISTA DRIVE DELLEKER, CA	\$	1,510.00
33	126-093-004-000	JOSHUA P HOLLAND		\$	1,635.00
34	126-093-012-000	RICHARD SUKRAU	408 TAYLOR AVENUE PORTOLA, CA	\$	1,575.00
35	126-146-001-000	DONALD ANDERSON		\$	1,435.00
36	126-161-008-000	LAURA L SHIRLEY		\$	1,705.00
37	126-284-001-000	DEAN E SMITH	601 RIDGEWOOD DRIVE PORTOLA, CA	\$	1,645.00
38	131-230-028-000	SUSAN J BEHNEMAN, TRUSTEE, ET AL	976 MOON SHADOW PORTOLA, CA	\$	8,470.00
39	131-290-003-000	JOSEPH C CARDONA	1094 RED SKY PORTOLA, CA	\$	8,550.00
40	145-070-011-000	THOMAS W JIMENEZ, ESTATE OF	9388 DIXIE VALLEY ROAD DIXIE VALLEY, CA	\$	1,905.00
41	531-261-020-522	MARC ROSENBERG	TIMESHARE WEEK	\$	1,790.00
42	531-261-020-523	MARC ROSENBERG	TIMESHARE WEEK	\$	1,790.00
43	531-261-020-524	MARC ROSENBERG	TIMESHARE WEEK	\$	1,790.00
44	531-261-020-525	MARC ROSENBERG	TIMESHARE WEEK	\$	1,671.00
45	531-262-020-517	JEFFERY L & TARA L VANDERMATE	TIMESHARE WEEK	\$	1,580.00
46	531-262-020-518	JEFFERY L & TARA L VANDERMATE	TIMESHARE WEEK	\$	1,580.00
47	531-262-020-519	JEFFERY L & TARA L VANDERMATE	TIMESHARE WEEK	\$	1,085.00
48	531-272-028-504	SALLY SHELTON REILLEY	TIMESHARE WEEK	\$	2,030.00

49	531-272-028-505	SALLY SHELTON REILLEY	TIMESHARE WEEK	\$	2,030.00
50	531-272-028-507	MARK E MUNIZ	TIMESHARE WEEK	\$	1,975.00
51	531-272-028-508	MARK E MUNIZ	TIMESHARE WEEK	\$	1,975.00

Plumas County Department of Information Technology



County Courthouse, 520 Main Street, Room 208
Quincy, California 95971
Phone: (530) 283-6263
Fax: (530) 283-0946

David M. Preston
Information Systems Manager

DATE: March 19, 2013
TO: Honorable Board of Supervisors
FROM: Dave Preston, Information Systems Manager

SUBJECT: **CONSENT AGENDA ITEM FOR THE MEETING OF MARCH 19, 2013 RE:
APPROVAL OF PAYMENT FOR SOFTWARE SUPPORT WITHOUT CONTRACT.**

It is recommended that the Board:

1. Approve Item 1 below.

Item 1: Approval of payment for software maintenance/support as specified below.

Background and Discussion:

Information Technology budgets for and pays software maintenance and support fees annually for software products used by Plumas County. Paying these support fees allows Plumas County access to all software updates and technical support for the specified products. Custom written or specialized software systems have a contract approved by both the County and the Vendor under which the specifics of the maintenance agreement are defined. Many other software packages are used by Plumas County that are not custom written. These packages have no custom contract and are considered "shrink-wrapped" or off the shelf systems. In order to pay these support fees we ask to Board to approve payment of these claims without a signed service contract. Specifically we ask the Board to approve the following payments.

Vendor	Description	Amount
Strategy 7	Invoice for Genero Software Support	\$9,675.00

These funds have been budgeted as part of the approved 2012/2013 IT budget.



Donald Sawchuk
Director

DEPARTMENT OF FACILITY SERVICES

198 ANDY'S WAY., QUINCY, CALIFORNIA 95971-9645
(530) 283-6299 FAX: (530) 283-6103



Date: March 7, 2013
To: Honorable Board of Supervisors
From: Donald Sawchuk, Director
Subject: **Authorize and execute contract change order No. 2 for Hat Creek Construction in the amount of \$45,062.15 to complete FAA grants at Gansner and Beckwourth Airports**

Recommendation

Authorize and execute contract change order No. 2 for Hat Creek Construction. This has been approved by County Counsel and accepted by the FAA.

Background

It is requested that the Board approve change order No. 2 for project:

Schedule A – Beckwourth-Nervino Airport
Rehabilitate Airfield Pavement Joints
Remake Airfield Pavement Marking
AIP No. 3-06-0020-09 Total for Schedule A \$19,805.24

Schedule B – Gansner Field
Rehabilitate Airfield Pavement Joints
Remake Airfield Pavement Markings
Relocate Runway 6 Threshold
AIP No. 3-06-0101-09 Total for Schedule B \$25,256.91

Change order No. 2 serves as a balancing change order for this project.

FAC120103

QUINCY AND BECKWOURTH, PLUMAS COUNTY, CALIFORNIA

CONTRACT CHANGE ORDER NO. 2

January 11, 2013

Project: Schedule A - Beckwourth-Nervino Airport - Beckwourth, California
Rehabilitate Airfield Pavement Joints
Remark Airfield Pavement Markings
AIP No. 3-06-0020-09

Schedule B - Gansner Field - Quincy, California
Rehabilitate Airfield Pavement Joints
Remark Airfield Pavement Markings
Relocate Runway 6 Threshold
AIP No. 3-06-0191-09

Contractor: Hat Creek Construction & Materials, Inc.
24339 Highway 89 N
Burney, CA 96013

Gentlemen:

You are hereby directed to make the following changes in this contract:

Changes Requested by:

Reinard W. Brandley
Consulting Airport Engineer
6125 King Road, Suite 201
Loomis, California 95650-8004
(916) 652-4725

Description of Changes in Work

This project was based on estimated quantities and unit prices. Some of the quantities varied from those originally estimated and bid.
This change order serves as a balancing change order for these quantities changes.

Changes in Quantities and Costs

Item No.	Description	Unit	Quantity	Unit Price	Cost
SCHEDULE A - BECKWOURTH NERVINO AIRPORT					
CO 2-1	Bid Item A3 - Rehabilitate Existing Joints in Pavement	Ln. Ft.	1,832.0	\$ 5.37	\$ 9,837.84
CO 2-2	Bid Item A4 - Reseal Existing Joints in Pavement	Ln. Ft.	6,848.0	0.78	5,341.44
CO 2-3	Bid Item A6 - Airfield Marking - 1 Coat With Beads	Sq. Ft.	2,894.0	1.80	5,209.20
CO 2-4	Change Order Item CO1A-1 - Remove Existing Airfield Marking	Sq. Ft.	15.0	3.80	57.00
CO 2-5	Change Order Item CO1A-2 - Airfield Marking - 2 Coats With Beads	Sq. Ft.	(212.0)	3.02	(640.24)
	Subtotal - Schedule A				\$ 19,805.24
SCHEDULE B - GANSNER FIELD					
CO 2-6	Bid Item B3 - Rehabilitate Existing Joints in Pavement	Ln. Ft.	4,114.0	\$ 6.22	\$ 25,589.08
CO 2-7	Bid Item B4 - Reseal Existing Joints in Pavement	Ln. Ft.	(66.0)	0.78	(51.48)
CO 2-8	Bid Item B7 - Airfield Marking - 1 Coat With Beads	Sq. Ft.	(928.0)	1.75	(1,624.00)
CO 2-9	Bid Item B8 - Airfield Marking - 1 Coat Without Beads	Sq. Ft.	1,127.0	1.50	1,690.50
CO 2-10	Change Order Item CO1B-1 - Remove Existing Airfield Marking	Sq. Ft.	9.0	4.10	36.90
CO 2-11	Change Order Item CO1B-2 - Airfield Marking - 2 Coats With Beads	Ln. Ft.	(217.0)	1.77	(384.09)
	Subtotal - Schedule B				\$ 25,256.91
	TOTAL CHANGE ORDER NO. 2				\$ 45,062.15

Gansner Field and Beckwourth-Nervino (Joint Rehabilitation)
Plumas County, California
AIP No. 3-06-0020-09 (Beckwourth)
AIP No. 3-06-0191-09 (Gansner)

Change Order No. 2

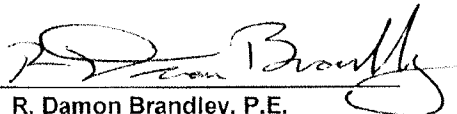
Page 2

Construction Time

There no working days added to the contract time as a result of this change order.

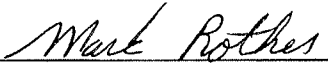
CONTRACT SUMMARY

Original Contract Amount	\$ 316,613.00
Change Order No. 1	(6,315.80)
Change Order No. 2	45,062.15
New Contract Amount	<u>\$ 355,359.35</u>

Submitted by: 
R. Damon Brandley, P.E.
R. W. Brandley Engineering

Date: 1/11/13

Approval Recommended - Plumas County


Mark Rother
Plumas County Facilities

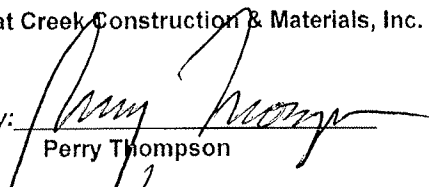
Date: 1-22-13

Approved by: _____
Federal Aviation Administration

Date: _____

We, the undersigned Contractor, have given careful consideration to the proposed changes and hereby agree, if this proposal is approved, that we will furnish all materials and perform all work required to complete this change order and will accept as full payment therefor the prices shown above.

Hat Creek Construction & Materials, Inc.

By: 
Perry Thompson
Title: VP/CFO

Accepted: _____
Date: 1/17/13

Approved as to form:

 2/28/13
COUNTY COUNSEL

Gansner Field and Beckwourth-Nervino (Joint Rehabilitation)
Plumas County, California
AIP No. 3-06-0020-09 (Beckwourth)
AIP No. 3-06-0191-09 (Gansner)

Change Order No. 2

Page 2

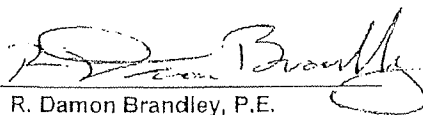
Construction Time

There no working days added to the contract time as a result of this change order.

CONTRACT SUMMARY

Original Contract Amount	\$ 316,613.00
Change Order No. 1	(6,315.80)
Change Order No. 2	45,062.15
New Contract Amount	<u>\$ 355,359.35</u>

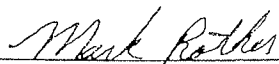
Submitted by:


R. Damon Brandley, P.E.
R. W. Brandley Engineering

Date:

1/11/13

Approval Recommended - Plumas County


Mark Rother
Plumas County Facilities

Date:

1-22-13

Approved by:

Federal Aviation Administration

Date:

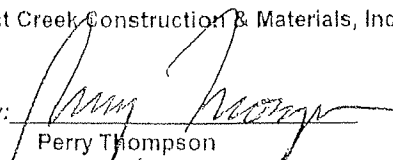
We, the undersigned Contractor, have given careful consideration to the proposed changes and hereby agree, if this proposal is approved, that we will furnish all materials and perform all work required to complete this change order and will accept as full payment therefor the prices shown above.

ACCEPTED

FEDERAL AVIATION ADMINISTRATION
Airports District Office
San Francisco, California

Hat Creek Construction & Materials, Inc.

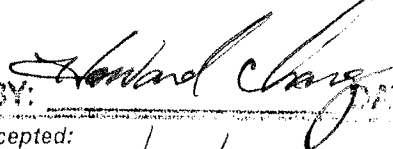
By:


Perry Thompson

Title:

VP/CFO

BY:

 DATE: 2-22-2013

Accepted:

Date:

1/17/13

Reinard W. Brandley
CONSULTING AIRPORT ENGINEER



6125 King Road, Suite 201
Loomis, California 95650

Telephone: (916) 652-4725
Fax: (916) 652-9029
e-mail: brandley@rwbrandley.com

January 11, 2013

**GANSNER FIELD AND BECKWOURTH-NERVINO
PLUMAS COUNTY, CALIFORNIA**

Schedule A - Beckwourth-Nervino Airport - Beckwourth, California
Rehabilitate Airfield Pavement Joints
Remark Airfield Pavement Markings
AIP No. 3-06-0020-09

Schedule B - Gansner Field - Quincy, California
Rehabilitate Airfield Pavement Joints
Remark Airfield Pavement Markings
Relocate Runway 6 Threshold
AIP No. 3-06-0191-09

CHANGE ORDER NO. 2
ENGINEER'S REPORT

After construction was completed for the above noted projects, it was noted that the as-bid quantities of several items did not match the as-built quantities. This frequently occurs due to normal differences between estimates of quantities during design and bidding and the actual construction quantities. This change order will serve as a balancing change order for any items that deviated from the estimated bid quantity. This report provides the justification for the change order costs.

Item No. CO 2-1 – Bid Item A3 – Rehabilitate Existing Joints in Pavement - The bid quantity of this item was 6,000 linear feet at \$5.37/ln. ft. The change in quantity was 1,832 linear feet, for a total increase in cost of \$9,837.84. The joint survey was made during design the same year that the project was bid, but the work was accomplished the following year because of the lateness of the season. Therefore, the joints widened and required a more expensive repair, which was called for in the specifications.

Item No. CO 2-2 – Bid Item A4 – Reseal Existing Joints in Pavement - The bid quantity of this item was 100,000 linear feet at \$0.78/ln. ft. The change in quantity was 6,848 linear feet, for a total increase in cost of \$5,341.44. The joint survey was made during design the same year that the project was bid, but the work was accomplished the following year because of the lateness of the season. Therefore, more joints required resealing.

Item No. CO 2-3 – Bid Item A6 - Airfield Marking – 1 Coat with Beads - The bid quantity of this item was 12,100 square feet at \$1.80/sq. ft. The change in quantity was 2,894 square feet, for a total increase in cost of \$5,209.20. The increase in quantity is due to adding black paint under the hold bars to visually enhance them as required in the advisory circular.

Item No. CO 2-4 – Change Order Item CO1A-1 – Remove Existing Airfield Marking - The change order quantity of this item was 1,250 square feet at \$3.80/sq. ft. The change in quantity was 15 square feet, for a total increase in cost of \$57.00. The increase in quantity is due to normal differences between design and field-measured quantities.

Item No. CO 2-5 – Change Order Item CO1A-2 - Airfield Marking – 2 Coats with Beads - The change order quantity of this item was 1,800 square feet at \$3.02/sq. ft. The change in quantity was <212> square feet, for a total decrease in cost of \$<640.24>. The decrease in quantity is due to normal discrepancies between design and field measured quantities.

Item No. CO 2-6 – Bid Item B3 – Rehabilitate Existing Joints in Pavement - The bid quantity of this item was 5,000 linear feet at \$6.22/ln. ft. The change in quantity was 4,114 linear feet, for a total increase in cost of \$25,589.08. The joint survey was made during design the same year that the project was bid, but the work was accomplished the following year because of the lateness of the season. Therefore, the joints widened and required a more expensive repair, which was called for in the specifications.

Item No. CO 2-7 – Bid Item B4 – Reseal Existing Joints in Pavement - The bid quantity of this item was 90,000 linear feet at \$0.78/ln. ft. The change in quantity was <66> linear feet, for a total decrease in cost of \$<51.48>. The decrease in quantity is due to normal differences between design and field-measured quantities.

Item No. CO 2-8 – Bid Item B7 - Airfield Marking – 1 Coat with Beads - The bid quantity of this item was 9,000 square feet at \$1.75/sq. ft. The change in quantity was <928> square feet, for a total decrease in cost of \$<1,624>. The decrease in quantity is due to an error in the original bid quantities. Approximately 1,000 square feet of marking was bid as "1 Coat with Beads," which should have been bid as Item No. B8, "1 Coat without Beads."

Item No. CO 2-9 – Bid Item B8 - Airfield Marking – 1 Coat without Beads - The bid quantity of this item was 1,600 square feet at \$1.50/sq. ft. The change in quantity was 1,127 square feet, for a total increase in cost of \$1,690.50. The increase in quantity is due to an error in the original bid quantities. Approximately 1,000 square feet of marking was bid as Item No. B7, "1 Coat with Beads," which should have been bid as Item No. B8, "1 Coat without Beads."

Item No. CO 2-10 – Change Order Item CO1B-1 – Remove Existing Airfield Marking - The change order quantity of this item was 2,760 square feet at \$4.10/sq. ft. The change in quantity was 9 square feet, for a total increase in cost of \$36.90. The increase in quantity is due to normal differences between design and field-measured quantities.

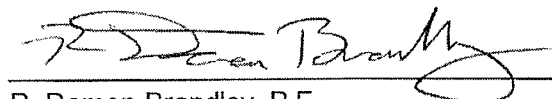
Item No. CO 2-11 – Change Order Item CO1B-2 - Airfield Marking – 2 Coats with Beads - The change order quantity of this item was 4,260 square feet at \$1.77/sq. ft. The change in quantity was <217> square feet, for a total decrease in cost of \$<384.09>. The decrease in quantity is due to normal differences between design and field-measured quantities.

The total cost of Change Order No. 2 is \$45,062.15, which is eligible for Federal participation.

There will be no change to the contract time as a result of this change order.

CONTRACT SUMMARY (Joint Rehabilitation)

Original Contract Amount – Schedule A	\$155,384.00
Original Contract Amount – Schedule B	161,229.00
Change Order No. 1 – Schedule A	7,192.00
Change Order No. 1 – Schedule B	(13,507.80)
Change Order No. 2 – Schedule A	19,805.24
Change Order No. 2 – Schedule B	<u>25,256.91</u>
New Contract Amount	<u>\$355,359.35</u>


R. Damon Brandley, P.E.

DB:aw



Donald Sawchuk
Director

DEPARTMENT OF FACILITY SERVICES

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645
(530) 283-6299 FAX: (530) 283-6103



Date: March 11, 2013

To: Honorable Board of Supervisors

From: Donald Sawchuk, Director

Subject: **Authorize and execute Lease Contract for Orchard House with Plumas Rural Services to hold AA and NA meetings**

Recommendation

Authorize and execute Lease Contract for Orchard House with Plumas Rural Services.
Authorize the Chair to sign.

Background

It is requested that the Board approve the lease contract with Plumas Rural Services for use of the Orchard House building for AA/NA meetings. The rent of the premises shall be \$3,600.00 annually, payable in equal installments of \$300.00 per month.

The above referenced lease has been approved as to form by County Counsel's office and is on file with the Clerk of the Board.

4F

PLUMAS COUNTY CHILD CARE & DEVELOPMENT PLANNING COUNCIL
50 CHURCH STREET, QUINCY CA 95971 – 530.283.6500 X234

TO: The Honorable Board of Supervisors
FROM: Joyce Scroggs, Council Coordinator
DATE: March 12, 2013
RE: Certification of Council Membership

Education Code, Sections 8499.3 and 8499.4 requires that the County Board of Supervisors and the County Superintendent of Schools appoint members to the Local Planning Council. Locally the Council is known as the Plumas Early Education & Child Care Council.

The Council recommends that the following Plumas County residents be appointed beginning January 1, 2013. The Certification Statement is attached for signature of the Chair of the Board of Supervisors.

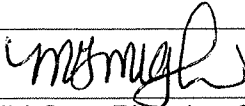
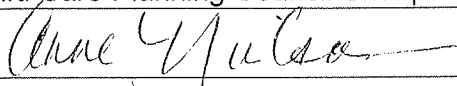
You will note that the Council does not have any consumer (parent/care giver members). I would welcome the opportunity to meet with you about consumers in your district who are interested in serving. The current members are:

Lucie Kreth	Portola Kids, Inc.
Shelley Morrison	Feather River College Child Development Center
Sara Frigo	Mountain Valley Child Development
Anne Nielson	PRS-Child Care Resource & Referral
Wendy Hood	PRS-Child Care Support Program
Ellen Vieira	First 5 Plumas
Shelley Miller	FRC Early Childhood Education Program
Janine	Plumas Children's Council
Merle Rusky	Sierra-Cascade Family Opportunities-Head Start
Dennis Thibeault	Plumas Crisis Intervention & Resource Center

Thank you.



Membership Categories		
Name of Representative	Address/Telephone Number	Appointment Date & Duration
20% Community Representative (Defined as a person who represents an agency or business that provides private funding for child care services, or who advocates for child care services through participation in civic or community-based organizations but is not a child care provider or CDE funded agency representative.)		
Janine	Plumas Children's Council Box 382 Quincy 95971 530-283-5333	January 1, 2013 to June 30, 2014
Dennis Thibeault	Plumas Crisis Intervention & Resource Center 591 Main St. Quincy CA 95971 530-283-5515	January 1, 2013 to June 30, 2015
20% Discretionary Appointees (Appointed from any of the above categories or outside of these categories at the discretion of the appointing agencies.)		
Wendy Hood	Plumas Rural Services-Child Care Support 586 Jackson St. Quincy 95971 530-283-4453	January 1, 2013 to June 30, 2015

Authorized Signatures We hereby verify as the authorized representatives of the county board of supervisors (CBS), the county superintendent of schools (CSS), and the Local Child Care and Development Planning Council (LPC) chairperson that as of January 1, 2013, the above identified individuals meet the council representation categories as mandated in AB 1542 (Chapter 270, Statutes 1997; California <i>Education Code</i> Section 8499.3). Further, the CBS, CSS, and LPC chairperson verify that a good faith effort has been made by the appointing agencies to ensure that the ethnic, racial, and geographic composition of the LPC is reflective of the population of the county.		
Authorized Representative - County Board of Supervisors	Telephone Number	Date
	530-283-6170	
Authorized Representative - County Superintendent of Schools	Telephone Number	Date
	530-283-6500 ext 221	2/27/13
Local Child Care Planning Council Chairperson	Telephone Number	Date
	530-283-4453 ext *824	3/11/13

Please use
blue ink,
Thanks

CERTIFICATION STATEMENT
REGARDING COMPOSITION OF LPC MEMBERSHIP

Return to:

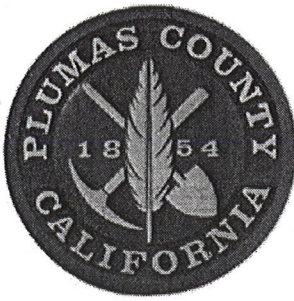
California Department of Education
Child Development Division
Local Planning Council Team
1430 N Street, Suite 3410
Sacramento, CA 95814

Due Date:

Annually on January 15

Please complete all information requested below:

County Name: Plumas		County Coordinator Name and Telephone Number: Joyce Scroggs 530-283-6500 ext 234
Membership Categories		
Name of Representative	Address/Telephone Number	Appointment Date & Duration
20% Consumers (Defined as a parent or person who receives, or who has received within the past 36 months, child care services.)		
20% Child Care providers (Defined as a person who provides child care services or represents persons who provide child care services.)		
Lucie Kreth	Portola Kids, Inc. 420 N. Pine St. Portola 96122 530-832-5678	January 1, 2013 to June 30, 2015
Merle Rusky	SCFO-Head Start 80 Main St. Quincy 95971 530-283-1242	January 1, 2013 to June 30, 2014
Sara Frigo	Mountain Valley Child Development Box 116 Crescent Mills 95934 530-284-7516	January 1, 2013 to June 30, 2015
Anne Nielson	Plumas Rural Services-Child Care R&R 586 Jackson St. Quincy 95971 530-283-4453	January 1, 2013 to June 30, 2015
20% Public Agency Representative (Defined as a person who represents a city, county or local education agency.)		
Ellen Vieira	First 5 Plumas 270 Hospital Rd. Ste 206 Quincy 95971 530-283-6159	January 1, 2013 to June 30, 2014
Shelley Miller	Feather River College-ECE Program 570 Golden Eagle Ave. Quincy 95971 530-283-0202 x 311	January 1, 2013 to June 30, 2014
Shelley Morrison	Feather River College-Child Development Ctr 570 Golden Eagle Ave Quincy 95971 530-283-0521	January 1, 2013 to June 30, 2015



5 ~~8A~~

PLUMAS COUNTY GRAND JURY
PO Box 784
Quincy, CA 95971

March 8, 2013

Plumas County Board of Supervisors
520 Main Street, Room 309
Quincy, CA 95971

Dear Supervisor Swofford – Chairman Plumas County Board of Supervisors:

Now that we are nine months into the 2012-2013 Plumas County Civil Grand Jury (PCGJ) year, it is becoming apparent that the PCGJ budgeted allocation needs some slight adjustments in order to cover the expenses for the remainder of the year. As of March 7, 2013, the PCGJ has \$220.84 left to cover the costs of investigation and report development. Please consider this letter a formal request for an allocation revision as explained herein.

1. *The 2012-2013 PCGJ was burdened with the \$4739 publishing cost of the 2011-2012 PCGJ report, double the average publishing cost of prior Grand Jury reports.*
2. *The 2012-2013 PCGJ began the fiscal year with a budget which was \$4500 less than the previous year due to budget cuts imposed by the county.*
3. *Plenary meetings were conservatively scheduled for twice a month at an average cost of \$734 per meeting. We estimate that we require six more plenary meetings before the end of the fiscal year which should cost approximately \$4000.*
4. *Each project Committee Chairperson has estimated that the cost of committee meetings for the remainder of the fiscal year is approximately \$1500. Many of the committees have routinely scheduled committee meetings to coincide with plenary meetings in order to save travel expenses and per diem dollars.*
5. *In another concerted effort to keep costs down, the 2012-2013 PCGJ has routinely donated extra time, office supplies, mileage and lodging. The 2011-2012 PCGJ spent \$543 for two people to attend the writing workshop while the 2012-2013 PCGJ spent \$1054 for eight people to attend the writing workshop. Jurors often do not claim mileage or per diem for committee meetings.*
6. *The 2012-2013 PCGJ has elected to publish our final report in a manner which would cost approximately half of what last year's report cost.*

It's important to note that the 2011/2012 Grand Jury ended its term with slightly over \$4k remaining in its budget intended to be used to cover its report printing costs. However, because of a late billing, the charge was transferred to the 2012/2013 Grand Jury budget. This \$4739 printing expense, plus \$4500 reduction in 2012/13 budget from the previous year has made it impossible for the 2012/13 Grand Jury to make ends meet.

It is unclear to the Grand Jury why a surplus from the previous year is not transferable, and yet the bills are.

This Grand Jury understands how difficult it is to manage a decreasing revenue stream and respects the commitment of the Board of Supervisors to keeping Plumas County fiscally solvent. We also realize the value the Grand Jury brings to the table.

We respectfully request, therefore, an additional \$6700.00 to cover the costs of completing committee investigations and report development.

Thank you for your kind attention to this request. If you have any questions, please do not hesitate to contact me.

Sincerely,



Dennis Doyle,
Foreperson
2012-2013 Plumas County Civil Grand Jury
530-394-0308 Cell Phone
dennis@dennisdoyle.com



PLUMAS COUNTY · OFFICE OF THE AUDITOR / CONTROLLER

520 Main Street · Room 205 · Quincy, CA 95971

Telephone (530) 283-6248 · Fax (530) 283-6442

Roberta M. Allen, CPA, Auditor / Controller

Date: March 11, 2013

To: Honorable Board of Supervisors

From: Roberta Allen, Auditor / Controller

Subject: Request from Grand Jury of additional funding

The attached schedule of detailed expenditures was prepared as a tool to better understand the expenditure history of the Grand Jury in order to evaluate this claim for additional funding. Also attached is a brief discussion of related code sections received from County Counsel.

As shown on the detailed expenditure comparison, the Grand Jury had a much larger budget in prior years, and actual expenditures were well under budget. For 2012, and 2013 the budgeted expenditures were reduced so that they were more in line with prior year expenditures.

The requested budget increase for expenditures will raise the total expenditures to an amount almost equal to the 2009 and 2010 levels. Expenditures were much less in 2011 and 2012. It is possible these years were unusual for some reason and the budget increase is necessary in order for the Grand Jury to be sufficiently funded so as to be able to effectively perform their duties.

Please note that the Penal Code Sec. 890.1 states that payment of the warrants for per diem and mileage of grand jurors requires a written order of the superior court of the county.

Respectfully,

A handwritten signature in black ink, appearing to read "Roberta M. Allen".

Roberta M. Allen
Auditor / Controller

PLUMAS COUNTY
GRAND JURY - FUND 0001 / DEPT 20270
DETAIL EXPENDITURES FIVE - YEAR COMPARISON
(2013 THROUGH 3/11/2013)

Year	BUDGET ORGN	Account	Account Title	Budget	YTD Expense	Balance	Expense Comparison	
09	20270	520210	POSTAGE/SHIP, MAIL COST	200.00	127.73	72.27		
09	20270	520230	COPY CHARGES	400.00	115.40	284.60		
09	20270	520800	GRAND JURY	27,500.00	24,125.55	3,374.45		
09	20270	521800	OFFICE EXP	100.00	72.16	27.84		
09	20270	523700	PUBLICATIONS-LEGAL NOTICE	3,200.00	118.00	3,082.00		
09	20270	524400	SPECIAL DEPARTMENT EXP	500.00	0.00	500.00		
09	20270	527500	TRAVEL- OUT OF COUNTY	4,600.00	4,424.52	175.48		
	TOTALS - 2008/2009			36,500.00	28,983.36	7,516.64	28,983.36	08/09
10	20270	520210	POSTAGE/SHIP, MAIL COST	200.00	226.40	(26.40)		
10	20270	520230	COPY CHARGES	450.00	418.07	31.93		
10	20270	520800	GRAND JURY	24,050.00	19,520.70	4,529.30		
10	20270	521800	OFFICE EXP	400.00	387.18	12.82		
10	20270	523700	PUBLICATIONS-LEGAL NOTICE	6,600.00	6,481.34	118.66		
10	20270	524400	SPECIAL DEPARTMENT EXP	200.00	80.75	119.25		
10	20270	527500	TRAVEL- OUT OF COUNTY	4,600.00	1,771.47	2,828.53		
	TOTALS - 2009/2010			36,500.00	28,885.91	7,614.09	28,885.91	09/10
11	20270	520210	POSTAGE/SHIP, MAIL COST	200.00	40.00	160.00		
11	20270	520230	COPY CHARGES	400.00	129.97	270.03		
11	20270	520800	GRAND JURY	26,200.00	12,566.71	13,633.29		
11	20270	521800	OFFICE EXP	500.00	72.99	427.01		
11	20270	523700	PUBLICATIONS-LEGAL NOTICE	4,200.00	0.00	4,200.00		
11	20270	524400	SPECIAL DEPARTMENT EXP	500.00	0.00	500.00		
11	20270	527500	TRAVEL- OUT OF COUNTY	4,135.00	1,551.49	2,583.51		
	TOTALS - 2010/2011			36,135.00	14,361.16	21,773.84	14,361.16	10/11
12	20270	520210	POSTAGE/SHIP, MAIL COST	200.00	57.00	143.00		
12	20270	520230	COPY CHARGES	500.00	276.79	223.21		
12	20270	520800	GRAND JURY	21,200.00	19,502.38	1,697.62		
12	20270	521800	OFFICE EXP	400.00	180.75	219.25		
12	20270	523700	PUBLICATIONS-LEGAL NOTICE	3,700.00	2,110.43	1,589.57		
12	20270	524400	SPECIAL DEPARTMENT EXP	0.00	0.00	0.00		
12	20270	527500	TRAVEL- OUT OF COUNTY	1,635.00	510.46	1,124.54		
	TOTALS - 2011/2012			27,635.00	22,637.81	4,997.19	22,637.81	11/12
13	20270	520210	POSTAGE/SHIP, MAIL COST	150.00	44.00	106.00		
13	20270	520230	COPY CHARGES	235.30	10.52	224.78		
13	20270	520800	GRAND JURY	13,960.00	13,739.16	220.84		
13	20270	521800	OFFICE EXP	300.00	0.00	300.00		
13	20270	523700	PUBLICATIONS-LEGAL NOTICE	4,740.00	4,739.05	0.95		
13	20270	524400	SPECIAL DEPARTMENT EXP	0.00	0.00	0.00		
13	20270	525000	OVERHEAD	0.00	0.00	0.00		
13	20270	527500	TRAVEL- OUT OF COUNTY	4,114.70	4,114.70	0.00		
	TOTALS - THRU PERIOD 9			23,500.00	22,647.43	852.57	22,647.43	Thru per 9 3/11/13
	SUPPLEMENTAL BUDGET AS REQUESTED			23,500.00	6,700.00	(5,847.43)	6,700.00	As adjusted
					29,347.43		29,347.43	

(8500)

1135

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: GRAND JURY Dept. No: 20270 Date 3-19-13

The reason for this request is (check one):

- A. ☒ Transfer to/from Contingencies OR between Departments
B. ☐ Supplemental Budgets (including budget reductions)
C. ☐ Transfers to/from or new Fixed Asset, out of a 51XXX
D. ☐ Transfer within Department, except fixed assets, out of a 51XXX
E. ☐ Establish any new account except fixed assets

Approval Required

Board
Board
Board
Auditor
Auditor

☒ **TRANSFER FROM OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20980	528400	G F CONTINGENCY	6,700
Total (must equal transfer to total)				6,700

XX TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20270	520800	GRAND JURY PER DIEM	5,000
		521800	OFFICE EXPENSE	1,700
Total (must equal transfer to total)				6,700

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) REQUEST OF THE GRAND JURY TO COVER PER DIEM EXPENSES

AND PRINTING FOR EARLY REPORT FOR REMAINDER OF FY 2012-2013

B) _____

C) _____

D) _____

Approved by Department Signing Authority: _____

☒ Approved/ Recommended

☐ Disapproved/ Not recommended

Auditor/Controller Signature: _____

John M. All

Board Approval Date: _____ Agenda Item No. _____

Clerk of the Board Signature: _____

Date Entered by Auditor/Controller: _____ Initials _____

INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.