

**RESOLUTION NO. 23-8782**

**APPROVING THE EXECUTION OF PLUMAS COUNTY SENIOR NUTRITION PROGRAM  
CONTRACT NO. 23F-4018 BETWEEN THE LASSEN-PLUMAS-SIERRA COMMUNITY  
ACTION AGENCY (LPSCAA) AND THE PLUMAS COUNTY PUBLIC HEALTH AGENCY  
(COUNTY)**

**WHEREAS** the Plumas County Public Health Agency ("County") desires to utilize the Community Services Block Grant (CSBG) funds from the State of California's Department of Community Services and Development (CSD) to be used for the accomplishment of specific services and activities set forth in the County's "Application for Funding"; and

**WHEREAS** the requirements for approving this agreement require a resolution, from the County Board of Supervisors, which specifically approves and authorizes execution of this contract and to authorize an individual to bind the County to the Agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the Plumas County Board of Supervisors specifically approves and authorizes execution of this contract.


**BE IT FURTHER RESOLVED** that the Director of the Plumas County Health Agency has full and binding authority to the commitments contained in the general terms and conditions on behalf of the Board of Supervisors, and is the authorized representative for County in regard to this contract.

I hereby certify that the foregoing is a true copy of the resolution adopted by the Board of Supervisors of Plumas County in a meeting thereof held on the 18<sup>th</sup> day of April, 2023 by the following:

Ayes: Supervisor(s) Goss, McGowan, Engel, Hagwood, Ceresola

Noes: None

Absent: None

  
Chair, Board of Supervisors

ATTEST:

  
Clerk of the Board of Supervisors

Approved as to form:

  
Joshua Brechiel  
Deputy County Counsel

LASSEN-PLUMAS-SIERRA COMMUNITY ACTION AGENCY

Contractor Name: Plumas County Public Health Agency  
Contract #:23F-4018 PCPHA-PCSNP

Program Name: Plumas County Senior Nutrition Program

This Contract is made and entered into on January 1, 2023, between the Lassen-Plumas-Sierra Community Action Agency, hereinafter referred to as LPSCAA; and **Plumas County Public Health Agency**, hereinafter referred to as Contractor.

Contract term: **January 1, 2023 through December 31, 2023.**  
Amount Awarded: **\$15,000.**

**SPECIFIC AUTHORIZATION TO EXPEND FUNDS WILL BE PROVIDED BY A NOTICE TO PROCEED.**

Pursuant to Government Code Section 12725 et seq., as amended, and 42 United States Code (USC) 9901 et seq., as amended, the Community Services Block Grant Act, the Parties to this Contract agree to provide services and activities for eligible participants as outlined in Attachment A, 2019 CSBG Income Guidelines, as specified in the Contractor's "Application for Funding for the Year 2019" and as quantified in Attachment B, Module 3, and Attachment C, Module 4.

The Community Services Block Grant (CSBG) funds from the State of California's Department of Community Services and Development (CSD) will be used for the accomplishment of specific services and activities set forth in the Contractor's "Application for Funding". To document program services and outcomes see Attachments A-G. The goal of LPSCAA programs is to promote the social and economic betterment of the recipients of those programs.

The total amount of funding for this Contract is based upon receiving full funding from the State. Therefore, if LPSCAA fails to receive sufficient funding from the State, this Contract shall be of no further force and effect. In this event, LPSCAA shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement or LPSCAA shall have the option to offer an amendment to Contractor to reflect a reduced funding amount.

Please note the provisions of the Contract requiring timely submission of documentation. If a Contractor fails to submit adequate and timely documentation and is in technical Breach of Contract, that Contractor may not be considered for funding in a subsequent year.

**GENEERAL TERMS AND CONDITIONS:** The "General Terms and Conditions" referenced are incorporated herein and made a part of this contract.

**LPSCAA:**

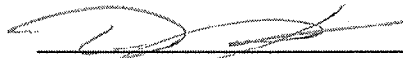


Roger Diefendorf, Executive Director

Roger Diefendorf  
Printed Name

3-8-2023  
Date

**Contractor:**  
**Plumas County Public Health Agency**



Signature and Title

Dana Loomis, Director of Public Health  
Printed Name

3/29/2023  
Date

## GENERAL TERMS AND CONDITIONS

1. APPROVAL: This Contract is of no force or effect until signed by both parties.
2. AMENDMENT: No amendment or variation of the terms of this Contract shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Contract not incorporated in the Contract is binding on any of the parties.
3. ASSIGNMENT: This Contract is not assignable by the Contractor, either in whole or in part, without the consent of LPSCAA in the form of a formal written amendment.
4. AUDIT: Contractor agrees that LPSCAA or its designated agent, the Department of Community Services and Development, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Contract. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records.
5. INDEMNIFICATION: Contractor agrees to indemnify, defend and save harmless the LPSCAA, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Contract.
6. TERMINATION FOR CAUSE: LPSCAA may terminate this Contract and be relieved of any payments should the Contractor fail to perform the requirements of this Contract at the time and in the manner herein provided. In the event of such termination LPSCAA may proceed with the work in any manner deemed proper by LPSCAA. All costs to LPSCAA shall be deducted from any sum due the Contractor under this Contract and the balance, if any, shall be paid to the Contractor upon demand.
7. INDEPENDENT CONTRACTOR: Contractor, and the agents and employees of Contractor, in the performance of this Contract, shall act in an independent capacity and not as officers or employees or agents of LPSCAA.
8. NON-DISCRIMINATION CLAUSE: During the performance of this Contract, Contractor and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability

(including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, and denial of family care leave. Contractor and its subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and its subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Contract by reference and made a part hereof as if set forth in full. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Contract.

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Contract.

9. **TIMELINESS:** Time is of the essence in this Contract.
10. **COMPENSATION:** The consideration to be paid Contractor, as provided herein, shall be compensation for all of Contractor's allowable expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.
11. **GOVERNING LAW:** This Contract is governed by and shall be interpreted in accordance with the laws of the State of California.
12. **UNENFORCEABLE PROVISION:** In the event that any provision of this Contract is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Contract have force and effect and shall not be affected thereby.
13. **CONFLICT OF INTEREST**
  - A. Contractor certifies that its employees and the officers of its governing body shall avoid any actual or potential conflicts of interest and that no officer or employee who exercises any functions or responsibilities in connection with this Contract shall have any personal financial interest or benefit that either directly or indirectly arises from this Contract.
  - B. Contractor shall establish safeguards to prohibit its employees or its officers from using their positions for a purpose that could result in private gain or that gives the appearance of being motivated for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
14. **COMPLIANCE MONITORING**
  - A. As the recipient of federal CSBG block grant funds under this Contract, Contractor is responsible for substantiating that all costs claimed under this Contract are

allowable and allocable under all applicable Federal and State laws, and for tracing all costs to the level of expenditure.

- B. LPSCAA will conduct onsite and follow-up monitoring of Contractor to ensure that Contractor meets the performance goals, administrative standards, financial management requirements, and other requirements of the CSBG program. In addition, Contractor shall perform under this Contract in conformance with the Contractor's "Application for Funding", which is incorporated by reference herein and made a part of this Contract.
- C. LPSCAA shall provide Contractor reasonable advance notice in writing of on-site monitoring reviews of Contractor's program or fiscal performance.

Contractor shall cooperate with LPSCAA program and audit staff and other representatives, and provide access to all programs, records, documents, resources, personnel, inventory and other things reasonably related to the administration and implementation of the services and activities funded directly or indirectly by this Contract.

- D. In the event LPSCAA determines that Contractor is in non-compliance of material or other legal requirements of this Contract, LPSCAA shall provide the observations, recommendations or findings in writing, along with a specific action plan for correcting the non-compliance.

- 15. SPECIAL CONDITIONS FOR ENTITIES NOT MEETING TERMS OF THE CONTRACT: Contractor shall ensure that requirements set forth in this Contract are met, that all required documentation is submitted in a timely manner, and that any corrective action plans are fulfilled. In the event that prescribed timelines are not met or corrective action is not taken, it shall be deemed a material breach of this Contract, and LPSCAA shall take appropriate action, including but not limited to withholding of advance payments and initiation of the suspension and termination procedures provided by State and Federal CSBG law.

- 16. ADDITIONAL PROVISIONS: LPSCAA shall immediately notify Contractor in writing within five days of such action in the event the State suspends, terminates, and/or makes changes to the services to be performed under the master Agreement with LPSCAA.

## 17. INSURANCE

### A. General Requirements

- 1) By execution of this Contract, Contractor agrees that the below-required insurance policies shall be in effect at all times during the term of this Contract.
- 2) Contractor shall provide LPSCAA with written notice at least 30 calendar days prior to cancellation or reduction of insurance coverage to an amount less than that required in this Contract.
- 3) In the event said insurance coverage expires at any time or times

during the term of this Contract, Contractor agrees to provide within 30 calendar days prior to said expiration date a new Certificate of Insurance (ACORD 25) evidencing insurance coverage as provided for herein for not less than the remainder of the term of this Contract. The Certificate shall identify and name LPSCAA as the Certificate Holder.

- 4) New Certificates of Insurance will be reviewed for content and form by LPSCAA.
- 5) In the event Contractor fails to keep in effect at all times the specified insurance coverage as herein provided, LPSCAA may, in addition to any other remedies it may have, suspend this Contract.
- 6) With the exception of workers' compensation, LPSCAA shall be named as additional insured on all Certificates of Insurance required under this Contract.
- 7) The issuance of any reimbursement payments to the Contractor shall be contingent upon required current insurance coverage being on file at LPSCAA for this Contract.

B. Workers' Compensation Insurance

- 1) Contractor shall have and maintain for the term of this Contract workers' compensation insurance issued by an insurance carrier licensed to underwrite workers' compensation insurance in the State of California.
- 2) Contractor shall submit either an applicable Certificate of Insurance or a Certificate of Consent to Self-Insure issued by the Director of the Department of Industrial Relations to LPSCAA as evidence of compliance with the workers' compensation insurance requirement prior to issuance of any payments.

C. General Liability Insurance

- 1) Contractor shall have and maintain for the term of this Contract general liability and property damage insurance for a combined single limit of not less than \$500,000 per occurrence.
- 2) Contractor shall submit an applicable Certificate of Insurance, naming LPSCAA as an additional insured, to LPSCAA as evidence of compliance with general liability insurance requirements prior to issuance of any payments.

D. Vehicle Insurance

- 1) Contractor shall have and maintain for the term of this Contract vehicle insurance in the amount of \$500,000 for each person and each accident for bodily injury and in the amount of \$500,000 for each person and each accident for property damage.
  - 2) When employees use their own vehicles to perform duties within the scope of their employment, Contractor shall have and maintain for the term of this Contract non-owned and hired-auto liability insurance in the amount of \$500,000 for each person and each accident for bodily injury and \$500,000 for each person and each accident for property damage. (Driving to and from work is not within the scope of employment.)
  - 3) Contractor shall submit an applicable Certificate of Insurance, designating LPSCAA as an additional insured. This certificate of Insurance shall be submitted to the LPSCAA as evidence of compliance with said vehicle insurance requirements prior to issuance of any payments.
18. AMENDMENTS: Formal Amendments are required for changes to the term, total cost or Maximum Amount of this Contract, scope of work, and formal name changes. No amendment to this Contract shall be valid unless made in writing, signed by all parties and approved by LPSCAA. No oral understanding or Contract not incorporated in the Contract is binding on any of the parties.
19. PROCUREMENT: Contractor assures that all supplies, materials, equipment, or services purchased or leased with funds provided by this Contract shall be used solely for the activities allowed under this Contract.
20. LIMITATION ON USE OF FUNDS: Contractor shall assure that funds received under this Contract shall not be used for the purchase or improvement of land or for the purchase, construction, or permanent improvement of any building or other facility other than low-income weatherization or energy-related home repairs.
21. AFFIRMATIVE ACTION COMPLIANCE
  - A. Each Contractor with 50 or more employees and a Contract of \$50,000 or more shall be required to develop a written Affirmative Action Compliance Program.
  - B. Each Contractor with less than 50 employees shall comply with Section 202 of Part II of Executive Order 11246, as amended by Executive Order 11375.

22. SPECIFIC ASSURANCES

A. Pro-Children Act of 1994, as amended.

This Contract incorporates by reference all provisions set forth in Public Law 103-227, Part C - Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994, as amended.

B. American-Made Equipment/Products

Contractor shall assure, pursuant to Public Law 103-333, Section 507, to the extent practicable, that all equipment and products purchased with funds made available under this Contract shall be American made.

C. Federal and State Occupational Safety and Health Statutes

Contractor assures that it shall be in compliance with the provisions as set forth in Federal and State Occupational Safety and Health Statutes; the California Safe Drinking Water and Toxic Enforcement Act of 1986; Universal Waste Rule (Hazardous Waste Management System: Modification of the Hazardous Waste Recycling Regulatory Program); Final Rule; and Workers' Compensation laws.

D. Political Activities

Contractor shall refrain from all political activities if such activities involve the use of any funds that are the subject of this Contract.

Contractor is prohibited from any activity that is designed to provide voters or prospective voters with transportation to the polls or to provide similar assistance in connection with an election if such activities involve the use of any funds that are subject to this Contract.

E. Lobbying Activities

Contractor shall refrain from all lobbying activities if such activities involve the use of any funds that are the subject of this Contract or any other fund, programs, projects, or activities that flow from this Contract.

23. RIGHT TO MONITOR, AUDIT AND INVESTIGATE

- A. Any duly authorized representative of the federal or state government, which includes but is not limited to the State Auditor, LPSCAA Staff, and any entity selected by LPSCAA to perform inspections, shall have the right to monitor and audit Contractor and all subcontractors providing services under this Contract through on-site inspections, audits, and other applicable means the LPSCAA determines necessary.



- B. Contractor shall make available all reasonable information necessary to substantiate that expenditures under this Contract are allowable and allocable, including, but not limited to books, documents, papers, and records. Contractor shall agree to make such information available to the federal government, LPSCAA, or any of their duly authorized representatives including representatives of the entity selected by LPSCAA to perform inspections, for examination, copying, or mechanical reproduction, on or off the premises of the appropriate entity upon a reasonable request.
- C. Any duly authorized representative of the federal or state government shall have the right to undertake investigations in accordance with Public Law 97-35, as amended.
- D. All Contracts entered into by Contractor with audit firms for purposes of conducting independent audits under this Contract shall contain a clause permitting any duly authorized representative of the federal or state government access to the working papers of said audit firm(s).

#### 24. RECORD-KEEPING

- A. All records maintained by Contractor shall meet the OMB requirements contained in the following Circulars: A-102, Subpart C, ("Uniform Administrative Requirements for Grants and Cooperative Contracts to State and Local Governments") or A-110, Subpart C, Nonprofit Organizations, whichever is applicable.

Provisions of the OMB Omni Circular aka "Super Circular", which replaces A-102 and A-110 may be applicable to this contract. Contractor shall comply with any new requirements contained in the "Super Circular".

- B. Contractor shall maintain all records pertaining to this Contract for a minimum period of three years after submission of the final report. However, Contractor shall maintain all such records until resolution of all audit and monitoring findings are completed.
- C. Contractor assures that employee and applicant records shall be maintained in a confidential manner to assure compliance with the Information Practices Act of 1977, as amended, and the Federal Privacy Act of 1974, as amended.

#### 25. CSBG TERMS, CONDITIONS AND PROVISIONS

- A. In accordance with Public Law 103-333, the "Departments of Labor, Health and Human Services, and Education, and Related Agencies Appropriations Act of 1995," the following provision is applicable to this grant award:

Section 507: "Purchase of American-Made Equipment and Products - It is the sense of the Congress that, to the greatest extent practicable, all equipment and products purchased with funds made available in this Act should be American-made."

- B. In accordance with Part C of Public Law 103-227, the "PRO-KIDS Act of 1994," smoking may not be permitted in any portion of any indoor facility owned or regularly used for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs whether directly or through State or local governments. Federal programs include grants, cooperative Contracts, loans and loan guarantees, and contracts. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions or facilities and used for inpatient drug and alcohol treatment.

26. ADMINISTRATIVE HEARING FOR DENIAL OF CLIENT BENEFITS BY CONTRACTOR: Contractor shall comply with the Appeal Process for clients denied benefits or services as contained in Exhibit A.

27. ADDRESS FOR LPSCAA

All documents submitted by the Contractor to LPSCAA pursuant to the terms of this Contract shall be made by deposit in the U.S. Mail, first class postage prepaid, or delivered by a commercial carrier bearing a legibly dated receipt, and addressed as follows:

Lassen-Plumas-Sierra Community Action Agency  
PO Box 319  
Quincy, CA 95971

LPSCAA Contact:

Tricia Elliott, LPSCAA Coordinator  
(530) 283-2466, ext.120  
(530) 283-2478 fax

28. REPORTING REQUIREMENTS

- A. Contractor shall submit to LPSCAA an Expenditure Report throughout the contract year. **Please spend the award by November 30, 2023, and submit the Grantee Expenditure Report to LPSCAA by December 15, 2023.**
- B. Contractor shall submit to LSPCAA the following reports which are due by **January 5, 2024.**

Attachment B	Module 3 (if applicable)
Attachment C	Module 4 (mandatory)
Attachment D	Volunteer Report
Attachment E	Grantee Expenditure Report
Attachment F	Client Satisfaction Survey (if applicable)

- c. Contractor shall submit to LSPCAA the Client Satisfaction Survey (Attachment F), if applicable. Subgrantees shall conduct a one-month client satisfaction survey no later than October 6, 2023. ***As a recipient of LPSCAA grant funding your program is required to participate in this survey.*** This survey represents an important part of the Organizational Standards which all Community Action Agencies are required to follow.
- D. Contractor shall submit to LSPCAA the Program Evaluation, (Attachment G), which is due **January 5, 2024**.
- E. Contractor shall submit its reports electronically in the format directed by LPSCAA.

29. ATTACHMENTS

Attachment A	Federal CSBG Income Guidelines & Required Documentation of Eligibility and Services
Attachment B	Module 3 (if applicable)
Attachment C	Module 4
Attachment D	Volunteer Report
Attachment E	Expenditure Report
Attachment F	Client Satisfaction Survey (if applicable)
Attachment G	Program Evaluation (Due January 6, 2023)
Attachment H	Scope of Work (if applicable)

# Exhibit A

## Lassen-Plumas-Sierra Community Action Agency

### **Appeal Process for Clients Denied Benefits or Services**

The following Informal Review Procedures are applicable for applicants who have been denied benefits or services under the Community Services Block Grant Program (CSBG), administered by Lassen-Plumas-Sierra Community Action Agency (LPSCAA).

#### **Informal Review Procedures**

##### Notice to Applicant

The Contractor will give an applicant prompt notice of a decision denying assistance to the applicant. The notice shall contain a brief statement of the reason(s) for the denial decision. The notice will also state that the applicant may request an informal review of the decision and may submit additional information (in writing or orally) which the applicant believes would warrant a favorable decision. The Notice will describe how to obtain the informal review.

##### Scheduling an Informal Review

The request for an informal review must be made in writing and delivered to the Contractor either in person or by first class mail, by the close of the business day, no later than 10 business days from the date of the Contractor's Notice of Denial of Assistance.

The Contractor must schedule and send written notice of the informal review within 10 business days of the applicant's request.

##### Selection of a Reviewer

The review may be conducted by any senior level person or persons designated by the Contractor, other than a person who made or approved the denial decision under review or a subordinate of this person.

##### Informal Review Decision

In rendering a decision, the Contractor will evaluate the following matters:

- Whether or not the grounds for denial were stated factually in the Notice.
- The validity of grounds for denial of assistance.
- The validity of the evidence. The Contractor will evaluate whether the facts presented prove the grounds for denial of assistance.

The Contractor will notify the applicant of the final decision, including a statement explaining the reasons for the decision. The notice will be mailed within 10 business days of the informal review, to the applicant and his or her representative.

If the applicant fails to appear for his or her informal review, the denial decision will stand and the applicant will be so notified.

#### Other Provisions

A Notification of the Right to Appeal will appear on the Application Form for each program subject to this appeal process.

Documents relating to specific denials of assistance and action(s) taken by the Contractor will be retained for 3 years and be available for inspection of the Community Services & Development Department.

Should the applicant decide to appeal to the Community Services and Development Department (CSD), the Contractor shall notify LPSCAA and inform the applicant of their right to submit a written appeal request to CSD. The appeal with all supportive documentation must be received by CSD within twenty (20) working days from the date of the Contractor's final decision.

Within five (5) working days, upon receipt of a request for a fair hearing, CSD shall schedule a fair hearing to be conducted no later than fifteen (15) working days from receipt of a request for a fair hearing.

## **Attachment A**

### **2023 CSBG Income Guidelines**

HH Size	1	2	3	4	5	6	7	8
Yearly	29,160	39,440	49,720	60,000	70,280	80,560	90,840	101,120
Monthly	2,430	3,287	4,143	5,000	5,857	6,713	7,570	8,427

For families with more than 8 persons, add \$9,440 for each additional person.

### **Required Documentation of Eligibility for CSBG-funded Services**

- Verification that gross income for all family members (18 years of age or older) falls within the current CSBG Income Guidelines by the following:  
Pay Stubs  
Social Security Award Letters  
Bank Statements  
Unemployment Insurance Letters  
Other methods approved by LPSCAA
- Verification of receipt of SSI (where SSI benefits are the sole source of household income).
- Foster children are categorically eligible for CSBG services.
- Free/Reduced Lunch Program applications may be used to determine CSBG eligibility. (The applications contain household size and gross family income.)
- The household receives TANF/CalWORKS and gross household income is at or below 200% of the CSBG Income Guidelines (FPL).
- In cases where documentation may not be available or not permitted, Contractors are required to conduct due-diligence by using client self-certification forms that are signed by program participants and provide LPSCAA the opportunity to verify compliance with these requirements through program monitoring and site visits.

### **Required Documentation of Services provided to CSBG-eligible Individuals includes but is not limited to the following:**

- Sign-in sheets
- Attendance records
- Signed intake forms
- Other methods approved by LPSCAA

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**WHEREAS** the requirements for approving this agreement require a resolution, from the County Board of Supervisors, which specifically approves and authorizes execution of this contract and to authorize an individual to bind the County to the Agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the Plumas County Board of Supervisors specifically approves and authorizes execution of this contract.

**BE IT FURTHER RESOLVED** that the Director of the Plumas County Health Agency has full and binding authority to the commitments contained in the general terms and conditions on behalf of the Board of Supervisors, and is the authorized representative for County in regard to this contract.

I hereby certify that the foregoing is a true copy of the resolution adopted by the Board of Supervisors of Plumas County in a meeting thereof held on the 18<sup>th</sup> day of April, 2023 by the following:

Ayes:

Noes:

Absent:

\_\_\_\_\_  
Chair, Board of Supervisors

ATTEST:

\_\_\_\_\_  
Clerk of the Board of Supervisors

Approved as to form:

  
Joshua Brechiel  
Deputy County Counsel