

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION**  
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

**MINUTES**

January 28, 2013

Meeting of the Plumas County Transportation Commission (PCTC) opens with roll call at 1:30 p.m. in the Conference Room of the Plumas County Public Works Department.

Commissioners in attendance are: Sharon Thrall, Susan Scarlett, Jon Kennedy, John Larrieu and Kevin Goss. Commissioner Juliana Mark is absent.

Staff Attendees: Bob Perreault, Interim Executive Director, John Mannle, Associate Engineer/Transportation Planner, Jim Graham, Senior Planner and Cinda Leonard, Recorder.

Public Attendees included: Eric Orr, Michelle Millette, Jeff Bline and Scot Thompson, all from Caltrans; Michelle Piller and Roy Blingerhoff from PRS; Louise Steenkamp, PCPH.

1. Chair Thrall introduces the newly appointed Commissioner, Kevin Goss. Commissioner Goss is the elected Supervisor for District 2, which covers Indian Valley and the Feather River Canyon, Antelope Lake and the East Shore of Lake Almanor.
2. **Roll call** by Interim Executive Director Perreault. All Commissioners are present with the exception of Commissioner Mark.
- 3a. **Public Forum. Public**  
With there being no public comments, Chair Thrall moves to item 3b.
- 3b. **Public Forum. Commissioners**  
With there being no comments from the Commissioners, Chairperson Thrall moves on to Item 4.
4. **Approval of Minutes for December 17, 2012.**  
Meeting minutes are approved with a motion by Commissioner Kennedy, seconded by Commissioner Scarlett with unanimous votes of approval.
5. **Transportation/Circulation of comment letters to the Plumas County Planning Director on the General Plan Update.**  
Bob Perreault states that the circulated letters have been submitted to the Planning Director in regard to the General Plan Update. The matters discussed in the letters that will be of interest to the Commission are Traffic and Circulation. Mr. Perreault will provide a status update at the next Transportation Commission meeting.

6. **Discussion regarding tree removal by Caltrans within the Chips Fire area on SR 70.**

John Mannle states that former Commissioner Meacher had voiced concerns at the last meeting over the tree removal along SR 70 in the area of the Chips fire burn area. His concern was over the erosion that may occur from removing such trees.

Jeff Blaine, Caltrans, reports that Caltrans is working in conjunction with the USFS in the tree removal. A State Contractor had marked the trees that were deemed hazard trees for removal. The trees are being stored for USFS by Caltrans. The public needs to obtain a USFS woodcutting permit before removing any wood. There is general discussion on safety and managing policies.

John Mannle reports that there are some trees being stored on County property, but the trees are behind a locked fence and gate. Commissioner Thrall inquires as to the liability of allowing the public to cut the logs while on County property.

Bob Perreault reported that such matters will be addressed by the Log Disposal Policy, which has yet to become effective. The Public would be required to sign a release form before being allowed to remove any wood.

7. **Caltrans' SB45 Semi-annual report for STIP projects on SR89 Rehabilitation**

Eric Orr, Caltrans, gives report on the status of the Greenville Streetscape project.

He reports that the Environmental review phase is complete. The Design phase has been implemented but is currently on hold for surveying due to current snow conditions. This phase is 5% complete. The Right-of-way phase will begin in FY 2013/14 with the Utility phase beginning in FY 2014/15. There is general discussion over the Utility phase and the need for the Indian Valley CSD to replace water and sewer lines before Caltrans completes the Utility phase.

Bob Perreault gives an overview of all of the projects running concurrently with the Streetscape project.

8. **Plumas Rural Services contract to operate Plumas Transit**

A. Bob Perreault explains that John Mannle and he have received a letter from Department of Transportation referencing the 3<sup>rd</sup> party agreement between CSA 12 and Plumas Rural Services. The letter reads that the Department of Mass Transit (DMT) has reviewed the contract and found that Section 8 of the contract does not comply with certain Federal Regulations. The current contract between CSA 12 and PRS allows for an extension of the contract. The FTA's position is that the contract needs to be put out for competitive bid.

B. Bob Perreault explains the Agenda request to the Governing Board of CSA 12 that is scheduled to meet on Tuesday, January 29, 2013. He states that Public Works staff has been advised by Caltrans that the contract to be in effect July 1, 2013 must be a result of issuance of new request for proposals and a new replacement contract, all of which is subject to approval by Caltrans.

C. John Mannle explains to the Commission that the primary issue with the contract with PRS was the wording in Section 8 (c), Compensation.

The wording in the new contract will state that the payment to the Contractor will be made in arrears, with the exception of the insurance payment.

John states that the major concern is that the Contractor will likely need a minimum of \$100,000 to fund the operation until the invoices to the Commission can be processed.

There is general discussion on the possible arrangements that can be made.

John Mannle asks the Commission for recommendation to begin advertising for the

Request for Proposals. Commissioner Larrieu motions to approve, seconded by

Commissioner Kennedy with unanimous votes of approval by attending Commissioners.

9. **Resolution 13-1 authorizing the expenditure of up to \$4999 for the purchase of additional fare boxes**

John Mannle requests authorization to expend up to \$4,999 for the purchase and installation of new fare boxes for the Transit buses. This would increase security and management of the fare monies.

Motion is made by Commissioner Larrieu, seconded by Commissioner Scarlett to so authorize with unanimous votes of approval by attending Commissioners.

10. **Report on recent damages to the bus shelter located on Greenville-Wolf Creek Road**

John Mannle distributes pictures of a damaged bus shelter to the Commission. It is assumed that the damage was caused by snow being pushed into the shelter by a snow plow removing snow from the parking lot of a nearby apartment complex. John has contacted the Housing Authority to inquire as to who they hire for snow removal in hopes that they will reimburse the Commission for repairs.

At this time, approximately 2:15 p.m., Bob Perreault announces the arrival of Craig Settlemyre, County Counsel for Plumas County. Mr. Settlemyre is briefed on the Commission's decision on Item 8 of the Agenda.

11. It is confirmed that the next meeting date will be Monday, February 25, 2013 at 1:30 pm in the Public Works Conference room

12. Meeting is adjourned at 2:30 pm

  
Robert Perreault, Jr., Interim Executive Director

FEBRUARY 25, 2013  
Date