



## **BOARD OF SUPERVISORS**

Terrell Swofford, Chair 1<sup>st</sup> District  
Kevin Goss, 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, Vice Chair 5<sup>th</sup> District

## **MEETING MINUTES**

### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON APRIL 02, 2013**

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#### **STANDING ORDERS**

##### **11:00 A.M. CALL TO ORDER/ROLL CALL**

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss

##### **PLEDGE OF ALLEGIANCE**

Craig Settlemire, County Counsel leads the pledge of allegiance.

##### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

None

##### **PUBLIC COMMENT OPPORTUNITY**

Pastor Tarleton of the First Baptist Church offers a prayer.

Al Clem, Museum Board Trustee gives a report and update on recent and upcoming activities of the Plumas County Museum.

##### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Craig Settlemire, County Counsel announces that the consent decree for the Plumas County Jail has been approved increasing capacity to 67 inmates.

**URGENCY ITEM – CLERK/RECORDER**

**SB 391 PROPOSED LEGISLATION (\$75 REAL ESTATE RECORDING FEE) - OPPOSITION**

**Motion:** add this matter to the agenda as an urgency item because the need for action was not apparent prior to the posting of the agenda, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Kathleen Williams, Clerk/Recorder informs the Board that she will be opposing the proposed senate bill.

**Motion:** support the position of the Clerk/Recorder and direct the Clerk to prepare a letter in opposition from the Board of Supervisors for signature by the Chair, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**ACTION AGENDA**

**Convened as the Grizzly Ranch Community Services District Governing Board**

**SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. 11:10 **GRIZZLY RANCH CSD** – Robert Perreault

Adopt **RESOLUTION** authorizing Collection of Charges by Direct Billing. **Roll call vote**

**Motion:** Adopt **RESOLUTION No. 13-7855** authorizing Collection of Charges by Direct Billing, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Adjourned as the Grizzly Ranch Community Services District Governing Board and convened as the Flood Control & Water Conservation District Governing Board**

2. **FLOOD CONTROL DISTRICT** – Robert Perreault

Discussion and possible action authorizing the Co-Manager of the Flood Control District to execute a Contract for Professional Services with Leah Wills of \$5,000 for services pertaining to the California Department of Water Resources project known as “State Water Project Contract Negotiations”. Approved as to form by County Counsel

**Motion:** authorizing the Co-Manager of the Flood Control District to execute a Contract for Professional Services with Leah Wills of \$5,000 for services pertaining to the California Department of Water Resources project known as “State Water Project Contract Negotiations”, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Adjourned as the Flood Control & Water Conservation District Governing Board and reconvened as the Board of Supervisors**

**3. ALMANOR BASIN WATERSHED ADVISORY COMMITTEE (ABWAC)**

A. Approve Lake Almanor Water Quality Monitoring Report for 2012. Discussion and possible action

**Motion:** Accept Lake Almanor Water Quality Monitoring Report for 2012 as presented, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. Approve Lake Almanor Water Quality Monitoring Plan for 2013. Discussion and possible action

**Motion:** Approve Lake Almanor Water Quality Monitoring Plan for 2013 as presented, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**4. BOARD OF SUPERVISORS**

A. **PUBLIC HEARING** – Pursuant to Ordinance 02-967 regarding “Outdoor Festivals”, application received from Belden Town Resort for outdoor music festivals to be held in Belden Town. Discussion and possible action to approve application for the following festival:

- Emissions Festival – May 17 – 20, 2013

The public hearing is opened. Julie White, Treasurer/Tax Collector requests that there be conditions with regard to contracting with local companies prior to issuing the permit. The Board takes comments from Richard Folin representing Emissions Festival applicant Brian Soccomano. The Board is in receipt of additional information in regard to a recent purchase of property by Ivan Coffman to be used for parking during the subject festival. There being no further comment, the public hearing is closed and before the Board for decision.

**Motion:** approve application for the Emissions Music Festival to be held May 17-20, 2013 with conditions as discussed in regard to recently purchased property by Ivan Coffman and close of escrow; and proof of contracts with local companies i.e. Plumas Sanitation, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. Discussion regarding Secure Rural Schools program being subjected to federal sequestration. Discussion only, no action is taken.

C. Authorize the Chair to execute a letter to Bank of America regarding closure of the Portola branch

**Motion:** Authorize the Chair to execute a letter to Bank of America regarding closure of the Portola branch, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**D. CORRESPONDENCE**

**E. INFORMATIONAL ANNOUNCEMENTS**

None

F. Appointments

**GREENVILLE CEMETERY DISTRICT**

Appoint Susan Neer to the Greenville Cemetery District Board to fill a vacancy

**Motion:** Appoint Susan Neer to the Greenville Cemetery District Board to fill a vacancy, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**PLANNING COMMISSION**

Re-appoint Betsy Schramel to the Planning Commission representing District 2

**Motion:** Re-appoint Betsy Schramel to the Planning Commission representing District 2, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**MENTAL HEALTH COMMISSION**

Appoint Kathleen O'Bryant to the Plumas County Mental Health Commission Board as recommended

**Following discussion, this matter is continued to April 09, 2013.**

**5. DEPARTMENTAL MATTERS**

A. SHERIFF – Greg Hagwood

1) **PUBLIC HEARING:** Adopt **RESOLUTION** amending the Plumas County Master Fee Schedule Establishing Service Fees for County Departments. **Roll call vote**

The public hearing is opened. There being no comment, the public hearing is closed and before the Board for decision.

**Motion:** Adopt **RESOLUTION No. 13-7856** amending the Plumas County Master Fee Schedule Establishing Service Fees for County Departments (Sheriff), **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2) Authorize the Sheriff to fill 1.0 FTE, funded, Correctional Officer position to fill a vacancy created by retirement. Discussion and possible action

**Motion:** Authorize the Sheriff to fill 1.0 FTE, funded, Correctional Officer position to fill a vacancy created by retirement, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

3) Approve budget transfer of \$131,458 (Department 70356) from fixed asset account for vehicles (541500) to transfer account (580000); and approve supplemental budget transfer of \$131,458 from transfer account (580000) to Regular Wages (70330-51000) to cover shortage for FY 2012-2013. Discussion and possible action

**Motion:** Approve budget transfer of \$131,458 (Department 70356) from fixed asset account for vehicles (541500) to transfer account (580000); and approve supplemental budget transfer of \$131,458 from transfer account (580000) to Regular Wages (70330-51000) to cover shortage for FY 2012-2013, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. LIBRARY - Lynn Sheehy

Request to appropriate \$30,000 from the General Fund Contingency to Plumas County Literacy (Department 20675) for unspent money from FY 2011-2012. **Four/fifths required roll call vote**

**Motion:** Approve request to appropriate \$30,000 from the General Fund Contingency to Plumas County Literacy (Department 20675) for unspent money from FY 2011-2012, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. PUBLIC HEALTH AGENCY – Mimi Hall

- 1) Authorize the Chair to execute Agreement with Kings View Corporation to provide Anasazi Software and support for the Alcohol & Drug program; approve budget transfer of \$20,000 Department 70630 Alcohol & Drug from Professional Services to Software-Fixed Asset account; and approve budget transfer of \$25,000 Department 70560 Public Health from Professional Services to Software- Fixed Asset account

**Motion:** Authorize the Chair to execute Agreement with Kings View Corporation to provide Anasazi Software and support for the Alcohol & Drug program; approve budget transfer of \$20,000 Department 70630 Alcohol & Drug from Professional Services to Software-Fixed Asset account; and approve budget transfer of \$25,000 Department 70560 Public Health from Professional Services to Software- Fixed Asset account, **Action:**

Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Approve budget transfer of \$6,000 Department 70561 Public Health Emergency Preparedness Program form Bioterrorism Equipment (524771) to Bioterrorism Equipment Fixed Asset (549122); and approve budget transfer of \$17,000 Department 70566 Hospital Preparedness Program from Bioterrorism Equipment (524771) to Bioterrorism Equipment Fixed Asset (549122)

**Motion:** Approve budget transfer of \$6,000 Department 70561 Public Health Emergency Preparedness Program form Bioterrorism Equipment (524771) to Bioterrorism Equipment Fixed Asset (549122); and approve budget transfer of \$17,000 Department 70566 Hospital Preparedness Program from Bioterrorism Equipment (524771) to Bioterrorism Equipment Fixed Asset (549122), **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

6. MENTAL HEALTH COMMISSION – Henry Eisenman

Presentation of Mental Health Commission Annual Report for FY 2011-2012

Henry Eisenman, Mental Health Commission Chair and Kimball Pier, Director of Mental Health is present and address questions from Board members. Supervisor Thrall compliments Kimball Pier on providing direction and her excellent leadership as the new Mental Health Director.

## **7. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** approve the following consent agenda matters as submitted, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **A. BOARD OF SUPERVISORS**

- 1) Adopt **PROCLAMATION** proclaiming April 22-26, 2013 as Earth Week in Plumas County
- 2) Authorize the Chair to execute third amendment to Services Agreement between the County of Plumas and Susan Scarlett for budget preparation services. Approved as to form by County Counsel

### **B. CLERK OF THE BOARD**

Approve Board minutes for March 2013

### **C. ENVIRONMENTAL HEALTH**

Accept bid of \$25,414 from Quincy Auto Company for purchase of new utility vehicle and authorize the Chair to execute purchase agreement

### **D. SHERIFF**

Approve and authorize the Chair and Sheriff to execute service agreement between Plumas County and BI Incorporated for electronic monitoring program for AB 109, alternative sentencing, and to satisfy the Federal Consent Decree. Approved as to form by County Counsel. **This matter is removed from the consent agenda to allow for discussion.**

**Motion:** Approve and authorize the Chair and Sheriff to execute service agreement between Plumas County and BI Incorporated for electronic monitoring program for AB 109, alternative sentencing, and to satisfy the Federal Consent Decree, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **E. PUBLIC HEALTH AGENCY**

- 1) Authorize the Chair to execute Service Agreements and Amendments for the Ryan White Part C Program for FY 2012-2013: Karuk Tribe \$23,125; Northern Rural Health Clinic \$18,750; Plumas District Hospital \$19,500; and Siskiyou County Public Health \$18,200. Approved as to form by County Counsel
- 2) Authorize the Chair to execute Service Agreement of \$20,000 with Plumas Crisis Intervention & Resource Center for Activities related to the Plumas County Drug Court Program for FY 2012-2013. Approved as to form by County Counsel. **This matter is removed from the consent agenda to allow for discussion**

**Motion:** Authorize the Chair to execute Service Agreement of \$20,000 with Plumas Crisis Intervention & Resource Center for Activities related to the Plumas County Drug Court Program for FY 2012-2013, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 3) Adopt **RESOLUTION No. 13-7857** to accept agreement No. 12-10573 from the California Department of Public Health, Office of AIDS for funding the AIDS Drug Assistance Program (ADAP) for Fiscal Years 2012-2013, 2013-2014, and 2014-2015; and authorize the Director of Public Health to sign the Agreement. Approved as to form by County Counsel

## **F. PUBLIC WORKS**

Approve and authorize the Director of Public Works to purchase a replacement engine for a 2004 F550 Plow Truck from Gridley County Ford (the lowest responsible bidder) of \$16,501

## **NOON RECESS**

### **AFTERNOON SESSION**

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

#### **8. 1:30 P.M. SMITH & NEWELL, CPA'S**

Presentation by Smith & Newell, CPA's of Plumas County FY 2011-2012 audited financial report.  
Discussion and possible action to accept the report

**Motion:** accept the FY 2011-2012 audited financial report prepared by Smith & Newell, CPA's as presented,

**Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

#### **9. BOARD OF SUPERVISORS**

**Budget Workshop:** Discussion to focus on the following non general fund departments or programs:  
Possible action and/or direction to staff

- **Mental Health Department** – this matter is continued to April 16, 2013
- **Public Health Agency**

Susan Scarlett, Budget Consultant is present. Mimi Hall, Director of Public Health addresses the Board with a power point presentation.

## **10. CLOSED SESSION**

### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

#### **Convened as the Plumas County In-Home Supportive Services Public Authority**

A. Conference with Labor Negotiator regarding employee negotiations: California United Healthcare Workers

#### **Adjourned as the Plumas County In-Home Supportive Services Public Authority and reconvened as the Board of Supervisors**

- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3

## **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

A. Conference with Labor Negotiator regarding employee negotiations: California United Healthcare Workers  
**There was no reportable action taken.**

B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of  
Government Code Section 54956.9

**There was no reportable action taken.**

C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's  
Department Employees Association; Operating Engineers Local #3

**There was no reportable action taken.**

## **ADJOURNMENT**

Adjourned meeting to Tuesday, April 09, 2013, Board of Supervisors Room 308, Courthouse, Quincy,  
California.