



**Plumas-Sierra Counties
CoC Advisory Board Regular Meeting
January 24, 2023
10:00AM**

Minutes

1. Call to Order/Establish a Quorum/Introductions

The Chair called to meeting to order at 10:01am.

A quorum was established. Voting members in attendance were Tracey Ferguson, Aimee Heaney, Cathy Rahmeyer, and Lea Salas. Participating members in attendance included Judy Cline, Seneca Hospital, Greg Hagwood, County Supervisor, Kate Manganaro, Plumas County Public Health Agency, Laurie Marsh, Sierra County Behavioral Health, Kristy Pierson, Plumas County Behavioral Health, Caedy Minoletti, Red Cross, Kristen Quade – Plumas Crisis Intervention and Resource Center, James Wilson – Anthem/Blue Cross, and Denise Pyper – Stakeholder.

2. Public Comments (limited to 3 mins. per comment)

There was no public comment.

3. Approval of Meeting Minutes from October 25, 2022

Board members reviewed for approval the regular meeting minutes from October 25, 2022. No discussion or changes. Tracey Ferguson motioned to approve the minutes, as submitted, and Cathy Rahmeyer seconded. Roll call vote: Ayes – 3, Nays – 0, and Abstention – 1 by Lea Salas. The minutes were approved.

4. Discussion

A. NorCal CoC Executive Board Meeting Updates

- i. HHIP Update – HIPAA compliance is being worked through between Shasta County staff and County Counsel. Progress is being made by agencies who are using HMIS. HHIP money is being used to address gaps. The funds are helping to provide funding for the new PCIRC navigation center. Sierra County is using their funding for hiring a local housing coordinator. Care Court will be implemented in the future, and this coordinator will be essential in finding housing. Lea Salas described various hurdles of data sharing across agencies. Due to HIPAA and privacy restrictions, the logistics of agreeing to shared data is complicated. It would be helpful to include the Advisory Board Chair, Tracey Ferguson, in the next meeting with CA Health and Wellness. Cathy Rahmeyer added that there are several components to HHIP, including navigation. She offered that there is no need to have a Plumas County local housing coordinator.

5. New Business/Action Items

A. Continuing State of Emergency Teleconferencing

The NorCal Executive Board (EB) approved yet again virtual meeting formats and passed action to continue the state of emergency for teleconferencing. Aimee Heaney motioned to approve an extension of the Advisory Board's meeting teleconferencing format. Lea Salas seconded. Roll call: Ayes – 4, Nays – 0, Abstained – 0. The motion was passed.

B. Appointments to 2023 Plumas-Sierra CoC Board, Alternates, and Committees

Most voting members' tenures are up in July 2023. Discussion, clarification modifications, and confirmation of current voting members and alternates. Aimee Heaney will send out a request to fill the vacancies:

- Advisory Board Voting Member At-Large
- Advisory Board Secretary Alternate
- Advisory Board Chair Alternate
- NorCal CoC Executive Board Alternate Plumas County
- NorCal CoC HMIS/CEP Committee Alternate Sierra County
- NorCal CoC PIT Committee Alternate Sierra County
- NorCal CoC Governance Charter Working Group Member Plumas County
- NorCal CoC Governance Charter Working Group Member Sierra County

Aimee Heaney asked that Behavioral Health for both counties and PCIRC recruit stakeholders with lived experience as participating members on our Advisory Board and in subcommittees, as alternates. There was consensus to create a stronger partnership with Housing Authority for Housing Choice vouchers and Community Development Commission participation. Roger Diefendorf is currently a participating member. Tracey Ferguson motioned to approve and re-confirm January 2023 Roster changes, specifically as follows:

- PIT Committee Member, Sierra County – Laurie Marsh
- HMIS/CEP Committee Member Sierra County – Laurie Marsh
- NorCal CoC Executive Board Alternate, Sierra County – Laurie Marsh
- Advisory Board Membership Director Alternate – Laurie Marsh
- PIT Committee Alternate, Plumas County – Kristen Quade
- Advisory Board Vice Chair Alternate – Kristen Quade
- HMIS/CEP Committee Alternate, Plumas County – Kristen Quade

Lea Salas seconded the motion. Roll call: Ayes – 4, Nays – 0, Abstained – 0. The motion was passed.

C. Formation of NorCal CoC Governance Charter Working Group, including Plumas and/or Sierra counties representation

The formation of a governance charter working group was discussed at the last NorCal CoC EB meeting. There is a need to better understand the language and other charter requirements through technical assistance provided by HUD's regional TA. NorCal CoC

EB is now suggesting a working group of all counties to participate. This will be formalized on the February 2023 NorCal EB meeting agenda as an action item.

D. HHAP 3 NorCal CoC NOFA

The Notice of Funding Application has been released.

a. Nor Cal CoC will be providing technical assistance by hosting office hours for participating applicants, starting on February 2, 2023 from 2:00pm-3:30pm.

As a reminder concerning HHAP status, the AB submitted a proposal with PCIRC; there are differences between county allocations vs. the NorCal CoC allocations for HHAP 3; there is an application process for the available allocations by county and by NorCal. The deadline is March 17, 2023. The AB will consider certification of its support for the application at its regular February 28, 2023, meeting, prior to this deadline. The support is a procedural step, as the application is not competitive. Tracey Ferguson will send to Cathy Rahmeyer and Laurie Marsh the previously approved eligible activities list for the application.

b. Applications Due March 17, 2023, at 4:00pm

<https://www.shastacounty.gov/housing-community-action-programs/page/public-notices>

No action was taken today on this process. By the regularly scheduled meeting of February 28, 2023, each county and agency will have time to determine for which activities they will apply.

E. Addressing Homelessness

The County has requested an extension of FEMA housing for displaced households (15 total); some have purchased trailers in Westwood, CA, and may stay or relocate trailers to their properties; some households are in Zone X lead properties that won't be able to move back by the end of the direct housing date through FEMA – they have requested a 6-month extension for the Zone X households. Plumas County has prioritized these parcels and their direct housing. Neil Caiazzo, Director of Plumas County Social Services, is involved with FEMA direct housing calls to assist each identified household.

PCIRC: Cathy Rahmeyer shared that the agency continues to serve Dixie fire survivors to find permanent housing. They collaborate with Home Safe, HDAP programs, and the Social Security Administration to help clients with benefits. PCIRC can pay for housing for them. They also collaborate with Department of Social Services through the Bringing Kids Home Program to assist homeless families and seniors, for those that are homeless or at risk of becoming homeless; for individuals who are eligible for the CalFresh program, PCIRC helps the clients to apply for the CalFresh housing program, with support for two years in setting up a household. PCIRC also works with parolees through their re-entry program; their biggest activity is currently building of the North Star Navigation Center. Phase I is complete and Phase II is underway; temporary occupancy for soft opening is expected on Monday, Jan. 30th; they are getting closer to the full opening. PCIRC's Dragonfly Café is making progress – workforce development component; their first program will be a culinary academy and restaurant; permitting is happening with the County's Building and Permits Department and Caltrans.

Sierra County Behavioral Health Department: Lea Salas stated they had nothing new to share.

County Supervisor Hagwood stated that he appreciates all the coordination and hard work that is happening to assist county residents. FRC is developing new housing for their student body. He is hoping that this new housing for students will lessen the housing pressures throughout Quincy.

F. New Member Applications

None.

6. Committee Appointments

See previous action items.

7. Requests for Letters of Support

None.

8. Committee/Workgroup Updates

A. PIT Committee

i. PIT Count Night of January 24, 2023

Kristen Quade reported that PCIRC staff are ready to ramp up for tonight. All forms have been shared with partnering agencies, including PCBH, Rethink Industries, and Plumas Rural Services. Sierra County is completing their own surveys and then uploading into the app. Tracey Ferguson asked for clarification as to if this year, an odd year, if a HUD reporting year. No response was given.

B. HMIS/CEP Committee

Kristen Quade and Cathy Rahmeyer provided an update concerning last week's meeting. The Committee approved the HIPAA compliance agreements for data sharing. The Committee tabled approval of monitoring and evaluating of the Coordinated Entry process. Lead Agency wants discussion of process of all funding of grants and compliance of programs that are funded. Discussion by the AB of how this committee is going to be required to act as the compliance agent. There was agreeance that this type of role is not appropriate for a volunteer committee and that it needs to be a Lead Agency staff position. Tracey Ferguson will bring this up with the EB.

9. Agency Updates

No updates.

10. County Updates

No updates.

11. Discussion Items for Next Meeting

- HHAP 3 Proposals Action Item
- Roster of vacancies for committees
- HMIS/CEP Committee grants compliance monitoring concept information from Lead Agency
- PIT Count Update
- Affordable Housing Project

12. Adjournment

Tracey Ferguson moved to adjourn the meeting until February 28, 2023 at 10:00AM. Aimee Heaney seconded. Motion to adjourn approved. The Chair adjourned the meeting at 11:35AM.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec.12132), and the federal rules and regulations adopted in implementation thereof.

The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.