



### **Board of Supervisors**

Dwight Ceresola, Vice Chair 1st District  
Kevin Goss, Chair 2nd District  
Sharon Thrall, 3rd District  
Greg Hagwood, 4th District  
Jeff Engel, 5th District

### **MEETING MINUTES**

## **ADJOURNED SPECIAL MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON NOVEMBER 29, 2022**

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### **STANDING ORDERS**

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

The Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commissions, committees, boards, and councils, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to state or federal social distancing or masking requirements, if applicable. It is strongly recommended that individuals attending meetings wear masks. The public may participate as follows:

#### **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

#### **ZOOM Participation**

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

#### **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting.

Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

## **CALL TO ORDER**

### **Roll Call.**

**Present:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel

## **PLEDGE OF ALLEGIANCE**

Gretchen Stuhr led the Pledge of Allegiance.

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

Item 2.C.1 and Item 2.C.2 had incorrect dates noted on the agenda - changes noted as follows:

Item 2.C.1 - Presentation of Plumas County Annual Audit Report performed by Smith & Newell, Certified Public Accountants for the Fiscal Year Ending June 30, 2022.

Corrected to the following: **Presentation of Plumas County Annual Audit Report performed by Smith & Newell, Certified Public Accountants for the Fiscal Year Ending June 30, 2021.**

Item 2.C.2 - Presentation of Plumas County Treasury Oversight performed by Smith & Newell, Certified Public Accountants for the Fiscal Year Ending June 30, 2022.

Corrected to the following: **Presentation of Plumas County Treasury Oversight performed by Smith & Newell, Certified Public Accountants for the Fiscal Year Ending June 30, 2021.**

## **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board and listed on this notice of special meeting may be addressed by the general public at the beginning of the special agenda. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

There was no public comment.

## **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

Planning Director Tracey Ferguson reported that on Friday December 2, 2022, the Planning Department will be submitting 2 applications to the FEMA Building Resilient Infrastructure Communities (BRIC) Grant funding opportunity.

Public Health Director, Dana Loomis reported that Public Health will be launching the Community Health Improvement Planning process in December.

Supervisor Hagwood extended his appreciation and thanks to a retiring board member of the Meadow Valley Cemetery District, John Schmidt. Thank you for your service and dedication to the residents of Plumas County.

Supervisor Engel extended his appreciation to Marcy DeMartile and the Election Office staff for the helpful and professional manner in which the November election was handled.

## **ACTION AGENDA**

### **1. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 4 Hagwood.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

#### **A. BUILDING DEPARTMENT**

- 1) Approve and authorize the Director of Building Services to recruit and fill FY2022-2023 budgeted and allocated 1.0 FTE Building Inspector I/II.
- 2) Approve and authorize the Director of Building Services to recruit and fill FY2022-2023 budgeted and allocated 1.0 FTE Administrative Assistant I/II

#### **B. PUBLIC HEALTH AGENCY - Dana Loomis**

- 1) Authorize the Director of Public Health to recruit and fill, funded and allocated 1.0 FTE Department Fiscal Officer; vacancy due to promotion.
- 2) Authorize the Director of Public Health to recruit and fill, funded and allocated 1.0 FTE Health Education Specialist.
- 3) Authorize the Director of Public Health to recruit and fill, funded and allocated 1.0 FTE Community Outreach Coordinator; vacancy due to resignation.

#### **C. FACILITY SERVICES & AIRPORTS**

- 1) Approve and authorize use of Chester Airport (Rogers Field) for a New Year's Eve fireworks display, provided by the Lake Almanor Area Chamber of Commerce.
- 2) Approve and authorize the Director of Facility Services & Airports to waive the Chester Park rental fee for the Lake Almanor Area Chamber of Commerce community ice skating rink (November 2022 - March 2023).
- 3) Approve and authorize the Chair to ratify and sign an Agreement between Plumas County Facility Services and the Lake Almanor Area Chamber of Commerce, to lease Chester Park site for the Ice Skating Rink operation, effective November 1, 2022; approved as to form by County Counsel.

## **D. PLANNING DEPARTMENT**

- 1) Approve and authorize Planning Department to refund applicant (David and Dana Hughes) the application fee (\$1,255.00) for a Lot Line Adjustment

## **E. COUNTY COUNSEL**

- 1) Approve and Authorize Chair to ratify and sign agreement between Plumas County Counsel and Municipal Resource Group, LLC (MRG, LLC) for employment investigations, effective November 21, 2022, not to exceed \$8,000.00; approved as to form by County Counsel

## **2. DEPARTMENTAL MATTERS**

### **A. PUBLIC HEALTH AGENCY -**

- 1) Adopt **RESOLUTION** to accept and approve a Grant Agreement from the California Department of Public Health, Emergency Preparedness Office in the amount of \$1,729,094.00 and authorize the Director of Public Health to sign; approved as to form by County Counsel.

**Motion:** Approve Adopt **RESOLUTION No. 22-8741** to accept and approve a Grant Agreement from the California Department of Public Health, Emergency Preparedness Office in the amount of \$1,729,094.00 and authorize the Director of Public Health to sign.

**Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 4 Hagwood.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

### **B. HUMAN RESOURCES - Nancy Selvage**

- 1) Approve and adopt the following Resolutions:
  - Adopt **RESOLUTION** to approve Side Letter to Confidential Unit's Memorandum of Understanding;
  - Adopt **RESOLUTION** to approve Side Letter to Public Works Unit's Memorandum of Understanding;
  - Adopt **RESOLUTION** to approve Side Letter to Public Works Mid-Management Unit's Memorandum of Understanding;
  - Adopt **RESOLUTION** to approve Side Letter to Probation Unit's Memorandum of Understanding;
  - Adopt **RESOLUTION** to approve Side Letter to Probation Mid-Management Unit's

Memorandum of Understanding;

- Adopt **RESOLUTION** to amend the employer contribution rates for Department Heads and Elected Officials' CalPERS Health Insurance Premiums;
- Adopt **RESOLUTION** to approve Side Letter to Sheriff's Employee Department Unit's (S.E.A.) Memorandum of Understanding;
- Adopt **RESOLUTION** to approve Side Letter to the Sheriff's Mid-Management Unit's Memorandum of Understanding;

All are approved as to form by County Counsel; discussion and possible action. **Roll call vote.**

**Motion:** Approve and adopt the following Resolutions:

- Adopt **RESOLUTION No. 22-8742** to approve Side Letter to Confidential Unit's Memorandum of Understanding;
- Adopt **RESOLUTION No. 22-8743** to approve Side Letter to Probation Unit's Memorandum of Understanding;
- Adopt **RESOLUTION No. 22-8744** to approve Side Letter to Probation Mid-Management Unit's Memorandum of Understanding;
- Adopt **RESOLUTION No. 22-8745** to amend the employer contribution rates for Department Heads and Elected Officials' CalPERS Health Insurance Premiums;
- Adopt **RESOLUTION No. 22-8746** to approve Side Letter to Sheriff's Employee Department Unit's (S.E.A.) Memorandum of Understanding;
- Adopt **RESOLUTION No. 22-8747** to approve Side Letter to the Sheriff's Mid-Management Unit's Memorandum of Understanding;
- Adopt **RESOLUTION No. 22-8748** to approve Side Letter to Public Works Unit's Memorandum of Understanding;
- Adopt **RESOLUTION No. 22-8749** to approve Side Letter to Public Works Mid-Management Unit's Memorandum of Understanding;

**Action:** Approve, **Moved by** Supervisor - District 4 Hagwood, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**C. AUDITOR - CONTROLLER - Martee Nieman (Graham)**

- 1) Presentation of Plumas County Annual Audit Report performed by Smith & Newell, Certified Public Accountants for the Fiscal Year Ending June 30, 2022.

Corrections were made to the wording on the Agenda - Fiscal Year ending June 30, 2021 Audit Report

Martee Graham, Auditor-Controller and Norm Newell from Smith & Newell CPA , presented the Plumas County 2021 Audit Report.

Norm Newell reported that they were able to issue a Clean Unmodified Auditors opinion, and gave a brief explanation regarding the report.

- 2) Presentation of Plumas County Treasury Oversight performed by Smith & Newell, Certified Public Accountants for the Fiscal Year Ending June 30, 2022.

Corrections were made to the wording on the Agenda - Fiscal Year ending June 30, 2021 Plumas County Treasury Oversight Report.

Norm Newell from Smith & Newell CPA , presented the Plumas County 2021 Compliance Audit of the Treasury/ Investment Report.

Norm Newell reported that they had one comment regarding double checking of expenditures wrapping up the Plumas County Annual Audit & Treasury Oversight report for the year ending June

30, 2021.

### **3. BOARD OF SUPERVISORS**

A. **CONDUCT PUBLIC HEARING 10:00AM:** Appeal of the Zoning Administrator's decision of October 12, 2022 denying a special use permit (U 5-21/22-10) to re-establish a lawful nonconforming use at 56 Harbison Avenue, Quincy, CA. Per Plumas County Code, Article 10 of Chapter 2 of Title 9 (Planning and Zoning) appeal filed by Sark and Aline Antaramian (appellant) on October 21, 2022 meets the requirements for filing and fees were paid; Hearing procedures shall follow Plumas County Code Sec. 9-2.1007

- Tim Evans, Plumas County Senior Planner, presented a report regarding the background of the Zoning Administrators decision on October 12, 2022.
- Appellant Sark Antaramian presented information regarding grounds for the appeal.
- Supervisor Hagwood spoke in support of the appellants' case.
- Charles Leonhardt spoke in support of the Appellants' case.
- Discussion ensued.
- Chair Goss opened the public hearing for public comment.
- Thomas McGowan, provided public comment in support of the Zoning Administrators decision to deny a Special Use permit (U 5-21/22-10) to re-establish a lawful nonconforming use at 56 Harbison Avenue, Quincy, CA.
- Discussion Continued
- Sara James provided the staff summation of the Zoning Administrators decision.
- Chair Goss closed the public hearing and brought the matter back to the board for discussion in closed session.

### **B. CORRESPONDENCE**

Supervisor Hagwood received correspondence regarding the public hearing on the Zoning Administrators decision to deny a Special Use permit at 56 Harbison Avenue, Quincy, CA; correspondence from Friends of Plumas Wilderness regarding designating the Middle Fork as a National Monument; and correspondence regarding the rehabilitation of the Lowry House.

Supervisor Thrall received the usual correspondence, and reported that there was nothing out of the ordinary to report.

Supervisor Engel received the usual correspondence, and reported that there was nothing out of the ordinary to report.

Supervisor Ceresola received the usual correspondence, and reported that there was nothing out of the ordinary to report.

Supervisor Goss received correspondence regarding, rebuilding in Greenville; and a couple of matters regarding commercial vs. residential.

C. **INFORMATIONAL ANNOUNCEMENTS** - Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

Reported by Supervisor Hagwood regarding matters related to County Government and included attending a presentation by Friends of Plumas Wilderness, and a meeting with key individuals regarding the rehabilitation of the Lowry House.

Reported by Supervisor Thrall regarding matters related to County Government and include attending her last Air Quality Management meeting where they recapped all of the accomplishments over the 16 years of service.

Reported by Supervisor Engel regarding matters related to County Government and include attending a meeting with some disappointed Public Works Employees from Sierra County and Plumas County regarding a FLAP Project for Gold Lake Road that was declined by the Federal Highway Administration; and attended an RSF Economic Recovery Meeting.

Reported by Supervisor Ceresola regarding matters related to County Government and included attending an Eastern Plumas Fire Meeting; an air Quality meeting; and the CSAC Annual Conference.

Reported by Supervisor Goss regarding matters related to County Government and included attending the CSAC Annual Conference; and Chaired the RSF Economic Recovery Meeting

#### **4. CLOSED SESSION**

##### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Discussion regarding Appeal of Zoning Administrator's decision of October 12, 2022 denying a Special use permit (U 5-21/22-10) to re-establish a lawful nonconforming use at 56 Harbison Avenue, Quincy, CA .
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- C. Conference with Legal Counsel: Existing litigation – Pederson, et al., v. County of Plumas, et al., United States District Court for the Eastern District of California Case No. 2:89-CV-01659-KJN, pursuant to subdivision (a) of Government Code §54956.9
- D. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code §54956.9 – Plumas County v. Pacific Gas and Electric Company, et al, Superior Court of the State of California, County of San Francisco, Original Case No. CGC-21-596070

#### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

Supervisor Goss reported the following action taken in closed session:

- Closed Session Item 4.A. Voted to Uphold the Zoning Administrators decision to deny a Special Use permit (U 5-21/22-10) to re-establish a lawful nonconforming use at 56 Harbison Avenue, Quincy, CA.
- Gave direction to the Planning Department and Zoning Administrator to move forward with a Zoning Code amendment overlay.

There was no reportable action taken on Closed Session Items 4.B., 4.C., or 4.D.

### **ADJOURNMENT**

Adjourn meeting to Tuesday, December 6, 2022, Board of Supervisors Room 308, Courthouse, Quincy, California