



## **Board of Supervisors**

Dwight Ceresola, Vice Chair, 1st District

Kevin Goss, 2nd District

Thomas McGowan, 3rd District

Greg Hagwood, Chair, 4th District

Jeff Engel, 5th District

## **MEETING MINUTES**

### **ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON SEPTEMBER 5, 2023**

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## **STANDING ORDERS**

### **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

### **ZOOM Participation**

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

### **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

## **CALL TO ORDER**

### **Roll Call.**

**Present:** Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4

Hagwood, Supervisor - District 5 Engel

**Absent:** Supervisor - District 2 Goss

## **PLEDGE OF ALLEGIANCE**

Chair Hagwood led the Pledge of Allegiance.

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

Supervisor McGowan has requested that Item 2.D.2. be moved to departmental matters for discussion.

## **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Linda L. - camping ordinance

William R. - concerns re: PCSO staffing and public safety

Cheryl - Dame Shirley Plaza

Debbie H. - Dame Shirley Plaza and meeting with the Judicial Council

Susan H. - concerns re: PCSO staffing and public safety

unknown - County's Mission Statement, County's 5 year plan; PCSO military vehicles

Katelyn J. - concerns re: PCSO staffing and public safety

Meryl R. - Behavioral/Mental Health services

Kevin - concerns re: PCSO staffing and public safety

Amy C. - Dame Shirley Plaza

Zoom: Mark L. - concerns re: PCSO staffing and public safety; Klytia D. - concerns re: PCSO staffing and public safety, Board actions

## **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

Sharon Sousa - Suicide Prevention Awareness Month, Chester Wellness Center is now open M-F 9-5, office hours now available in Greenville

Todd Johns - PCSO's modified schedule started last week and it has been challenging, possibly losing more staff

Dana Krinsky/Dr. Satterfield - COVID update and difference between the Flu and COVID

## **ACTION AGENDA**

### **1. UPDATES AND REPORTS**

#### **A. DISASTER RECOVERY OPERATIONS**

Report and update Dixie Fire Recovery efforts; receive report and discussion

#### **B. DIXIE FIRE COLLABORATIVE**

Report, update, and discussion on Dixie Fire Collaborative efforts

Clint Koble spoke on Items 1.A. and 1.B. re: Greenville wi-fi and moving into phase 2.

**C. US FOREST SERVICE - US FOREST SERVICE**

Report and update.

No report given.

**D. MUNIS HR/PAYROLL MODULE UPDATE**

Report and update on Pentamation, Tyler/Munis software migration and efforts.

Greg Ellingson - nothing new to report, currently in the process of scheduling multiple trainings

**2. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

**A. PUBLIC HEALTH AGENCY**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Health and Lassen County Public Health to provide services related to the Ryan White Part C Program for FY 2023-2024; effective April 1, 2023; not to exceed \$12,260.00; (No General Fund Impact); approved as to form by County Counsel.
- 2) Approve and authorize the Chair to ratify and sign an Agreement between Plumas County Public Health and Lassen County Public Health to provide services related to the Ryan White Part B Program for FY 2023-2024; effective April 1, 2023; not to exceed \$10,889.00; (No General Fund Impact); approved as to form by County Counsel.
- 3) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Health and the County of Shasta to assist Plumas County in meeting their epidemiological requirements for the United States Department of Health and Human Services, Centers for Disease Control and Prevention (CDC) Emergency Preparedness grant; effective July 1, 2023 through June 30, 2026; not to exceed \$14,698.35; (No General Fund Impact); approved as to form by County Counsel.
- 4) Approve and authorize the Chair to ratify and sign an agreement between Plumas County Public Health and Fiscal Experts, Inc., to provide Time Study Buddy software for the Medi-Cal Administrative Program; effective July 1, 2023; not to exceed \$5,000.00; (No General Fund Impact); approved as to form by County Counsel.
- 5) Approve and authorize the Chair to ratify and sign an Agreement between Plumas County Public Health and The Regents of the University of California to provide services related to the Ryan White Part C Program for FY 2023-2024; effective April 1, 2023; not to exceed \$10,400.00; (No General Fund

Impact); approved as to form by County Counsel.

- 6) Approve and authorize the Chair to ratify and sign an Agreement between Plumas County Public Health and Redding Critical Care Medical Group to provide services related to the Ryan White Part C Program for FY 2023-2024; effective April 1, 2023; not to exceed \$7,200.00, (No General Fund Impact); approved as to form by County Counsel.
- 7) Approve and authorize Plumas County Public Health to recruit and fill, funded and allocated, vacant one (1) FTE Office Supervisor position; vacancy due to resignation; effective August 23, 2023 (No General Fund Impact).
- 8) Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Public Health and Plumas County Office of Education for activities related to the SNAP-Ed Program for Fiscal Year 2023-2024; effective October 1, 2023; not to exceed \$10,000.00; (No General Fund Impact); approved as to form by County Counsel.
- 9) Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Public Health and Plumas County Facility Services to maintain and upkeep the Alternant Care Site generator; effective July 1, 2023; not to exceed \$2,000.00; (No General Fund Impact); approved as to form by County Counsel.

## **B. BEHAVIORAL HEALTH**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health Department and Doctor of Osteopathic Medicine, Joseph Schad to provide assistance to clinical staff and Medication Assisted Treatment to patients when needed; effective July 1, 2023; not to exceed \$40,000.00; (No General Fund Impact); approved as to form by County Counsel.
- 2) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health Department and Granite Wellness Centers residential facility to treat substance-use disorder clients; effective July 1, 2023; not to exceed \$100,000.00; (No General Fund Impact); approved as to form by County Counsel.
- 3) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Aegis Treatment Centers to provide Narcotic Replacement Therapy services, counseling programs and conduct face to face individual and group consultations; effective July 1, 2023 through June 30, 2027; not to exceed \$40,000.00 per FY, \$160,000.00 total; (No General Fund Impact); approved as to form by County Counsel.
- 4) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Reno Behavioral Healthcare Hospital to provide therapeutic mental health and chemical dependency services; effective July 1, 2023; not to exceed \$100,000.00; (No General Fund Impact); approved as to form by County Counsel.

## **C. DEPUTY CLERK OF THE BOARD**

- 1) Approve the Meeting Minutes for all meetings held in August of 2023, as submitted.

## **D. FACILITY SERVICES**

- 1) Approve and authorize Chair to sign an agreement between Plumas County Facility Services and Frasure & Son Carpet Cleaning for custodial services and rental management services for county facilities in Portola; effective October 1, 2023; not to exceed \$31,400.00; (General Fund Impact); approved as to form by County Counsel.
- 2) Approve and authorize Board Chair to sign agreement between Facility Services and KJ's Cleaning Service for custodial services and rental management services for county facilities in Chester; effective October 1, 2023; not to exceed \$40,730.00; (General Fund Impact) as approved in FY23/24 budget; approved as to form by County Counsel.

This item was removed from the consent agenda and put onto departmental matters for discussion.

**Motion:** Approve and authorize Board Chair to sign agreement between Facility Services and KJ's Cleaning Service for custodial services and rental management services for county facilities in Chester; **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 5 Engel.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

- 3) Approve and authorize Chair to ratify and sign an agreement between Plumas County Facility Services and Environmental Systems, Inc. (ESI) for software that operates the HVAC system for county facilities and the county's swipe card security system for the Courthouse and Courthouse Annex; effective July 1, 2023; not to exceed \$1,290.00; (General Fund Impact) as approved in FY23/24 budget; approved as to form by County Counsel.

## **E. PUBLIC WORKS**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Works and Bob's Janitorial for janitorial services at the Public Works Headquarters Building; effective July 1, 2023; not to exceed \$23,400.00; (General Fund Impact) as approved in FY23/24 budget.

## **F. PLANNING & BUILDING SERVICES**

- 1) Approve and authorize Chair to sign an agreement between Plumas County Planning & Building Services and Smile Business Products, Inc. for the lease and maintenance of two copiers; effective September 1, 2023 through November 30, 2026; not to exceed \$50,000.00; (General Fund Impact); approved as to form by County Counsel.

## **G. PROBATION**

- 1) Approve and authorize the Chair to ratify and sign an agreement between Plumas County Probation Department and Shasta Treatment Associates to provide a Sex Offender Management Program for juveniles and adults; effective July 1, 2023; not to exceed \$8,000.00; (No General Fund Impact); approved as to form by County Counsel.
- 2) Approve and authorize the Chair to ratify and sign an agreement between Plumas County Probation Department and Redwood Toxicology, Inc. to perform drug testing services for Probation clients; effective July 1, 2023; not to exceed \$70,000.00; (General Fund Impact, \$14,600.00 with remainder funded through grants); approved as to form by County Counsel.
- 3) Approve and authorize the Chair to ratify and sign an agreement between Plumas County Probation Department and the County of Shasta for use of their Juvenile Rehabilitation Facility; effective July 1, 2023; not to exceed \$150,000.00; (General Fund Impact, only while juvenile is awaiting a court hearing with remainder funded through grants); approved as to form by County Counsel.
- 4) Approve and authorize Plumas County Probation Department to recruit and fill, funded and allocated, vacant one (1) FTE Deputy Probation Officer I/II position; vacancy due to resignation; effective July 26, 2023; (No General Fund Impact).

## **3. SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Plumas County Flood Control and Water Conservation District; Beckwourth County Service Area, Quincy Lighting District; and Crescent Mills Lighting District.

### **A. CONVENE AS THE BECKWOURTH COUNTY SERVICE AREA GOVERNING BOARD**

- 1) Approve and authorize Beckwourth CSA Manager to pay Plumas Sanitation a non-contract payment in the amount of \$6,750.00 for pumping the wet well to keep it from overflowing and to pay Jet Plumbing a non-contract payment in the amount of \$2,907.07 for troubleshooting the pump and clearing the obstruction from the pump; (No General Fund Impact); discussion and possible action.

**Motion:** Approve and authorize Beckwourth CSA Manager to pay Plumas Sanitation a non-contract payment in the amount of \$6,750.00 for pumping the wet well to keep it from overflowing and to pay Jet Plumbing a non-contract payment in the amount of \$2,907.07 for troubleshooting the pump and clearing the obstruction from the pump, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

### **B. ADJOURN AS THE BECKWOURTH COUNTY SERVICE AREA GOVERNING BOARD AND RECONVENE AS THE BOARD OF SUPERVISORS**

## **C. CONVENE AS THE WALKER RANCH COMMUNITY SERVICES DISTRICT**

- 1) Approve and authorize Chair to sign an agreement between Walker Ranch CSD and Giles Excavating & Paving, Inc. to install water & sewer laterals; effective September 5, 2023; not to exceed \$96,900.00; (No General Fund Impact); approved as to form by County Counsel.

**Motion:** Approve and authorize Chair to sign an agreement between Walker Ranch CSD and Giles Excavating & Paving, Inc. to install water & sewer laterals, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

## **D. ADJOURN AS THE WALKER RANCH COMMUNITY SERVICES DISTRICT**

### **4. DEPARTMENTAL MATTERS**

#### **A. BEHAVIORAL HEALTH** - Sharon Sousa

- 1) Adopt **RESOLUTION** to accept contract Agreement Number 23-30098 for the State of California Department of Health Care Services (DHCS) Drug Medi-Cal Treatment Program Substance Use Disorder Services; and authorize the County Behavioral Health Director to sign any documents pertaining to this agreement; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote**

**Motion:** Adopt **RESOLUTION No. 23-8838** to accept contract Agreement Number 23-30098 for the State of California Department of Health Care Services (DHCS) Drug Medi-Cal Treatment Program Substance Use Disorder Services; and authorize the County Behavioral Health Director to sign any documents pertaining to this agreement. **Roll call vote, Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

- 2) Approve and authorize Plumas County Behavioral Health to pay Traditions Behavioral Health a non-contract invoice in the amount of \$525.00 for mental health specialty doctor services; (No General Fund Impact); discussion and possible action.

**Motion:** Approve and authorize Plumas County Behavioral Health to pay Traditions Behavioral Health a non-contract invoice in the amount of \$525.00 for mental health specialty doctor services; **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

- 3) Approve and authorize Plumas County Behavioral Health to pay SIYAN Clinical Corporation a non-contract invoice in the amount of \$780.00 for mental health doctor fees for specialty services; (No General Fund Impact); discussion and possible action.

**Motion:** Approve and authorize Plumas County Behavioral Health to pay SIYAN Clinical Corporation a non-contract invoice in the amount of \$780.00 for mental health doctor fees for specialty services; **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

- 4) Approve and authorize Plumas County Behavioral Health to pay Comprehensive Solutions a non-contract invoice in the amount of \$859.00 for specialty mental health services for a youth who has experienced repeated psychiatric hospitalizations and who has required a higher level of care than what our outpatient clinic could provide; (No General Fund Impact); discussion and possible action.

**Motion:** Approve and authorize Plumas County Behavioral Health to pay Comprehensive Solutions a non-contract invoice in the amount of \$859.00 for specialty mental health services for a youth who has experienced repeated psychiatric hospitalizations and who has required a higher level of care than what our outpatient clinic could provide; **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

## **B. PUBLIC HEALTH AGENCY** - Dana Krinsky

- 1) Approve budget transfers for all accounts to be balanced for Fiscal Year 22/23: Budget transfer in Department (20830) Senior Nutrition of \$29,860 from Retirement (51080) to Accounts (51020-51110); Budget transfer in Department (20480) Senior Transportation of \$55,000.00 from Regular wages (51000) and of \$22,236.00 from Retirement (51080) to Accounts (51060-51070) to cover costs that exceeded expectation in 22/23 Budget; approved by the Auditor; discussion and possible action. **Four/Fifths Roll call vote**

**Motion:** Approve budget transfers for all accounts to be balanced for Fiscal Year 22/23: Budget transfer in Department (20830) Senior Nutrition of \$29,860 from Retirement (51080) to Accounts (51020-51110); Budget transfer in Department (20480) Senior Transportation of \$55,000.00 from Regular wages (51000) and of \$22,236.00 from Retirement (51080) to Accounts (51060-51070) to cover costs that exceeded expectation in 22/23 Budget; **Four/Fifths Roll call vote, Action:**

Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

- 2) Approve budget transfers for all accounts to be balanced for Fiscal Year 22/23: Budget transfer in Department (70560) Public Health of \$98,496.00 from Regular wages (51000) to OPEB liability (51081) and Unemployment Insurance (51070) and Compensation (51110); Budget transfer in Department (70561) Public Health of \$2,337.00 from Retirement (51080) to Overtime (51060) and Group Insurance (51090) and Unemployment (51070); Budget transfer in Department (70566) Public Health of \$1,918.00 from retirement (51080) to Overtime (51060) and Group Insurance (51090) and Unemployment (51070); Budget transfer in Department (70559) Public Health of \$212.00 from Retirement (51080) to Unemployment (51070) and OPEB Liability (51081) to cover costs that exceeded expectation in FY 2022-2023 Budget; approved by the Auditor; discussion possible action. **Four/Fifths Roll call vote**

**Motion:** Approve budget transfers for all accounts to be balanced for Fiscal Year 22/23: Budget transfer in Department (70560) Public Health of \$98,496.00 from Regular wages (51000) to OPEB liability (51081) and Unemployment Insurance (51070) and Compensation (51110); Budget transfer in Department (70561) Public Health of \$2,337.00 from Retirement (51080) to Overtime (51060) and Group Insurance (51090) and Unemployment (51070); Budget transfer in Department (70566)

Public Health of \$1,918.00 from retirement (51080) to Overtime (51060) and Group Insurance (51090) and Unemployment (51070); Budget transfer in Department (70559) Public Health of \$212.00 from Retirement (51080) to Unemployment (51070) and OPEB Liability (51081) to cover costs that exceeded expectation in FY 2022-2023 Budget. **Four/Fifths Roll call vote, Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan. **Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4). **Yes:** Supervisor - District 4 Hagwood, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

**C. SHERIFF'S OFFICE** - Todd Johns

- 1) Approve and authorize the fixed asset purchase of two (2) unmarked law enforcement vehicles; not to exceed \$140,000.00 from fund 70331-541500; (No General Fund Impact) use of Sheriff's AB443 funds; discussion and possible action. **Four/Fifths Roll call vote.**

**Motion:** Approve and authorize the fixed asset purchase of two (2) unmarked law enforcement vehicles; not to exceed \$140,000.00 from fund 70331-541500; (No General Fund Impact) use of Sheriff's AB443 funds. **Four/Fifths Roll call vote., Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

- 2) Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and NEOGOV/PowerDMS for Powertime, PowerFTO, Power Training and Power Policy software services for scheduling and training subscription; effective October 1, 2023; not to exceed \$40,000.00; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and NEOGOV/PowerDMS for Powertime, PowerFTO, Power Training and Power Policy software services for scheduling and training subscription. **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

- 3) Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and Plumas-Sierra Telecommunications (PST) which will allow PST to connect to users at the county-owned communication site located on Radio Hill and provide PST with the ability to offer fiber-optic connectivity to its tenants and prospective tenants; effective September 5, 2023; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action.

**Motion:** Bring item back for Board of Supervisors Meeting on September 19, 2023 after County Counsel's Office review. **Action:** Approve, **Moved by** Supervisor - District 1 Ceresola, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

**D. AUDITOR-CONTROLLER** - Martee Nieman (Graham)

- 1) Approve and authorize Chair to sign a Third Amendment to the agreement between Plumas County Auditor-Controller and Tyler Technologies, Inc. for the redesign of the Chart of Accounts; effective September 5, 2023; for an additional amount not to exceed \$40,000; (General Fund Impact); approved as to form by County Counsel.

**Motion:** Approve and authorize Chair to sign a Third Amendment to the agreement between Plumas County Auditor-Controller and Tyler Technologies, Inc. for the redesign of the Chart of Accounts; effective September 5, 2023; for an additional amount not to exceed \$40,000. **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 5 Engel. **Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4). **Yes:** Supervisor - District 4 Hagwood, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

## **E. HUMAN RESOURCES** - Nancy Selvage

- 1) Adopt **RESOLUTION** ratifying the Memorandum of Understanding Between the County of Plumas and the Plumas County Confidential Employees Association; (General Fund Impact); discussion and possible action. **Roll call vote**

**Motion:** Adopt [\*\*RESOLUTION No. 23-8839\*\*](#) ratifying the Memorandum of Understanding Between the County of Plumas and the Plumas County Confidential Employees Association. **Roll call vote**, **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 5 Engel.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

- 2) Adopt **RESOLUTION** ratifying the Memorandum of Understanding between The County of Plumas and the Probation Association and the Mid-Management Association; (General Fund Impact); discussion and possible action. **Roll call vote**

**Motion:** Adopt [\*\*RESOLUTION No. 23-8840\*\*](#) ratifying the Memorandum of Understanding between The County of Plumas and the Probation Association and the Mid-Management Association. **Roll call vote**, **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 5 Engel.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

## **F. INFORMATION TECHNOLOGY**

- 1) Approve and authorize Plumas County Information Technology to pay Faronics a non-contract invoice in the amount of \$2,457.00; (General Fund Impact) as approved in the FY23/24 budget; discussion and possible action.

**Motion:** Approve and authorize Plumas County Information Technology to pay Faronics a non-contract invoice in the amount of \$2,457.00. **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 4 Hagwood, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

## **5. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO**

### **A. County Administrative Officer's Report**

Debra Lucero will have a report next week, September 12, 2023.

## **6. BOARD OF SUPERVISORS**

### **A. APPOINTMENTS**

No appointments.

### **B. CORRESPONDENCE**

Supervisors did not receive any correspondence.

### **C. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS**

Supervisors had nothing to report.

## **7. CLOSED SESSION**

### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

A. Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:

1. Agricultural Commissioner
2. Behavioral Health Director
3. Building Services Director
4. Chief Probation Officer
5. Child Support Services Director
6. County Administrative Officer
7. County Counsel
8. Environmental Health Director
9. Facility Services Director
10. Fair Manager
11. Human Resources Director
12. Information Technology Director
13. Library Director
14. Museum Director
15. Planning Director
16. Public Health Director
17. Public Works Director
18. Risk & Safety Manager
19. Social Services Director

B. Conference with real property negotiator, regarding facilities: Lawry House, APN 115-062-013, 60 Bradley Street, Quincy

C. Conference with real property negotiator, regarding facilities: Sierra House, 529 Bell Lane, Quincy, APN 117-021-000-000

D. Conference with real property negotiator, regarding courthouse facilities: Greenville Sub Station, 115 Crescent St., APN 110120047000; Chester Complex, 251 E. Willow, APN 100062002000; Portola

- E. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- F. Conference with Legal Counsel: Existing litigation – Tiffany Wagner, Plaintiff, v. County of Plumas, et al., Defendants, United States District Court, Eastern District of California, Case No. 2:18-cv-03105-KMJ-DMC
- G. Conference with Legal Counsel: Existing litigation – Pederson, et al., v. County of Plumas, et al., United States District Court for the Eastern District of California Case No. CIV S-89-1659 JFM P, pursuant to subdivision (a) of Government Code §54956.9
- H. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (4 cases)

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

Chair Hagwood reported that there was no reportable action taken during closed session.

**8. ADJOURNMENT**

Adjourned meeting to Tuesday, September 12, 2023, Board of Supervisors Room 308, Courthouse, Quincy, California

**Rogers, Kristina**

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**From:** Klytia Dutton <klytiadutton@gmail.com>  
**Sent:** Friday, September 1, 2023 12:33 PM  
**To:** Clerk of the Board - Shared Mailbox  
**Subject:** Sheriff's Department Schedule

CAUTION: This email originated from OUTSIDE THE ORGANIZATION. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello

I spoke during public comment a few months ago about my concerns regarding the critical staffing level for law enforcement in our county.

Disappointingly, when I was done speaking, a Supervisor commented in the meeting (where I was blocked from defending myself) that I was misinformed, had the wrong facts, and I'd never tried to contact you previously (all completely false, and terribly unprofessional to comment after public comment, when no responses are supposed to be given). Apparently this protocol is only enforced when it works in the Board's favor.

I spoke with supervisor Engel and McGowen following the meeting, and both supervisors told me that we'd never go down to the kind of staffing the sheriff was saying. That it was - and I quote - "political scare tactics to get the public worked up". I was brushed off, much as the Board has continued to brush off law enforcement and neighbors.

Here we are! Who is playing games now? Why has this issue not been resolved and why is the staffing dropped down to exactly the level that we were warned months ago could happen-and I was told by at least two supervisors that it wouldn't.

Please don't give me the excuse that you can't figure out your budget. You've had time. It's time to get the job done, or get out of the way.

Your failure to act on public safety issues could be life or death. And that should keep you awake at night. It's time to find the time, find the money, and do your job.

Thank you for doing nothing to fix this issue since my first correspondence to the board in February. Your due diligence to your job and respect for law enforcement is certainly noted.

It would be fantastic if anyone replied.

Sincerely,  
Klytia Dutton

## Rogers, Kristina

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**From:** Mark Lilley <mark@mountainventuresllc.com>  
**Sent:** Friday, September 1, 2023 5:58 PM  
**To:** Public - Shared Mailbox  
**Cc:** Todd Johns  
**Subject:** Plumas County Sheriff's Office Staffing

**CAUTION:** This email originated from OUTSIDE THE ORGANIZATION. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Plumas County Supervisors,

My name is Mark Lilley and my wife and I are the owners of Antlers Motel in Chester. We recently purchased a home in Chester and intend to move there very soon. We are selling our other resort business in another part of the state.

We are gravely concerned about the lack of staffing at the Sheriff's office and their ability to do their jobs when called to do so. In the short time we have owned our business in Plumas County, we have had to call on the Sheriff's Office a few times and they have been very responsive and helpful. Given the short staffing, we realize this may not always be the case.

We have invested a lot in Plumas County and are considering investing much more but this issue alone gives us pause and we respectfully request that it be addressed very seriously as soon as possible. In the last year, our business has contributed to the county coffers over \$70,000 in TOT tax alone, plus TID and Property taxes. We feel we have a bit of a partnership with the county and we are pleading for you to keep up your end of the bargain by providing adequate law enforcement to our community. In my opinion, this issue should be at the very top of the priority list at every meeting of the Board of Supervisors until it is resolved!

I realize it's difficult to find and retain excellent staff. It really only comes down to a matter of being competitive in the workforce marketplace. I am confident that many potential deputies would love to live and work in this beautiful place if they were incentivized to do so. It seems as if the Sheriff is pleading for your help but feels like it is falling on deaf ears, at least from my perspective.

We pledge to do our part by doing our best to increase TOT revenue for the County and we request that you pledge to put the issue of Law Enforcement Staffing much higher on your priority list.

Thank you so much for serving as leaders of this great County. I realize it is a difficult job at times.

Blessings

Mark

Sept. 4, 2023

Plumas Co. Board of Supervisors

Re: Kris & Linda Leonhardt  
827 Quincy Junct. Rd.  
AP# 005-310-014

Dear Sirs

Please see the attached letter provided to Code Enforcement, at their request, documenting the use of our RV site.

Originally the site was used for housing of our ranch hand. After 15 yrs the mobile home reached the end of its life span so we removed the mobile and converted the utilities to a RV hookup.

Another 5-6 years passed with only intermittent use by family & friends.

Our current tenant has been with us for 2 years. He's gone from handyman/care giver to caregiver/handyman.

As Kris' health & mobility declined the more help & support we needed for his care.

So our point is we don't have someone camping here, we have a health care giver on site.

Unfortunately our need for this support goes way beyond the 130 day camping ordinance

Is this how we treat our seniors, is this how we treat a disabled senior?

Please consider looking into our situation and maybe find a way to help us. Thank you.

Kris & Linda Leonhardt

Feb. 27, 2023

Plumas Co. Code Enforcement

Attn: Liliana Ah Wah

Re: 827 Quincy Junct. Rd.  
A# 005-310-014

## History of RV site

Prior to installing our new home in late 1999 we moved the old mobile home to subject site across the driveway. Full utilities were installed for that site which included bring sewer across Quincy Junct. Rd.

Once we moved into the new home we had tenants for the old mobile. We ended up renting that home for approx 15 years before moving it off the property. At that time we converted the utilities to a RV hookup. Over the next 8 years we have had many different users from

overnight visitors to several long term users. i.e. A traveling nurse at PDH needed the hookups for her large motorhome. Our current tenant in the 5th-wheel helps maintain our acreage and other chores my husband and I can no longer do.

Thank you for your consideration of our situation.

Linda Kosheba Leonhardt

cc: Tom Evans



## MEMORANDUM

**TO:** DEBRA LUCERO [debralucero@countyofplumas.com]  
County Administrative Officer

**FROM:** REN NOSKY

**RE:** SURVEY OF FORMER SHERIFF'S OFFICE EMPLOYEES

**DATE:** August 16, 2023

On behalf of the Board of Supervisors, former County Counsel Gretchen Stuhr asked MRG to contact certain former employees of the Sheriff's Office (the "Department") to find out the specific reasons for their departure. Accordingly, I contacted Director of Human Resources Nancy Selvage and requested a list of employees who had left the Department since January 1, 2020. The list is attached hereto as **Exhibit A**. In all, 50 former employees were contacted in April via telephone and/or email and asked whether they left the County because of inadequate pay and benefits or some other issue. 37 of those employees responded. Numerous efforts were made to contact the remaining 13 employees, but they were unresponsive.

Of the 37 former employees reached, eleven (11) cited inadequate pay and/or benefits as the exclusive reason for their departure. Sixteen (16) employees exclusively cited either issues with Department management or poor morale in the Department as the reason for their departure. Three (3) employees cited a combination of inadequate compensation and management issues as motivating their departure. Finally, seven (7) employees cited other reasons unrelated to pay or management for their departure. These reasons included moving out of state, caring for loved ones and medical retirements, among others.

Please let us know if you would like any further work on this matter.

Respectfully submitted,

Richard E. Nosky, Jr.  
California State Bar No. 130726

# DEPARTMENT OF HUMAN RESOURCES

520 Main Street, Room 115, Quincy, California 95971

(530) 283-6444 FAX (530) 283-6160

Email: [nancyselvage@countyofplumas.com](mailto:nancyselvage@countyofplumas.com)



DATE: August 23, 2023  
 TO: The Honorable Board of Supervisors  
 FROM: Nancy Selvage, Human Resources Director  
 SUBJECT: AGENDA ITEM FOR BOARD OF SUPERVISORS MEETING OF SEPTEMBER 5, 2023.  
 RE: ADOPT RESOLUTION RATIFYING THE MEMORANDUM OF UNDERSTANDINGS BETWEEN THE COUNTY OF PLUMAS AND THE CONFIDENTIAL AND PROBATION EMPLOYEES' ASSOCIATIONS

Overview of the 6% wage adjustments for Probation and Confidential Units:

	<u>Wages</u>	<u>PERS</u>	<u>Insurance</u>	<u>FICA</u>	<u>Total</u>
Probation	\$ 797,317.76	\$ 246,620.62	\$ 251,874.84	\$ 71,245.77	\$ 1,367,058.99
Additional 6% Cost	\$ 835,226.95	\$ 258,122.24	\$ 251,874.84	\$ 74,145.84	\$ 1,419,369.87
Additional Expenses:					\$ 52,310.88

#### Confidential Unit

CC	\$ 465,915.96	\$ 135,877.57	\$ 98,470.56	\$ 42,452.89	\$ 742,716.98
HR	\$ 361,690.37	\$ 111,748.49	\$ 71,574.96	\$ 29,813.59	\$ 574,827.41
IT	\$ 287,964.27	\$ 87,368.36	\$ 64,322.05	\$ 23,741.98	\$ 463,396.66
Auditor	\$ 428,854.80	\$ 139,068.17	\$ 130,927.32	\$ 35,733.96	\$ 734,584.25
OES	\$ 60,070.40	\$ 18,225.36	\$ 23,111.64	\$ 4,668.82	\$ 106,076.22
RM	\$ 158,741.41	\$ 52,158.90	\$ 41,600.95	\$ 12,217.15	\$ 264,718.41
Clerk of the Board	\$ 60,070.40	\$ 18,225.36	\$ 4,595.39	\$ 82,891.15	
					\$ 2,969,211.08

#### Confidential Unit 6%

CC	\$ 483,670.24	\$ 141,264.23	\$ 98,470.56	\$ 43,811.09	\$ 767,216.12
HR	\$ 375,193.99	\$ 99,726.74	\$ 70,994.40	\$ 30,846.62	\$ 576,761.75
IT	\$ 339,906.01	\$ 103,127.48	\$ 77,850.25	\$ 27,807.33	\$ 548,691.07
Auditor	\$ 445,368.47	\$ 144,348.78	\$ 130,972.32	\$ 36,997.25	\$ 757,686.82
OES	\$ 65,266.49	\$ 19,801.85	\$ 25,475.52	\$ 5,066.32	\$ 115,610.18
RM	\$ 187,250.50	\$ 61,807.75	\$ 46,223.28	\$ 14,398.10	\$ 309,679.63
Clerk of the Board	\$ 63,674.62	\$ 19,318.88	\$ 4,871.11	\$ 87,864.61	
					\$ 3,163,510.18

Additional Expenses: \$ 194,299.10

#### Added job classifications to Confidential Unit:

Clerk of the Board  
 Network/EDR Administrator  
 SASS System Administrator  
 OES - Manager