



**Board of Supervisors**

Dwight Ceresola, Chair 1st District  
Kevin Goss, 2nd District  
Tom McGowan, 3rd District  
Greg Hagwood, Vice Chair 4th District  
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING  
MAY 9, 2023 TO BE HELD AT 10:00 AM  
520 MAIN STREET, ROOM 308, QUINCY, CALIFORNIA**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

**AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

**Live Stream of Meeting**

Members of the public who wish to watch the meeting are encouraged to view it [LIVE ONLINE](#)

## **ZOOM Participation**

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

## **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address

[Public@countyofplumas.com](mailto:Public@countyofplumas.com)

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

## **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

## **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **1. UPDATES AND REPORTS**

#### **A. DISASTER RECOVERY OPERATIONS** - Clay Kerchof and Maziar Movassaghi **View item**

- 1) Community Development Block Grant Disaster Recovery (CDBG-DR) for Plumas County, Presentation by Clay Kerchof and Maziar Movassaghi, California Department of Housing & Community Development (HCD)

#### **B. DIXIE FIRE COLLABORATIVE**

Report, update, and discussion on Dixie Fire Collaborative efforts

#### **C. PLUMAS COUNTY FIRE SAFE COUNCIL** - Tommy Brenzovich **View item**

Update and information regarding some of the programs we offer to help with wildfire risk mitigation.

#### **D. 2022-2023 COOPERATIVE EXTENSION ANNUAL UPDATE** - David Lile **View item**

## 2. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a **Four/fifths roll call vote**.

### **A. BEHAVIORAL HEALTH**

- 1) Approve and authorize the Chair to sign Amendment Four to the Memorandum of Understanding (MOU) between Plumas County Behavioral Health and California Health & Wellness, extending the MOU date from June 30, 2023 to the ending date of December 31, 2023; approved as to form by County Counsel. **View item**

### **B. FACILITY SERVICES**

- 1) Approve and authorize the Chair to sign an Agreement between Facility Services and Nevada Chiller & Boiler for preventative maintenance inspections, repairs, and emergency repairs; not to exceed \$12,000.00; approved as to form by County Counsel. **View item**

### **C. PUBLIC WORKS**

- 1) Adopt a **RESOLUTION** authorizing the Department of Public Works to accept Amendment One to the land-use Agreement with the California State Parks and Recreation Department approved in July, 2020 providing funding from the Over-the Snow Grant Program for snow plowing and sanding services from County Roads to State Over-Snow trailheads; approved as to form by County Counsel. **View item**

### **D. SHERIFF**

- 1) Approve and authorize the Chair to sign the First Amendment to the Site License Agreement between Plumas County Office of Emergency Services and Insite Wireless Group, LLC., capturing the changes of the successor-in-interest to the agreement, (the "Tenant"), (collectively, the Parties"); approved as to form by County Counsel. **View item**

### **E. TREASURER - TAX COLLECTOR**

- 1) Approve and authorize the Chair to ratify and sign an Agreement between Plumas County Treasurer-Tax Collector and KNN Public Finance (KNN) for On-Call Municipal Finance Services; effective April 1, 2023; not to exceed \$4,000.00; approved as to form by County Counsel. **View item**

### **F. BOARD OF SUPERVISORS**

- 1) Approve and authorize the chair to sign a letter to the Department of Transportation (Caltrans) for an encroachment permit for the Annual Graeagle Independence Day Parade Event, to be held on Sunday, July 2, 2023 from 1:00 PM to approximately 2:30 PM, in Graeagle, CA **View item**

## 3. **PRESENTATION**

- A. **Friends of Plumas County Animals** - Presentation by Rose Buzzetta **View item**

## 4. **DEPARTMENTAL MATTERS**

### **A. AGRICULTURE/ WEIGHTS & MEASURES** - Willo Vieira

- 1) Approve and authorize the Agricultural Commissioner to purchase one 2023 Subaru Forester from Elk Grove Auto as per State of California contract # 1-22-23-23E, pursuant to the provisions, County of Plumas purchasing policy section 3-1 (e) (3) and grant an exception to the competitive bid process; not to exceed \$50,000.00; approved as to form by County Counsel; discussion and possible action. **View item**

**B. DISTRICT ATTORNEY'S OFFICE - David Hollister**

- 1) Approve and authorize the District Attorney to schedule an employee's workweek into four ten-hour days, pursuant to the Plumas County Personnel Rules and clarifications thereto, upon Board authorization, and with the agreement of affected employees. Employees to work a four-day work week as listed below, and if authorized, this list will be provided to the Auditor and Human Resources; discussion and possible action. **View item**

**C. FACILITY SERVICES & AIRPORTS -**

- 1) Approve and authorize the Chair to sign an agreement between Plumas County Facility Services and Silver State Elevator Company to repair the Elevator at the Permit Center, not to exceed \$46,332.97 (General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Four/fifths roll call vote View item**

**D. PUBLIC HEALTH - Dana Loomis**

- 1) Presentation of the Plumas County Public Health's 2022 Annual Report **View item**

**E. SHERIFF - Todd Johns**

- 1) Approve and authorize fixed asset budget transfer in the amount of \$27,227.00 for department #70350 - Boating Safety & Enforcement from Vehicle fixed asset account #541500 to Equipment fixed asset account #542600; discussion and possible action. **Four/fifths roll call vote View item**
- 2) Approve and authorize fixed asset purchase of three (3) multifunctional mapping display/sonar and thermal display units for the Boating Safety & Enforcement patrol boats for a total amount not to exceed \$27,227.00 from 70350-542600; discussion and possible action. **Roll call vote View item**

**F. PLANNING DEPARTMENT - Tim Evans**

- 1) **Time Certain 10:00 AM**  
**Continued Public Hearing:**  
Adopt an **ORDINANCE**, of the County of Plumas, State of California, first introduced on April 18, 2023, amending Plumas County Code Title 9 Planning and Zoning, Chapter 2 Zoning, Article 4 General Requirements, Sec. 9-2.405 – Camping; and Article 13 – Single-Family Residential Zones (2-R, 3-R, 7-R), Sec. 9-2.1301 – Purpose (2-R, 3-R, 7-R); and Article 2 Definitions, adding Sec. 9-2.273.5 - "Prime Opportunity Areas"; approved as to form by County Counsel; discussion and possible action. **Roll call vote View item**

**5. BOARD OF SUPERVISORS**

- A. Review, pursuant to Health and Safety code section 101080, RESOLUTION No. 21-8609 ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on June 5, 2023; discussion and possible action. **View item**
- B. Review, pursuant to Government Code section 8630, RESOLUTION No. 21-8601 and RESOLUTION No. 21-8605 ratifying the Proclamations of County-Wide Local Emergency due to the Beckwourth Complex, Dixie and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring back within 60 days, on June 20, 2023; discussion and possible action. **View item**

**C. APPOINTMENTS**

- 1) Appoint Rena Moffett to the Indian Valley Recreation and Parks District Board for a term of Four (4) years as recommended; discussion and possible action.
- 2) Appoint Ruthie Barrett (Family Member) to the Plumas County Behavioral Health Commission Board for a 3 year term as recommended; discussion and possible action.
- 3) Appoint Richard Short, District 5 representative, and Kathleen Copeland, District 2 representative, to

the Plumas County Museum Board of Directors, each for a term of 3 years as recommended; discussion and possible action.

**D. CORRESPONDENCE**

**E. INFORMATIONAL ANNOUNCEMENTS**

Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

**6. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:
1. Agricultural Commissioner
  2. Behavioral Health Director
  3. Building Services Director
  4. Chief Probation Officer
  5. Child Support Services Director
  6. County Administrative Officer
  7. County Counsel
  8. Environmental Health Director
  9. Facility Services Director
  10. Fair Manager
  11. Human Resources Director
  12. Information Technology Director
  13. Library Director
  14. Museum Director
  15. Planning Director
  16. Public Health Director
  17. Public Works Director
  18. Risk & Safety Manager
  19. Social Services Director
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- C. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9
- D. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- E. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code §54956.9 – County of Butte, et al v. California Dept. of Water Resources, Third District Court of Appeals, Case No. C071785 (Oroville relicensing)

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**7. ADJOURNMENT**

Adjourn meeting to Tuesday, May 16, 2023, Board of Supervisors Room 308, Courthouse, Quincy, California

# CDBG-DR & Long-Term Recovery in Plumas County

Plumas County Board of Supervisors

May 9, 2023





## Community Development Block Grant – Disaster Recovery

- Block grant that provides long-term recovery funds
- Targeted towards low and moderate-income (LMI) households and communities
- Last-in federal funds for unmet recovery needs
- Funding allocation determined by size of congressional appropriation and then FEMA Individual Assistance (IA) and Small Business Administration (SBA) applications/awards
- HCD serves as the grantee





# CDBG-DR Requirements

- 15 percent set aside for mitigation
- 70 percent must benefit low/moderate income (LMI) households
  - CDBG Program's LMI definition
  - Household: income below 80 percent of area median income (AMI)
  - Census tract: more than 51 percent of households with income below 80 percent of AMI
- 80 percent must benefit the most impacted and distressed (MID) area
  - Full allocation going to the MID (Plumas County)
- Resilient building standards





# LMI Housing in Plumas County

- Workforce housing would be market housing at an affordable price point.
- Affordable housing is publicly subsidized and is income restricted.

2022 CDBG LMI Limits in Plumas County				
1 person	2 person	3 person	4 person	5 person
\$45,750	\$52,300	\$58,850	\$63,350	\$70,600



## Local Data & Engagement

- Federal data offer an incomplete view of disaster impacts and recovery needs.
  - FEMA Individual Assistance (IA) data
  - SBA (Small Business Administration) disaster loan data
- CAL FIRE damage inspection data used to help create an alternative disaster impact and unmet needs methodology that is a fuller, more accurate picture of losses.
- Coordinated with the County and local partners to collect data on disaster impacts and unmet needs.



# Disaster Loss and Award Data

## **FEMA IA Award Totals**

- \$707,274 for renters
- \$2,543,876 for owners

## **SBA Disaster Loans**

- \$3,677,900 in approved housing recovery loans

## **Insurance Claims**

- 961 insurance claims
- 291 total losses
- \$282,159,328 insured losses
- Largely benefiting owners



# FEMA LMI Impacts

FEMA IA LMI Homeowners by Damage Category			
County	Units with Major-Low	Units with Major-High	Units with Severe
Plumas	1		67

FEMA IA LMI Renters by Damage Category			
County	Units with Major-Low	Units with Major-High	Units with Severe
Plumas	5	53	39

- More Plumas LMI renters registered for FEMA IA, but more resources have been made available to LMI homeowners
- The Action Plan allocation must follow the unmet needs data, so more funding should be provided to unmet rental needs.



# HUD Unmet Needs Methodology

Type	Data Source	Total Impact	Total Resources	Unmet Need	% of Total Allocation
<b>Infrastructure</b>	FEMA Public Assistance (Category C-G Only)	\$ 19,507,662.13	\$ 17,556,896.02	\$ 1,950,766.11	4.5%
<b>Infrastructure</b>	FEMA Hazard Mitigation Grant Program	\$39,232,862.09	\$29,424,646.58	\$9,808,215.53	23%
<b>Housing</b>	FEMA Individual Assistance	\$23,536,291.96	\$4,230,945.00	\$19,305,346.96	45.3%
<b>Economic</b>	SBA - Business	\$16,376,871.62	\$4,778,300	\$11,598,571.62	27.2%
<b>Total</b>		\$98,653,687.8	\$55,990,787.6	\$42,662,900.22	100%



## Dixie Fire (DR-4610) CDBG-DR Allocation

<b>CDBG-DR*</b>	<b>\$19,709,460</b>
<b>CDBG Mitigation Set-aside (15 percent)*</b>	<b>\$3,478,140</b>
<b>Administration (5 percent)</b>	<b>\$1,220,400</b>
<b>Total Allocation</b>	<b>\$24,408,000</b>



# Alternative Unmet Needs Methodology

Type	Data Source	Total Impact	Total Resources	Unmet Need	% of Unmet Need
Infrastructure	FEMA Public Assistance (Category C-G Only)	\$ 19,507,662.13	\$ 17,556,896.02	\$ 1,950,766.11	0.7%
Infrastructure	FEMA Hazard Mitigation Grant Program	\$39,232,862.09	\$29,424,646.58	\$9,808,215.53	3.3%
Housing	Cal FIRE Damage Survey	\$266,963,869.9	\$4,230,945.00	\$262,732,924.9	92%
Economic	SBA - Business	\$16,376,871.62	\$4,778,300	\$11,598,571.62	4%
Total		\$342,081,265.74	\$55,990,787.6	\$286,090,478.16	100%





# Disaster Survivor Unmet Housing Needs Survey

- Goal is to reach difficult to serve populations
- DFC and DCMs helped distribute the survey
- 37 individuals completed so far
- 55% homeowners, 38% renters, 8% mobile home owners



# DR Program Considerations

- Due to small allocation size, want to avoid slicing and dicing allocation. Likely to utilize only one recovery program, plus the mitigation programs.
- Maximize impact of the available funding.
- Unmet needs data must drive program decisions.
- Cannot just build back in harm's way.



# Existing Programs in 2020 DR Action Plan

1. Owner-occupied Rehabilitation and Reconstruction Program (OOR)
2. OOR – Mitigation
3. Multifamily Housing Program (MHP)
4. MHP – Mitigation
5. Homebuyers Assistance Program (HBA)
6. FEMA Public Assistance Match Program (Infrastructure)



# Timeline

1. May 2: Plumas County Board of Supervisors presentation
2. June 12: Action Plan draft released for public comment
3. June 12 – July 12 (30 days): Public comment period and virtual public meetings
  - Submit Public Comment: Comments can be submitted to HCD during the public comment period
  - Electronic mail to [DisasterRecovery@hcd.ca.gov](mailto:DisasterRecovery@hcd.ca.gov)
4. July 31: Action Plan due to HUD
5. September 1: HUD approval
6. Fall 2023: Grant agreement (between HUD and HCD)



# Questions

Maziar Movassaghi  
Disaster Recovery Officer  
[maziar.movassahi@hcd.ca.gov](mailto:maziar.movassahi@hcd.ca.gov)

Clay Kerchof  
Disaster Recovery Specialist  
[clay.kerchof@hcd.ca.gov](mailto:clay.kerchof@hcd.ca.gov)



**PLUMAS COUNTY  
OFFICE OF EMERGENCY SERVICES  
MEMORANDUM**

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**TO:** Honorable Chair and Board of Supervisors  
**FROM:**  
**MEETING DATE:** May 9, 2023  
**SUBJECT:** PLUMAS COUNTY FIRE SAFE COUNCIL

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**Recommendation:**

N/A

**Background and Discussion:**

N/A

**Action:**

N/A

**Fiscal Impact:**

N/A

**Attachments:**

1. ChippingProgram\_2023
2. !blank HIZ

# COMMUNITY CHIPPING PROGRAM

## 2023

The Community Chipping Program is a no-cost program funded by CAL FIRE's Wildfire Prevention Grants Program. To learn more or sign up for the Chipping Program, scan the QR code below.



### ROUND ONE

**May 30 - June 9**

Twain, Indian Falls, Taylorsville,  
Genesee, Greenville, Lake  
Almanor, Chester

**June 12 - 16**

Quincy, Meadow Valley, Bucks  
Lake, Greenhorn, Cromberg,  
Sloat

**June 19 - 23**

Graeagle, Plumas Eureka, Clio,  
C-Road, Mohawk Vista, Valley  
Ranch, Smith Creek Ranch

**June 26 - 30**

Gold Mountain, Portola, Lake  
Davis, Chilcoot, Vinton, Grizzly  
Ranch

### ROUND TWO

**Sept 18 - 22**

Gold Mountain, Portola, Lake  
Davis, Chilcoot, Vinton, Grizzly  
Ranch

**Sept 25 - Oct 6**

Graeagle, Plumas Eureka, Clio,  
C-Road, Mohawk Vista, Valley  
Ranch, Smith Creek Ranch

**Oct 9 - 13**

Quincy, Meadow Valley, Bucks  
Lake, Greenhorn, Cromberg,  
Sloat

**Oct 16 - 20**

Twain, Indian Falls, Taylorsville,  
Genesee, Greenville, Lake  
Almanor, Chester

Tommy Brenzovich  
Mitigation Assistance Program Manager  
[tommy@plumasfiresafe.org](mailto:tommy@plumasfiresafe.org)  
530-927-5334

Gary Parque  
Chipping Program Manager  
[gary@plumasfiresafe.org](mailto:gary@plumasfiresafe.org)  
530-927-5335





# Community Chipping Program Guidelines

The Plumas County Fire Safe Council provides no-cost chipping for up to 16 linear feet of material that is no more than 4 feet in depth (height of the pile). It is necessary that individual pieces be no shorter than 3 feet in length and it is preferable that they are no longer than 12 feet.



**Material in excess of 16'x12'x4' will not be picked up - you are responsible for disposal of excess materials.**

Place your pile in a location accessible from the road no later than 7:00 AM the first day of your scheduled chipping week. The Community Chipping Program operates strictly during the weeks scheduled for each community. A schedule is available on the website: [plumasfiresafe.org](http://plumasfiresafe.org). Each parcel owner can participate, free of charge, on a first come first served basis.

**Preparing your piles well in advance of the chipping date is recommended.** Don't stack piles within your defensible space. If the chipping service is delayed you don't want dry material next to your home during fire season.

## **To ensure that your piles are chipped:**

- Build neat piles with all cut ends facing toward the street
- Make sure that your piles contain no rocks, metal, mud, poison oak, scotch broom, vines, blackberries, or building materials
- Locate piles on level ground, or on the uphill side of the road, outside of drainages
- Build piles in areas that can be easily accessed with a truck
- Include only materials that are longer than 3 feet in length
- "Loose" piles are preferable to tightly packed material
- Be respectful of the contractors' time

## **Our program is NOT able to chip:**

- Roots or decaying wood
- Pine cones, pine needles, leaves, or yard clippings
- Piles that are over 4 feet high or built over standing vegetation
- Large diameter materials that will not fit through the chipper opening – please cut material that cannot be easily compacted so that it is no wider than 12"
- Short pieces that will endanger the chipper operators
- Piles constructed with mechanical assistance (i.e. with a tractor)

If you would like to make a tax-deductible donation to support an annual Chipping Program please contact the Plumas County Fire Safe Council at 530-927-5281.

# Plumas County Fire Safe Council



## **Senior/Disabled Defensible Space Assistance Program**

### **Home Ignition Zone Consultation Checklist/Application Form**

#### **CA PRC 4291 Vegetation Clearance from Structures**

Name:	Date:
Address:	Phone:
E-mail:	Qualifications: 65+ ▾

Group 4 ▾

Location of any property boundaries, septic tank, and sprinkler heads if not clearly marked or in danger of being damaged by equipment are client responsibility as well as the containment of pets/other domestic animals.

#### **0'-5' Immediate Zone – Area directly around home**

Meets	Needs work	Clearance items:
<input type="checkbox"/>	<input type="checkbox"/>	Dead vegetation cleared from within 5 feet of home. <i>Maintain frequently.</i>
<input type="checkbox"/>	<input type="checkbox"/>	Hardscaping features around the home perimeter. Gravel, stone, cement, etc.
<input type="checkbox"/>	<input type="checkbox"/>	Remove leaves, needles, or other vegetation on roofs, gutters, decks, porches, stairways, etc.

#### **0'-30' or to property line - Defensible Space Zone (Lean-Clean-Green Zone):**

Meets	Needs work	Clearance items:
<input type="checkbox"/>	<input type="checkbox"/>	Remove all branches within 10' of any stove pipe or chimney outlet.
<input type="checkbox"/>	<input type="checkbox"/>	Remove all dead or dying trees, branches, shrubs, or other plants adjacent to or overhanging buildings.
<input type="checkbox"/>	<input type="checkbox"/>	Remove lower branches of trees to a height of 6' to 15' (1/3 of trees < 18') from the ground.
<input type="checkbox"/>	<input type="checkbox"/>	Remove all dead or dying grass, leaves, needles, or other vegetation.
<input type="checkbox"/>	<input type="checkbox"/>	Remove or separate live flammable ground cover and shrubs.

#### **30'-100' or to property line – Reduced Fuel Zone:**

Meets	Needs work	Clearance items:
<input type="checkbox"/>	<input type="checkbox"/>	Mow dead or dying grass to a maximum height of 4" (trimmings may be left on ground).
<input type="checkbox"/>	<input type="checkbox"/>	Live flammable ground cover less than 18" in height may remain, but overhanging and adjacent trees must be pruned to a height of 6' to 15'.
<input type="checkbox"/>	<input type="checkbox"/>	Reduce fuels in accordance with CAL FIRE Continuous Tree Canopy Standard (Remove lower branches of trees to a height of 6' to 15' (1/3 to 1/2 of trees < 30'; Remove all ground fuels > 4" in height; Single trees or other vegetation may be kept if they are well spaced, pruned, maintained, free of dead material, and will not spread to other vegetation or structures).
<input type="checkbox"/>	<input type="checkbox"/>	Reduce fuels in accordance with the CAL FIRE Horizontal Spacing Standard Standard (10' on 0-20% slope, other plants 2X plant height; 20' on 20-40% slope, other plants 4X plant height; 30' on slopes >40%, other plants 6X plant height).

**0'-100' or to property line – Defensible and Reduced Fuel Zones:**

Meets	Needs work	Clearance items:
<input type="checkbox"/>	<input type="checkbox"/>	Logs or stumps embedded in the soil must be removed or isolated from structures or other vegetation.
<input type="checkbox"/>	<input type="checkbox"/>	Remove all dead or dying brush and trees, and all dead or dying tree branches within 15' of the ground.
<input type="checkbox"/>	<input type="checkbox"/>	Clear all flammable vegetation, trash, and other combustible materials 10' around and above propane/fuel tanks.

**Additional Home Ignition & Firefighter Safety Recommendations:**

Yes	No	Item
<input type="checkbox"/>	<input type="checkbox"/>	Non-Combustible Roof. <input type="button" value="v"/>
<input type="checkbox"/>	<input type="checkbox"/>	Is the chimney/stovepipe opening equipped with a spark arrestor or metal screen (3/8" to 1/2" openings)?
<input type="checkbox"/>	<input type="checkbox"/>	Address sign visible from the street. <input type="button" value="v"/>
<input type="checkbox"/>	<input type="checkbox"/>	Driveway has a minimum 10 foot width <input type="button" value="v"/> & 15 foot vertical clearance of vegetation? <input type="button" value="v"/>
<input type="checkbox"/>	<input type="checkbox"/>	Does a driveway or private road gate exist? Is it 2' wider than the road? <input type="button" value="v"/> Can it be opened when power is out? <input type="button" value="v"/> Can it be opened by emergency personnel? <input type="button" value="v"/> Is it checked periodically? <input type="button" value="v"/>
<input type="checkbox"/>	<input type="checkbox"/>	Other access issues for fire apparatus? (Culverts, bridges, etc.)
<input type="checkbox"/>	<input type="checkbox"/>	Firewood stacked well away from the structure: Cleared 10' from the stack horizontally <input type="button" value="v"/> 15' vertically from flammable vegetation? <input type="button" value="v"/>
<input type="checkbox"/>	<input type="checkbox"/>	Soffit and attic vents screened and in good condition?
<input type="checkbox"/>	<input type="checkbox"/>	Crawl Space vents screened and in good condition?
<input type="checkbox"/>	<input type="checkbox"/>	No flammable vegetation or material under deck?
<input type="checkbox"/>	<input type="checkbox"/>	Outbuildings or other structures don't pose a significant risk?
<input type="checkbox"/>	<input type="checkbox"/>	Is an automatic switchover device for an electrical generator present? Is there a posted warning sign on the main power box to alert firefighters? <input type="button" value="v"/>
<input type="checkbox"/>	<input type="checkbox"/>	If open burning is conducted, the owner understands how to safely burn and how to obtain a Burn Permit when required. Are they aware of alternatives to burning?

Comments:

Signed:  Date:**Program Coordinator: Tommy Brenzovich, Plumas County Fire Safe Council**

(530) 927-5334 FAX: (530) 283-5465

[tommy@plumascorporation.org](mailto:tommy@plumascorporation.org) [www.plumasfiresafe.org](http://www.plumasfiresafe.org)

The Plumas County Fire Safe Council provides this program with funding from the Plumas County Board of Supervisors, the Plumas NF through the Plumas Resource Advisory Committee, the California Fire Safe Council Clearinghouse with funds from the US Forest Service and assistance from Plumas Corporation and Plumas Rural Services.

Rev. 8/29/2022



## PLUMAS COUNTY FARM ADVISOR MEMORANDUM

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**TO:** Honorable Chair and Board of Supervisors  
**FROM:** Samantha Brown, Administrator Assistant II  
**MEETING DATE:** May 9, 2023  
**SUBJECT:** 2022-2023 Cooperative Extension Annual Update

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**Recommendation:**

2022-2023 Cooperative Extension Annual Update

**Background and Discussion:**

Update on what our Livestock, Forestry, and Cropping system Advisors have been doing in the community and out in the field and meet our new 4-H Specialist and Post-Fire Resiliency Staff Research Associate.

**Action:**

2022-2023 Cooperative Extension Annual Update

**Fiscal Impact:**

Does not have an impact on the general fund

**Attachments:**

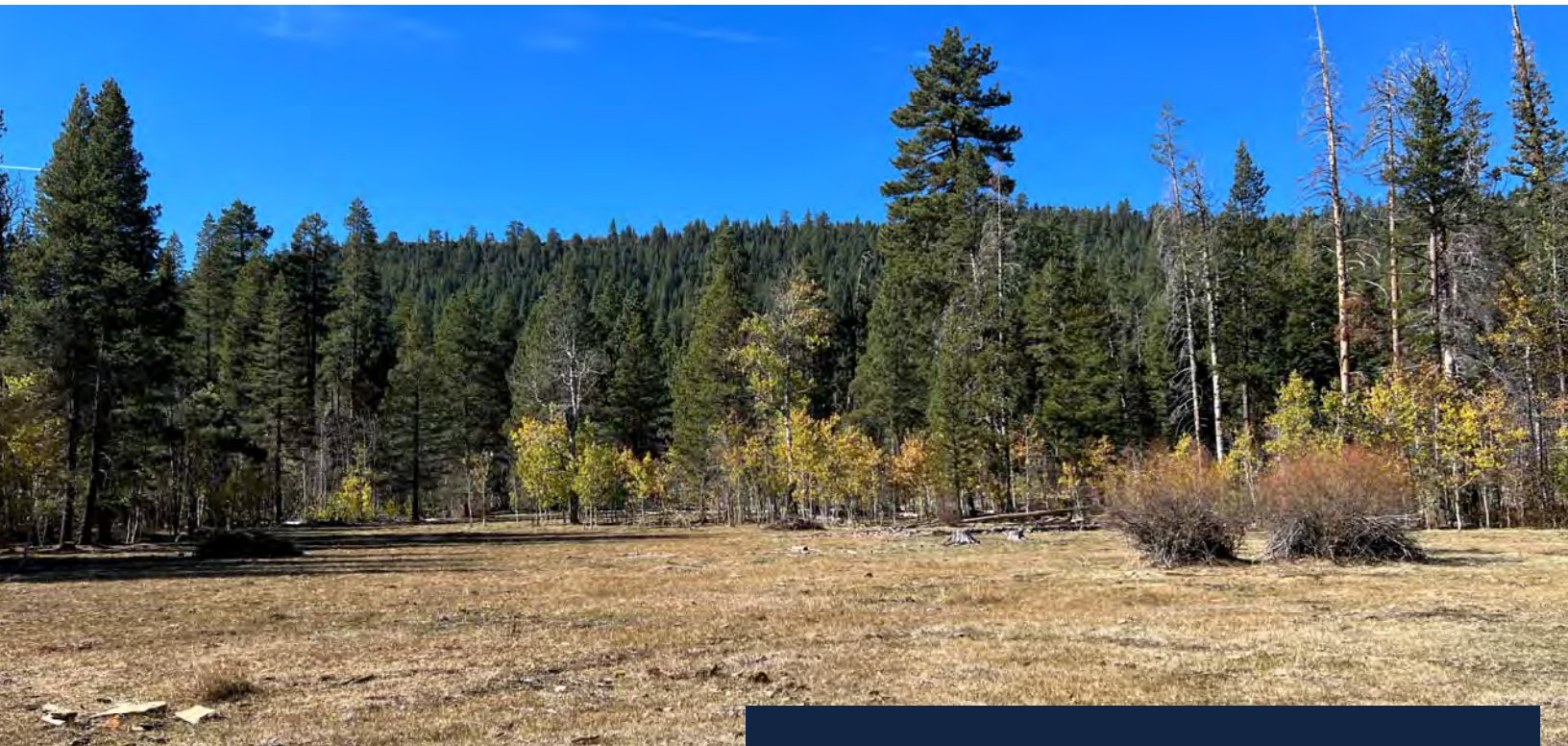
1. 2022 Annual Report



# Plumas & Sierra Counties

[ucce-plumas-sierra.ucanr.edu](http://ucce-plumas-sierra.ucanr.edu)

University of California  
Agriculture and Natural Resources



## Annual Report 2022-23

**David Lile, County Director**  
530-251-6673 - [dfile@ucanr.edu](mailto:dfile@ucanr.edu)

**Tracy Schohr, Livestock and Natural Resources**  
916-716-2643 *cell* - [tk schohr@ucanr.edu](mailto:tk schohr@ucanr.edu)

**Ryan Tompkins, Forestry and Natural Resources**  
530-283-6125 - [retompkins@ucanr.edu](mailto:retompkins@ucanr.edu)

**Sierra Washington, 4-H Program Representative**  
530-283-6173 - [swashington@ucanr.edu](mailto:swashington@ucanr.edu)

**Tom Getts, Weed Control and Cropping Systems**  
530-251-2650 - [tjgetts@ucanr.edu](mailto:tjgetts@ucanr.edu)

**Samantha Brown, Administrative Assistant**  
530-283-6270 - [smgbrown@ucanr.edu](mailto:smgbrown@ucanr.edu)

**Nic Dutch, Post Fire Resilience Staff Research Associate**  
[nicdutch@ucanr.edu](mailto:nicdutch@ucanr.edu)



# Director's Report

We are excited to share with you this report highlighting local impacts of UC Cooperative Extension in Plumas and Sierra counties! In the following pages we will highlight the many extension education, applied research, and community service projects completed by the UCCE team over the past year. We couldn't be more thankful for the opportunity to serve the communities in which we live. As always, our contact information is right on the front page and we encourage you to reach out with new emerging needs, to learn more about our existing programs, or to simply say "Hi" at anytime.

- David Lile, County Director

## Welcome Nic!

This winter Nic Dutch joined us in their new role as the Staff Research Associate for the UCCE Post-Fire Resilience and Forest Health initiative. As a part of this program, Nic is facilitating post-fire educational workshops statewide and developing accessible material aimed to assist small non-industrial private forest landowners in the Sierras, especially those in Plumas, Lassen, and Sierra counties. In collaboration with our local partners at the Feather River RCD, Nic has organized educational events like this April's volunteer tree planting day in Greenville. In addition, their applied research program is focused on monitoring the effectiveness of the statewide Emergency Forest Restoration Team(s) deployment, which is ongoing in Plumas and Lassen counties.



Hailing from SoCal and fresh out of UC Berkeley's Forestry Program, they are passionate about community-centered land management and pyrosilviculture. When Nic's not in the office, you can find them out burning with Plumas Underburn Cooperative, volunteering at the local farm, or enjoying the endless recreational opportunities Plumas county has to offer.



4-H Community Education Specialist, Sierra Washington, joined the UCCE team in July, 2022. It has been an exciting time to help strengthen and grow the Plumas-Sierra 4-H program. She looks forward to engaging youth in the opportunity 4-H provides to Spark what helps them Thrive!



### Camp

4-H Camp is such a valuable opportunity for youth to connect and grow. With the change to the Fair dates, 2022 camp was cancelled but we are excited for our 4-H Camp at Bucks Lake in August 2023!



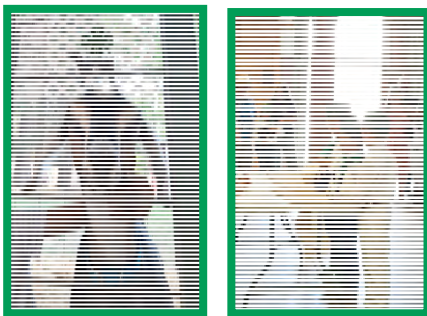
### County Events

We're back in FULL SWING with great attendance of our Presentation Day and Live-stock 101 events. The 4-H Awareness Day, Small Animal Field Day & Horse Education Field Day are coming up for our 4-H youth to enjoy.



### Engagement

Plumas-Sierra 4-H is loving our growth! Our 2022-23 clubs have 214 members, 25% of whom are primary members, ages 5-8. With new community member involvement, we now have 65 club volunteers!



### Animal Science

The 2022 Plumas-Sierra County Fair and PSJLA Auction inspired our youth.... This year we have over 250 animal science member-projects with many members selling livestock at auction.

## Welcome, Sierra!

Sierra Washington joins 4-H with a love of animals, children, science, art and nature. It is her hope to support existing programming, build connective relationships with schools and community organizations and help local youth learn by doing. Sierra lives in Greenville and was introduced to 4-H through the Wolf Creek 4-H club her daughter is a member of. After the Dixie Fire, the positive power the club held to engage its members and families through community service further sparked Sierra's commitment to service through 4-H.

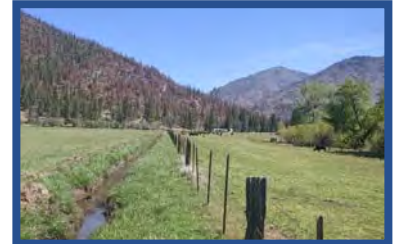


**Tracy Schohr is the Livestock and Natural Resources advisor. Schohr is conducting extension, education and applied research focusing on livestock production, water, economics, and sustainable range and pasture management. She is developing solutions to the complex issues facing land managers and commercial livestock producers in the region.**



## **Research to Policy**

Schohr coordinated conversations with UCANR statewide specialists, County Director Lile, farmers, ranchers, and the Central Valley Regional Water Board to understand regional irrigated pasture practices and local water quality research. Schohr conducted a groundwater quality study, surveyed every irrigated land manager in Plumas and Sierra County, and hosted field tours. From these activities, the Water Board at their February 2023 meeting exempted the Upper Feather River Watershed from the Irrigated Lands Regulatory Program. The exemption translates to a regional \$57,000 annual cost savings and a projected 1,000-hour reduction in paperwork for farmers and rancher previously regulated under program, while protecting water quality.



## **Post Fire Grazing**



Schohr secured grant funding to investigate variations in grazing distribution and utilization pre and post Dixie Fire. This project is integrating cattle GPS distribution data with on-the-ground forage monitoring in the Plumas National Forest. The outcomes of this project will guide land management policies and procedures, while assisting ranchers in grazing management that will improve natural resources following catastrophic fires.



Launched new project investigating impacts of grasshoppers infestations on irrigated pasture.



Facilitated discussions with public agencies to improve land management and use of grazing as a tool to reduce fire fuels.



Hosted trainings and provided technical assistance on drought strategies, predators, animal health, regulatory compliance, and more.

Weed Ecology and Cropping Systems Advisor, Tom Getts, has been working with agricultural producers and land managers since 2015. His program focuses on providing insight to agronomic challenges and solving pest problems with IPM strategies throughout the intermountain region.



## Program

Contact Information

Tjgetts@ucanr.edu

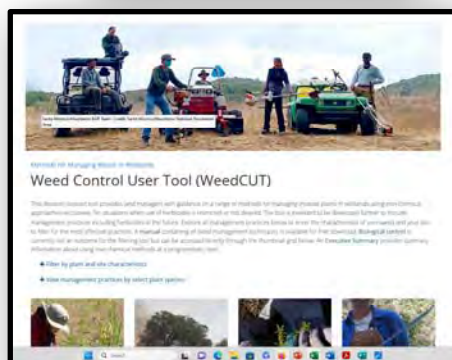
530-251-2650



My program is available in person and over the phone to provide technical information for local producers to diagnose fertility and pest problems.



I conduct weed control research trials to demonstrate the effectiveness of herbicides and biological control for management of various invasive weed species.



Development of WEED CUT an online interactive decision support tool for Non-chemical weed control practices for land owners and managers



UC works to organize and contribute to educational workshops to address issues relevant to producers in Plumas and Sierra counties.



Pest management is important for agricultural producers. We have been active in communicating methods for monitoring and controlling various insects.



Ryan Tompkins is the Cooperative Extension Forester and Natural Resources Advisor (RPF#3108). His research and extension program focuses on sustainable forest management and restoration, building community resilience to wildfire and climate change, and supporting rural natural resource-based community capacity development.



### **Sustainable Forest Management and Restoration:**

- SNC Forest Health Grant: Collaboration with UC Berkeley Forests & Plumas NF to demonstrate science based forest management & restoration supporting the 30,000 acre Claremont Resiliency Project
- [Forest Resilience Study](#): This work has been extended to the Calif. Board of Forestry to re-examine how Calif. Forest Practice Rules stocking requirements may or may not facilitate forest restoration goals
- Serve on the Council on Science and Technology Project steering committee: “Linking Forest Health, Wildfire Smoke, and Public Health.”
- Serve on Governor Newsom’s Wildfire & Forest Resilience Task Force: Science Advisory Panel as forest management expert



### **Building community resilience to wildfire & climate change:**

- Co-developed concept/proposal and advise the Plumas Emergency Forest Restoration Team (EFoRT): a coalition of local NGOs led by Feather River RCD securing over \$19 million of funding to deliver technical & funding assistance to forest landowners impacted by fires
- Co-PI on statewide Post-fire resilience assistance program delivering education and outreach to landowners impacted by fire.
- Serve on the Calif. Wildfire and Forest Resilience Task Force Reforestation Working Group developing the Statewide Reforestation Strategy
- Serve on the steering committee of American Forests Reforestation Pipeline Project designed to grow all aspects of the reforestation industry from cone, seed, nursery, planting phases.



### **Support rural natural resource-based community capacity:**

- Cooperative Extension technical assistance and events reached over 400 state, federal, and private natural resource managers and policy makers
- Co-developed the Post-Fire Restoration Symposium at Feather River College
- Hosted the Post-fire Reforestation Field Tour drawing over 90 local, regional, state, federal, and private land managers, decision makers, and policy experts to motivate science-based reforestation on public and private lands.
- Developed & maintain the [Online Firewise reporting tool](#) documenting >28,000 volunteer hours & \$3 Million of Firewise investments
- Forest Management instructor at UC Berkeley Forestry Camp
- Fire Safe Councils, Firewise Communities, Prescribed Fire Training Exchanges (TREX) & Prescribed burn associations



**PLUMAS COUNTY  
BEHAVIORAL HEALTH DEPARTMENT  
MEMORANDUM**

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**TO:** Honorable Chair and Board of Supervisors

**FROM:** Sharon Sousa, Acting Behavioral Health Director

**MEETING DATE:** May 9, 2023

**SUBJECT:** Approve and authorize the Chair to sign Amendment Four to the Memorandum of Understanding (MOU) between Plumas County Behavioral Health and California Health & Wellness, extending the MOU date from June 30, 2023 to the ending date of December 31, 2023; approved to form by County Counsel.

---

**Recommendation:**

Approve and authorize the Chair to sign Amendment Number Four between Plumas County Behavioral Health and California Health & Wellness extending the MOU date from June 30, 2023 to the ending date of December 31, 2023; approved to form by County Counsel.

**Background and Discussion:**

Approve and authorize the Chair to sign Amendment Number Four between Plumas County Behavioral Health and California Health & Wellness extending the MOU date from June 30, 2023 to the ending date of December 31, 2023; approved to form by County Counsel.

**Action:**

Approve and authorize the Chair to sign Amendment Number Four between Plumas County Behavioral Health and California Health & Wellness extending the MOU date from June 30, 2023 to the ending date of December 31, 2023; approved to form by County Counsel.

**Fiscal Impact:**

No county general funds are used for any programs or staffing.

**Attachments:**

1. 3249\_001

AMENDMENT NUMBER FOUR  
MEMORANDUM OF UNDERSTANDING BETWEEN  
CALIFORNIA HEALTH & WELLNESS AND PLUMAS COUNTY DEPARTMENT OF BEHAVIORAL HEALTH

This Amendment Number FOUR ("**Amendment**") to the Memorandum of Understanding between California Health & Wellness ("**CH&W**"), a health maintenance organization, and County of Plumas through its Department of Behavioral Health ("**COUNTY**"), a mental health plan, shall take effect as of the date of this notice as an amendment required by the State of California.

WHEREAS, CH&W and COUNTY are parties to the Memorandum of Understanding dated July 1, 2018, (the "MOU"); and

WHEREAS CH&W and COUNTY desire to extend the Memorandum of Understanding beyond the previously agreed ending date of June 30, 2023; and

NOW, THEREFORE in consideration of foregoing, the MOU shall be amended as follows:

1. Extend the term of the MOU through December 31, 2023.
2. Transportation Invoicing Documents, FW-9 and Vendor Master Maintenance Form, shall continue as MOU attachments.
3. Capitalized terms used in this Amendment and not otherwise defined herein shall have the same meaning in the MOU. All other terms and conditions of the MOU not inconsistent with this Amendment shall remain in effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date set forth beneath their respective signatures.

SIGNATURES ON NEXT PAGE

California Health & Wellness

By: \_\_\_\_\_  
Name: Martha Santana-Chin  
Title: Medi-Cal President  
Date signed:

COUNTY:  
County of Plumas, a political subdivision of the  
State of California

By: \_\_\_\_\_  
Name: Sharon Sousa  
Title: Behavioral Health Interim Director  
Date signed:

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Name: Dwight Ceresola  
Title: Chair, Board of Supervisors  
Date signed:

ATTEST:

\_\_\_\_\_  
Name: Heidi White  
Title: Clerk, Board of Supervisors  
Date signed:

Approved as to form:

  
\_\_\_\_\_  
Joshua Brechtel  
Deputy County Counsel

4/26/2023



## PLUMAS COUNTY FACILITY SERVICES MEMORANDUM

---

**TO:** Honorable Chair and Board of Supervisors

**FROM:** Robert McAdams, Department Fiscal Officer II

**MEETING DATE:** May 9, 2023

**SUBJECT:** Approve and authorize the Chair to sign an Agreement between Facility Services and Nevada Chiller & Boiler for preventative maintenance inspections, repairs, and emergency repairs; not to exceed \$12,000.00; approved as to form by County Counsel.

---

**Recommendation:**

Approve and authorize Board Chair to sign agreement between Facility Services and Nevada Chiller & Boiler for preventative maintenance inspections, repairs, and emergency repairs. Contract not to exceed \$12,000.00.  
Approved as to Form.

**Background and Discussion:**

Nevada Chiller & Boiler performs routine maintenance and inspections two times per year of the county's boiler systems at the County Courthouse, County Jail, and Permit Center. They also provide repair services and emergency repair services with technicians on-call 24-7.

**Action:**

Approve and authorize Board Chair to sign agreement between Facility Services and Nevada Chiller & Boiler for preventative maintenance inspections, repairs, and emergency repairs. Contract not to exceed \$12,000.00.  
Approved as to Form.

**Fiscal Impact:**

The contract value is \$12,000 but the preventative maintenance program cost is \$6,336.00 annually for the three boiler systems in county facilities. The \$6,336.00 will be a direct expense to the General Fund; the remaining \$5,664.00 will only be expended if repairs are necessary.

**Attachments:**

1. 20230424151124



### Services Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its **Dept. of Facility Services & Airports** (hereinafter referred to as "County"), and **Nevada Chiller & Boiler**, a Nevada corporation (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.
2. Compensation. County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed **Twelve Thousand dollars and 00/100 (\$12,000)**.
3. Term. The term of this agreement shall be from **July 1, 2023** through **June 30, 2024**, unless terminated earlier as provided herein.
4. Termination. Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. Warranty and Legal Compliance. The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.
7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the

\_\_\_\_ COUNTY INITIALS

- 1 -

CONTRACTOR INITIALS \_\_\_\_\_

terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.

8. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties. The obligations of this indemnity shall be for the full amount of all damage to County, including defense costs, and shall not be limited by any insurance limits.
9. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
  - a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
  - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
  - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
    - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

- ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
- iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
- iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
- v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
- vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

10. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and

obligations under this Agreement. In particular, Contractor represents that it holds a current and active licenses as a **C20 – warm-air heating, ventilating and air-conditioning** and **C-4 – boiler, hot water heating and steam fitting contractor, issued by the State of CA, No. 1014257.**

11. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. Business-to-Business Relationship. Contractor represents and warrants that Contractor is an individual acting as a sole proprietor, or a business entity formed as a partnership, limited liability company, limited liability partnership, or corporation (“business service provider”) that customarily provides services of the same nature as the services provided for County under this Agreement. Contractor represents and warrants that Contractor advertises these services to and contracts with entities other than County. Contractor represents and warrants that Contractor maintains a separate business location and has all required business licenses and tax registration, if any, in order to perform services under this Agreement. Contractor shall have the right to set their own hours and location of work, consistent with the nature of the services provided under this Agreement. Contractor shall determine the method, means and manner of performance of, but not limited to, such matters as outlined in Exhibit “A” without restriction by County. County is interested only in the results to be achieved from Contractor’s performance of the services. Contractor shall provide their own resources and equipment and direct their operation in all respects when necessary to perform these services. Notwithstanding this Agreement, Contractor shall have the right to provide the same or similar services to entities other than the County without restriction. County shall have no authority, control, or liability regarding Contractor’s performance or activities before or after each instance that Contractor may perform under this Agreement. Contractor will at all times indemnify and hold County, and their respective agents, contractors and employees harmless from any and all claims, damages, liabilities and costs (including attorneys’ fees) arising out of any material breach by Contractor of any representation, warrant or agreement made by Contractor hereunder or arising out of Contractor’s services.
13. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
14. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
15. Choice of Law. The laws of the State of California shall govern this agreement.

16. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
17. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
18. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
19. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
20. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
21. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.
22. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Facility Services & Airports  
County of Plumas  
198 Andy's Way  
Quincy CA 95971  
Attention: JD Moore, Director

Contractor:

Nevada Chiller & Boiler  
10 Hardy St.  
Sparks NV 89431  
Attention: Rodney Leavitt, Owner

23. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
24. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.
25. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of this agreement.
26. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.
- a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.



27. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds \$10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.
28. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

**CONTRACTOR:**

Nevada Chiller & Boiler, a NV corporation

By: \_\_\_\_\_

Name: Rodney Leavitt

Title: CEO/CFO

Date signed:

**COUNTY:**

County of Plumas, a political subdivision of the State of California

By: \_\_\_\_\_

Name: Dwight Ceresola

Title: Board Chair

Date signed:

**ATTEST:**

By: \_\_\_\_\_

Name: Heidi White

Title: Clerk of the Board

Date signed:

Approved as to form:

  
\_\_\_\_\_  
Joshua Brechtel  
Deputy County Counsel

4/24/2023

## **EXHIBIT A**

### **Scope of Work**

- As outlined in Exhibit C- Preventative Maintenance Quote
- Repair and Emergency repair upon request of Plumas County Facilities Director

## **EXHIBIT B**

### **Fee Schedule**

- \$3,168.00/inspection to total \$6,336.00 annually for Preventative Maintenance Program
  - Repairs:
    - \$135/hr
    - \$202.50/hr – emergency repairs
    - \$270/hr – holiday rate
  - Parts – cost plus 20%
1. The Contract Amount, including authorized adjustments, is the maximum amount payable by the County to Contractor for performance of the Work under this Agreement. No additional amounts will be paid to Contractor for performance of the Work except as expressly stated in this Agreement.
  2. Upon completion of a service requested by the County pursuant to this Agreement, Contractor shall provide a written invoice to the County detailing the services performed and the amounts due for such services. The County shall pay any undisputed amount invoiced within thirty (30) days of County's receipt of Contractor's invoice.
  3. The County shall not have any responsibility to make payments to any subcontractor or supplier.
  4. Any payment to Contractor or any partial or entire use or occupancy of the Work by the County shall not constitute acceptance of Work not in accordance with the requirements of this Agreement.
  5. Acceptance of payment by Contractor shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of payment.



## Preventative Maintenance Program

Agreement Start Date \_\_\_\_\_

April 20, 2023

By and Between:

Contractor

and

Customer

Nevada Chiller & Boiler  
10 Hardy Dr.  
Sparks NV. 89431

Plumas County Facilities  
198 Plumas Ave  
Quincy, CA 95971

---

Contractor will provide the services in accordance with the schedules, scopes, terms, and conditions on the pages, which are attached and listed below. These services will be provided as described in the scope of work and according to the frequency listed on schedule.

---

Location of Service

Preventative Maintenance Program

Permit Center, Plumas County  
Courthouse, Plumas County Jail

Semi-Annual Service (2 times per year)

---

Agreement coverage will begin on the date of acceptance. **The agreement price is \$6,336.00 per year, to be paid \$3,168.00 semi-annual** in advance beginning on the effective date.

---

The coverage included in this agreement, including terms, conditions and schedules attached, will constitute the entire agreement between us. This agreement is the property of the Contractor and is provided for the Customer's use only. This agreement is subject to management approval by Contractor. No waiver, change, or modification of any terms or condition shall be binding on the Contractor unless made in writing and signed by authorized management of Contractor.

This agreement shall continue in effect from year to year, unless either party gives (30) day written notice to the other of intent to cancel as stated in the Terms & Conditions of the agreement.

---

**CONTRACTOR**  
**Nevada Chiller and Boiler**

**CUSTOMER**  
**Plumas County Facilities**

By: Brenna Smith  
Brenna Smith

By: \_\_\_\_\_  
Authorized Representative

04/20/2023  
Date:

\_\_\_\_\_  
Date



## **Preventative Maintenance Program**

The Maintenance Program Concepts described below have been designed to provide you, the customer, with a continuing maintenance program. This will be planned, scheduled, managed, monitored, and enhanced by Nevada Chiller & Boiler throughout the term of this agreement.

### **Test and Inspection**

This Agreement includes all labor to visually inspect and search for worn, failed, and/or doubtful parts. Nevada Chiller & Boiler will visually check coil surfaces, fan blades, fan belts, couplings, equipment housings, motor mounts, dampers, valves, fluid levels, heat exchangers, etc. Nevada Chiller & Boiler will make recommendations to the Customer of any necessary repairs, replacements, and/or adjustments.

### **Preventative Maintenance and Predictive Maintenance**

This agreement includes labor to perform preventative maintenance on the equipment included in the attached schedules. Maintenance intervals for systems and equipment are determined by run time, system use, application, location, and manufacturer's recommendations. This information, along with our years of practical experience with HVAC product lines assures that the Customer receives the industry's most cost-effective maintenance program.

### **Consumable Materials**

This agreement includes normal consumable materials and supplies, such as lubricants, grease, towels/rags, wire nuts, cleaning solutions, and clean up materials.

### **Air Filter Media and Service**

As defined in Schedule 2 "Air Filter Service", this agreement does not include regular air filter changing. If Schedule 2 is not included in this agreement, then the customer has assumed responsibility for the labor and materials to change air filters.

Nevada Chiller & Boiler will monitor the air filter conditions and notify the Customer of any recommended adjustments to this maintenance program. If applicable.

### **Coil Service**

This agreement includes inspection and cleaning of the condenser, as defined in Schedule 1 "Inventory of Equipment". If applicable.

### **Belt Service**

This agreement includes belt inspection for the equipment listed, as defined in Schedule 1 "Inventory of Equipment". Should belt changes be required, Nevada Chiller & Boiler will notify the Customer and provide pricing. If applicable.

### **Repair and Replacement**

Should repair or replacement of additional parts or equipment be necessary, Nevada Chiller & Boiler will perform such repairs with Customer approval and all labor and materials will be billed separately.

### **Emergency Service**

Emergency service is available – 24 hours a day – 7 days a week – to reduce the risk of down time and inconvenience for the Customer. Should emergency service be required, such service will be billed separately.





## **Preventative Maintenance Program**

### **Annual and Seasonal Inspections**

NCB will perform routine inspections of equipment for normal wear and tear and other common issues that may occur with the equipment. Testing will then be performed to confirm the equipment is functioning optimally.

Maintenance of the equipment will include:

1. Compressor performance verification.
2. Refrigeration component integrity.
3. Safety controls functionality.
4. Air / Water regulation accuracy and dependability.
5. Relief valves, float chambers, and expansion valves accuracy.
6. Verify temperature / pressure controller operating thresholds.
7. Annually open and inspect fire side refractory and burn face plate.
8. Annually chemically clean air-cooled condensers and surrounding area.
9. Annually inspect associated pumps and pump motor control center.

### **Scheduling and Emergency Services**

Maintenance service will be outlined in the attached schedule. Notification will be given one week in advance before the annual and quarterly visits. Visits will be performed during normal business hours. Service is available 7 days a week, 24 hours a day. After hours' emergency service will be charged accordingly and a work order will be sent for your records.

### **Summary**

Thank you for considering Nevada Chiller and Boiler for your building systems servicing needs. The following schedule and Planned Service Agreement detail a customized plan including pricing, payment terms, equipment, a schedule of visits and services to be performed within the agreement.

Preventative Maintenance delivered by NCB ensures your equipment and facility perform ideally, providing dependable function to maximize occupant comfort, reduce energy costs, maximize the life of your equipment and reduce repair costs. We look forward to providing proper maintenance and repair services for your facility and optimizing your building's facility performance.

### **Facility Covered Under Preventative Maintenance Program**

Permit Center	1 Crescent St. Quincy, CA 95971	Annual / Semi Annual
Plumas County Courthouse	520 Main St. Quincy, CA 95971	Annual / Semi Annual
Plumas County Jail	50 Abernathy Ln. Quincy CA 95971	Annual / Semi Annual



## **Preventative Maintenance Program**

### **Schedule 1 – Inventory of Equipment**

Permit Center	Burner / Boiler	Beckett CF800 / Boiler
Plumas County Courthouse	Burner / Boiler	Beckett CF1400/Burnham FD24 / Trane RTAA
Plumas County Jail	Burner / Boiler	Gordon Piatt R6GO03/Rite13675

### **Semi Annual Inspection**

1. Observe combustion air openings and vent system for integrity. Openings must be clean and free of obstructions.
2. Check oil lines and fittings to verify there are no leaks.
3. Observe burner ignition and performance to verify smooth operation.
4. Record the service performance and the combustion test results.

### **Annual Operating Season Inspection**

1. Replace the oil supply line filter. The line filter cartridge must be replaced to avoid contamination of the fuel unit and nozzle.
2. Inspect the oil supply system. All fittings should be leak-tight. The supply lines should be free of water, sludge and other restrictions.
3. Remove and clean the pump strainer if applicable.
4. Replace the used nozzle with a new nozzle that conforms to the appliance manufacturer's specifications.
5. Clean and inspect the electrodes for damage, replacing any that are cracked or chipped.
6. Check electrode tip settings. Replace electrodes if tips are rounded.
7. Inspect the igniter spring contacts.
8. Clean the cad cell lens surface, if necessary.
9. Inspect the combustion head and air tube. Remove any carbon or foreign matter.
10. Clean the blower wheel, air inlet, air guide, burner housing and static plate of any lint or foreign material.
11. If the motor is not permanently lubricated, oil motor with a few drops of SAE 20 nondetergent oil at each oil hole. DO NOT overoil motor.
12. Check motor current. The amperage draw should not exceed the nameplate rating.
13. Check all wiring for secure connections or insulation.
14. Check the pump pressure and cutoff function.
15. Check primary control safety lockout timing.
16. Check ignition system for proper operation.
17. Inspect the vent system and chimney for soot accumulation or other restrictions.
18. Clean the appliance thoroughly according to the manufacturer's recommendations. □  
Check the burner performance. Refer to 'Set High-fire Air' section and set combustion with test instruments.
19. It is good practice to make a record of the service performed and the combustion test results.



## **Preventative Maintenance Program**

### **Terms and Conditions**

Unless otherwise advised in writing to the contrary within seven days of the execution of this agreement, the following terms, and conditions as written are hereby accepted between Customer and Nevada Chiller and Boiler, hereafter referred to as NCB. By execution of this agreement, the Customer represents that he has the authority to enter into such an agreement.

1. Acceptance of this agreement by NCB assures that all systems and equipment covered are in maintainable condition. If repairs are found necessary during the new agreement start up inspection or the initial seasonal start up, a repair proposal will be submitted for approval. If the repair proposal is declined, the non-maintainable items will be eliminated from the maintenance agreement price adjusted accordingly or the agreement may be canceled or otherwise revised.

2. The Customer will provide access to all areas and equipment and will allow NCB to stop and start equipment as maybe necessary to fulfill the terms of the agreement. All maintenance, repair or replacement tasks will be performed during normal working hours, 7:30 AM to 4:30 PM, Monday through Friday, Holidays excepted. The customer agrees to pay maintenance and work requested to be performed outside said normal working hours.

3. If any emergency call is made at the Customer's request and inspection does not reveal any defect, Customer will be liable for such services, including but not limited to; investigative labor, travel time, and overtime. The customer acknowledges that there is a minimum charge of two hours for emergency calls, if no defect is found.

4. NCB reserves the right to adjust and or terminate this agreement, should the systems and/or equipment covered under this agreement be altered, modified, changed or moved, including but not limited to any direct changes in application or architectural modifications resulting in changes to the mechanical systems and/or equipment performance. If persons other than representatives of NCB performs maintenance or repair of equipment covered under this agreement, and as a result further repair by NCB is required, such repairs will be made and charges, billed to the Customer at NCB applicable labor and material rates then in effect.

5. In addition to any price specified on the face hereof, the Customer shall pay and be responsible for the gross amount of any present or future sales, use, excise, value-added, or other similar tax, however designated to the price, sale or delivery of any products, services or the work furnished hereunder or for their use by NCB on behalf of the Customer whether such tax shall be local, state, or federal in nature. This includes, but is not limited to the recovery, recycling, reclamation, handling and disposal of all refrigerants and the additional costs incurred for refrigerant tax and/or increased costs due to shortages.

6. Maintenance service charges will be invoiced in advance of the period during which the service is provided. Extra work performed will be invoiced upon completion of the work. Payment for services performed under this agreement is due within 30 days of the invoice date. Finance charges will apply to balances over 30 days, and NCB reserves the right to stop all work until such balances are made current.

7. NCB reserves the right to adjust this agreement should the customer request a material change in the scope of services, as determined by NCB in its sole discretion. When NCB determines a change is material, NCB will reduce the change to writing and provide the completed written change to Customer. Both NCB and Customer will have to provide written approval of the change as detailed in the written description of the change, including the impact of the schedule, resources, and the price of the service, before NCB makes the change. When Customer accepts the change, Customer will modify its forms for payment as requested by NCB. If the Customer does not accept the change (including the impact on the schedule, resources, or price), the parties will complete their obligations as set forth in this agreement.

8. This annual agreement shall continue in effect from year to year, unless either party gives 30 days written notice of intent to cancel. The annual agreement price is subject to adjustment on each renewal anniversary date to reflect increases in labor, materials and other industry related costs.

9. Either party may terminate this agreement if the other party commits a material breach of such Agreement, including but not limited to non-payment of any amount when due, and the breach is not cured within 30 days of receipt of written notice from the injured party. If NCB terminates this agreement for cause, Customer shall be responsible for NCB's costs incurred and reasonable profit up through the date of termination.



## **Preventative Maintenance Program**

10. Either party may at its option cancel or terminate this agreement and all Supplemental Agreements in their entirety or cancel or terminate merely one or more of the Supplemental Agreements without cause upon 30 days prior written notice to the other party. NCB shall advise the Customer of the extent to which performance has been completed through the date of the notice of termination. The customer shall be responsible for NCB's costs incurred and reasonable profit up through the date of cancellation.

### **Exclusions**

11. Repair, replacement and emergency service provisions apply only to the systems and equipment covered by this agreement. Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, duct work, piping, coils, shell and tube (for boilers, evaporators, condensers, and chillers), unit cabinets, boiler refractory material, heat exchangers, insulating material, electrical wiring, tubing, tanks, fixtures, and finishes, structural supports and other non-moving parts, are not included in this agreement.

12. NCB is not responsible for (a) the design of the mechanical and/or plumbing system (b) obsolescence (c) water supply and drainage (d) damage caused by freezing (e) additional work required by government regulated codes (f) additional work required to meet insurance requirements (g) any air/water balancing (h) safety tests (i) electrical service or service requirements due to power failure (j) misuse and/or abuse of system(s) (k) negligence of Customer or others (l) vandalism (m) and all other causes that are beyond NCB control.

13. This agreement does not include the identification, removal, handling, or disposal of asbestos or other hazardous substances. In the event such substances or materials are discovered, NCB responsibility is limited to notifying the Customer of the possibility of the existence of such materials.

### **Limitations of Liability**

14. NCB will not be liable for damage or loss caused by delay in installation or interrupted service due to fire, flood, corrosive substance in the air, strike lockout, dispute with workmen, inability to obtain material or services, commotion, war, act of God, or any other cause beyond NCB's reasonable control.

15. In no event, whether as a result of breach of contract, or any tort including negligence or otherwise shall NCB or its suppliers, employees or agents be liable for any special, consequential, incidental, or penal damages including, but not limited to loss of profit or revenues, loss of use of use of any products, machinery, equipment, damage to associated equipment, cost of capital, cost of substitute products, facilities, services or replacement power, down time costs, attorney fees, lost profits or claims of such damages by the Customer or against the Customer or against the Customer by any other party.

16. NCB warrants materials only to the extent and for the time period said warranted to NCB by the manufacture(s) of the same. NCB liability, if any, upon any warranty, either expressed or implied, shall be limited to replacement of defective materials and correction of faulty workmanship which is in violation of local, state, or federal building codes at the time of performance of the work by NCB.

18. NCB and Customer agree to seek to avoid litigation of any disputes. However, should either party commence legal action against the other, the prevailing party shall be entitled to recover from the other party all court costs, disbursements and reasonable attorney's fees. NCB and the Customer agree to indemnify and hold each other, including their officer, agents, directory and employees, harmless from all liabilities, costs, claims, demands, or suits of any kind, including but not limited to reasonable attorney's fees, resulting from the negligence or willful misconduct or breach of this agreement by the indemnifying party or its employees, contractors or agents.

Please contact me with any questions you may have.

Sincerely

*Brenna Smith*

Account Manager

775-432-1331

brenna@ncbservice.com



## **Preventative Maintenance Program**

### **Scheduling and Emergency Services**

Maintenance service will be outlined in the attached schedule. Notification will be given one week in advance before the annual and quarterly visits. Visits will be performed during normal business hours. Service is available 7 days a week, 24 hours a day. After hours' emergency service will be charged accordingly and a work order will be sent for your records.

### **Summary**

Thank you for considering Nevada Chiller and Boiler for your building systems servicing needs. The following schedule and Planned Service Agreement detail a customized plan including pricing, payment terms, equipment, a schedule of visits and services to be performed within the agreement.

Preventative Maintenance delivered by NCB ensures your equipment and facility perform ideally, providing dependable function to maximize occupant comfort, reduce energy costs, maximize the life of your equipment, and reduce repair costs. We look forward to providing proper maintenance and repair services for your facility and optimizing your building's facility performance.

We will make an accurate equipment list with model and S/N# on first preventative service visit.





**PLUMAS COUNTY  
PUBLIC WORKS DEPARTMENT  
MEMORANDUM**

**TO:** Honorable Chair and Board of Supervisors

**FROM:** John Mannle, Director of Public Works

**MEETING DATE:** May 9, 2023

**SUBJECT:** Adopt a RESOLUTION authorizing the Department of Public Works to accept Amendment One to the land-use Agreement with the California State Parks and Recreation Department approved in July, 2020 providing funding from the Over-the Snow Grant Program for snow plowing and sanding services from County Roads to State Over-Snow trailheads; approved as to form by County Counsel.

**Recommendation:**

The Director of Public Works respectfully recommends that the Board of Supervisors adopts the attached Resolution authorizing the Department of Public Works to accept an amendment to the land- land-use contract with the California State Parks and Recreation Department approved in July, 2020 to provide snow plowing and sanding services from County Roads to State Over-Snow trailheads.

**Background and Discussion:**

For nearly 25 years, the California Department of Parks and Recreation Off-Highway Motor Vehicle Recreation Division has provided funding for the Over-the-Snow Grant Program for winter recreation within Plumas County.

For several years, the Public Works Department has provided snow-clearing services for the State Parks and Recreation Department in the Gold Lake area, the Bucks Lake area, and LaPorte area, and the Chester/Lake Almanor area.

In July, 2020 approval was requested and received to enter into an agreement with the State to continue to provide the services described above for four hundred forty-seven thousand nine hundred forty dollars and zero cents (\$447,940.00) for a four-year period ending September 30, 2024.

The State has approached the Department with an amendment to the agreement, adding 1 year of service and increasing the total agreement amount to \$710,024.00

The attached amendment to the California Standard Agreement and attached Board Resolution authorizing the Department of Public Works to accept the amendment to the land-use contract with the California State Parks have both been approved as to form by County Counsel.

**Action:**

Approve a Resolution authorizing the Department of Public Works to accept an amendment to a land-use contract with the California State Parks and Recreation Department approved in July, 2020 to provide snow plowing and sanding services from County Roads to State Over-Snow trailheads.

**Fiscal Impact:**

Fiscal impact is \$0 since all work done is reimbursed by the California Department of Parks and Recreation.

**Attachments:**

1. OSV Amendment Resolution
2. OSV Contract Amendment





RESOLUTION NO. 23-

**APPROVING AMENDMENT 1 TO A LAND-USE CONTRACT WITH THE STATE OF CALIFORNIA,  
DEPARTMENT OF PARKS AND RECREATION, OVER-SNOW VEHICLE PROGRAM GRANT FUNDS UNDER  
AGREEMENT NUMBER C20V0008**

**WHEREAS**, the people of the State of California have enacted the Off-Highway Motor Vehicle Recreation Act of 2003, which provides funds to the State of California and its political subdivisions for Operation and Maintenance, Restoration, Law Enforcement, and Education and Safety for off-highway vehicle recreation; and

**WHEREAS**, Plumas County entered into a land-use contract with the State of California Department of Parks and Recreation, to utilize Over-Snow vehicle grant funds under the terms of Agreement Number C20V0008; and

**WHEREAS**, the parties desire to extend and expand the original terms of the contract as outlined in section 4 of the proposed amendment to the agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Plumas, State of California, hereby approves Amendment 1 to the land-use contract with the State of California Department of Parks and Recreation, utilizing Over-Snow vehicle grant funds.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 9<sup>th</sup> of May, 2023, by the following vote:

**AYES:** SUPERVISORS:

**NOES:** SUPERVISORS:

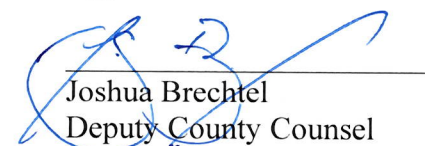
**ABSTAIN/ABSENT:** SUPERVISORS:

\_\_\_\_\_  
Chair of the Board of Supervisors

**ATTEST:**

\_\_\_\_\_  
Clerk of the Board of Supervisors

Approved as to form:

  
\_\_\_\_\_  
Joshua Brechtel  
Deputy County Counsel

**STANDARD AGREEMENT - AMENDMENT**

STD 213A (Rev. 4/2020)

☒ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 2 PAGES

AGREEMENT NUMBER

C20V0008

AMENDMENT NUMBER

1

Purchasing Authority Number

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Department of Parks and Recreation

CONTRACTOR NAME

Plumas County Department of Public Works

2. The term of this Agreement is:

START DATE

February 12, 2021

THROUGH END DATE

September 30, 2025

3. The maximum amount of this Agreement after this Amendment is:

\$710,024.00 (Seven Hundred Ten Thousand Twenty Four Dollars and Zero Cents)

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

This amendment changes the start date from November 1, 2020 or upon DGS approval, whichever is later to February 12, 2021.

The contract end date is hereby changed from "September 30, 2024" to "September 30, 2025". This increases the term of the contract by one (1) year.

This amendment adds funds of \$262,084 to the original contract total. The new contract amount is \$710,024.

Exhibit A, Attachment 1 is hereby replaced in its entirety, as shown on Exhibit A, Attachment 1 attached hereto.

Exhibit B, Attachment 2 is hereby replaced in its entirety, as shown on Exhibit B, Attachment 2 attached hereto.

*All other terms and conditions shall remain the same.**IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.***CONTRACTOR**

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Plumas County Department of Public Works

CONTRACTOR BUSINESS ADDRESS

1834 East Main Street

CITY

Quincy

STATE

CA

ZIP

95971

PRINTED NAME OF PERSON SIGNING

John Mannle

TITLE

Director of Public Works

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

**STATE OF CALIFORNIA**

CONTRACTING AGENCY NAME

Department of Parks and Recreation

CONTRACTING AGENCY ADDRESS

PO Box 942896

CITY

Sacramento

STATE

CA

ZIP

94296

PRINTED NAME OF PERSON SIGNING

Kristal C. Simpson

TITLE

Chief, Business Management Services

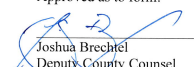
CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

Approved as to form:

  
Joshua Brechtel  
Deputy County Counsel

**EXHIBIT A,  
ATTACHMENT 1**  
**DESCRIPTION OF SERVICES**

During the winter months of November through May, Contractor shall provide the following services to the Over Snow Vehicle (OSV) trails and access roads in Plumas County:

**Snow Removal:** Snow plowing, blowing, and sanding services as required on five (5) trailhead parking areas; 11.75 miles of access roads as necessary for safe travel to and from the parking areas. All entries to buildings, dumpster enclosures, fire lanes, public sidewalks, and walkways must be free of accumulated snow and ice.

**Miscellaneous Expenses:** The following services are pre-approved with the specified funding limitations:

**Hazard Removal:** Clearance of downed trees and/or limbs, only when: 1) they present an immediate hazard and/or inhibit safe use of the facilities; or 2) are damaged by extreme wind and/or snow accumulation; or 3) are obstructing the passage of plowing equipment. OSV Program is not responsible for clearance associated with regular road maintenance and/or summertime use.

~~**Signs/Markers:** Purchase, installation, and removal of markers/signs associated with the OSV trails and trailheads. These may include:~~

- ~~○ Directional markers~~
- ~~○ Poles/stakes~~
- ~~○ Reassurance markers~~
- ~~○ Fiberglass delineators~~
- ~~○ Regulatory signs~~
- ~~○ Hazard identification~~

~~Any single sign exceeding \$500 in value requires the advance written approval of the Program Coordinator or Program Manager.~~

**Expenses Subject to Approval:** All expenses not listed above require the advanced written approval of the Program Coordinator or Program Manager. Expenses submitted without written approval may not be considered for reimbursement.

**Amendments:** This agreement may be amended with mutual consent of the parties hereto. This agreement may be amended to extend the term and add funds, at the same rates, in the event that unforeseen circumstances require additional services.

**Exhibit B  
Attachment 2  
Cost Breakdown**

**Snow Removal/Plowing**

**2020/21 & 2021/22 Seasons**

Lassen National Forest Trailheads					
Location	Square Yards	Average Elevation	Hours	Average Hourly Rate	Line Total
Chester-Almanor	9,730	4,885	10	\$145.00	\$1,450.00
<b>Subtotal</b>					<b>\$1,450.00</b>
Plumas National Forest Trailheads					
Location	Square Yards	Average Elevation	Hours	Average Hourly Rate	Line Total
Bucks Summit	4,230	5,530	24	\$145.00	\$3,480.00
Big Creek	1,380	4,030	14	\$145.00	\$2,030.00
La Porte	3,135	4,970	21	\$145.00	\$3,045.00
Gold Lake	5,465	5,560	160	\$145.00	\$23,200.00
<b>Subtotal</b>					<b>\$31,755.00</b>
Access Roads					
Location	Road Miles	Average Elevation	Hours	Average Hourly Rate	Line Total
Chester-Almanor	0.25	4,870	2	\$130.00	\$260.00
Bucks Summit	6.00	5,300	268	\$130.00	\$34,840.00
Big Creek	1.00	4,025	80	\$130.00	\$10,400.00
La Porte	0.50	4,965	26	\$130.00	\$3,380.00
Gold Lake	4.00	5,250	230	\$130.00	\$29,900.00
<b>Subtotal</b>					<b>\$78,780.00</b>
<b>2020/21 &amp; 2021/22 Allocation</b>					<b>\$111,985.00</b>

**\* 2022/23 through 2024/25 Seasons**

Lassen National Forest Trailheads					
Location	Square Yards	Average Elevation	Hours	Average Hourly Rate	Line Total
Chester-Almanor	9,730	4,885	10	\$210.00	\$2,100.00
<b>Subtotal</b>					<b>\$2,100.00</b>
Plumas National Forest Trailheads					
Location	Square Yards	Average Elevation	Hours	Average Hourly Rate	Line Total
Bucks Summit	4,230	5,530	24	\$210.00	\$5,040.00
Big Creek	1,380	4,030	14	\$210.00	\$2,940.00
La Porte	3,135	4,970	21	\$210.00	\$4,410.00
Gold Lake	5,465	5,560	160	\$210.00	\$33,600.00
<b>Subtotal</b>					<b>\$45,990.00</b>
Access Roads					
Location	Road Miles	Average Elevation	Hours	Average Hourly Rate	Line Total
Chester-Almanor	0.25	4,870	2	\$188.00	\$376.00
Bucks Summit	6.00	5,300	268	\$188.00	\$50,384.00
Big Creek	1.00	4,025	80	\$188.00	\$15,040.00
La Porte	0.50	4,965	26	\$188.00	\$4,888.00
Gold Lake	4.00	5,250	230	\$188.00	\$43,240.00
<b>Subtotal</b>					<b>\$113,928.00</b>
<b>2022/23 through 2024/25 Allocation</b>					<b>\$162,018.00</b>

\* Hours, rates and square yards of Snow removal and plowing have been updated for FY22, FY23 and FY24 through the amendment to contract for time and money and update to SOW and budget.

Contract Summary	
Season	Allocation
2020/21	\$111,985.00
2021/22	\$111,985.00
2022/23	\$162,018.00
2023/24	\$162,018.00
2024/25	\$162,018.00

Total Allocation **\$710,024.00**



**PLUMAS COUNTY  
SHERIFFS DEPARTMENT  
MEMORANDUM**

---

**TO:** Honorable Chair and Board of Supervisors

**FROM:** Chad Hermann, Undersheriff

**MEETING DATE:** May 9, 2023

**SUBJECT:** Approve and authorize the Chair to sign the First Amendment to the Site License Agreement between Plumas County Office of Emergency Services and Insite Wireless Group, LLC., capturing the changes of the successor-in-interest to the agreement, (the "Tenant"), (collectively, the Parties"); approved as to form by County Counsel.

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**Recommendation:**

Approve and sign the First Amendment To Site License Agreement with Insite Wireless Group, LLC.

**Background and Discussion:**

This is the First Amendment to the Site License Agreement for the Dyer Mountain Tower Site. The initial lease agreement is dated July 1st, 2010, by and between Mountain Communications, Inc. and Plumas County, a subdivision of the State of California. Insite Wireless Group LLC bought out Mountain Communication Inc. and entered into, as of the latter signature date hereof, by and between Insite Wireless Group LLC and Plumas County, Office of Emergency Services, successor-in-interest to the agreement. This Amendment captures the changes of the successor-in-interest to the agreement, (the "Tenant"), (collectively, the Parties").

**Action:**

Approve and sign First Amendment To Site License Agreement with Insite Wireless Group, LLC.

**Fiscal Impact:**

None

**Attachments:**

1. First Amendment to Site License Agreement



**FIRST AMENDMENT TO SITE LICENSE AGREEMENT**

This First Amendment (the "First Amendment") to that certain Site License Agreement dated July 1, 2010, by and between Mountain Communications, Inc. and Plumas County, a subdivision of the State of California (the "Agreement") is made and entered into as of the latter signature date hereof, by and between InSite Wireless Group, LLC, a Delaware limited liability company, as successor-in-interest to the Agreement (the "Licensor") and Plumas County Office of Emergency Services, successor-in-interest to the Agreement (the "Tenant") (collectively, the "Parties").

**RECITALS**

WHEREAS, Licensor owns a certain communications tower on a certain parcel of land located at Dyer Mountain Road, Westwood, California 96137 more commonly known to Licensor as the Dyer MT, CA tower site (the "Premises"); and

WHEREAS, Licensor and Tenant entered into the Agreement for the use of a certain portion of the Premises; and

WHEREAS, the Parties agree to extend the term of the Agreement, among other things, all on the terms and conditions as set forth herein.

NOW THEREFORE, in consideration of the foregoing promises and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

- 1) Effective as of the full execution of this First Amendment, Licensor and Tenant agree to extend the current Renewal Term such that the current Renewal Term shall expire on December 31, 2028 (the "Extension Term").
- 2) Immediately following the expiration of the Extension Term, there shall be three (3) additional periods of five (5) years each (each an "Additional Renewal Term"). The Agreement shall automatically renew for each successive Additional Renewal Term unless either Party notifies the other in writing of its intention not to renew this Agreement at least one hundred eighty (180) days prior to the end of the then existing term.
- 3) Licensor and Tenant agree and acknowledge that all future payments of the Rent shall be made to the Licensor at the following remittance address:

InSite Wireless Group LLC  
PO Box 733151  
Dallas, TX 75373-3151

- 4) Capitalized terms contained herein, unless otherwise defined, are intended to have the same meaning and effect as that set forth in the Agreement.

Licensor Site Name/Number: Dyer Mt / 209555  
Licensor Contract Number: 910418  
Tenant Site Name/Number: N/A/ N/A

- 5) All other terms and provisions of the Agreement remain in full force and effect.

[SIGNATURES APPEAR ON THE NEXT PAGE]

[REMAINDER OF PAGE LEFT BLANK INTENTIONALLY]

Licensor Site Name/Number: Dyer Mt / 209555  
Licensor Contract Number: 910418  
Tenant Site Name/Number: N/A/ N/A

**IN WITNESS WHEREOF**, the Parties hereto have set their hands to this First Amendment to that certain Site License Agreement as of the day and year written below:

**TENANT:**

Plumas County Office of  
Emergency Services

**LICENSOR:**

InSite Wireless Group, LLC, a Delaware  
limited liability company

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Approved as to form:

 4/2/23

Gretchen Stuhr  
Plumas County Counsel



**PLUMAS COUNTY  
OFFICE OF TREASURER/TAX COLLECTOR  
MEMORANDUM**

---

**TO:** Honorable Chair and Board of Supervisors  
**FROM:** Julie White, Treasurer/Tax Collector  
**MEETING DATE:** May 9, 2023  
**SUBJECT:** Approve and authorize the Chair to ratify and sign an Agreement between Plumas County Treasurer-Tax Collector and KNN Public Finance (KNN) for On-Call Municipal Finance Services; effective April 1, 2023; not to exceed \$4,000.00; approved as to form by County Counsel.

---

**Recommendation:**

N/A

**Background and Discussion:**

N/A

**Action:**

N/A

**Fiscal Impact:**

N/A

**Attachments:**

1. Agreement




Julie A. White

**PLUMAS COUNTY TREASURER - TAX COLLECTOR - COLLECTIONS ADMINISTRATION**

P.O. Box 176 • Quincy, CA 95971-0176 •  
E-mail: [pcctc@countyofplumas.com](mailto:pcctc@countyofplumas.com)  
(530) 283 - 6260

Kelsey Hostetter, Assistant Treasurer-Tax Collector  
(530) 283 - 6259

**DATE:** April 19, 2023  
**TO:** The Honorable Board of Supervisors  
**FROM:** Julie A. White, Plumas County Treasurer-Tax Collector/Collections  
Administrator   
**SUBJECT:** Contract with KNN Public Finance, Municipal Finance Advisors

**Recommendation:** Approve contract between County and KNN Public Finance to have On-Call Municipal Finance Services

**Background and Discussion:** On May 6, 2014, the Board directed staff to proceed with the refunding of the 2003 Series A Certificates of Participation (COP's). The COP's funded the building of the Health & Human Services building, the Animal Shelter and remodeling of the One-Stop Permit Center and the Courthouse. The Debt Advisory Committee began examining the different proposals provided by potential financial advisory firms. There were three firms that approached the County to assist with the refunding: Mitsubishi UFJ Securities, KNN Public Finance and Public Financial Management, Inc. (PFM). After several meetings, the committee chose KNN Public Finance to pursue the refunding. A direct purchase refunding with Umpqua Bank was completed in 2015. The Refunding saved the County money with the interest rate, kept the term of the COP's the same, funded the \$2 million dollar Jail construction grant match funds and un-incombered the Jail to allow for grant funding and construction.

Since that time the County has had an On-Call contract with KNN Public Finance if there are questions regarding the refunding or any other municipal finance needs the County may have. They provide market analysis that determines whether the financial state of the refunding is still in the best interest of the County. The contract states it begins April 1<sup>st</sup>, 2023, however this is a On-Call contract with no services requested at this time.

Attached is the contract between KNN Public Finance and the County which I respectfully request to be approved.

Thank you for your time.

**Agreement for  
Municipal Advisory Services**

THIS AGREEMENT, is being entered into as of the 1st day of April, 2023 by and between COUNTY OF PLUMAS, hereinafter "County" and KNN PUBLIC FINANCE, a California Limited Liability Company, hereinafter "KNN".

**WITNESSETH**

WHEREAS, the County desires to receive professional advice from an independent Municipal Advisor; and

WHEREAS, KNN desires to provide such advice and service to the County; and

WHEREAS, KNN is an independent Municipal Advisory firm, registered as such with both the U.S. Securities and Exchange Commission ("SEC") and with the Municipal Securities Rulemaking Board ("MSRB"); and

WHEREAS, the County desires general "On-Call" Municipal Advisory Services and transaction services for a variety of projects from time to time;

NOW, THEREFORE, the County and KNN agree as follows:

1. KNN acknowledges that, under this Agreement, it has a fiduciary duty to the County and agrees to act in the County's best interests and must provide both a Duty of Care and a Duty of Loyalty.
2. KNN agrees to provide general "On-Call Municipal Advisory Services as specified in the Scope of Services detailed in **Exhibit A** of this Agreement, as needed.
3. KNN agrees to provide Transaction Services as specified in the Scope of Services detailed in **Exhibit B** of this Agreement, as needed.
4. KNN hereby confirms that it is registered as a Municipal Advisor with the U.S. Securities and Exchange Commission and MSRB. KNN is not a broker dealer and does not provide underwriting services under any circumstance.
5. The County agrees that in consideration for the foregoing services to be performed by KNN, the County will do the following:
  - (a) The County will cooperate with KNN and will provide all information which is reasonably required to enable KNN to fulfill its duties to the County.
  - (b) The County will pass such ordinances and resolutions and perform such reasonable acts as may be necessary to assure compliance with all applicable laws, ordinances and constitutional provisions pertaining to the issuance of its securities and other related services.
  - (c) The County will furnish KNN with certified copies of all minutes from meetings and proceedings taken, affidavits of publications, etc., in connection with any of the securities issued by the County.




- (d) The County will pay KNN for the Services set forth in **Exhibits A and B** in accordance with **Exhibit C** of this Agreement. The total amount paid by County to KNN under this Agreement shall not exceed \$4,000.00.
- 6. The term of this Agreement shall be from the date hereof, through January 31, 2026. The County may extend the Agreement for two consecutive one-year terms. At any time and without cause, this Agreement may be terminated by either party by giving forty-five (45) days written notice to the other.
- 7. The information used in developing forecast assumptions will be derived from published information and other sources that KNN considers appropriate. However, KNN does not assume responsibility for the accuracy of such material. Forecasts are subject to many uncertainties; therefore, KNN does not represent that any projections of growth will be representative of the results that actually will occur.
- 8. Indemnification
  - (a) KNN shall indemnify, hold harmless, release and defend (at County's request) the County, its Board of Supervisors, officers, agents, and employees, and each of them from and against any and all actions, claims, damages, liabilities, costs or expenses that may be asserted by any person or entity, including KNN, to which it may become subject as a result of KNN's gross negligence, wrongful performance or failure to perform under this Agreement.
  - (b) To the extent permitted by law, the County shall defend (at KNN's request), indemnify, hold harmless, and release KNN, its directors, officers, agents and employees, and each of them, from and against any and all actions, claims, damages, liabilities, costs or expenses that may be asserted by and person or entity, including the County, to which it may become subject as a result of County's gross negligence, wrongful performance or failure to perform under this Agreement.
  - (c) Notwithstanding the above, neither the County nor KNN shall have any obligation to indemnify and hold harmless the other party for any settlement of any such action effected without the other party's consent.
  - (d) In the event of concurrent negligence or wrongful acts, errors, or omissions of KNN, including its directors, officers, agents, agents and employees, liability for any and all claims, damages, liabilities, costs or expenses shall be apportioned under the California "Theory of Comparative Negligence" as presently established or as may be hereafter modified.
  - (e) This provision shall survive termination of the Agreement.
- 9. KNN's services consist solely of providing expert and experienced assistance to municipalities as a Municipal Advisor. KNN does not render any legal, accounting or actuarial advice.

10. Pursuant to MSRB Rule G-42, on Duties of Non-Solicitor Municipal Advisors, Municipal Advisors are required to make certain written disclosures to clients which include, amongst other things, Conflicts of Interest and any Legal or Disciplinary events of KNN and its associated persons. Pursuant to Municipal Securities Rulemaking Board Rule G-10, on Investor and Municipal Advisory Client Education and Protection, Municipal Advisors are required to provide certain written information to their municipal entity and obligated person clients which include how to receive a copy of the MSRB Municipal Advisory client brochure. We have included disclosures regarding MSRB Rule G-42 and G-10 in **Exhibit D** of this Agreement.
11. This Agreement constitutes the entire Agreement between the parties. KNN shall not assign this agreement without the prior written consent of County.
12. Effective July 1, 2014, pursuant to the U.S. Securities and Exchange Commission record retention regulations, KNN is required to maintain in writing, all communication and created documents between KNN and the County for 5 years.
14. This Agreement shall be interpreted under the laws of and enforced in the courts of the State of California.
15. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year first above written.

**KNN PUBLIC FINANCE, LLC**

By 

David Leifer, Senior Managing Director

Date: 3/23/2023

By: \_\_\_\_\_

Name: Dwight Ceresola

Title: Board of Supervisors - Chair

Date signed:

**Attest:**

By: \_\_\_\_\_

Name: Heidi White

Clerk of the Board of Supervisors

Date signed:

Approved as to form:



Joshua Brechtel

Deputy County Counsel

3/22/2023

**Exhibit A**  
**General Municipal Advisory Scope of Services**

As requested by the County, KNN shall provide "On-Call" advisory services including the following:

1. Serve as the County's Independent Registered Municipal Advisor (IRMA). In that capacity, evaluate unsolicited financial proposals received by the County from underwriters or other market participants. Provide a written analysis of such proposals, as requested.
2. Monitor outstanding County debt for refunding opportunities.
3. Prepare preliminary debt service analyses and plans of finance in connection with County capital planning or other financing needs.
4. Develop a Plumas County Debt Affordability Model to evaluate the impact of new debt on key County debt and financial metrics, as needed.
5. Assist with the development and refinement of debt, disclosure and operating reserve policies.
6. Provide public finance educational workshops for staff and Board of Supervisors, as requested.
7. Review rating agency methodologies and criteria and support calls and meetings relating to rating surveillance.
8. Present financing opportunities related to contemplated projects and specific areas of interest to the County.
9. Participate in meetings of the County Debt Advisory Committee and Board of Supervisors, or other meetings, as needed.
10. Assist County in the review of conduit financing proposals under consideration by the County.
11. Other advisory services, as requested.

**Exhibit B**  
**Transaction Scope of Services**

The County may require the Contractor to provide municipal advisory services in connection with a debt issuance during the term of the Agreement, including, but not limited to the following:

1. Coordinate activities of financing team members and representatives of the County.
2. Analyze bond structures (independent from the underwriter) that will be most attractive to bond market participants and will result in the best bond pricing for the County.
3. Analyze method of sale, including negotiated, competitive, or direct purchase.
4. Prepare debt service analysis under alternative market scenarios.
5. Provide County staff with training and or regular updates on key issues relating to the proposed bond structure.
6. Assist in review of all financing and legal documents.
7. Develop rating agency strategy and approach. Prepare rating agency presentation and accompany County staff to rating agency meetings.
8. Assist County in presenting the financing to the Board of Supervisors, as requested.
9. Monitor tax-exempt and taxable municipal bond market conditions; make recommendations regarding timing of pricing.
10. Evaluate potential cost effectiveness of credit enhancement.
11. For a negotiated sale, review fees proposed by underwriter(s) to ensure consistency with market comparables and make recommendations about composition of underwriting syndicate as well as syndicate policies (i.e., liabilities, retentions, etc.) to ensure the proper incentives are structured to result in the lowest cost of funds for the County.
12. For a negotiated sale, provide pricing oversight to ensure a transparent process and the best result for the County, including the following activities:
  - a) analysis of relevant/recent pricing comparables;
  - b) outreach to non-manager underwriter desks to ensure proposed pricing is consistent with market environment;
  - c) negotiation with the senior underwriter to ensure final pricing yields are consistent with demand for bonds.
13. For a competitive sale, coordinate the bidding process and all aspects of competitive sale.
14. For direct purchase, conduct lender solicitation, including outreach to potential lenders and summary of responses.
15. Assist the County and the financing team in arranging for the execution of financing documents and in the closing of the financing.
16. Review and provide updates to the County's debt policy to ensure compliance with SB 1029 prior to issuance and County official duties.
17. Prepare a post-sale closing memorandum.

18. Provide advice about post issuance compliance requirements (i.e., arbitrage rebate, continuing disclosure, reporting to State Treasurer's Office, etc.)



**Exhibit C**  
**Fee Schedule**

For services rendered in connection with **Exhibit A** of this document, (General "On-Call" Municipal Advisory Scope of Services), KNN will be compensated based upon the following schedule, not to exceed \$4,000.00:

Managing Director:	\$375 per hour
Director:	\$355 per hour
Vice President:	\$335 per hour
Assistant Vice President:	\$310 per hour
Associate:	\$275 per hour
Analyst:	\$245 per hour

KNN's hourly rates may be subject to annual increases not to exceed 3% per year, with written approval by the County.

For services rendered in connection with **Exhibit B** of this document (Transaction Scope of Services), KNN will be compensated based upon fixed transaction fees to be set forth in an amendment to this Agreement. The amount of such fee shall be based upon the complexity and scope of the transaction at the time the plan of finance for such transaction is known. The total amount paid by County to KNN under this Agreement shall not exceed \$4,000.00.

**Exhibit D**  
**Disclosures Pursuant to MSRB Rules G-42 and G-10**

Pursuant to Municipal Securities Rulemaking Board ("MSRB") Rule G-42, on Duties on Non-Solicitor Municipal Advisors, Municipal Advisors are required to make certain written disclosures to clients which include, amongst other things, Conflicts of Interest and any Legal or Disciplinary Events of KNN Public Finance, LLC ("KNN Public Finance") and its associated persons.

**Conflicts of Interest**

Other Municipal Advisor Relationships. KNN serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of another KNN client. For example, KNN serves as municipal advisor to other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients just as it will to your entity, if hired. These other clients may, from time to time and depending on the specific circumstances, have competing interests. In acting in the interests of its various clients, KNN could potentially face a conflict of interest arising from these competing client interests. KNN fulfills its regulatory duty and mitigates such conflicts through dealing honestly and with the utmost good faith with its clients.

Compensation. KNN Public Finance represents that in connection with the issuance of municipal securities, KNN Public Finance may receive compensation from an Issuer or Obligated Person for services rendered, which compensation is contingent upon the successful closing of a transaction and/or is based on the size of a transaction. Consistent with the requirements of MSRB Rule G-42, KNN Public Finance hereby discloses that such contingent and/or transactional compensation may present a potential conflict of interest regarding KNN Public Finance's ability to provide unbiased advice to enter into such transaction. This conflict of interest will not impair KNN Public Finance's ability to render unbiased and competent advice or to fulfill its fiduciary duty to the Issuer.

If KNN Public Finance becomes aware of any additional potential or actual conflict of interest after this disclosure, KNN Public Finance will disclose the detailed information in writing to the Issuer in a timely manner.

**Legal or Disciplinary Events**

KNN Public Finance, LLC, has never been subject to any legal, disciplinary or regulatory actions nor was it ever subject to any legal, disciplinary or regulatory actions previously, when it was a division of Zions First National Bank or Zions Public Finance, Inc.

A regulatory action disclosure has been made on Form MA-I for one of KNN Public Finance municipal advisory personnel relating to a 1998 U.S. Securities and Exchange Commission ("SEC") order that was filed while the municipal advisor was employed with a prior firm, (not KNN Public Finance). The details of which are available in Item 9; C(1), C(2), C(4), C(5) and the corresponding regulatory action DRP section on Form MA and Item 6C; (1), (2), (4), (5) and the corresponding regulatory action DRP section on Form MA-I. Issuers may electronically access KNN Public Finance's most recent Form MA and each most recent Form MA-I filed with the Commission at the following website: [www.sec.gov/edgar/searchedgar/companysearch.html](http://www.sec.gov/edgar/searchedgar/companysearch.html).

The SEC permits certain items of information required on Form MA and Form MA-I to be provided by reference to such required information already filed on a regulatory system (e.g., FINRA CRD). The above noted regulatory action has been referenced on both Form MA and MA-I due to the information already filed on FINRA's CRD system and is publicly accessible through BrokerCheck at <http://brokercheck.finra.org>. For purposes of accessing such BrokerCheck information, the Municipal Advisor's CRD number is 4457537.

There has been no change to any legal or disciplinary event that has been disclosed on KNN Public Finance's original SEC registration Form MA filed on February 8, 2016 or Form MA-I's filed on January 22, 2016.

**Additional Disclosures - MSRB Rule G-10**

Pursuant to Municipal Securities Rulemaking Board Rule G-10, on Investor and Municipal Advisory Client Education and Protection, Municipal Advisors are required to provide certain written information to their municipal entity and obligated person clients which include the following:

- a) KNN Public Finance, LLC is currently registered as a Municipal Advisor with the U.S. Securities and Exchange Commission and the Municipal Securities Rulemaking Board.
- b) Within the Municipal Securities Rulemaking Board ("MSRB") website at [www.msrb.org](http://www.msrb.org), the County of Plumas may obtain the Municipal Advisory client brochure that is posted on the MSRB website. The brochure describes the protections that may be provided by the MSRB Rules along with how to file a complaint with financial regulatory authorities.



## Graeagle Independence Day

Item 2.F.1.

April 28, 2023

Plumas County Board of Supervisors  
520 Main Street, Room 309  
Quincy, CA 95971

Dear Members of the Board of Supervisors:

On behalf of the Graeagle Independence Day Board of Directors, we are writing to inform you of our intent this year with respect to the Fourth of July activities and invite you all to join in the festivities.

This year, the aerial fireworks display will be held on Saturday, July 1, 2023 at dusk (9:30) and ending at 10:00 p.m. The parade will fall on Sunday, July 2, 2023, beginning at 1:00 p.m. and ending at approximately 2:30 p.m.

Due to the anticipated number of people attending these events, we have requested the Plumas County Sheriff's Office and the California Highway patrol to be on hand to assist in crowd and/or traffic control for the fireworks and parade.

This is the same permit request in years past. We would ask that your office provide us with a letter of support and permission as required by Cal-Trans for the permits.

We will notify you of the last committee meeting regarding this event should you wish to be represented.

If you should have any questions, please feel free to call me on my cell at (602) 300-7675. We thank you in advance for your attention to this matter and look forward to working with you again.

Sincerely,

*Lindsay West Kunz*

Lindsay West Kunz  
Director, GIDC Board of Directors  
GIDC Events Committee

[lindsay@lindsaywest.com](mailto:lindsay@lindsaywest.com)  
602-300-7675

# BOARD OF SUPERVISORS

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DWIGHT CERESOLA, DISTRICT 1  
KEVIN GOSS, DISTRICT 2  
THOMAS MCGOWAN, DISTRICT 3  
GREG HAGWOOD, DISTRICT 4  
JEFF ENGEL, DISTRICT 5



May 9, 2023

Department of Transportation (Caltrans)  
Attn: Permits Engineer  
1000 Center Street  
Redding, CA 96001

Attention Permits Engineer

**Subject:                    Encroachment Permit Request**  
**Graeagle Independence Day Committee**  
4<sup>th</sup> of July Parade, Graeagle CA  
CA-89 (Downtown) Graeagle, California  
On Sunday, July 2<sup>nd</sup>, 2023

This letter acknowledges that the Plumas County Board of Supervisors has been notified of the above captioned event. The Board of Supervisors has no objection to issuance of an event permit by Caltrans.

Sincerely,

Dwight Ceresola, Chair 1<sup>st</sup> District  
Plumas County Board of Supervisors

Cc: Plumas County Director of Public Works

# FRIENDS

## of Plumas (County Animals)

May 9, 2023

Dear members of the Board of Supervisors,

A recent animal hoarding situation in Quincy has brought the magnitude of the issue of feral cats in the County to a real life extreme. Our organization, along with PAWS, have taken in close to 40 cats and kittens from this hoarded home and we learn there are still at least 30 breeding animals left in dire situations. For many years the two rescue organizations have basically been running animal control for felines for the county-with no compensation. This situation is has become unmanageable in it's unfairness and is not sustainable for our non profit.

The County has recently received a 180k grant to spay and neuter domestic animals, but the feral population is where most of the breeding problems lies. Friends has done TNR (trap/neuter/release) work for many years, but this year we have received an unprecedented number of requests for help from the public. We have trapped on Reservation Road in Greenville, Neer Ranch, Valley Heights apartments, American Valley Mobile home park, the county Jail (skunks and cats), the Chevron station and the hoard house on Manzanita St. in Quincy --at a huge financial burden to our small non profit. A well meaning, but misguided group has been feeding feral/abandoned cats in Greenville all winter and have spayed or neutered very few (Friends paid for 2 surgeries) so that feral population is about to explode with kittens.

I have 9 requests for help on my desk from frustrated citizens who have ferals and kittens and need help-which I cannot give now that I have 20 new babies added to our rescue numbers. Most of these people have contacted AC and have been told to not feed them, that they could be cited for feeding feral cats and basically, that there is no help available to them.

The County needs to expand their animal services to better serve the animals and the citizens. I have talked to AC officers and the issues are always not enough staffing and funding, ending in the thought of the State being called in to euthanize them all. Communication, cooperation and collaboration are what is necessary



between all the rescue organizations in the county and those from the county who are authorized to make decisions concerning procedural changes.

Friends would like to offer solutions and ideas. We wish to meet with members of the Board, AC, Sheriff and representatives from PAWS and High Sierra Animal Rescue, at the least to find lasting solutions to the animal suffering and human frustration we see on a daily basis.

Thank you for your time.

For the good of the animals,

*f2y---*,

Rose Buzzetta, Executive Director  
Friends of Plumas County Animals

[illegible]

## Code of ordinances



## Sec. 6-1.214. - Restricted areas.



Any dog within the external boundaries of the following locations, as shown on maps on file in the office of the County Engineer, shall be considered not to be under reasonable control within the meaning of this article, unless such dog is on its owner's property or is restrained by leash or some other type of physical restriction:

- (a) Chester Fire Protection District;
- (b) Graeagle Fire Protection District;
- (c) Greenville Community Services District;
- (d) Peninsula Fire Protection District;
- (e) Quincy Fire Protection District;
- (f) West Almanor Community Services District; and
- (g) Plumas Eureka Community Services District.

Every person convicted of a violation of this section shall be punishable by a mandatory fine of not less than Fifty and no more than

## Code of Ordinances



## Ser-vices Distr•ict.

Every person convicted of a violation of this section shall be punishable by a mandatory fine of not less than Fifty and no/1 00ths (\$50.00) Dollars and not n,ore than Two Hundred and no/1 00ths (\$200.00) Dollars. Any person cited under this section shafll be required to appear before the judge of the judicial district within which the alleged violation occurred to answer the charges for such violation. Fines received for violations of this section will be placed into a separate fund to be utilized only for the County spaying and neutering program. Any amount in the fund over One Thousand and no/1 00ths (\$'1,000.000) Dollars as of June 30 of a fiscal year shall become available to the County General Fund.

(§ 42304, P.C.O.C., as amended by Ord. 783, § 1, Ord. 73-9, eff. August 16, 1973, § 1, Ord. 73-14, eff. Septernber 13, 1973, § 1, Ord. 73-17, eff. October 4, 1973, § 1, Ord. 74-54, eff. July 18, 1974, § 1, Ord. 77-202, eff. May 12, 1977, § 1, Ord. 77-210, eff. July 21, 1977, § 1, Ord. 78-277, eff. September 7, 1978, § 5, Ord. 79-328,



**PLUMAS COUNTY  
AGRICULTURE/WEIGHTS & MEASURES  
DEPARTMENT  
MEMORANDUM**

---

**TO:** Honorable Chair and Board of Supervisors

**FROM:** Margaret Bell, Agricultural Standards Management Analyst I

**MEETING DATE:** May 9, 2023

**SUBJECT:** Approve and authorize the Agricultural Commissioner to purchase one 2023 Subaru Forester from Elk Grove Auto as per State of California contract # 1-22-23-23E, pursuant to the provisions, County of Plumas purchasing policy section 3-1 (e) (3) and grant an exception to the competitive bid process; not to exceed \$50,000.00; approved as to form by County Counsel; discussion and possible action.

---

**Recommendation:**

Pursuant to the provisions, County of Plumas purchasing policy section 3-1 (e) (3) grant an exception to the competitive bid process and authorize the Agricultural Commissioner to purchase one 2023 Subaru Forester from Elk Grove Auto as per State of California contract # 1-22-23-23E, subject to approval as to form by County Counsel

**Background and Discussion:**

Plumas County Board of Supervisors agreed to budget \$50,000 for FY2022/2023 to the Plumas County Agriculture Department for the purchase of a 3/4 ton pickup truck. Due to changes in the market, \$50,000 is no longer sufficient for a 3/4 ton pick-up truck. The Department of Agriculture is still in desperate need of another 4x4 vehicle to replace the 2006 Chevrolet Colorado. After searching the California State Bid list, a 2023 Subaru Forester with AWD is available on State Contract # 1-22-23-23E

**Action:**

Pursuant to the provisions, County of Plumas purchasing policy section 3-1 (e) (3) grant an exception to the competitive bid process and authorize the Agricultural Commissioner to purchase one 2023 Subaru Forester from Elk Grove Auto as per State of California contract # 1-22-23-23E, subject to approval as to form by County Counsel

**Fiscal Impact:**

This \$50,000 has been budget per the approved FY 22/23 budget.

**Attachments:**

1. Elk Grove Auto/Winter Chevrolet Quote

# Elk Grove Auto

8575 Laguna Grove Drive  
Elk Grove, CA 95757  
916-426-5752  
C: 916-813-4592

To: Margaret Bell  
County of Plumas  
208 Fairgrounds Road  
Quincy, CA 95971

(530) 238-6365

**DATE** April 28, 2023  
**Quotation #** C5349G

*Prepared by:* Casey De Koning

**Comments or special instructions:** Vehicle build and options are in additional pages.  
**State Contract # 1-22-23-23E**

Description	AMOUNT
Line 1 SUV 2023 Subaru Forester AWD	\$ 28,810.00
Options (Refer to Window Sticker):	\$ 3,425.00
Upgrade to Wilderness Trim	\$ 7,067.00
Full Wrap 5 Year / 100K	\$ 1,200.00
**** Please review, sign, and return a copy of the quote and **** **** specs with the PO or the vehicle will not be ordered. **** ****Shipping charge added for deliveries beyond Sacramento. No charge for will call.****	
	<b>Subtotal</b> \$ 40,502.00
	<b>DOC Fee</b> \$ 85.00
(Order Acknowledgment Signature) (Date)	<b>Taxable Subtotal:</b> \$ 40,587.00
	<b>Tax Rate(Subject to change):</b> 7.250% \$ 2,942.56
CA Tire Fee: \$1.75 / Per Tire	<b>Tire Fee:</b> \$8.75
	<b>Delivery Charge:</b> \$ 700.00
	<b>Total:</b> \$ 44,238.31

If you have any questions concerning this quotation, contact Casey De Koning at 916-813-4592 or email at cdekoning@LasherAuto.com

**THANK YOU FOR YOUR BUSINESS!**

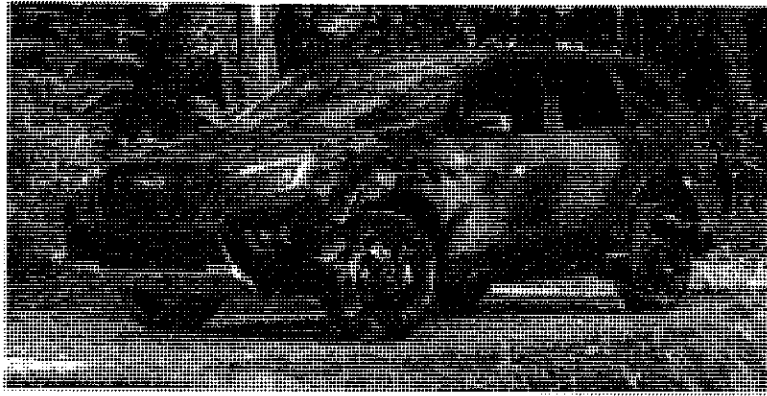




## Elk Grove Auto Group/Winner Chevrolet, Inc.

Casey De Koning | 916-813-4592 | cdekoning@lasherauto.com

Vehicle: [Fleet] 2023 Subaru Forester (PFH) Wilderness CVT





## Elk Grove Auto Group/Winner Chevrolet, Inc.

Casey De Koning | 916-813-4592 | cdekoning@lasherauto.com

### Table of Contents

- Dealership Information
- Window Sticker
- Standard Equipment
- Weight Rating
- Technical Specifications

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### Elk Grove Auto Group/Winner Chevrolet, Inc.

#### Prepared By:

Casey De Koning

Elk Grove Auto Group/Winner Chevrolet, Inc.

916-813-4592

cdekoning@lasherauto.com

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Casey De Koning | 916-813-4592 | cdekoning@lasherauto.com

Vehicle: [Fleet] 2023 Subaru Forester (PFH) Wilderness CVT ( Complete )

### Window Sticker

#### SUMMARY

[Fleet] 2023 Subaru Forester (PFH) Wilderness CVT

Interior: Gray, Textured StarTex Upholstery

Exterior 1: Crystal White Pearl

Exterior 2: No color has been selected.

#### OPTIONS

CODE	MODEL	MSRP
PFH	[Fleet] 2023 Subaru Forester (PFH) Wilderness CVT	
	<b>OPTIONS</b>	
0H6	Cargo Net	\$52.00
0HH	Rear Bumper Cover	\$162.00
0KO	Auto-Dimming Exterior Mirror w/Approach Light	\$278.00
0ZB	Door Scuff Protector - Wilderness	\$136.00
0ZD	Cargo Sidewall Protector	\$105.00
11I	Auto-Dimming Mirror w/Compass & HomeLink	\$403.00
22	8" Audio w/harman/kardon & Power Rear Gate	\$1,850.00
GTT	Gray, Textured StarTex Upholstery	\$0.00
W1H	Crystal White Pearl	\$0.00
—	Supply Chain Hardship	\$0.00
—	Radio: Subaru Starlink 8.0" Multimedia Nav System	Inc.
—	Splash Guards - Wilderness	\$139.95
—	Cargo Cover	\$224.95
—	Sunshade - Windshield	\$74.95

#### FUEL ECONOMY

Est City: 25 MPG

Est Highway: 28 MPG


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## Elk Grove Auto Group/Winner Chevrolet, Inc.

Casey De Koning | 916-813-4592 | cdekoning@lasherauto.com

Vehicle: [Fleet] 2023 Subaru Forester (PFH) Wilderness CVT (  Complete )

Est Highway Cruising Range:464.80 mi

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# Elk Grove Auto Group/Winner Chevrolet, Inc.

Casey De Koning | 916-813-4592 | cdekoning@lasherauto.com

Vehicle: [Fleet] 2023 Subaru Forester (PFH) Wilderness CVT (✔ Complete)

## Standard Equipment

### Mechanical

Engine: 2.5L DOHC 16 Valve 4-Cylinder -inc: Dual Active Valve Control System (DAVCS) variable valve timing and Electronic Throttle Control (ETC)

Engine Auto Stop-Start Feature

Transmission w/Driver Selectable Mode and Oil Cooler

Transmission: Lineartronic CVT -inc: 8-speed manual shift mode, steering wheel paddle-shift control switches and X-MODE: dual mode system w/low speed/low ratio gradient control and Hill Descent Control (HDC)

Full-Time All-Wheel

4.11 Axle Ratio

Engine Oil Cooler

Battery w/Run Down Protection

Towing Equipment -inc: Trailer Sway Control

1 Skid Plate

GVWR: 4,891 lbs

Gas-Pressurized Shock Absorbers

Front And Rear Anti-Roll Bars

Off-Road Suspension

Electric Power-Assist Speed-Sensing Steering

16.6 Gal. Fuel Tank

Single Stainless Steel Exhaust w/Polished Tailpipe Finisher

Permanent Locking Hubs

Strut Front Suspension w/Coil Springs

Double Wishbone Rear Suspension w/Coil Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake

Brake Actuated Limited Slip Differential

### Exterior

Wheels: 17" x 7.0 J Matte Black Finish Alum-Alloy

Tires: 225/60R17 99T All-Terrain -inc: raised white letters

Steel Spare Wheel

Full-Size Spare Tire Mounted Inside Under Cargo

Clearcoat Paint

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# Elk Grove Auto Group/Winner Chevrolet, Inc.

Casey De Koning | 916-813-4592 | cdekoning@laserauto.com

Vehicle: [Fleet] 2023 Subaru Forester (PFH) Wilderness CVT (✔ Complete)

## Exterior

Express Open/Close Sliding Glass Panoramic 1st And 2nd Row Sunroof w/Power Sunshade  
Body-Colored Front Bumper  
Body-Colored Rear Bumper w/Black Rub Strip/Fascia Accent  
Black Bodyside Cladding and Black Wheel Well Trim  
Black Side Windows Trim and Black Front Windshield Trim  
Body-Colored Door Handles  
Black Power Heated Side Mirrors w/Manual Folding and Turn Signal Indicator  
Fixed Rear Window w/Variable Intermittent Wiper and Defroster  
Deep Tinted Glass  
Variable Intermittent Wipers w/Heated Wiper Park  
Galvanized Steel/Aluminum Panels  
Black Grille  
Lip Spoiler  
Liftgate Rear Cargo Access  
Tailgate/Rear Door Lock Included w/Power Door Locks  
Roof Rack Rails Only  
Auto On/Off Projector Beam Led Low/High Beam Daytime Running Auto-Leveling Directionally Adaptive Auto High-Beam Headlamps  
Perimeter/Approach Lights  
LED Brakelights  
Headlights-Automatic Highbeams  
Front Fog Lamps

## Entertainment

Radio w/Seek-Scan, Clock, Speed Compensated Volume Control and Radio Data System  
Radio: Subaru Starlink 8.0" Multimedia Plus System -inc: AM/FM stereo HD Radio w/single-disc CD player, MP3/WMA/CRR/RW file capability, multi-touch gesture high resolution display screen, voice activated controls, Bluetooth audio streaming, hands-free phone connectivity and hands-free SMS text messaging connectivity (refer to subaru.com for cell phone compatibility), Near Field Communication (NFC), iPod control capability, SiriusXM All Access radio and Travel Link (4 months free trial/subscription required after), smartphone integration for AHA, Android Auto, Apple CarPlay, Pandora and Starlink cloud applications (refer to subaru.com for app availability), USB and Over The Air (OTA) audio system update, steering wheel controls for audio and Bluetooth, 6 speakers, 3.5mm auxiliary input jack and dual USB A input/charge ports  
Fixed Antenna  
2 LCD Monitors In The Front

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Vehicle: [Fleet] 2023 Subaru Forester (PFH) Wilderness CVT (✔ Complete)

## Interior

8-Way Driver Seat

Passenger Seat

60-40 Folding Split-Bench Front Facing Manual Reclining Fold Forward Seatback Rear Seat

Manual Tilt/Telescoping Steering Column

Gauges -inc: Speedometer, Odometer, Tachometer, Trip Odometer and Trip Computer

Power Rear Windows

STARLINK (subscription required) Mobile Hotspot Internet Access

Heated Front Bucket Seats -inc: 10-way power driver seat w/2-way power lumbar, 4-way manual passenger seat, height and tilt adjustable head restraints, driver and passenger front seatback pocket and whiplash reducing protection

Leather/Metal-Look Steering Wheel

Front Cupholder

Rear Cupholder

Valet Function

Remote Keyless Entry w/Integrated Key Transmitter, 2 Door Curb/Courtesy, Illuminated Entry, Illuminated Ignition Switch and Panic Button

Remote Releases -inc: Mechanical Fuel

Proximity Key For Doors And Push Button Start

Cruise Control w/Steering Wheel Controls

Distance Pacing w/Traffic Stop-Go

HVAC -inc: Underseat Ducts and Console Ducts

Voice Activated Dual Zone Front Automatic Air Conditioning

Illuminated Locking Glove Box

Driver Foot Rest

Full Cloth Headliner

Cloth Door Trim Insert

Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Console Insert and Chrome/Metal-Look Interior Accents

Leather/Metal-Look Gear Shifter Material

Textured StarTex Upholstery -inc: silver and copper stitching and embossed Subaru Wilderness logo on head restraints

Day-Night Rearview Mirror

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Vehicle: [Fleet] 2023 Subaru Forester (PFH) Wilderness CVT (✓ Complete)

## Interior

Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Illumination, Driver And Passenger Auxiliary Mirror

Full Floor Console w/Covered Storage, Mini Overhead Console w/Storage and 3 12V DC Power Outlets

Front Map Lights

Fade-To-Off Interior Lighting

Carpet Floor Trim and Vinyl/Rubber Mat

Full Carpet Floor Covering -inc: Vinyl/Rubber Front And Rear Floor Mats

Cargo Area Concealed Storage

Roll-Up Cargo Cover

Cargo Space Lights

FOB Controls -inc: Cargo Access

Smart Device Remote Engine Start

STARLINK Safety and Security (Subscription Required) Tracker System

Instrument Panel Bin, Driver / Passenger And Rear Door Bins

Power Door Locks w/Autolock Feature

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Driver Information Center

Trip Computer

Outside Temp Gauge

Digital/Analog Appearance

Manual Adjustable Rear Head Restraints

Front Center Armrest and Rear Center Armrest

Seats w/Leatherette Back Material

Perimeter Alarm

Immobilizer

3 12V DC Power Outlets

Air Filtration

## Safety-Mechanical

Electronic Stability Control (ESC)

ABS And Driveline Traction Control

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Vehicle: [Fleet] 2023 Subaru Forester (PFH) Wilderness CVT (✔ Complete)

## Safety-Exterior

Side Impact Beams

## Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

EyeSight Pre-Collision Braking

EyeSight Lane Keep Assist Lane Keeping Assist

EyeSight Lane Keep Assist Lane Departure Warning

Collision Mitigation-Front

Driver Monitoring-Alert

Blind Spot Detection (BSD) Blind Spot

Collision Mitigation-Rear

Tire Specific Low Tire Pressure Warning

Dual Stage Driver And Passenger Front Airbags

Curtain 1st And 2nd Row Airbags

Airbag Occupancy Sensor

Driver Knee Airbag

Rear Child Safety Locks

Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners

Back-Up Camera w/Washer

Front View Monitor w/180 degree view angle Front Camera

## WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Corrosion Years: 5

Corrosion Miles/km: Unlimited

Roadside Assistance Years: 3

Roadside Assistance Miles/km: 36,000

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Vehicle: [Fleet] 2023 Subaru Forester (PFH) Wilderness CVT ( Complete )

### Weight Ratings

#### WEIGHT RATINGS

Front Gross Axle Weight Rating:

Rating Not Available

Rear Gross Axle Weight Rating:

Rating Not Available

Gross Vehicle Weight Rating:

Rating Not Available

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Vehicle: [Fleet] 2023 Subaru Forester (PFH) Wilderness CVT (✔ Complete)

## Technical Specifications

### Powertrain

#### Transmission

Drivetrain	All Wheel Drive	Trans Order Code	N/A
Trans Type	8	Trans Description Cont.	CVT w/OD
Trans Description Cont. Again	N/A	First Gear Ratio (:1)	4.07 - 0.91
Second Gear Ratio (:1)	N/A	Third Gear Ratio (:1)	N/A
Fourth Gear Ratio (:1)	N/A	Fifth Gear Ratio (:1)	N/A
Sixth Gear Ratio (:1)	N/A	Reverse Ratio (:1)	4.38
Clutch Size	N/A	Final Drive Axle Ratio (:1)	4.11
Transfer Case Gear Ratio (:1), High	N/A	Transfer Case Gear Ratio (:1), Low	N/A
Seventh Gear Ratio (:1)	0.72	Eighth Gear Ratio (:1)	0.56

#### Mileage

EPA Fuel Economy Est - Hwy	28 MPG	Cruising Range - City	415.00 mi
EPA Fuel Economy Est - City	25 MPG	Fuel Economy Est-Combined	26 MPG
Cruising Range - Hwy	464.80 mi	EPA MPG Equivalent - City	N/A
EPA MPG Equivalent - Hwy	N/A	EPA MPG Equivalent - Combined	N/A
Estimated Battery Range	N/A		

#### Engine

Engine Order Code	N/A	Engine Type	Regular Unleaded H-4
Displacement	2.5 L/152	Fuel System	Gasoline Direct Injection
SAE Net Horsepower @ RPM	182 @ 5800	SAE Net Torque @ RPM	176 @ 4400

#### Electrical

Cold Cranking Amps @ 0° F (Primary)	N/A	Maximum Alternator Capacity (amps)	N/A
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#### Cooling System

Total Cooling System Capacity	N/A
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Vehicle: [Fleet] 2023 Subaru Forester (PFH) Wilderness CVT (✔ Complete)

## Vehicle

### Emissions

Tons/yr of CO2 Emissions @ 15K mi/year	6.8	EPA Greenhouse Gas Score	N/A
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### Vehicle

EPA Classification	Small SUV 4WD
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## Chassis

### Weight Information

Base Curb Weight	3620 lbs	Curb Weight - Front	N/A
Curb Weight - Rear	N/A	Maximum Payload Capacity	N/A
Curb Weight	N/A	Total Option Weight	0.00 lbs

### Trailer

Dead Weight Hitch - Max Trailer Wt.	3000 lbs	Dead Weight Hitch - Max Tongue Wt.	300 lbs
Wt Distributing Hitch - Max Trailer Wt.	3000 lbs	Wt Distributing Hitch - Max Tongue Wt.	300 lbs
Maximum Trailering Capacity	3000 lbs		

### Suspension

Suspension Type - Front	Strut	Suspension Type - Rear	Double Wishbone
Suspension Type - Front (Cont.)	Strut	Suspension Type - Rear (Cont.)	Double Wishbone
Shock Absorber Diameter - Front	N/A	Shock Absorber Diameter - Rear	N/A
Stabilizer Bar Diameter - Front	N/A	Stabilizer Bar Diameter - Rear	N/A

### Tires

Front Tire Order Code	N/A	Rear Tire Order Code	N/A
Spare Tire Order Code	N/A	Front Tire Size	P225/60TR17
Rear Tire Size	P225/60TR17	Spare Tire Size	Full-Size

### Wheels

Front Wheel Size	17 X 7 in	Rear Wheel Size	17 X 7 in
Spare Wheel Size	Full-Size in	Front Wheel Material	Aluminum
Rear Wheel Material	Aluminum	Spare Wheel Material	Steel

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Vehicle: [Fleet] 2023 Subaru Forester (PFH) Wilderness CVT ( Complete )

## Chassis

### Steering

Steering Type	Rack-Pinion	Steering Ratio (:1), Overall	N/A
Lock to Lock Turns (Steering)	N/A	Turning Diameter - Curb to Curb	35.4 ft
Turning Diameter - Wall to Wall	N/A		

### Brakes

Brake Type	4-Wheel Disc	Brake ABS System	4-Wheel
Brake ABS System (Second Line)	N/A	Disc - Front (Yes or )	Yes
Disc - Rear (Yes or )	Yes	Front Brake Rotor Diam x Thickness	12.4 in
Rear Brake Rotor Diam x Thickness	11.2 in	Drum - Rear (Yes or )	N/A
Rear Drum Diam x Width	N/A		

### Fuel Tank

Fuel Tank Capacity, Approx	16.6 gal	Aux Fuel Tank Capacity, Approx	N/A
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## Dimensions

### Interior Dimensions

Passenger Capacity	5	Passenger Volume	107.6 ft <sup>3</sup>
Front Head Room	40.2 in	Front Leg Room	43.3 in
Front Shoulder Room	58.1 in	Front Hip Room	54.5 in
Second Head Room	37.6 in	Second Leg Room	39.4 in
Second Shoulder Room	57.2 in	Second Hip Room	53.5 in

### Exterior Dimensions

Wheelbase	104.9 in	Length, Overall	182.7 in
Width, Max w/o mirrors	72.2 in	Height, Overall	68.9 in
Track Width, Front	61.4 in	Track Width, Rear	61.4 in
Min Ground Clearance	9.2 in	Rear Door Opening Height	N/A
Rear Door Opening Width	N/A	Liftover Height	28.5 in

### Cargo Area Dimensions

Cargo Area Length @ Floor to Seat 1	69.9 in	Cargo Area Length @ Floor to Seat 2	35.7 in
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Vehicle: [Fleet] 2023 Subaru Forester (PFH) Wilderness CVT (✓ Complete)

### Dimensions

#### Cargo Area Dimensions

Cargo Area Length @ Floor to Seat 3	N/A	Cargo Area Width @ Beltline	51.2 in
Cargo Box Width @ Wheelhousings	43.3 in	Cargo Box (Area) Height	32.4 in
Cargo Volume to Seat 1	69.1 ft <sup>3</sup>	Cargo Volume to Seat 2	26.9 ft <sup>3</sup>
Cargo Volume to Seat 3	26.9 ft <sup>3</sup>		

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**PLUMAS COUNTY  
DISTRICT ATTORNEY  
MEMORANDUM**

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**TO:** Honorable Chair and Board of Supervisors

**FROM:** David Hollister, District Attorney

**MEETING DATE:** May 9, 2023

**SUBJECT:** Approve and authorize the District Attorney to schedule an employee's workweek into four ten-hour days, pursuant to the Plumas County Personnel Rules and clarifications, upon Board authorization, and with the agreement of affected employees. Employees to work a four-day work week as listed below, and if authorized, this list will be provided to the Auditor and Human Resources; discussion and possible action.

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**Recommendation:**

Approve and authorize certain employees to work a Four-day work week.

**Background and Discussion:**

Pursuant to the Plumas County Personnel Rules and clarifications thereto, upon Board authorization, and with the agreement of affected employees, a Department Head may schedule an employee's workweek into four ten-hour days.

The district attorney, with agreement from all employees, is requesting the ability to authorize all employees in the District Attorney's Office to work a four-day work week (FDWW). Allowing these employees to work a FDWW meets the Department's needs and will not impact the Department's operating hours.

**Proposal:**

The District Attorney's Office is requesting the following employees (listed by employee number) be granted a four-day work week:

Employee #101528  
Employee #101509  
Employee #101117  
Employee #101166  
Employee #101401  
Employee #492966  
Employee #140438  
Employee #100544  
Employee #133060  
Employee #100309  
Employee #100458

**Action:**

**Action:**

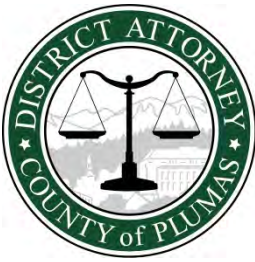
It is recommended that the Board of Supervisors authorize the above employees to work a four-day work week as listed above, and if authorized, this list be provided to the Auditor and Human Resources.

**Fiscal Impact:**

None

**Attachments:**

1. 4 10 Workweek May 2 2023 BOS



**OFFICE OF THE DISTRICT ATTORNEY AND PUBLIC  
ADMINISTRATOR**

**David Hollister, District Attorney**

520 Main Street, Room 404 • Quincy, California 95971  
(530) 283-6303 • Fax (530) 283-6340

April 20, 2023

**TO:** Honorable Board of Supervisors, County of Plumas

**FROM:** David Hollister, District Attorney

**SUBJECT:** Approve and authorize certain employees to work a four-day work week

**Background:**

Pursuant to the Plumas County Personnel Rules and clarifications thereto, upon Board authorization, and with the agreement of affected employees, a Department Head may schedule an employee's workweek into four ten-hour days.

The district attorney, with agreement from all employees, is requesting the ability to authorize all employees in the District Attorney's Office to work a four-day work week (FDWW). Allowing these employees to work a FDWW meets the Department's needs and will not impact the Department's operating hours.

**Proposal:**

The District Attorney's Office is requesting the following employees (listed by employee number) be granted a four-day work week:

Employee #101528  
Employee #101509  
Employee #101117  
Employee #101166  
Employee #101401  
Employee #492966  
Employee #140438  
Employee #100544  
Employee #133060  
Employee #100309  
Employee #100458

**Action:**

It is recommended that the Board of Supervisors authorize the above employees to work a four-day work week as listed above, and if authorized, this list be provided to the Auditor and Human Resources.



## PLUMAS COUNTY FACILITY SERVICES MEMORANDUM

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**TO:** Honorable Chair and Board of Supervisors

**FROM:** JD Moore, Director of Facility Services

**MEETING DATE:** May 9, 2023

**SUBJECT:** Approve and authorize the Chair to sign an agreement between Plumas County Facility Services and Silver State Elevator Company for emergency repair of the Elevator at the Permit Center, not to exceed \$46,332.97 (General Fund Impact); approved as to form by County Counsel; discussion and possible action. Four/fifths roll call vote

---

**Recommendation:**

Approve and authorize Board Chair to sign an agreement between Plumas County and Silver State Elevator Company to repair the Elevator at the Permit Center. Agreement not to exceed \$46,332.97; approved as to form by County Counsel.

**Background and Discussion:**

The elevator at the Permit Center quit working on January 27, 2023. Silver State Elevator Company (current contracted elevator maintenance provider) determined that the controller had gone bad, and they were not sure that we would be able to get the elevator back in service again. Silver State spent countless hours researching the elevator and parts required to make the repairs, and were successful in locating those parts. In addition to this, they had numerous conversations with the State of California to make sure we complied with State regulations for elevator repair/upgrades. Silver State provided an estimate on March 6, 2023 for the repairs in the amount of \$46,332.97.

After several conversations with County Counsel and the CAO, we determined that it would be in the County's best interest to have Silver State Elevator Company make the repairs in order to expedite the process. The elevator has already been out of service much longer than anticipated.

**Action:**

Facility Services & Airports respectfully recommends that the Honorable Board of Supervisors approve this agreement in order to get the elevator back in service.

**Fiscal Impact:**

This repair will have a significant fiscal impact, as this is an unexpected expenditure and was not budgeted for.

**Attachments:**

1. 23-255 FINAL

## Repair Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its **Facility Services & Airports Department** (hereinafter referred to as "County"), and **Silver State Elevator Company, a NV Corporation** (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with materials and services as set forth in Exhibit A, attached hereto (hereinafter referred to as the "Work").
2. Compensation. County shall pay Contractor for the Work in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed **forty six thousand three hundred thirty two dollars and 97/100 (\$46,332.97)** (hereinafter referred to as the "Contract Amount"), unless the Contract Amount has been adjusted pursuant to Section 15 of this Agreement.
3. Commencement and Term. The date of commencement of the Work shall be the date of execution of this Agreement. Contractor shall complete the Work no later than **August 31, 2023**, subject to adjustment as stated in Sections 15 and 16.
4. Termination.
  - a. By County for Cause. The County may immediately terminate this Agreement for cause, upon written notice to Contractor, if Contractor (i) does not supply sufficient skilled workers or materials to ensure the timely and competent performance of the Work; (ii) fails to make payment to subcontractors for materials or labor in accordance with the respective agreements between Contractor and the subcontractors; (iii) violates any law, ordinance, rule, regulation, or order of a public authority having jurisdiction over Contractor, the County, or this Agreement; or (iv) has committed any other substantial breach of this Agreement. If the County terminates this Agreement for cause, then Contractor shall not be entitled to receive further payment from the County other than for the value of the services and materials previously provided to the County under this Agreement.
  - b. County's Remedies. Upon terminating this Agreement for cause, County may, without prejudice to any other rights or remedies held by the County under this Agreement or applicable law, take possession of the site and all materials thereon owned by Contractor, and finish the Work by what whatever reasonable method the County deems appropriate. If the County's cost of finishing the Work under this paragraph exceeds the unpaid balance of the Contract Amount, Contractor shall pay the difference to the County. This obligation for payment shall survive the termination of this Agreement.



- c. By County for Convenience. The County may, at any time, terminate this Agreement for convenience and without cause. After terminating this Agreement for convenience, the County shall pay Contractor the value of the services and materials previously provided to the County under this Agreement as well as the costs incurred by Contractor by reason of such termination.
  - d. By Contractor. If the County fails to make payment as provided in Exhibit B for a period of at least thirty (30) days after the date such payment is due and payable, then Contractor may, upon seven (7) additional days' written notice to the County, terminate this Agreement. Upon such termination, County shall pay Contractor for any Work performed prior to termination as well as the costs incurred by Contractor by reason of such termination.
5. County's Right to Stop and Correct Work. County may direct the Contractor in writing to stop performing the Work until Contractor corrects previously performed Work that is not in accordance with this Agreement, as determined by the County in its sole discretion. If Contractor does not commence and continue correction with diligence and promptness within seven (7) days after receiving written notice from the County to do so, the County may, without prejudice to any other rights or remedies held by the County under this Agreement or applicable law, correct the Work by what whatever reasonable method the County deems appropriate. In such case, the Contract Amount shall be adjusted to deduct the cost of this correction.
6. Supervision. Contractor shall supervise and direct the Work, using Contractor's best skill and attention. Contractor shall be solely responsible for and have control over the means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work. As soon as practicable after execution of this Agreement, Contractor shall furnish in writing to the County the names of any subcontractors or suppliers Contractor intends to engage in performance of the Work. Contractor shall not contract with any subcontractor or supplier to whom the County has made a timely and reasonable objection.
7. Labor and Materials. Unless otherwise provided in this Agreement, Contractor shall provide and pay for all labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work. Contractor shall enforce strict discipline and good order among Contractor's employees and other persons performing the Work. Contractor shall not employ unfit persons to perform the Work or assign persons to perform tasks related to the Work that these persons are not properly skilled to perform.
8. Warranty. Contractor warrants to the County that: (1) materials and equipment furnished under this Agreement will be new and of good quality unless otherwise required or permitted under this Agreement; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of this Agreement. Contractor shall, for a period of one year after substantial completion of the Work, correct Work not conforming to the requirements of this Agreement. If Contractor fails to correct nonconforming Work within a reasonable time, the County may correct the Work, and Contractor shall pay the cost of such correction to the County within fifteen (15)

days of Contractor's receipt of County's written request for such payment. This obligation for payment shall survive the termination of this Agreement.

9. Taxes. Contractor shall pay any sales, consumer, use, and similar taxes with respect to the materials and services furnished by Contractor under this Agreement.
10. Permits and Fees. Contractor shall obtain any permits, licenses, and inspections necessary for proper execution and completion of the Work. Fees incurred by Contractor with respect to these permits, licenses, and inspections shall be reimbursed by the County.
11. Legal Notices. Contractor shall comply with any notices issued by any government agencies having jurisdiction over the Work. Contractor shall give any notices required by any government agencies having jurisdiction over the Work. If Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, then Contractor shall assume full responsibility for such Work and shall bear any costs attributable to such Work.
12. Use of Site. Contractor shall confine its operations at the Work site to areas permitted by law, ordinances, this Agreement, and the County.
13. Cutting and Patching. Contractor shall be responsible for any cutting, fitting, or patching required to complete the Work or to make its parts fit together properly.
14. Clean Up. Contractor shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work. At the completion of the Work, Contractor shall remove its tools, equipment, machinery, and surplus material, and shall properly dispose of waste materials.
15. Changes in the Work. The County, without invalidating this Agreement, may approve changes in the Work within the general scope of this Agreement, consisting of additions, deletions, or other revisions. The Contract Amount and the time for completion of the Work under Section 3 shall be adjusted in writing to account for such changes, upon mutual agreement of the County and Contractor.
16. Delays in Performance. If Contractor is delayed at any time in the progress of the Work by fire, unusual delay in deliveries, unavoidable casualties, or other causes beyond Contractor's control, then the time for completion of the Work under Section 3 shall be equitably adjusted.
17. Protection of Persons and Property. Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs, including all those required by law in connection with performance of the Work. Contractor shall take reasonable precautions to prevent damage, injury, or loss to employees performing the Work, the Work itself and materials and equipment to be incorporated therein, and other property at the Work site or adjacent thereto. Contractor shall promptly remedy damage and loss to property caused in whole or in part by Contractor, its officers, employees, agents, contractors, licensees or servants.

18. Tests and Inspections. Contractor shall arrange and bear the cost of tests, inspections, and approvals of any portion of the Work required by this Agreement or by laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities.
19. Prevailing Wage. Contractor shall comply with all provisions of the California Public Contract Code and the California Labor Code, including, without limitation, payment of prevailing wage rates to all covered employees of Contractor and any subcontractors pursuant to California Labor Code Sections 1770 through 1780, inclusive. Pursuant to Section 1773 of the California Labor Code, the general prevailing wage rates in the county in which the work is to be done have been determined by the Director of the California Department of Industrial Relations. These wage rates for this project are in the book entitled, "Special Provisions, Notice to Contractors, Proposal and Contract." Addenda to modify wage rates, if necessary, will be issued to holders of the above referenced book. Future effective general prevailing wage rates, which have been predetermined, and are on file with the California Department of Industrial Relations, are referenced but not printed in the general prevailing wage rates. Pursuant to Section 1773.2 of the California Labor Code, General Prevailing Wage Rates included in the book entitled, "Special Provisions, Notice to Contractors. Proposal and Contract" shall be posted by Contractor at a prominent place at the site of the work.
20. Legal Compliance. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.
21. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.
22. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees and volunteers (collectively 'County Parties'), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorneys' fees and court costs (hereinafter collectively referred to as ('Claims')), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, claims caused by the concurrent negligent act, error or omission, of County Parties. However, Contractor shall have no obligation to defend or indemnify County Parties against claims caused by the active negligence, sole negligence or willful misconduct of County Parties.
23. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:

- a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
- b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousands dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
- c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
  - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and
  - ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
  - iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
  - iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
  - v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
  - vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named

insured, and such policy shall contain any endorsements necessary to effectuate this provision.

- d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

24. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement. In particular, Contractor represents that it holds a current and active license as a Class **C11- Elevator Contractor, issued by the State of California, No. 434959.**
25. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture. Contractor shall secure, at its expense, and be responsible for any and all payments of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Contractor and its officers, agents, and employees.
26. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
27. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
28. Choice of Law. The laws of the State of California shall govern this agreement and venue for any dispute shall lie in Plumas County, California.

29. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
30. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
31. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
32. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
33. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
34. Third Party Beneficiaries. This Agreement is entered into for the sole benefit of the County and Contractor, and no other parties are intended to be direct or indirect or incidental beneficiaries of this Agreement, and no third party shall have any right in, under, or to this Agreement.
35. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.
36. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Facility Services & Airports  
County of Plumas  
198 Andy's Way  
Quincy, CA 95971  
Attention: JD Moore, Director

Contractor:

Silver State Elevator Company  
PO Box 5309  
Reno, NV 89513  
Attention: Ernest Rosaia, CEO/CFO

37. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
38. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.
39. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of this agreement.
40. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.
- a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

- d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.
41. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds \$10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.
42. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
43. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.



IN WITNESS WHEREOF, this Agreement has been executed as of the date first set forth above.

**CONTRACTOR:**

Silver State Elevator Company,  
a NV corporation

By: \_\_\_\_\_

Name: Ernest Rosaia

Title: CEO/CFO

Date signed:

**COUNTY:**

County of Plumas, a political subdivision of  
the State of California

By: \_\_\_\_\_

Name: Dwight Ceresola

Title: Board of Supervisors, Chair

Date signed:

**ATTEST:**

By: \_\_\_\_\_

Name: Heidi White

Title: Clerk of the Board

Date signed:

Approved as to form:

  
\_\_\_\_\_  
Joshua Brechtel  
Deputy County Counsel

4/26/2023

## **EXHIBIT A**

### **Scope of Work**

1. Replace controller on Flexilift LULA elevator with new control system at the Permit Center, located at 555 Main Street, Quincy, CA.
2. Ensure elevator functions properly.
3. Provide and pay for all labor, materials, taxes, and insurance.
4. All Work will comply with the California Building and Electrical Codes and all applicable state and federal laws and regulations.

## **EXHIBIT B**

### **Fee Schedule**

1. Deposit of twelve thousand five hundred dollars and 00/100 (\$12,500.00) due at time of order.
2. The Contract Amount, **forty six thousand three hundred thirty two dollars and 97/100 (\$46,332.97)**, is the maximum amount payable by the County to Contractor for performance of the Work under this Agreement. No additional amounts will be paid to Contractor for performance of the Work except as expressly stated in this Agreement.
3. Upon completion of a service requested by the County pursuant to this Agreement, Contractor shall provide a written invoice to the County detailing the services performed and the amounts due for such services. The County shall pay any undisputed amount invoiced within thirty (30) days of County's receipt of Contractor's invoice.
4. The County shall not have any responsibility to make payments to any subcontractor or supplier.
5. Any payment to Contractor or any partial or entire use or occupancy of the Work by the County shall not constitute acceptance of Work not in accordance with the requirements of this Agreement.
6. Acceptance of payment by Contractor, a subcontractor, or material supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of payment.

# PLUMAS COUNTY PUBLIC HEALTH AGENCY ANNUAL REPORT

## 2022

### RECOVERING FOR RESILIENCY



Plumas County  
Public Health Agency

GROWING HEALTHY COMMUNITIES



There is no denying that the past few years have been an especially challenging time for public health agencies in America. While reflection is important in times such as these, we are now tasked with figuring out how to move forward; learn from these incidents and turn public health challenges into an opportunity to make positive changes within our community.

We would like to express our extreme gratitude to the citizens of Plumas County who constantly express their continued support of our agency. Thank you for continuing to put your trust in the Plumas County Public Health Agency. Our dedicated team will continue to work in our community to ensure improved health for all in Plumas County.

**Thank You!**

## ***Our Vision...***

**Plumas County is home to the healthiest and happiest people in the nation, who have strong social connections and work together for a better community.**

## ***Our Mission...***

**The mission of the Plumas County Public Health Agency is to promote and protect individual and community health and well-being. We do this through innovative partnerships, public planning and policy, and ensuring access to respectful services.**

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# INTRODUCTION

## A Message from Public Health Director Dana Loomis



It is with great pleasure that I present the Plumas County Public Health Agency 2022 Annual Report. Safeguarding the public's health is more important than ever. The work we do in Public Health is ever-changing, complex, and challenging, yet our responsibility to protect the public's health and lead efforts to improve the overall health and well-being of the community remains consistent.

Highlighted throughout these pages you will find examples of the many ways our dedicated staff works on your behalf to improve health in our great county. This report covers a period when we were amid one of the deadliest pandemics of all time. The county was also affected by devastating wildfires in 2020 and 2021. It reflects our staff's courage, compassion, dedication, and extraordinary commitment to responding to these emergencies while still finding a way to provide essential public health services.



## The Public Health System

### What is the Public Health System?

*“all public, private, and voluntary entities that contribute to the delivery of essential public health services within a jurisdiction.”*

Plumas County Public Health Agency (PCPHA) is part of the larger public health system in Plumas County. The Public Health System includes all of the entities that contribute to health, such as healthcare, public safety, human services, non-profit, recreation, churches, schools, workplaces, and those who enact policy. All of these work in concert to keep us healthy and safe from disease and injury.

Participants within the public health system are most effective and most able to create lasting large-scale change when they work in coordination. Together, using a collective approach, we can align our resources and move our county toward a healthy future.



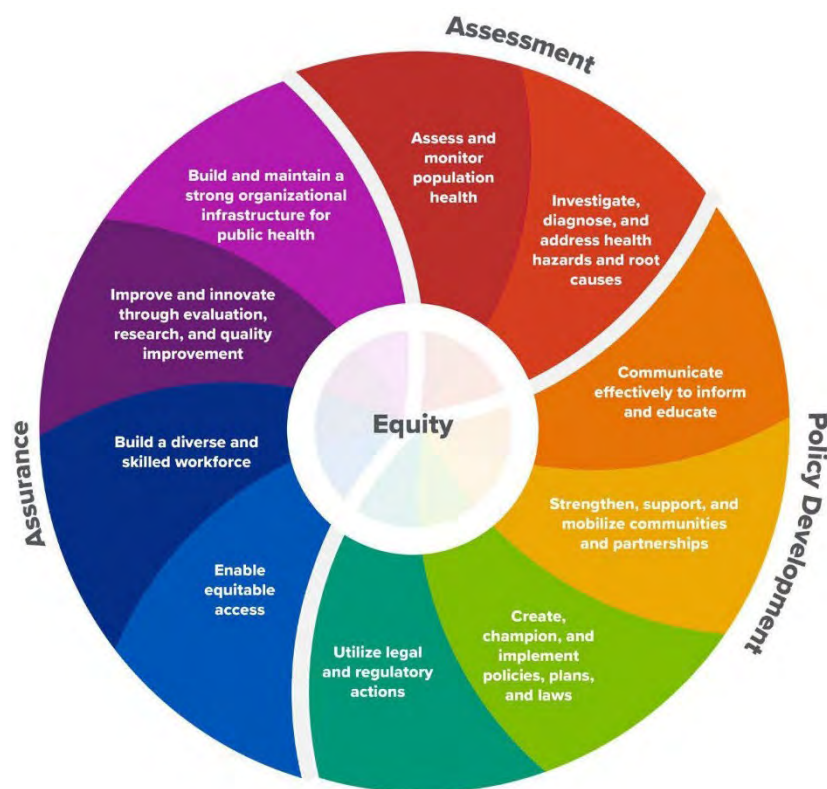


## The Public Health System

### PLUMAS COUNTY PUBLIC HEALTH SYSTEM

#### 10 Key Public Health Services

Public health systems are guided by the 10 Essential Services of Public Health, a set of principles established by the Center for Disease Control and Prevention (CDC) in 1994 and updated in 2020 to explain what public health is, clarify public health's role within the larger healthcare system, and link public health performance to health outcomes. The 10 Essential Services of Public Health are focused on equity and provide a framework for public health to protect and promote the health of all people in all communities.



**Plumas County Public Health Agency was awarded national public health accreditation status by the Public Health Accreditation Board (PHAB) in 2018. Plumas County became the 13<sup>th</sup> local health department awarded PHAB recognition in CA.**

#### ESSENTIAL PUBLIC HEALTH SERVICE #1

Assess and monitor population health status, factors that influence health, and community needs and assets

#### ESSENTIAL PUBLIC HEALTH SERVICE #2

Investigate, diagnose, and address health problems and hazards affecting the population

#### ESSENTIAL PUBLIC HEALTH SERVICE #3

Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it

#### ESSENTIAL PUBLIC HEALTH SERVICE #4

Strengthen, support, and mobilize communities and partnerships to improve health

#### ESSENTIAL PUBLIC HEALTH SERVICE #5

Create, champion, and implement policies, plans, and laws that impact health

#### ESSENTIAL PUBLIC HEALTH SERVICE #6

Utilize legal and regulatory actions designed to improve and protect the public's health

#### ESSENTIAL PUBLIC HEALTH SERVICE #7

Assure an effective system that enables equitable access to the individual services and care needed to be healthy

#### ESSENTIAL PUBLIC HEALTH SERVICE #8

Build and support a diverse and skilled public health workforce

#### ESSENTIAL PUBLIC HEALTH SERVICE #9

Improve and innovate public health functions through ongoing evaluation, research, and continuous quality improvement

#### ESSENTIAL PUBLIC HEALTH SERVICE #10

Build and maintain a strong organizational infrastructure for public health

# PUBLIC HEALTH AGENCY PROGRAMS AND SERVICES

The Public Health Agency improves the lives of Plumas County residents through its programs. Among the programs that provide the department's most-utilized services are the following:

## **California Children's Services**

The CCS program provides diagnostic and treatment services, medical case management, and physical and occupational therapy services to children under age 21 with CCS-eligible medical conditions. We submit requests for services on behalf of the families to determine eligibility. If they are eligible, we provide case management and assistance with referrals for care and specialty equipment and medications.

## **Car Seat Program & Kids Safety**

The PCHPA Clinic provides free car seats for eligible families per our policy and procedure. This program requires a Certified Car Seat Technician to provide training and installation for families. We also provide bike helmets for reduced or no cost to children thru the schools or walk-ins at PCPHA.

## **Child Health and Disability Program**

The CHDP program oversees the screening and follow-up components of the federally mandated Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) program for Medi-Cal eligible children and youth. We carry out community activities which include planning, evaluation and monitoring, case management, informing, providing health education materials,

provider recruitment, quality assurance, and client support services such as assistance with transportation and medical, dental, and mental health appointment scheduling and encouraging the completion of an application for ongoing health care coverage. Local CHDP programs are also responsible for oversight of the Health Care Program for Children in Foster Care (HCPCFC). The CHDP Program is responsible for resource and provider development to ensure that high-quality services are delivered and available to eligible children/youth. The program informs the target populations to increase their participation, and community agencies and residents to increase the knowledge and acceptance of preventive services

## **Chronic Disease and Injury Prevention**

The goal of this program is to prevent the occurrence and reduce the severity and consequences of chronic diseases and injuries. To accomplish this, Public Health staff work with multiple sectors, such as health care; federal, state, and local governments; county planning departments; transportation; schools and universities; law enforcement; and other community partners to address the underlying causes of chronic diseases and injuries, including those related to the physical and social environments.

## **Community Health Services and Communicable Disease Control/Prevention**

Community Health Services provides clinical services, surveillance, and case management. Communicable Disease Control and Prevention seeks to reduce the

risk factors and disease burdens of preventable communicable diseases by promoting healthy behavior, conducting surveillance of diseases and risk factors, providing screening and enabling early detection, and conducting communicable disease investigation and control measures. Public health nurses, investigators, community workers, and other staff follow up on patients and clients to reduce the spread of communicable diseases, educate the community, and conduct health outreach activities. In addition, the division operates public health clinics, which provide immunizations and medical treatment for tuberculosis and sexually transmitted diseases, with a focus on preventing the transmission of communicable diseases that can endanger the health of the community.

### **Family First Home Visiting Program**

The first few years of a child's life are important. Home visiting for families with pregnant women and young children supports parents by offering information on child development and family health well-being.

Home visiting helps in the early identification of developmental delays and supports family self-sufficiency and school readiness. Home visiting gives families access to partners and services in the local community.

Services provided: health education in child health, family planning, nutrition, newborn care, breastfeeding support, infant massage, child development education, resources and referrals.

### **Harm Reduction Program**

The Harm Reduction Program works to promote individual and community health. This program provides individuals with various free harm-reduction supplies and referral services. The Harm Reduction Program assists with HCV/HIV testing, Narcan (opioid reversal), clean needle exchange and sharps disposal, hygiene kits, pregnancy tests, smoking cessation aids, and other harm reduction supplies.



### **Health Assessment and Epidemiology**

Health Assessment and Epidemiology ensures the availability of comprehensive health data on Plumas Counties' population for public health assessment, policy development, and program planning and evaluation. It oversees the development and implementation of the Plumas County Health Survey, a periodic, population-based survey that collects data from a representative sample of Plumas County residents on health conditions, health behaviors, and healthcare access and utilization services. It is also responsible for the collection and processing of birth and death data.



### **HIV/AIDS Care and Treatment**

Plumas County is the administrative lead for a five-county system of HIV care. The goal of the Mountain Counties HIV/AIDS programs is to make sure that a client will have access to available quality medical care and support services. As part of its charge, the division manages federal, state, and local funds designed to support epidemiologic and disease surveillance systems, prevention, and disease control.

The Plumas County Public Health Clinic offers, confidential HIV testing, counseling, case management, and care & treatment for HIV positive individuals (or those seeking information). No or low cost testing services including pre-test counseling, risk assessment, education, laboratory screening test, and intensive post-test counseling and skill development.

### **Maternal, Child, and Adolescent Health**

Maternal, Child, and Adolescent Health is responsible for planning, implementing, and evaluating services that address the health priorities and primary needs of infants, children and adolescents, mothers, and their families in Plumas County through ongoing assessment, policy development, and quality assurance. Its staff is composed of a multidisciplinary team of physicians, public health nurses, health educators, epidemiologists, and support staff.

### **Lead Poisoning Prevention Program**

This program screens and case manages children with elevated lead levels. We provide lead screenings free of charge to children under 6. If lead is detected we begin case management interviews and follow-ups with their primary physicians. If a state case is identified, we work with the

State to provide environmental testing of the home to identify lead sources as well as education for parents on ways to decrease exposure as well as ways to keep kids healthy and lead-free.

### **Nursing and Clinical Services**

Nursing and Clinical Services provides a variety of low or no-cost services at our clinic and public schools. Plumas County Public Health clinic provides immunizations, sexually transmitted disease screening and treatment, contraceptive and family planning, pregnancy testing, counseling, and referrals. Public Health Nursing services including home visits relating to high-risk infants and comprehensive perinatal outreach.

### **Tobacco Use Reduction Program**

Plumas County Public Health Agency's Tobacco Use Reduction Program has a vision of a community where all individuals are healthy and free from problems related to tobacco. Our mission is to plan, coordinate, and provide a continuum of tobacco prevention services that are responsive to the needs of Plumas County's communities.



TURP is working on educating the public about the tobacco industry's use of flavors to target vulnerable populations (e.g. children and adolescents). Our TURP team is also providing technical assistance to several agencies in Plumas County to develop tobacco-free policies and has recently had success helping implement smoke-free policies at Eastern Plumas Health Care and Central Plumas Recreation and Park District.

### Youth Development & Substance Use Prevention Program

Plumas Youth Undivided is designed for middle school and high school-aged young people. It is motivated by youth-adult partnerships that create essential and powerful opportunities that enhance and improve local communities. Community service, social action activities, participation in advocacy for safe and healthy environments, and promotion of health

policies are organized by youth to appeal to youth. This program educates on mental health awareness, suicide prevention, the use and misuse of drugs, and the development of substance disorders. This program is actively serving Quincy Charter School every Tuesday, 7/8<sup>th</sup> grade, from 1:20 to 1:50. It also serves Quincy high school every Thursday during 7/8<sup>th</sup> grade lunch, from 12:10 to 12:40



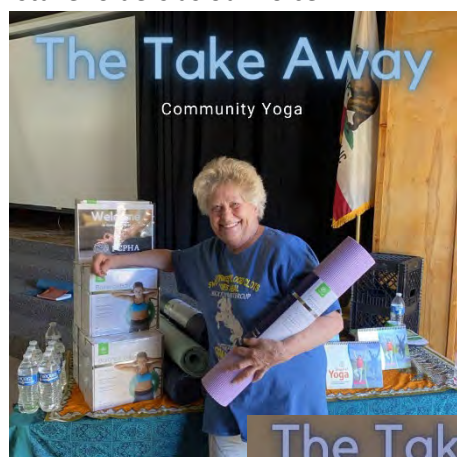
# CALFRESH

## CalFesh

CalFresh is for people with low-income who meet federal income eligibility rules and want to add to their budget to put healthy and nutritious food on the table.

CalFresh had an extremely busy and productive year, meeting people where they are and expanding the idea of what physical fitness, health and wellbeing means for our community. Here are the main highlights!

**Community Yoga-** Visiting every major community. Our 1-hour free class lead by two of the country's most amazing yoga instructors, Vanessa Vasquez and Lisa Sedleck. The class offered the basics as well as free tools (yoga mats, balance balls and yoga book) so that the journey can continue at home. This included a social media campaign with community stakeholders as our voice.



**Greenville Earth Day Tree Give Away –** Plant Hope was our slogan for this event as we handed out 50 five-gallon fruit trees in downtown Greenville, we also had branded wildflower seed packets labeled “spread hope” and a master gardener Carolyn Rouse on hand for questions.

**Chautauqua Day-** Bike blending healthy and fun smoothies for over 110 kids in Taylorsville at the charter school! We set up a “street” style fruit cart that allowed kids choose or use the spin when to make healthy and delicious fruit smoothies all with educational facts about the fruits, veggies and milk (dairy and almond) fun was had by all!

**Farm Fresh Cooking Class @ Rugged Roots-** CalFresh was happy to facilitate 3 cooking classes June-Sean Conry (FRC culinary chef), July- Nina Harris (Registered Dietitian) & August- Nathan Molina (Chef, Genesee Store). These cooking classes were an absolute hit, under the sun out on the farm and with great recipes and fun we had quite the turn out and positive feedback!

**Rugged Roots Pumpkin Patch-** ReThink Your Drink diffused water bar plus grow-house raffle! CalFresh was on hand to offer a “day of the dead” themed infused water bar that included rosemary + watermelon, berry blasted and grapefruit + thyme. This event also included a social media campaign with a raffle for a mini-greenhouse +seed starting kits!

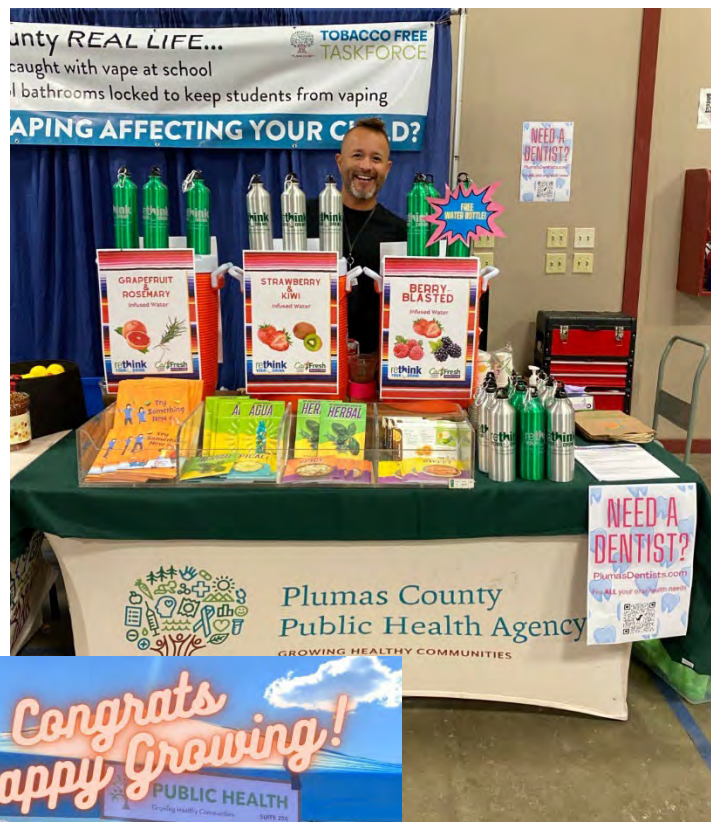
**Boothng-** CalFresh was also on hand to booth for several other events that included taste testing, infused waters and more at Ground Hog Fever Festival, Plumas County Fair, Main Street Sparkle and Farm Stand Tuesdays at Rugged Roots Farm. Many of these had social media tie-ins including community belly



dancing which started marketing in late December of 2022, with a 2023 timeline.

**School Visits-** We were in schools booth spring and winter this year where we gave classes mini greenhouse, seed starters. We also read a book *Potter the Otters Market Adventure*, which students get to take home with an activity book. We did taste testing with an educational approach and some in-class physical activity.

**Website-** CalFresh updated and continues to add to our website, we are hoping to make it a one stop shop for events, recipes, family fun and more! Our goal for 2023 is to continue to improve and expand this tool.





# ORAL HEALTH

## Oral Health

The Oral Health team was county wide this year and spreading the word on oral hygiene and care for all!

**Kindergarten Round Ups-** The OH team and RDH Anna Hanlon were county wide for kindergarten round up, this included a free exam and fluoride varnish (with permission) to all students attending school in the fall as well as an oral health kit and resource guide.

**Oral Health Assessments-** The OH team and RDH Anna Hanlon visited Quincy, Portola, Chester, Greenville and Taylorsville for both 2<sup>nd</sup> (in spring) and 1<sup>st</sup> (in fall) oral health assessments. This includes a free exam, fluoride varnish. Kids are sent home with a oral health kit and a resource page with links to local and regional medical and non-medical dental providers. A social media campaign which highlighted the work we do and our amazing RDH was also a part of our 2022 visits. (Over 350 kids seen!)

**Children's Faire-** Our team and RDH were on hand for a fun filled event that included a spin wheel educational game, free fluoride varnish open to all with consent, a raffle for an electric toothbrush or water pick and a coloring tent that provided a space for kids to get creative for our 2023 oral health coalition calendar.



**School Visits-** Our RDH was in classes for National Childers Health Month in February. These visits include education, a book reading and oral health kits and a weekly brushing chart, where prizes can be won,



## **Website & Social Media-**

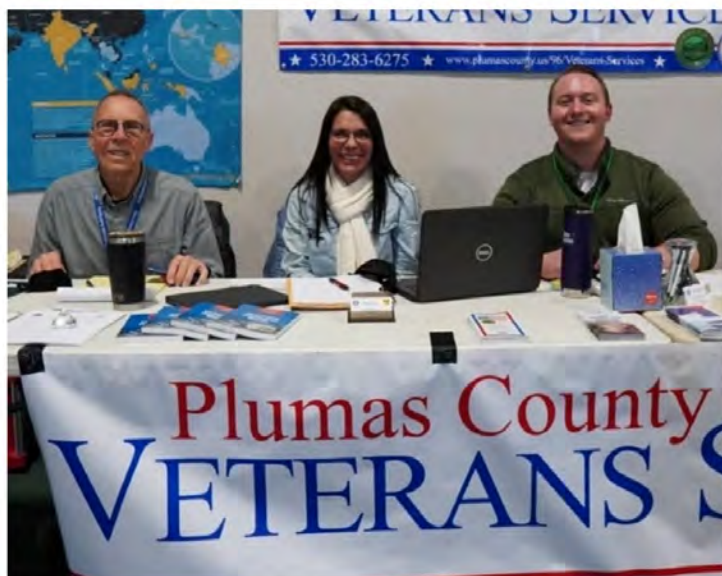
We continue to get the word out about PlumasDentists.com. We ran advertising in our local paper, movie theater and other outlets with a focus on our website which offers resources, family fun and more.

**Plumas County Oral Health Coalition-** Our coalition continued the work in identifying gaps that our community faces when accessing oral health care. Including but not limited to lack of dental providers who take medical, transportation, and more. This coalition continues to be a great tool for brainstorming, networking and problem-solving. This year the coalition also produced a great calendar from the artistic perception of the kids of Plumas County. (Contact us for one!)



**Parade Float-** This was a CalFresh/ OH /Agency collaboration, we had our first and hopefully not last float in the 22' main street sparkle. Candy canes and toothbrushes were given out

to smiling faces all from our fun float that included two snowmobiles, lights, tinsel, and of course holiday music!



# SENIOR SERVICES

## Nutrition Program

We serve meals at 4 different Nutrition Sites as well as homebound meal delivery from 4 sites. There are roughly 18 employees that prepare and distribute those meals including Site Managers, Cooks, Assistant cooks, drivers, and extra-help staff. The budget for Senior Nutrition comes from a variety of sources.

The Public Health Agency's nutrition program encourages all senior citizens to enjoy lunch at their local nutrition site - open from 8:00 am to 1:00 pm. If you are 60 years of age or older, or you are married to someone 60 years of age or older, join us for a nutritious meal and fellowship, education, entertainment, and fun. If you are a home-bound senior, you may be eligible to receive a meal delivered every weekday. Call your local site to find out how to sign up.

## Plumas County Nutrition Sites:

### Chester

#### Wildwood Village

366 Meadowbrook Loop  
Chester, CA 96020  
Phone: (530) 394-7636

### Quincy

#### Quincy Veteran's Hall

274 Lawrence Street  
Quincy, CA 95971  
Phone: (530) 283-0643

### Greenville

Phone: (530) 283-6307 x1502  
Home delivery only

### \*Blairsden

#### Mohawk Community Resource Center

8929 Highway 89  
Blairsden, CA 96103  
530-293-7172 [mcrc96103@gmail.com](mailto:mcrc96103@gmail.com).  
\*Portola Nutrition delivers to Mohawk Resource Center every Wednesday

### Portola

#### Portola Veteran's Hall

449 West Sierra Street  
Portola, CA 96122  
Phone: (530) 832-4173

## Transportation Program

Plumas County Senior Transportation provide rides both in town and out of town. We have weekly shopping trips and doctors' appointments in each community. We also provide out-of-town shopping trips monthly. In addition, we provide service for out-of-town doctors' appointments to Reno, Truckee, Chico, Sacramento, San Francisco, and all points between. We provide rides for Public Health Clinic clients and as of last year, we partner with Plumas Transit to provide a weekly Reno trip available for any age to access the airport, Greyhound, Amtrak, and shopping. We employ 3 permanent drivers and approximately 7 extra help drivers to accomplish this.

Reservations are required for transportation. Please call your local nutrition site, at one of the above numbers, at least 24 hours ahead to reserve a ride.

# VETERAN SERVICES

## Plumas County Veterans Service Office

Phone: 1.530.283.6275 (collect calls accepted) or 1.800.219.5295

Website: <https://www.plumascounty.us/96/Veterans-Services>

Email: [PCVets@countyofplumas.com](mailto:PCVets@countyofplumas.com)

Mailing Address: 270 County Hospital Rd., Ste. 206, Quincy, CA 95971

The Plumas County Veterans Service Office assists veterans and dependents of living and deceased veterans in filing claims for benefits with the Veterans Administration and the California Dept. of Veterans Affairs. These benefits include: pensions for veterans or widows of veterans; compensation for service connected disabilities; Medical care at V.A. facilities; rehabilitation programs; respite services; counseling; referrals; educational benefits for veterans and qualified dependents; burial benefits and death pensions for veterans' widow(er)s and children. Veteran's Service Office offers many miscellaneous services such as assisting veterans in upgrading of military discharges, obtaining necessary documents to process claims, obtain copies of lost reports of separation, referral to other agencies a

For Veteran Services Year 2021 and 2022 were unique in a bad way, but with optimism and growth in another. Plumas County Veteran Services, other than the established day to day operations of the office accomplished two noteworthy goals; one, a Dixie Fire response and two, developed a marketing plan to hopefully increase the percentage of county veterans and dependents receiving US Department of Veteran Affairs (VA) compensation benefits and veterans enrolled in VA Healthcare.

**DIXIE FIRE.** The office provided direct assistance to effected veterans and coordinate the effort at assistance by the US and CA American Legion and Veteran of Foreign Wars. This included:



- Help distribute \$600 in gift cards to veterans suffering burned county homes.
- Collected and help distribute over \$40,000 in materials (tents, sleeping bags, propane, clothing, food) donated by the American Legion.
- Staffed, for veteran access, all the Office of Emergency Services Local Area Assistance events in Quincy and Chester.
- Helped organize and staff the Dixie Fire Veteran Stand Down on August 28<sup>th</sup> and a booth at the Dixie Fire Greenville parade.
- Coordinated with the Reno VA prescription delivery caused by the post offices burning in Greenville and Canyon Dam.
- Met with veterans in the Quincy and Portola emergency relief shelters.

**MARKETING PLAN.** A marketing plan was developed and implemented beginning early 2022. 10% of Plumas County's population are veterans. In the veteran population 52% are married and based upon the national average, 42% with children. Factoring in parents, we believed over 20% of the county population directly benefit from their veterans or



dependents receiving VA compensation or VA Healthcare enrollment. Unfortunately, only 26% of county veterans receive VA compensation. This is not a poor number for a rural county, but it is when compared to the CA average connection percentage of 28%. The plan took into consideration the county's population dynamics. The county's population is decreasing, 28.9% of county veterans are age 65 or older, 91% are male, 38% Vietnam era, 24% Gulf War or Post 9/11, and 88.4 computer literate. 41% of eligible veterans claim they haven't applied because they did not know about their entitlements.

To accomplish the plan required helping veterans to be **aware** of what the VA and CalVet makes available, make the veterans **access** to the application process easier, and be effective **advocates** for them in all VA and CalVet interactions.

To educate veterans and their dependents we needed better outreach with information on what benefits are available and all recent changes. Our plan to do this included implementing an office Facebook page with benefit updates, getting help via local radio programming, being physically present in the community at community events, and scheduling and presenting evening classes in the 3 county population centers. We these goals we did the following:

- Information booths at Quincy Ground Hog Day February 5<sup>th</sup>, Sierra Valley Cattlewomen "Oildale" movie presentation April 8, Quincy Memorial Day event May 29<sup>th</sup>, Lake Almanor Veteran Fishing Derby June 25<sup>th</sup>.
- Radio interview on KJDX/KSUE on May 26 (county veteran Memorial Day events).
- Evening classes on "Aging Veteran and Saving Money with VA Benefits" in Quincy on May 19<sup>th</sup>.

To give veterans better access and help in the claim process we did the following:

- Advertised and staffed offices in Portola the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of each month, offices in Chester the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month, and in Greenville the 3<sup>rd</sup> Thursday of each month (thank you Plumas Bank). A visual and physical presence in each town shows willingness and commitment to help in the claim and interactive process.
- Have travelled to veterans' homes when their mobility was an issue.
- Have encouraged and utilized email claim development and processing and remote signing of claim forms.
- Advertised and staffed the Quincy office Monday through Friday 8 AM to 5 PM each day.
- Developed office policies that ensure prompt phone responses to all calls.

These efforts mean nothing if we can't measure progress with hard data. The planned effort started January 2022. To date we have the data from CalVet on the number of claims submitted by the office for the Fiscal Year 2021-2022 as well as data to compare to prior periods. This data while only on 1 post plan reporting period showed positive results. We have seen more veterans and submitted more claims than in 2 of the last 3 reported years, and this with a falling veteran population, post Covid 19 restrictions and post Dixie Fire. What is needed is our percentage of county veterans with paid VA compensation, the actual monetary benefits being paid to county veterans, and our claim success rate. This is the data we hope CalVet provides in their 2022 Annual Report.

# EMERGENCY PREPAREDNESS

## Emergency Preparedness Office (EPO)

The Emergency Preparedness and Response Program's purpose is to prepare for emergencies and efforts, coordinated care and treatment services, field investigations, program monitoring, and evaluation. The division's coordinated response relies heavily on partnerships with public partners, including a network of health clinics and school districts, as well as with a diverse array of private-sector, community-based organizations. The Emergency Preparedness program minimize adverse health effects caused by all hazards, such as pandemics, fires, infectious diseases, and other public health threats through the development and exercise of a comprehensive public health emergency preparedness response plan. This includes building community disaster resilience to strengthen response and recovery.

EPO oversees the following federal grants: Public Health Emergency Preparedness (PHEP) grant and the Hospital Preparedness Program (HPP) as well as the state-funded Pan-Flu grant. Our mission is to safeguard and promote the health and welfare of Plumas County residents and visitors by reducing the health & medical impacts of naturally occurring or man-made disasters. Program activities include the Statewide Medical and Health Exercise, which is designed to help healthcare, public health agencies, and their partners exercise their response to unusual health events that may challenge their facilities, personnel, and impact the communities they serve. The EPO program is the lead agency for a three-county healthcare coalition (Tri-HCC) which addresses issues that affect emergency preparedness, response, and recovery within the healthcare systems of Lassen, Plumas, and Sierra Counties.

### Dixie Fire

- EPO and the MHOAC program (Nursing Director Tina Venable) staffed the county's emergency operation center during the Dixie Fire
- COVID-19 vaccination provided for shelter population as well as for fire camp staff
- PH clinic staff assisted with medical oversight in local shelters.
- Plumas County Access and Functional Need Committee was utilized to provide information on vulnerable population to assist with the evacuations.
- EPO conducted an After-Action Meeting with Plumas County Healthcare System and completed an

### After-Action Report with an Improvement Plan.

- 780 doses with local healthcare providers administering 190 doses

In March 2021 PH administered approximately 1,863 doses with the local healthcare providers administering 1,845 doses



# FLU

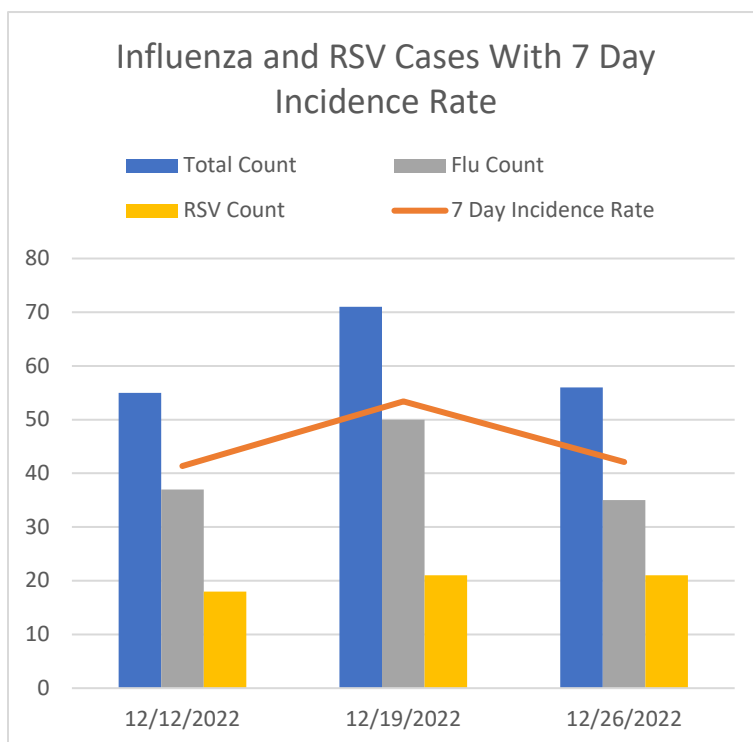
Every year during influenza season, the Department of Public Health employs a multipronged approach to help protect Plumas County residents from the flu virus. This includes the staging of mass vaccination clinics, which provide needed vaccinations for the public and schools, plus keep the department prepared for large-scale communicable disease outbreaks, such as during the 2009 H1N1 pandemic.



Protecting Plumas County from Influenza and help protect the public during flu season, Plumas County Public Health Agency offers free drive-through flu shot clinics throughout the county.

The Plumas County Public Health Agency plays a vital role in the community by addressing the changing patterns of infectious diseases that affect the public's health. Being prepared for a threat to the community's health is of national concern in this era of emerging diseases. To protect residents from such threats, the department has developed emergency preparedness and response plans that include routine training, exercises, evaluations, and plan enhancement.

The goal of PCPHA is to quickly distribute preventive medicine or vaccinations to large numbers. F of people during public health emergencies.



# COVID-19 Response

## CONTACT TRACING & SUPPORT

Disease investigation is a critical intervention to slow the spread of disease. Case investigators contact people who have tested positive for COVID-19 to assess symptoms, support needs, review isolation procedures, and solicit names of their contacts. Contact tracers then follow-up with contacts to review isolation and quarantine procedures.

During 2022, over 2161 people tested positive and named thousands of close contacts. Cases varied dramatically throughout the year. We saw 974 reported new cases January with a dramatic reduction to only 25 reported cases in March.. This created challenges in staffing our response, with disease investigators coming on board and exiting throughout 2022. The disease investigation teams used and frequently updated systems created in 2020 to adapt to the constantly fluctuating number of case counts and changes in quarantine, isolation, and reporting guidance from state and federal partners.

## VACCINATION

In December 2020, we administered our first dose of the COVID-19 vaccine. In the time since then, we've set up systems and workflows to book appointments and steadily increase the number of people we can vaccinate each week. Since 2020 our Public Health Clinic has prioritized COVID vaccination appointments including at pop-up vaccination clinics throughout the county. At the peak in April, we had all available nursing staff administering vaccines and coordinating clinics.

We focused on offering vaccines at our offices. Adding additional appointments for booster and pediatric doses once those were authorized.

### COVID Response and Vaccination

- Provided information to the public through weekly newsletters, social media, website, and press releases.
- Coordinated with local hospitals and EMS to provide mass COVID-19 vaccination clinics throughout the county.

## PUBLIC HEALTH EMERGENCY ORDERS

Under the State of California Health and Safety Code 120175, public health officers have the authority to issue and enforce emergency orders to prevent and suppress communicable diseases. We issued xx emergency orders since 2020.

The purpose of population-focused orders is to protect vulnerable people, preserve hospital capacity, suppress illness, and prevent deaths. Data show that areas with public health orders have reductions in disease spread. During the pandemic, our compliance team followed up on complaints. They reached out to businesses and workplaces to build understanding, support compliance, and answer questions. The team issued letters to businesses and followed up on outbreaks.

## COMMUNICATIONS

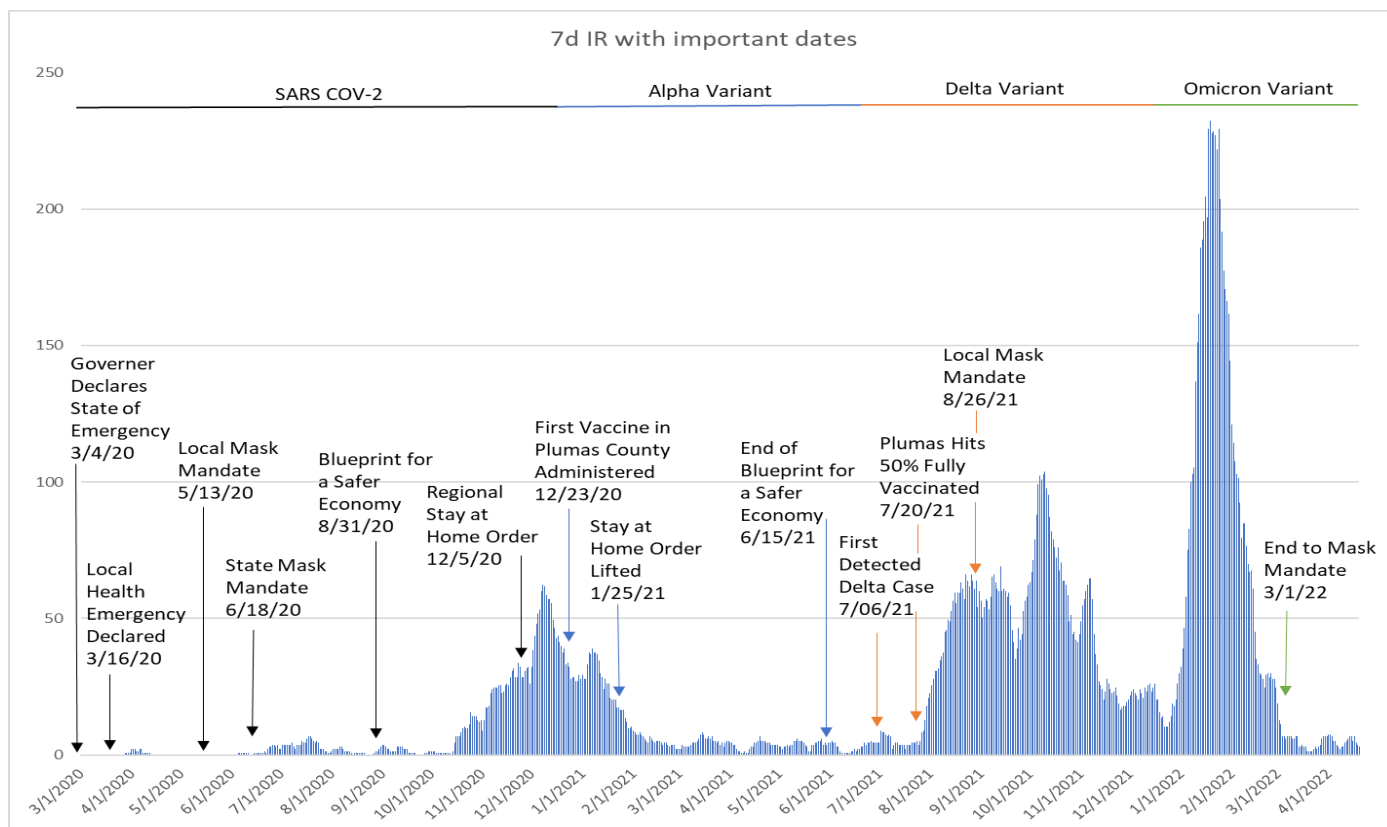
The communications team is tasked with creating materials, writing blog posts and news releases, managing web content, answering media questions, and arranging interviews, managing our social media presence, coordinating the translation of materials, and responding directly to emails from the public. During 2022, the team expanded to include a public information officer and a bilingual health educator. These added positions increased our capacity to respond to media requests, create videos, expand outreach, and enhance communication materials.

## PREVENTION TIPS

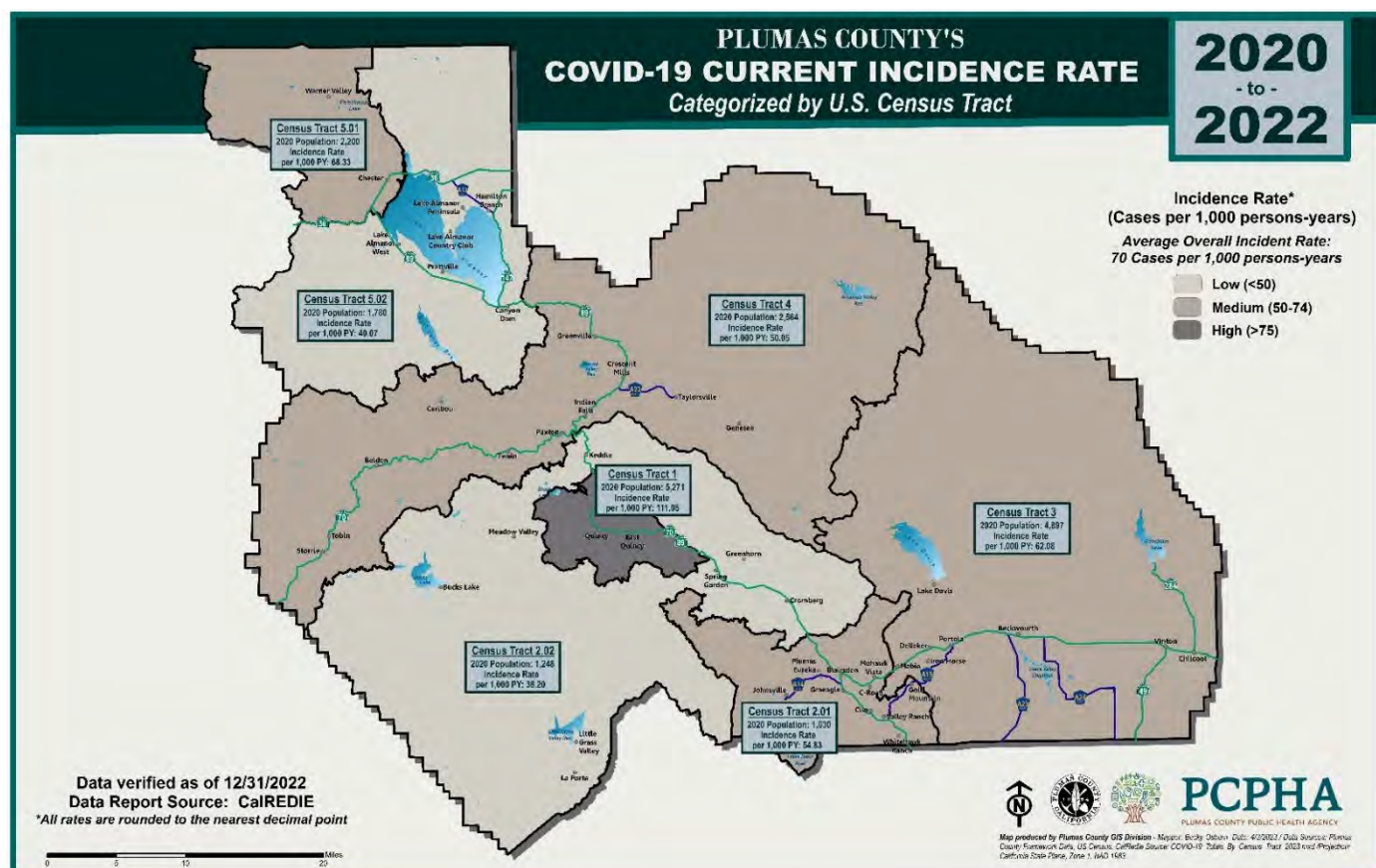




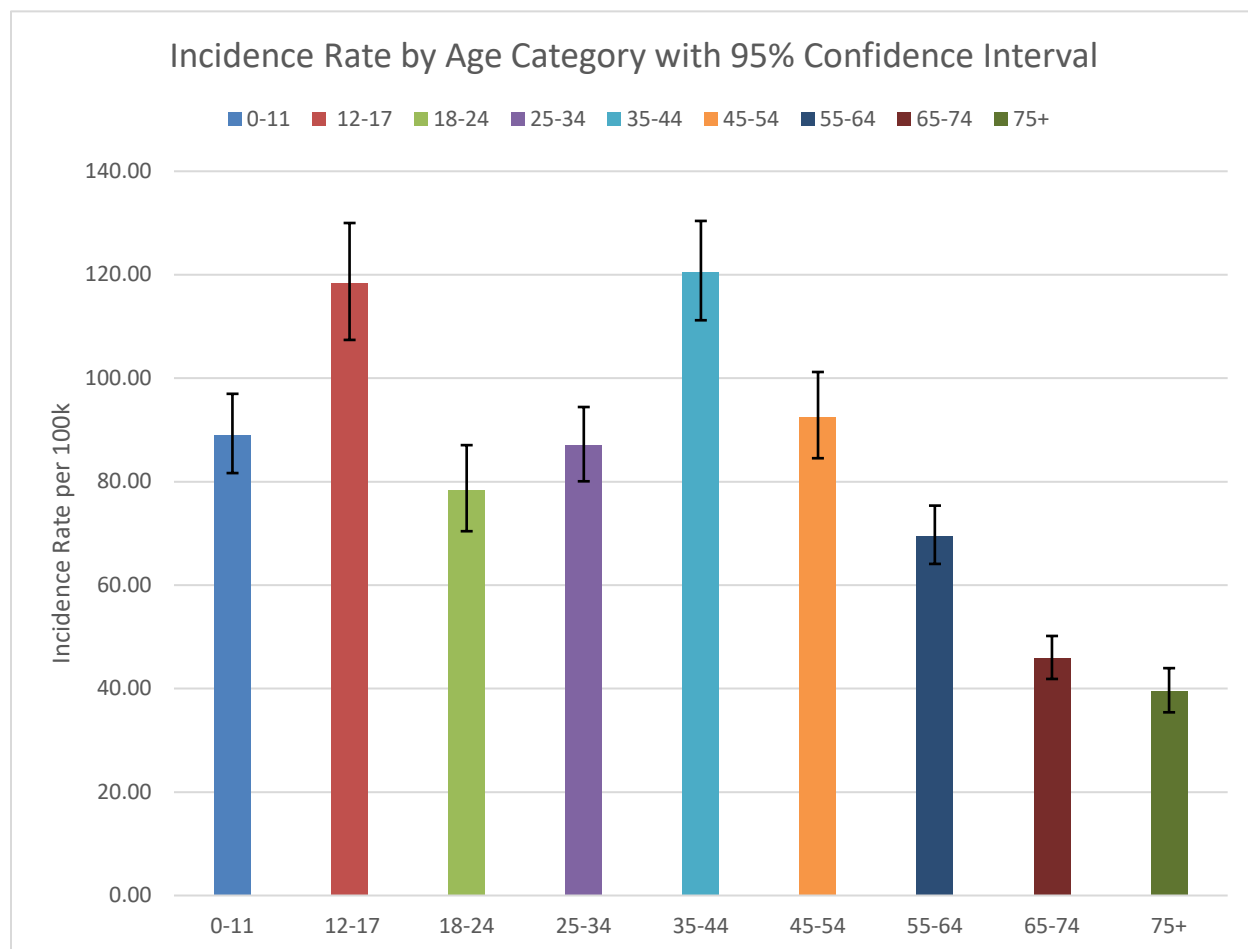
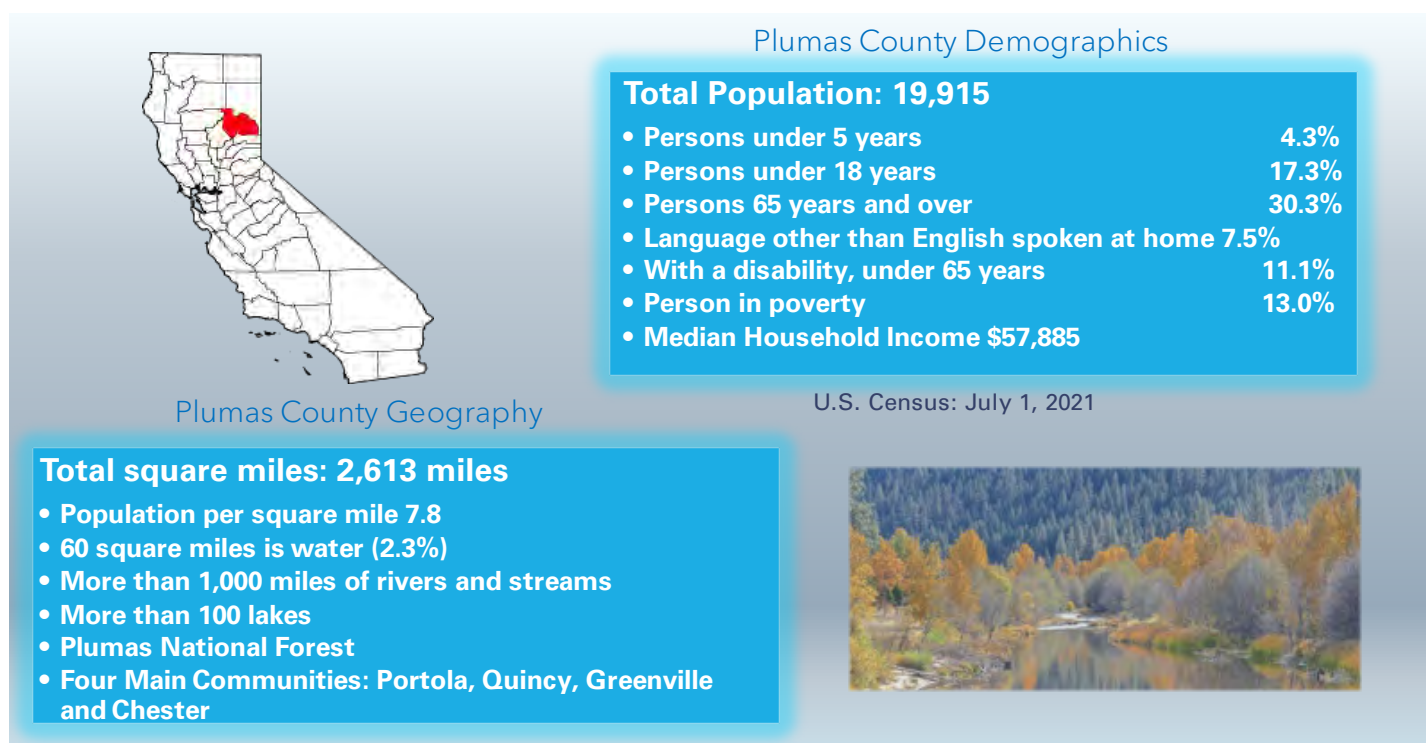
**FIGURE: Epidemic curve March 2020-March 2022 including milestone dates and variant timeline.**



**FIGURE: COVID-19 Incidence Rate Categorized by U.S. Census Tract**





**FIGURE: COVID Case Rates by Age****FIGURE: Plumas County Demographics**

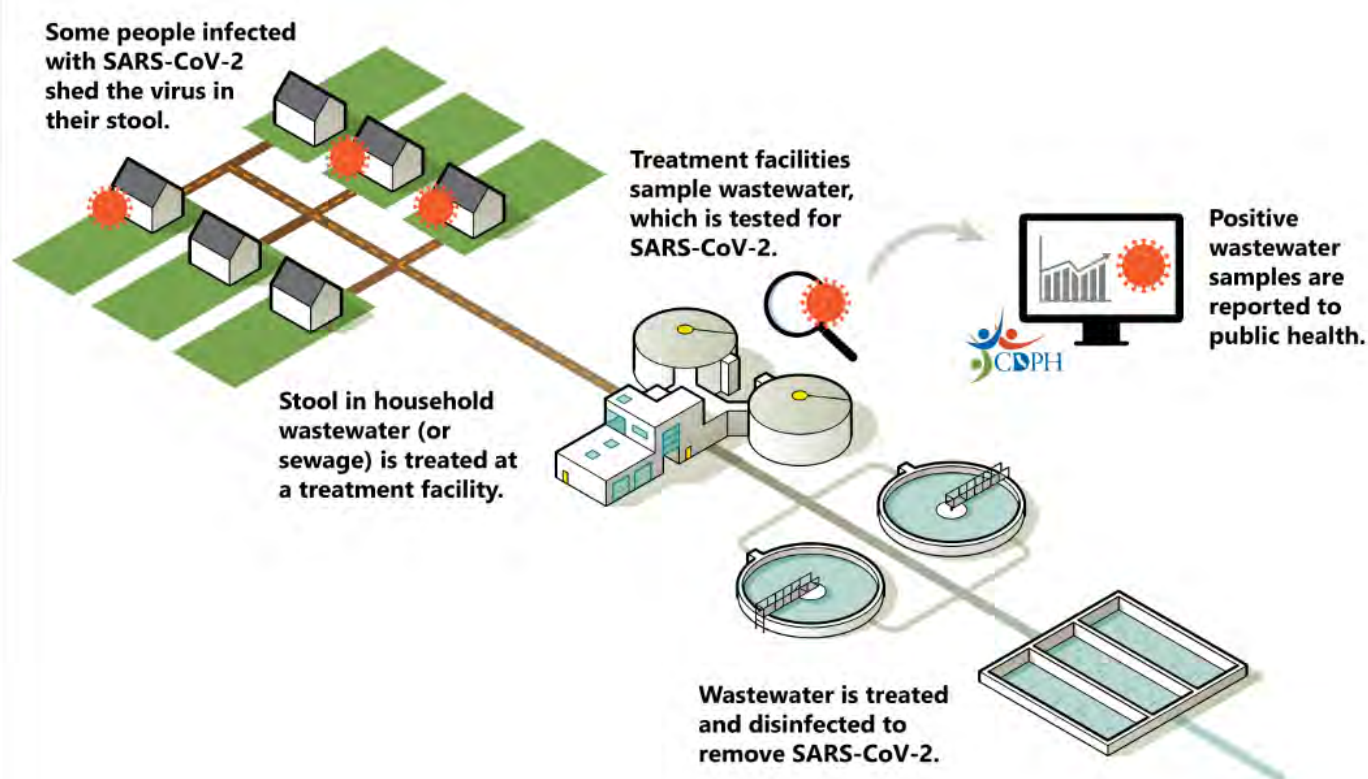
## Wastewater Surveillance

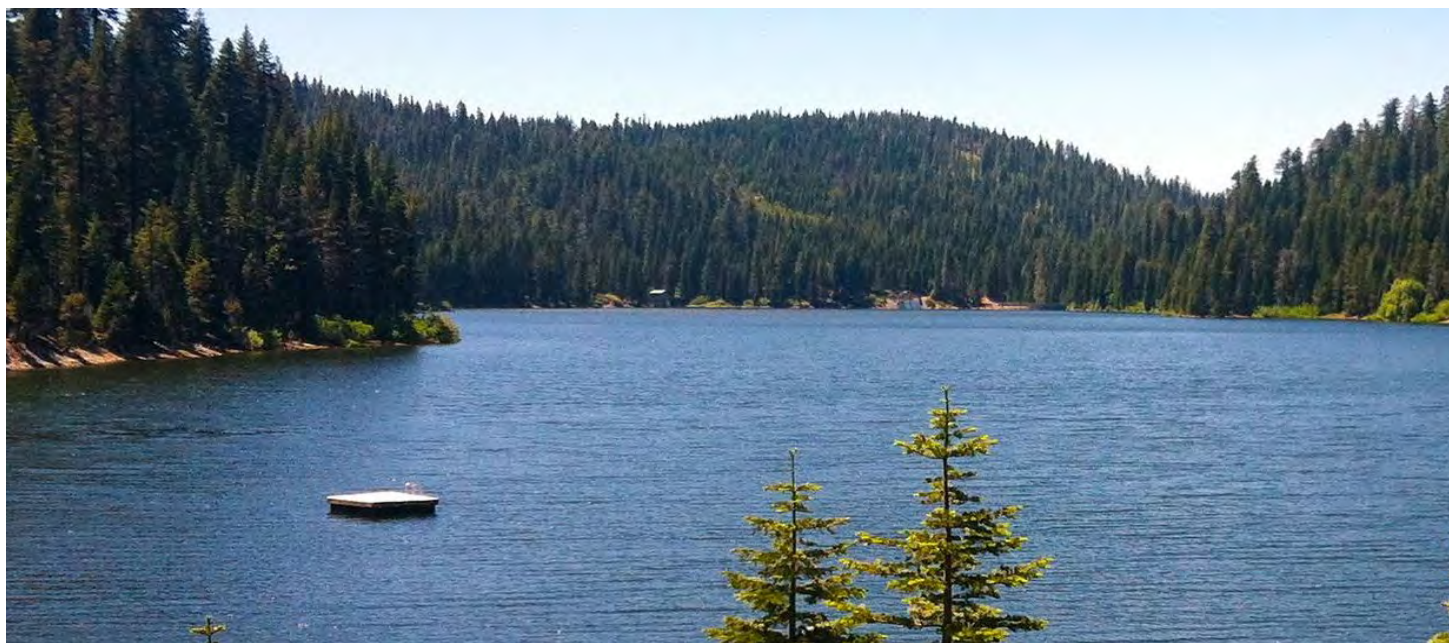
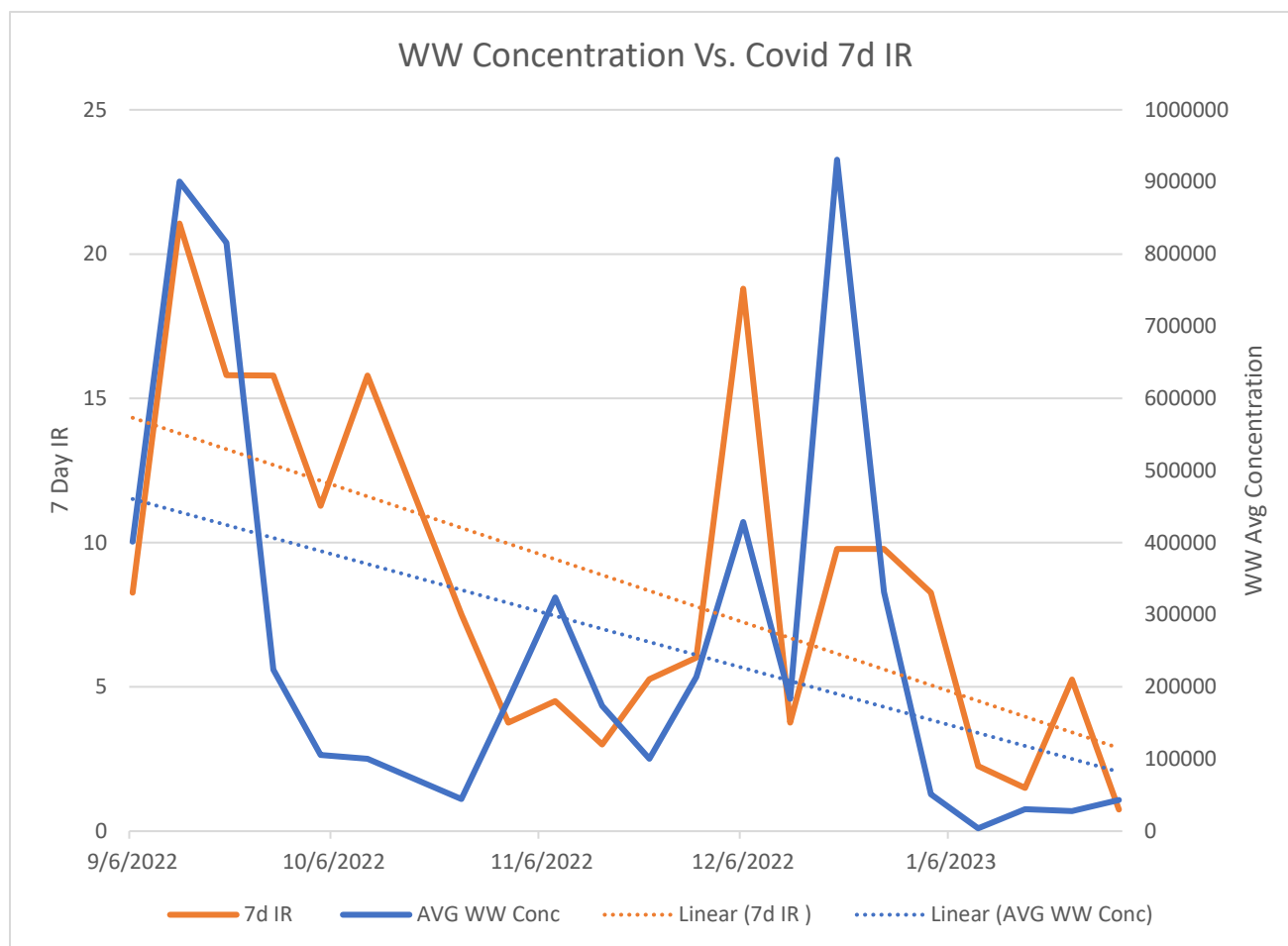
In the fall of 2022, Plumas County Public Health Agency in conjunction with American Valley Community Services District and the California Department of Public Health began weekly testing of wastewater for COVID-19. The first sample was sent out on September 6<sup>th</sup>, 2022, and has been continuous since. The purpose of this project was to create a passive surveillance system for COVID-19 that does not rely on the testing of the population through either PCR/at-home tests, and can give PCPHA/CDPH a better idea of what caseloads may be like in the region.

Currently, the testing only consists of areas serviced by American Valley Community Services District (Quincy) and is related to case counts that occur in the county to look for trends. Samples are collected on Tuesday mornings and brought to PCPHA for overnight shipping to CDPH. Once delivered, results are released to a public data dashboard for use. PCPHA does our own private analysis of the data for internal use. (Figure W1)

## What is Wastewater Surveillance?

**Looking for SARS-CoV-2 in wastewater can help public health track the burden of COVID-19 in certain areas**



**Figure: Wastewater concentration vs COVID**



## PLUMAS COUNTY PUBLIC HEALTH AGENCY

Dana Loomis, MSPH, PhD, Public Health Director

Mark Satterfield, MD, Health Officer

Dana Krinsky, Public Health Assistant Director

Tina Venable, Director of Nursing

Bill Cook, Veterans Services Officer

Nicole Reinert, MPH, Program Chief

John Rix, Senior Services Director

DeLena Jones, Administrative Services Officer



### PLUMAS COUNTY PUBLIC HEALTH AGENCY

270 County Hospital Road, Ste. 206  
Quincy, CA 95971  
Phone: (530) 283-6337  
Fax: (530) 283-6425

### PLUMAS COUNTY PUBLIC HEALTH AGENCY CLINIC

270 County Hospital Road, Ste. 111  
Quincy, CA 95971  
Phone: (530) 283-6330  
Fax: (530) 283-6110



[www.countyofplumas.com/publichealth](http://www.countyofplumas.com/publichealth)



[www.facebook.com/PlumasHealth/](https://www.facebook.com/PlumasHealth/)



[www.instagram.com/plumascountypublichealth/](https://www.instagram.com/plumascountypublichealth/)





**PLUMAS COUNTY  
SHERIFFS DEPARTMENT  
MEMORANDUM**

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**TO:** Honorable Chair and Board of Supervisors  
**FROM:** Roni Towery  
**MEETING DATE:** May 9, 2023  
**SUBJECT:** Approve and authorize fixed asset budget transfer in the amount of \$27,227.00 for department #70350 - Boating Safety & Enforcement from Vehicle fixed asset account #541500 to Equipment fixed asset account #542600; discussion and possible action. Four/fifths roll call vote

---

**Recommendation:**

Approve and authorize fixed asset budget transfer in the amount of \$27,227.00 for department #70350 - Boating Safety & Enforcement from Vehicle fixed asset account #541500 to Equipment fixed asset account #542600

**Background and Discussion:**

This budget transfer is needed to move funds for the purchase of fixed asset Boating Safety & Enforcement equipment for the Sheriff's Office patrol boats. Funds are available to transfer because the original budgeted item will not be purchased this fiscal year as anticipated. This transfer is needed now because the state grant funds must be expended by the end of this fiscal year or they will be forfeited.

**Action:**

Approve and authorize fixed asset budget transfer in the amount of \$27,227.00 for department #70350 - Boating Safety & Enforcement from Vehicle fixed asset account #541500 to Equipment fixed asset account #542600

**Fiscal Impact:**

There is no impact to the General Fund. Department #70350 is a state grant funded budget.

**Attachments:**

1. Fixed Asset Budget Transfer Form -70350
2. YTD Budget Report

TRANSFER NUMBER  
(Auditor's Use Only)

Date 4/26/2023

### Approval Required

- Board  
Board  
Board  
Auditor  
Auditor

## ☐ SUPPLEMENTAL REVENUE ACCOUNTS

0017G	70350	541500	VEHICLE	27,227.00
Total (must equal transfer to total)				27,227.00

☐ **SUPPLEMENTAL EXPENDITURE ACCOUNTS**

0017G	70350	542600	EQUIPMENT	27,227.00
			Total (must equal transfer to total)	27,227.00

Please provide copy of grant award, terms of award, proof of receipt of additional revenue; and/or backup to support this request.

Auditor's / Flick

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) Transfer to cover purchase of grant approved fixed assets

B) Vehicle will not be purchased this fiscal year

C) Expenses approved for BS&E grant this fiscal year

D) N/A

Approved by Department Signing Authority:

Roni Dorey

☒ Approved/ Recommended

☐ Disapproved/ Not recommended

Auditor/Controller Signature:

Marta Haber

Board Approval Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

Clerk of the Board Signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_

Initials \_\_\_\_\_

### **INSTRUCTIONS:**

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

ACCOUNTS FOR:	ORIGINAL APPROP.	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD. EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT. USED
0017 SHERIFF GRANTS							
70350 BOAT SFTY & ENFERCMT							
7035054 541500 VEHICLE	35,000	0	35,000	.00	.00	35,000.00	.0%
7035054 542600 EQUIPMENT	28,000	0	28,000	27,994.03	.00	5.97	100.0%
TOTAL BOAT SFTY & ENFERCMT	63,000	0	63,000	27,994.03	.00	35,005.97	44.4%
TOTAL SHERIFF GRANTS	63,000	0	63,000	27,994.03	.00	35,005.97	44.4%
TOTAL EXPENSES	63,000	0	63,000	27,994.03	.00	35,005.97	



**PLUMAS COUNTY  
SHERIFFS DEPARTMENT  
MEMORANDUM**

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**TO:** Honorable Chair and Board of Supervisors  
**FROM:** Roni Towery  
**MEETING DATE:** May 9, 2023  
**SUBJECT:** Approve and authorize fixed asset purchase of three (3) multifunctional mapping display/sonar and thermal display units for the Boating Safety & Enforcement patrol boats for a total amount not to exceed \$27,227.00 from 70350-542600; discussion and possible action. Roll call vote

---

**Recommendation:**

Approve and authorize fixed asset purchase of three (3) multifunctional mapping display/sonar and thermal display units for the Boating Safety & Enforcement patrol boats for a total amount not to exceed \$27,227.00 from 70350-542600.

**Background and Discussion:**

The Boating Safety & Enforcement unit currently has three boats that need to have the multifunctional mapping display/sonar and thermal display units replaced. This expense is grant funded.

The estimate is from Johnson Hicks Marine Electronics and pricing is in accordance with GSA contract number GS-07F-0492Y. The installation will be done by Sierra Electronics at a rate of \$640.00 each for a total of \$1,920.00. The total cost shall not exceed \$27,227.00.

**Action:**

Approve and authorize fixed asset purchase of three (3) multifunctional mapping display/sonar and thermal display units for the Boating Safety & Enforcement patrol boats for a total amount not to exceed \$27,227.00 from 70350-542600.

**Fiscal Impact:**

No impact to General Fund. Purchase is an allowable grant funded expense.

**Attachments:**

1. Johnson Hicks - Estimate #26906
2. Sierra Electronics Quote

**THANK YOU FOR YOUR CONSIDERATION**  
Estimates are valid for 30 days only.  
Government estimates valid for entire order only.



690 E. Glendale Ave, Suite 9B, Sparks, NV 89431  
(775) 359-1121 (800) 874-7515

## Boat Labor SALES QUOTE

**TO:** Plumas County Sheriff's Office  
Mike Grant  
Quincy, CA 95971  
530-283-6375

Date: **4/26/2023**  
Sales Rep: Dan Pena  
Terms: Net 30  
Expires: 5/26/2023

**REF# DQM9625**

ITEM	DESCRIPTION	QTY	UNIT PRICE	AMOUNT
INS-FLAT - Installation	Install Customer supplied 12" screen plotter on Gimble mount, radar, transducer & flare unit. PRICE IS A NOT TO EXCEED PER TECH INCLUDING TRAVEL	1	\$640.00	\$640.00
<b>Subtotal</b>				\$640.00
<b>Sales Tax</b>				\$0.00
<b>Total</b>				<b>\$640.00</b>

**Notes:**

$$\begin{array}{r} \times 3 \\ \hline \$1920.00 \end{array}$$

For questions regarding this quote please contact:

Dan Peña  
Office – 775-359-1121  
Cell -775-846-6904  
Toll Free – 800-874-7515  
[danp@sierraelectronics.com](mailto:danp@sierraelectronics.com)  
**Sierra Electronics**  
**690 East Glendale Ste.9B**  
**Sparks, NV 89431**  
 **MOTOROLA SOLUTIONS**  
Radar Solutions Channel Partner

Boat #1 CF4946XC  
Boat #3 CF4689XC  
Boat #4 CF5193XC



**PLUMAS COUNTY  
PLANNING DEPARTMENT  
MEMORANDUM**

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**TO:** Honorable Chair and Board of Supervisors

**FROM:** Tim Evans, Senior Planner

**MEETING DATE:** May 9, 2023

**SUBJECT:** Time Certain 10:00 AM  
Continued Public Hearing:  
**Adopt an ORDINANCE, of the County of Plumas, State of California, first introduced on April 18, 2023, amending Plumas County Code Title 9 Planning and Zoning, Chapter 2 Zoning, Article 4 General Requirements, Sec. 9-2.405 – Camping; and Article 13 – Single-Family Residential Zones (2-R, 3-R, 7-R), Sec. 9-2.1301 – Purpose (2-R, 3-R, 7-R); and Article 2 Definitions, adding Sec. 9-2.273.5 - “Prime Opportunity Areas”; approved as to form by County Counsel; discussion and possible action. Roll call vote**

---

**Recommendation:**

Staff recommends the Board of Supervisors take the following actions as recommended by the Planning Commission in Resolution Number P.C. 2023-1 (Attachment 1) to:

1. Find that the amendments of Sec. 9-2.405 - Camping and Sec. 9-2.1301- Purpose (2-R, 3-R, 7-R), and the addition of Sec. 9-2.273.5 - "Prime Opportunity Areas" by Ordinance is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment.
2. Adopt the Ordinance amending Title 9 Planning and Zoning of the Plumas County Code as shown in Attachment 2.

**Background and Discussion:**

On April 18, 2023, Planning staff presented the proposed amendments to the Camping Ordinance and the Prime Opportunity Areas definition to the Board of Supervisors.

During the April 18, 2023 Board of Supervisors meeting, Planning staff presented the purpose of the proposed Ordinance being to address an inconsistency between Plumas County Code Sec. 9-2.405(a) and (b) and the 2035 General Plan and recommended the Board of Supervisors hold the public hearing for the Ordinance, introduce and waive the first reading of the Ordinance, and schedule adoption of the Ordinance at the next regularly scheduled Board of Supervisors meeting.

The Chair of the Board of Supervisors opened the public hearing. There were no public comments. The Board then introduced and waived the first reading of the Ordinance. Lastly, the adoption of the Ordinance by the Board of Supervisors was scheduled for the May 2, 2023 Board of Supervisors meeting.

On May 2, 2023, the hearing for adoption of the proposed amendments to the Camping Ordinance and the Prime Opportunity Areas definition was held by the Board of Supervisors.

During the May 2, 2023 Board of Supervisors meeting, Planning staff reiterated the purpose of the Ordinance being to address an inconsistency between Plumas County Code Sec. 9-2.405(a) and (b) and the 2035 General Plan and recommended the Board of Supervisors take action as recommended by the Planning Commission in Resolution Number P.C. 2023-1 (Attachment 1). Attachment 2 to the staff report provides the Ordinance, including Exhibit "A" and Exhibit "B" showing the Ordinance Amendment pre-adoption draft (red-line) and the final draft Ordinance

(clean) to be codified.

The Chair of the Board of Supervisors opened the public hearing and received public comments concerning the Ordinance.

Discussion amongst the Board ensued in relation to the public comments and possible impacts on adoption of the Ordinance in relation to events that involve a "camping" use such as the High Sierra Music Festival. To allow Planning staff time to investigate possible impacts of the Ordinance to the High Sierra Music Festival, the Board continued the public hearing to May 9, 2023.

Upon investigation by Planning staff, the following has been concluded:

1. The High Sierra Music Festival would not be impacted by the Ordinance.
2. Further amendments to the proposed Ordinance at this time would require action by the Board to redirect the Ordinance back to the Planning Commission for review, and additional revisions to the proposed Ordinance by the Planning Commission would require a public hearing in addition to revision of the the Planning Commission's recommended action to the Board by resolution.

**CEQA Compliance and Determination:**

Based on the Initial Study prepared by Planning staff, the Ordinance adoption is exempt from the requirements of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment.

**Action:**

Staff requests the Board of Supervisors take the following actions as recommended by the Planning Commission in Resolution Number P.C. 2023-1 (Attachment 1) to:

1. Find that the amendments of Sec. 9-2.405 - Camping and Sec. 9-2.1301- Purpose (2-R, 3-R, 7-R), and the addition of Sec. 9-2.273.5 - "Prime Opportunity Areas" by Ordinance is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment.
2. Adopt the Ordinance amending Title 9 Planning and Zoning of the Plumas County Code as shown in Attachment 2.

**Fiscal Impact:**

Planning staff time to prepare the Camping Ordinance and Prime Opportunity Areas definition paid through the Department's budget (General Fund). Adoption of the Ordinance does not trigger any additional permits or fees not already in place, as applicable.

**Attachments:**

1. Resolution Number P.C. 2023-1
2. Proposed Camping Ordinance Amendments and Prime Opportunity Areas Definition, with Exhibit A and Exhibit B



RESOLUTION NUMBER P.C. 2023-1

RESOLUTION RECOMMENDING TO THE BOARD OF SUPERVISORS THAT AN ORDINANCE BE ADOPTED AMENDING PLUMAS COUNTY CODE TITLE 9 PLANNING AND ZONING, CHAPTER 2 ZONING, ARTICLE 4 GENERAL REQUIREMENTS, SEC. 9-2.405 – CAMPING; AND ARTICLE 13 – SINGLE-FAMILY RESIDENTIAL ZONES (2-R, 3-R, 7-R), SEC. 9-2.1301 – PURPOSE (2-R, 3-R, 7-R); AND ARTICLE 2 DEFINITIONS, ADDING SEC. 9-2.273.5 - "PRIME OPPORTUNITY AREAS" AND THE BOARD OF SUPERVISORS FIND THE ORDINANCE ADOPTION EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) UNDER SECTION 15061(b)(3)

WHEREAS, amendments to Plumas County Code Title 9 Planning and Zoning, Chapter 2 Zoning, Article 4 General Requirements, Sec. 9-2.405 – Camping; and Article 13 - Single-Family Residential Zones (2-R, 3-R, 7-R), Sec. 9-2.1301 – Purpose (2-R, 3-R, 7-R); and Article 2 Definitions, adding Sec. 9-2.273.5 – "Prime Opportunity Areas" is necessary to reconcile the 2035 General Plan inconsistency and provide clarity within the Plumas County Code concerning the Prime Opportunity Areas; and

WHEREAS, the Planning Commission held workshops on February 16, 2023, and March 2, 2023, to review, take public comment, and propose amendments to the Sec. 9-2.405 – Camping, Sec. 9-2.1301 – Purpose (2-R, 3-R, 7-R), and Sec. 9-2.273.5 – "Prime Opportunity Areas"; and

WHEREAS, the Planning Commission held a properly noticed public hearing on March 16, 2023, for the proposed ordinance and received testimony from all interested parties.

NOW, THEREFORE, BE IT RESOLVED, that the Planning Commission of the County of Plumas, State of California recommends that the Board of Supervisors:

1. Find that the amendments of Sec. 9-2.405 – Camping and Sec. 9-2.1301 – Purpose (2-R, 3-R, 7-R), and the addition of Sec. 9-2.273.5 – "Prime Opportunity Areas" by Ordinance is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment.
2. Adopt the Ordinance amending Title 9 Planning and Zoning of the Plumas County Code as shown in Exhibit "A" attached.


The foregoing Resolution was duly passed and adopted by the Plumas County Planning Commission at a meeting held on the 16<sup>th</sup> day of March, 2023, by the following roll call vote:

AYES: Commissioners: *Spencer, Montgomery, Leonhardt, West*  
NOES: Commissioners: *None*  
ABSTAIN: Commissioners: *None*  
ABSENT: Commissioners: *None*

Said resolution to be effective as of the 16<sup>th</sup> day of March, 2023.

  
Charles Leonhardt  
Chair, Plumas County Planning Commission

ATTEST:

  
Tim Evans, Senior Planner, Clerk of Planning Commission



**ORDINANCE NO. 2023-**

**AN ORDINANCE OF THE COUNTY OF PLUMAS, STATE OF CALIFORNIA,  
AMENDING PLUMAS COUNTY CODE TITLE 9 PLANNING AND ZONING, CHAPTER 2 ZONING,  
ARTICLE 4 GENERAL REQUIREMENTS, SEC. 9-2.405 – CAMPING; AND  
ARTICLE 13 – SINGLE-FAMILY RESIDENTIAL ZONES (2-R, 3-R, 7-R),  
SEC. 9-2.1301 – PURPOSE (2-R, 3-R, 7-R); AND  
ARTICLE 2 DEFINITIONS, ADDING SEC. 9-2.273.5 - “PRIME OPPORTUNITY AREAS”**

The Board of Supervisors of the County of Plumas, State of California, **ORDAINS** as follows:

**SECTION 1. Ordinance Amendment**

Section 9-2.405 – Camping of Article 4 General Requirements; and Section 9-2.1301 – Purpose (2-R, 3-R, 7-R) of Article 13 Single-Family Residential Zones (2-R, 3-R, 7-R); and Section 9-2.273.5 – Prime Opportunity Areas of Article 2 Definitions of Chapter 2 Zoning of Title 9 Planning and Zoning of the Plumas County Code is intended to be edited as set forth in the pre-adoption draft, as attached in Exhibit “A”.

**SECTION 2. Effective Date**

This ordinance shall become effective 30 days from the date of final adoption.

**SECTION 3. Codification**

This ordinance shall be codified as set forth in the final draft as attached in Exhibit “B”.

**SECTION 4. Publication**

A summary of this ordinance shall be posted in a prominent location, pursuant to Section 25124(a) of the Government Code of the State of California, before the expiration of fifteen (15) days after the adoption of the ordinance, once, with the names of the supervisors voting for and against the ordinance, at the board of supervisors’ chambers and shall remain posted thereafter for at least one (1) week.

The foregoing ordinance was introduced at a regular meeting of the Board of Supervisors on the \_\_\_\_\_ day of \_\_\_\_\_, 2023, and passed and adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2023 by the following vote:

AYES: Supervisors:

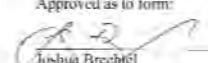
NOES: Supervisors:

ABSENT: Supervisors:

\_\_\_\_\_  
Dwight Ceresola, Chair, Board of Supervisors

ATTEST:

\_\_\_\_\_  
Heidi White, Clerk of the Board

Approved as to form:  
  
Joshua Broedel  
Deputy County Counsel

## Exhibit "A"

### Sec. 9-2.405. - Camping.

(a) Camping shall be prohibited within Prime Opportunity Areas ~~as designated by the General Plan~~, except within camp grounds.

(b) Camping shall be permitted on all private lands not within the Prime Opportunity Areas ~~as designated by the General Plan~~ if all aspects of the County health regulations are met, subject to the concurrence of the property owner for no more than 120 days in a calendar year. The number of nonstructural temporary shelters and recreational vehicles used for camping on a property may be at least one and otherwise shall not exceed the number of dwelling units and additional quarters and the guest house permitted on the property by the zoning, less the number thereof on the property. Camping conducted under the provisions of this subsection shall not be a camp ground use for the purposes of this chapter.

(§ 3, Ord. 84-593, eff. January 3, 1985, as amended by § 3, Ord. 86-623, eff. February 6, 1986, § 1, Ord. 91-759, eff. August 1, 1991, and Exh. A, § 2, Ord. 873, eff. October 31, 1996, as amended by § 4, Ord. 99-924, eff. November 11, 1999)

### Sec. 9-2.1301. - Purpose (2-R, 3-R, 7-R).

The purpose of the Single-Family Residential Zones (2-R, 3-R, 7-R) is to provide for single-family residential dwelling units ~~in prime opportunity single-family residential areas~~ with provisions for compatible uses.

(§ 3, Ord. 84-593, eff. January 3, 1985)

### Sec. 9-2.273.5 - Prime Opportunity Areas

"Prime Opportunity Areas" shall mean Single-Family Residential Zones (2-R, 3-R, 7-R), Multiple-Family Residential Zone (M-R), Core Commercial Zone (C-1), Periphery Commercial Zone (C-2), Convenience Commercial Zone (C-3), Recreation-Open Space Zone (Rec-OS), Open Space Zone (OS), and Lake Zone (L).

## **Exhibit “B”**

### **Final Copy**

#### **Sec. 9-2.405. - Camping.**

(a) Camping shall be prohibited within Prime Opportunity Areas, except within campgrounds.

(b) Camping shall be permitted on all private lands not within the Prime Opportunity Area if all aspects of the County health regulations are met, subject to the concurrence of the property owner for no more than 120 days in a calendar year. The number of nonstructural temporary shelters and recreational vehicles used for camping on a property may be at least one and otherwise shall not exceed the number of dwelling units and additional quarters and the guest house permitted on the property by the zoning, less the number thereof on the property. Camping conducted under the provisions of this subsection shall not be a campground use for the purposes of this chapter.

(§ 3, Ord. 84-593, eff. January 3, 1985, as amended by § 3, Ord. 86-623, eff. February 6, 1986, § 1, Ord. 91-759, eff. August 1, 1991, and Exh. A, § 2, Ord. 873, eff. October 31, 1996, as amended by § 4, Ord. 99-924, eff. November 11, 1999)

#### **Sec. 9-2.1301. - Purpose (2-R, 3-R, 7-R).**

The purpose of the Single-Family Residential Zones (2-R, 3-R, 7-R) is to provide for single-family residential dwelling units with provisions for compatible uses.

(§ 3, Ord. 84-593, eff. January 3, 1985)

#### **Sec. 9-2.273.5 - Prime Opportunity Areas**

“Prime Opportunity Areas” shall mean Single-Family Residential Zones (2-R, 3-R, 7-R), Multiple-Family Residential Zone (M-R), Core Commercial Zone (C-1), Periphery Commercial Zone (C-2), Convenience Commercial Zone (C-3), Recreation-Open Space Zone (Rec-OS), Open Space Zone (OS), and Lake Zone (L).

RESOLUTION NO. 21-8609

A RESOLUTION RATIFYING THE PLUMAS COUNTY HEALTH OFFICER'S  
DECLARATION OF LOCAL HEALTH EMERGENCY

BECKWOURTH COMPLEX FIRE, DIXIE FIRE AND FLY FIRE

**WHEREAS**, Health and Safety Code section 101080 authorizes a local health officer to declare a local health emergency in the jurisdiction, or any part thereof: when the local health officer reasonably determines that there is an imminent and proximate threat of the introduction into the jurisdiction, or any part, thereof of any contagious, infectious, or communicable disease, chemical agent, non-communicable biologic agent, toxin, or radioactive agent; and,

**WHEREAS**, on July 26, 2021, Plumas County's Health Officer, Mark Satterfield, MD, declared a local health emergency based on an imminent and proximate threat to public health due to hazardous waste in the form of contaminated debris from hazardous waste/materials and structural debris from the Beckwourth Complex Fire, the Dixie Fire and the Fly Fire (which has now merged with the Dixie Fire), such declaration being attached hereto and incorporated herein; and

**WHEREAS**, under Health and Safety Code section 101080, a local health officer's declaration of a local health emergency must be ratified by the Board of Supervisors within seven (7) days in order to remain in effect; and

**WHEREAS**, Health and Safety Code section 101080 generally requires the Board of Supervisors to review the need for continuing the local health emergency at least every 30 days until the local health emergency is terminated; and

**WHEREAS**, Health and Safety Code section 101080 requires local jurisdictions to terminate the emergency at the earliest possible date that conditions warrant termination; and

**NOW THEREFORE, BE IT RESOLVED**, that the Plumas County Board of Supervisors hereby, and pursuant to Health and Safety Code section 101080, ratifies the declaration of a local health emergency declared by the local health officer on July 23, 2021.

The foregoing resolution was duly passed and adopted by the Board of Supervisors for the County of Plumas, State of California at the special meeting of the Board of Supervisors on July 27, 2021 by the following vote:

AYES: Supervisor (S) Ceresola, Goss, Thrall, Hagwood, and Engel

NOES: None

ABSENT: None



Chair, Board of Supervisors

ATTEST:



Clerk of the Board of Supervisors

**DECLARATION NO. 21-**

**DECLARATION OF A LOCAL HEALTH EMERGENCY IN THE COUNTY OF PLUMAS  
BY PLUMAS COUNTY HEALTH OFFICER  
FOR THE BECKWOURTH COMPLEX AND DIXIE AND FLY FIRES**

**WHEREAS**, The Beckwourth Complex is comprised of the Dotta Fire and the Sugar Fire on the Beckwourth Ranger District of the Plumas National Forest. The Dotta Fire is thought to have been ignited by lightning on June 30, 2021 near Dotta Canyon, and on July 2, 2021, the Sugar Fire is thought to have been ignited by lightning west of Sugarloaf Peak; and

**WHEREAS**, the Plumas National Forest failed to control the fires and on July 4, 2021, the California Incident Management Team 4 (CALIMT4) took over command and control of the fires and combined them to be called the Beckwourth Complex Fire; and

**WHEREAS**, Plumas County Proclaimed a Local State of Emergency on July 8, 2021 related to the significant impacts of the Beckwourth Complex Fire; and

**WHEREAS**, on July 13, 2021 the Plumas County Board of Supervisors confirmed and ratified said Proclamation of Local Emergency by Resolution No. 21-8601; and

**WHEREAS**, on July 16, 2021, Governor Newsom issued a Proclamation of a State of Emergency due to the Beckwourth Complex Fire because the wildfire had destroyed homes, caused the evacuation of residents, and damaged critical infrastructure; and

**WHEREAS**, the Dixie Fire started in the Feather River Canyon near the Cresta Powerhouse on July 13, 2021. The cause of the fire is currently unknown and under investigation; and

**WHEREAS**, the Dixie Fire is over 190,000 with 21% containment and continues to threaten life and property, creating conditions of extreme peril and triggering evacuations of thousands of people; and

**WHEREAS**, Plumas County Proclaimed a Local State of Emergency on July 16, 2021 related to the significant impacts of the Dixie Fire; and

**WHEREAS**, on July 20, 2021 the Plumas County Board of Supervisors confirmed and ratified said Proclamation of Local Emergency by Resolution No. 21-8605; and

**WHEREAS**, the Fly Fire started in the Butterfly Valley area on July 22, 2021. The cause of the Fire is currently unknown and is under investigation; and

**WHEREAS**, the Fly Fire was 4,300 acres as of July 24, 2021 with 5% containment and has threatened life and property, creating conditions of extreme peril and triggering evacuations of thousands of people. The Fly Fire merged with the Dixie Fire on the night of July 24, 2021; and

**WHEREAS**, on July 23, 2021 Plumas County Proclaimed a Local State of Emergency related to the significant impacts of the Fly Fire; and



**WHEREAS**, on July 23, 2021, Governor Newsom issued a Proclamation of a State of Emergency due to the Dixie and Fly Fires because the fires have destroyed homes, caused evacuation of residents, and damaged critical infrastructure; and

**WHEREAS**, as of July 26, 2021, the Beckwourth Complex Fire has destroyed 16 structures in Plumas County and as a result the wildfire has created an enormous amount of debris; and

**WHEREAS**, as of July 26, 2021, the Dixie Fire has destroyed 16 structures and 6 other minor structures in Plumas County and as a result the wildfire has created an enormous amount of debris; and

**WHEREAS**, the debris resulting from the Beckwourth Complex Fire, and the Dixie and Fly Fires contain hazardous material in the ash of burned structures, which has created a health emergency and poses a substantial present and future hazard to human health and safety and the environment unless it is addressed and managed; and

**WHEREAS**, there is an imminent and proximate threat of exposure to partially respirable-size particulate matter, possible infection or communicable disease exposure to biological agents due to combustion of animal carcasses, possible accumulation of perishable foods and other organic materials that normally require refrigeration but have been left to spoil due to lack of electricity, potential contamination or destruction of residential and commercial drinking water supplies, and potential pollution of nearby surface water; and

**WHEREAS**, the seasonal thunderstorms and inclement weather could spread the hazardous material in the ash of the burned structure and could thereby pollute and contaminate surface water and the domestic water supplies of the affected areas of Plumas County; and

**WHEREAS**, California Health and Safety Code section 101075 confers upon the local Health Officer emergency powers necessary to protect public health and safety; and

**WHEREAS**, California Health and Safety Code section 101080 authorizes the local Health Officer to declare the existence of a local health emergency when this County or any area of the county is affected or likely to be affected by a public health threat while the Board of Supervisors is not in session, subject to ratification by the Board of Supervisors within seven (7) days, and subject to reaffirmation every thirty (30) days thereafter until such local health emergency has ceased; and

**WHEREAS**, the Health Officer hereby finds that:

- (a) The Beckwourth Complex Fire, Dixie Fire and Fly Fire have created certain hazardous waste conditions in Plumas County in the form of contaminated debris from household hazardous waste/materials and structural debris resulting from the destruction of residences and structure; and
- (b) The hazardous waste debris poses a substantial present or potential hazard to human health and the environment unless immediately addressed and managed; and
- (c) There is an imminent and proximate threat of infections or communicable disease and/or non-communicable agents due to fire related debris; and



(d) The Board of Supervisors of the County of Plumas is not in session and cannot immediately be called into session; and

These threats to public health necessitate the declaration of a local health emergency.


**NOW, THEREFORE, IT IS DECLARED** that a local health emergency exists in the County of Plumas, due to hazardous waste in the form of contaminated debris from the hazardous waste/material and structural debris from the ongoing Beckwourth Complex Fire, Dixie Fire and Fly Fire; and

**NOW, THEREFORE, IT IS FURTHER DECLARED AND ORDERED** that during the existence of the local health emergency the power, functions and duties of the Health Officer shall be those prescribed by State law, including the provisions of California Health and Safety Code sections 101040 and 101085; and by ordinances, resolutions and approved plans of the County of Plumas to mitigate the effects of the local emergency.

**NOW, THEREFORE, BE IT RESOLVED** the Plumas County Health Officer, Mark Satterfield, M.D. declares:

A local health emergency is declared in Plumas County commencing on or about 2:04 PM a.m./p.m. of the 26<sup>th</sup> day of July, 2021.

7/26/21  
Date

  
\_\_\_\_\_  
Mark Satterfield, M.D.  
Health Officer  
County of Plumas

RESOLUTION NO. 21-3601

A RESOLUTION RATIFYING THE PROCLAMATION OF A COUNTY-WIDE LOCAL  
EMERGENCY DUE TO WILDFIRES SIGNIFICANTLY IMPACTING COMMUNITIES IN  
PLUMAS COUNTY

**WHEREAS**, Section 4-1.05 of the Plumas County Code empowers the Director of the Office of Emergency Services to proclaim a local emergency when the county is affected or threatened by an event causing great damage, possible loss of life, or other public calamity and the Board of Supervisors is not in session; and,

**WHEREAS**, on July 8, 2021, the Director of Emergency Services proclaimed a local emergency due to the Beckwourth Complex fire threatening communities in Plumas County; and

**WHEREAS**, Plumas County has activated the Emergency Operations Center; and these conditions are, or are likely to be beyond the control of the services, personnel, equipment, and facilities of said County of Plumas; and,

**WHEREAS**, Section 4-1.05 of the Plumas County Code requires the Board of Supervisors to ratify the emergency proclamation within seven (7) days or the proclamation will no longer be in force,

**WHEREAS**, it has been found that local resources are unable to cope with the effects of said emergency;

**NOW THEREFORE, BE IT RESOLVED**, that the Plumas County Board of Supervisors hereby ratifies the declaration of a local emergency due to the significant, ongoing and possible undiscovered impacts due to the wildfires in Plumas County.

**BE IT FURTHER RESOLVED**, the Plumas County Board of Supervisors shall review the need for continuing the local emergency at least every month and shall terminate the emergency as soon as local conditions warrant.

**BE IT FURTHER PROCLAIMED AND ORDERED** that a copy of this resolution be forwarded to the Director of the California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State law; that the Governor of California pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in Plumas County; that the Governor waive regulations that may hinder response and recovery efforts; that response and recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

The foregoing resolution was duly passed and adopted by the Board of Supervisors for the County of Plumas, State of California at the regular meeting of the Board of Supervisors on July 13, 2021 by the following vote:

AYES: Supervisor Ceresola, Goss, Thrall, Hagwood, and Engel

NOES: None

ABSENT: None



Chair, Board of Supervisors

ATTEST:



Clerk of the Board of Supervisors

RESOLUTION NO. 21- **8605**

A RESOLUTION RATIFYING THE PROCLAMATION OF A COUNTY-WIDE LOCAL  
EMERGENCY DUE TO THE DIXIE FIRE SIGNIFICANTLY IMPACTING COMMUNITIES  
IN PLUMAS COUNTY

**WHEREAS**, Section 4-1.05 of the Plumas County Code empowers the Director of the Office of Emergency Services to proclaim a local emergency when the county is affected or threatened by an event causing great damage, possible loss of life, or other public calamity and the Board of Supervisors is not in session; and,

**WHEREAS**, on July 19, 2021, the Director of Emergency Services proclaimed a local emergency due to the Dixie Fire threatening communities in Plumas County; and

**WHEREAS**, on July 16, 2021 Governor Gavin Newsom declared a state of emergency in Plumas County due to the Beckwourth Complex Fire; and

**WHEREAS**, Plumas County has activated the Emergency Operations Center; and these conditions are, or are likely to be beyond the control of the services, personnel, equipment, and facilities of said County of Plumas; and

**WHEREAS**, Section 4-1.05 of the Plumas County Code requires the Board of Supervisors to ratify the emergency proclamation within seven (7) days or the proclamation will no longer be in force,

**NOW THEREFORE, BE IT RESOLVED**, that the Plumas County Board of Supervisors hereby ratifies the declaration of a local emergency due to the significant, ongoing and possible undiscovered impacts due to the Dixie Fire in Plumas County.

**BE IT FURTHER RESOLVED**, the Plumas County Board of Supervisors shall review the need for continuing the local emergency at least every month and shall terminate the emergency as soon as local conditions warrant.

**BE IT PROCLAIMED AND ORDERED** that a copy of this resolution be forwarded to the Director of the California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State law; that the Governor of California pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in Plumas County; that the Governor waive regulations that may hinder response and recovery efforts; that response and recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

The foregoing resolution was duly passed and adopted by the Board of Supervisors for the County of Plumas, State of California at the regular meeting of the Board of Supervisors on July 20, 2021 by the following vote:

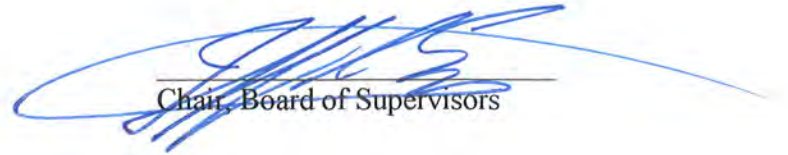
AYES: Supervisor (s): Ceresola, Goss, Thrall, Hagwood, Engel

NOES: None

ABSENT: None

ATTEST:

  
Clerk of the Board of Supervisors

  
Chair, Board of Supervisors