



## **BOARD OF SUPERVISORS**

Terrell Swofford, Chair 1<sup>st</sup> District  
Kevin Goss, 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, Vice Chair 5<sup>th</sup> District

## **MEETING MINUTES**

### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON MAY 14, 2013**

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#### **STANDING ORDERS**

##### **10:00 A.M. CALL TO ORDER/ROLL CALL**

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Goss  
Absent/Excused: Supervisor Kennedy

##### **PLEDGE OF ALLEGIANCE**

##### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

##### **PUBLIC COMMENT OPPORTUNITY**

Pastor Tarleton of the First Baptist Church offers a prayer.

Larry Douglas regarding

##### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Robert Perreault, Director of Public Works informs the Board that the parking lot of Plumas Shopping Center in Quincy is being repaved.

Robert Perreault, Director of Public Works addresses the Board on behalf of John Cunningham, Building Official regarding abatement of private property in Chilcoot and a change in plan to abate.

Mimi Hall, Director of Public Health gives a report and update on the Governor's May Revise and proposed budget impacts to public health.

Michael McLeod, Veterans Services Officer addresses the Board regarding services provided in Plumas County.

## ACTION AGENDA

### Convened as the Flood Control & Water Conservation District Governing Board

#### **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

1. 10:10 **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Robert Perreault
  - A. Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff

Report and update by Robert Perreault.

- B. Approve supplemental budget transfer of \$4,311 for receipt of refund from the State Water Resources Control Board; Water System Revenue Bond Cover

**Motion:** Approve supplemental budget transfer of \$4,311 for receipt of refund from the State Water Resources Control Board; Water System Revenue Bond Cover, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Kennedy.

### Adjourned as the Flood Control & Water Conservation District Governing Board and reconvened as the County Service Area #12 Governing Board

2. **COUNTY SERVICE AREA #12** – Robert Perreault

Award contract for transit operations for the Plumas Transit Systems to Plumas Rural Services as recommended for a three year period beginning July 01, 2013; and authorize the Chair to execute the contract with Plumas Rural Services subject to approval by County Counsel

**Motion:** Award contract for transit operations for the Plumas Transit Systems to Plumas Rural Services as recommended for a three year period beginning July 01, 2013; and authorize the Chair to execute the contract with Plumas Rural Services subject to approval by County Counsel, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Kennedy.

### Adjourned as the County Service Area #12 Governing Board and reconvened as the Board of Supervisors

### 3. BOARD OF SUPERVISORS

**PUBLIC HEARING** – Pursuant to Ordinance 02-967 regarding “Outdoor Festivals”, application received from Steve Emmerich for outdoor music festivals to be held in Twain, property owned by Delbert and Donna Lehr. Discussion and possible action to approve application for the following festival:

- “The Bounce” – June 20-24, 2013

The public hearing is opened. Larry Douglas addresses the Board. There being no further comment, the public hearing is closed and before the Board for decision.

Steve Emmerich is present to address questions from Board members.

Following discussion by the Board, **Motion**: Pursuant to Ordinance 02-967 regarding “Outdoor Festivals”, application received from Steve Emmerich for outdoor music festivals to be held in Twain, property owned by Delbert and Donna Lehr. Motion to approve application for the following festival subject to resolve of conditions required and including an evacuation plan:

- “The Bounce” – June 20-24, 2013

**Action**: Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Thrall.

**Vote**: Motion carried by unanimous roll call vote (**summary**: Yes = 4).

**Yes**: Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent**: Supervisor Kennedy.

### 4. DEPARTMENTAL MATTERS

#### A. HUMAN RESOURCES – Gayla Trumbo

Adopt **RESOLUTION** to amend the Job Description of Lead Deputy Clerk-Recorder. **Roll call vote**

**Motion**: Adopt **RESOLUTION No. 13-7868** to amend the Job Description of Lead Deputy Clerk-Recorder,

**Action**: Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote**: Motion carried by unanimous roll call vote (**summary**: Yes = 4).

**Yes**: Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent**: Supervisor Kennedy.

#### B. DISTRICT ATTORNEY – David Hollister

Approve Memorandum of Understanding between the Plumas Superior Court and the County of Plumas-District Attorney for Collaborative Justice Courts Substance Abuse Focus Grant Program, approved as to form by County Counsel; and approve supplemental budget of \$14,789 for FY 2012-2013 accordingly

**Motion**: Approve Memorandum of Understanding between the Plumas Superior Court and the County of Plumas-District Attorney for Collaborative Justice Courts Substance Abuse Focus Grant Program, approved as to form by County Counsel; and approve supplemental budget of \$14,789 for FY 2012-2013 accordingly,

**Action**: Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

**Vote**: Motion carried by unanimous roll call vote (**summary**: Yes = 4).

**Yes**: Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent**: Supervisor Kennedy.

C. ENVIRONMENTAL HEALTH – Jerry Sipe

Consider request to reorganize the Office of Emergency Services and the Environmental Health Division of the Public Health Agency into the Department of Emergency Management and Environmental Health; and appoint the current Director of Office of Emergency Services and Environmental Health to head the newly created Department. Discussion and possible action

Upon report and recommendation of Jerry Sipe, Director of Environmental Health **Motion:** approve concept as presented to reorganize the Office of Emergency Services and the Environmental Health Division of the Public Health Agency into the Department of Emergency Management and Environmental Health; and appoint the current Director of Office of Emergency Services and Environmental Health to head the newly created Department, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Kennedy.

D. PUBLIC HEALTH AGENCY – Mimi Hall

- 1) Receive report, discussion and possible action regarding the Infrastructure and Delivery of Alcohol and Other Drug Treatment Services

**Motion:** Receive report regarding the Infrastructure and Delivery of Alcohol and Other Drug Treatment Services, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Kennedy.

- 2) Adopt **RESOLUTION** amending the FY 2012-2013 County Personnel Allocation for Public Health Budget Unit 70560 and amend Job and Salary Classification to include new classifications (Substance Use Disorder Specialist I, Range 1773; and Substance Use Disorder Specialist II, Range 1955; and an Alcohol & Drug Program Clinician/Supervisor, Range 2691); direct Human Resources to begin recruitment; and authorize the Director of Public Health to hire above “Step B” for future recruitments and depending on qualifications of candidates. **Roll call vote**

**Motion:** adopt **RESOLUTION No. 13-7870** amending the FY 2012-2013 County Personnel Allocation for Public Health Budget Unit 70560 (Public Health Nurse I/II, Department Fiscal Officer I/II, Management Analyst I/II); and authorize the Director of Public Health to hire above “Step B” for future recruitments and depending on qualifications of candidates, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Kennedy.

**Motion:** Adopt **RESOLUTION No. 13-7871** amending the FY 2012-2013 County Personnel Allocation for Public Health Budget Unit 70560 and amend Job and Salary Classification to include new classifications (Substance Use Disorder Specialist I, Range 1773; and Substance Use Disorder Specialist II, Range 1955; and an Alcohol & Drug Program Clinician/Supervisor, Range 2691); direct Human Resources to begin recruitment; and authorize the Director of Public Health to hire above “Step B” for future recruitments and depending on qualifications of candidates, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Kennedy.

3) Approve budget transfer of \$3,115 within Public Health Budget Unit 70560 to cover Other Wages for FY 2012-2013

**Motion:** Approve budget transfer of \$3,115 within Public Health Budget Unit 70560 to cover Other Wages for FY 2012-2013, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Kennedy.

E. **LIBRARY** – Lynn Sheehy

1) Approve budget transfer of \$4,000 from Regular Wages-51000 to Other Wages-51020 to cover costs for substitutes for the remainder of FY 2012-2013.

**Motion:** Approve budget transfer of \$4,000 from Regular Wages-51000 to Other Wages-51020 to cover costs for substitutes for the remainder of FY 2012-2013., **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Kennedy.

2) Approve supplemental budget of \$6,803 for receipt of funding from Plumas-Sierra Literacy Corporation to cover anticipated wages an supplies for FY 2012-2013

**Motion:** Approve supplemental budget of \$6,803 for receipt of funding from Plumas-Sierra Literacy Corporation to cover anticipated wages an supplies for FY 2012-2013, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Kennedy.

F. **FACILITY SERVICES** – Donald Sawchuk

1) Approve various budget transfers for Unemployment Insurance, Compensation Insurance, Life Insurance and Liability Insurance for the Department of Facility Services, County Parks, Greenville Town Hall, Portola Memorial Hall, Quincy Memorial Hall and Airports due to changes in the original budget amounts issued from the Auditor's Office for FY 2012-2013

**Motion:** Approve various budget transfers for Unemployment Insurance, Compensation Insurance, Life Insurance and Liability Insurance for the Department of Facility Services, County Parks, Greenville Town Hall, Portola Memorial Hall, Quincy Memorial Hall and Airports due to changes in the original budget amounts issued from the Auditor's Office for FY 2012-2013, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Kennedy.

2) Authorize the purchase of fixed assets (new commercial grade lawnmower) of \$18,473 to replace existing lawnmower; and approve budget transfer of \$3,600 within Department 20120 to cover costs. Discussion and possible action

**Motion:** Authorize the purchase of fixed assets (new commercial grade lawnmower) of \$18,473 to replace existing lawnmower; and approve budget transfer of \$3,600 within Department 20120 to cover costs, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Kennedy.

## **5. BOARD OF SUPERVISORS**

### **A. CORRESPONDENCE**

Correspondence from families and friends of Sheriff's Department employees

### **B. INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Thrall regarding issues related to County government and include Almanor Basin Watershed Advisory Committee; Social Services Transportation Committee; public meeting regarding Solid Waste franchise contracts; US Forest Service tour of Chips Fire

Report by Supervisor Simpson regarding issues related to County government and include First 5 Commission; Mental Health Commission; Crm Steering and Executive Committee meeting

Report by Supervisor Goss regarding issues related to County government and include Greenville Cemetery District; Greenville CSD meeting

Report by Supervisor Swofford regarding issues related to County government and include City of Portola Council meeting; US Forest Service fieldtrip regarding road closures; Crm Steering and Executive Committee meeting

## **6. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent agenda matters as submitted, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Kennedy.

### **A. BOARD OF SUPERVISORS**

- 1) Approve request of Greenville High School to waive \$135 rental fee for use of the Greenville Town Hall for 2013 Sober Grad Night to be held on June 14<sup>th</sup>
- 2) Approve and authorize the Chair to execute letter to the Department of Transportation for encroachment permit (Community Multisport Events "Tour De Graeagle"— July 21, 2013)
- 3) Approve and authorize the Chair to execute Letter Agreement between County of Plumas and Sierra Buttes Trail Stewardship for the Bucks Lake Trail feasibility study. Approved as to form by County Counsel
- 4) Approve and authorize the Chair to execute Services Agreement between the County of Plumas and Sierra Buttes Trail Stewardship to fulfill all the requirements of the Feasibility Grant. Approved as to form by County Counsel

### **B. SHERIFF**

Authorize the Chair to execute contract extension with PTS Solutions, Inc. for comprehensive software platform for a fixed cost of \$36,761.91 per year for five years. Approved as to form by County Counsel

### **C. CHILD SUPPORT SERVICES**

Approve and authorize the Chair to execute one-year contract extension with Caroll A. Ragland for Child Support attorney services. Approved as to form by County Counsel

### **D. PUBLIC HEALTH AGENCY**

Approve payment of \$6,000 to the California Department of Alcohol & Drug for funds not used for the FY 2011 Friday Night Live activities

## **E. FACILITY SERVICES**

- 1) Adopt **RESOLUTION No. 13-7869** authorizing the Department of Facility Services to Apply for Technical Assistance from the California Energy Commission through the Energy Partnership Program
- 2) Approve and authorize the Chair to execute Contract Addendum No. 3 for KJ's Cleaning Service for one year extension. Approved as to form by County Counsel

## **NOON RECESS**

7. 1:30 P.M. **ENGINEERING** – Robert Perreault

**Bailey Creek Subdivision** – Deem Irrevocable Letter of Credit dated April 22, 2008 to be in default of \$165,666.62; and authorize the Chair and the County Engineer to submit a demand to the Rabobank, N.A. as assignee of the FDIC, acting as Receiver for the Butte Community Bank. Discussion, possible action and/or direction to staff

**Motion:** Deem Irrevocable Letter of Credit dated April 22, 2008 to be in default of \$165,666.62; and authorize the Chair and the County Engineer to submit a demand to the Rabobank, N.A. as assignee of the FDIC, acting as Receiver for the Butte Community Bank, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Kennedy.

8. **PUBLIC WORKS** – Robert Perreault

- A. Award contract to Greg Lopez Construction of \$3,936 for removal of trees at the Chester Transfer Station. Discussion and possible action

**Motion:** Award contract to Greg Lopez Construction of \$3,936 for removal of trees at the Chester Transfer Station, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Kennedy.

- B. Approve budget transfer of \$1,000 to cover staff time on Flood Control Capital Improvement Projects (Lake Davis Capital Improvement Project)

**Motion:** Approve budget transfer of \$1,000 to cover staff time on Flood Control Capital Improvement Projects (Lake Davis Capital Improvement Project), **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Kennedy.

9. **SOLID WASTE** – Robert Perreault

- A. Accept and file report on CalRecycle's findings from the recent "Jurisdiction Review of the Plumas County Solid Waste program" for CY 2007-2011 as submitted

**Motion:** Accept and file report on CalRecycle's findings from the recent "Jurisdiction Review of the Plumas County Solid Waste program" for CY 2007-2011 as submitted, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Kennedy.

B. Accept the CY 2012 annual, audited financial report of InterMountain Disposal, Inc.; and direct Public Works staff to prepare the necessary documents for revising the County Code and satisfying Proposition 218 requirements in order to implement a rate increase for the InterMountain Disposal solid waste franchise area. Discussion, possible action and/or direction to staff

Mark Mihevc, a member of the public, addresses the Board.

**Motion:** Accept the CY 2012 annual, audited financial report of InterMountain Disposal, Inc.; and direct Public Works staff to prepare the necessary documents for revising the County Code and satisfying Proposition 218 requirements in order to implement a rate increase of 2.36% for the InterMountain Disposal solid waste franchise area, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Absent:** Supervisor Kennedy.

## **10. CLOSED SESSION**

### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9

**There was no reportable action taken.**

- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

**There was no reportable action taken.**

### **ADJOURNMENT**

Adjourned meeting to Tuesday, May 21, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

***2013 "The Year of the Child"***