

# COUNTY OF PLUMAS

## PLANNING COMMISSION MEETING MINUTES

### REGULAR MEETING

**DATE:** May 5, 2022  
**TIME:** 10:00 a.m.

**LOCATION:** Plumas County Courthouse Building  
Board of Supervisors Chambers  
Room 308  
520 Main Street  
Quincy, CA 95971

#### STANDING ORDERS

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Planning Commission meetings to protect the public's health and prevent the disease from spreading locally. Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commission, committees, boards, and council, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e). Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Planning Commission may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to social distancing requirements. Those that wish to attend the Board meeting, will be required to wear a face covering, as required by the local Public Health Officer order.

#### THE PUBLIC MAY ALSO PARTICIPATE AS FOLLOWS

##### **Zoom Meeting / View and Verbal Public Comment Opportunity:**

Members of the public who wish to watch live and provide public comment on any item on the agenda can join via the following link:

<https://zoom.us/j/92668567598?pwd=T21qNFFGem1PWXBIUFFZSnJwZEIKdz09>

Call: 1-669-900-9128

Meeting ID: 926 6856 7598

Passcode: 461910

##### **Written Public Comment Opportunity:**

Members of the public may submit written comments on any matter within the Commission's subject matter jurisdiction (Plumas County Code Title 2, Chapter 2, Article 1, Sec. 2-2.107 – Duties), regardless of whether the matter is on the agenda for Commission consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items before and/or during the Planning Commission meeting, using e-mail address [publicplanningcommission@countyofplumas.com](mailto:publicplanningcommission@countyofplumas.com)

[www.countyofplumas.com](http://www.countyofplumas.com)

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#### **Disability Accommodation Statement**



*The County of Plumas is required to ensure accessibility to all of its Public meetings and programs. If you require accommodations (including auxiliary aids, documents in alternative formats, or other services) to participate in County public meetings or public events, please call the Plumas County Office for Accessibility at (530) 283-6194. Persons may also use the 711 Relay System to make a request. Requests made at least 72 hours in advance will help to ensure availability.*

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***Note: A majority of the Board of Supervisors may be present and may participate in discussion.***



**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**Present: Chris Spencer, Moorea Hoffman Stout, Charles Leonhardt, Harvey West**

**Absent: Tom McGowan**

**IV. PUBLIC COMMENT OPPORTUNITY**

*None*

**V. CONSENT ITEMS**

*A. Items to be continued or withdrawn from the agenda*

*None*

*B. Approval of Meeting Minutes of April 21, 2022*

***Motion:*** Approval of Meeting Minutes of April 21, 2022,

***Moved by*** Charles Leonhardt, ***Seconded by*** Moorea Hoffman Stout.

***Vote:*** Motion carried.

***Yes:*** Spencer, Hoffman Stout, West

***Absent:*** McGowan

**VI. DISASTER RECOVERY OPERATIONS CENTER (DROC) AND DIXIE FIRE COLLABORATIVE (DFC) UPDATES FOR BECKWOURTH COMPLEX AND DIXIE FIRES**

Commissioner Hoffman Stout gave some background and stated that the settlement agreement included \$3 million to the DFC.

Tracey Ferguson, Planning Director, mentioned that the Phase 0 discussion is complete and that the Planning Department met with Kest Porter, DFC, to discuss a "Greenville Pop Up Business District."

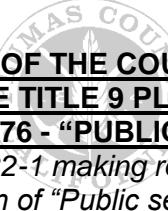
Tim Evans, Senior Planner, gave a brief update on the meeting with the DFC stating that the meeting went well, most of the uses proposed are permitted by right and only a couple of uses subject to the issuance of a special use permit. Evans went on further to explain that the meeting included staff from the Building Department, Department of Public Works, and Environmental Health to give a comprehensive review of the proposed businesses/project and that County staff pointed out potential project issues such as the proposed "EV charging stations" being located within the Caltrans right of way.

**VII. PLANNING COMMISSIONERS' REPORTS/COMMENTS**

Commissioner Chris Spencer commented on the meeting reminder sent out by Planning staff the day prior to each Planning Commission meeting and suggested the reminder be sent with the agenda on the Monday before the meeting rather than the Wednesday prior to the meeting.

Tracey Ferguson, Planning Director, commented that the Planning Commission Rules of Conduct requires a quorum to be established the day prior to the meeting, but Planning staff could send a reminder with the agenda and then again on the Wednesday prior to the meeting.

Commissioner Chris Spencer indicated she would not be attending the May 19, 2022 meeting and Commissioner Charles Leonhardt stated he would not be attending the June 16, 2022 meeting.



**VIII. PUBLIC HEARING: AN ORDINANCE OF THE COUNTY OF PLUMAS, STATE OF CALIFORNIA, AMENDING PLUMAS COUNTY CODE TITLE 9 PLANNING AND ZONING, CHAPTER 2 ZONING, ARTICLE 2 DEFINITIONS, SEC. 9-2.276 - "PUBLIC SERVICE FACILITY"**

A. Adopt Resolution Number P.C. 2022-1 making recommendations to the Board of Supervisors to find the amendment of the definition of "Public service facility" by Ordinance exempt from the California Environmental Quality Act under CEQA Guidelines Section 15061(b)(3) and to adopt the Ordinance.

*Tim Evans, Senior Planner, gives a presentation as reflected in the Staff Report and recommended the Planning Commission take the following actions:*

1. Hold a public hearing on the Ordinance.
2. Adopt Resolution Number P.C. 2022-1 making recommendations to the Board of Supervisors to find the amendment of the definition of "Public service facility" by Ordinance exempt from the California Environmental Quality Act under CEQA Guidelines Section 15061(b)(3) and to adopt the Ordinance.

After staff's presentation, the public hearing was opened by Vice Chair Harvey West and Commissioner Charles Leonhardt read aloud a public comment he received by email that mentioned concerns for what is driving the change to the definition. Planning staff stated the comment would be included in the record and the definition is being amended to provide clarity in regards to nonprofits within the definition rather than leaving it to an interpretation by the Planning Director as to whether nonprofits are included in the definition.

***Motion:*** Adopt Resolution Number P.C. 2022-1 making recommendations to the Board of Supervisors to find the amendment of the definition of "Public service facility" by Ordinance exempt from the California Environmental Quality Act under CEQA Guidelines Section 15061(b)(3) and to adopt the Ordinance.

***Moved by*** Chris Spencer, ***Seconded by*** Moorea Hoffman Stout.

***Vote:*** Motion carried.

***Yes:*** Spencer, Hoffman Stout, Leonhardt, West

***Absent:*** McGowan

**IX. DISCUSSION: PLANNING COMMISSION REVIEW OF 2035 GENERAL PLAN (Tracey Ferguson, AICP, Planning Director)**

A. Public Health & Safety Element Implementation Measures

Tracey Ferguson, Planning Director, read aloud Implementation Measures #1-13 of the Public Health & Safety Element, with the following Implementation Measures having comments by Planning staff:

*Implementation Measure #2: The County maintains data (GIS maps) on the County website of the fire district boundaries. Not all parcels are located within a fire district.*

*Implementation Measure #4: Planning staff will review further and obtain additional information regarding the County working with appropriate fire protection agencies to develop community fire plans.*

*Implementation Measure #11: Planning staff will review further and obtain additional information from Plumas County Environmental Health concerning hazardous waste sites.*

*Implementation Measure #13: As far as Planning staff is aware the "healthy community checklist" has not been created and implemented.*

**X. INFORMATIONAL ITEMS/ON-GOING PROJECT UPDATES**

Tracey Ferguson, Planning Director, provided two informational handouts to the Commission:

1. A handout from the Plumas County FireSafe Council which included information that “May is Wildfire Preparedness Month,” a “Tool Trailer Work Day,” the Wildfire Restoration Symposium, and the Plumas County Wildfire Preparedness Fair.
2. California Planning & Development Report for April 2022.

**XI. FUTURE AGENDA ITEMS**

- A. *Guest Speaker: Roger Diefendorf, Executive Director, Plumas County Community Development Commission (PCCDC) / Housing Authority (Invited)*
- B. *Draft Planning Commission Budget for F/Y 2022-2023*
- C. *Urban Clusters*

**XII. ADJOURNMENT to the regular meeting scheduled on May 19, 2022**

***Motion:*** Adjournment to the regular meeting scheduled on May 19, 2022

***Moved by Harvey West, Seconded by Charles Leonhardt.***

***Vote:*** Motion carried.

***Yes:*** Spencer, Hoffman Stout, Leonhardt, West

***Absent:*** McGowan