

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION  
1834 E. Main St., Quincy – COUNTY OF PLUMAS – Tel. 283-6268**

**MINUTES**

**Monday September 19, 2022**

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chair Susan Scarlett with roll call at 1:30 PM in the Conference Room of the Plumas County Public Works Department.

**1A. Roll Call**

Roll call is conducted by Jim Graham, Executive Director

Commissioners attending in person are Susan Scarlett and Greg Hagwood.

Commissioners in attendance via teleconferencing are Sherrie Thrall, Phil Oels, Jeff Engel and Bill Powers.

Staff Attendees: Jim Graham, Executive Director; John Mannle, Director of Public Works and Carlee Tone Fiscal & Technical Services Technician III.

Others in attendance: Kelly Zolotoff, CalTrans District 2; Shauna Everton, Plumas Transit Systems; John Rix, Seniors Transportation, Kathy Grah, Caltrans District 2; John Maxwell, Caltrans District 2; Buzz West Jr. and Marilyn West.

**1B. Public Forum – Public**

Marilyn and Buz West Jr. comment on the safety of the crosswalks at the intersection of Alta Avenue, Redberg Road and Fairgrounds Road in East Quincy, indicating poor visibility and inadequate pedestrian crossing signage. They also comment on a pothole in Quincy near Feed Store on Crescent Street and the overall poor condition of the highway through town, including cracks in the road, and a root hump near the dentist office. Kelly Zolotoff comments that these comments will be passed on to Caltrans maintenance. Jim Graham reports that the needed crosswalk improvements have been identified and reported to Caltrans as part of the outreach associated with the Quincy CapM project.

**1C. Public Forum – Commissioners**

Commissioner Scarlett asks whether there will be a School Zone established for new Plumas Charter School location in East Quincy. John Mannle reports that this topic and the issue of a crosswalk at the Fairgrounds Road intersection, and removal of the School Zone signs downtown have been brought to Caltrans attention.

Commissioner Hagwood asks about the approval process and the applicability of development standards for Plumas Charter School.

Commissioner Scarlett asks whether the Chester Complete Streets project may have some restriping cross-sections that would be applicable for the Portola area and the upcoming Cromberg Project. Jim reports that he will provide some information that may be of use to Portola ahead of the October 25<sup>th</sup> meeting with the City of Portola.

## **2. Consideration of draft minutes for PCTC Meeting conducted on August 15, 2022**

Motion is made by Commissioner Hagwood, seconded by Commissioner Oels, to adopt the minutes of August 15, 2022. Motion passes 6-0.

## **3. Update and distribution of the Project Report for the Arlington Left Turn Lane STIP Project**

Kelly Zolotoff provides an update on the Arlington Left Turn Lane Project indicating that the Project Report is nearly complete and should be distributed by the end of the week. The project length has been increased by 2/10ths of a mile to accommodate project constraints. In addition, the project has incurred some cost increases of approximately \$150,000 which will need to be funded by the PCTC through an increased STIP contribution. The changes to the project scope, in addition to the cost increase will require an amendment to the STIP by a resolution approved by the PCTC. This resolution and the signing of the Project Report by the Executive Director will occur at the October 17, 2022 PCTC Meeting.

## **4. Transit Operation Update**

**a) Plumas Transit Systems Operation Update** - Shauna Everton reports that Plumas Transit is anxiously awaiting the arrival of the 3 new buses as they are currently running their routes with 4 buses when they normally run 6. This includes the use of the borrowed Seniors Transportation bus.

**b) Seniors Transportation Update** – John Rix reports that their ridership is up by over 400 since the last report. Reno run, started in July, is off to a slow start. Jim indicated that he will send out some additional promotional materials to 20,000 Live newsletter and Plumas News. John also reports that he is going before the Board of Supervisors to purchase 5 new vehicles. Seniors Transportation is down four positions, three of which are in Portola.

**c) Update on the delivery of buses purchased under the 5339 Bus and Bus Facilities Program** – Jim Graham reports that one of the three buses has been delivered to Sacramento, another bus, which left the factory enroute to Sacramento had to be detoured to a repair facility but should now be on its way to Sacramento. The third bus has yet to leave the factory. More updates will be provided as they are learned.

## **5. Adoption of Resolution 22-18 authorizing the use of \$600,000 in Local Transportation Funds (Fund 2029A) for the purchase of three (3) buses and associated equipment and decals to be reimbursed through the 5339 Grant (\$502,599), STA-SGR Funds (\$38,000), PTIMSEA Funds (\$31,000) and CRRSAA Funds (<\$31,000). Motion is made by Commissioner Thrall, seconded by Commissioner Hagwood to approve Resolution 22-18. Motion passes 6-0.**

## **6. Adoption of Resolution 22-19, approving the California State of Good Repair Project List for FY 2022-23.** Motion is made by Commissioner Hagwood, seconded by Commissioner Powers to approve Resolution 22-19. Motion passes 6-0.

- 7. Adoption of Resolution 22-20, Authorizing a Supplemental Budget Increase of \$158,000 to Fund 0115, 20481 for transit operations payments in 21/22.** Motion is made by Commissioner Hagwood, seconded by Commissioner Oels to approve Resolution 22-20. Motion passes 6-0.
- 8. Adoption of Resolution 22-21, Authorizing a Budget Transfer of \$100,000 in Fund 2029, from Line Item 52846, Contribution for Bus, to Line Item 52896, Public Transit, for transit operations payments in FY 21/22.** Motion is made by Commissioner Hagwood, seconded by Commissioner Oels to approve Resolution 22-21. Motion passes 6-0.
- 9. Report on the SR 36 Complete Streets & Context Sensitive Streetscape Plan.** Jim Graham provides a brief update on the various workshops held to-date and informs the Commission that the 2<sup>nd</sup> Public Workshop will be held on November 8<sup>th</sup> from 5:30 to 7:30 pm at the Almanor Recreation Center. Design options derived from previous outreach efforts and workshops will be provided to the public at this time.
- 10. Confirm scheduling of the next PCTC meeting for Monday October 17, 2022, at 1:30 PM.** Chairperson Scarlett confirms that the PCTC Meeting scheduled for October 17<sup>th</sup> at 1:30 PM is confirmed. Chairperson Scarlett indicates that she will be unable to attend this meeting.
- 11. The meeting is adjourned at 2:15 PM.**