

BOARD OF SUPERVISORS

Dwight Ceresola, Vice Chair 1st District

Kevin Goss, Chair 2nd District

Sharon Thrall, 3rd District

Greg Hagwood, 4th District

Jeff Engel, 5th District

AGENDA FOR REGULAR MEETING OF

February 1, 2022 TO BE HELD AT 10:00 A.M.

IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commission, committees, boards, and council, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to social distancing requirements, which limit the number of people that may enter to 25% of room capacity. Those that wish to attend the Board meeting, will be required to wear a face covering, as required by the local Public Health Officer order. The public may participate as follows:

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting.

Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

10:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. **PUBLIC HEALTH AGENCY** – Dr. Dana Loomis
Report and update on COVID-19; receive report and discussion
2. **DISASTER RECOVERY OPERATIONS** - Gabriel Hydrick and Pamela Courtwright
Report and update Dixie Fire Recovery efforts; receive report and discussion

3. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a **four/fifths roll call vote**.

A. AGRICULTURE /WEIGHTS AND MEASURES

Approve and authorize the Chair to sign amendment to agreement #20-0199 between Plumas County and California Department of Food and Agriculture for FY 2021-2022 Pest Detection Trapping; total contract not to exceed \$16,568.00; approved as to form by County Counsel [View Item](#)

B. CLERK OF THE BOARD

Approve Board Minutes for January 2022. [View Item](#)

C. PUBLIC WORKS

1. Approve and authorize the Chair to sign and ratify agreement between Plumas County Public Works and Ferrellgas; for the purchase of propane fuel for Chester, Quincy, and Graeagle Maintenance Yards; not to exceed \$8,500.00; approved as to form by County Counsel [View Item](#)
2. Approve and authorize the Chair to sign agreement between Plumas County Public Works and Plumas Tire Supply; for maintenance and repair of the Chester Maintenance yard fleet; not to exceed \$3,000.00; approved as to form by County Counsel [View Item](#)
3. Review and approve the Gold Lake Forest Highway Rehabilitation Project Fund Transfer agreement and Adopt **RESOLUTION** authorizing the Director of Public Works to execute all project related documents and agreements; County's portion of Project is estimated to cost approximately \$8,876,000.00. The required local match of \$876,000 will be covered by Toll Credits which means no net cost to the County; approved as to form by County Counsel [View Item](#)

D. SHERIFF

Approve and authorize the Chair to sign agreement between Plumas County Sheriff's Office and Kassbohrer All Terrain Vehicle, Inc.; to provide equipment repair on an as needed basis; not to exceed \$20,000.00; approved as to form by County Counsel [View Item](#)

4. DEPARTMENTAL MATTERS

A. FAIRGROUNDS – John Steffanic

Approve supplemental budget in Fair Fund 005, Department 20190, of \$76,407.66; for reimbursement of utility expenditures and expenditures in other wages; discussion and possible action
Four/ fifths roll call vote [View Item](#)

B. HUMAN RESOURCES – Nancy Selvage

1. Adopt **RESOLUTION** to amend the FY 2021-2022 Job Classification Plan for Behavioral Health Unit Supervisor – Nursing #70570; and authorize Behavioral Health to recruit and fill 1.0 FTE Behavioral Health Unit Supervisor Position. **Roll call vote** [View Item](#)

C. **INFORMATION TECHNOLOGY** – Greg Ellingson

Review County's business process management software, discussion and possible action.

D. **LIBRARY** – Lindsay Fuchs

Approve and authorize the Chair to sign Memorandum of Understanding between Plumas County Library and Plumas Unified School District, to use one of the classroom and access nearby bathrooms in the Greenville Elementary School as a temporary location of the Greenville Library; not to exceed \$6,600.00; approved as to form by County Counsel; discussion and possible action. [View Item](#)

E. **PUBLIC HEALTH** – Dr. Dana Loomis

1. Adopt **RESOLUTION** authorizing the Director of Public Health to accept Area Agency on Aging grant funds in the amount of \$322,857.00; and execute Area 3 Agency on Aging grant agreements for the fiscal year 2021-2022; for nutritious meals and transportation services to seniors; approved as to form by County Counsel [Roll call vote](#) [View Item](#)
2. Adopt **RESOLUTION** authorizing the Public Health Director to execute the 5310 application and submit associated documents for Federal Funding under the FTA Section (Enhanced Mobility of Seniors and Individuals with Disabilities Program) with the California Department of Transportation; approved as to form by County Counsel [Roll call vote](#) [View Item](#)
3. Authorize supplemental budget request of \$119,625.00 for receipt of unanticipated California Equitable Recovery Initiative (CERI) grant funds [Four/ fifths roll call vote](#) [View Item](#)

F. **SHERIFF** – Todd Johns

1. Authorize fixed asset purchase of New 2021 Polaris RZR from local vendor, Gott Powersports, for the Sheriff's OHV/OSV program; amount not to exceed \$22,200.00; discussion and possible action [View Item](#)
2. Adopt **RESOLUTION** authorizing the Sheriff to apply for and receive grant funds for the State of California, Department of Parks and Recreation, Off-Highway Vehicle Grant Funds; approved as to form by County Counsel; discussion and possible action [Roll call vote](#) [View Item](#)

G. **COUNTY ADMINISTRATOR** – Gabriel Hydrick

1. Approve supplemental budget for Fund 0159, Department 40059, Account 520525 CALPERS PARS CONITIBUTION in the amount \$500,000.00; to facilitate transfer to PARS to fund unfunded liabilities; discussion and possible action [Four/fifths roll call vote](#) [View Item](#)
2. Receive an update on the ARPA Public Survey; discussion, direction and possible action

5. **BOARD OF SUPERVISORS**

- A. Accept resignation from County Administrator, Gabriel Hydrick; effective February 27, 2022; and direct Human Resources to begin recruitment to fill position; discussion and possible action
- B. Approve and authorize the Chair to sign a Letter of Support for funding assistance from CAL-Fire for the Lassen Fire Safe Council's re-forestation project. The actual project would be to support reforestation in the Beckwourth Fire footprint; discussion and possible action [View Item](#)

C. **Appointments:**

1. **PLUMAS COUNTY BOARDS, COMMISSIONS, AND COMMITTEES**

Appoint and/ or re-appointment of members to the Plumas County Boards, Commissions, and Committees [View Item](#)

2. **CHESTER CEMETERY DISTRICT BOARD**

Appoint David Price to the Chester Cemetery District; discussion and possible action.

3. **GREENHORN CREEK CSD BOARD**

Appoint Amanda Higgins to the Greenhorn Creek Community Service District Board; discussion and possible action [View Item](#)

D. Correspondence

E. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

6. **CLOSED SESSION**

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d) (1) of Government Code §54956.9 (Workers Compensation Case No. TIBV-600185)
- B. Conference with Legal Counsel: Existing litigation – Tiffany Wagner, Plaintiff, v. County of Plumas, et al., Defendants, United States District Court, Eastern District of California, Case No. 2:18-cv-03105-KMJ-DMC
- C. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d) (1) of Government Code §54956.9 - California Dept. of Water Resources v. All Persons Interested in the Matter of the Authorization of Delta Program Revenue Bonds, the Issuance, Sale and Delivery of Delta Program Revenue Bonds Series A, Series B and Subsequent Series, the Adoption of the Delta Program Revenue Bond General Bond Resolution and the Supplemental Resolutions Providing for the Issuance of Delta Program Revenue Bonds, and the Proceedings Related Thereto, Superior Court of California, County of Sacramento, Case No. 34-2020-00283112
- D. Conference with Legal Counsel: Pending litigation pursuant to Subdivision (d) (2) of Government Code §54956.9 (County of Butte and County of Plumas v. Department of Water Resources and State Water Contractors, Inc., Court of Appeal, Third Appellate District, Case No. C071785)
- E. Conference with Legal Counsel: Pending litigation – USA Waste of California, Inc. dba Feather River Disposal, a California corporation v. County of Plumas, Superior Court of California, County of Plumas, Case No. CV19-00064 – pursuant to Subdivision (c) of Government Code Section 54956.9
- F. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9
- G. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (3) Cases

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, February 8, 2022, Board of Supervisors Room 308, Courthouse, Quincy, California



Plumas-Sierra Counties

Department of Agriculture

Weights & Measure

Agricultural Commissione

Sealer of Weights and Meas

208 Fairgrounds Road

Quincy, CA 95971

Phone: (530) 283-6365

Fax: (530) 283-4210

Willo Vieira
Agricultural Commissioner
Sealer of Weights & Measures
willovieira@countyofplumas.com

Date: January 13, 2022

To: Honorable Board of Supervisors

From: Willo Vieira, Agricultural Commissioner/ *WV*
Sealer of Weights & Measures

RE: CDFA Agreement #20-0199/Amendment #1

Recommendation:

Approve and authorize the Chair to sign CDFA Agreement #20-0199 Amendment #1, the Agreement amount increased from \$15,680 to \$16,568. The contract began July 1, 2020 and ends June 30, 2022.

Background and Discussion:

The \$888 increase is to provide reimbursement to the County for staff time spent receiving training, providing training, attending meetings, conference calls all related to CalTrap. The agreement is for pest detection and trapping activities throughout Plumas and Sierra Counties. Approved as to form by County Counsel.

STANDARD AGREEMENT - AMENDMENT

STD 213A (Rev. 4/2020)

 CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 PAGES

AGREEMENT NUMBER	AMENDMENT NUMBER	Purchasing Authority Number
20-0199	1	

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE

CONTRACTOR NAME

COUNTY OF PLUMAS

2. The term of this Agreement is:

START DATE

July 1, 2020

THROUGH END DATE

June 30, 2022

3. The maximum amount of this Agreement after this Amendment is:

\$16,568.00 Sixteen Thousand Five Hundred Sixty-Eight Dollars and No Cents

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

Section three (3) is hereby amended to increase the funds by \$888.00. The total has increased from \$15,680.00 to \$16,568.00.
 Please see Exhibit B-1 (1 page)

This amendment is necessary to continue the pest detection and trapping activities performed by the County of Plumas.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.**CONTRACTOR**

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

County of Plumas

CONTRACTOR BUSINESS ADDRESS 208 FAIRGROUND ROAD	CITY QUINCY	STATE CA	ZIP 95971
PRINTED NAME OF PERSON SIGNING <u>Kevin Goss</u>	TITLE <u>Chair</u>		
CONTRACTOR AUTHORIZED SIGNATURE	DATE SIGNED		

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE

CONTRACTING AGENCY ADDRESS 1220 N STREET, ROOM 120	CITY SACRAMENTO	STATE CA	ZIP 95814
PRINTED NAME OF PERSON SIGNING MONICA AGUIRRE	TITLE STAFF SERVICES MANAGER I		

CONTRACTING AGENCY AUTHORIZED SIGNATURE	DATE SIGNED
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CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL	EXEMPTION (If Applicable) DGS Ltr 28.9
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Exhibit B-1

Plumas

COUNTY DEPARTMENT OF AGRICULTURE

FY 2021-22 Pest Detection Trapping Gypsy Moth (GM) Financial Plan

1/22/20

Green = fillable cells to be completed by the County

Purple = subtotals and totals. These contain formulas - DO NOT MODIFY!

Orange = instructions.

A. PERSONNEL¹

1. STAFF - Detection Trappers		Employee Name	Title	HOURS/DAY	TOTAL WORK DAYS		HOURS
1 TBD			Extra help		8.00	24.00	192.00
2					0.00	0.00	0.00
						Subtotal:	192.00
2. SALARIES - Detection Trappers					HOURLY RATE		
1 TBD			Extra help		w/o BENEFITS	HOURS	SALARY
2					\$14.00	192.00	\$2,688.00
					\$0.00	0.00	0.00
						Subtotal:	\$2,688.00
3. BENEFITS - Detection Trappers					BENEFIT RATE (%)		BENEFIT COST
1 TBD			Extra help		0.0000%	\$2,688.00	30.00
2					0.0000%	\$0.00	\$0.00
						Subtotal:	\$0.00
							DETECTION STAFF SUBTOTAL:
							\$2,688.00
4. STAFF - Non-Detection						TOTAL WORK	
		Employee Name	Title			DAY	HOURS
1	Willo Vieira		Inspector III/ Trapping Supervisor			8.00	5.20
2	Melissa Nisbet		Administrative Assistant			8.00	1.25
							Subtotal:
							52.00
5. SALARIES - Non-Detection Staff					HOURLY RATE		
1	Willo Vieira		Inspector III/ Trapping Supervisor		w/o BENEFITS	HOURS	SALARY
2	Melissa Nisbet		Administrative Assistant		\$29.03	42.00	\$1,219.00
					\$20.05	10.00	\$201.00
						Subtotal:	\$1,420.00
6. BENEFITS - Non-Detection Staff					BENEFIT RATE (%)		BENEFIT COST
1	Willo Vieira		Inspector III/ Trapping Supervisor		24.0000%	\$1,219.00	\$293.00
2	Melissa Nisbet		Administrative Assistant		0.0000%	\$201.00	\$0.00
						Subtotal:	\$293.00
							NON-DETECTION STAFF SUBTOTAL:
							\$1,713.00
						OVERHEAD	
					SALARIES	BENEFITS	COST
					\$4,108.00	\$293.00	\$440.00
							TOTAL PERSONNEL COST:
							\$4,341.00
B. SUPPLIES (Itemized, such as: trapping poles, office supplies, etc.)							
<u>Description</u>							<u>COST</u>
1	Staple Gun						\$21.00
2	Staples						\$19.00
3							\$0.00
4							\$0.00
						TOTAL SUPPLY COST:	\$40.00
C. SUBCONTRACTOR		TITLE			HOURLY RATE	HOURS	COST
1							\$0.00
2							\$0.00
3							\$0.00
4							\$0.00
						TOTAL SUBCONTRACTOR COST:	\$0.00

D. VEHICLE OPERATIONS

COUNTY VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE ¹	COST
1.00	3.00	1192.00	\$0.575	\$2,056.00
STATE VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE ¹	COST
0.00	0.00	0.00	\$0.285	\$0.00
LEASED VEHICLES	NO. OF COST PER MONTH	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE ¹
0.00	0.00	0.00	0.00	\$0.285
				VEHICLE COST TOTAL: \$2,056.00

E. OTHER ITEMS OF EXPENSE (e.g., communications, IT services)

Description

		COST
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
	TOTAL SUPPLY COST:	\$0.00

¹Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, etc.

²Per federal audit guidelines, this rate cannot be exceeded. However, if your county's internal policy uses a lower rate, that rate may be applied.

Pest Detection GM Trapping Cost:	\$6,937.00
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FY: 2021-2022 Pest Detection Trapping Total Cost:	\$7,308.00
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\$8,196.00

FF, GM, JB Cost:	\$7,308.00
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CalTrap Cost:	\$0.00
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\$888.00

COMMENTS:

Item 3B



BOARD OF SUPERVISORS

Dwight Ceresola, Vice Chair 1st District

Kevin Goss, Chair 2nd District

Sharon Thrall, 3rd District

Greg Hagwood, 4th District

Jeff Engel, 5th District

MEETING MINUTES

ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JANUARY 4, 2022

STANDING ORDERS

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commission, committees, boards, and council, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

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Public Comment Opportunity/Written Comment

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Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

10:00 A.M.

CALL TO ORDER/ROLL CALL

Roll Call.

Present: Supervisor Hagwood, Supervisor Thrall, Supervisor Engel, Supervisor Goss, Supervisor Ceresola.

PLEDGE OF ALLEGIANCE

Sheriff Todd Johns led the Pledge of Allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

None noted.

PUBLIC COMMENT OPPORTUNITY

Pastor George offered prayer

Terry Durham commented regarding flooding of neighborhood near Stover Creek/ Ditch.

Tom McGowan thanked the Supervisors in advance for approval of the Chester Fireworks approval for the New Year Celebration.

Rose Buzzetta commented regarding snow removal in East Quincy.

Constituent in the audience commented regarding the operational practices of Waste Management and the poor service/ or lack of service.

Constituent on the phone commented regarding pine needle disposal, Gold Lake closure signage, and trash pick-up problems

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Roberta Allen made an announcement regarding her letter of resignation.

ACTION AGENDA

1. BOARD OF SUPERVISORS

Select Chair and Vice Chair of the Board of Supervisors for 2022; discussion and possible action

Motion: Select Supervisor Goss as Chair of the Plumas County Board of Supervisors for 2022., **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Hagwood.

Motion passed unanimously.

Motion: Select Supervisor Ceresola as Vice Chair of the Pluams County Board of Supervisors for 2022.,

Action: Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Thrall.

Motion passed unanimously.

2. PUBLIC HEALTH AGENCY – Dr. Dana Loomis

Report and update on COVID-19; receive report and discussion

3.  **DISASTER RECOVERY OPERATIONS** - Gabriel Hydrick
Report and update Dixie Fire Recovery efforts; receive report and discussion

4.  **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a **four/fifths roll call vote**.

Motion: Approve the following consent agenda matters, as submitted, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Ceresola, Supervisor Engel, Supervisor Goss, Supervisor Hagwood, Supervisor Thrall.

A. **CLERK OF THE BOARD**

Approve Board minutes for December 2021

B. **FACILITY SERVICES**

- 1) Authorize and Ratify use of the Chester Airport for a New Year's Eve fireworks display, provided by the Lake Almanor Chamber of Commerce
- 2) Approve and authorize the Chair to sign and ratify the agreement between Plumas County Facility Services and Sierra Buttes Trail Stewardship for building and maintaining trails in the Plumas National Forest; not to exceed \$187,352.00, 100% reimbursed by California State Grant; Approved as to form by County Counsel

C. **PLUMAS COUNTY OFFICE OF EDUCATION**

Approve and authorize the Chair to sign Certification of Plumas Early Education & Child Care Council (Local Planning Council) annual membership appointment for 2022

D. **PUBLIC WORKS**

- 1) Approve and authorize the Chair to sign purchase agreement between Plumas County Public Works and Brown's Gas Company, Inc.; Propane Contract not to exceed \$8,500.00; approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign purchase agreement between Plumas County Public Works and Ferrellgas; Propane; not to exceed \$8,500.00; approved as to form by County Counsel
- 3) Approve and authorize the Chair to sign purchase agreement between Plumas County Public Works and Hunt & Sons, Inc.; Diesel, Gasoline, and High Sulfur Burner Fuels; not to exceed \$600,000.00; approved as to form by County Counsel
- 4) Approve and authorize the Chair to sign Amendment No. 10 between Plumas County Public Works and MGE, Engineer, Inc. Professional Services Agreement, for "On-Call Civil Engineering Services" for transportation improvements projects; for Analysis of Dixie Fire Damage to the Greenville Street Project; not to exceed \$83,324.30; approved as to form by County Counsel

E. **SHERIFF**

Approve and authorize the Chair to sign Amendment to Agreement between Plumas County Sheriff's Office and Chester Auto Body & Glass, Inc.; Amendment is due to the Sale of Chester Auto Body & Glass Inc., by Brian Smith and Purchased By Sean Langrehr; All provisions of the Agreement dated September 15, 2021 shall remain unchanged and in full effect; approved as to form by County Counsel



SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Beckwourth Community

Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

Convene as the Beckwourth Community Service Area Governing Board

5.  **BECKWOURTH COMMUNITY SERVICE AREA** – John Mannie

Authorize payment of \$1,225.00 without a contract, to Plumas Sanitation for wet well pumping for sewer leak repair; and rarify all approved wet well pumping work performed to date; discussion and possible action

Motion: Authorize payment of \$1,225.00 without a contract, to Plumas Sanitation for wet well pumping for sewer leak repair; and rarify all approved wet well pumping work performed to date, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

Motion passed unanimously.

 Adjourn as Beckwourth Community Service Area and reconvene as the Plumas County Board of Supervisors

6.  **DEPARTMENTAL MATTERS**

A.  **ELECTIONS** – Marcy DeMartile

Adopt **RESOLUTION** authorizing the County Clerk to conduct a Special Tax Election within the Boundaries of the Peninsula Fire Protection District, for a Special Tax Election to be held May 3, 2022; Discussion and possible action **Roll call vote**

Motion: Adopt **RESOLUTION No. 22-8650** authorizing the County Clerk to conduct a Special Tax Election within the Boundaries of the Peninsula Fire Protection District, for a Special Tax Election to be held May 3, 2022, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Ceresola, Supervisor Engel, Supervisor Thrall, Supervisor Hagwood, Supervisor Goss.

B.  **PUBLIC WORKS** – John Mannie

1) Authorize Public Works to recruit and fill, funded and allocated 1.0 FTE Public Works Maintenance Worker II position in the Quincy Maintenance District; discussion and possible action

Motion: Authorize Public Works to recruit and fill, funded and allocated 1.0 FTE Public Works Maintenance Worker II position in the Quincy Maintenance District, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

Motion passed unanimously.

2) Authorize Public Works to recruit and fill vacancy, via in-county promotional; funded and allocated 1.0 FTE Public Works Maintenance Supervisor/ Foreman Position in the Greenville Maintenance District; discussion and possible action

Motion: Authorize Public Works to recruit and fill vacancy, via in-county promotional; funded and allocated 1.0 FTE Public Works Maintenance Supervisor/ Foreman Position in the Greenville Maintenance District, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

Motion passed unanimously.

C.  **SHERIFF** – Todd Johns

Adopt **RESOLUTION** authorizing the Plumas County Sheriff's Office to pursue the secure State Homeland Security Grants (SHSG), Emergency Management Performance Grants (EMPG), Emergency Management Performance Grant-Supplemental (EMPG-S), Emergency Management Performance Grant-American Recovery Act Plan (EMPG-ARPA) or similar grants managed by the State office of Emergency Services through Fiscal Year 2023-2024; discussion and possible action;

Roll call vote

Motion: Adopt **RESOLUTION NO. 22-8649** authorizing the Plumas County Sheriff's Office to pursue the secure State Homeland Security Grants (SHSG), Emergency Management Performance Grants (EMPG), Emergency Management Performance Grant-Supplemental (EMPG-S), Emergency Management Performance Grant-American Recovery Act Plan (EMPG-ARPA) or similar grants managed by the State office of Emergency Services through Fiscal Year 2023-2024, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Ceresola, Supervisor Engel, Supervisor Goss, Supervisor Hagwood, Supervisor Thrall.

7.  **BOARD OF SUPERVISORS**

A. Adopt **RESOLUTION** approving and authorizing the Chair to execute the Golden State Connect Authority Join Exercise of Powers Agreement; approved as to form by County Counsel **Roll call vote**

Motion: Adopt **RESOLUTION No. 22-8651** approving and authorizing the Chair to execute the Golden State Connect Authority Join Exercise of Powers Agreement, **Action:** Approve, **Moved by** Supervisor Hagwood, **Seconded by** Supervisor Thrall.

Vote: Motion passed (**summary:** Yes = 4, No = 1, Abstain = 0).

Yes: Supervisor Ceresola, Supervisor Thrall, Supervisor Hagwood, Supervisor Goss.

No: Supervisor Engel.

B.  Direct Human resources to begin recruitment to fill the unexpired term of the elected position of the County Auditor/ Controller; discussion and possible action

Motion: Direct Human resources to begin recruitment to fill the unexpired term of the elected position of the County Auditor/ Controller, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

Motion passed unanimously.

C.  **Appointments**

Select a Delegate and Alternate for the 2022 Golden State Connect Authority (GSCA) Board of Directors; discussion and possible action

Motion: Select a **Supervisor Goss** as Delegate and **Supervisor Engel** as Alternate for the 2022 Golden State Connect Authority (GSCA) Board of Directors, **Action:** Adjourn, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Hagwood.

Motion passed unanimously.

D.  **CORRESPONDENCE**

Correspondence regarding snow removal

Correspondence regarding snow removal, trash pick-up

Correspondence regarding snow removal, Waste Management, flooding of Stover's Creek/ Ditch

Correspondence regarding snow removal Sierra Valley Groundwater, consolidation of fire department

Correspondence regarding Greenville connectivity, snow removal, trash pick-up, and wait times at Indian Falls

E.  **INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Engel, regarding issues related to County Government.

Report by Supervisor Hagwood, regarding issues related to County Government and include broadband meeting with Golden State Connectivity

Report by Supervisor Thrall, regarding issues related to County Government, and include needing to add a Plumas County Board of Supervisors Representative to Sierra Nevada Conservancy Board

Report by Supervisor Ceresola, regarding issues related to County Government and include the rescheduling of First 5 meeting.

Report by Supervisor Goss regarding issues related to County Government and include Rebuild Greenville, and meeting for fire Control/ Traffic Control

F.  **CLOSED SESSION**

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

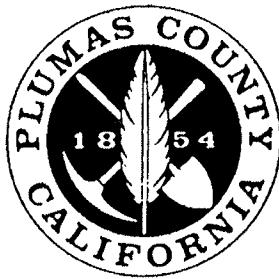
- A. Personnel: Public employee performance evaluation – Agricultural Commissioner – Sealer of Weights and Measures (Board Only)
- B. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (2 Cases)
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

 **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

There was no reportable action taken in Closed Session

 **ADJOURNMENT**

Adjourned meeting to Tuesday, January 11, 2021, Board of Supervisors Room 308, Courthouse, Quincy, California



BOARD OF SUPERVISORS

Dwight Ceresola, Vice Chair 1st District

Kevin Goss, 2nd District

Sharon Thrall, 3rd District

Greg Hagwood, 4th District

Jeff Engel, Chair 5th District

MEETING MINUTES

ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JANUARY 11, 2022

STANDING ORDERS

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commission, committees, boards, and council, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to social distancing requirements, which limit the number of people that may enter to 25% of room capacity. Those that wish to attend the Board meeting, will be required to wear a face covering, as required by the local Public Health Officer order. The public may participate as follows:

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Motion: Approve the following Consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Ceresola, Supervisor Engel, Supervisor Goss, Supervisor Hagwood, Supervisor Thrall.

A. **BEHAVIORAL HEALTH**

- 1) Approve and authorize the Director of Behavioral Health to sign Memorandum of Understanding between Plumas County Behavioral Health and California Department of State Hospitals, allowing Plumas County to continue to place individuals in the DSH system; approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign 3 year term agreement between Plumas County and Kings View Corporation, for Electronic Health Record Information System and all Pay Source Billing Services; approved as to form by County Counsel

B. **ELECTIONS** – Marcy DeMartile

Adopt **Resolution No. 22-8652** authorizing the Plumas County Clerk-Recorder, Registrar of Voters, to conduct all federal, state and local elections throughout the calendar year 2022

C. **FACILITY SERVICES**

Authorize Facility Services to waive rental fee for the use of the Quincy Courthouse by the Quincy Chamber of Commerce on February 5, 2022 for Groundhog Fever Festival from 1:00 PM to 5:00 PM

4. **DEPARTMENTAL MATTERS**

A. **INFORMATION TECHNOLOGY** – Greg Ellingson

Request approval of emergency payment for Crowdstrike Endpoint Detection & Response (EDR), to replace McAfee anti-malware/ antivirus tool for all endpoints and County Network; discuss package Option's 1, and 2; discussion and possible action

Motion: Request approval of emergency payment for Option #1 Managed Crowdstrike Endpoint Detection & Response (EDR), to replace McAfee anti-malware/ antivirus tool for all endpoints and County Network, **Action:** Approve, **Moved by** Supervisor Hagwood, **Seconded by** Supervisor Engel. Motion passed unanimously.

B. **PUBLIC HEALTH** – Dr. Dana Loomis

- 1) Authorize the Director of Public Health to recruit and fill, funded and allocated 1.0 FTE Management Analyst I/ II position; vacancy due to retirement; discussion and possible action
- 2) Authorize the Director of Public Health to recruit and fill, funded and allocated 1.0 FTE Health Education Coordinator , Health Education Specialist, or Community Outreach Coordinator; vacancy due to resignation; discussion and possible action

Motion: Approve Items 4B1 and 4B2 to Authorize the Director of Public Health to recruit and fill, funded and allocated 1.0 FTE Management Analyst I/ II position; and Authorize the Director of Public Health to recruit and fill, funded and allocated 1.0 FTE Health Education Coordinator , Health Education Specialist, or Community Outreach Coordinator, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

Motion passed unanimously.

C. **COUNTY ADMINISTRATOR** – Gabriel Hydrick

Adopt **RESOLUTION** approving an application for funding and the execution of a grant agreement and any amendments thereto from the 2020 Community Development Block Grant Program – Coronavirus Response Round 2 and 3 (CDBG-CV2 and CV3) NOFA Dated December 18, 2020; discussion and possible action **Roll call vote**

- B. Personnel: Public Employee performance evaluation – Director of Public Health
- C. Public employee appointment – Director of Facilities Services & Airports
- D. Conference with Legal Counsel: Pending litigation – USA Waste of California, Inc. dba Feather River Disposal, a California corporation v. County of Plumas, Superior Court of California, County of Plumas, Case No. CV19-00064 – pursuant to Subdivision (c) of Government Code Section 54956.9
- E. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9
- F. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (4 Cases)
- G. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- H. No. 19-cv-07230-HSG, pursuant to Subdivision (d)(1) of Government Code Section 54956.9.
Items G&H Removed
- I. Conference with Legal Counsel; Claim against the County filed by Hannah Isbill on December 16, 2021
- J. Conference with Legal Counsel; Existing litigation – Roxanne Jeskey v. County of Plumas Superior Court, Case No. CV20-000173, pursuant to subdivision (a) of Government Code §54956.9

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

Chair Goss reported out of closed session and reported on Item 6I – the Board of Supervisors declined the claim filed against the County

There were no other reportable actions taken in Closed Session

ADJOURNMENT

Adjourned meeting to Tuesday, January 18, 2022, Board of Supervisors Room 308, Courthouse, Quincy, California

FREE AT HOME COVID-19 TEST KITS

While Supplies Last

QUINCY

Public Health Clinic
270 County Hospital Rd #111
530-283-6330
www.plumascounty.us

Quincy Library
445 Jackson Street
530-283-6310

Plumas Crisis Intervention &
Resource Center
175 Main Street
530-283-5515

Plumas Rural Services
711 East Main Street
530-283-2735

GREENVILLE

Greenville Southern Baptist Church
241 Wolf Creek Road
Start Jan 15th" Tues, Thurs, Sat 11:00-1:00pm

Food Pantry
127 Crescent St #5/ 530-388-2349
Fridays 10:00-3:00 pm

PORTOLA

Portola Library
34 Third Avenue
530-832-4241

Portola Resource Center
165 Ridge Street
530-832-1827

Wellness Center
280 East Sierra St
530-283-6307 #4

CHESTER

Chester Library
210 First Avenue
530-258-2742

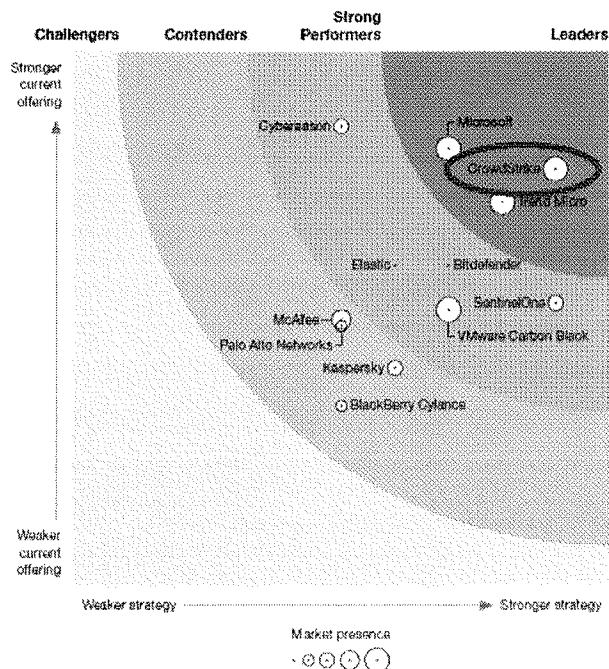
Wellness Center
372 Main Street
530-283-6307 #2

Suggested Uses:

- Before joining indoor gatherings with others who are not in your household.
- After a known exposure to somebody who tested positive; 48 hours after being within 6 feet of you for a cumulative 15 minutes (in a 24 hour period).
- Day five after a previous positive test, if symptoms are not present or are resolving and no fever (qualifying for shortened isolation period).

CrowdStrike – Falcon Complete

THE FORRESTER WAVE™
Enterprise Detection And Response
Q1 2020



- **#1 Leader in Detection and Response**
- **Falcon Complete significantly increased the coverage, responsiveness, and overall effectiveness of the interviewed company's cybersecurity efforts.**
- **The net benefit of just the salaries required to staff an in-house SOC team with security analysts and threat hunters on a 24/7 basis was a risk-adjusted, three-year PV of over \$4.1 million.**
- **Falcon Complete delivered the interviewed organizations superior protection with no major breaches and full remediation of any infected devices. None of the interviewed organizations experienced a single significant intrusion over the course of their engagement with Falcon Complete.**
- **Falcon Complete greatly reduced the incidents of infected and inoperable desktops and laptops. For the composite organization, the reduced worker downtime, along with the reduction in necessary IT resources for remediation, resulted in a three-year, risk-adjusted PV of over \$320K.**
- **Falcon Complete includes a Breach Prevention Warranty that covers breach response expenses if there is a security incident within the environment protected by Falcon Complete.**

Executive Summary

Falcon Complete is a fully managed cybersecurity endpoint protection service that monitors, detects, prevents, and remediates possible breaches and intrusions. Staffed 24/7/365 by CrowdStrike analysts with years of experience using the Falcon Enterprise suite of security modules, Falcon Complete is highly effective at stopping intrusions and reducing risk, while eliminating many of the ever-increasing challenges and burdens of building, staffing, and maintaining your own security operations center.



BOARD OF SUPERVISORS

Dwight Ceresola, Vice Chair 1st District

Kevin Goss, Chair 2nd District

Sharon Thrall, 3rd District

Greg Hagwood, 4th District

Jeff Engel, 5th District

MEETING MINUTES

ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JANUARY 18, 2022

STANDING ORDERS

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Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting.

Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

10:00 A.M.



CALL TO ORDER/ROLL CALL

Roll Call.

Present: Supervisor Hagwood, Supervisor Thrall, Supervisor Engel, Supervisor Goss, Supervisor Ceresola.

PLEDGE OF ALLEGIANCE

County Administrator Gabriel Hydrick led the Pledge of Allegiance.



ADDITIONS TO OR DELETIONS FROM THE AGENDA

Supervisor Hagwood, requested that items 6E1&2 Public Works – Solid Waste rate increase matter be deleted from the 01/18/2022 agenda and continued to February 15, 2022.



PUBLIC COMMENT OPPORTUNITY

Linda M. commented regarding recording accuracy of hospitalizations and Covid -19



DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

There were no department head announcements.

ACTION AGENDA

1. **PUBLIC HEALTH AGENCY** – Dr. Dana Loomis
Report and update on COVID-19; receive report and discussion

2. **DISASTER RECOVERY OPERATIONS** - Gabriel Hydrick and Pamela Courtwright
Report and update Dixie Fire Recovery efforts; receive report and discussion

3. **USDA FOREST FIRE MANAGEMENT** – Joe Hoffman/ Chris Carlton
Monthly check-in

4. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor Hagwood, **Seconded by** Supervisor Engel.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Ceresola, Supervisor Engel, Supervisor Goss, Supervisor Hagwood, Supervisor Thrall.

A. AUDITOR

- 1) Approve and authorize the Chair to sign agreement between Plumas County and The Howard E. Nyhart Company, Inc. for the GASB 75 Accounting & Disclosure Interim Report for FYE 2021, and the Full Actuarial Funding Valuation as of 6/3/22 for Other Post-Employment Benefits (OPEB); not to exceed \$11,650.00; approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign agreement between Plumas County and MGT of America Consulting, LLC for State Mandated cost claiming services (SB90) for the 2020 – 2021 fiscal year; not to exceed \$3,500.00; term is for two year with two (2) options for renewal; approved as to form by County Counsel

B. BEHAVIORAL HEALTH

- 1) Approve and authorize the Chair to sign Memorandum of Understanding between Plumas County Behavioral Health and Plumas County Sheriff's Office; to provide behavioral health services at the County Jail; approved as to form by County Counsel
- 2) Authorize no contract payment of \$1,020.00 to SIYAN Clinical Corporation; for mental health doctor fees and specialty services
- 3) Authorize no contract payment of \$2,706.00 to Adventist Health; for mental health outpatient services
- 4) Approve and authorize the Chair to sign agreement between Plumas County and Sutter – Yuba Behavioral Health; for inpatient psychiatric health services; not to exceed \$50,000.00; approved as to form by County Counsel
- 5) Appoint Kendra Fredricksen to serve on the Plumas County Behavioral Health Commission;

C. COUNTY COUNSEL

Approve and authorize the Chair to sign agreement between Plumas County and California Office of Administrative Hearings (OAH); for hearing and mediation services, not to exceed \$48,000.00 over a term of 5 years; approved as to form by County Counsel

D. FACILITY SERVICES

Authorize Facility Services to waive rental fee for the use of the Quincy Veterans Hall on Tuesdays from 5:30 – 6:30 PM from January 11, 2022 thru March 15, 2022 for Scott/ High Sierra Dancing Witches, a local non-profit adult group; for dance rehearsal

E. FAIRGROUNDS

Approve and authorize the Chair to sign and ratify the following agreements between Plumas County and Herc Rentals Inc.; not to exceed \$5,000.00, Plumas County and Wilburn Construction, Inc.; not to exceed \$9,000.00 for services provided during the Dixie Fire; both agreements were paid through reimbursement from the fire camp; approved as to form by County Counsel

F. PUBLIC HEALTH -

Approve and authorize the Chair to ratify and sign agreement between Plumas County and Smile Business Products; to provide copy machine maintenance services; not to exceed \$3,000.00; approved as to form by County Counsel

G. SHERIFF

Approve and authorize the Chair to sign agreement between Plumas County Sheriff's Office and Kinne Marriage and Family Therapy (Rethink Industries); for providing therapy services, both during incarceration and after release; not to exceed \$22,202.00; approved as to form by County Counsel

5.  PIONEER RV PARK – David Aguilar

Request the Board of supervisors authorize the Planning Department to waive Campground Permit fee; discussion and possible action

Motion: Deny the Request to the Board of Supervisors, to authorize the Planning Department to waive Campground Permit fee, **Action:** Approve, **Moved by** Supervisor Ceresola, **Seconded by** Supervisor Goss.

Motion passed unanimously.

6. DEPARTMENTAL MATTERS

A. AUDITOR/ CONTROLLER – Roberta Allen

- 1) Authorize Auditor/Controller to recruit and fill 1.0 FTE position of Assistant Auditor/ Controller **OR** 1.0 FTE position of Accountant Auditor II. Position to become vacant due to upcoming retirement of current Assistant Auditor Controller as of May 31, 2022; discussion and possible action

Motion: Authorize Auditor/Controller to recruit and fill 1.0 FTE position of Assistant Auditor/ Controller **OR** 1.0 FTE position of Accountant Auditor II, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

Motion passed unanimously.

- 2) Allow extra help employees Barbara Bruner and Zoe Terrazas to work more than 29 hours per week as needed to assist during the transition period in the Auditor department; discussion and possible action

Motion: Approve extra help employees Barbara Bruner and Zoe Terrazas to work more than 29 hours per week as needed to assist during the transition period in the Auditor department, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.
Motion passed unanimously.

- 3) Authorize no contract payment of \$3,500.00 to MGT America Consulting, LLC.; for state mandated cost services (SB90) fiscal year 19/20, invoice dated April 30, 2021; discussion and possible action

Motion: Authorize no contract payment of \$3,500.00 to MGT America Consulting, LLC.; for state mandated cost services (SB90) fiscal year 19/20, invoice dated April 30, 2021, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

Motion passed unanimously.

B. BEHAVIORAL HEALTH – Tony Hobson

Authorize the Director of Behavioral Health to recruit and fill, budgeted 1.0 Extra Help Support Services Technician; discussion and possible action

Motion: Authorize the Director of Behavioral Health to recruit and fill, budgeted 1.0 Extra Help Support Services Technician, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

Motion passed unanimously.

C. PUBLIC HEALTH - Dr. Dana Loomis

- 1) Authorize the Director of Public Health to recruit and fill, funded and allocated, vacant 0.625 part time Assistant Cook for the Senior Nutrition Program in Chester; discussion and possible action

Motion: Authorize the Director of Public Health to recruit and fill, funded and allocated, vacant 0.625 part time Assistant Cook for the Senior Nutrition Program in Chester, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Ceresola.

Motion passed unanimously.

2)  Adopt **RESOLUTION** to amend Fiscal Year 2021-2022 Plumas County Position Allocation for the Department of Public Health; to add 1.0 FTE to the Health Education Series Position Budget Unit 70560; discussion and possible action **Roll call vote**
And Authorize the Director of Public Health to recruit and fill 1.0 FTE Health Education Series Position; discussion and possible action
Motion: Adopt **RESOLUTION No. 22-8654** to amend Fiscal Year 2021-2022 Plumas County Position Allocation for the Department of Public Health; to add 1.0 FTE to the Health Education Series Position Budget Unit 70560;
And Authorize the Director of Public Health to recruit and fill 1.0 FTE Health Education Series Position, **Action:** Approve, **Moved by** Supervisor Hagwood, **Seconded by** Supervisor Engel.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Supervisor Ceresola, Supervisor Engel, Supervisor Goss, Supervisor Hagwood, Supervisor Thrall.

D.  **PUBLIC WORKS - ROAD** – John Mannie
Authorize the Director of Public Works to recruit and fill, funded and allocated 1.0 FTE Public Works Lead Worker position in the Greenville Maintenance District; discussion and possible action

Motion: Authorize the Director of Public Works to recruit and fill, funded and allocated 1.0 FTE Public Works Lead Worker position in the Greenville Maintenance District, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Engel.
Motion passed unanimously.

E. **PUBLIC WORKS – SOLID WASTE** – John Mannie

- 1) Update and consideration of a proposed rate increase of 7.29% (residential) and 7.29% (commercial) for the solid waste services related to collection fees, which shall cover door to door collection, transfer, hauling, and ultimate disposal activities (within Franchise Area #1); discussion and possible action
- 2) Adopt **RESOLUTION** establishing revised fee schedule for collection and related solid waste services for Franchise Area #1 (Operated by Feather River Disposal); discussion and possible action **Roll call vote**

Items 6E1&2 have been removed from the Agenda by Supervisor Greg Hagwood's request and set to be continued to - February 15, 2022

F.  **SHERIFF** – Todd Johns

- 1) Authorize fixed asset vehicle purchase and equipping of (5) 2022 Ford Explorers from dept. 70331 not to exceed \$250,000.00; and one (1) 2022 Ford Explorer from dept. 70387 not to exceed \$50,000.00; included in the FY 2021/2022 budget; approved as to form by County Counsel; discussion and possible action
Motion: Authorize fixed asset vehicle purchase and equipping of (5) 2022 Ford Explorers from dept. 70331 not to exceed \$250,000.00; and one (1) 2022 Ford Explorer from dept. 70387 not to exceed \$50,000.00; included in the FY 2021/2022 budget; **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.
Motion passed unanimously.
- 2) Authorize no contract payment of \$5,200.55, for purchase of generator installed on Mt. Dyer; discussion and possible action
Motion: Authorize no contract payment of \$5,200.55, for purchase of fixed asset generator, installed on Mt. Dyer, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.
Motion passed unanimously.

G.  **SOCIAL SERVICES** – Neal Caiazzo

Authorize the Director of Social Services to recruit and fill, funded and allocated 1.0 FTE Office assistant position; vacancy due to promotion; discussion and possible action

Motion: Authorize the Director of Social Services to recruit and fill, funded and allocated 1.0 FTE Office assistant position, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood. Motion passed unanimously.

H.  **PLANNING** – Tracey Ferguson

1. Receive an update on the proposed amendments to the State Board of Forestry and Fire Protection Draft State Minimum Fire Safe Regulations, 2021, and approve and authorize Chair to sign Plumas County comment letter to the State Board of Forestry and Fire Protection regarding the Draft Regulations; discussion and possible action

Motion: Approve and authorize Chair to sign Plumas County comment letter following revisions as discussed; to the State Board of Forestry and Fire Protection regarding the Draft Regulations,

Action: Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood. Motion passed unanimously.

2.  Adopt **RESOLUTION** approving the Sierra Valley Subbasin Groundwater Sustainability Plan; to include the changes as presented approved as to form by County Counsel; discussion and possible action **Roll call vote**

Motion: Adopt **RESOLUTION No. 22-8655** approving the Sierra Valley Subbasin Groundwater Sustainability Plan to include revisions as discussed, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Ceresola.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Ceresola, Supervisor Engel, Supervisor Goss, Supervisor Hagwood, Supervisor Thrall.

I.  **COUNTY ADMINISTRATOR** - Gabriel Hydrick

Receive an update and presentation on the ARPA public survey and next steps

Following a brief discussion – this matter and recommendation to continue on February 1, 2022 at regularly scheduled Board of Supervisors meeting; for discussion and possible action

7. **BOARD OF SUPERVISORS**

- A.  Review, pursuant to Health and Safety code section 101080, RESOLUTION No. 21-8609 ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring back within 30 days, on February 15, 2022

Motion: Approve and Review, pursuant to Health and Safety code section 101080, RESOLUTION No. 21-8609 ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring back within 30 days, on February 15, 2022, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Engel.

Motion passed unanimously.

- B.  Conduct an Appeal Hearing of an Administrative Citation under Plumas County Code section 1-8.07 for Assessor's Parcel No. 028-030-023-000 located at 125 Black Tail Ridge, Portola, CA.

- Clerk of the Board administered Oath of Truth to all individuals providing testimony, Jennifer Langston, Charles White, Ardelle Johnson affirmed
- Ardelle Johnson representative of the appellant, provided testimony regarding the basis for the appeal from the assessment of code violation fine.
- Code Enforcement Officer, Jennifer Langston provided a background report regarding APN: 028-030-023-000
- Building Director, Charles White, provided a brief report regarding the Administrative Citation
- County Counsel, Sarah James briefly questioned the appellant.
- The matter was brought back to the Board of Supervisors for questions.

Supervisor Goss closed the public hearing.

30 MINUTE BREAK

C. Appointments

1. Appoint Janice Bishop and Elizabeth Zeiner to the Greenhorn Community Service District Board; Discussion and possible action
No action taken at this time; matter tabled until 02-01-2022
2. Review standing **Boards, Commissions, and Committees** and make the necessary appointments, and/ or reappointments.

SIERRA NEVADA CONSERVANCY NORTH CENTRAL SUB-REGION

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

Motion: Appoint Supervisor Dwight Ceresola to the Sierra Nevada Conservancy North Central Sub Region as Plumas County Representative; and Re-appoint Supervisor Sherri Thrall, and Supervisor Dwight Ceresola to the Board of Northern Sierra Air Quality Management District with Supervisor Jeff Engel as Alternate., **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Engel.

Motion passed unanimously.

This matter to continue to meeting scheduled on 02/01/2022

D. CORRESPONDENCE

No Correspondence reported

E. MEETINGS/ INFORMATIONAL ANNOUNCEMENTS

Weekly reports by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations were tabled until 02/01/2022

8. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. **TIME CERTAIN 1:00 P.M.**
Public Employee appointment or employment – Director of Facilities Services
- B. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d) (1) of Government Code §54956.9 - California Dept. of Water Resources v. All Persons Interested in the Matter of the Authorization of Delta Program Revenue Bonds, the Issuance, Sale and Delivery of Delta Program Revenue Bonds

Series A, Series B and Subsequent Series, the Adoption of the Delta Program Revenue Bond General Bond Resolution and the Supplemental Resolutions Providing for the Issuance of Delta Program Revenue Bonds, and the Proceedings Related Thereto, Superior Court of California, County of Sacramento, Case No. 34-2020-00283112

- C. Conference with Legal Counsel: Pending litigation pursuant to Subdivision (d) (2) of Government Code §54956.9 (County of Butte and County of Plumas v. Department of Water Resources and State Water Contractors, Inc., Court of Appeal, Third Appellate District, Case No. C071785)
- D. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (1 Case)
- F. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- G. Discussion regarding Administrative Citation Appeal for Assessor's Parcel No. 028-030-023-000 located at 125 Black Tail Ridge, Portola, CA

 **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

There were no reportable actions taken in Closed Session.

 **ADJOURNMENT**

Adjourned meeting to Tuesday, February 1, 2022, Board of Supervisors Room 308, Courthouse, Quincy, California



PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 Facsimile (530) 283-6323
John Mannle, P.E., Director Robert Thorman, P.E., Asst. Director Joe Blackwell, Deputy Director

CONSENT AGENDA REQUEST

For the February 1, 2022 meeting of the Plumas County Board of Supervisors

January 24, 2022

To: Honorable Board of Supervisors
From: John Mannle, Director of Public Works
Subject: Award of Purchase Agreement for Propane Fuel Purchase Delivery from Ferrellgas in the amount of Eight Thousand Five Hundred Dollars and 00/100 (\$8,500.00) retroactively to January 1, 2022.

A handwritten signature in blue ink that reads "John Mannle".

Background:

This Agenda Request pertains to the need by the Department of Public Works to purchase propane fuel for Chester, Quincy, and Graeagle Maintenance Yards as identified in the FY21/22 annual budget.

The anticipated cost of the propane fuel, following staff reviews of the submitted bids received on November 10, 2021 is not expected to exceed \$8,500 for the 2022 calendar year as outlined in the attached purchase agreement.

The attached purchase agreement has been reviewed and approved as to form by County Counsel.

Funding for this purchase agreement is included in the Budget adopted by the Board of Supervisors on September 31, 2021.

Recommendation:

The Department of Public Works respectfully recommends that the Board of Supervisors authorize the Chair of the Board of Supervisors and the Director of Public Works to execute a Professional Service Agreement with Ferrellgas retroactive to January 1, 2022, using FY2021-22 budget funds, not to exceed \$8,500.00 for the purchase of propane fuel.

Attachment: Proposed contract

Contractor Services Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its **Public Works Department** (hereinafter referred to as "County"), and Ferrellgas, a California Corporation (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with services as set forth in Exhibit A, attached hereto (the "Work").
2. Compensation. County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed Eight Thousand Five Hundred Dollars and No/100 (\$8,500.00) over the term of this Agreement.
3. Term. The term of this agreement shall be from January 1, 2022 through December 31, 2022. County's Board of Supervisors hereby ratifies, and approves for payment, services provided by Ferrellgas, from January 1, 2022 to date of approval of this agreement by the Board of Supervisors
4. Termination. Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. Labor and Materials. Unless other provided in this Agreement, Contractor shall provide and pay for all labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work. Contractor shall enforce strict discipline and good order among Contractor's employees and other persons performing the Work. Contractor shall not employ unfit persons to

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perform the Work or assign persons to perform tasks related to the Work that these persons are not properly skilled to perform.

7. **Warranty and Legal Compliance.** The services provided under this Agreement shall be completed promptly and competently. Contractor warrants to the County that: (1) materials and equipment furnished under this agreement will be new and of good quality unless otherwise required or permitted under this agreement; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirement of this Agreement. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.
8. **Amendment.** This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.
9. **Indemnification.** To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties.
10. **Insurance.** Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
 - a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
 - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars (\$250,000) per person and

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five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.

- c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
 - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and
 - ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
 - iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
 - iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
 - v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
 - vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.
- d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision

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stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

11. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.
12. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
13. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
14. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
15. Choice of Law. The laws of the State of California shall govern this agreement.
16. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
17. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
18. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.

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19. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
20. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
21. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.
22. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

COUNTY: CONTRACTOR

County of Plumas	Ferrellgas
Road Department	364 Lower Grass Valley Rd
1834 E. Main Street	Neveda City, CA 95959
Quincy, CA 95971	Attention: Brian Segner
Attention: Mason Crouch	

23. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
24. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.
25. Non-exclusive Agreement. Contractor acknowledges that County may enter into agreements with other contractors for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to the services contemplated by this Agreement.
26. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

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IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Ferrellgas

By: 

Bailee Matthews
Government Bids Analyst

Date signed: 1/21/2022

**County of Plumas, a political subdivision of
the State of California**

By: _____

Kevin Goss
Chair, Board of Supervisors

Date Signed: _____

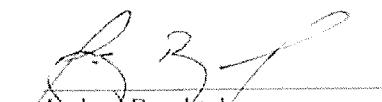
ATTEST:

By: _____

Heidi White
Clerk of the Board

Date Signed: _____

Approved as to form:


Joshua Brechtel
Deputy County Counsel I

12/13/2021

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EXHIBIT A

Scope of Work

1. Deliver Propane gas to the following Plumas County Public Works Maintenance Yards
 - a) Chester Maintenance Yard, 1033 State Route 36, Chester, CA 96020
 - b) Quincy Maintenance Yard, 1834 East Main St, Quincy, CA 95971
 - c) Graeagle Maintenance Yard, 1091 Maricopa Tr., Graeagle, CA 96103
2. Delivery of propane gas will be delivered in amounts required to keep the County's tanks on a 'keep full' basis. Tank size for Chester is 500 gallons, Quincy 1000 gallons, and Graeagle 500 gallons.

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EXHIBIT B

Fee Schedule

1. The Price shall be the Contractor's Rack price on date of filling, plus
 - a. all applicable taxes, fees, duties, or other charges levied or imposed, whether directly or indirectly, on Fuel furnished to County, and
 - b. all delivery charges, fees and related costs incurred by Contractor in delivering fuel to County.
2. Payment under this contract shall not exceed Eight Thousand Five Hundred dollars and no cents (\$8,500.00).
3. Contractor shall invoice County upon delivery of services. County shall process invoice for payment within (15) business days of receipt.

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PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 Facsimile (530) 283-6323
John Mannle, P.E., Director Robert Thorman, P.E., Asst. Director Joe Blackwell, Deputy Director



CONSENT AGENDA REQUEST

For the February 1, 2022 meeting of the Plumas County Board of Supervisors

January 24, 2022

To: Honorable Board of Supervisors
From: John Mannle, Director of Public Works

A handwritten signature in blue ink that reads "John Mannle".

Subject: Contract Award of Service Agreement for Automotive Repair Services for Public Works Road Maintenance Vehicles with Plumas Tire Supply, in the amount of Three Thousand Dollars and 00/100 (\$3,000.00).

Background:

The Plumas County Department of Public Works requires repairs and maintenance of its fleet to be done on a regular basis. The Department does not have a current contract with Plumas Tire Supply. Public Works is seeking to install a new contract with this vendor to help with maintenance and repair of the Chester maintenance fleet.

A copy of the proposed contract, signed by the vendor, and reviewed and approved as to form by County Counsel is attached.

Funding for FY2021-22 is included in the budget adopted by the Board of Supervisors on September 31, 2021.

Recommendation:

The Department of Public Works respectfully recommends that the Board of Supervisors authorize the Chair of the Board of Supervisors and the Director of Public Works to execute a Professional Services Agreement for Automotive Repair Services for the Public Works Road Maintenance Vehicles in the amount of Three Thousand Dollars and 00/100 (\$3,000.00).

Attachment: Proposed, replacement contract

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Services Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its **Public Works** (hereinafter referred to as "County"), and **Plumas Tire Supply**, a California corporation (hereinafter referred to as "Contractor").

The parties agree as follows:

1. **Scope of Work.** Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.
2. **Compensation.** County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed Three thousand Dollars and no cents (\$3,000.00).
3. **Term.** The term of this agreement shall be from December 15, 2021 through December 14, 2022, unless terminated earlier as provided herein. County's Board of Supervisors hereby ratifies, and approves for payment, services provided by Contractor from December 15, 2021 to the date of approval of this Agreement by the Board of Supervisors.
4. **Termination.** Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. **Non-Appropriation of Funds.** It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. **Warranty and Legal Compliance.** The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

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7. **Amendment.** This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.
8. **Indemnification.** To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties. The obligations of this indemnity shall be for the full amount of all damage to County, including defense costs, and shall not be limited by any insurance limits.
9. **Insurance.** Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
 - a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
 - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
 - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
 - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured

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endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

- ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
- iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
- iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
- v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
- vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

10. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of

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this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

11. **Relationship of Parties.** It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. **Professional Services Contract.** Contractor represents and warrants that Contractor customarily and regularly exercises discretion and independent judgment in the performance of the services, and that those services fall within those stated in California Labor Code section 2778. Contractor represents and warrants that Contractor maintains a separate business location and has all required business licenses and tax registration, if any, in order to perform services under this Agreement. Contractor shall have the right to set their own hours and location of work, consistent with the nature of the services provided under this Agreement. Contractor shall determine the method, means and manner of performance including, but not limited to, such matters as outlined in Exhibit "A" without restriction by County. County is interested only in the results to be achieved from Contractor's performance of the services Contractor shall provide their own resources and equipment and direct their operation in all respects when necessary to perform these services. Notwithstanding this Agreement, Contractor shall have the right to provide the same or similar services to entities other than County without restriction, and holds themselves out to as available to perform the same type of work. County shall have no authority, control, or liability regarding Contractor's performance or activities before or after each instance, wherein, Contractor may perform under this Agreement. Contractor will at all times indemnify and hold County, and their respective agents, contractors and employees harmless from any and all claims, damages, liabilities and costs (including attorneys' fees) arising out of any material breach by Contractor of any representation, warrant or agreement made by Contractor hereunder or arising out of Contractor's services.
13. **Assignment.** Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
14. **Non-discrimination.** Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
15. **Choice of Law.** The laws of the State of California shall govern this agreement.
16. **Interpretation.** This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.

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17. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
18. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
19. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
20. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
21. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.
22. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Department of Public Works
County of Plumas
1834 E. Main St.
Quincy, CA. 95971
Attention: Fiscal Officer/Administrative Service Manager

Contractor:

Plumas Tire Supply
P.O. Box 648
Chester, CA. 96020
Attention: Steve Shrout

23. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.

 COUNTY INITIALS

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CONTRACTOR INITIALS



12/30/2021 10:26 5302582271

PLUMAS TIRE

PAGE 07/09

Jan 06 2022 12:16 Plumas County Public Wks 5302836323

page 7

24. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.

25. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds \$10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.

26. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Plumas Tire Supply, a California Corporation

By: Steve H. Shrout
 Name: Steve Shrout
 Title: CEO/CFO
 Date signed: 1-7-22

COUNTY:

County of Plumas, a political subdivision of the State of California

By: _____
 Name: Kevin Goss
 Title: Chair, Board of Supervisors
 Date signed:

ATTEST:

By: _____
 Name: Heidi White
 Title: Clerk of the Board
 Date signed:

Approved as to form:

Joshua Brechtel
 Joshua Brechtel
 Deputy County Counsel I

1/6/2022

_____ COUNTY INITIALS

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CONTRACTOR INITIALS SHR

12/30/2021 10:26 5302582271

PLUMAS TIRE

PAGE 08/09

Jan 06 2022 12:17 Plumas County Public Wks 5302836323

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EXHIBIT A

Scope of Work

Provide the following automotive repair services on an as-needed basis upon the request of the County:

- a. Flat tire repairs
- b. Tire dismount and mount – outside, spare, or drop off
- c. Tire tubes

All work shall be provided in accordance with industry standards for high-quality automotive repairs.

_____ COUNTY INITIALS

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CONTRACTOR INITIALS 

12/30/2021 10:26 5302582271

PLUMAS TIRE

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Jan 06 2022 12:17 Plumas County Public Wks 5302836323

page 9

EXHIBIT B**Fee Schedule**

1. Payment under this contract shall not exceed three thousand dollars and no cents (\$3,000.00). All prices for parts and labor shall be at or below Contractor's standard rates for such services.
2. Labor shall be charged at a rate of one hundred dollars and no cents (\$100.00) per hour.
3. County shall be provided with a written estimate prior to any repairs. County shall not be responsible for the cost of any repairs not authorized in advance by the County. Contractor may not bill County more than the amount listed on the written estimate authorized by the County. If at any time, the Contractor believes that repairs will cost more than County-authorized written estimate, Contractor shall provide a revised written estimate to the County and obtain County's authorization prior to continuing repairs.
4. Contractor shall be paid monthly in accordance with the terms of this Exhibit. Contractor shall invoice County monthly based on the total of all services performed by the Contractor under this Agreement which have been completed to the County's sole satisfaction.

COUNTY INITIALS

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CONTRACTOR INITIALS

PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 Facsimile (530) 283-6323
John Mannie, P.E., Director - Joe Blackwell, Deputy Director - Rob Thorman, P.E. Assistant Director



CONSENT AGENDA REQUEST

For the February 1, 2022 meeting of the Plumas County Board of Supervisors

Date: January 24, 2022

To: Honorable Board of Supervisors

From: John Mannie, Director of Public Works

A handwritten signature in blue ink that reads "John Mannie".

Subject: **Review and approve of the Fund Transfer Agreement and Adopt the resolution for the Gold Lake Forest Highway Rehabilitation Project authorizing the Director of Public Works execute all project related documents and agreements.**

Project Background:

The Plumas County Department of Public Works has been notified by the Federal Highway Administration that the Gold Lake Forest Highway Rehabilitation Project (Project) has been short-listed for funding through the Federal Land Access Program (FHWA). Gold Lake Forest Highway (County Road 519) is located between Graeagle on State Route 89 and Basset's Station on State Route 49 and provides access to Federal Lands.

The Project is a joint venture between Plumas and Sierra County to rehabilitate the Gold Lake Forest Highway and adjoining access roads to various recreational destinations within the Lakes Basin Recreation Area. Gold Lake Forest Highway is considered an "economic generator" as this roadway is the primary access to the Lakes Basin Recreation Area, Lakes Basin Snow Mobile Area, six campgrounds, the Pacific Crest Trail and thousands of acres of USFS lands within the Plumas and Tahoe National Forests.

Plumas County's portion of the Project is estimated to cost approximately \$8,876,000. The required local match of \$876,000 will be covered by Toll Credits which means that there is no net cost to the County for this project.

Recommendation by Public Works:

The Director of Public Works respectfully recommends that the Board of Supervisors review and approve the Gold Lake Forest Highway Rehabilitation Project Fund Transfer Agreement and adopt the resolution authorizing the Director of Public Works execute all project related documents and agreements.

Attachments: Gold Lake Forest Highway Rehabilitation Project - Fund Transfer Agreement
Gold Lake Forest Highway Rehabilitation Project – Authorizing Resolution

RESOLUTION NO. 22- _____

**A RESOLUTION OF THE PLUMAS COUNTY BOARD OF SUPERVISORS
IN REGARD TO THE REQUIREMENTS OF THE FEDERAL LANDS ACCESS
PROGRAM FOR THE GOLD LAKE FOREST HIGHWAY REHABILITATION
PROJECT**

WHEREAS, the goal of the Federal Land Access Program (FLAP) is to improve transportation facilities that provide access to, are adjacent to, or are located within Federal Lands; and

WHEREAS, Gold Lake Forest Highway (County Road 519) is located between Graeagle on State Route 89 and Basset's Station on State Route 49 and provides access to Federal Lands; and

WHEREAS, Gold Lake Forest Highway is considered an "economic generator" as this roadway is the primary access to the Lakes Basin Recreation Area, Lakes Basin Snow Mobile Area, six campgrounds, the Pacific Crest Trail and thousands of acres of USFS lands within the Plumas and Tahoe National Forests; and

WHEREAS, Gold Lake Forest Highway is in need of rehabilitation; and

WHEREAS, this project is consistent with the Plumas County Regional Transportation; and

WHEREAS, Plumas County Officials are aware this project is a joint project between Plumas and Sierra County.

WHEREAS, applicants must meet the requirements outlined in the implementation guidance for the FLAP; and

WHEREAS, the FLAP guidelines require that, upon completion of construction, Plumas County assures that adequate funds are available to maintain that portion of the proposed project within Plumas County; and

WHEREAS, the following project with an estimated cost and local match amount:

- Gold Lake Forest Highway FLAP Project:
Plumas County's Portion of Project Cost: \$8,760,000, including Local Match: \$876,000

WHEREAS, A detailed cost estimate will be provided following Federal Highway Administration's scoping of the project, and that the required local match will be determined based on the cost of the project within the respective County.

WHEREAS, County of Plumas staff has coordinated with the staff of the Plumas National Forest, which has indicated that they (PNF) are supportive of this project. Furthermore, County of Sierra staff has coordinated with the staff of the Tahoe National Forest which has indicated they (TNF) are supportive of this project; and

WHEREAS, the Board of Supervisors desires to designate the Director of Public Works to be appointed as the County's agent to conduct all negotiations, acquisition of easements as may be necessary, execution of project-related documents and submittal of all project-related documents including, but not limited to applications, agreements, payment requests and so on, which may be necessary to comply with any of the project requirements; and

WHEREAS, the FLAP requires that the County of Plumas enter into a \$10,000 Reimbursable Agreement for project scoping within 15 days of the project short-list notification.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County of Plumas, California supports the Gold Lake Forest Highway FLAP Project and takes the following actions:

1. Certifies that Plumas County, through its Department of Public Works Department, will provide consistent, sufficient maintenance funding for a period of 20 years or the life of constructed facility, whichever is greater.
2. Commits to submitting the matching funds identified in the project scoping, including the timing of availability.
3. Requests utilization of toll credits in the amount of \$876,000 to cover the costs of the County's share.
4. Appoints the Director of Public Works as the County's agent to conduct all negotiations, acquire necessary easements as may be necessary, execute and submit all project-related documents including, but not limited to: applications, agreements, payment requests and so on, which may be necessary to comply with any of the project requirements, including but not limited to, the \$10,000 Scoping Fund Transfer Agreement and Memorandum of Agreement.

The foregoing resolution was duly passed and adopted by the Board of Supervisor of the County of Plumas, State of California, at a regular meeting of said Board on the 1st of February 2022, by the following vote:

AYES: Supervisors

NOES: Supervisors

ABSTAIN: Supervisors

Chair, Board of Supervisors

ATTEST:

Clerk of the Board of Supervisors

FEDERAL HIGHWAY ADMINISTRATION
FEDERAL LANDS HIGHWAY

FUNDS TRANSFER AGREEMENT

FHWA Agreement No.: 6982AF-22-K-500008
CA FLAP PLU 419 & SIE 620(1) Gold Lake Highway
November 24, 2021

Agency providing funding: Plumas County

Agreement amount: \$10,000.00

Period of Performance: From date of signature below to December 1, 2023

Agency receiving funding: Central Federal Lands Highway Division (CFLHD)

This Funds Transfer Agreement (FTA) is to confirm that Plumas County has committed to provide, through electronic funds transfer, \$10,000.00 to CFLHD for Gold Lake Highway to meet the matching requirements and all conditions set forth in the Memorandum of Agreement (MOA) dated 11/24/2021 and any future modifications to the MOA.

FUNDS TRANSFER SUMMARY					
Phase	Amount	Due	Received	Modification #	Comment
Scoping	\$10,000.00	3/1/2022			
Total:	\$10,000.00				

AGENCY FINANCIAL AND CONTACT INFORMATION		
	Plumas County	Central Federal Lands Highway Division
DUNS #	781-990-965	126-129-936
Financial Contact Information		
Name	Mason Crouch	Suzanne Schmidt
Phone	(530) 283-6490	(720) 963-3356
E-mail	masoncrouch@countyofplumas.com	Suzanne.schmidt@dot.gov
Address	1834 East Main St. Quincy, CA, 95971	12300 W. Dakota Ave. Lakewood, CO 80228
Project Contact Information		
Name	John Mannle	Ryan Mathis
Phone	(530) 283-6498	(720) 963-3728
E-mail	johnmannle@countyofcounty.com	ryan.mathis@dot.gov

Regardless of the estimated costs stated in the MOA, Plumas County will provide 11.47% of the total Federal Lands Access Program cost required for the project, or \$10,000.00, whichever is greater, through the construction, closeout, and resolution of any disputes.

CFLHD shall not incur costs which result in matching funds exceeding the maximum cost stated in this Agreement without authorization by the Requesting Agency in the form of written modification to this Agreement.

John Mannle, Director
Plumas County Public Works

Date

Contracting Officer
Central Federal Lands Highway Division

Date

FEDERAL HIGHWAY ADMINISTRATION
FEDERAL LANDS HIGHWAY

FUNDS TRANSFER AGREEMENT

FHWA Agreement No.: 6982AF-22-K-500008
CA FLAP PLU 419 & SIE 620(1) Gold Lake Highway
November 24, 2021

CFLHD requests that these payments be made through the US Treasury's website <https://pay.gov>. Pay.gov can be used to make secure electronic payments to any Federal Government Agencies via credit card or direct debit. Payment shall be submitted referencing the FHWA Agreement Number.

Option 1 (Preferred Method)

Plastic card or Automatic Clearing House Payment (ACH Direct Debit)

- Go to Treasury's website – <https://pay.gov>
- Search for Agency Name (Transportation Department)
- Select the appropriate Transportation Agency (Federal Highway Administration)
- Follow the form instructions to make your payment. Note, if making an ACH payment from your bank account, please select ACH Direct Debit as the payment type.

Option 2

Mail check payment to the following address for Paper Check Conversion (PCC) processing:

Make Check Payable To:
DOT FHWA

Mailing Address:
Enterprise Service Center
Federal Aviation Administration
ATTN: AMZ-324/HQ Room 181
6500 S. MacArthur Blvd.
Oklahoma City, OK 73169

Notice to customers making payment by check:

- Please notify cfl.finance@dot.gov if mailing a check.
- When you provide a check as payment you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.
- When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment and you will not receive your check back from your financial institution.

Privacy Act- A Privacy Act Statement required by 5 U.S.C. § 552a(e)(3) stating our authority for soliciting and collecting the information from your check, and explaining the purposes and routine uses which will be made of your check information, is available from our internet site at:

https://www.fiscal.treasury.gov/fsservices/gov/rvnColl/otcNet/rvnColl_otcnet.htm

or call toll free: at 1-866-945-7920 to obtain a copy by mail. Furnishing the check information is voluntary, but a decision not to do so may require you to make payment by some other method.



Office of the Sheriff

Office of Emergency Services

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

TODD JOHNS
SHERIFF/CORONER
DIRECTOR

Memorandum

DATE: January 12, 2022
TO: Honorable Board of Supervisors
FROM: Sheriff Todd Johns 
RE: Agenda Items for the meeting February 1, 2022

It is recommended that the Board:

Approve and sign contract #PCSO00035 between the Plumas County Sheriff's Office (PCSO) and Kassbohrer All Terrain Vehicles, Inc. in the amount of \$20,000.

Background and Discussion:

The term of this contract is 02/15/22 - 02/14/23. This purpose of this agreement with Kassbohrer All Terrain Vehicles is to provide service to the Sheriff's snowcat.

Agreement has been approved as to form by County Counsel.

Services Agreement

This Agreement is made this 15th day of February 2022, by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its Sheriff's Office (hereinafter referred to as "County"), and Kassbohrer All Terrain Vehicles, Inc. a Maine corporation (hereinafter referred to as "Contractor").

The parties agree as follows:

1. **Scope of Work.** Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.
2. **Compensation.** County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed Twenty Thousand Dollars and No/100 (\$20,000.00).
3. **Term.** The term of this agreement shall be from February 15, 2022 through February 14, 2023, unless terminated earlier as provided herein.
4. **Termination.** Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. **Non-Appropriation of Funds.** It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. **Warranty and Legal Compliance.** The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.
7. **Amendment.** This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the

terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.

8. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively “County Parties”), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics’ liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney’s fees and court costs (hereinafter collectively referred to as “Claims”), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties. The obligations of this indemnity shall be for the full amount of all damage to County, including defense costs, and shall not be limited by any insurance limits.
9. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
 - a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
 - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
 - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
 - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the “County”) as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

_____ COUNTY INITIALS

- ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
- iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
- iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
- v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
- vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

10. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for

_____ COUNTY INITIALS

CONTRACTOR INITIALS _____

Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

11. **Relationship of Parties.** It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. **Business-to-Business Relationship.** Contractor represents and warrants that Contractor is an individual acting as a sole proprietor, or a business entity formed as a partnership, limited liability company, limited liability partnership, or corporation (“business service provider”) that customarily provides services of the same nature as the services provided for County under this Agreement. Contractor represents and warrants that Contractor advertises these services to and contracts with entities other than County. Contractor represents and warrants that Contractor maintains a separate business location and has all required business licenses and tax registration, if any, in order to perform services under this Agreement. Contractor shall have the right to set their own hours and location of work, consistent with the nature of the services provided under this Agreement. Contractor shall determine the method, means and manner of performance of, but not limited to, such matters as outlined in Exhibit “A” without restriction by County. County is interested only in the results to be achieved from Contractor’s performance of the services. Contractor shall provide their own resources and equipment and direct their operation in all respects when necessary to perform these services. Notwithstanding this Agreement, Contractor shall have the right to provide the same or similar services to entities other than the County without restriction. County shall have no authority, control, or liability regarding Contractor’s performance or activities before or after each instance that Contractor may perform under this Agreement. Contractor will at all times indemnify and hold County, and their respective agents, contractors and employees harmless from any and all claims, damages, liabilities and costs (including attorneys’ fees) arising out of any material breach by Contractor of any representation, warrant or agreement made by Contractor hereunder or arising out of Contractor’s services.
13. **Assignment.** Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
14. **Non-discrimination.** Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
15. **Choice of Law.** The laws of the State of California shall govern this agreement.
16. **Interpretation.** This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.

_____ COUNTY INITIALS

17. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
18. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
19. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
20. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
21. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.
22. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Sheriff's Department
County of Plumas
1400 E. Main Street
Quincy, CA 95971
Attention: Amanda Meisenheimer

Contractor:

Kassbohrer All Terrain Vehicles, Inc.
8850 Double Diamond Parkway
Reno, NV 89521
Attention: Brian Pomerleau, Chief Financial Officer

23. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
24. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.
25. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds \$10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.
26. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

_____ COUNTY INITIALS

CONTRACTOR INITIALS _____

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Kassbohrer All Terrain Vehicles, Inc.,
a Maine corporation

By: _____
Name: Brian Pomerleau
Title: Chief Financial Officer
Date:

By: _____
Name: Stefan Spindler
Title: Chief Executive Officer
Date:

COUNTY:

County of Plumas, a political subdivision of
the State of California

By: _____
Name: Todd Johns
Title: Sheriff-Coroner
Date signed:

Attest:

By: _____
Heidi White
Clerk of the Board of Supervisors
Date:

By: _____
Kevin Goss
Board of Supervisors
Date signed: _____

Approved as to form:



1/12/2022
Joshua Brechtel
Deputy County Counsel I

EXHIBIT A

Scope of Work

1. Provide general equipment repair on an as-needed basis upon request of the County. This includes, but is not limited to, the following:
 - a. Lube, oil and filter changes (LOF).
 - b. Vehicle inspection.
 - c. Engine repair and replacement.
 - d. Drivetrain repair and replacement.
 - e. Diagnostics, including driveability and mechanical repairs.
 - f. Electrical/wiring repairs.
2. All Work shall be provided in accordance with industry standards for high-quality services and repairs. Prior to any service or repair work being performed, a repair order shall be submitted for approval and signed by the appropriate authority. All costs which may exceed the estimated amounts shall be submitted for approval prior to continuing work.

EXHIBIT B

Fee Schedule

1. Labor shall be charged at \$135.00 per hour.
2. Parts as quoted.
3. County shall be provided with a written estimate prior to any repairs. County shall not be responsible for the cost of any repairs County did not authorize in advance of the repairs being made. Contractor may not bill County more than the amount listed on the written estimate authorized by the County. If at any time Contractor believes that repairs will cost more than the County-authorized written estimate, Contractor shall provide a revised written estimate to County and obtain County's authorization prior to continuing repairs.
4. Contractor shall be paid monthly in accordance with the terms of this Exhibit. Contractor shall invoice County monthly based on the total of all services performed by Contractor under this Agreement which have been completed to County's sole satisfaction.

_____ COUNTY INITIALS

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CONTRACTOR INITIALS _____



204 Fairgrounds Road, Quincy, CA 95971 530-283-6272 Fax: 530-283-6431
johnsteffanic@countyofplumas.com www.plumas-sierracountyfair.net

Date: January 4, 2022

To: Honorable Board of Supervisors

From: John Steffanic, Fair Manager

Subject: Supplemental Budget Request

Item Description/Recommendation: Approve a Supplemental Budget in Fair Fund 0005, Department 20190, in the amount of \$76,407.66.

History/Background: Of the funds requested above, \$61,407.66 is a direct reimbursement of utility expenditures and will be placed back into the following line items:

Electricity: \$43,355.60

Water/Sewer: \$4,445.96

Propane: \$13,606.10

TOTAL: \$61,407.66

The additional \$15,000 is for a cost over-run in our other wages line item. In a normal year, our extra help works long hours for a short period of time. With fire camp, we basically had to keep someone on the grounds for the duration to handle repairs and requests. This figure will take care of the current negative balance and give us enough to make it through the rest of the fiscal year.

Two invoices have been presented to the USFS. The first for \$537,309.81 has been paid and is represented in our current year to date budget. The second invoice for \$158,035.99 was received and payment is expected in mid-January. RECEIVED

The Board's action today will approve a Supplemental Budget in Fair Fund 005, Department 20190, of \$76,407.66, approving expenditures in Extra Help and reimbursements of utilities.

Please contact me should you need additional information.

Thank You.

Enclosures:

- (1) Final Statements from USFS
- (2) Supplemental Budget, signed by Auditor

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: Fairgrounds Dept. No: 20190 Date 1/4/2021

The reason for this request is (check one):

- A. Transfer to/from Contingencies OR between Departments
- B. Supplemental Budgets (including budget reductions)
- C. Transfers to/from or new Fixed Asset, within a 51XXX
- D. Transfer within Department, except fixed assets
- E. Establish any new account except fixed assets

Approval Required

TRANSFER FROM OR SUPPLEMENTAL REVENUE ACCOUNTS

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) To reimburse utility accounts and cover other wages through the end of the current fiscal year

B) Additional revenue and reimbursement from fire camp

C) To pay invoices and wages

D) Fire camp

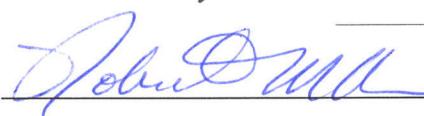
Approved by Department Signing Authority:



Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature:



11/12/22

Board Approval Date:

Agenda Item No.

Clerk of the Board Signature:

Date Entered by Auditor/Controller:

Initials

INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.

ATTACHMENT 1

PRE-USE INSPECTION: Description or photos/ condition immediately prior the Government's occupancy. Refer to attached checklist.

OWNER / OWNER'S AGENT SIGNATURE:	DATE:	GOVERNMENT AGENT/ EMPLOYEE'S SIGNATURE:	DATE:
PRINT NAME AND TITLE:		PRINT NAME AND TITLE:	

POST-USE INSPECTION: Description of photos/ condition immediately following the Government's occupancy.

Final Invoice Totals (See Invoices Submitted by Landowner for Breakdown of Totals):

Utilities:	\$ 30,800.19
Restoration:	\$ 37,235.80
Use of Facilities from 9/21/21 thru 11/03/21:	\$ 90,000.00
Final Invoice Total Amount Due:	\$ 158,035.99

Contracting Officer Determination for Utilities Payments and Restoration:

1. In accordance with LUA 1291S821K4038, Section, Utilities and Services:
The Government will pay to the owner the sum determined due by the Contracting Officer based on Invoices.

In accordance with LUA 1291S821K4038, Section, Restoration:

Reasonable costs incurred by the owner (beyond ordinary wear and tear) in restoring land/facilities to their prior condition shall be submitted, in writing, to the Contracting Officer.

2. I hereby determine that:

The invoices for utilities submitted are acceptable and the government shall reimburse the landowner for the utilities used by making an addition on the landowner's final invoice in the amount shown above.

Also, the landowner's damage as submitted in writing was the result of firefighting personnel and equipment use. This was most likely caused from extensive long term use. This damage is beyond ordinary wear and tear. There for it is my determination the government shall reimburse the landowner for the damage caused by making an addition on the landowner's final invoice in the amount shown above.

Craig Ericson, craig.ericson@usda.gov, 530-559-6264
Contracting Officer, USDA Forest Service

NO DAMAGE NO CLAIMS

Interim Invoice (submitted 9/20/2021):	\$537,309.81
Final Invoice:	\$158,035.99
TOTAL AMOUNT FOR LUA USE	\$695,345.80

RELEASE OF CLAIMS STATEMENT: Contract release for and in consideration of receipt of payment in the amount shown in 'total amount due'. Contractor hereby releases the Government from any and all claims arising under this agreement except as reserved in remarks.

REMARKS:

OWNER / OWNER'S AGENT SIGNATURE:	DATE:	GOVERNMENT AGENT/ EMPLOYEE'S SIGNATURE:	DATE:
PRINT NAME AND TITLE: John Steffanic, CEO 530-283-6272, johnsteffani@countyofplumas.com		PRINT NAME AND TITLE: Craig Ericson, Contracting Officer, USDA Forest Service 530-559-6264, craig.ericson@usda.gov	

Original

(07/20/2021 - 09/20/2021)

Emergency Equipment Deductions and Additions

(For use with OF-286 Blocks 26 and 27 - Deductions and Additions Statement)

Invoice F-2021-CA-BTU-009205-2998A
Official 1

1. CONTRACTOR (Name and EIN/SSN) PLUMAS-SIERRA FAIRGROUNDS		2. INCIDENT OR PROJECT NAME DIXIE FIRE
		2a. ACCOUNTING CODE N5ZB
5. EQUIPMENT Unique ID: FAIRGROUNDS Request #: S-20004		3. AGREEMENT NUMBER 1291S821K4038
		4. REPORT DATE/TIME 9/20/2021 14:51

Activity Date	Description	Deductions	Addition
9/17/2021	UTILIES		\$ 30,607.47
9/17/2021	SUPPLIES		\$ 2,702.34
Totals			\$ 33,309.81



Item 4B

DEPARTMENT OF HUMAN RESOURCES

520 Main Street, Room 115, Quincy, California 95971

(530) 283-6444 FAX (530) 283-6160

Email: nancyselvage@countyofplumas.com



DATE: November 29, 2021

TO: The Honorable Board of Supervisors

FROM: Nancy Selvage, Human Resources Director

SUBJECT: AGENDA ITEM FOR BOARD OF SUPERVISORS MEETING OF
FEBRUARY 1, 2022
RE: RESOLUTION TO AMEND THE JOB CLASSIFICATIONS FOR
BEHAVIORAL HEALTH UNIT SUPERVISOR – NURSING #70570 AND
AUTHORIZE RECRUITMENT TO FILL POSITION.

IT IS RECOMMENDED THAT THE BOARD:

Approve attached Resolution to amend the job classifications for Behavioral Health Unit Supervisor - Nursing within Behavioral Health Department.

BACKGROUND DISCUSSION:

Plumas County Behavioral Health (PCBH) strives to ensure Plumas County Medi-Cal beneficiaries have access to and receive needed mental health and substance use disordered services, to include medication support. Beginning in 2019, PCBH broadened access points for services from the Quincy location to the full-service array in Chester, Greenville, and Portola. With this change, we have witnessed a drastic increase in the number of Plumas County residents accessing services to included clinic-based psychiatric services and emergency telepsychiatry. Our current staffing pattern has proven to be inadequate to meet the demand and, as a result, we are needing to activate one Behavioral Health Nursing Supervisor position to oversee and coordinate medication support services. Recruitment has traditionally been problematic for nursing positions. We would like to broaden our recruitment efforts beyond a Registered Nurse and include Psychiatric Nurse, Physician Assistant, and Licensed Vocational Nurse.

Dr. Hobson requested Human Resources to update the qualifications for the job description for the Behavioral Health Unit Nurse Supervisors. The new qualifications will allow a broader field of applicants to apply for this position. These changes to the job description for the Behavioral Health Department, were requested by the Director who believes with these changes to the qualifications it will make it more open to other qualified applicants. Currently the qualifications restrict other qualified applicants in the field to qualify. With the updated changes to the qualifications it broadens the labor market applicants.

The Department Head requested revisions and has been coordinated with Human Resources to make the recommended changes. This position is funded and allocated in Fiscal Year 2021/2022.

The only changes are to the under the Training and Experience section of the job description.

The current job description reads:

TRAINING AND EXPERIENCE

Required qualifications for this position:

Five (5) years of professional experience in public or private health setting as a Registered Nurse; and two (2) years in an administrative or supervisory capacity.

A Bachelor of Science in Nursing, including completion of sufficient nursing and public health studies to obtain requisite licenses and certificates from the State of California, or an equivalent combination of education, experience, and licensure as a Registered Nurse.

Completion of a Master of Nursing Degree or a master's degree in a related health field from an accredited program is desirable.

Proposed job description reads:

TRAINING AND EXPERIENCE

Required qualifications for this position:

Five (5) years of professional experience in public or private health setting as a Registered Nurse, Psychiatric Nurse, Physician Assistant, Licensed Vocation Nurse; and two (2) years in an administrative or supervisory capacity.

Completion of sufficient nursing and public health studies to obtain requisite licenses and certificates from the State of California, or an equivalent combination of education, experience, and licensure as a Registered Nurse, Psychiatric Nurse, Physician Assistant, or Licensed Vocational Nurse.

The pay for this position will remain the same at \$33.46 per hour at the entry step.

The Behavioral Health department would like to move forward with getting this position updated and be able to recruit under these expanded updated qualifications.

Thank you for your consideration in this matter

Attachments:

Exhibit A: Job Description, revised job description, and pay schedule

**RESOLUTION TO AMEND FISCAL YEAR 2021-2022 JOB CLASSIFICATION PLAN
FOR BEHAVIORAL HEALTH UNIT SUPERVISOR – NURSING #70570**

WHEREAS, Plumas County Personnel Rule 5.01 provides amendments to be made by resolution of the Fiscal Year 2021/2022 Job Classification Plan covering all positions in the County service; and

WHEREAS, this position is necessary in the daily operational needs Behavioral Health Fund #70570; and

WHEREAS, this request was brought to the attention of the Human Resources Director who is now requesting approval of this Resolution to amend the 2021-2022 Job Classification Plan for the updated job description for the Behavioral Health Unit Supervisor - Nursing; and

WHEREAS, Plumas County has met the meet and confer obligations for this position with Operating Engineers Local #3; and

NOW, THEREFORE BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

Approve the amendments to the Fiscal Year 2021/2022 Job Classification Plan for the following position:

Behavioral Health #70570

Behavioral Health Unit Supervisor - Nursing, range - 3346

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board on the 1th day of February, 2022 by the following vote:

AYES: Supervisors:

NOES: Supervisors:

ABSENT: Supervisors:

Chair, Board of Supervisors

Clerk, Board of Supervisors

PLUMAS COUNTY

UPDATED: 11/2021

BEHAVIORAL HEALTH UNIT SUPERVISOR - NURSING

DEFINITION

Under general direction of the Behavioral Health Director, to direct the activities of the County's Behavioral Health Nursing Program Division, including personnel management, program planning and evaluation. Plan, organize, schedule, assign and supervise the work of Mental Health nursing staff, and other mental health support staff to this division; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

This is a licensed single-position class, which oversees and directs the functions and activities of the Behavioral Health nursing division. Responsibilities include planning, organizing, directing, directly providing and supervising other nursing staff in providing and meeting essential medical duties to clients of the Behavioral Health Department.

REPORTS TO

Psychiatrist/Medical Director, Behavioral Health Director or Deputy Director.

CLASSIFICATIONS DIRECTLY SUPERVISED

Psychiatric Nurse I/II, Psychiatric Technician, Physician Assistant, Registered Nurse I/II, Licensed Vocational Nurse I/II, and other staff as assigned.

BEHAVIORAL HEALTH UNIT SUPERVISOR - NURSING – 2

EXAMPLES OF DUTIES

- Plans, schedules, assigns, evaluates and directs the functions of the Behavioral Health Nursing Division.
- Administers the programs and the work of professional nursing staff and other behavioral health support staff.
- Provides direction and oversight of Behavioral Health nursing programs and activities to clients, including the provision of direct services to clients.
- Develop and implement short and long term goals, objectives, policies, procedures and work standards for the Behavioral Health nursing services function.
- Maintain standards of health nursing programs, including securing medical approval of nursing practices as necessary and assuring that services are provided according to County, State and department regulations and policies.
- Advises staff on the interpretation and application of agency policies and applicable State and Federal health laws and regulations.
- Develops programs and budgets for Behavioral Health Program needs.
- Develops information concerning community behavioral health needs, including the collection and interpretation of statistical data.
- Evaluates the effectiveness of current health policies and practices, and helps formulate new policies and practices.
- Performs program planning and development work, including MHSA programs.
- Assists with grant development, administration, and compliance.
- Schedules clinic sites, times, and staffing; reviews medical records for release to other agencies.
- Reviews the assignment and referral of clients to nursing staff.
- Prepares reports and correspondence relating to the nursing division.
- Acts as consultant to outside agencies.
- Represents the Department with other government agencies.
- Collaborates with Primary Care Practitioners and Substance Use Disorder Providers in an effort to utilize and implement integrated healthcare models.
- Facilitates all aspects of the delivery of Tele-Psychiatry and other telehealth services.
- Participates in quality improvement activities as directed.
- Understands and implements the principals of the Wellness and Recovery Model at various sites, including Wellness Centers and clinics and with Behavioral Health staff.
- Collaborates and works with other Behavioral Health Division Directors and other staff, consultants, and partners as assigned.
- Provides for methods to properly store, dispense, and manage medications and oversees other staff members in such matters.

BEHAVIORAL HEALTH UNIT SUPERVISOR - NURSING – 3

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; ability to climb, stoop, crouch and kneel; lift and move object weighing up to 25 pounds without assistance; corrected hearing and vision to normal range; verbal communication; use of office equipment including computers, telephones, calculators, copiers, and FAX.

TYPICAL WORKING CONDITIONS

Work is usually performed in an office, clinic environment or at Board and Care Facility; exposure to communicable disease; continuous contact with staff and public; provides services at various physical sites across the county as needed.

DESIRABLE QUALIFICATIONS

Knowledge of:

- Principles, methods, and procedures of general nursing and mental health nursing, including psychotropic medications and side effects.
- Community mental health problems and issues and their relationship to the development and operations of programs and services to meet these needs.
- Federal, State, and County laws and regulations applicable to health programs.
- Causes, means of transmission, and method of control of communicable diseases, including sexually transmitted diseases, AIDS and tuberculosis.
- The sociological and cultural problems involved with providing services in a mental health nursing program.
- Program planning and development.
- Principles, techniques, and practices of business and health administration.
- Budget development and expenditure control.
- Principles and techniques of effective employee supervision, training, and development.

Ability to:

- Plan, organize, supervise, and administer the functions and services of the Behavioral Health Nursing Program Division of the Plumas County Behavioral Health Department.
- Develop, organize, analyze, and interpret statistical data.
- Provide direction, supervision and training for staff.
- Develop and administer a budget and control expenditures.
- Review the work of staff and resolve problems.

BEHAVIORAL HEALTH UNIT SUPERVISOR - NURSING – 4

Ability to – continued:

- Be responsible for the development, maintenance, and preparation of health statistics, medical records, and reports.
- Direct the preparation and prepare clear, concise reports.
- Effectively represent the Behavioral Health Department in contacts with the public, community organizations, other government agencies, and other health care providers.
- Establish and maintain cooperative working relationships.
- Coordinate assigned activities with community organizations, other government agencies, and primary care providers.
- Use computers and Electronic Health Records systems and software.

TRAINING AND EXPERIENCE

Required qualifications for this position:

Five (5) years of professional experience in public or private health setting as a Registered Nurse, Psychiatric Nurse, Physician Assistant, Licensed Vocation Nurse; and two (2) years in an administrative or supervisory capacity.

Completion of sufficient nursing and public health studies to obtain requisite licenses and certificates from the State of California, or an equivalent combination of education, experience, and licensure as a Registered Nurse, Psychiatric Nurse, Physician Assistant, or Licensed Vocational Nurse.

SPECIAL REQUIREMENTS

Possession and maintenance of a valid license as a Registered Nurse, Psychiatric Nurse, Physician Assistant, or Licensed Vocational Nurse in California and remain active with all annual licensing requirements.

Must possess a valid driver's license at time of application and a valid California Driver's License by the time of appointment. The valid California Driver's License must be maintained throughout employment.

All County of Plumas employees are designated Disaster Service Workers through state law (California Government Code Section 3100-3109). Employment with Plumas County requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Work related training as assigned, and to return to work as ordered in the event of an emergency.

BEHAVIORAL HEALTH UNIT SUPERVISOR - NURSING

DEFINITION

Under general direction of the Behavioral Health Director, to direct the activities of the County's Behavioral Health Nursing Program Division, including personnel management, program planning and evaluation. Plan, organize, schedule, assign and supervise the work of Mental Health nursing staff, and other mental health support staff to this division; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

This is a licensed single-position class, which oversees and directs the functions and activities of the Behavioral Health nursing division. Responsibilities include planning, organizing, directing, directly providing and supervising other nursing staff in providing and meeting essential medical duties to clients of the Behavioral Health Department, Drop-In Center and Sierra House.

REPORTS TO

Psychiatrist/Medical Director, Behavioral Health Director or Deputy Director.

CLASSIFICATIONS DIRECTLY SUPERVISED

Psychiatric Nurse I/II, Psychiatric Technician, Physician Assistant, Registered Nurse I/II, Licensed Vocational Nurse I/II, and other staff as assigned.

BEHAVIORAL HEALTH UNIT SUPERVISOR - NURSING – 2

EXAMPLES OF DUTIES

- Plans, schedules, assigns, evaluates and directs the functions of the Behavioral Health Nursing Division.
- Administers the programs and the work of professional nursing staff and other behavioral health support staff.
- Provides direction and oversight of Behavioral Health nursing programs and activities to clients, including the provision of direct services to clients.
- Develop and implement short and long term goals, objectives, policies, procedures and work standards for the Behavioral Health nursing services function.
- Maintain standards of health nursing programs, including securing medical approval of nursing practices as necessary and assuring that services are provided according to County, State and department regulations and policies.
- Advises staff on the interpretation and application of agency policies and applicable State and Federal health laws and regulations.
- Develops programs and budgets for Behavioral Health Program needs.
- Develops information concerning community behavioral health needs, including the collection and interpretation of statistical data.
- Evaluates the effectiveness of current health policies and practices, and helps formulate new policies and practices.
- Performs program planning and development work, including MHSA programs.
- Assists with grant development, administration, and compliance.
- Schedules clinic sites, times, and staffing; reviews medical records for release to other agencies.
- Reviews the assignment and referral of clients to nursing staff.
- Prepares reports and correspondence relating to the nursing division.
- Acts as consultant to outside agencies.
- Represents the Department with other government agencies.
- Collaborates with Primary Care Practitioners and Substance Use Disorder Providers in an effort to utilize and implement integrated healthcare models.
- Facilitates all aspects of the delivery of Tele-Psychiatry and other telehealth services.
- Participates in quality improvement activities as directed.
- Understands and implements the principals of the Wellness and Recovery Model at various sites, including Wellness Centers and clinics and with Behavioral Health staff.
- Collaborates and works with other Behavioral Health Division Directors and other staff, consultants, and partners as assigned.
- Provides for methods to properly store, dispense, and manage medications and oversees other staff members in such matters.

BEHAVIORAL HEALTH UNIT SUPERVISOR - NURSING – 3

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; ability to climb, stoop, crouch and kneel; lift and move object weighing up to 25 pounds without assistance; corrected hearing and vision to normal range; verbal communication; use of office equipment including computers, telephones, calculators, copiers, and FAX.

TYPICAL WORKING CONDITIONS

Work is usually performed in an office, clinic environment or at Board and Care Facility; exposure to communicable disease; continuous contact with staff and public; provides services at various physical sites across the county as needed.

DESIRABLE QUALIFICATIONS

Knowledge of:

- Principles, methods, and procedures of general nursing and mental health nursing, including psychotropic medications and side effects.
- Community mental health problems and issues and their relationship to the development and operations of programs and services to meet these needs.
- Federal, State, and County laws and regulations applicable to health programs.
- Causes, means of transmission, and method of control of communicable diseases, including sexually transmitted diseases, AIDS and tuberculosis.
- The sociological and cultural problems involved with providing services in a mental health nursing program.
- Program planning and development.
- Principles, techniques, and practices of business and health administration.
- Budget development and expenditure control.
- Principles and techniques of effective employee supervision, training, and development.

Ability to:

- Plan, organize, supervise, and administer the functions and services of the Behavioral Health Nursing Program Division of the Plumas County Behavioral Health Department.
- Develop, organize, analyze, and interpret statistical data.
- Provide direction, supervision and training for staff.
- Develop and administer a budget and control expenditures.
- Review the work of staff and resolve problems.

BEHAVIORAL HEALTH UNIT SUPERVISOR - NURSING – 4

Ability to – continued:

- Be responsible for the development, maintenance, and preparation of health statistics, medical records, and reports.
- Direct the preparation and prepare clear, concise reports.
- Effectively represent the Behavioral Health Department in contacts with the public, community organizations, other government agencies, and other health care providers.
- Establish and maintain cooperative working relationships.
- Coordinate assigned activities with community organizations, other government agencies, and primary care providers.
- Use computers and Electronic Health Records systems and software.

TRAINING AND EXPERIENCE

Required qualifications for this position:

Five (5) years of professional experience in public or private health setting as a Registered Nurse; and two (2) years in an administrative or supervisory capacity.

A Bachelor of Science in Nursing, including completion of sufficient nursing and public health studies to obtain requisite licenses and certificates from the State of California, or an equivalent combination of education, experience, and licensure as a Registered Nurse.

Completion of a Master of Nursing Degree or a master's degree in a related health field from an accredited program is desirable.

SPECIAL REQUIREMENTS

Possession and maintenance of a valid license as a Registered Nurse in California and remain active with all annual licensing requirements.

Must possess a valid driver's license at time of application and a valid California Driver's License by the time of appointment. The valid California Driver's License must be maintained throughout employment.

All County of Plumas employees are designated Disaster Service Workers through state law (California Government Code Section 3100-3109). Employment with Plumas County requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Work related training as assigned, and to return to work as ordered in the event of an emergency.

County of Plumas
Pay Schedule

Effective as of 03/16/2021 per Resolution No. 2021-8572; revised as of 04/20/2021 per Resolution No. 2021-8584
and 06/01/2021 per Resolution No. 2021-8592; adopted by the Board as of 11/02/2021 per Resolution No. 2021-8635

OE3 MID-MANAGEMENT

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
A&D PROG CLINICIAN/SUPERVISOR	\$29.73	\$31.22	\$32.78	\$34.43	\$36.16	\$37.97	\$39.87	\$41.87	\$43.97	\$46.17
ALCOHOL & DRUG PROG CHIEF	\$29.73	\$31.22	\$32.78	\$34.43	\$36.16	\$37.97	\$39.87	\$41.87	\$43.97	\$46.17
ALTERNATIVE SENTENCING MANAGER	\$25.65	\$26.93	\$28.28	\$29.70	\$31.19	\$32.75	\$34.39	\$36.12	\$37.93	\$39.83
ANIMAL CONTROL SUPERVISOR	\$17.81	\$18.69	\$19.64	\$20.62	\$21.66	\$22.74	\$23.89	\$25.08	\$26.34	\$27.67
ASSESSOR'S OFFICE MANAGER	\$21.13	\$22.19	\$23.31	\$24.47	\$25.70	\$26.98	\$28.34	\$29.76	\$31.26	\$32.82
ASSISTANT BUILDING OFFICIAL	\$29.73	\$31.22	\$32.78	\$34.42	\$36.16	\$37.97	\$39.87	\$41.87	\$43.97	\$46.17
ASSISTANT COUNTY ASSESSOR	\$26.96	\$28.32	\$29.74	\$31.23	\$32.79	\$34.44	\$36.17	\$37.98	\$39.88	\$41.88
ASSISTANT DISTRICT ATTORNEY	\$44.72	\$46.96	\$49.32	\$51.79	\$54.38	\$57.10	\$59.97	\$62.97	\$66.13	\$69.44
ASSISTANT PLANNING DIRECTOR	\$29.73	\$31.22	\$32.78	\$34.43	\$36.16	\$37.97	\$39.87	\$41.87	\$43.97	\$46.17
ASST COUNTY CLERK-RECORDER	\$26.63	\$27.97	\$29.37	\$30.83	\$32.38	\$34.01	\$35.71	\$37.51	\$39.39	\$41.37
ASST DIR DEPT OF CHILD SUP SVC	\$23.30	\$24.46	\$25.69	\$26.97	\$28.33	\$29.75	\$31.24	\$32.80	\$34.45	\$36.18
ASST DIR OF PUBLIC WORKS	\$31.21	\$32.77	\$34.42	\$36.15	\$37.96	\$39.86	\$41.86	\$43.96	\$46.16	\$48.47
ASST DIRECTOR OF PUBLIC HEALTH	\$37.94	\$39.84	\$41.84	\$43.94	\$46.14	\$48.45	\$50.88	\$53.44	\$56.11	\$58.92
ASST TREASURER/TAX COLLECTOR	\$26.96	\$28.32	\$29.74	\$31.23	\$32.79	\$34.44	\$36.17	\$37.98	\$39.88	\$41.88
BH ADMIN SERVICES OFFICER	\$33.46	\$35.13	\$36.89	\$38.74	\$40.68	\$42.72	\$44.86	\$47.11	\$49.48	\$51.96
BH AOD PROGRAM ADMIN	\$36.59	\$38.43	\$40.36	\$42.38	\$44.50	\$46.73	\$49.07	\$51.54	\$54.12	\$56.83
BH CONTINUING CARE COORDINATOR	\$33.46	\$35.13	\$36.89	\$38.74	\$40.68	\$42.72	\$44.86	\$47.11	\$49.48	\$51.96
BH QUAL IMPROVEMENT/COMPL MGR	\$36.59	\$38.43	\$40.36	\$42.38	\$44.50	\$46.73	\$49.07	\$51.54	\$54.12	\$56.83
BH UNIT SUPERVISOR	\$33.46	\$35.13	\$36.89	\$38.74	\$40.68	\$42.72	\$44.86	\$47.11	\$49.48	\$51.96
BH UNIT SUPERVISOR-NURSING	\$33.46	\$35.13	\$36.89	\$38.74	\$40.68	\$42.72	\$44.86	\$47.11	\$49.48	\$51.96
BLDG/GRDS MAINT SUPERVISOR 1	\$17.87	\$18.77	\$19.71	\$20.70	\$21.74	\$22.83	\$23.98	\$25.18	\$26.44	\$27.77
BLDG/GRDS MAINT SUPERVISOR 2	\$19.20	\$20.17	\$21.18	\$22.24	\$23.35	\$24.53	\$25.77	\$27.07	\$28.42	\$29.85
BUILDING OFFICIAL	\$32.76	\$34.40	\$36.13	\$37.94	\$39.84	\$41.84	\$43.94	\$46.14	\$48.45	\$50.88
CHIEF APPRAISER	\$25.68	\$26.96	\$28.32	\$29.74	\$31.23	\$32.79	\$34.44	\$36.17	\$37.98	\$39.88
CHIEF CODE ENFORCEMENT OFFICER	\$28.59	\$30.03	\$31.54	\$33.11	\$34.77	\$36.51	\$38.34	\$40.26	\$42.28	\$44.40
CHIEF DEP PUB GRDN/CONSERVATOR	\$24.57	\$25.81	\$27.10	\$28.46	\$29.89	\$31.39	\$32.96	\$34.61	\$36.35	\$38.17
CHILDRENS SERVICES COORDINATOR	\$29.03	\$30.49	\$32.02	\$33.63	\$35.32	\$37.08	\$38.94	\$40.89	\$42.94	\$45.09
COMMUNITY CARE CASE MANAGER	\$17.73	\$18.62	\$19.56	\$20.54	\$21.58	\$22.66	\$23.80	\$24.99	\$26.25	\$27.57
DEPUTY AG COMM/SEALER OF WEIGHTS & MEASURES	\$28.66	\$30.10	\$31.61	\$33.20	\$34.86	\$36.61	\$38.45	\$40.38	\$42.40	\$44.52
DEP DIR/SOC SERV PROGRAM MGR	\$34.19	\$35.91	\$37.71	\$39.60	\$41.58	\$43.66	\$45.85	\$48.15	\$50.56	\$53.09
DEPARTMENT FISCAL OFFICER 1	\$21.13	\$22.19	\$23.31	\$24.47	\$25.70	\$26.98	\$28.34	\$29.76	\$31.26	\$32.82
DEPARTMENT FISCAL OFFICER 2	\$23.30	\$24.46	\$25.69	\$26.97	\$28.33	\$29.75	\$31.24	\$32.80	\$34.45	\$36.18
DEPUTY DIR OF PUBLIC WORKS	\$28.30	\$29.72	\$31.21	\$32.77	\$34.42	\$36.15	\$37.96	\$39.86	\$41.86	\$43.96
DIRECTOR OF NURSING - PH	\$39.74	\$41.73	\$43.82	\$46.01	\$48.31	\$50.73	\$53.28	\$55.95	\$58.75	\$61.70
DIV DIR VETERANS SVCS OFFICER	\$23.30	\$24.46	\$25.69	\$26.97	\$28.33	\$29.75	\$31.24	\$32.80	\$34.45	\$36.18
ELIGIBILITY SUPERVISOR	\$21.13	\$22.19	\$23.31	\$24.47	\$25.70	\$26.98	\$28.34	\$29.76	\$31.26	\$32.82
EMPLOYMENT & TRNG WKR SUP	\$26.24	\$27.56	\$28.94	\$30.39	\$31.92	\$33.52	\$35.20	\$36.96	\$38.81	\$40.76
EQUIPMENT MAINT SUPERVISOR	\$23.30	\$24.46	\$25.69	\$26.97	\$28.33	\$29.75	\$31.24	\$32.80	\$34.45	\$36.18
FISCAL SUPPORT COORD	\$18.50	\$19.43	\$20.41	\$21.44	\$22.52	\$23.65	\$24.84	\$26.09	\$27.40	\$28.77
GEO INFO SYSTEM (GIS) COORD	\$26.96	\$28.32	\$29.74	\$31.23	\$32.79	\$34.44	\$36.17	\$37.98	\$39.88	\$41.88
GRANT COMPLIANCE OFFICER	\$18.25	\$19.17	\$20.13	\$21.15	\$22.21	\$23.33	\$24.50	\$25.73	\$27.01	\$28.37

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
HEALTH EDUCATION COORDINATOR 2	\$25.68	\$26.96	\$28.32	\$29.74	\$31.23	\$32.79	\$34.44	\$36.17	\$37.98	\$39.88
LIBRARY LITERACY PROGRAM COORD	\$15.32	\$16.09	\$16.90	\$17.76	\$18.65	\$19.59	\$20.57	\$21.61	\$22.69	\$23.83
MNTL HLTH SERVICES ACT COORD	\$29.03	\$30.49	\$32.02	\$33.63	\$35.32	\$37.08	\$38.94	\$40.89	\$42.94	\$45.09
OFFICE SUPERVISOR	\$18.82	\$19.77	\$20.76	\$21.81	\$22.90	\$24.05	\$25.26	\$26.52	\$27.85	\$29.25
PERMIT MANAGER	\$21.13	\$22.19	\$23.31	\$24.47	\$25.70	\$26.98	\$28.34	\$29.76	\$31.26	\$32.82
PH ADMIN SERVICES OFFICER	\$33.46	\$35.13	\$36.89	\$38.74	\$40.68	\$42.72	\$44.86	\$47.11	\$49.48	\$51.96
PROGRAM CHIEF-NURSING	\$29.73	\$31.22	\$32.78	\$34.43	\$36.16	\$37.97	\$39.87	\$41.87	\$43.97	\$46.17
PROGRAM MANAGER 1	\$30.94	\$32.49	\$34.12	\$35.83	\$37.63	\$39.52	\$41.50	\$43.58	\$45.76	\$48.05
PROGRAM MANAGER 2	\$32.49	\$34.12	\$35.83	\$37.63	\$39.52	\$41.50	\$43.58	\$45.76	\$48.05	\$50.46
PUBLIC HEALTH PROG DIV CHIEF	\$28.29	\$29.71	\$31.20	\$32.76	\$34.40	\$36.13	\$37.94	\$39.84	\$41.84	\$43.94
PW FISCAL OFF/ADMIN SRVC MGR	\$26.81	\$28.16	\$29.58	\$31.06	\$32.62	\$34.26	\$35.98	\$37.78	\$39.67	\$41.66
PW ROAD MAINTENANCE SUPERVISOR	\$20.14	\$21.16	\$22.22	\$23.34	\$24.51	\$25.74	\$27.03	\$28.39	\$29.82	\$31.32
RECORDS MGMT COORDINATOR	\$18.26	\$19.18	\$20.14	\$21.16	\$22.22	\$23.34	\$24.51	\$25.74	\$27.03	\$28.39
SENIOR SERVICES DIVISION DIR.	\$21.66	\$22.74	\$23.89	\$25.08	\$26.34	\$27.67	\$29.05	\$30.51	\$32.04	\$33.65
SOCIAL SERVICES SUPERVISOR 1	\$26.81	\$28.16	\$29.58	\$31.06	\$32.62	\$34.26	\$35.98	\$37.78	\$39.67	\$41.66
SOCIAL SERVICES SUPERVISOR 2	\$30.94	\$32.49	\$34.13	\$35.84	\$37.63	\$39.52	\$41.50	\$43.58	\$45.76	\$48.06
STAFF SERVICES MANAGER	\$29.72	\$31.21	\$32.77	\$34.42	\$36.15	\$37.96	\$39.86	\$41.86	\$43.96	\$46.16
VICTIM/WITNESS COORDINATOR	\$17.72	\$18.61	\$19.55	\$20.53	\$21.57	\$22.65	\$23.79	\$24.98	\$26.24	\$27.56

Item 4D

PLUMAS COUNTY LIBRARY

445 JACKSON STREET • QUINCY, CA 95971 • (530) 283-6310



*Lindsay Fuchs
County Librarian*

DATE: January 13 2022
TO: Honorable Board of Supervisors
FROM: Lindsay Fuchs, Plumas County Librarian
RE: Approve the MOU with Plumas Unified School District to operate the Library out of the Greenville Elementary School.

Recommendation

Approve the MOU with Plumas Unified School District to operate the Library out of the Greenville Elementary School.

Background

Plumas County Library is committed to providing direct library services to the Greenville and surrounding areas post-Dixie Fire. One of the short-term steps is using a standing location to operate the library out of for the area until a more long-term and/or permanent solution is available. PUSD has agreed for the Library to borrow one of their classrooms until May 31, 2022.

Cost

Utility costs will be \$20 per day, per room used. This is instead of the usual costs for the Branch itself (electricity, gas, water, etc.) Room usage will not be more than three times a week.

Staff will be \$15/hour and will not exceed 25 hours/week.

We will likely also need to create a custodial contract to cover the room/bathroom cleaning. This cost is currently unknown.

Total the temporary location will not exceed the cost of \$6,600.

MEMORANDUM OF UNDERSTANDING
BETWEEN
PLUMAS COUNTY LIBRARY
AND
PLUMAS UNIFIED SCHOOL DISTRICT

This Memorandum of Understanding (hereinafter MOU) is made by and between the Plumas County Library Department (hereinafter referred to as LIBRARY) and Plumas Unified School District (hereinafter referred to as PUSD).

WHEREAS, PUSD provides the location to the LIBRARY.

WHEREAS, LIBRARY operates as a library using the location of the Greenville Elementary School (225 Grand St. Greenville CA 95947) Classroom 2 and access to the bathrooms nearby. There is no use of the kitchen allowed.

NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:

A. Responsibilities of Plumas Unified School District

1. PUSD provides the location for the Library and access to the bathrooms outside of the Library. They will allow use of general furniture such as tables and chairs.
2. PUSD will provide a key to Library personnel.

B. Responsibilities of the Library

1. LIBRARY operates their Library, including circulation duties, programming, and other related library services.
2. LIBRARY will provide staff. All Library personnel are hired by the County and have therefore completed LiveScan background checks, reference checks, and HR/Risk Management orientation.
3. LIBRARY will provide any additional furniture required. (There is limited furniture available.) LIBRARY will not do any alterations to the facility without the prior permission and express written consent of PUSD.
4. LIBRARY will provide hot spots for wi-fi access, laptops for computer use, and any other technical devices. PUSD does not have Wifi or telecommunications available at the Greenville campus at this time
5. LIBRARY will follow all County and State requirements related to COVID-19, such as mask mandates.

6. LIBRARY is responsible for all custodial duties, including cleaning and stocking the communal restrooms. LIBRARY can establish a rotating schedule with other tenants for cleaning/stocking the restrooms. LIBRARY is responsible for all removal of garbage.
7. LIBRARY will be required to submit a Certificate of Insurance to Patty McCutcheon, with Plumas Unified School District named as additionally insured, with liability limits of no less than \$1,000,000.00, prior to receiving keys to the facility.
8. PUSD assumes no liability, and LIBRARY is responsible for ensuring the safety of their staff and patrons. This includes clearing of ice and snow and/or the use of ice melt.

C. Mutual Responsibilities.

1. PUSD and LIBRARY have permission to promote this collaboration on social media and website platforms, as well as in newspapers.
2. Tenant will not do any alterations to the facility without the prior permission and express written consent of PUSD.
3. Each party shall defend, indemnify, hold the other party, its officers, employees and agents harmless from any and all liability, loss, or expense including reasonable attorneys' fees or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expenses, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, agents, volunteers, or employees.

D. Compensation.

Utility costs will be \$20 per day, per room used. LIBRARY will submit payment to PUSD by the 15th of the month, for the prior month's occupancy, with the room number and dates used. The total amount paid by Library to PUSD under this Agreement shall not exceed Six thousand, six hundred Dollars (\$6,600.00).

E. Effective Date.

This Agreement is effective December 14, 2021 through May 21, 2022. Prior agreements are null and void effective with the execution of this agreement as

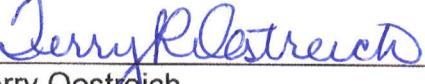
evidenced by the signatures below. Each party may terminate this agreement by providing a 30-day written notice. The parties agree to periodically review the terms prescribed in this agreement to assure that it remains consistent with each agency's policies, practices and regulations. Any modification will occur upon mutual review and by mutual consent.

County's Board of Supervisors hereby ratifies, and approves for payment, services provided by PUSD from January 1 2022 to date of approval of this agreement by the Board of Supervisors.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on this

day of _____.


Lindsay Fuchs
County Librarian, LIBRARY


Terry Oestreich
Superintendent, PUSD

Chair, Board of Supervisors

Date

Attest:

Heidi Putnam, Clerk of the Board

Date

Approved as to form:


12/16/2021
Joshua Brechtel
Deputy County Counsel I



Growing Healthy Communities

AGENDA REQUEST

For the February 1, 2022 meeting of the Plumas County Board of Supervisors

January 24, 2022

To: Honorable Board of Supervisors

From: Dana Loomis, Director of Public Health

Subject: Approve a Resolution authorizing the Director of Public Health to: (1) accept Area 3 Agency on aging grant funds in the amount of \$322,857.00 and, (2) execute Area 3 Agency on aging grant agreements for fiscal year 2021-2022.

Background:

As the Board is aware; the Plumas County Public Health Agency has regularly received funding from The Chico Research Foundation on behalf of its program, Area Agency Aging, for the purpose of providing nutritious meals and transportation services to seniors.

Plumas County's Senior Transportation Program consists of providing transportation for seniors who require help in going from one location to another, with primary focus on transportation to and from nutrition sites, for medical appointments and shopping.

Plumas County's Senior Nutrition Program consists of congregate meals at four nutrition sites throughout Plumas County and nutrition education programs that promote increased awareness and understandings of the role of nutrition in overall health.

The term of the current Subcontract is from July 1, 2021 through June 30, 2022 and is in the amount of \$322,857.00.

The attached Resolution and subcontract with Chico State Enterprises has been approved to form by County Counsel.

Recommendation:

The Director of Public Health respectfully recommends that the Board of Supervisors Approve a Resolution authorizing the Director of Public Health to: (1) accept Area 3 Agency on aging grant funds in the amount of \$322,857.00; and, (2) execute Area 3 Agency on aging grant agreements for fiscal year 2021-2022.

RESOLUTION NO. 2022-_____

RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO: (1) ACCEPT AREA 3 AGENCY ON AGING GRANT FUNDS, AND (2) EXECUTE AREA 3 AGENCY ON AGING GRANT AGREEMENTS FOR FISCAL YEAR 2021-2022.

WHEREAS, the County of Plumas and the Area 3 Agency on Aging (AAA) are parties to federal Older Americans Act Title III; and

WHEREAS, Chico State Enterprises, pursuant to the Federal Passthrough Award, AP-2122-03 (Prime), will provide a grant of up to \$322,857 from a variety of state and federal funding sources; and,

WHEREAS, Chico State Enterprises requires the Board of Supervisors to adopt a resolution authorizing a signer in order to receive the grant monies and execute the grant agreements;

NOW, THEREFORE BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

1. Authorize the Director of Public Health to sign this agreement for federal and state AAA grants.
2. Authorize the Director of Public Health to accept the allocation of any and all federal and state AAA grant funds for nutrition and caretaking services.
3. Authorize the Director of Public Health to execute any and all AAA Grant Agreements and other documentation necessary to apply for and accept federal and state AAA funds for nutrition and caretaking services, subject to approval as to form by the Plumas County Counsel.
4. Authorize the Director of Public Health to execute any and all documents necessary to effectuate such transfers of entitlements, subject to approval as to form by the Plumas County Counsel.

BE IT FURTHER RESOLVED, that the authority granted above does not affect the need to comply with the Plumas County Purchasing Policy with respect to expenditure of AIP grant funds

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board on the 1st day of February 2022 by the following vote:

AYES: Supervisors:

NOES: Supervisors:

ABSENT: Supervisors:

Chair, Board of Supervisors

ATTEST:

Clerk, Board of Supervisors

Approved as to form:



Joshua Brechtel
Deputy County Counsel I

1/19/2022



PCPHA

PLUMAS COUNTY PUBLIC HEALTH AGENCY



Growing Healthy Communities

AGENDA REQUEST

For the February 1, 2022 meeting of the Plumas County Board of Supervisors

January 24, 2022

To: Honorable Board of Supervisors

From: Dana Loomis, Director of Public Health

Subject: Adoption of a resolution authorizing the Public Health Director to execute the 5310 application and submit associated documents for federal funding under FTA section 5310 (Enhanced Mobility of Seniors and Individuals with Disabilities Program) with California Department of Transportation

Background:

The U. S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital/operating assistance projects for non-urbanized public transportation systems under Section 5310 of the Federal Transit Act. The California Department of Transportation has been designated by the Governor of the State of California to administer Section 5310 grants for transportation projects for the general public for the Enhanced Mobility of Seniors and Individuals with Disabilities Program.

The Plumas County Public Health Agency by and through the Seniors Nutrition and Transportation Department is seeking to apply for said financial assistance for the purchase of vehicles and operating assistance. The 5310 application requires a resolution granting authority to the Director of Public Health to execute the application and file all certifications and assurances, contracts or agreements, and submit and approve requests for reimbursement of funds from Caltrans.

Recommendation:

Adopt the attached resolution authorizing the Public Health Director to apply for an execute the application and submit associated documents for federal funding under FTA section 5310 (Enhanced Mobility of Seniors and Individuals with Disabilities Program) with California Department of Transportation.

RESOLUTION NO. 22-_____

**AUTHORIZING THE PUBLIC HEALTH DIRECTOR TO EXECUTE AND SUBMIT
ASSOCIATED DOCUMENTS FOR FEDERAL FUNDING UNDER FTA SECTION
5310 (ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH
DISABILITIES PROGRAM) WITH CALIFORNIA DEPARTMENT OF
TRANSPORTATION**

WHEREAS, the U. S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital/operating assistance projects for non-urbanized public transportation systems under Section 5310 of the Federal Transit Act; and

WHEREAS, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5310 grants for transportation projects for the general public for the Enhanced Mobility of Seniors and Individuals with Disabilities Program; and

WHEREAS, Plumas County Seniors Transportation desires to apply for said financial assistance for the purchase of vehicles and operating assistance in Plumas County; and

WHEREAS, the Plumas County Seniors Transportation has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Plumas County Board of Supervisors does hereby authorize the Public Health Director, to file and execute applications on behalf of the Department to aid in the financing of capital/operating assistance projects pursuant to Section 5310 of the Federal Transit Act, as amended.

That Public Health Director is authorized to execute and file all certifications and assurances, contracts or agreements or any other document required by the Department.

That Public Health Director is authorized to provide additional information as the Department may require in connection with the application for the Section 5310 projects.

That Public Health Director is authorized to submit and approve request for reimbursement of funds from the Department for the Section 5310 project(s).

PASSED AND ADOPTED by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board Meeting held on the 1st day of February, 2022, by the following vote:

AYES:

NOES:

ABSENT:

Chair, Board of Supervisors

ATTEST:

Clerk of the Board of Supervisors



AGENDA REQUEST

For the February 1, 2022 meeting of the Plumas County Board of Supervisors

January 24, 2022

To: Honorable Board of Supervisors

From: Dana Loomis, Director of Public Health

Subject: Approve a supplemental budget increase for the Public Health budget unit 70560 in the amount of \$119,625.00 as a result of receiving funds relating to the California Equitable Recovery Initiative (CERI) grant.

Background:

On September 3, 2021, the California Department of Public Health (CDPH) announced the California Equitable Recovery Initiative (CERI) which is being funded by the Centers for Disease Control and Prevention (CDC) National Initiative to Address COVID-19 Health Disparities Among Populations at High-Risk and Underserved, Including Racial and Ethnic Minority Populations and Rural Communities grant. Funding for these activities is covered for the period September 1, 2021 to May 31, 2023.

The amount of the attached budget transfer request reflects the amount that the Public Health Department expects to incur in expenditures for the Fiscal Year 2021/2022.

The supplemental budget form has been approved by the County Auditor.

Recommendation:

The Director of Public Health respectfully recommends that the Board of Supervisors Approve the attached supplemental budget in the amount of \$119,625.00.

Attachment: Supplemental budget form dated 12/10/2021

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER

(Auditor's Use Only)

Department: **Public Health**

Dept. No.

70560

Date **12/10/2021**

The Reason for this request is (check one):

- A. _____ Transfer to/from Contingencies OR between Departments
- B. X** Supplemental Budgets (including budget reductions)
- C. _____ Transfers to/from or new Fixed Asset, out of a 51XXX
- D. _____ Transfer within Department, except fixed assets, out of 51XXX
- E. _____ Establish any new account except fixed assets

Approval Required

Board
Board
Board
Auditor
Auditor

TRANSFER FROM OR

SUPPLEMENTAL REVENUE ACCOUNTS

UNBUDGETED REVENUE)

FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0015	70560	44141	ST.-AID Hlth Cat. Pgogram	\$ 119,625.00
Total (must equal transfer total)				\$ 119,625.00

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0015	70560	51000	Salaries	\$ 66,000.00
0015	70560	529500	Computers	\$ 5,000.00
0015	70560	527400	Travel - In County	\$ 2,936.00
0015	70560	527500	Travel - Out of County	\$ 6,000.00
0015	70560	524400	Special Dept. Expense	\$ 39,689.00
Total (must equal transfer total)				\$ 119,625.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support request.

RECEIVED
DEC 10 2021

Auditor / Nak

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

(A) California Equitable Recovery Initiative (CERI) Grant. Awarded in October 2021.

(B) See Above

C Expenses to be incurred in the current fiscal year.

(D) Grant awarded in October 2021.

Approved by Department Signing Authority: Damien Fink



Approved/Recommended

Disapproved/Not recommended

Auditor/Controller Signature: John Doe

12/13/21

Board Approval Date: _____

Agenda Item No. _____

Clerk of the Board signature: _____

Date Entered by Auditor/Controller

Initials

INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request, they must go to the Auditor/Controller. Original will be kept by Auditor. Copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



Office of the Sheriff

Office of Emergency Services

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

TODD JOHNS
SHERIFF/CORONER
DIRECTOR

Memorandum

DATE: January 12, 2022

TO: Honorable Board of Supervisors

FROM: Sheriff Todd Johns *TJ*

RE: Agenda Item for the meeting of February 1, 2022

RECOMMENDATION:

Authorize the Sheriff's Office to purchase a new Polaris RZR for the Sheriff's OHV/OSV program in the amount not to exceed \$22,200.00.

BACKGROUND & DISCUSSION:

The Sheriff's Office obtained three bids for the purchase of a new RZR. The local vendor, Gott Powersports, submitted the lowest bid. The Sheriff's Office respectfully requests authorization to purchase a new 2021 Polaris RZR from Gott Powersports.

The Sheriff's FY 21/22 OHV budget (dept 70384) includes the funds to purchase OHV patrol equipment. The RZR is not being purchased out of the County General Fund.

Gott Powersports
 123 Crescent Street, Hwy 70
 Quincy CA 95971
 530-283-2136

PCSO-Snow

Buyer's Order

Date
 Order No.
 Salesman

Plumas County Sheriff's Office
 Quincy CA 95971

H W 781-3185 MATT C 1-530-249-2272

I hereby agree to purchase the following unit(s) from you under the terms and conditions specified. Delivery is to be made as soon as possible. It is agreed, however, that neither you nor the manufacturer will be liable for failure to make delivery.

Unit Information

New/U	Year	Make	Model	Serial No.	Stock No.	Price (Incl factory options)
New	2021	Polaris	Z21NAE99BK	3NSNAE996MN383102	3102	\$18,999.00

Options:

K-BOX, STORAGE, INJ, RZN	\$233.99 D	Manufacturer Retail Price	\$18,999.00
K-ROOF, RZN(2)	\$314.99 D		\$0.00
K-WINDSHIELD, GLASS	\$629.99 D	Dealer Unit Price	\$18,999.00
K-WINCH, 3500, BASE, C, RZN	\$422.99 D	Factory Options	\$0.00
		Added Accessories	\$1,601.96
		Freight	\$0.00
		Dealer Prep / Rigging Fee	\$0.00
		Prepaid Maintenance	\$0.00
		Title Fees	\$0.00
		Registration Fees	\$72.00
		GAP	\$0.00
		Theft Protection	\$0.00
		Tire & Wheel	\$0.00
		Service Contracts	\$0.00
		Property/Liability	\$0.00
		Fiberglass Protection	\$0.00
		UCC	\$0.00
		Tire Fee	\$7.00
		Gift Certificates	\$0.00
		Gel Coat/Vinyl Protection	\$0.00
		Paint & Fabric Protection	\$0.00
		Customer Rebates	\$0.00
		Cash Price	\$20,679.96
		Trade Allowance	\$0.00
		Payoff	\$0.00

Net Trade	\$0.00
Net Sale (Cash Price - Net Trade)	\$20,679.96
Sales Tax	\$1,493.57
Title/License/Registration Fees	\$0.00
Document or Administration Fees	\$0.00
Credit Life Insurance	\$0.00
Accident & Disability	\$0.00

Total Other Charges	\$1,493.57
Sub Total (Net Sale + Other Charges)	\$22,173.53
Cash Down Payment	\$0.00
Amount to Pay/Finance	\$22,173.53

Notes:

Trade Information

Monthly Payment of \$0.00 For 0 Months at 0.00% Interest

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement. (3) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement.

TRADE-IN NOTICE: Customer represents that all trade in units described above are free of all liens and encumbrances except as noted.

*With Approved Credit. Interest rates and monthly payment are approximate and may vary from those determined by the lender.

Customer Signature _____ Dealer Signature _____

Thank You for Your Business!

Item 4F2

DATE: February 8th, 2022
TO: Honorable Board of Supervisors
FROM: Sheriff Todd Johns 
RE: Agenda Items for the meeting of February 8th, 2022

It is recommended that the Board:

Adopt Resolution that allows the Sheriff to apply for and administer state funding through a grant with the California Dept. of Parks and Recreation Department Off-Highway Motor Vehicle Division.

Background and Discussion:

The Sheriff's Office has been receiving funding from the OHV Division of Calif. State Parks and Recreation for more than 20 years. This resolution is a yearly process necessary for continued funding through the state for the Sheriff's Office OHV program.

The current application calls for a new resolution by your Board that allows the Sheriff to apply for and administer a grant through California Dept. of Parks and Recreation. There will be a 25% matching funds requirement to this application that is easily met by in-kind activities within the Sheriff's Office (i.e. Calls handled on regular patrol assignments that involve Off Highway Vehicles and related Search and Rescue calls) as well as OHV In-Lieu Funds received from the state that are earmarked and spent on the department's OHV/OSV program. The Sheriff's Office has never relied on general funding to meet this requirement. This grant cycle should be no different.

Approved as to form by County Counsel.

**Governing Body Resolution
Law Enforcement Off-Highway Vehicle Grant**

**RESOLUTION NO. _____
RESOLUTION OF THE PLUMAS COUNTY BOARD of SUPERVISORS**

**APPROVING THE APPLICANT TO APPLY FOR AND RECEIVE GRANT FUNDS
FOR THE STATE OF CALIFORNIA, DEPARTMENT OF PARKS AND
RECREATION, OFF-HIGHWAY VEHICLE GRANT FUNDS**

WHEREAS, The people of the State of California have enacted the Off-Highway Motor Vehicle Recreation Act of 2003 as amended, which provides funds to the State of California and its political subdivisions for, operation and maintenance, restoration, law enforcement and education and safety for off-highway vehicle recreation; and

WHEREAS, the Off-Highway Motor Vehicle Recreation Division with the California Department of Parks and Recreation has been delegated the responsibility to administer the program; and

WHEREAS, procedures established by the California Department of Parks and Recreation require the Applicant's Governing Body to certify by resolution the approval of the application to apply for Off-Highway Motor Vehicle Grant funds; and

WHEREAS, this project appears on, or is in conformance with this jurisdiction's adopted general or master plan and is compatible with the land use plans of those jurisdictions immediately surrounding the project;

NOW, THEREFORE, BE IT RESOLVED that the Plumas County Board of Supervisors hereby:

1. Approves the filing of an application(s) for an Off-Highway Vehicle Grant or Cooperative Agreement; and
2. Certifies that this agency understands its legal obligations to the State upon approval of the grant; and
3. Certifies that this agency understands the California Public Resources Code requirement that acquisition and development projects be maintained to specific conservation standards; and
4. Certifies that the project will be well-maintained during its useful life; and
5. Certifies that this agency will implement the project with diligence once funds are available and the Applicant has reviewed, understands, and agrees with the Project Agreement; and
6. Certifies that this agency will provide the required matching funds (as applicable); and
7. Certifies that the public and adjacent property owners have been notified of this project (as applicable); and
8. Appoints The Plumas County Sheriff as agent to conduct all negotiations, and execute and submit all documents including, but not limited to, applications, payment requests, and "subject to approval by the Board of Supervisors and County Counsel" agreements and amendments, which may be necessary for completion of the project.

Approved and Adopted on the 1st day of February, 20 22. I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by _____ following a roll call vote:

Ayes:

Noes:

Absent:

Chair, Board of Supervisors

ATTEST:

Clerk of the Board

**COUNTY ADMINISTRATOR**

Gabriel Hydrick

AGENDA REQUEST AND STAFF REPORT

For the February 1st, 2022 meeting of the Plumas County Board of Supervisors

SUBJECT: Supplemental budget- CalPERS PARS Contribution in the amount of \$500,000**To:** Honorable Board of Supervisors, Clerk of the Board, County Counsel**From:** Gabriel Hydrick, County Administrator**Date:** 1/26/2022**Strategic****Relevance:** N/A**Background/Introduction:**

The County has an opportunity to utilize one-time funds (Workers Comp overpayments) to improve the financial position of the County in addressing the growing pension liability through PARS.

OPEB should already be in the budget and is funded healthier than Pension.

Finding/ Analysis:

Due to overpayments in the Workers Comp fund, the County has \$500,000 available to allocate to Pension costs through our PARS program.

Recommended Actions:

Staff respectfully requests the Board approve the supplemental budget for Fund 0159, Department 40059, Account 520525 CALPERS PARS CONTRIBUTION in the amount \$500,000.00; to facilitate transfer to PARS to fund unfunded liabilities; discussion and possible action

OR

Provide staff with different direction

Fiscal Impact:

Placing one time funds towards one of the County's largest financial liabilities will better position the County to weather the Pension and OPEB challenges in the future.

Attachments:

Supplemental Budget form

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: OPEB PENSION ISF

Dept. No: 40059

Date 1/25/2022

The reason for this request is (check one):

Approval Required

- A. Transfer to/from Contingencies OR between Departments
- B. Supplemental Budgets (including budget reductions)
- C. Transfers to/from or new Fixed Asset, within a 51XXX
- D. Transfer within Department, except fixed assets
- E. Establish any new account except fixed assets

TRANSFER FROM OR

SUPPLEMENTAL REVENUE ACCOUNTS

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

TRANSFER TO OR SUPPLEMENTAL EXPENDITURE ACCOUNT
(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) Excess contribution in Trindel returned to County to be used for unfunded pension and/or OPEB costs

B) Excess contributions in Trindel can only be used for payroll related obligations or returned to departments.

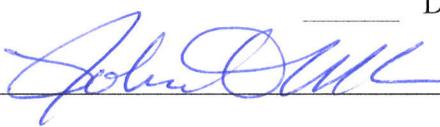
C) Budget revision necessary to facilitate funds transfer to PARS

D) _____

Approved by Department Signing Authority: _____

Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature: 

1/25/22

Board Approval Date: _____ Agenda Item No. _____

Clerk of the Board Signature: _____

Date Entered by Auditor/Controller: _____ Initials _____

INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.

YEAR-TO-DATE BUDGET REPORT

FOR 2022 13

		ORIGINAL APPROP	TRANFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
0159 OPEB PENSION TSF								
4005943 OPEBISF USE OF MONEY/PROF								
43010 INTEREST-INVESTED FUNDS								
4005943 43010 INTINVFDS	.00	.00		.00		.00		.0%
4005946 OPEBISF OTHER REVENUE								
46009 OPEB REIMB FR DEPT								
4005946 46009 OPEBREIM	-810,396.00	.00	-810,396.00	.00		.00	-810,396.00	.0%*
46251 REIMBURSEMENTS/REFUNDS								
4005946 46251 REIMREF	.00	.00		.00	-500,000.00	.00	500,000.00	100.0%
4005948 OPEBISF TRANSFERS-IN								
48000 TRANSFER-IN								
4005948 48000 TRF-IN	.00	.00		.00		.00		.0%
4005952 OPEBISF SERVICES&SUPPLIES								
520525 CALPERS PARS CONTRIBUTION								
4005952 520525 CALPERS PA	.00	.00		.00		.00		.0%
520553 OPEB PARS CONTRIBUTIONS								
4005952 520559 OPEBPARS	810,396.00	.00	810,396.00	.00		.00	810,396.00	.0%

Item 5B

January 25, 2022

California Department of Forestry & Fire Protection
Attn: Forest Health Grants Program
P.O. Box 944246
Sacramento, CA 94244

RE: Dixie Beckwourth Reforestation Project

To Whom it May Concern:

The Plumas County Board of Supervisors is in strong support of Lassen Fire Safe Council's CAL Fire Forest Health Dixie Beckwourth Reforestation Project that will restore forest health, improve wildlife habitat, improve watershed condition and help protect communities.

The Dixie Beckwourth project is an approximately 5,000-acre ecosystem management project located within a wildland urban interface zone (WUI) in vicinity of the communities of Susanville, Janesville, Milford and Doyle in Eastern Lassen and Plumas Counties. Within the WUI, human habitation is mixed with areas of flammable wildland vegetation. This reforestation project can be considered a fuels management project, in addition to a reforestation project, in that restoring the timber stand will help reduce fuel loads by forestalling the conversion of the burnt landscape to brush fuels with underlying burnt trees. The nearby communities, and the project area, have been classified as a Very High Fire Hazard Severity Zone by CAL FIRE making it a clear candidate in need of fuels management.

The CAL FIRE Dixie Beckwourth Reforestation Project will also complement the Thompson Peak Initiative projects that are currently underway to the south. The project would expand the ongoing landscape scale forest and watershed restoration treatments, increasing the effectiveness for forest health and public safety within and around the project area.

Please accept this letter of support for funding assistance from CAL FIRE.

Sincerely,

Item 5C1 Advisory



PLUMAS COUNTY BOARDS, COMMISSIONS AND COMMITTEES

Established by Board or Local Action and Membership Organizations

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PURSUANT TO GOVERNMENT CODE §54970, THE BOARD OF SUPERVISORS OF THE COUNTY OF PLUMAS, STATE OF CALIFORNIA, HAS CAUSED TO BE PREPARED THE FOLLOWING LIST OF REGULAR AND ONGOING BOARDS, COMMISSIONS AND COMMITTEES

CALIFORNIA STATE ASSOCIATION OF COUNTIES (CSAC)

Supervisor Greg Hagwood – 2021

Supervisor Jeff Engel, Alternate

CALIFORNIA STATE ASSOCIATION OF COUNTIES EXCESS INSURANCE AUTHORITY (CSAC EIA)

Gabriel Hydrick Roberta Allen, Alternate

CAPITAL FACILITIES PLANNING COMMITTEE

Committee dissolved by the Board of Supervisors on February 19, 2019

CHESTER DESIGN REVIEW COMMITTEE

Under re-organization

COORDINATING COUNCIL, PLUMAS COUNTY (Established by Resolution 08-7514)

The Plumas County Coordinating Council was established to implement Coordinated Agency Status and help ensure that management plans and actions of state and federal agencies are coordinated with local plans as required by state and federal law.

Permanent Members:

Director of Planning

Director of Public Works

General Manager, Plumas County Flood Control & Water Conservation District

Supervisor Sharon Thrall

Supervisor Jeff Engel

Appointed by the Board of Supervisors:

Gabriel Hydrick, County Administrator

John Sheehan

DEBT ADVISORY COMMITTEE (Established by Resolution 92-5392 and re-activated in July 2004)

Board of Supervisors Chair County Counsel

Auditor/Controller Treasurer/Tax Collector

DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

Dixie Valley Community Services District

Walker Ranch Community Services District

Quincy Lighting District

Crescent Mills Lighting District

Plumas County Flood Control and Water Conservation District

FAIR BOARD-PLUMAS-SIERRA COUNTY	3 YEAR TERM	TERM EXPIRES
VACANCY (Sierra County)		12/21
Jim Griffin (Sierra County)		12/20
VACANCY (Sierra County)		12/20
VACANCY	District 1	12/21
VACANCY	District 1	12/22
Susan Neer	District 2	12/21
Jenay Cogle	District 2	12/20
VACANCY	District 3	12/21
Kara Cardona	District 3	12/22
Thelma Olson	District 4	12/21
Kenny Chance	District 4	12/22
Darlene Buckhout	District 5	12/21
Cindy Noble	District 5	12/22

FEATHER RIVER REGIONAL WATER MANAGEMENT GROUP - Plumas County Representative

(Established by Feather River Regional MOU – 6/1/09) Term: Indefinite

FEATHER RIVER REGIONAL WATER MANAGEMENT GROUP - Steering Committee (County Seats)

(Established by Feather River Regional MOU – 6/1/09) Term: 2 years

Supervisor Dwight Ceresola, District 1

Supervisor Paul Roen (Sierra County)

<u>FISH & GAME ADVISORY COMMISSION</u>	<u>TERM OF OFFICE = 1 YEAR</u>	<u>TERM EXPIRES</u>
<u>DISTRICT 1</u>		
Daniel Seiler	Portola	12/21
Dave Valle	Portola	12/21
<u>DISTRICT 2</u>		
Bob Orange	Greenville	12/21
Frank Williams	Greenville	12/21
<u>DISTRICT 3</u>		
Jim Pleau	Chester	12/21
John Crotty	Chester	12/21
<u>DISTRICT 4</u>		
Gary Rotta	Quincy	12/21
Bryan Roccucci	Quincy	12/22
<u>DISTRICT 5</u>		
Ron Horton	Quincy	12/21
Randy Bess	Quincy	12/21

HOUSING & LAND USE COMMITTEE (QUINCY) - Appointed **01/24/06**

Supervisor Hagwood
Economic Development
Community Development Commission
Planning Department

JOHNSVILLE SPECIAL PLAN REVIEW COMMITTEE HISTORICAL AREA

Robert Murray	Planning Director	Public Works Director
Ken Hattich	Alice Abbott	
David Daun	Mary Katherine Piepho	

<u>MUSEUM BOARD</u>	<u>TERM OF OFFICE = 3 YEARS</u>	<u>TERM EXPIRES</u>
Richard Short	Graeagle	12/22
Norman Lamb	Greenville	12/22
Tandi Bozeman	Chester	12/23
Helen Roberti	Sierra Valley	12/23
Michelle Fulton	Meadow Valley	12/23

NATIONAL ASSOCIATION OF COUNTIES (NACo)

Supervisor Greg Hagwood

NUISANCE ABATEMENT COMMITTEE

County Counsel
Supervisor Kevin Goss
Director of Environmental Health
Director of Public Health Agency
Building Department – Building Official and Code Enforcement Officer
Planning Director

PUBLIC SAFETY COMMUNICATIONS ADVISORY COMMITTEE – Established January 05, 2016

Supervisor Thrall
Sheriff Johns Chuck White
Mike Grant Tracey Ferguson

QUINCY DESIGN REVIEW COMMITTEE – County Code §9-2.3704

Brian Walmer - Historical Architecture
VACANCY – Business/Property Owner
Johnny Mansell – Real Estate
VACANCY - Property Owner
Alan Baitinger – Public Member
Pete Hentschel – Resident

Tracey Ferguson – Planning & Building Services

RURAL COUNTY REPRESENTATIVES OF CALIFORNIA (RCRC)

Supervisor Kevin Goss
Supervisor Jeff Engel, Alternate

GOLDEN STATE FINANCE AUTHORITY (GSFA)

Supervisor Kevin Goss
Supervisor Jeff Engel, Alternate

GOLDEN STATE CONNECT AUTHORITY (GSCA)

Supervisor Kevin Goss
Supervisor Jeff Engel, Alternate

SIERRA NEVADA CONSERVANCY NORTH CENTRAL SUB-REGION

Plumas County Supervisor Dwight Ceresola, Representative

SIERRA VALLEY GROUNDWATER MANAGEMENT DISTRICT – (4 YEAR TERMS)

<u>DIRECTOR NO.</u>		<u>TERM EXPIRES</u>
01	Dwight Ceresola, Plumas County Supervisor	2025
02	Paul Roen, Sierra County Supervisor	2021
03	Jim Roberti (Plumas appointment)	2021
04	Don Wallace (Sierra appointment)	2021
05	Greg Ramelli (Plumas appointment)	2023
06	Dave Goicoechea (Sierra appointment)	2023
07	Einen Grandi (District appointment)	2023

Plumas Alternate: Supervisor Kevin Goss

WESTERN INTERSTATE REGION (WIR) – CSAC APPOINTMENT



PLUMAS COUNTY
BOARDS & COMMISSIONS

Required by Statute

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PURSUANT TO GOVERNMENT CODE §54970, THE BOARD OF SUPERVISORS OF THE COUNTY OF PLUMAS, STATE OF CALIFORNIA, HAS CAUSED TO BE PREPARED THE FOLLOWING LIST OF REGULAR AND ONGOING BOARDS, COMMISSIONS AND COMMITTEES.

ABANDONED VEHICLE ABATEMENT AUTHORITY BOARD**VC §22710**

Tom Cooley	City of Portola
Susan Scarlett	City of Portola
Chuck White	Building
Kevin Goss	Board of Supervisors
Sharon Thrall	Board of Supervisors

AIRPORT LAND USE COMMISSION **Established 10/13/99 and reinstated on April 03, 2007****PUC Code § 21670 (b) and 21671.5 – Term of office shall be four years****TERM EXPIRES**

Alan Holloway – Expertise in aviation	2020
Ronald Mathock – City of Portola	2021
VACANCY - Member of the public	2021
Bill Mainland – Board appointment	2022
VACANCY – City of Portola	2022
Supervisor Dwight Ceresola – Board appointment	2023
Mathew Samuelson - Airport Manager appointment	2025

ALCOHOL AND DRUG ADVISORY BOARD - FOUR YEAR TERM (RESOLUTION NO. 93-5532)**H&S §11805****The Alcohol & Drug Advisory Board is now under the Behavioral Health Commission****AUDIT COMMITTEE** **Established April 10, 2007**

Board of Supervisors Chair	Board of Supervisors Vice Chair
Auditor/Controller	County Administrator
Treasurer/Tax Collector	Two Grand Jury members

BEHAVIORAL HEALTH COMMISSION - W&I §5604 (3 YEAR TERM)

Pursuant to W&I §5604 the Commission shall include: 3 Family Members; 3 Consumers; 1 Family Member or Consumer; 1 member of the Board of Supervisors; and the remaining membership is "Undesignated"

<u>NAME</u>	<u>STATUS</u>	<u>TERM EXPIRES</u>
Supervisor Goss	Board of Supervisors	
Kristy Tucker	Consumer	2024
VACANCY	Family Member	2020
Lisa Tobe	Undesignated	2021
Vicki Chestnut	Undesignated	2021
VACANCY	Family Member	2021
Valerie Sheldon	Consumer	2022

CEMETERY DISTRICTS (H&S 9001) - 4 YEAR TERMS**CHESTER CEMETERY DISTRICT**

	<u>TERM EXPIRES</u>
WILSON, Ken	2025
HARDIG, Judy	2023
PRICE, David	2026
SPECIALE, Dennis J.	2025
GRAMS, George	2025

Mailing: PO Box 539 Chester, CA 96020

Phone: 258-3878

*By action of the Board of Supervisors on June 1, 2021, the Board increased the number of District Board Members from 3 to 5

QUINCY/LA PORTE CEMETERY DISTRICT

	<u>TERM EXPIRES</u>
LOWE, Michelle	2023
KING, Steven	2023
GRAY, Jon	2021

Mailing: PO Box 3933, Quincy CA 95971

MEADOW VALLEY CEMETERY DISTRICT

Resolution 05-7135 adopted 04/19/05 increasing the number of members to the District

VACANCY	2023
FILLIPPI, Jerry	2023
SUTTON, Vicki	2021
SCHMIDT, John	2021
OLSON, Thelma	2021

Mailing: PO Box 208, Meadow Valley 95956

CROMBERG CEMETERY DISTRICT

	<u>TERM EXPIRES</u>
GAGE, Barbara	2022
HINTON, Carolyn	2022
VACANCY	2021

Mailing: PO Box 30206 Cromberg, CA 96103

MOHAWK VALLEY CEMETERY DISTRICT

	<u>TERM EXPIRES</u>
BRIDGE, Patricia	2023
CORRELL, James	2021
SMITH, Andrew	2021

Mailing: Box 1051, Graeagle, CA 96103

PORTOLA CEMETERY DISTRICT (530) 832-4323

VACANCY	2023
MARSHALL, Curtis	2023
MARTINI, Judith	2021
FRUCHTENICHT, Edward Patrick	2021
FRANCE, Gary	2021

Mailing: PO Box 3 Portola, CA 96122

TAYLORSVILLE CEMETERY DISTRICT

Resolution 04-7036 adopted 6/15/04 increasing the number of members to the District

MORRIS, Megan	2023
ERICKSON, Kathleen	2023
REED, Suzette	2021
LEHR, Delbert	2021
VACANCY	2021

Mailing address: PO Box 52, Taylorsville 95983

GREENVILLE CEMETERY DISTRICT

CROUCH, Marilyn
NEER, Susan
CHRONISTER, Marsha
CASSOL, Debbie
CASSOL, Matt
Mailing: PO Box 834 Greenville, CA 95947

TERM EXPIRES

2023
2023
2025
2021
2021

CRESCENT MILLS CEMETERY DISTRICT

WRIGHT, Kerry
VACANCY
VACANCY
Mailing: PO Box 55 Crescent Mills CA 95934

TERM EXPIRES

2023
2021
2021

CHILD CARE COUNCIL EARLY EDUCATION

Rachael Brothers, Coordinator
Debbie Guy PRS-Child Care Resource and Referral
Lucie Kreth Portola Kids, Inc.
Ellen Vieira First 5 Plumas
Merle Rusky FRC Early Childhood Education Program
Elisabeth Welch PRS – First 5 IMPACT
Dorrie Philbeck Plumas County Public Health – Family First

CHILDREN'S COUNCIL, PLUMAS

Cal Works-Social Services	Child Abuse Treatment – CHAT
Child Care & Development Council	Child Development Center
Children's Systems of Care-Mental Health	Child Welfare Services
First 5 Plumas	Healthy Touch
Parent	Plumas CASA
Plumas Crisis Intervention	County Probation
Women's Mountain Passages	SCFO Head Start
UCCE 4H	Plumas Rural Services
Roundhouse Council	

CHILDREN & FAMILIES COMMISSION (First 5) - H&S Code 9001(b)(c); H&S Code 9010-9014

Dr. Dana Loomis – Public Health	Neil Caiazzo – Social Services
Supervisor Ceresola – Board of Supervisors	Pam Becwar – At Large ECE
Rachelle Hines – At-Large	Colleen Kroll – At-Large
Kendra Fredrickson, At-Large	
VACANCY – At-Large	
VACANCY – At-Large	

DISASTER COUNCIL **ORDINANCE NO. 92-790** Govt. Code §8610

Members of the Plumas County Board of Supervisors

City of Portola Administrator

Plumas/Sierra REA

Union Pacific Railroad

Feather River College

California Highway Patrol

Sheriff Department

Greenville CSD

US Forest Service

Social Services

Quincy Fire Department

Quincy Fire Department Emergency Medical Services

Emergency Medical Services Plumas County Clerk/Information Officer

Public Health Agency

Plumas County Public Works

Plumas County Public Works

EMERGENCY MEDICAL CARE COMMITTEE HEALTH & SAFETY CODE §197.279

	<u>Primary</u>	<u>Alternate</u>
Chester Fire Department	Chris Dean	Brian Layne
Peninsula Fire Department	Gary Pini	Andrew Courtright
Indian Valley Ambulance Authority	Guy McNett	Amy Burkhardt
Plumas District Hospital Ambulance	Sam Blesse	Matt Brown
Eastern Plumas Healthcare Ambulance	John DeArmund	Patty Schulz
Seneca Healthcare District	Royce Raker	Linda Mcurdy
Plumas District Hospital	Darren Beatty	Zoe Stancer
Eastern Plumas Healthcare	Vacant	Dee Dee Clark
Fire Chief's Association	Joe Waterman	Robbie Cassou
Sheriff's Office	Mike Grant	Becky Grant
Public Health Officer	Mark Satterfield, MD	Tina Venable, RN, PHN
Board of Supervisors	Supervisor Sharon Thrall	Supervisor Kevin Goss

FAR NORTHERN COORDINATING COUNCIL

Deborah Anderson

FEATHER RIVER RESOURCE CONSERVATION DISTRICT (PRC SEC. 9251,9351) - (4 YEAR TERM)

Public Resource Code 9161 et seq and 9181-9190; Govt. Code 56825

Resolution adopted by FRRCD (2009-01) reducing Board members from seven to five

LUNDER, Nils	2022
HOWELL, Bethany Johnson	2022
WILSON, James	2024
REID, Russell	2024
NOIA, Phillip	2024

INTEGRATED WASTE MANAGEMENT TASK FORCE

JUVENILE JUSTICE COORDINATING COUNCIL – Resolution No. 19-8425

One member from each of the following agencies

District Attorney's Office	Public Defender
Board of Supervisors	Social Services
Behavioral Health	County Office of Education
Alcohol & Drug Program	Sheriff's Department
Nonprofit Org. Providing Services to Minors	At-Large Community Representative

LOCAL AGENCY FORMATION COMMISSION-LAFCo

TERM EXPIRES (4 Year Term)

Govt. Code 56325

Supervisor Thrall	County Supervisor
Supervisor Goss	County Supervisor
Bill Powers	Portola City Government
Tom Cooley	Portola City Government
Matthew Haesche	Public Member (LAFCO appointment)

Alternates

Terry Swofford	Public Member
Pat Morton	Portola City Government
Supervisor Engel	County Supervisor

LOCAL SOLID WASTE ENFORCEMENT APPEALS BOARD (PRC §44305)

Board of Supervisors Representative – Kevin Goss

Technical Expert – Jim Perez

Public Representative – Terry Swofford

NORCAL-EMS BOARD OF DIRECTORS

Supervisor Goss appointed August 6, 2019

NORTH CAL-NEVA RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL

Pierce Flournoy, Chair	Ron Sharpless, Treasurer	Supervisor Engel
Central Modoc RCD	Modoc Fire Safe Council	Plumas County
Sandy Higa	Jerry Shea, Secretary	
Vya Conservation District	City of Alturas	

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

Formed in 1986, required by State law

Ed Schofield	Nevada County	Peter Huebner	Sierra County
Richard Anderson	Nevada County	Paul Roen	Sierra County
Supervisor Thrall	Plumas County		
Supervisor Ceresola	Plumas County		

Alternates

Lee Adams	Sierra County
Hank Weston	Nevada County
Jeff Engel	Plumas County

PLANNING COMMISSION

Established on March 29, 2005 pursuant to Ordinance No. 05-1026 – Govt. Code 65101

Term of Office: Members shall serve for a term which shall expire the date the appointing Supervisor leaves office.

District No. 1	Ronald Matlock
District No. 2	Moorea Hoffman Stout
District No. 3	Thomas McGowan
District No. 4	Charles Leonhardt
District No. 5	Harvey West

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES (AREA 2)**TRANSPORTATION COMMISSION**

Govt. Code §29535

Susan Scarlett City of Portola Appointment	Phil Oels City of Portola Appointment
Bill Powers City of Portola Appointment	Supervisor Jeff Engel Board of Supervisors Appointment
Supervisor Sharon Thrall Board of Supervisors Appointment	Supervisor Greg Hagwood Board of Supervisors Appointment

Item 5C3

APPLICATION FOR PUBLIC MEMBER APPOINTMENT TO ADVISORY BOARDS OR COMMISSIONS APPOINTED BY THE PLUMAS COUNTY BOARD OF SUPERVISORS

Name Amanda Higgins Email higgins19681975@gmail.com

Mailing Address 2713 Greenhorn Road
Quincy 95971 Street Telephone: (530) 616-5942
Town Zip

Employer's Name Plumas County Auditors Telephone: (530) 283-6247
& Address

520 Main Street, Quincy, Ca 95971

Present Occupation Payroll Specialist Are You Over 18 Years of Age yes

Board/Commission Applied for Greenhorn CSD Board Member

As representative of (check one) Supervisorial District # 5 (OR) At Large

Summary of Qualifications for Position:

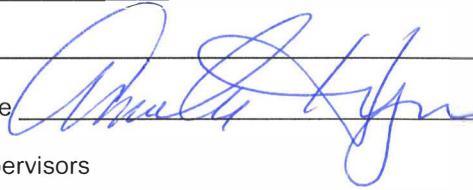
2017-2020- Recording Secretary and Fiscal Analyst for the Transportation Commission, Solid Waste Task Force and Special Districts. Taking minutes, creating and posting agendas. Creating resolutions to be approved by the board.

2020-2022- Payroll Specialist and Accountant Auditor duties for the County of Plumas.

I

Reasons for Applying: Believe that having a board that has knowledge and experience of how business should be conducted is the key to success.

List any organizations of which you are an officer or an employee which are funded by or provide services to county government: County of Plumas

Date 01/21/22 Signature 

Please return to: Clerk, Plumas County Board of Supervisors
520 Main St., Room 309
Quincy, CA 95971

Additional information may be attached.

NOTE: This application will remain valid for a period of one year. If you wish information on requirements for positions, or on the status of your application, please contact the Clerk of the Board of Supervisors, (530) 283-6170.