



Plumas-Sierra Counties Advisory  
Board of the

**NorCal**  
Continuum of Care™

**Plumas-Sierra Counties  
CoC Advisory Board Regular Meeting  
September 28, 2021  
10:00AM**

**Virtual Call-In Information**

Join Zoom Meeting:

<https://us06web.zoom.us/j/86001494554?pwd=UG9GY1F2aGp6RlhObXppR3h0UnRXUT09>

Phone Number: 720-707-2699

Meeting ID: 86001494554

Passcode: 752793

**Meeting Minutes**

**1. Call to Order/Establish a Quorum/Introductions**

The Chair called the meeting to order at: **10:02am**. A quorum was established, with the following voting members present: Tracey Ferguson, Aimee Heaney, Cathy Rahmeyer, and Lea Salas.

Participating members present included: Liz Brunton, Wendi James, Laurie Marsh, Anne Nielson, and Denise Pyper.

Tracey Ferguson notified the Advisory Board (AB) that Ann Henning has left the Plumas County Community Development Commission (CDC), which is currently understaffed and underfunded. There is discussion about AB members attending CDC meetings to keep lines of communication open to maintain a partnership. Lack of funding is a major barrier for them to implement Homeless Management Information System (HMIS) and Coordinated Entry (CE). Lassen-Plumas-Sierra Community Action Agency (CAA) functions under the Plumas County CDC and allocates block grant funds for community services. AB members haven't attended these CAA meetings to date. Tricia Elliott handles the CDC agendas and minutes. The next meeting is December 9, 2021, at the Plumas County Library in Quincy.

**2. Public Comments (limited to 3 mins. per comment)**

Members of the public had the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers were limited to three minutes.

No public comment was presented.

**3. Approval of Meeting Minutes from August 24, 2021**

Board members reviewed for approval the meeting minutes from August 24, 2021.

There were no changes or corrections made. Lea Salas motioned to approve the minutes as submitted. Cathy Rahmeyer seconded. All in favor. The motion was approved.

**4. Discussion**

**A. Brown Act Remote Attendance Flexibility Expires September 30, 2021**

Discussion: The CoC Executive Board (EB) have been notified that the remote attendance flexibility, as allowed through the Governor's Office by Executive Order to be able to remotely attend all Brown Act-conducted meetings, is set to expire on September 30, 2021. All boards will be subjected to shifting if it does expire. Boards may operate remotely, but we need

to list the physical location on the agenda and notice it. The conference room location in the County Building and Planning Department is available for board members and stakeholders. Laurie Marsh provided that Governor's Office has provided an extension, dated 09/16/21 through January 2024, under certain conditions and with certain requirements.

B. NorCal CoC Executive Board Meeting Updates - Tracey Ferguson

- i. HHAP (Homeless Housing Assistance and Prevention) Round 3 NorCal CoC Regional Application Approach including the preparation of a NorCal CoC Plan to Address Homelessness

Discussion: Round 3 – allocation table; CoC received \$2,019,036.87; Plumas received about \$64,257.96 and Sierra about \$16,762.95. FAQ for HHAP Round 3; what are the benefits for applying jointly? Each advisory board has been asked to come in under a regional application approach. Initial application is due October 15<sup>th</sup> to the State. Regional approach would look at the one application. State Department of Housing and Community Development (HCD) is moving toward regional cooperation to providing homeless services to clients. Lea Salas asks if there is an admin. fee through Shasta County Community Action Agency (CAA). An MOU will still be completed and PCIRC will still be writing reports to submit for compilation by NorCal CoC staff. See FAQ for details on deadline, reporting, and agreement. Tracey Ferguson will email Holly Zander concerning our willingness to move forward and clarify our scope of work for their deadline.

- ii. 2020 ESG (Emergency Solutions Grant) Non-Competitive Award (Executive Board approved PCIRC for Rapid Re-Housing funding in the amount of \$126,231.00)

Discussion: Cathy Rahmeyer confirmed that PCIRC was awarded this amount.

- iii. 2021 ESG Competitive Application (Executive Board approved two applicants—Shasta Community Health Center and Shasta County Health and Human Services (HHS))

Discussion: Our county declined to submit a competitive application because PCIRC applied for and was awarded the non-competitive ESG. Shasta County HHS and Health Center were the only applicants for this NOFA.

C. Goals for the NorCal CoC Executive Board from Plumas-Sierra Counties Advisory Board

Discussion: Cathy Rahmeyer states that PCIRC has Rapid Rehousing (RRH) monies and every county in the state has an issue with low housing inventories. The State doesn't view emergency sheltering as an eligible service under RRH monies. The State will expand agency ability on how they can use awarded ESG-CV dollars. It may be possible to use some of this money to buy a house, trailer, and container houses and to use these dollars of ESG-19 spenddown by the October deadline. It is forcing state and counties to become more creative on how to spend down these ESG-19 monies. AB needs further discussion on how to get a homeless shelter going and maybe develop some Accessory Dwelling Units (ADUs) and other affordable housing. This will be a large systems change to be able to expand uses of these funds.

Tracey Ferguson states that these are the AB starting points for inclusion of our goals. AB is requesting more clarity from Lead Agency (LA) concerning data and how these inform our goals. With this expansion of ESG, this could affect our local goals of the current AB Strategic Plan, 2019-2024.

## 5. New Business/Action Items

- A. NorCal CoC Governance Charter Review by Plumas-Sierra Counties CoC Advisory Board Working Group – discussion and possible action

Discussion: Sierra County had 5 areas of concern.

1. Tracker based on HUD final rule 24 CFR – these actions' timing and responsibility to be displayed in a table – would list when specific. Advisory Board recommended.

2. Advisory Board may submit comments prior to the Executive Board action: add during a public comment period for submitting comments back to the Executive Board.
3. 3.1 PIT Count in non-mandatory years:
  - a. If HUD requires submitting, all counties do or do not complete a PIT count, but it's all or nothing.
  - b. Ability to cancel the PIT if EB finds it necessary. Cathy Rahmeyer states they are meeting every month; now is the time to make a decision to cancel or not cancel the 2022 count due to COVID, etc. Recommendation is to add a cancellation at least 90 days in advance.
  - c. Summer PIT count in August: this should be optional to counties who want to complete these. We initially planned on doing an August 2021 count, but fires forced the County to cancel these. Recommendation is that if there's a summer count, that it's optional at the discretion of the local AB, and the LA will not provide PIT regional report or administrative assistance, given their staffing capacity.
4. For Section 4.1, Methodologies
  - a. NOFA – Advisory Board recommends this.
  - b. PIT allocation method – seek clarification on the 20% share methodology based on PIT count results. Recommend that remaining 20% be equitably allocated across the continuum.
  - c. Population allocation method – the Advisory Board does not recommended using this method.
5. For Section 4.1 (Funding Application Standards and Thresholds). Recommend that if an agency does not meet the requirements for funding in the first round, they still should be eligible to apply in the following rounds. The Advisory Board seeks clarification on the Lead Agency intention – they offer no recommendation at this time.
6. Do not recommend Shasta Advisory Board's "Executive Board Voting Distribution" to consider a weighted Executive Board member vote.

Cathy Rahmeyer moved to forward this summary of recommendations and comments/clarifications to the CoC Executive Board. Lea Salas seconded, and the motion was unanimously approved.

## B. Addressing Homelessness (standing item)

### Discussion:

- i. PCIRC: Cathy Rahmeyer states that many emergency services have been provided to over 1,200 participants/evacuees within over 500 families; many donations have come in for survivors and current residents; Catholic Charities have been making regular deliveries of supplies to meet these needs. Grief counseling is being provided for so much devastation and sadness. PCIRC doesn't have the capacity to actively participate in this time period for long-term fire response planning. Currently these meetings are informational only.
- ii. PCBH: Anne Nielson states that one client is exiting PCBH transitional housing and one client is enrolling into housing with Environmental Alternatives. PCBH has a one-bedroom COVID house now in Chester for any clients who require non-congregate housing, but it won't be available until November 2021 – only one bed will be available (non-congregate).

iii. Sierra County: Laurie Marsh states that there are folks in Downieville who are not able to be housed and are staying with folks who live in the community. When something goes wrong and they are again homeless, they refuse to leave that area and there is no emergency housing available for them.

C. New Member Applications (standing item)

None were presented.

**6. Committee Appointments (standing item)**

No appointments were announced.

**7. Requests for Letters of Support (standing item)**

No requests were submitted.

**8. Committee/Workgroup Updates**

A. PIT Committee

Discussion: Nothing new to report.

B. HMIS/CEP Committee

Discussion: No new progress to report.

**9. Agency Updates**

None

**10. County Updates**

None

**11. Discussion Items for Next Meeting:**

- Goal setting to CoC Executive Board
- NorCal preparation of plan to address homelessness for HHAP Round 3 Plumas and Sierra Counties by June 2022
- Follow up on Governance Charter from CoC Executive for comments and questions

**12. Adjournment**

The Chair called for a motion to adjourn. Lea Salas motion to adjourn and Aimee Heaney seconded. The meeting was adjourned at 11:52am.

**Next Meeting:** October 26, 2021 (10:00AM)

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec.12132), and the federal rules and regulations adopted in implementation thereof.

**The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.**