



## **BOARD OF SUPERVISORS**

Terrell Swofford, Chair 1<sup>st</sup> District  
Kevin Goss, 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, Vice Chair 5<sup>th</sup> District

### **MEETING MINUTES**

### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON MAY 07, 2013**

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### **STANDING ORDERS**

10:00 A.M.

#### **CALL TO ORDER/ROLL CALL**

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss.

#### **PLEDGE OF ALLEGIANCE**

Supervisor Kennedy leads the pledge of allegiance.

#### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

At the request of County Counsel, agenda matters 3.A.1., and 3.A.2. (Human Resources) are removed from the agenda to be addressed at a later date.

#### **PUBLIC COMMENT OPPORTUNITY**

Pastor Tarleton of the First Baptist Church offers a prayer.

Centella Tucker regarding the proposed General Plan update and comments submitted by the public.

Todd Anderson of Indian Valley comments on greenhouse gas information being used in the General Plan update.

Larry Douglas thanks the Board for their leadership in the absence of a County Administrative Officer.

Mia Vanfleet requests the Board add the invocation back to the regular meeting agendas of the Board of Supervisors.

Mia Vanfleet comments on elements being included in the General Plan update i.e. greenhouse gas information.

## **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Jerry Sipe announces a hazardous materials exercise to be held in Blairsden on May 15, 2013.

Mimi Hall, Director of Public Health addresses the Board regarding collaboration of healthcare with Public Health. Ms. Hall presents the Board and public with information regarding "changes coming to health coverage in 2014".

## **ACTION AGENDA**

### **Convened as the Flood Control & Water Conservation District Governing Board**

#### **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

#### **1. FLOOD CONTROL & WATER CONSERVATION DISTRICT – Randy Wilson/Robert Perreault**

- A. Approve and authorize the Chair to execute amendment to current contract with Leah Wills, Professional Consultant of \$14,495 for issues related to water use, conservation, and planning for Plumas County. Approved as to form by County Counsel

**Motion:** Approve and authorize the Chair to execute amendment to current contract with Leah Wills, Professional Consultant of \$14,495 for issues related to water use, conservation, and planning for Plumas County, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- B. Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff

The Board receives a report and update by Robert Perreault.

### **Adjourned as the Flood Control & Water Conservation District Governing Board and reconvened as the Board of Supervisors**

#### **2. RANDY PEW, MEMBER OF THE PUBLIC**

Presentation by Randy Pew of Z-Cord business opportunity

Following presentation, Mr. Pew requests a letter from the Board of Supervisors in support of this new business opportunity.

### 3. **DEPARTMENTAL MATTERS**

#### A. **HUMAN RESOURCES** – Gayla Trumbo

- 1) Adopt **RESOLUTION** to Resolve Impasse in Meeting and Conferring with Representatives of the Sheriff's Department Unit and the Sheriff's Mid-Management Unit, and to adopt Terms and Conditions of Employment for the Year Beginning June 02, 2013. **Roll call vote**

As recommended by Supervisor Kennedy, and concurrence of Board members, **this matter is continued to May 21, 2013** and the Clerk is directed to notice a public hearing based on receipt of information from the Sheriff's Association and various posts on Facebook regarding this matter.

- 2) Adopt **RESOLUTION** for Employer Paid Member Contributions (EPMC) for Sheriff's Department Unit and the Sheriff's Mid-Management Unit. **Roll call vote**

**This matter is continued to May 21, 2013.**

#### B. **PLANNING** – Randy Wilson

- 1) Continued **PUBLIC HEARING**: Adopt **RESOLUTION** to approve a Fee Schedule and Forms for Providing Geographic Information System (GIS) Services for Map Creation, Data Dissemination, Analyses, Reports, and other such Materials Produces in Response to Such Requests. **Roll call vote**

The public hearing is opened. There being no public comment, the hearing is closed and before the Board for decision.

**Motion:** Adopt **RESOLUTION No. 13-7865** to approve a Fee Schedule and Forms for Providing Geographic Information System (GIS) Services for Map Creation, Data Dissemination, Analyses, Reports, and other such Materials Produces in Response to Such Requests, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Approve and authorize the Chair to execute amendment to current contract with Leah Wills, Professional Consultant of \$21,904 for issues related to water use, conservation, and planning for Plumas County. Approved as to form by County Counsel

**Motion:** Approve and authorize the Chair to execute amendment to current contract with Leah Wills, Professional Consultant of \$21,904 for issues related to water use, conservation, and planning for Plumas County, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

#### C. **PUBLIC WORKS** – Robert Perreault

Authorize the Director of Public Works to assign an employee of the Engineering Department to work a 4-10 hour work schedule during the 2013 calendar year

**Motion:** Authorize the Director of Public Works to assign an employee of the Engineering Department to work a 4-10 hour work schedule during the 2013 calendar year, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**D. SOCIAL SERVICES – Elliott Smart**

1) Authorize the Department of Social Services to fill vacant Benefit Assistance Counselor I/II position; vacant Social Worker I/II position; and vacant Office Assistant III position. All position are allocated and funded

**Motion:** Authorize the Department of Social Services to fill vacant Benefit Assistance Counselor I/II position; vacant Social Worker I/II position; and vacant Office Assistant III position, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2) Authorize the Department of Social Services to fill vacant and funded Principal Staff Services Analyst position as soon as administratively possible

**Motion:** Authorize the Department of Social Services to fill vacant and funded Principal Staff Services Analyst position as soon as administratively possible, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**E. MENTAL HEALTH – Kimball Pier**

1) Authorize the Department of Mental Health to fill vacant, funded, 1.0 FTE Fiscal & Technical Services Assistant I/II position

**Motion:** Authorize the Department of Mental Health to fill vacant, funded, 1.0 FTE Fiscal & Technical Services Assistant I/II position, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2) Authorize the Department of Mental Health to fill vacant, funded 1.0 FTE Mental Health Therapist I/II position

**Motion:** Authorize the Department of Mental Health to fill vacant, funded 1.0 FTE Mental Health Therapist I/II position, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**F. SHERIFF – Greg Hagwood**

Approve supplemental budget of \$9,999 for receipt of revenue from the California Highway Patrol for *Every 15 Minute Program* to be held at Quincy High School

**Motion:** Approve supplemental budget of \$9,999 for receipt of revenue from the California Highway Patrol for Every 15 Minute Program to be held at Quincy High School, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**G. BUILDING – John Cunningham**

Authorize staff to initiate “Request for Proposals” to abate public nuisance conditions on a privately owned parcel in Chilcoot. Discussion, possible action and/or direction to staff

**Motion:** Authorize staff to initiate “Request for Proposals” (RFP) to abate public nuisance conditions on a privately owned parcel in Chilcoot; and appropriate up to \$1,000 from the General Fund Contingency to cover costs for publication of the RFP, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

H. **PROBATION** – Lori Beatley

- 1) Approve budget transfer of \$6,498 within salaries and benefits (Department 20400) to cover administrative staff shortage

**Motion:** Approve budget transfer of \$6,498 within salaries and benefits (Department 20400) to cover administrative staff shortage, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Approve budget transfer of \$662 from Software License account to salaries and benefits (Department 20415) to cover wages for interim Girls Circle Program Facilitator

**Motion:** Approve budget transfer of \$662 from Software License account to salaries and benefits (Department 20415) to cover wages for interim Girls Circle Program Facilitator, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**4. BOARD OF SUPERVISORS**

A. **CORRESPONDENCE**

None

B. **INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Thrall regarding issues related to County government and include Norcal RC&D; Northern Sierra Air Quality; Chester Recreation Park District; Nortec; Transit Contract review; Forest management Symposium; Volcanic Scenic Byway Board meeting; Coordinating Council; PG&E Lake Level meeting in Chico

Report by Supervisor Simpson regarding issues related to County government and include PG&E relicensing meeting; Area Agency on Aging (PASSAGES); Chandler Road Committee meeting; Solid Waste Task Force; US Forest Service; Plumas Economic Recovery; PG&E Lake Level meeting in Chico

Report by Supervisor Goss regarding issues related to County government and include Chandler Road Committee meeting; Greenville Cemetery District

Report by Supervisor Swofford regarding issues related to County government and include Beckwourth Fire Protection District meeting; City of Portola Council meeting; Coordinating Council; Northern Sierra Air Quality

C. **APPOINTMENTS**

**HEALTH INSURANCE ADVISORY COMMITTEE**

Appoint Mimi Hall and Roberta Allen (Department Heads named by Management Council); Ernest Eaton (Retired County Employee); Liz Cortez (Confidential Unit) and Mike Grant (Sheriff's Association); Jim Boland (Representative from Government Agency)

**Motion:** Appoint Mimi Hall and Roberta Allen (Department Heads named by Management Council); Ernest Eaton (Retired County Employee); Liz Cortez (Confidential Unit) and Mike Grant (Sheriff's Association); Jim Boland (Representative from Government Agency), **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

## **AREA BOARD 2 DEVELOPMENTAL DISABILITIES**

Appoint Cindy Harrell to the Area Board 2 Board of Directors replacing Deborah Andersen as recommended

**Motion:** Appoint Cindy Harrell to the Area Board 2 Board of Directors replacing Deborah Andersen as recommended, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

## **GREENHORN COMMUNITY SERVICES DISTRICT**

Appoint Jeffery Watson to the Greenhorn Community Services District Board of Directors, replacing David Schmid, to form a quorum necessary to conduct business

**Motion:** Appoint Jeffery Watson to the Greenhorn Community Services District Board of Directors, replacing David Schmid, to form a quorum necessary to conduct business, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

## **5. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** approve the following consent agenda matter as presented, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **A. BOARD OF SUPERVISORS**

- 1) Approve request of Chester High School to waive \$135 rental fee for use of Chester Memorial Hall for 2013 Sober Grad Night to be held on June 14<sup>th</sup>
- 2) Approve and authorize the Chair to execute letter to the Department of Transportation for encroachment permit (34<sup>th</sup> Annual Chester Classic Fun Run to be held July 04, 2013)
- 3) Approve and authorize the Chair to execute letter to the Department of Transportation for encroachment permit (Community MultiSport Events – Tri Graeagle, August 31-September 1, 2013)
- 4) Approve and authorize the Chair to execute letter to the Department of Transportation for encroachment permit (5<sup>th</sup> Summerfest Fund Raiser, June 30, 2013 – White Sulphur Springs Ranch)
- 5) Approve and authorize the Chair to execute letter to the Department of Transportation for encroachment permit ("Patriot 16" Bike Ride – Fourth of July Activities, Graeagle)

### **B. CLERK OF THE BOARD**

Approve Board minutes for April 2013

### **C. SHERIFF**

Approve and authorize the Chair to execute annual amendment to the Cooperative Law Enforcement Agreement between Plumas County and the U.S. Department of Agriculture for FY 2013 Controlled Substance Annual Operating and Financial Plan of \$15,000. Approved as to form by County Counsel

### **D. SOCIAL SERVICES**

Approve and authorize the Director of Social Services and the Director of Mental Health to sign interagency memorandum of understanding between the Office of Public Guardian and the Department of Mental Health governing the administration and payment for conservatorship services provided on behalf of Lanterman-Petris Short conservatees; and authorize Social Services and Mental Health Directors to execute extension of the agreement following the end of the current term subject to an agreement of terms and compensation. Approved as to form by County Counsel

## **E. FACILITY SERVICES/AIRPORTS**

- 1) Authorize and execute 30 day lease termination notice to Crescent Community Club of Crescent Mills (Lessor) with respect to a certain property (Crescent Mills School Building and Park used by Mountain Valley Child Development), County of Plumas to be relinquished of all possessory and other rights and obligations under the lease. Approved as to form by County Counsel

**This matter is removed from the consent agenda to allow for discussion.**

Following discussion and clarifying questions, **Motion:** Authorize and execute 30 day lease termination notice to Crescent Community Club of Crescent Mills (Lessor) with respect to a certain property (Crescent Mills School Building and Park used by Mountain Valley Child Development), County of Plumas to be relinquished of all possessory and other rights and obligations under the lease, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Authorize the Chair to execute Site Access Agreement with Quincy Community Services District for permission to enter their property and remove trees marked as air navigation hazards by the FAA. Approved as to form by County Counsel
- 3) Approve and authorize the Chair to execute first amendment to the Reinard W. Brandley Consultant Services Agreement (Beckwourth-Nervino Airport) due to additional engineering work performed and not to exceed \$42,239. Approved as to form by County Counsel
- 4) Approve and authorize the Chair to execute Services Agreement between Plumas County and Hat Creek Construction and Materials, Inc. for project at Rogers Field, Chester (rehabilitate airfield pavement joints and remark airfield pavement markings). Approved as to form by County Counsel

## **F. PUBLIC WORKS**

Adopt **RESOLUTION No. 13-7866** to accept a portion of Right-of-Way along State Highway 70 adjacent to the County's Rocky Point Pit

## **G. MENTAL HEALTH**

Adopt **RESOLUTION No. 13-7867** designating the Department of Mental Health as the County's Mental Health Plan, and the Director of Mental Health as the authorizer for Medi-Cal Mental Health Services

## **6. CLOSED SESSION**



### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9

**This matter was not addressed.**

- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

**There is no reportable action taken.**

## **ADJOURNMENT**

Adjourned meeting to Tuesday, May 14, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.