



## **BOARD OF SUPERVISORS**

Terrell Swofford, Chair 1<sup>st</sup> District  
Kevin Goss, 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, Vice Chair 5<sup>th</sup> District

## **MEETING MINUTES**

### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JUNE 18, 2013**

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#### **STANDING ORDERS**

##### **10:00 A.M. CALL TO ORDER/ROLL CALL**

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss.

##### **PLEDGE OF ALLEGIANCE**

Supervisor Goss leads the pledge of allegiance.

##### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

None

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##### **PUBLIC COMMENT OPPORTUNITY**

Pastor Tarleton of the First Baptist Church offers a prayer.

Todd Andersen of Indian Valley addresses the Board regarding the Mental Health Department and use of telemedicine.

Larry Douglas comments on water issues and an increase in water fees by the City of Portola.

##### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Randy Wilson, Planning Director informs the Board that the Planning Commission public hearing on the final EIR for the General Plan is delayed one week to July 18, 2013.

## ACTION AGENDA

### Convened as the Flood Control & Water Conservation District Governing Board

#### SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

1. **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Robert Perreault
  - A. Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff
  - B. Approve budget transfer of \$4,434 from Lake Davis Construction Project (26100-545310) to Water Charges (26100-527807) to cover monthly water fee payment

**Motion:** Approve budget transfer of \$4,434 from Lake Davis Construction Project (26100-545310) to Water Charges (26100-527807) to cover monthly water fee payment, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### Adjourned as the Flood Control & Water Conservation District Governing Board and reconvened as the Board of Supervisors

2. **PLUMAS NATIONAL FOREST** – Earl Ford  
Report and update on the Plumas National Forest Ecosystem Restoration Program at Work
3. **QUINCY CHAMBER OF COMMERCE**  
Consider request of Quincy Chamber to waive required fees of \$1,357 for construction of a new welcome sign at the east end of Quincy (\$1,157 Special Use Permit; \$101 Sign Permit; and \$99 Building Permit). Discussion and possible action

**Motion:** approve request of Quincy Chamber to waive required fees of \$1,357 for construction of a new welcome sign at the east end of Quincy (\$1,157 Special Use Permit; \$101 Sign Permit; and \$99 Building Permit) by appropriation from the General Fund Contingency, **Action:** Approve, **Moved by** Supervisor Simpson, **None seconded.** Motion dies for lack of a second.

Discussion is held by the Board. Supervisor Thrall believes that if approved, the Board is setting precedence and does not support the request at this time due to budget restraints facing the County.

**Motion:** approve request to waive \$1,157 for Special Use Permit, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy. Quincy Chamber is responsible for \$101 Sign Permit; and \$99 Building Permit.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

#### 4. DEPARTMENTAL MATTERS

##### A. FACILITY SERVICES /AIRPORTS – Donald Sawchuk

- 1) Approve and authorize the Airports Director to sign Service Agreement with QT Technologies for "Extended Warranty and Service Policy Program" of the County Airports Fuel Terminals

**Motion:** Approve and authorize the Airports Director to sign Service Agreement with QT Technologies for "Extended Warranty and Service Policy Program" of the County Airports Fuel Terminals, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Consider request of Harry Clarke to install a bench at Gansner Park in memory of his wife Joyce Clarke. Discussion and possible action

**Motion:** approve request of Harry Clarke to install a bench at Gansner Park in memory of his wife Joyce Clarke, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 3) Pursuant to Government Code §25363, authorize the Department of Facility Services to lease the Greenville Town Hall to the Indian Valley Chamber of Commerce for an amount not to exceed \$75 per month. Discussion and possible action

**Motion:** Pursuant to Government Code §25363, authorize the Department of Facility Services to lease the Greenville Town Hall to the Indian Valley Chamber of Commerce for an amount not to exceed \$75 per month, and relief from maintenance and utility costs is a benefit to the County, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

##### B. SOCIAL SERVICES – Elliott Smart

- 1) Authorize the Department of Social Services to fill two vacant (2.0 FTE) Social Services Aide positions assigned to the Child Protective Services unit. Fiscal Impact: There is no impact to the County General Fund

**Motion:** Authorize the Department of Social Services to fill two vacant (2.0 FTE) Social Services Aide positions assigned to the Child Protective Services unit. Fiscal Impact, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Authorize a time limited increase in the Department of Social Services personnel allocation of Social Workers I/II/III by 1.0 FTE effective immediately and ending October 01, 2013 unless extended by action of the Board; and authorize the Department of Social Services to fill the position

**Motion:** Authorize a time limited increase in the Department of Social Services personnel allocation of Social Workers I/II/III by 1.0 FTE effective immediately and ending October 01, 2013 unless extended by action of the Board; and authorize the Department of Social Services to fill the position , **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 3) Authorize the Department of Social Services to extend an extra duty stipend for Betsy Clover beyond the ninety day policy limit that is prescribed in Section 6.15 of the Plumas County Personnel Rules

**Motion:** Authorize the Department of Social Services to extend an extra duty stipend for Betsy Clover beyond the ninety day policy limit that is prescribed in Section 6.15 of the Plumas County Personnel Rules subject to Meet and Confer with OE3 Representative, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. **OFFICE OF EMERGENCY SERVICES** – Jerry Sipe

- 1) Review 2013 Plumas County Hazard Mitigation Plan and authorize the Director of Emergency Services to submit the Plan for state and federal approval. Discussion and possible action

Following presentation by Jerry Sipe, Director of OES, **Motion:** authorize the Director of Emergency Services to submit the Plan for state and federal approval, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Receive status report on Claim for Damages due to Chips Fire. Discussion and possible direction to staff

This matter is ongoing discussion by the Plumas County Coordinating Council. Supervisors Thrall and Swofford have been meeting with the US Forest Service regarding a claim for damages due to the Chips Fire. Supervisor Thrall believes it is now time appropriate to meet with Earl Ford, Forest Supervisor regarding this matter.

D. **SHERIFF** – Sheriff Hagwood

- 1) Approve and authorize the Chair to sign contract between Plumas County Sheriff's Office and Deborah Freeze, an independent contractor, to provide 24 hour nursing services to the Plumas County Correctional Facility (\$15,666.67 per month). Approved as to form by County Counsel

**Motion:** Approve and authorize the Chair to sign contract between Plumas County Sheriff's Office and Deborah Freeze, an independent contractor, to provide 24 hour nursing services to the Plumas County Correctional Facility (\$15,666.67 per month), and if determined that "independent contractor" is not appropriate, the contract will terminate, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

**Vote:** Motion passed (**summary:** Yes = 4, No = 1, Abstain = 0).

**Yes:** Supervisor Goss, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**No:** Supervisor Kennedy.

- 2) Approve budget transfer for the Jail of \$9,100 from Regular Wages (51000) to Kitchen Equipment (524550) \$4,000 for purchase of a refrigerator and \$5,100 for purchase of a freezer for the Correctional Facility

**Motion:** Approve budget transfer for the Jail of \$9,100 from Regular Wages (51000) to Kitchen Equipment (524550) \$4,000 for purchase of a refrigerator and \$5,100 for purchase of a freezer for the Correctional Facility, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**E. ENGINEERING** – Robert Perreault

Approve budget transfer of \$600 (Department 20210) to cover Clothing Allowance (20210-51121) for FY 2012-2013

**Motion:** Approve budget transfer of \$600 (Department 20210) to cover Clothing Allowance (20210-51121) for FY 2012-2013 subject to Meet and Confer with OE3, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**5. BOARD OF SUPERVISORS**

- A. Approve License Agreement with PG&E for construction and maintenance of a future hiking trail in the Bucks Lake area near and adjacent to Bucks Lake Road; assign administrative responsibility of the project to the Director of Facility Services; and authorize the Director of Facility Services to sign the Agreement

**Motion:** Approve License Agreement with PG&E for construction and maintenance of a future hiking trail in the Bucks Lake area near and adjacent to Bucks Lake Road; assign administrative responsibility of the project to the Director of Facility Services; and authorize the Director of Facility Services to sign the Agreement, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**B. CORRESPONDENCE**

None

**C. INFORMATIONAL ANNOUNCEMENTS**

None

**6. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent agenda matters as submitted, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**A. BOARD OF SUPERVISORS**

Approve and authorize the Chair to execute letter to the Department of Transportation for encroachment permit (Plumas Arts – Courthouse Lawn Art Show, June 29-30, 2013)

**B. OFFICE OF EMERGENCY SERVICES**

Cancel the Local Emergency Proclamation due to Canyon Dam Earthquake on May 23, 2013

**C. PUBLIC HEALTH AGENCY**

Approve and authorize the Chair to sign Agreement between Plumas County Public Health Agency and Correctional Counseling, Inc. to provide training on Moral Reconation Therapy. Approved as to form by County Counsel

**D. PUBLIC WORKS**

Adopt **RESOLUTION No. 13-7882** Establishing Mileage of Maintained County Roads for 2012

**E. FACILITY SERVICES**

Approve and authorize the Chair to execute Contract Amendment No. 4 between Plumas County and James Lausen dba Awesome Lausen Janitorial. Approved as to form by County Counsel

## NOON RECESS

## AFTERNOON SESSION

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

### 7. 1:30 P.M. PUBLIC WORKS – Robert Perreault

#### Plumas County Coordinating Council

- A. Ratify letter dated June 07, 2013 to the US Fish & Wildlife Service regarding the proposed listing of the Sierra Nevada yellow-legged frog, the northern DPS of the mountain yellow-legged frog and the Yosemite toad

**Motion:** Ratify letter dated June 07, 2013 to the US Fish & Wildlife Service regarding the proposed listing of the Sierra Nevada yellow-legged frog, the northern DPS of the mountain yellow-legged frog and the Yosemite toad, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- B. Letter of Comments to the US Fish & Wildlife Service Proposed Rules to List and Designate Critical Habitat for two frogs and one toad. Discussion and possible action

**Motion:** Approve and authorize the Chair to sign Letter of Comments to the US Fish & Wildlife Service Proposed Rules to List and Designate Critical Habitat for two frogs and one toad, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### 8. BOARD OF SUPERVISORS

- A. Report and update by Budget Consultant on the FY 2012-2013 Budget  
Susan Scarlett, Budget Consultant addresses the Board.

- B. Discussion and possible action regarding the FY 2013-2014 budget preparation/process

Presentation by Susan Scarlett, Budget Consultant of the FY 2013-2014 requested budget. This matter is for discussion and information only, no action is taken.

### 9. CLOSED SESSION

#### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee performance evaluation – Museum Director
- B. Personnel: Public employee performance evaluation – Director of Human Resources
- C. Personnel: Public employee appointment or employment – Acting Chief Probation Officer
- D. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 - Plumas National Forest Travel Management Plan
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- F. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

## **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

A. Personnel: Public employee performance evaluation – Museum Director

**There is no reportable action taken.**

B. Personnel: Public employee performance evaluation – Director of Human Resources

**There is no reportable action taken.**

C. Personnel: Public employee appointment or employment – Acting Chief Probation Officer

**There is no reportable action taken.**

D. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code  
§54956.9 - Plumas National Forest Travel Management Plan

**There is no reportable action taken.**

E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of  
Government Code Section 54956.9

**This matter was not addressed.**

F. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit;  
Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees  
Unit

**There is no reportable action taken.**

## **ADJOURNMENT**

Adjourned meeting to Monday, June 24, 2013 for a Special Meeting, Board of Supervisors Room 308,  
Courthouse, Quincy, California.

*2013 “The Year of the Child”*