



### Board of Supervisors

Dwight Ceresola, Vice Chair 1st District  
Kevin Goss, 2nd District  
Thomas McGowan, 3rd District  
Greg Hagwood, Chair 4th District  
Jeff Engel, 5th District

### MEETING MINUTES

### **ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON AUGUST 8, 2023**

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### **STANDING ORDERS**

#### **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it LIVE ONLINE

#### **ZOOM Participation**

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

#### **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

#### **CALL TO ORDER**

at 10:00 AM. **Roll Call.**

**Present:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel

### **PLEDGE OF ALLEGIANCE**

Supervisor Greg Hagwood led the Pledge of Allegiance.

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

There were none.

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Pastor George Tarleton offered a brief prayer for the County.

Deb Hopkins spoke regarding Dame Shirely Plaza.

A member of the audience spoke regarding the Sheriff's Office tactical vehicle in the Fair parade.

Todd Johns responded to the citizen's comments.

Liam Gallagher offered comments regarding Fire Safe Council Program and updates on services.

Clint Koble offerend comments regarding CDBG Meeting in Greenville.

Deborah Bress spoke regarding Eastern Plumas Rural Fire Protection District.

There were no public comments on zoom or via email.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

Tracey Ferguson, Planning Department - provided updated regarding Airport Land Use Commission, CalTrans Division of Aeronautics and Judicial Council information regarding the proposed sites for the courthouse; provided information regarding securing block grant funds for planning and economic development; Hazard Mitigation Grants; Cares Act application and awards.

### **ACTION AGENDA**

#### **1. UPDATES AND REPORTS**

##### **A. DIXIE FIRE COLLABORATIVE**

Report, update, and discussion on Dixie Fire Collaborative efforts

Report, update, and discussion on Dixie Fire Collaborative efforts

Clint Koble provided a brief report the roadwork, housing, and Greenville coming alive. Also provided update on internet connectivity.

Laura Wheeler, Executive Director of Indian Valley innovation Hub, gave update on multiple partners coming in with products and sales.

##### **B. US FOREST SERVICE - US FOREST SERVICE**

No report provided.

**C. MUNIS HR/PAYROLL MODULE UPDATE**

Report and update on Pentamation, Tyler/Munis software migration and efforts.

Debra Lucero provided the Board of Supervisors with a brief update on the Tyler/ Munis migration. Still working on cleaning up error reports.

**2. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

**A. AGRICULTURE WEIGHTS & MEASURES**

- 1) Approve and authorize the Chair to ratify and sign an Agreement between Plumas County Agriculture Weights & Measures Department and the California Department of Food and Agriculture (CDFA), to receive grant funding in the amount of \$42,297.00 for ground field work to control and eradicate non-native invasive weeds; (No General Fund Impact); approved as to form by County Counsel.
- 2) Approve and authorize the Chair to ratify and sign an Agreement between Sierra County Agriculture Weights & Measures Department and the California Department of Food and Agriculture (CDFA), to receive grant funding in the amount of \$42,297.00 for ground field work to control and eradicate non-native invasive weeds; (No General Fund Impact); approved as to form by County Counsel

**B. PUBLIC HEALTH AGENCY**

- 1) Adopt **RESOLUTION** to authorize the Interim Director of Public Health to sign Grant Agreement Number 22-11321 from the California Department of Public Health, California Public Health Workforce Career Ladder Education and Development Program, in the amount of \$50,032.00; (No General Fund Impact); approved as to form by County Counsel. **Roll call vote**

Adopt **RESOLUTION No. 23-8832** to authorize the Interim Director of Public Health to sign Grant Agreement Number 22-11321 from the California Department of Public Health, California Public Health Workforce Career Ladder Education and Development Program, in the amount of \$50,032.00.

**C. PUBLIC WORKS**

- 1) Approve and authorize Plumas County Public Works / Road Department to recruit and fill, funded and allocated, vacant One (1) FTE Power Equipment Mechanic I/II in the Quincy Maintenance

shop; (General Fund Impact) as approved in the FY 23-24 Budget.

#### **D. PROBATION**

- 1) Approve and authorize the Chair to ratify and sign a services agreement between the Plumas County Probation Department and Plumas Rural Services for the Domestic Violence Batterer's Treatment Program. Not to exceed \$22,400.00, paid via SB678 funding. (No General Fund Impact) Approved as to form by County Counsel.
- 2) Approve and authorize the Chair to ratify and sign a services agreement between Plumas Rural Services and the Plumas County Probation Department to facilitate two sixteen-week Cognitive Behavioral Restructuring Groups (CBRG) for up to 12 probation clients per group, not to exceed \$15,000, paid via SB678 grant funding, (No General Fund Impact), approved as form by County Counsel.
- 3) Approve and authorize the Chair to ratify and sign a services agreement between the Plumas County Probation Department and Plumas Rural Services for the Mindful Parenting and Nurturing Parenting Critical Support classes in FY23/24. Amount not to exceed \$8,000.00, paid via YOBG Juvenile grant; (No General Fund Impact), approved as to form by county counsel.
- 4) Approve and authorize the Chair to ratify and sign a services agreement between Plumas County Probation Department and DeMartile Automotive to provide general mechanic services for all cars and trucks for the Plumas County Probation Department. Amount not to exceed \$12,000.00, split across all Probation funding sources; (General Fund Impact), approved as to form by County Counsel.

#### **E. HUMAN RESOURCES**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County and Liebert Cassidy Whitmore (LCW) for special services; effective July 1, 2023; not to exceed \$5,660.00; (General Fund Impact) as approved in the FY23/24 Budget; approved as to form by County Counsel.

#### **F. SOCIAL SERVICES**

- 1) Approve and authorize the Chair to ratify and sign an Agreement between the Department of Social Services and the University of California, Davis for professional training services to be provided to Department of Social Services, Child Welfare Services staff; effective July 1, 2023; not to exceed \$15,810.00 (No General Fund Impact) as approved in the FY23/24 Budget; approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign an Agreement between Plumas County Department of Social Services and University of California, Davis contract #EW-2023-26, for professional training

services to be provided to Department of Social Services Eligibility and Employment and Training staff; in the amount of \$46,750, (General Fund Impact), as approved in the FY23/24 budget, approved as to form by County Counsel.

### **3. DEPARTMENTAL MATTERS**

#### **A. FACILITY SERVICES & AIRPORTS - JD Moore**

- 1) Approve and authorize Chair to sign an Agreement between Plumas County Facility Services & Airports and Heat Transfer Systems, for Heating, Ventilation, and Air Conditioning (HVAC) system replacement at the Museum; not to exceed \$39,980.68; (General Fund impact); approved as to form by County Counsel. Discussion and possible action.

**Motion:** Approve and authorize Agreement between County of Plumas and Heat Transfer Systems. Approve and authorize Chair to sign an Agreement between Plumas County Facility Services & Airports and Heat Transfer Systems, for Heating, Ventilation, and Air Conditioning (HVAC) system replacement at the Museum, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

- 2) Approve and authorize the Director of Facility Services & Airports to solicit a Request For Qualifications (RFQ) for an Airport Consultant/Engineer to assist with Airport Capital Improvement Projects at Rogers Field, Gansner Field, and Nervino Airport, approved as to form by County Counsel.

**Motion:** Approve and authorize Director of Facilities to solicit RFQ for Airport Capital Improvement Project, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

#### **B. PROBATION - Keevin Allred**

- 1) Approve and authorize the Chief Probation Officer a fixed asset purchase not to exceed \$49,837.93 for a 2023 Ford Explorer XLT-4WD and not to exceed \$36,603.28 for a 2023 Ford Escape-AWD, for a total of \$86,441.21 from Quincy Auto Company; tentatively approved by the Judicial Council of California's Plumas County Superior Court Representative, funds received through SB678 grant and SB 129 Pretrial funds (No General Fund Impact). Discussion and possible action. **Four/ fifths roll call vote**

**Motion:** Authorize the Chief Probation Officer a fixed asset purchase not to exceed \$49,837.93 for a 2023 Ford Explorer XLT-4WD and not to exceed \$36,603.28 for a 2023 Ford Escape-AWD, for a total of \$86,441.21 from Quincy Auto Company; tentatively approved by the Judicial Council of California's Plumas County Superior Court Representative, funds received through SB678 grant and SB 129 Pretrial funds, **Action:** Approve,

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

## C. PLANNING -

- 1) Review Plumas County Comment Letter to the State of California Department of Housing and Community Development (HCD) on 2020 CDBG-DR Action Plan (Action Plan Amendment 3) to incorporate 2021 CDBG-DR allocation for areas impacted by 2021 wildfires (FEMA DR-4610); discussion and possible action.

Planning Director Tracey Ferguson will prepare California Department of Housing and Community Development comment letter on Planning letterhead with Chairman Hagwood signature for submission to State on 8/9/2023.

- 2) Review Plumas County Comment Letter to the Department of Forestry and Fire Protection Office of the State Fire Marshall concerning an additional public comment period (through August 9, 2023) for the regulatory adoption process of the Fire Hazard Severity Zone (FHSZ) map; discussion and possible action.

**Motion:** Approve and submit State Fire Marshall comment letter for Fire Hazard Severity Zone.

**Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** None.

**Vote:** Motion by unanimous roll call vote (**summary:** Yes = 0).

**Yes:** None.

## 4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

### A. County Administrative Officer's Report.

CAO Debra Lucero provided report on repairs at courthouse; county employee service years; CLA and Special Districts; Granicus report will be forthcoming; economic development fellow process, energy assessment; grants; meetings attended and upcoming budget finalization.

- B. Approve and authorize Chair to sign Second Amendment to agreement between Plumas County and Arcadis U.S., Inc. in order to complete Tasks 3 and 4 of the Scope of Work; for an additional \$150,000, not to exceed \$650,000, (No General Fund Impact) out of the PG&E Disaster Fund; approved as to form by County Counsel.

**Motion:** Approve and authorize Chair to sign Second Amendment to agreement between Plumas County and Arcadis U.S., Inc. in order to complete Tasks 3 and 4 of the Scope of Work; for an additional \$150,000, not to exceed \$650,000, (No General Fund Impact) out of the PG&E Disaster Fund; approved as to form by County Counsel. **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor McGowan.

**Vote:** Motion by split vote (**summary:** Yes = 5 No = 0).

**Yes:** Supervisor Hagwood, Supervisor Engel, Supervisor Goss, Supervisor Ceresola, Supervisor McGowan.

**No:** None.

- C. Approve and authorize a budget transfer request from Facilities Capital Improvements (acct# 540110) to OHV Trail Grant (acct# 521334) to cover work done in FY 22/23 that will be reimbursed through State of California's Department of Parks and Recreation – Off-Highway Vehicle Grant program; (No General Fund Impact); discussion and possible action.

**Motion:** Approve and authorize a budget transfer request from Facilities Capital Improvements (acct# 540110) to OHV Trail Grant (acct# 521334) to cover work done in FY 22/23 that will be reimbursed through State of California's Department of Parks and Recreation – Off-Highway Vehicle Grant program; (No General Fund Impact); discussion and possible action. **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Goss.

**Vote:** Motion by unanimous roll call vote (**summary:** Yes = 0).

**Yes:** Supervisor Engel, Supervisor Goss, Supervisor Ceresola, Supervisor McGowan, Supervisor

Hagwood.

D. Approve and authorize Human Resources to recruit and fill, funded and allocated, vacant One (1) FTE Clerk of the Board; (General Fund Impact), discussion and possible action.

**Motion:** Approve and authorize Human Resources to recruit and fill, funded and allocated, vacant One (1) FTE Clerk of the Board; (General Fund Impact), discussion and possible action. **Action:** Approve, **Moved by** Supervisor McGowan, **Seconded by** Supervisor Goss.

**Vote:** Motion by split vote (**summary:** Yes = 4 No = 1).

**Yes:** Supervisor Goss, Supervisor McGowan, Supervisor Ceresola, Supervisor Hagwood.

**No:** Supervisor Engel.

## 5. BOARD OF SUPERVISORS

### A. TITLE III - SECURE RURAL SCHOOLS APPLICATIONS FOR FUNDING

PUBLIC HEARING: Conduct a public hearing and finalize approval of the following projects, tentatively approved by the Board of Supervisors on June 13, 2023; for 2022-2023 Secure Rural Schools Title III funding. Discussion and possible action. **Four/ fifths roll call vote**

1. Plumas Co. Sheriff's Office Search and Rescue Reimbursement/Replacement Project (\$49,212.02)
2. Plumas Co. Sheriff's Office Search and Rescue Drone Replacement Project (\$35,000.00)
3. Plumas Co. Sheriff's Office Search and Rescue Underwater ROV Replacement Project (\$45,000.00)
4. Plumas Co. Sheriff's Office Search and Rescue Snowmobile Replacement Project (\$42,500.00)
5. Plumas Co. Sheriff's Office Search and Rescue Vehicle Replacement Project (\$80,000.00)

**Motion:** Final approval of the following projects, tentatively approved by the Board of Supervisors on June 13, 2023; for 2022-2023 Secure Rural Schools Title III funding.

1. Plumas Co. Sheriff's Office Search and Rescue Reimbursement/Replacement Project (\$49,212.02)
2. Plumas Co. Sheriff's Office Search and Rescue Drone Replacement Project (\$35,000.00)
3. Plumas Co. Sheriff's Office Search and Rescue Underwater ROV Replacement Project (\$45,000.00)
4. Plumas Co. Sheriff's Office Search and Rescue Snowmobile Replacement Project (\$42,500.00)
5. Plumas Co. Sheriff's Office Search and Rescue Vehicle Replacement Project (\$80,000.00)

**Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

### B. CORRESPONDENCE

Supervisor Goss received correspondence regarding pavement and landscaping in Greenville; Dame Shirley Plaza; and illegal squatting/camping and current camping ordinance.

Supervisor Hagwood received correspondence regarding Dame Shirley Plaza; Code Enforcement; Lowry House; and Bucks Lake Road paving.

Supervisor Engel received correspondence regarding Dame Shirley Plaza.

Supervisor McGowan received correspondence regarding Dame Shirley Plaza and maintenance of open space.

Supervisor Ceresola received correspondence regarding Dame Shirley Plaza, road repairs and off roads.

**C. INFORMATIONAL ANNOUNCEMENTS**

Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

Supervisor Hagwood had no information to report.

Reported by Supervisor McGowan regarding matters related to County Government and include the "Little Dozer That Did" event; housing in Chester; and County needs to manage expectations.

Reported by Supervisor Goss regarding matters related to County Government and include new Post Office in Greenville is going up; also attended "Little Dozer That Did" event in Taylor

Supervisor Engel had no information to report other than his meetings got cancelled.

Supervisor Ceresola had no information to report.

**6. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

A. Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:

1. Agricultural Commissioner
2. Behavioral Health Director
3. Building Services Director
4. Chief Probation Officer
5. Child Support Services Director
6. County Administrative Officer
7. County Counsel
8. Environmental Health Director
9. Facility Services Director
10. Fair Manager
11. Human Resources Director
12. Information Technology Director
13. Library Director
14. Museum Director
15. Planning Director
16. Public Health Director
17. Public Works Director
18. Risk & Safety Manager
19. Social Services Director

B. Conference with real property negotiator, regarding facilities: Lawry House, APN 115-062-013, 60 Bradley Street, Quincy

C. Conference with real property negotiator, regarding facilities: Sierra House, 529 Bell Lane, Quincy, APN 117-021-000-000

D. Conference with real property negotiator, regarding courthouse facilities: Greenville Sub Station, 115 Crescent St., APN 110120047000; Chester Complex, 251 E. Willow, APN 100062002000; Portola Court Building, 151 Nevada St., APN 126131001000

- E. Conference with Legal Counsel: Existing litigation – Tiffany Wagner, Plaintiff, v. County of Plumas, et al., Defendants, United States District Court, Eastern District of California, Case No. 2:18-cv-03105-KMJ-DMC
- F. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d) (1) of Government Code §54956.9 – Central Delta Water Agency, et al. v. Department of Water Resources, Third District Court of Appeals, Case No. C078249, C080572, and C086215
- G. Conference with Legal Counsel: Existing litigation – Pederson, et al., v. County of Plumas, et al., United States District Court for the Eastern District of California Case No. CIV S-89-1659 JFM P, pursuant to subdivision (a) of Government Code §54956.9
- H. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (3 cases)
- I. Conference with Legal Counsel: Existing litigation County of Plumas, et al v. AmerisourceBergen Drug Corp., et al., United State District Court, Eastern District of California, Case No. 2:18-at-669, consolidated into In Re: National Prescription Opiate Litigation, United State District Court for the Northern District of Ohio, Eastern Division, Case No. 1:17-MD-2804, pursuant to Subdivision (d)(1) of Government Code Section 54956.9

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

Chair Hagwood reported that there was no reportable action taken during the Closed Session.

**7. ADJOURNMENT**

Adjourn meeting to Tuesday, August 15, 2023, Board of Supervisors Room 308, Courthouse, Quincy, California