



### **Board of Supervisors**

Dwight Ceresola, Chair 1st District

Kevin Goss, 2nd District

Tom McGowan, 3rd District

Greg Hagwood, Vice Chair 4th District

Jeff Engel, 5th District

### **MEETING MINUTES**

### **ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON MAY 16, 2023**

---

### **STANDING ORDERS**

#### **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

#### **ZOOM Participation**

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

#### **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address

[Public@countyofplumas.com](mailto:Public@countyofplumas.com)

#### **CALL TO ORDER**

##### **Roll Call.**

**Present:** Supervisor - District 5 Engel, Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood

#### **PLEDGE OF ALLEGIANCE**

Supervisor Ceresola led the Pledge of Allegiance.

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

Due to the absence of 2 Board members, the following items will be moved to the regularly scheduled Board of Supervisors meeting on June 6, 2023:

- Item 2.B.1. - County Counsel
- Item 3.B.2. - Public Health
- Item 3.C.1. - Plumas County Library
- Item 3.D.1. - Behavioral Health
- Item 4.A. - County Administrative Officer

## **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Pastor George Tarleton offered a brief prayer for the County.

Joe Hoffman, Plumas National Forest District Ranger, Mount Huff Plumas provided the Board with an update on the National Priority Landscape funding the Forest Service has received of 278,000,000.00 for Community Protection Treatment.

Jack Carson provided public comment regarding the recent Board of Supervisors meetings and his concerns.

## **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

**Sheriff Todd Johns** provided a public service announcement regarding the cold and fast running water in the streams and local rivers, and asked that the public use caution near the streams and rivers as they can be dangerous.

**Dr. Dana Loomis** provided a public service announcement regarding the Federal Government and the World Health Organization's declaring an end to the public health emergency for Covid 19., and the impact that this declaration will have on the community.

**Planning Director, Tracey Ferguson** provided an update on the County's "Long-Term Recovery Plan". She provided information regarding the public comment period, survey, and public feedback period that will be extended for an additional week. The Director of Planning also updated the Board on the Final Regional Housing Need Determination and the County's Draft. [View Draft](#)

## **ACTION AGENDA**

### **1. UPDATES AND REPORTS**

#### **A. DIXIE FIRE COLLABORATIVE**

Report, update, and discussion on Dixie Fire Collaborative efforts

Clint Koble provided a brief report and extended appreciation to the Board and staff with regards to the small business funding through the American Recovery Plan Act Grant.

**B. SIERRA ECONOMIC DEVELOPMENT DISTRICT (SEDD)** - Kristin York

Presentation by Kristin York, VP Sierra Business Council

Comprehensive Economic Development Strategy (CEDS) - Update and Next Steps

**C. MUNIS HR/PAYROLL MODULE UPDATE**

Report and update on Pentamation, Tyler/Munis software migration and efforts.

County Administrative Officer Debra Lucero provided a brief update to the Board on the latest parallel test results and multiple errors found. Following the fixes to the errors, there is another parallel test scheduled to be run today (05-16-2023).

**2. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a **Four/fifths roll call vote**.

**Motion:** Approve the following consent matters, with the exclusion of Item 2.B.1. County Counsel, as amended.

**Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 4 Hagwood.

**Vote:** Motion carried by unanimous vote (**summary:** Yes = 3).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood.

**A. FACILITY SERVICES**

- 1) Approve and authorize the Chair to sign a lease Agreement between the County of Plumas and PG&E for a non-exclusive use (as-needed) of the west parking lot at the Chester Memorial Hall for Public Safety Power Shutoff Events (PSPS) at a rate of \$150.00/ day; approved as to Form by County Counsel.

**B. COUNTY COUNSEL**

- 1) Approve and authorize the Chair to ratify and sign Amendment No. 1 to the agreement between Plumas County and Municipal Resource Group, LLC for additional investigations; increasing compensation by \$40,000 for a total amount not to exceed \$48,000; effective February 14, 2023; approved as to form by County Counsel

*-This Item has been removed from the Consent Agenda and moved to the next regularly scheduled Board of Supervisors Meeting on 06-06-2023, due to the absence of 2 Board members.*

**C. BEHAVIORAL HEALTH**

- 1) Authorize the Interim Director of Behavioral Health to recruit and fill, funded Information Systems Technology - Extra help position.

**D. BOARD OF SUPERVISORS**

- 1) Approve and authorize the Chair to sign a letter to the Department of Transportation (Caltrans) for an encroachment permit for the 41st Annual Christian Encounter Ministries Agony Ride, to be held on July 28-29, 2023, in Sierra Valley.

### 3. DEPARTMENTAL MATTERS

#### A. FACILITY SERVICES - JD Moore

- 1) Approve and authorize the Chair to sign an Agreement between Plumas County Facility Services & Airports and Flight Tech Engineering, LLC; for the design, development and submission of the Rogers Field (O05) Public Instrument Flight Procedure, as well as maintenance costs of approximately \$12,800.00 annually, and possible validation costs ranging from \$20,000.00 to \$30,000.00, if required by the FAA; approved as to form by County Counsel; discussion and possible action

**Motion:** Approve and authorize the Chair to sign an Agreement between Plumas County Facility Services & Airports and Flight Tech Engineering, LLC; for the design, development and submission of the Rogers Field (O05) Public Instrument Flight Procedure, as well as maintenance costs of approximately \$12,800.00 annually, and possible validation costs ranging from \$20,000.00 to \$30,000.00, if required by the FAA.

**Action:** Approve, **Moved by** Supervisor - District 4 Hagwood, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion Passed by unanimous vote (**summary:** Yes = 3).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood.

- 2) Approve and authorize the Director of Facility Services & Airports to advertise for bids for HVAC system replacement at the Museum.

**Motion:** Approve and authorize the Director of Facility Services & Airports to advertise for bids for HVAC system replacement at the Museum. **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 4 Hagwood.

**Vote:** Motion Passed by unanimous vote (**summary:** Yes = 3).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood.

#### B. PUBLIC HEALTH AGENCY - Dana Loomis

- 1) Approve and authorize the Chair to sign an Agreement between Plumas County Public Health Agency and Erin Barnes, M.D., to perform duties of a Deputy County Health Officer; effective July 1, 2023; not to exceed \$11,250.00, approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve and authorize the Chair to sign an Agreement between Plumas County Public Health Agency and Erin Barnes, M.D., to perform the duties of a Deputy County Health Officer; effective July 1, 2023; not to exceed \$11,250.00.

**Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 4 Hagwood.

**Vote:** Motion Passed by unanimous vote (**summary:** Yes = 3).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood.

- 2) Adopt **RESOLUTION** authorizing the Director of Public Health to sign and accept Older Californians Nutrition Program (ONCP) Grant funds in the amount of \$85,882.00, and execute ONCP Grant Agreements for Fiscal Year 2023-2024; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

***-This matter has been moved to the June 6th, 2023 Board of Supervisors Meeting due to the absence of 2 Board members.***

**C. PLUMAS COUNTY LIBRARY** - Lindsay Fuchs

- 1) Adopt **RESOLUTION** of the County Librarian authorizing the grant application, acceptance, and execution of the grant funds from the State of California for the Building Forward Library Facilities Improvement Program; approved as to form by County Counsel; discussion and possible action. **Roll call vote**  
*- This matter has been moved to the June 6th, 2023 Board of Supervisors Meeting due to the absence of 2 Board members.*

**D. BEHAVIORAL HEALTH** - Sharon Sousa

- 1) Adopt **RESOLUTION** to amend the Fiscal Year 2022/2023 position allocation for Behavioral Health Department #70570 and #70580; approved as to form by County Counsel; discussion and possible action. **Roll call vote**  
*-This matter has been moved to the June 6th, 2023 Board of Supervisors Meeting due to the absence of 2 Board members.*

**4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO**

- A. Approve and authorize the Chair to sign a letter to the Forest Service regarding the Plumas County fire departments the 12-hour rule and other regulatory requirements.

*-This matter has been moved to the June 6th, 2023 Board of Supervisors Meeting.*

- B. County Administrative Officer's Report for April 2023

CAO Report 04-08-2023 to 05-15-2023

[View Item](#)

**5. BOARD OF SUPERVISORS**

**A. CORRESPONDENCE**

Supervisor Hagwood received correspondence with Congressional representative, Kevin Kiley's staff; correspondence on proposed asphalt project in Portola; and the proposed camping Ordinance.

Supervisor McGowan received correspondence in opposition to the proposed camping Ordinance; and Short term rental properties, VRBO properties, Airbnb properties and Bed & Breakfast properties.

Supervisor Engel received correspondence regarding the Grizzley Lake CSD; Friends of Plumas Wilderness

Supervisor Ceresola received correspondence regarding ground water matters, and the opening for camping at Frenchman's Lake, and Lake Davis.

**B. INFORMATIONAL ANNOUNCEMENTS**

Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

Reported by Supervisor Engel regarding matters related to County Government and included attending the Grizzley Lake CSD meeting.

Reported by Supervisor Hagwood regarding matters related to County Government and included attending the Plumas County Transportation Commission meeting, and the Planning Commission meeting regarding the proposed camping Ordinance.

Reported by Supervisor McGowan regarding matters related to County Government and included the Plumas County Transportation Commission meeting, attended the Apex Pro Tour at Plumas Pines Resort, and participated in the RCRC meeting in Chico.

Reported by Supervisor Ceresola regarding matters related to County Government and included attending the Sierra Valley Ground Water District meeting, and he participated in a meeting with the Director of the Railroad Museum.

## **6. CLOSED SESSION**

### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:
  - 1. Agricultural Commissioner
  - 2. Behavioral Health Director
  - 3. Building Services Director
  - 4. Chief Probation Officer
  - 5. Child Support Services Director
  - 6. County Administrative Officer
  - 7. County Counsel
  - 8. Environmental Health Director
  - 9. Facility Services Director
  - 10. Fair Manager
  - 11. Human Resources Director
  - 12. Information Technology Director
  - 13. Library Director
  - 14. Museum Director
  - 15. Planning Director
  - 16. Public Health Director
  - 17. Public Works Director
  - 18. Risk & Safety Manager
  - 19. Social Services Director
- B. Conference with Risk Manager: Quarterly Risk Control Program status report.
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- D. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

Chair Ceresola reported that there was no reportable action taken in the closed session.

**7. ADJOURNMENT**

Adjourn meeting to Tuesday, June 6, 2023, Board of Supervisors Room 308, Courthouse, Quincy, California