



Board of Supervisors

Dwight Ceresola, Chair 1st District
Kevin Goss, 2nd District
Tom McGowan, 3rd District
Greg Hagwood, Vice Chair 4th District
Jeff Engel, 5th District

MEETING MINUTES

ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON APRIL 11, 2023

STANDING ORDERS

Live Stream of Meeting

Members of the public who wish to watch the meeting are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

CALL TO ORDER

Roll Call.

Present: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel

PLEDGE OF ALLEGIANCE

Greg Ellingson led the Pledge of Allegiance.
Supervisor Ceresola read Pastor George Tarleton's emailed Prayer.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

None Heard

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Jeff Engel told a story about a USPS box for delivery and about why he likes living in a small town. Clint Koble reported that Kristian York, the Vice President of the Sierra Business Council, is holding a series of Community Meetings on Comprehensive Economic Development Strategy (CEDS).

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

Sheriff Todd Johns, spoke in recognition of National Dispatchers week, and invited the Board members to come by and see what the county dispatchers do.

Speaking to Clint Koble's Public Comment, Tracy Ferguson, Planning Director, requested that Kristen York, Sierra Business Council, Vice President, provide a Presentation for the Board on the CEDS process.

ACTION AGENDA

1. UPDATES AND REPORTS

A. DIXIE FIRE COLLABORATIVE

Report, update, and discussion on Dixie Fire Collaborative efforts

Clint Koble provided a brief report on the Dixie Fire Collaborative activities and upcoming schedule.

B. PLUMAS COUNTY FIRE SAFE COUNCIL - Rachel Wehrman

Update and information regarding an upcoming event.

Rachel Wehrman updated the Board on upcoming events that the PCFSC will be hosting, as well as the upcoming fuel reduction projects.

C. MUNIS HR/PAYROLL MODULE UPDATE

Report, and update, on Pentamation, Tyler/ Munis software migration and efforts.

Greg Ellingson gave a brief IT update regarding the Tylor Munis migration process.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel.

A. AUDITOR - CONTROLLER

- 1) Authorize the Auditor/Controller to recruit and fill funded and allocated; 1.0 FTE Payroll Specialist I/II; vacancy due to promotion.

B. BEHAVIORAL HEALTH

- 1) Approve and authorize the Chair to ratify and sign an Agreement between Plumas County Behavioral Health and Current Electric & Alarm Inc., for monitoring alarm systems; effective January 1, 2023; not to exceed \$5,000.00; approved to form by County Counsel.

C. CODE ENFORCEMENT

- 1) Approve and authorize the Chair to ratify and sign an Agreement between Plumas County Code Enforcement and David Humphrey, dba Crescent Tow and Repair for the Vehicle Abatement Services Towing Contract; effective March 1, 2023; not to exceed \$10,000.00; approved as to form by County Counsel.

D. SHERIFF

- 1) Approve and authorize the Chair to sign an Agreement between the Plumas County Sheriff's Office and A&P Helicopter Inc., for the term of one year starting on June 1, 2023; not exceed \$75,000.00; approved as to form by County Counsel.

3. FEATHER RIVER TOURISM ASSOCIATION

- A. Approve and authorize a loan of \$15,000.00 against what is owed to FRTA to cover late receipt of FRTA assessments for Quarter 4 of 2022; discussion and possible action. **Four/ fifths roll call vote**

Motion: Approve and authorize a loan of \$15,000.00 against what is owed to FRTA to cover late receipt of FRTA assessments for Quarter 4 of 2022

Action: Approve, **Moved by** Supervisor - District 2 Goss.

Joe Niesyn of Feather River Tourism requested that there be an amendment for the requested loan not become due after they receive the second quarter payment of 2023

Motion: Approve and authorize a loan of \$15,000.00 against what is owed to FRTA to cover late receipt of FRTA assessments for Quarter 4 of 2022; to be due after the second quarter assessments are paid out, as amended **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 3 McGowan.

Board and staff discussion continued.

Treasurer-Tax Collector, Julie White, provided a brief review of the TOT process and additional information. Staff, Board and CAO discussion continued;

Following discussion, the motion on the floor and second were withdrawn by Supervisor Goss and Supervisor McGowan.

4. DEPARTMENTAL MATTERS

A. AGRICULTURAL WEIGHTS AND MEASURES - Willo Vieira

- 1) Authorize a supplemental budget transfer request of \$5,375.00 from Agricultural Department account 541980 into expenditure account 20425, to fulfill a contract with the successful bidder, ABS Contractors, for a four-bay garage; additional costs are due to construction cost increases; discussion and possible action. **Four/ fifths roll call vote**

Motion: Authorize a supplemental budget transfer request of \$5,375.00 from Agricultural Department account 541980 into expenditure account 20425, to fulfill a contract with the successful bidder, ABS Contractors, for a four-bay garage; additional costs are due to construction cost increases.

Action: Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel.

- 2) Approve and authorize the Chair to sign an Agreement between Plumas County Agricultural Weights and Measures Department and ABS Builders Inc., to provide materials, equipment and labor to construct a 52' x 25 Four Bay Garage; not to exceed \$55,375.00; approved as to form by County Counsel; discussion and possible action.

Motion: Approve and authorize the Chair to sign an Agreement between Plumas County Agricultural Weights and Measures Department and ABS Builders Inc., to provide materials, equipment and labor to construct a 52' x 25 Four Bay Garage; not to exceed \$55,375.00.

Action: Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

B. INFORMATION TECHNOLOGY - Greg Ellingson

- 1) Approve and Authorize the following supplemental budget transfers: \$97,588.02 from IT ARPA account 2022048/48021 into IT account 2022052/520411 for Software/Maintenance; \$12,277.13 from IT ARPA account 2022048/48021 into IT account 2022052/529851 for Computer Hardware/Supplies; for a total of \$109,865.15; discussion and possible action. **Roll call vote**

Motion: Approve and Authorize the following supplemental budget transfers: \$97,588.02 from IT ARPA account 2022048/48021 into IT account 2022052/520411 for Software/Maintenance; \$12,277.13 from IT ARPA account 2022048/48021 into IT account 2022052/529851 for Computer Hardware/Supplies; for a total of \$109,865.15.

Action: Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel.

C. FACILITY SERVICES - JD Moore

- 1) Approve and authorize the Chair to ratify and sign an Amendment to the Agreement between Facility Services and Bob's Janitorial Service for custodial services at the 'Blue Annex' (formerly known as the Old Probation Building); effective April 1, 2023; not to exceed \$202,210.20 annually.

Motion: Approve and authorize the Chair to ratify and sign an Amendment to the Agreement between Facility Services and Bob's Janitorial Service for custodial services at the 'Blue Annex' (formerly known as the Old Probation Building); effective April 1, 2023; not to exceed \$202,210.20 annually.

Action: Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel.

D. PUBLIC WORKS - SOLID WASTE - John Mannle

1) 10:00 AM - TIME CERTAIN PUBLIC HEARING:

Introduce and waive first reading of an **ORDINANCE** of the County of Plumas, State of California, adding Chapter 14 of Title 6 of the Plumas County Code relating to the Plumas County Organic Waste Disposal reduction; approved as to form by County Counsel. **Roll Call Vote**

Solid Waste Program Manager Sean Graham, provided a brief description, requirements by the state, and affected entities of the proposed Ordinance.

Supervisor Ceresola opened the Public Hearing

- Supervisor Ceresola asked for Public Comment, and heard none.

Chair Ceresola closed the public hearing and brought back to the Board for action.

Motion: **ORDINANCE** of the County of Plumas, State of California, adding Chapter 14 of Title 6 of the Plumas County Code relating to the Plumas County Organic Waste Disposal reduction, is read and continued to **April 18, 2023** for adoption

Action: Move approval, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel.

5. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

A. County Administrative Officer's Report for March 2023.

View - [Item 5.A. - CAO Report March 2023](#)

B. Approve and authorize the Chair to sign an Agreement between Plumas County and CliftonLarsonAllen LLP (CLA), to provide Accounting Assistance for the Auditor Controller, Treasurer - Tax Collector, Human Resource Payroll Conversion Project; at a cost of \$185.00 per hour, not to exceed \$128,000.00; approved as to form by County Counsel; discussion and possible action.

Motion: Approve and authorize the Chair to sign an Agreement between Plumas County and CliftonLarsonAllen LLP (CLA), to provide Accounting Assistance for the Auditor Controller, Treasurer - Tax Collector, Human Resource Payroll Conversion Project; at a cost of \$185.00 per hour, not to exceed \$128,000.00.

Action: Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel.

6. BOARD OF SUPERVISORS

A. Review, pursuant to Health and Safety code section 101080, RESOLUTION No. 21-8609 ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on May 9, 2023; discussion and possible action.

Motion: Approve the recommendation to continue the Emergency - Pursuant to Health and Safety code section 101080, RESOLUTION No. 21-8609 ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; and bring it back within 30 days, on May 9, 2023.

Action: Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel.

B. APPOINTMENTS

- 1) Appoint Cynthia Lusk to the Plumas - Sierra County Fair Board as a District 5 representative; for a three-year term as recommended; discussion and possible action.

Motion: Appoint Cynthia Lusk to the Plumas - Sierra County Fair Board as a District 5 representative; for a three-year term as recommended.

Action: Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel.

- 2) Appoint Curtis Marshal, Donald Powell, and Mary Kliejunas to the Portola Cemetery District Board, for a four-year term as recommended; discussion and possible action.

Motion: Appoint Curtis Marshal, Donald Powell, and Mary Kliejunas to the Portola Cemetery District Board, for a four-year term as recommended.

Action: Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel.

C. CORRESPONDENCE

Supervisor Goss received correspondence regarding the National Monument Status, correspondence regarding Forest Service Matters, and correspondence regarding the Pink BMW sitting on Goat Hill located on Forest Service land.

Supervisor McGowan received correspondence regarding the National Monument Status; correspondence regarding road conditions, and potholes.

Supervisor Engel received correspondence regarding the National Monument Status, sink holes, and special use permits.

Supervisor Ceresola received correspondence regarding the National Monument Status, road conditions, rising water levels, and Fire District consolidation matters.

D. INFORMATIONAL ANNOUNCEMENTS

Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

Reported by Supervisor McGowan regarding matters related to County Government and had no further information to report.

Reported by Supervisor Goss regarding matters related to County Government and included several meetings with DTSC; and attended a meeting with the RSF working groups

Reported by Supervisor Engel regarding matters related to County Government and included attending an RSF working group meeting; and has been invited to attend the Grizzley Lake CSD meeting, and is scheduled to attend the Greenville RSF meeting in Greenville over the weekend.

Reported by Supervisor Ceresola regarding matters related to County Government and had no further information to report.

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:
1. Agricultural Commissioner
 2. Behavioral Health Director
 3. Building Services Director
 4. Chief Probation Officer
 5. Child Support Services Director
 6. County Administrative Officer
 7. County Counsel
 8. Environmental Health Director
 9. Facility Services Director
 10. Fair Manager
 11. Human Resources Director
 12. Information Technology Director
 13. Library Director
 14. Museum Director
 15. Planning Director
 16. Public Health Director
 17. Public Works Director
 18. Risk & Safety Manager
 19. Social Services Director
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- C. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9
- D. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- E. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code §54956.9 – Plumas County v. Pacific Gas and Electric Company, et al, Superior Court of the State of California, County of San Francisco, Original Case No. CGC-21-596070
- F. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code §54956.9 – Forest Service Employees for Environmental Ethics v. United States Forest Service, United States District Court for the District of Montana, Missoula Division, Case. No. 9:22-CV-168-DLC

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

Supervisor Ceresola reported that there was no reportable action taken in the closed session.

8. ADJOURNMENT

Adjourn meeting to Tuesday, April 18, 2023, Board of Supervisors Room 308, Courthouse, Quincy, California

Adjourned meeting to Tuesday, April 18, 2023, Board of Supervisors Room 308, Courthouse, Quincy, California