



**Board of Supervisors**

Dwight Ceresola, Vice Chair, 1st District  
Kevin Goss, 2nd District  
Thomas McGowan, 3rd District  
Greg Hagwood, Chair, 4th District  
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING  
OCTOBER 10, 2023 TO BE HELD AT 10:00 AM  
520 MAIN STREET, ROOM 308, QUINCY, CALIFORNIA**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

**AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.



## **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

## **ZOOM Participation**

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

## **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

## **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

## **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **1. UPDATES AND REPORTS**

#### **A. DISASTER RECOVERY OPERATIONS**

Report and update Dixie Fire Recovery efforts; receive report and discussion

#### **B. DIXIE FIRE COLLABORATIVE**

Report, update, and discussion on Dixie Fire Collaborative efforts

#### **C. US FOREST SERVICE - US FOREST SERVICE**

Report and update.

#### **D. MUNIS HR/PAYROLL MODULE UPDATE**

Report and update on Pentamation, Tyler/Munis software migration and efforts.

#### **E. PLUMAS COUNTY FIRE SAFE COUNCIL** [View Item](#)



## 2. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

### A. **PLANNING**

- 1) Adopt **RESOLUTION** of the Board of Supervisors of the County of Plumas Authorizing Application for, and Receipt of, Local Government Local Early Action Planning Grant Program (LEAP) Funds; (No General Fund Impact); approved as to form by County Counsel. **Roll call vote** [View Item](#)

### B. **AGRICULTURE WEIGHTS & MEASURES**

- 1) Approve and authorize Chair to sign an agreement between Plumas County Agriculture Weights Measures and Elk Grove Auto; effective 10/10/23; not to exceed \$51,489.48; (General Fund Impact) as approved in FY 23/24 budget and will be partially reimbursed by CDFA; approved as to form by County Counsel. [View Item](#)

### C. **SOLID WASTE**

- 1) Approve and authorize Chair to ratify and sign an amendment to agreement between Plumas County Department of Public Works and ABS Builders Inc. increasing compensation and adding Exhibit A(1); due to additional damage; effective August 25, 2023; not to exceed \$42,013.00; (No General Fund Impact); approved as to form by County Counsel. [View Item](#)

## 3. **DEPARTMENTAL MATTERS**

### A. **SHERIFF'S OFFICE** - Todd Johns

- 1) Adopt **RESOLUTION** authorizing the Sheriff's application, receipt and disbursement of grant funds in the amount of \$131,802 from the Office of Emergency Services for funding the Victim Witness Program for the grant period 01/01/2024 to 12/31/2024; (No General Fund Impact); approved as to form by County Counsel. **Roll call vote** [View Item](#)

### B. **AGRICULTURE WEIGHTS & MEASURES** - Willo Vieira

- 1) Adopt **RESOLUTION** of the Board of Supervisors of the County of Plumas approving the Plumas County Disaster Livestock Access Pass (AG PASS) Program; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote** [View Item](#)

### C. **FAIRGROUNDS** - John Steffanic

- 1) Approve and authorize Chair to ratify and sign the second amendment to license agreement between Plumas County fairgrounds and High Sierra Music Festival, Inc. adding future festival dates; effective October 3, 2023; (General Fund Impact) incoming revenue totaling approximately \$169,500.00; approved as to form by County Counsel; discussion and possible action. [View Item](#)

### D. **PUBLIC WORKS** - John Mannle

- 1) **Presentation:** Clark, Sullivan Broward to provide a report and update on the New Jail and Day Reporting Center construction progress. [View Item](#)
- 2) Adopt **RESOLUTION** to amend Fiscal Year 2023-2024 Plumas County position allocation for the Public Works Department, budget unit 20521; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote** [View Item](#)

### E. **BEHAVIORAL HEALTH** - Sharon Sousa

- 1) **Presentation:** 3 Year MHSA 2023-2026 spending plan; and Adopt **RESOLUTION** approving Behavioral Health Department's Mental Health Services Act (MHSA) Program and Expenditure Plan, 2023-2026, and authorize the Director of the Behavioral Health Department to Submit the



Plan to the State and Signature Authority for Implementation of the Mental Health Services Act Program and Expenditure Plan, 2023-2026; (No General Fund Impact); discussion and possible action. **Roll call vote** [View Item](#)

**F. HUMAN RESOURCES - Nancy Selvage**

- 1) Adopt **RESOLUTION** to appoint Sharon McKay Interim County Librarian, effective October 10, 2023 and to continue until position is filled; (General Fund Impact) as approved in FY23/24 budget; discussion and possible action. **Roll call vote** [View Item](#)
- 2) Adopt **RESOLUTION** ratifying the Memorandum of Understandings between the County of Plumas and the Plumas County Sheriff's Employees Association, Sheriff's Department Unit and Sheriff's Mid-Management Unit; (General Fund Impact) approximately \$1,200,000.00; discussion and possible action. **Roll call vote** [View Item](#)

**4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO**

**A. County Administrative Officer's Report**

- B. Approve and authorize Chair to ratify and sign a second amendment to agreement between Plumas County and CliftonLarsonAllen (CLA) increasing compensation by an additional \$300,000.00 for continuing services concentrating on financial operations; effective September 13, 2023; not to exceed \$728,000.00; (General Fund Impact); approved as to form by County Counsel; discussion and possible action. [View Item](#)

**5. BOARD OF SUPERVISORS**

- A. Review, pursuant to Health and Safety code section 101080, **RESOLUTION No. 21-8609** ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on November 7, 2023; discussion and possible action. [View Item](#)
- B. Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckwourth Complex, Dixie and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring back within 60 days, on December 5, 2023; discussion and possible action. [View Item](#)
- C. Review, pursuant to Government Code section 8630, **RESOLUTION No. 23-8767** ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; discussion and possible action and recommendation to continue the emergency and bring it back within 60 days, on December 5, 2023; discussion and possible action. [View Item](#)

**D. CORRESPONDENCE**

**E. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS**

**6. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:
1. Agricultural Commissioner
  2. Behavioral Health Director
  3. Building Services Director
  4. Chief Probation Officer
  5. Child Support Services Director
  6. County Administrative Officer
  7. County Counsel



8. Environmental Health Director
9. Facility Services Director
10. Fair Manager
11. Human Resources Director
12. Information Technology Director
13. Library Director
14. Museum Director
15. Planning Director
16. Public Health Director
17. Public Works Director
18. Risk & Safety Manager
19. Social Services Director

- B. Conference with real property negotiator, regarding facilities: Sierra House, 529 Bell Lane, Quincy, APN 117-021-000-000. Debra Lucero, Negotiator; Negotiating parties: County of Plumas and Plumas District Hospital; Under Negotiation: price and terms of payment for the purchase, sale, exchange or lease.
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- D. Conference with Legal Counsel: Existing litigation – Tiffany Wagner, Plaintiff, v. County of Plumas, et al., Defendants, United States District Court, Eastern District of California, Case No. 2:18-cv-03105-KMJ-DMC
- E. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9
- F. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- G. Conference with Legal Counsel: Existing litigation County of Plumas, et al v. AmerisourceBergen Drug Corp., et al., United State District Court, Eastern District of California, Case No. 2:18-at-669, consolidated into In Re: National Prescription Opiate Litigation, United State District Court for the Northern District of Ohio, Eastern Division, Case No. 1:17-MD-2804, pursuant to Subdivision (d)(1) of Government Code Section 54956.9
- H. Conference with Legal Counsel: Existing Litigation - Darin Russel Bottini (minor via Guardian as Litem, Justin Bottini), Plaintiff v. Almanor Recreation and Park District, Plumas County, et al., Defendants, Superior Court of California, County of Plumas, Case No. CV23-00168
- I. Conference with Risk Manager: Quarterly Risk Control Program Status Report

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**7. ADJOURNMENT**

Adjourn meeting to Tuesday, October 17, 2023, Board of Supervisors Room 308, Courthouse, Quincy, California





**PLUMAS COUNTY  
PLUMAS COUNTY FIRE SAFE COUNCIL  
MEMORANDUM**

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**TO:** Honorable Chair and Board of Supervisors  
**FROM:**  
**MEETING DATE:** October 10, 2023  
**SUBJECT:** PLUMAS COUNTY FIRE SAFE COUNCIL

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**Recommendation:**

Update from Plumas County Fire Safe Council.

**Background and Discussion:**

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**Action:**

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**Fiscal Impact:**

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**Attachments:**

1. BOS Meeting 10.9.23 Fire Safe Council





P.O. BOX 1225  
QUINCY, CA 95971



418 N MILL CREEK RD  
QUINCY, CA 95971



(530)927-5294  
PLUMASFIRESAFE.ORG

## **Hazardous Fuels Reduction for Private Lands**

Overview: This program is designed for thinning of shrubs and trees in areas beyond 100 feet from structures. All residents of Plumas county are qualified to apply. This is a cost share program, meaning that the fire safe council will cover the majority of the project cost, and the landowner will also contribute. There is a sliding scale for the per acre cost, the more acres, the cheaper the per acre cost. Once we have 100 acres or more in a given area we can create a project and seek grant funding. After this step we contract a Registered Professional Forester to conduct necessary environmental compliance and layout. After proposed treatment acres are finalized landowner agreements are sent out and signed by both landowner as well as Plumas Corp (fiscal agent for the fire safe council). Once this is complete, we will hire a contractor to implement the work.

### **Current Projects:**

-Plumas disadvantaged communities, Quincy. Total there are 886 acres of treatment that will be a combination of hand thin & pile burn, as well as mastication. We are in the process of hiring a contractor now.

-Eastern Plumas project, Portola, Grizzly Road, & Gold Mountain. There are roughly 5,000 acres of proposed treatment. Treatment types include commercial removal, mastication, & hand thin/chip. Layout is being conducted and archaeological surveys will start soon. Implementation is projected for sometime next summer.

-C-Road project. This project is about 100 acres and ready for implementation. Currently, we are seeking a contractor to complete the work.

-Mohawk Valley, Graeagle. Roughly 700 acres of treatment. Combination of mastication & hand thin/chip. Currently being implemented and it is projected to continue into next spring/summer.

-East Shore of lake Almanor. We are currently developing a project in this area.





**PLUMAS COUNTY  
PLANNING DEPARTMENT  
MEMORANDUM**

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**TO:** Honorable Chair and Board of Supervisors  
**FROM:** Tracey Ferguson, Director of Planning  
**MEETING DATE:** October 10, 2023  
**SUBJECT:** Adopt **RESOLUTION** of the Board of Supervisors of the County of Plumas Authorizing Application for, and Receipt of, Local Government Local Early Action Planning Grant Program (LEAP) Funds; (No General Fund Impact); approved as to form by County Counsel. Roll call vote

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**Recommendation:**

Adopt **RESOLUTION** of the Board of Supervisors of the County of Plumas Authorizing Application for, and Receipt of, Local Government LEAP Grant Program Funds.

**Background and Discussion:**

The California Department of Housing and Community Development (HCD) was authorized to provide up to \$119,040,000 under the LEAP Grant Program to local jurisdictions, such as Plumas County, to accelerate housing production. Plumas was awarded \$65,000 in April 2021 and executed a contract with HCD in June 2021 to update planning and zoning ordinances to meet state law requirements and to produce planning documents to promote the development of County surplus property for residential development.

RESOLUTION No. 2021-8570 for this LEAP grant was adopted by the Board of Supervisors on March 16, 2021. That Resolution reads "County Administrator" as the authorized signatory (at the time) to execute any and all grant program documents. As a procedural clean-up grant administrative matter, HCD has requested a new Resolution be adopted by the Board amending the title of the authorized signatory to "County Administrative Officer" as the current and correct signatory entity. This is the only change to the Resolution. All other clauses remain the same.

Approved as to form by County Counsel.

**Action:**

Adopt **RESOLUTION** of the Board of Supervisors of the County of Plumas Authorizing Application for, and Receipt of, Local Government LEAP Grant Program Funds.

**Fiscal Impact:**

No General Fund impact - LEAP grant funding.

**Attachments:**

1. 23-718 FINAL\_LEAP\_Resolution of Application\_PlumasCo.\_REV



**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PLUMAS  
AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT  
LOCAL EARLY ACTION PLANNING GRANT PROGRAM (LEAP) FUNDS**

**WHEREAS**, pursuant to Health and Safety Code 50515 et. Seq, the Department of Housing and Community Development (Department) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning Grants program or LEAP); and

**WHEREAS**, the Board of Supervisors of the County of Plumas desires to submit a LEAP grant application package ("Application"), on the forms provided by the Department, for approval of grant funding for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment; and

**WHEREAS**, the Department has issued a NOFA and Application on January 27, 2020 in the amount of \$119,040,000 for assistance to all California Jurisdictions;

**NOW, THEREFORE, THE BOARD OF SUPERVISORS OF PLUMAS COUNTY ("Applicant")  
RESOLVES AS FOLLOWS:**

SECTION 1. The County Administrative Officer is hereby authorized and directed to apply for and submit to the Department the Application package;

SECTION 2. In connection with the LEAP grant, if the Application is approved by the Department, the County Administrative Officer of the County of Plumas is authorized to submit the Application, enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement) for the amount of \$65,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the Applicant's obligations related thereto, and all amendments thereto; and

SECTION 3. The Applicant shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

**PASSED AND ADOPTED at a regular meeting of the Board of Supervisors of the County of Plumas this 10th day of October, 2023 by the following vote:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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**Greg Hagwood**  
**Chair, Board of Supervisors**

**ATTEST:**

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**Deputy Clerk of said Board of Supervisors**

Approved as to form:

  
Joshua Brechtel  
Deputy County Counsel





**PLUMAS COUNTY  
AGRICULTURE/WEIGHTS & MEASURES  
DEPARTMENT  
MEMORANDUM**

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**TO:** Honorable Chair and Board of Supervisors

**FROM:** Margaret Bell, Agricultural Standards Management Analyst I

**MEETING DATE:** October 10, 2023

**SUBJECT:** Approve and authorize Chair to sign an agreement between Plumas County Agriculture Weights Measures and Elk Grove Auto; effective 10/10/23; not to exceed \$51,489.48; (General Fund Impact) as approved in FY 23/24 budget and will be partially reimbursed by CDFA; approved as to form by County Counsel.

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**Recommendation:**

Approve and authorize the Chair to sign an agreement between Plumas County Agriculture Weights Measures and Elk Grove Auto; effective 10/10/23; not to exceed \$51,489.48; Budget FY 23-24 budgeted and partially reimbursed by CDFA; approved as to form by County Counsel; discussion and possible action.

**Background and Discussion:**

This vehicle is necessary to allow the Agriculture/ Weight and Measures Department to safely haul its heavier equipment and trailers. The Department has a heavy duty dump trailer and ATV trailers that are used for noxious weed control and suppression. A weight cart and trailer are used for testing scales throughout Plumas and Sierra Counties. We currently cannot tow the 100 gallon propane prover that is shared between the northern counties to test the propane delivery trucks with our current vehicles. All of the Department trailers need a heavy duty vehicle to safely tow them through our mountainous areas.

**Action:**

Approve and authorize the Chair to sign an agreement between Plumas County Agriculture Weights Measures and Elk Grove Auto; effective 10/10/23; not to exceed \$51,489.48; Budget FY 23-24 budgeted and partially reimbursed by CDFA; approved as to form by County Counsel; discussion and possible action.

**Fiscal Impact:**

Budgeted for in FY 23-24 Budget and will be partially reimbursed CDFA

**Attachments:**

1. 23-717 MPA FINAL



**PURCHASE AGREEMENT  
COUNTY OF PLUMAS**

**Date:** 09/25/23

**Vendor:** Elk Grove Auto  
8575 Laguna Grove Drive  
Elk Grove, CA 95757

**Tel:** 9165098595

**County:** County of Plumas Department of Agriculture Weights & Measures  
208 Fairgrounds Rd  
Quincy, CA 95971

**Tel:** 5302836365

**Description:** Purchase of 2024 Chevrolet Silverado 2500HD as identified in the purchase agreement attached to MPA as Exhibit A.

**Cost:** The total compensation payable under this agreement, inclusive of all expenses, shall not exceed \$ Fifty one thousand four hundred eighty nine dollars 48/100 Dollars (\$ 51,489.48)

**Term:** Agreement shall commence on Execution and shall terminate on 06/30/23 unless the Contract is terminated earlier.

I understand and agree to the terms set forth above and those contained in the Retail Sales Contract which is attached hereto as Exhibit A and incorporated herein by this reference.

**VENDOR:**

By: \_\_\_\_\_  
Name: Casey De Koning  
Title: Fleet Sales  
Date Signed:

**COUNTY:**

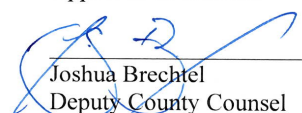
County of Plumas, a political subdivision of the  
State of California

By: \_\_\_\_\_  
Name: Greg Hagwood  
Chair, Board of Supervisors  
Date signed:

**ATTEST:**

By: \_\_\_\_\_  
Name: Kristina Rogers  
Deputy Clerk of the Board  
Date Signed:

Approved as to form:

  
Joshua Brechtel  
Deputy County Counsel



# Winner Chevrolet

8575 Laguna Grove Drive  
Elk Grove, CA 95757  
916-426-5752  
C: 916-813-4592

To: Margaret Bell  
Plumas/Sierra Counties Dept. of Ag.  
208 Fairgrounds Road  
Quincy, CA 95971

(530) 238-6365

**DATE** September 21, 2023  
**Quotation #** C5395G-A

*Prepared by:* Casey De Koning

**Comments or special instructions:** Vehicle build and options are in additional pages.  
**State Contract # 1-22-23-20D**

Description	AMOUNT
Line 36 Truck Chevrolet Silverado	\$ 45,658.00
Options (Refer to Window Sticker):	\$ 1,605.00
**** Please review, sign, and return a copy of the quote and **** **** specs with the PO or the vehicle will not be ordered. **** ****Shipping charge added for deliveries beyond Sacramento. No charge for will call.****	
<div>(Order Acknowledgment Signature) (Date)</div>	<b>Subtotal</b> \$ 47,263.00
	<b>DOC Fee</b> \$ 85.00
	<b>Taxable Subtotal:</b> \$ 47,348.00
	<b>Tax Rate(Subject to change):</b> 7.250% \$ 3,432.73
	<b>Tire Fee:</b> \$8.75
<b>CA Tire Fee: \$1.75 / Per Tire</b>	<b>Delivery Charge:</b> \$ 700.00
	<b>Total:</b> \$ 51,489.48

If you have any questions concerning this quotation, contact Casey De Koning at 916-813-4592 or email at cdekoning@LasherAuto.com

**THANK YOU FOR YOUR BUSINESS!**





## **Elk Grove Auto Group/Winner Chevrolet, Inc.**

Casey De Koning | 916-813-4592 | cdekoning@lasherauto.com

Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20753) 4WD Double Cab 149" Work Truck







# Elk Grove Auto Group/Winner Chevrolet, Inc.

Casey De Koning | 916-813-4592 | cdekoning@lasherauto.com

## Table of Contents

- Dealership Information
- Window Sticker
- Standard Equipment
- Weight Rating
- Technical Specifications

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Data Version: 19556. Data Updated: May 30, 2023 6:51:00 PM PDT.





## **Elk Grove Auto Group/Winner Chevrolet, Inc.**

Casey De Koning | 916-813-4592 | cdekoning@lasherauto.com

## **Elk Grove Auto Group/Winner Chevrolet, Inc.**

### **Prepared By:**

Casey De Koning

Elk Grove Auto Group/Winner Chevrolet, Inc.

916-813-4592

cdekoning@lasherauto.com

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Data Version: 19556. Data Updated: May 30, 2023 6:51:00 PM PDT.





# Elk Grove Auto Group/Winner Chevrolet, Inc.

Casey De Koning | 916-813-4592 | cdekoning@lasherauto.com

Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20753) 4WD Double Cab 149" Work Truck ( Complete )

## Window Sticker

### SUMMARY

[Fleet] 2024 Chevrolet Silverado 2500HD (CK20753) 4WD Double Cab 149" Work Truck

Interior:Jet Black, Vinyl seat trim

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, 6.6L V8

Transmission, Allison 10-Speed automatic

### OPTIONS

CODE	MODEL	MSRP
CK20753	[Fleet] 2024 Chevrolet Silverado 2500HD (CK20753) 4WD Double Cab 149" Work Truck	
	<b>OPTIONS</b>	
1WT	Work Truck Preferred Equipment Group	\$0.00
AZ3	Seats, front 40/20/40 split-bench	\$0.00
C49	Defogger, rear-window electric	\$225.00
DBG	Mirrors, outside power-adjustable vertical trailingering Inc.	
GAZ	Summit White	\$0.00
GT4	Rear axle, 3.73 ratio	\$0.00
H2G	Jet Black, Vinyl seat trim	\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system	\$0.00
JGC	GVWR, 10,350 lbs. (4695 kg)	\$0.00
JL1	Trailer brake controller, integrated	\$275.00
K34	Cruise control, electronic	\$225.00
KC9	Power outlet, bed mounted, 120-volt Inc.	
KI4	Power outlet, interior, 120-volt	\$225.00
L8T	Engine, 6.6L V8	\$0.00
MKM	Transmission, Allison 10-Speed automatic	\$0.00
PYN	Wheels, 17" (43.2 cm) painted steel, Silver	\$0.00
QHQ	Tires, LT245/75R17E all-season, blackwall	\$0.00

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# Elk Grove Auto Group/Winner Chevrolet, Inc.

Casey De Koning | 916-813-4592 | cdekoning@lasherauto.com

Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20753) 4WD Double Cab 149" Work Truck ( Complete )

QT5	Tailgate, gate function manual with EZ Lift	Inc.	
R9L	Deleted 3 Years of Remote Access		
UD7	Rear Park Assist	Inc.	
VK3	License plate kit, front		\$0.00
VQ2	Fleet Processing Option	W/A	
YF5	Emissions, California state requirements		\$0.00
ZHQ	Tire, spare LT245/75R17E all-season, blackwall	Inc.	
ZLQ	WT Fleet Convenience Package		\$655.00

## FUEL ECONOMY

Est City:N/A  
Est Highway:N/A  
Est Highway Cruising Range:N/A

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# Elk Grove Auto Group/Winner Chevrolet, Inc.

Casey De Koning | 916-813-4592 | cdekoning@lasherauto.com

Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20753) 4WD Double Cab 149" Work Truck ( Complete )

## Standard Equipment

### Package

Trailer Package includes trailer hitch, 7-pin connector and (CTT) Hitch Guidance (Deleted when (ZW9) pickup bed delete is ordered.)

### Mechanical

- Durabed, pickup bed
- Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb -ft of torque [629 N-m] @ 4000 rpm) (STD)
- Transmission, Allison 10-Speed automatic (STD) (Standard with (L8T) 6.6L V8 gas engine.)
- Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)
- GVWR, 10,350 lbs. (4695 kg) (STD) (Included and only available with CK20753 and (L8T) 6.6L V8 gas engine with 17" wheels or with CC20903 with (L8T) 6.6L V8 gas engine with 18", 20" or 22" wheels.)
- Push Button Start
- Air filter, heavy-duty
- Air filtration monitoring
- Transfer case, two-speed electronic shift with push button controls (Requires 4WD models.)
- Auto-locking rear differential
- Four wheel drive
- Cooling, external engine oil cooler
- Cooling, auxiliary external transmission oil cooler
- Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr maintenance-free with rundown protection and retained accessory power (Included and only available with (L8T) 6.6L V8 gas engine.)
- Alternator, 170 amps (Requires (L8T) 6.6L V8 gas engine.)
- Frame, fully-boxed, hydroformed front section and a fully-boxed stamped rear section
- Recovery hooks, front, frame-mounted, Black
- Suspension Package
- Steering, Recirculating Ball with smart flow power steering system
- Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors
- Brake lining wear indicator
- Capless Fuel Fill (Requires (L8T) 6.6L V8 gas engine. Not available with (ZW9) pickup bed delete.)
- Exhaust, single, side

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# Elk Grove Auto Group/Winner Chevrolet, Inc.

Casey De Koning | 916-813-4592 | cdekoning@lasherauto.com

Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20753) 4WD Double Cab 149" Work Truck ( Complete ) (✔)

## Exterior

- Wheels, 17" (43.2 cm) painted steel, Silver (STD)
- Tires, LT245/75R17E all-season, blackwall (STD)
- Tire, spare LT245/75R17E all-season, blackwall (STD) (Included and only available with (QH) LT245/75R17E all-season, blackwall tires with (E63) Durabed, pickup bed. Available to order when (ZW9) pickup bed delete and (QH) LT245/75R17E all-season, blackwall tires are ordered.)
- Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door (Deleted with (ZW9) pickup bed delete.)
- Bumpers, front, Black
- Bumpers, rear, Black
- CornerStep, rear bumper
- BedStep, Black integrated on forward portion of bed on driver and passenger side (Deleted when (ZW9) pickup bed delete is ordered.)
- Moldings, beltline, Black
- Cargo tie downs (12), fixed rated at 500 lbs per corner (Deleted with (ZW9) pickup bed delete.)
- Headlamps, halogen reflector with halogen Daytime Running Lamps
- IntelliBeam, automatic high beam on/off
- Taillamps with incandescent tail, stop and reverse lights
- Lamps, cargo area, cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel
- Mirrors, outside high-visibility vertical trailering lower convex mirrors, manual-folding/extending (extends 3.31" [84.25mm]), molded in Black (Not included on Regular Cab models.)
- Mirror caps, Black
- Glass, solar absorbing, tinted
- Tailgate, standard (Deleted with (ZW9) pickup bed delete.)
- Tailgate and bed rail protection cap, top
- Tailgate, locking, utilizes same key as ignition and door (Upgraded to (QT5) EZ Lift power lock and release tailgate when (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package is ordered. Not available with (ZW9) pickup bed delete.)
- Tailgate, gate function manual, no EZ Lift (Deleted with (ZW9) pickup bed delete.)
- Door handles, Black grained

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# Elk Grove Auto Group/Winner Chevrolet, Inc.

Casey De Koning | 916-813-4592 | cdekoning@lasherauto.com

Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20753) 4WD Double Cab 149" Work Truck ( Complete )

## Entertainment

- Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)
- Audio system feature, 6-speaker system (Requires Crew Cab or Double Cab model.)
- Wireless phone projection for Apple CarPlay and Android Auto
- Bluetooth for phone connectivity to vehicle infotainment system
- Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

## Interior

- Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)
- Vinyl seat trim
- Seat adjuster, driver 4-way manual
- Seat adjuster, passenger 4-way manual
- Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor) (Requires Crew Cab or Double Cab model.)
- Floor covering, rubberized-vinyl (Not available with LPO floor liners.)
- Steering wheel, urethane
- Instrument cluster 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure
- Driver Information Center, 3.5" diagonal monochromatic display
- Exterior Temperature Display located in radio display
- Compass located in instrument cluster
- Rear Seat Reminder (Requires Crew Cab or Double Cab model.)
- Window, power front, drivers express up/down
- Window, power front, passenger express down
- Windows, power rear, express down (Not available with Regular Cab models.)
- Door locks, power
- Remote Keyless Entry with 2 transmitters
- USB Ports, 2, Charge/Data ports located on instrument panel
- Power outlet, front auxiliary, 12-volt
- Air conditioning, single-zone
- Air vents, rear, heating/cooling (Not available on Regular Cab models.)

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# Elk Grove Auto Group/Winner Chevrolet, Inc.

Casey De Koning | 916-813-4592 | cdekoning@lasherauto.com

Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20753) 4WD Double Cab 149" Work Truck ( Complete )

## Interior

- Mirror, inside rearview, manual tilt
- Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted
- Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

## Safety-Mechanical

- Automatic Emergency Braking
- Front Pedestrian Braking
- StabiliTrak stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

## Safety-Exterior

- Daytime Running Lamps with automatic exterior lamp control

## Safety-Interior

- Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)
- HD Rear Vision Camera (Deleted when (ZW9) pickup bed delete is ordered.)
- Hitch Guidance dynamic single line to aid in trailer alignment for hitching (Deleted with (ZW9) pickup bed delete.)
- Lane Departure Warning
- Following Distance Indicator
- Forward Collision Alert
- Seat Belt Adjustable Guide Loops, front row only (Included and only available on Crew Cab and Double Cab models.)
- Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu
- Rear Seat Belt Indicator (Requires Crew Cab or Double Cab model.)
- Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver
- Tire Pressure Monitoring System

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## Elk Grove Auto Group/Winner Chevrolet, Inc.

Casey De Koning | 916-813-4592 | cdekoning@lasherauto.com

Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20753) 4WD Double Cab 149" Work Truck ( Complete ) (✓)

### Safety-Interior

3 Years of Remote Access. The Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myChevrolet mobile app. See dealer for details. (Remote Access Plan does not include emergency or security services. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

### Processing-Other

Trailer Information Label provides max trailer ratings for tongue weight, conventional, gooseneck and 5th wheel trailering (Not available with (ZW9) pickup bed delete.)

### WARRANTY

Warranty Note: <<< Preliminary 2024 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: HD Duramax Diesel: 5 Years/100,000 Miles; Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: HD Duramax Diesel: 5 Years/100,000 Miles; Qualified Fleet Purchases: 5 Years/100,000 Miles

Maintenance Note: 1 Year/1 Visit

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Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20753) 4WD Double Cab 149" Work Truck ( Complete )

## Weight Ratings

WEIGHT RATINGS	
Front Gross Axle Weight Rating:	N/A
Rear Gross Axle Weight Rating:	N/A
Gross Vehicle Weight Rating:	10350.00 lbs

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Casey De Koning | 916-813-4592 | cdekoning@lasherauto.com

Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20753) 4WD Double Cab 149" Work Truck ( Complete )

## Technical Specifications

### Powertrain

#### Transmission

Drivetrain	Four Wheel Drive	Trans Order Code	MKM
Trans Type	10	Trans Description Cont.	Automatic
Trans Description Cont. Again	N/A	First Gear Ratio (:1)	N/A
Second Gear Ratio (:1)	N/A	Third Gear Ratio (:1)	N/A
Fourth Gear Ratio (:1)	N/A	Fifth Gear Ratio (:1)	N/A
Sixth Gear Ratio (:1)	N/A	Reverse Ratio (:1)	N/A
Clutch Size	N/A	Trans Power Take Off	N/A
Final Drive Axle Ratio (:1)	N/A	Transfer Case Model	N/A
Transfer Case Gear Ratio (:1), High	N/A	Transfer Case Gear Ratio (:1), Low	N/A
Transfer Case Power Take Off	N/A	Seventh Gear Ratio (:1)	N/A
Eighth Gear Ratio (:1)	N/A	Ninth Gear Ratio (:1)	N/A
Tenth Gear Ratio (:1)	N/A		

#### Mileage

EPA Fuel Economy Est - Hwy	N/A	Cruising Range - City	N/A
EPA Fuel Economy Est - City	N/A	Fuel Economy Est-Combined	N/A
Cruising Range - Hwy	N/A	Estimated Battery Range	N/A

#### Engine

Engine Order Code	L8T	Engine Type	Gas V8
Displacement	6.6L-TBD-	Fuel System	Direct Injection
SAE Net Horsepower @ RPM	401 @ 5200	SAE Net Torque @ RPM	464 @ 4000
Engine Oil Cooler	Yes		

#### Electrical

Cold Cranking Amps @ 0° F (Primary)	720	Cold Cranking Amps @ 0° F (2nd)	N/A
Cold Cranking Amps @ 0° F (3rd)	N/A	Maximum Alternator Capacity (amps)	170

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Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20753) 4WD Double Cab 149" Work Truck ( Complete ) (✓)

## Powertrain

### Cooling System

Total Cooling System Capacity	N/A
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## Vehicle

### Emissions

Tons/yr of CO2 Emissions @ 15K mi/year	N/A	EPA Greenhouse Gas Score	N/A
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## Chassis

### Weight Information

Standard Weight - Front	0.00 lbs	Standard Weight - Rear	0.00 lbs
Base Curb Weight	N/A	Gross Axle Wt Rating - Front	N/A
Gross Axle Wt Rating - Rear	N/A	Curb Weight - Front	N/A
Curb Weight - Rear	N/A	Option Weight - Front	0.00 lbs
Option Weight - Rear	0.00 lbs	Reserve Axle Capacity - Front	N/A
Reserve Axle Capacity - Rear	N/A	As Spec'd Curb Weight	N/A
As Spec'd Payload	N/A	Maximum Payload Capacity	N/A
Gross Combined Wt Rating	24500 lbs	Gross Axle Weight Rating	N/A
Curb Weight	N/A	Reserve Axle Capacity	N/A
Total Option Weight	0.00 lbs	Payload Weight Front	0 lbs
Payload Weight Rear	0 lbs	Gross Vehicle Weight Rating	10350.00 lbs

### Trailer

Dead Weight Hitch - Max Trailer Wt.	5000 lbs	Dead Weight Hitch - Max Tongue Wt.	500 lbs
Wt Distributing Hitch - Max Trailer Wt.	14500 lbs	Wt Distributing Hitch - Max Tongue Wt.	1450 lbs
Fifth Wheel Hitch - Max Trailer Wt.	18200 lbs	Fifth Wheel Hitch - Max Tongue Wt.	4550 lbs
Maximum Trailering Capacity	14500 lbs		

### Frame

Frame Type	Hydroformed	Sect Modulus Rails Only	N/A
Frame RBM	N/A	Frame Strength	N/A
Frame Thickness	N/A		

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Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20753) 4WD Double Cab 149" Work Truck ( Complete )

## Chassis

### Suspension

Suspension Type - Front	N/A	Suspension Type - Rear	N/A
Spring Capacity - Front	N/A	Spring Capacity - Rear	N/A
Axle Type - Front	N/A	Axle Type - Rear	N/A
Axle Capacity - Front	N/A	Axle Capacity - Rear	N/A
Axle Ratio (:1) - Front	N/A	Axle Ratio (:1) - Rear	3.73
Shock Absorber Diameter - Front	51 mm	Shock Absorber Diameter - Rear	51 mm
Stabilizer Bar Diameter - Front	1.38 in	Stabilizer Bar Diameter - Rear	N/A

### Tires

Front Tire Order Code	QHQB	Rear Tire Order Code	QHQB
Spare Tire Order Code	ZHQB	Front Tire Size	LT245/75R17
Rear Tire Size	LT245/75R17	Spare Tire Size	LT245/75R17
Front Tire Capacity	N/A	Rear Tire Capacity	N/A
Spare Tire Capacity	N/A	Revolutions/Mile @ 45 mph - Front	N/A
Revolutions/Mile @ 45 mph - Rear	N/A	Revolutions/Mile @ 45 mph - Spare	N/A

### Wheels

Front Wheel Size	17 x -TBD- in	Rear Wheel Size	17 x -TBD- in
Spare Wheel Size	17 x -TBD- in	Front Wheel Material	Steel
Rear Wheel Material	Steel	Spare Wheel Material	N/A

### Steering

Steering Type	Pwr	Steering Ratio (:1), Overall	N/A
Steering Ratio (:1), On Center	N/A	Steering Ratio (:1), At Lock	N/A
Turning Diameter - Curb to Curb	49.5 ft	Turning Diameter - Wall to Wall	N/A

### Brakes

Brake Type	Pwr	Brake ABS System	4-Wheel
Brake ABS System (Second Line)	N/A	Disc - Front (Yes or )	Yes
Disc - Rear (Yes or )	Yes	Front Brake Rotor Diam x Thickness	N/A

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Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20753) 4WD Double Cab 149" Work Truck ( Complete ) (✔)

## Chassis

### Brakes

Rear Brake Rotor Diam x Thickness	N/A	Drum - Rear (Yes or )	N/A
Rear Drum Diam x Width	N/A		

### Fuel Tank

Fuel Tank Capacity, Approx	36 gal	Aux Fuel Tank Capacity, Approx	N/A
Fuel Tank Location	N/A	Aux Fuel Tank Location	N/A

## Dimensions

### Interior Dimensions

Passenger Capacity	6	Front Head Room	43.03 in
Front Leg Room	44.53 in	Front Shoulder Room	66.02 in
Front Hip Room	61.18 in	Second Head Room	39.88 in
Second Leg Room	35.24 in	Second Shoulder Room	64.88 in
Second Hip Room	60.24 in		

### Exterior Dimensions

Wheelbase	149.4 in	Length, Overall w/o rear bumper	N/A
Length, Overall w/rear bumper	N/A	Length, Overall	240.51 in
Width, Max w/o mirrors	81.85 in	Height, Overall	79.95 in
Overhang, Front	N/A	Overhang, Rear w/o bumper	N/A
Front Bumper to Back of Cab	N/A	Cab to Axle	42.17 in
Cab to End of Frame	N/A	Ground to Top of Load Floor	N/A
Ground to Top of Frame	N/A	Frame Width, Rear	N/A
Ground Clearance, Front	10.16 in	Ground Clearance, Rear	10.16 in
Body Length	0.00 ft	Cab to Body	N/A

### Cargo Area Dimensions

Cargo Box Length @ Floor	82.25 in	Cargo Box Width @ Top, Rear	N/A
Cargo Box Width @ Floor	71.4 in	Cargo Box Width @ Wheelhousings	51.85 in
Cargo Box (Area) Height	21 in	Tailgate Width	N/A

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Casey De Koning | 916-813-4592 | cdekoning@lasherauto.com

Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20753) 4WD Double Cab 149" Work Truck ( Complete )

## Dimensions

### Cargo Area Dimensions

Cargo Volume	69.5 ft³	Ext'd Cab Cargo Volume	N/A
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Willo Vieira  
Agricultural Commissioner  
Sealer of Weights & Measures  
willovieira@countyofplumas.com

# Plumas-Sierra Counties

## Department of Agriculture

**Agricultural Commissioner**  
**Sealer of Weights and Measures**



208 Fairgrounds Road  
Quincy, CA 95971  
Phone: (530) 283-6365  
Fax: (530) 283-4210

September 21, 2023

PURCHASE ORDER #2023-0921

Ordered From:  
Elk Grove Auto  
8575 Laguna Grove Drive  
Elk Grove, CA 95757

Ship/Invoice to:  
Plumas-Sierra Counties Department of Agriculture  
208 Fairgrounds Rd.  
Quincy, CA 95971

<u>Quantity</u>	<u>Part</u>	<u>Description</u>	<u>Unit Prc.</u>	<u>Ext.</u>
1	CK20753	2024 Chevrolet Silverado 2500HD	47,263.00	47,263.00
		DOC Fee		85.00
		Taxable Subtotal		47,348.00
		7.250%		3,432.73
		Tire Fee		8.75
		Delivery Charge		700.00
		<b>Total</b>		<b>51,489.48</b>

Sincerely,

Chair Greg Hagwood  
Board of Supervisors





## PLUMAS COUNTY SOLID WASTE MEMORANDUM

---

**TO:** Honorable Chair and Board of Supervisors

**FROM:** Colleen Foster, Fiscal/Tech Services Assistant III

**MEETING DATE:** October 10, 2023

**SUBJECT:** Approve and authorize Chair to ratify and sign an amendment to agreement between Plumas County Department of Public Works and ABS Builders Inc. increasing compensation and adding Exhibit A(1); due to additional damage; effective August 25, 2023; not to exceed \$42,013.00; (No General Fund Impact); approved as to form by County Counsel.

---

**Recommendation:**

Plumas County Public Works staff respectfully recommends that the Honorable Board of Supervisors authorize the Chair of the board of Supervisors and the Director of Public Works to sign Amendment to the construction agreement not to exceed \$42,013.

**Background and Discussion:**

The Franchise Operator at the Chester Transfer Station struck the fascia at the Chester Transfer Station on June 30, 2023. The previous repair work had just been completed when the fascia was struck by a truck.

ABS Builders, the contractor who completed the first repair was asked to provide a quote to complete this additional repair by Amendment to the existing contract which expires December 31, 2023. The additional cost for the additional repair is \$5,325. Increasing the existing contract amount of \$36,688 by \$5,325 totals not to exceed amount of \$42,013.

The Amendment to the agreement has been approved as to form by County Counsel.

**Action:**

Approval of Chester Transfer Station Property Damage Repair Amendment

**Fiscal Impact:**

No General Fund impact

**Attachments:**

1. 23-634 FINAL (002)



**FIRST AMENDMENT TO AGREEMENT**  
**BY AND BETWEEN**  
**PLUMAS COUNTY AND ABS Builders, Inc.**

This First Amendment to Agreement ("Amendment") is made on August 25 2023, between PLUMAS COUNTY, a political subdivision of the State of California by and through its Department of Public Works ("COUNTY"), and ABS Builders, Inc., a California Corporation ("CONTRACTOR") who agrees as follows:

1. **Recitals:** This Amendment is made with reference to the following facts and objectives:
  - a. PLUMAS COUNTY and ABS Builders, Inc. have entered into a written Agreement dated April 4, 2023, (the "Agreement"), in which ABS Builders, Inc. agreed to provide Repair of Damaged Steel Column and Concrete Wall services to Plumas County.
  - b. Because an additional repair to the fascia is required due to further damage, the parties desire to change the Agreement.
2. **Amendments:** The parties agree to amend the Agreement as follows:
  - a. Paragraph 2 is amended to read as follows:

County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to contractor under this Agreement shall not exceed Forty-Two Thousand Thirteen Dollars (\$42,013).
  - b. Paragraph 3 is amended to include the following:

County's Board of Supervisors hereby ratifies this first amendment and approves for payment, services provided by Contractor from August 25, 2023 until the effective date of the amendment.
  - c. The following Exhibit is added following Exhibit A:

See attached Exhibit A(1)
3. **Effectiveness of Agreement:** Except as set forth in this First Amendment of Agreement, all provisions of the Agreement dated April 4, 2023, shall remain unchanged and in full force and effect.



**CONTRACTOR:**

ABS Builders, Inc. a California Corporation

By: \_\_\_\_\_

Name: Amy Schmidt

Title: Chief Executive Officer

Date signed:

By: \_\_\_\_\_

Name: William Schmidt

Title: Secretary

Date signed:

**COUNTY:**

County of Plumas, a political subdivision of the  
State of California

By: \_\_\_\_\_

Name: John Mannle

Title: Director of Public Works

Date signed:

By: \_\_\_\_\_

Name: Greg Hagwood

Title: Chair, Board of Supervisors

Date signed:

**ATTEST:**

By: \_\_\_\_\_

Kristina Rogers

Deputy Clerk of the Board

Date signed:

Approved as to form:

  
\_\_\_\_\_  
Joshua Brechtel  
Deputy County Counsel

8/21/2023





CA CONTRACTORS LIC# 1005975

1023 Main Street. Colusa, CA 95932

530-458-2299 office - 530-458-2238 fax

[www.absbuildersinc.com](http://www.absbuildersinc.com)**BID PROPOSAL 2223-017**

<b>SUBMITTED BY:</b>	Amy Schmidt <a href="mailto:amy@absbuildersinc.com">amy@absbuildersinc.com</a> 530-312-9377 cell	Bill Schmidt <a href="mailto:bs@absbuildersinc.com">bs@absbuildersinc.com</a> 530-383-3891 cell
<b>CUSTOMER:</b>	PLUMAS COUNTY	<b>DATE:</b> 07/28/2023
<b>CONTACT:</b>	ANDREW HAMMOND	<b>VALID THROUGH:</b> 08/15/2023
<b>PROJECT NAME &amp; LOCATION:</b>	REPAIRS AT CHESTER TRANSFER STATION	
<b>PROJECT SCOPE:</b>  Repair and/or replace damaged steel framing at the Chester Transfer Station. Pricing reflects prevailing wages.  Labor: \$3,000 Materials: \$1,450 Equipment: \$875  <b>TOTAL: \$5,325</b>		
<b>Sign to accept bid proposal and contract terms:</b>  <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 30%; text-align: center;"> <hr style="border: 0; border-top: 1px solid black;"/>             Signature         </div> <div style="width: 30%; text-align: center;"> <hr style="border: 0; border-top: 1px solid black;"/>             Printed Name/Title         </div> <div style="width: 30%; text-align: center;"> <hr style="border: 0; border-top: 1px solid black;"/>             Date         </div> </div>		



**Standard Clarifications & Exclusions**

- *Permit to be obtained by owner. Pricing excludes any atypical requirements by local agency within permitting process.*
- *Excludes utilities (capping, removing, or other), permits, testing, inspections, certified welding, or special testing unless specified.*
- *Excludes any additional labor costs for off hours work or holidays, overtime, special insurance in excess of our standard insurance.*

**CONTRACT TERMS**

**Article 1. Time of Completion.** Contractor shall commence work hereunder upon receipt of written notice to proceed and issuance of valid permit from Owner and shall provide the project schedule of working days projected at that time. A working day is defined as any day except Saturdays, Sundays, and legal holidays and except days on which the Contractor is prevented by conditions beyond his control or by inclement weather (including extreme heat) or conditions resulting therefrom, adverse to current controlling operation(s), from proceeding with at least 90 percent of the normal labor and equipment force required for such operation(s). At the option of the Contractor, this agreement shall be void unless notice to proceed is received within ten (10) working days following execution of the agreement by Owner.

**Article 2. The Contract Price.** The owner shall pay the contractor, as full compensation for all the work performed under this proposal and construction contract the sum outlined in the **"Contract Proposal"** subject to additions and deductions pursuant to authorized change orders.

**Article 3. Payments.** Contractor payments are due on receipt of invoice and will be subject to finance charges and additional fees if payment is not received within 45 days. Invoices will be issued monthly and billed on a percentage completion basis in accordance with the schedule of values.

**Article 4. General Provisions.**

Any alteration or deviation from the prescribed work, including but not limited to any such alteration or deviation involving additional material, equipment, and/or labor costs, will be executed only upon a written order for the same, signed by Owner and Contractor, and if there is any charge for such alteration or deviation, the additional



charge will be added to the contract price of this contract. If payment is not made when due, Contractor may suspend work on the job until such time as all payments due have been made. A failure to make payment for a period in excess of thirty (30) days from the due date of the payment shall be deemed a material breach of this contract. In addition, the following general provisions apply:

1. All work shall be completed in a workmanship like manner and in compliance with all-applicable laws, ordinances, statutes, rules, and regulations of the Federal Government, State, County, Municipalities or their Agencies of Government and particularly those regulations relating to hours and working conditions.
2. Contractor shall have the right to subcontract any portion of the work hereunder, and all work performed by subcontractors shall be subject to all of the applicable terms and conditions of the contract documents.
3. Contractor shall furnish Owner appropriate releases or waivers of lien for all work performed or materials provided at the time next periodic payment shall be due.
4. Contractor is responsible for repairs or replacement from faulty materials and workmanship that appear within the period of one (1) year from the date of completion of work under this contract. Any owner adjustments or alterations to construction workmanship will void this warranty and contractor's responsibility. Warranty does not include any failures or operations defects caused by lack of manufacturer required maintenance or self-performed maintenance for components including moving doors such as Bifold or hydraulic doors.
5. Contractor shall indemnify and hold Owner harmless against all claims, damage suits, actions, recoveries and judgments arising from or out of any negligence of Contractor, its agents, employees or subcontractors, in performing the work under this Contract.
6. Contractor shall maintain such insurance as will protect it from claims under workmen's compensation acts and from claims for damages because of bodily injury, including death, or injury to property which may arise from and during the operation of this contract. A certificate of such insurance shall be filed with the owner if he so requests. ABS Builders, Inc. carries a standard \$1 million each occurrence and \$2 million aggregate Commercial General Liability Policy, Workers Compensation coverage, Auto Insurance, with additional insured endorsements. Any cost increases from required insurance beyond our standard insurance will be borne by the customer.
7. In the event sub-surface or latent physical conditions differ materially from those indicated in this Contract, or in the event there exist unknown physical conditions at the site of an unusual nature differing materially from those ordinarily encountered in work of the character provided for in this Contract, Contractor shall advise Owner of the existence of such conditions and the parties shall equitably adjust the contract price to provide for any increase resulting from such condition.
8. Contractor shall not be held liable for any delay due to circumstances beyond its control, including, but not limited to, Acts of God, or of the public enemy, acts of any governmental agency, in either its sovereign or contractual capacity, fire, flood, epidemics, strikes, freight embargoes, inclement weather (including extreme heat), over optimum moisture content of ground or base course, unsuitable ground conditions or delays caused by Vendors or other Contractors.
9. Should either party bring suit in court to enforce or interpret any of the terms hereof, or for a breach thereof, and/or to foreclose any mechanic's lien attributable to the work done hereunder, the prevailing party shall be entitled to costs and reasonable attorneys' fees, which may be set by the court in the same action or in separate action brought for the purpose, in addition to any other relief to which he may be entitled.
10. Owner will obtain and pay for all permits, inspection fees, soils tests, engineering, staking, fees for utility connections, and/or other such similar items required for the performance of work hereunder, in the form of a change order once the contract has been signed.
11. Any notice required or permitted hereunder may be served personally on the duly authorized representative of the owner at the job site, or may be served by certified mail directly to the address of the party shown on this contract.
12. This agreement shall be binding upon and insure to the heirs, successors, and assigns of the parties hereto.
13. Failure to enforce any rights hereunder shall not waive any rights in respect of other or future occurrences.
14. This Proposal and Construction Contract shall be void if Owner is unable to demonstrate to the



ABS BUILDERS, INC. BID PROPOSAL & CONTRACT TERMS

Page 4 of 4

satisfaction of the Contractor prior to commencement of work his or her ability to make payments for the work to be performed hereunder in the manner and at the times set forth herein.

15. If it becomes necessary for contractor to retain the services of any attorney to collect any monies pursuant to this Contract, Owner shall pay said fees in addition to any monies owed or any damages awarded.
16. It is understood and agreed that each and every provision of this contract, including any alleged breach thereof, shall be interpreted in accordance with the laws of the State of California and this contract shall be deemed to have been entered into at State of California, County of Colusa.

**Article 6.** Contract Documents. The contract documents shall consist of this Construction Contract and the Contract Proposal.

California Law requires the following statement to be included in a written contract when the contractor performs work as a prime contractor within the State of California to which the written contract applies: **"Contractors are required by law to be licensed and regulated by the Contractors State License Board which has jurisdiction to investigate complaints against contractors if a complaint is filed within three years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors State License Board, P. O. Box 2600, Sacramento, California 95826."**





**PLUMAS COUNTY  
SHERIFFS DEPARTMENT  
MEMORANDUM**

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**TO:** Honorable Chair and Board of Supervisors

**FROM:** Christopher Driscoll, Deputy Sheriff

**MEETING DATE:** October 10, 2023

**SUBJECT:** Adopt **RESOLUTION** authorizing the Sheriff's application, receipt and disbursement of grant funds in the amount of \$131,802 from the Office of Emergency Services for funding the Victim Witness Program for the grant period 01/01/2024 to 12/31/2024; (No General Fund Impact); approved as to form by County Counsel. Roll call vote

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**Recommendation:**

Adopt **RESOLUTION** authorizing the Sheriff's application, receipt and disbursement of grant funds in the amount of \$131,802 from the Office of Emergency Services for funding the Victim Witness Program for the grant period 01/01/2024 to 12/31/2024; (No General Fund Impact); approved as to form by County Counsel.  
**Roll call vote**

**Background and Discussion:**

The Sheriff's Office oversees the County Victim Services Program . A Resolution is required to authorize the Sheriff to apply and be appointed as the official designee for the Victim Witness Program grant award agreement. This grant funds a full-time Victim Witness Advocate as well as supplies and expenses relating to the program.

**Action:**

Adopt **RESOLUTION** authorizing the Sheriff's application, receipt and disbursement of grant fund in the amount of \$131,802 from the Office of Emergency Services for funding the Victim Witness Program for the grant period 01/01/2024 to 12/31/2024. Authorize the board Chair to sign Grant Subaward Certification of Assurance of Compliance.

**Fiscal Impact:**

Grant funded- No General Fund impact

**Attachments:**

1. 23-692 App FINAL
2. 23-692 res FINAL



Cal OES #	FIPS #	VS#	Subaward #
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## CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. Subrecipient:	PLUMAS COUNTY		1a. DUNS#:	137165549	
2. Implementing Agency:	PLUMAS COUNTY SHERIFF'S OFFICE		2a. DUNS#:	137165549	
3. Implementing Agency Address:	1400 E MAIN STREET (Street)	QUINCY (City)		95971-9402 (Zip+4)	
4. Location of Project:	QUINCY (City)	PLUMAS (County)		95971-9402 (Zip+4)	
5. Disaster/Program Title:	XC - County Victim Services Program		6. Performance Period:	1/1/2024 (Start Date)	to 12/31/2024 (End Date)
7. Indirect Cost Rate:	N/A		Federally Approved ICR (if applicable): _____%		

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2023	VOCA		\$131,802					\$131,802
9.									
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
<b>Total</b>	<b>Project</b>	<b>Cost</b>		\$131,802	\$131,802				\$131,802

**13. Certification** - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

**14. CA Public Records Act** - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

**15. Official Authorized to Sign for Subrecipient:**

Name: TODD JOHNS Title: SHERIFF/CORONER

Payment Mailing Address: 1400 E MAIN STREET City: QUINCY Zip Code+4: 95971-9402

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

16. Federal Employer ID Number: 946000528

16.Federal Employer ID Number: 946000528

**(FOR Cal OES USE ONLY)**

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

\_\_\_\_\_  
(Cal OES Fiscal Officer) (Date) (Cal OES Director or Designee) (Date)





## Grant Subaward Contact Information

Grant Subaward #: XC 23 05 0320

Subrecipient: COUNTY OF PLUMAS

1. **Grant Subaward Director:**

Name: TODD JOHNS Title: SHERIFF/CORONER

Telephone #: (530)283-6389 Email Address: tjohns@pcso.net

Address/City/ Zip Code (9-digit): 1400 E MAIN STREET, QUINCY CA 95971-9402

2. **Financial Officer:**

Name: RONITOWERY Title: PL CO SHERIFF FISCAL OFFICER

Telephone #: (530)283-6396 Email Address: ronitowery@countyofplumas.com

Address/City/ Zip Code (9-digit): 1400 E MAIN STREET, QUINCY CA 95971-9402

3. **Programmatic Point of Contact:**

Name: KORI BOUMA Title: PROGRAM DIRECTOR

Telephone #: (530)283-6071 Email Address: kbouma@pcso.net

Address/City/ Zip Code (9-digit): 1400 E MAIN STREET, QUINCY CA 95971-9402

4. **Financial Point of Contact:**

Name: RONITOWERY Title: PL CO SHERIFF FISCAL OFFICER

Telephone #: (530)283-6396 Email Address: ronitowery@countyofplumas.com

Address/City/ Zip Code (9-digit): 1400 E MAIN STREET, QUINCY CA 95971-9402

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: TODD JOHNS Title: SHERIFF/CORONER

Telephone #: (530)283-6389 Email Address: tjohns@pcso.net

Address/City/ Zip Code (9-digit): 1400 E MAIN STREET, QUINCY CA 95971-9402

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: TODD JOHNS Title: SHERIFF/CORONER

Telephone #: (530)283-6389 Email Address: tjohns@pcso.net

Address/City/ Zip Code (9-digit): 1400 E MAIN STREET, QUINCY CA 95971-9402

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: GREG HAGWOOD Title: CHAIR/PL CO BOARD OF SUPERVISORS

Telephone #: (530)283-6170 Email Address: pcbs@countyofplumas.com

Address/City/ Zip Code (9-digit): 520 MAIN STREET RM 309, QUINCY CA 95971-9402





## Grant Subaward Signature Authorization

Grant Subaward #: XC 23 05 0320

Subrecipient: COUNTY OF PLUMAS

Implementing Agency: PLUMAS COUNTY SHERIFF'S OFFICE

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

### Grant Subaward Director:

Printed Name: TODD JOHNS

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Financial Officer:

Printed Name: RONI TOWERY

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The following persons are authorized to sign for the **Grant Subaward Director**:

Signature: \_\_\_\_\_

Printed Name: KORI BOUMA

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

The following persons are authorized to sign for the **Financial Officer**:

Signature: \_\_\_\_\_

Printed Name: TOM KLUNDBY

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_





## Grant Subaward Certification of Assurance of Compliance

Subrecipient: COUNTY OF PLUMAS

	Cal OES Program Name	Grant Subaward #:	Grant Subaward Performance Period
1	PLUMAS COUNTY WITNESS SERVICES PROGRAM	XC 23 05 0320	1/1/24-12/31/24
2			
3			
4			
5			
6			

I, TODD JOHNS (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

### I. **Proof of Authority – SRH 1.055**

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

### II. **Civil Rights Compliance – SRH Section 2.020**

The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

### III. **Equal Employment Opportunity – SRH Section 2.025**

The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.



**IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030**

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

**V. California Environmental Quality Act (CEQA) – SRH Section 2.035**

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a "project" pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

**VI. Lobbying – SRH Sections 2.040 and 4.105**

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

**All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.**

**CERTIFICATION**

I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.

Official Designee's Signature: \_\_\_\_\_

Official Designee's Typed Name: TODD JOHNS

Official Designee's Title: SHERIFF/CORONER

Date Executed: \_\_\_\_\_

**AUTHORIZED BY:**

I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.

☐ City Financial Officer

☐ County Financial Officer

☐ City Manager

☐ County Manager

☒ Governing Board Chair

Signature: \_\_\_\_\_

Typed Name: GREG HAGWOOD

Title: PLUMAS COUNTY BOARD OF SUPERVISORS , CHAIR

Date Executed: \_\_\_\_\_





## Multiple Fund Sources

Subrecipient: COUNTY OF PLUMAS			Grant Subaward #: XC 23 05 0320			
A. Personnel Costs - Line-item description and calculation	2023 VOCA	Column 2	Column1	Column 3	Column 4	Total Amount Allocated
<b>ADVOCATE SALARY</b> \$2124.80 bi-weekly x 26 pay periods X 1 Advocate Provide assistance with Restraining Orders, Transportation, escort and support for Court, Interviews with District Attorney and Law Enforcement	\$55,245					\$55,245
<b>OVERTIME/ON-CALL</b> 1 Staff Member on-call pay is paid at 2 hrs per weekday 3 hrs per weekend day/holiday \$758.62 PER PAY PERIOD X 26 on-call time is used to cover first response to hospitals, crime scene etc for dv, sexual assault and homicide cases to assist with shelter, transportation, interviews etc. The remainder of the overtime budgeted is to cover extra hours due to late court for homicide cases and call outs longer than 2 hrs etc.	\$19,724					\$19,724
<b>BENEFITS</b> <b>PERS</b> \$189.53 bi-weekly x 26 pay periods <b>7.65% FICA &amp; MEDICARE OASDI</b>	\$4,928 \$5,385					\$4,928 \$5,385
<b>HEALTH INSURANCE</b> \$1242.19 bi-weekly x 26 pay periods	\$32,297					\$32,297
CELL PHONE ALLOWANCE \$43.07 PER PP X 26 PP	\$1,120					\$1,120
Personnel Costs Fund Source Totals	\$118,698					\$118,698
<b>PERSONNEL COSTS CATEGORY TOTAL</b>						\$118,698





## Grant Subaward Budget Narrative

Grant Subaward #: XC 23 05 0320

Subrecipient: COUNTY OF PLUMAS

### Budget Narrative

Grant funds will be used to provide salaries in the amount of **\$118,699**.

Project staff includes one full-time Advocate (\$55,245), Employee benefits covered by the Victim/Witness Grant include, Health Insurance benefit of (\$32,297) per year, PERS Retirement (\$4,928), FICA/Medicare 7.65% (\$5,385), Overtime/On-Call (\$19,724), *Cell Phone Allowance* (\$1120). (Victim Witness staff is notified immediately 24 hours a day/7 days a week of a Victim/Witness of violent crime by the Sheriff's Dispatcher, Deputies, Hospital Staff or the local Crisis Center. Staff then makes contact with the Victim/Witness by phone when possible or responds to the crime scene or location of the Victim/Witness with Law Enforcement. Staff will then arrange shelter and take care of the Victim/Witness's immediate needs including transportation for the Victim/Witness after hours, and accompany victims to forensic interviews and exams in sexual assault cases, transport victims to shelter at the Local Domestic Violence facility or a motel if necessary)

The Victim/Witness Advocates are responsible for covering the offices, answering phones and covering court and assisting victims with their needs.

The total **Personal Services** costs to the grant are **\$118,699**.





## Grant Subaward Budget Narrative

Grant Subaward #: XC 23 05 0320

Subrecipient: COUNTY OF PLUMAS

The total **Operating Expense** provided by grant funds is **\$13,104**. Operating Expenses include general office supplies of (\$7,593).

Office supplies include the purchase of items such as pens, pencils, postage, ink and toner and copy expenses, etc. Local Travel of (\$5,511) to transport Victims to and from court and interviews with Law Enforcement, Field visits to client's homes when they have no transportation.

The Program audit is covered by the County of Plumas.

The Project does not anticipate any out of state travel or the purchase of equipment during this fiscal year.





## Grant Subaward Programmatic Narrative

Grant Subaward #: XC 23 05 0320

Subrecipient: PLUMAS COUNTY

### Project Narrative

#### **Problem Statement:**

Plumas County, while being geographically sizeable, is sparsely populated with only an estimated 18,660 people in a county the size of Delaware. Over 65 percent of the land is National Forest and there are four widely dispersed towns and a number of small hamlets. The leading economic activities are based on forest products, mining, ranching, tourism and government agencies. Employment fluctuates substantially as winter weather impedes most local industry and tourism drops off. The average income in Plumas County is below the state average.

Plumas County includes minority groups of Hispanic and Native American populations. The Project works with local organizations that provide services to these populations and coordinates efforts to bring awareness of the services provided by the Project. Some agencies include the Greenville Rancheria Tribal Health program, the Roundhouse Council, Hispanic Service agencies in Chico California, Reno Nevada and Chico Legal Services. The Project currently refers clients to the above agencies and will increase coordination with these agencies with the goal of expanding accessibility and awareness of these programs as well as increasing the awareness of the Project.





## Grant Subaward Programmatic Narrative

Grant Subaward #: XC 23 05 0320

Subrecipient: PLUMAS COUNTY

The Project meets all mandatory service requirements and continually researches ways to improve services to victims. Additional outreach is provided for the Hispanic and Native American communities.

### **Plan and Capabilities:**

The Project staff works with the local attorneys, neighboring legal service agencies and local agencies to solicit legal services for clients in the service area.

The Project coordinates efforts with organizations that already provide many services to various populations. The Project will seek out other agencies that provide services and will expand the list of resources whenever they become available. The Project has established operational agreements with such agencies that provide comprehensive services to clients of all types, including the local rape crisis center, domestic violence program and child abuse treatment program.

Operating under the directive of the Sheriff has increased awareness of the Project and Advocates' roles of assisting victims and providing support. The project has a twenty-four-response policy. Personal Services costs continue to increase as the Grant and local funding declines; this has made it necessary to cut staffing.

The project is located at the Sheriff's Office and also has an office in the Courthouse and Sheriff's sub-stations. Project staff hopes this will help to continually enhance the advocate-to-deputy or investigator rapport.





## Grant Subaward Programmatic Narrative

Grant Subaward #: XC 23 05 0320

Subrecipient: PLUMAS COUNTY

### **Positions:**

Victim/Witness services have been provided in Plumas County since July 1991.

Originally a free-standing agency coordinated with the Butte County Regional Victim/Witness Assistance Program, The Plumas County Victim Services Program is a county project funded through Cal OES with federal grant money. The program is in its fourth year.

The Advocates are responsible for overseeing the day-to-day operation of the program as well as maintaining a client caseload. The Victim Witness Director is in charge of supervising County Victim Service Advocates, statistics, annual grant writing responsibilities, budget preparation, expenditure and report writing and other office tasks including interagency coordination.

Victim Service staff are trained in victim advocacy, crisis intervention and emergency response techniques. They receive on-the-job training in criminal justice procedures, state laws, agency cooperation, counseling and interview techniques through contact with the Sheriff, Deputies, Investigators, Court and local service providers. Project staff has completed the Cal OES mandatory advocate trainings, as well as other required training. Project staff provides all direct services as well as assisting with presentations and volunteer training. The Project provides assistance to all crime victims and witnesses in the service area.





## Grant Subaward Programmatic Narrative

Grant Subaward #: XC 23 05 0320

Subrecipient: PLUMAS COUNTY

The Project currently consists of one Advocate and volunteer staff. Victim Witness Project Director and Sheriff's staff are in the process of filling one more full time advocate position.

### **Plumas County Geography and Demographics:**

Located approximately 150 miles north of Sacramento up the Feather River Canyon on Highway 70, Plumas County is a rural mountain county bordered by Lassen County to the north, Butte and Tehama Counties to the west, Sierra County to the south and the State of Nevada to the east. Plumas County has four distinct seasons, with winter months sometimes bringing as much as four feet of snow in the lower elevations to ten feet of snow in the higher elevations with summer temperatures reaching into the 90's to 100's.

Major communities are Quincy (the County seat), Chester, Greenville and Portola (the only incorporated city). Rugged mountain roads link these communities. Severe winter storms, floods and road closures can make travel difficult. Public transportation is limited to one bus service between local towns and within Quincy. There is no public transportation outside of the area except through Plumas Senior Transportation, which travels to Reno and Chico once a week. Senior citizens can use this service for a very low cost. Others can use this service at a higher cost if there is availability. This makes it very difficult for families to access services outside Plumas County.





## Grant Subaward Programmatic Narrative

Grant Subaward #: XC 23 05 0320

Subrecipient: PLUMAS COUNTY

Portola is the only incorporated city in Plumas County with a population of approximately 2,150. The remaining unincorporated area of Plumas County, including the county seat of Quincy, is home to the rest of the estimated 18,660 residents. The Plumas County Sheriff's Office provides all general law enforcement services throughout the county, with the California Highway Patrol (headquarters in Quincy) servicing the state highways. The Superior Court (two Judges) is located in Quincy. Many jobs are timber, ranching and mining related causing high seasonal unemployment.

Plumas County is characterized as a poor county. One fifth of the children live in poverty; 16% live in extreme poverty. Median household income is below the state median. Plumas has the state's third highest rate of female-headed households living in poverty.

Plumas County has a total estimated population of 18,660 and is overwhelmingly comprised of Caucasians, approximately 17,797, with pockets of minority populations: African-Americans; Native Americans; Asian/Pacific Islanders and Hispanic. Women account for approximately 50% of the population and children under 18 comprising approximately 18% of the population.





## Grant Subaward Programmatic Narrative

Grant Subaward #: XC 23 05 0320

Subrecipient: PLUMAS COUNTY

The dominate culture is Caucasian-American. The Native-American population is centered in the Greenville area and the Hispanic population is centered in Portola and Greenville. Cultural differences arising from these small population percentages do not substantially influence the delivery of health and human services. Most county residents are native English speakers, with small groups of Spanish speaking individuals residing principally in the communities of Greenville and Portola.

Although Plumas County's natural environment sometimes makes travel difficult, services by all county agencies are provided year-round to all population areas. Program Staff are prepared to provide all services either in the central office or the Sheriff's Office in Quincy or on an as needed outreach basis to Chester, Greenville and Portola. When necessary, Program Staff will meet clients at the local hospitals, Sheriff's sub-stations or at the client's home.

### **Crime Statistics:**

In Plumas County, as elsewhere, the group most likely to be the victim of domestic violence is women. Several of these are drug and/or alcohol influenced. Most requests from victims of domestic violence and aggravated assault are for assistance in preparing protective orders. Victim/Witness staff provides the victims with Restraining order paperwork, assists them in filing with the Courts and accompanies them to court hearings. Victim/Witness staff does not type the protective orders on behalf of the victims.





## Grant Subaward Programmatic Narrative

Grant Subaward #: XC 23 05 0320

Subrecipient: PLUMAS COUNTY

### **Project Implementation:**

Referrals are received from the Plumas County Sheriff's Office, California Highway Patrol, all three area hospitals, Plumas Crisis Intervention Center, District Attorney's Office, Probation Department, Department of Social Services, the Domestic Violence Shelter Program and County Schools. School personnel and students in the service area receive on-going presentations in order to bring awareness about the Project and the referral process. The Sheriff's Office has been instrumental in providing awareness for the County Victim Service Program. Emergency referrals are accepted on a 24-hour on-call basis by cell phone and land line with the cooperation of the Plumas County Sheriff's Office Dispatch and the Plumas Crisis Intervention Center Hotline. All county hospitals are able to reach Project staff through the Sheriff's Dispatcher on a 24-hour basis. The Sheriff's Office and all Sub-stations as well as all service agencies listed above have been provided with referral forms. The Deputies carry the referral forms in their patrol vehicles and the referral forms are given to each victim or witness. Current Protocol requires that the Sheriff's Dispatcher notify the on-call Program staff member who then makes contact with the Deputy for case assessment. The Advocate, when appropriate, will respond to the scene to provide assistance to the victim or witness. If immediate in-person response is not necessary, Project staff will make phone contact with the victim or witness for needs assessment and to provide information on accessing services.





## Grant Subaward Programmatic Narrative

Grant Subaward #: XC 23 05 0320

Subrecipient: PLUMAS COUNTY

The Project is on-line with the Sheriff's computer network, which allows monitoring of all arrests made and all calls into the Dispatch Center, as well as the County's System to determine the case status of offenders who are involved in the court process allowing Project staff to keep victims or witnesses informed. The Plumas Superior Court dockets are also monitored for cross-referencing in order to follow up on cases that may have not been referred by law enforcement or the District Attorney's office.

All Victims of Sexual Assault are referred to Plumas Crisis Intervention and Resource Center for counseling and other services. All victims of Domestic Violence or Child Abuse are referred to Plumas Rural Services for appropriate counseling and other services.

### **Intake Procedures:**

After receipt of the initial referral (usually as direct referral from the Sheriff's Deputy or Dispatcher, Sheriff's report and/or referral forms, another agency or self-referral), client contact is made and a needs assessment is completed by Project staff. Direct assistance is provided by the Project staff and referrals are made to other agencies available to provide assistance.

In emergency situations, Plumas Crisis Intervention Hotline assists the County Victim Service Program with referral and intake on a 24-hour basis.

### **Law Enforcement Coordination Procedures:**





## Grant Subaward Programmatic Narrative

Grant Subaward #: XC 23 05 0320

Subrecipient: PLUMAS COUNTY

Direct phone referrals are provided by law enforcement officers and/or dispatchers on a 24-hour basis.

Extensive advocate-to-officer contact is maintained on a case-needed basis and regular refresher/training presentations are made to law enforcement officers through staff training/meetings. The Director maintains regular contact with the Sheriff's Office administration.

### **Project Integration/Coordination with Local Victim Network:**

Although Plumas County has no local Victim Network, Program staff has a working relationship with all agencies, as well as Social Services Department, Mental Health, Housing Authority, District Attorney's Office, Plumas Crisis Hotline, Plumas Rural Services – Domestic Violence Program and other service providers, both public and private. Plumas County's small size makes networking among available resources a relatively uncomplicated and effective process.

### **Project Design to Provide Special Services:**

**Disabled:** Coordination with the local Feather River College's Enabler Program and the Plumas Rural Services ALIVE Program provides the Project with the technical assistance resolving and special needs of the disabled.





## Grant Subaward Programmatic Narrative

Grant Subaward #: XC 23 05 0320

Subrecipient: PLUMAS COUNTY

**Elderly:** Coordination with the Area Agency on Aging, Senior Services, Adult Protective Services and local chapters of senior citizen groups, insures that Project staff addresses the needs of the elderly victims in a compassionate and effective manner.

**Translation:** The Victim/Witness Program has full access to all Court Certified language translators utilized by the local Court System. The Victim/Witness Program has volunteers available who will respond in emergency situations.

**Field Visits:** Field visits are made whenever the needs of the case require them. Visits are often made to the victim's home, hospitals, law enforcement agencies and local emergency shelters.

### **Volunteers:**

Coordination with the Plumas Crisis Center and other local agencies, including the local Schools, provide the Project with a pool of volunteers, who extend regular, on-call, 24-hour emergency referral and intervention services. On-the-job training and specialized 40-hour workshops are provided to all volunteers. Regular contacts between staff and volunteers are maintained to ensure that appropriate intervention techniques are utilized.

The County Victim Service Program, the Plumas Crisis Center and the Plumas Rural Services-Domestic Violence Program have co-sponsored 40-hour training to all volunteers participating in the above-named programs. Volunteers were recruited to





## **Grant Subaward Programmatic Narrative**

Grant Subaward #: XC 23 05 0320

Subrecipient: PLUMAS COUNTY

work at the shelter, on the crisis hot-line or at the Victim/Witness Program. Program volunteers assist the Project staff by arranging emergency child care, attending court hearings and taking notes during the court proceedings for case status information.





**Federal Fund Grant Subaward Assurances**  
**Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program**

Subrecipient: COUNTY OF PLUMAS

	Cal OES Program Name	Grant Subaward #	Grant Subaward Performance Period
1.	PLUMAS COUNTY VICTIM SERVICES PROGRAM	XC23 05 0320	1/1/24-12/31/24
2.			
3.			
4.			
5.			
6.			

Subrecipients agree to adhere to the following and ensure these assurances are passed down to Second-Tier Subrecipients.

**1. Required Audits and Financial Statements (SRH Section 14.005)**

Subrecipients expending \$750,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 CFR Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits.

☒ Subrecipient expends \$750,000 or more in federal funds annually.

☐ Subrecipient does not expend \$750,000 or more in federal funds annually.

**2. Applicability of Part 200 Uniform Requirements**

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this Grant Subaward.

For more information and resources on the Part 200 Uniform Requirements as they relate, see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.



### **3. Requirement to Report Actual or Imminent Breach of Personally Identifiable Information**

Subrecipients (and any Second-Tier Subrecipients) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if they:

- Create, collect, use, process, store, maintain, disseminate, disclose, or dispose of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or
- Use or operate a "Federal information system" (OMB Circular A-130).

Subrecipients (and any Second-Tier Subrecipients) must have breach procedures that must include a requirement to report actual or imminent breach of PII to Cal OES no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

### **4. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 38**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to Subrecipient organizations (and any Second-Tier Subrecipient organizations) that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to Subrecipients (and any Second-Tier Subrecipients) that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

### **5. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 42**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity



program.

**6. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 54**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 54, that relate to nondiscrimination on the basis of sex in certain "educational programs."

**7. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)**

Subrecipients (and any Second-Tier Subrecipients) must comply with, and are subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

Subrecipients (and any Second-Tier Subrecipients) also must inform their employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

**8. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this Grant Subaward appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

**9. Requirement for Data on Performance and Effectiveness under the Grant Subaward**

Subrecipients (and any Second-Tier Subrecipients) must collect and maintain data that measure the performance and effectiveness of work under this Grant Subaward. Subrecipients (and any Second-Tier Subrecipients) must provide data (within the required timeframes) to OJP via the Performance Measurement Tool (PMT).



## **10. Determination of Suitability to Interact with Participating Minors**

This condition applies to the Grant Subaward (if it is indicated) when some or all of the activities to be carried out under the Grant Subaward (whether by Subrecipients, or Second-Tier Subrecipients) is to benefit a set of individuals under 18 years of age.

Subrecipients (and any Second-Tier Subrecipients) must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm>.

## **11. Compliance with DOJ Grants Financial Guide**

Subrecipients (and any Second Tier Subrecipients) must comply with all applicable sections of the DOJ Financial Guide. References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. Subrecipients agree to comply with the DOJ Grants Financial Guide.

## **12. Encouragement of Policies to Ban Text Messaging while Driving**

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the DOJ encourages Subrecipients (and any Second-Tier Subrecipients) to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this Grant Subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

## **13. Compliance with General Appropriations-law Restrictions on the use of Federal Funds**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2021, are set out at <https://ojp.gov/funding/Explore/FY21AppropriationsRestrictions.htm>.

Should a question arise as to whether a particular use of federal funds by Subrecipients (and any Second-Tier Subrecipients) would or might fall within the scope of an appropriations or law restriction, Subrecipients are to contact Cal OES



for guidance, and may not proceed without the express prior written approval of Cal OES.

#### **14. Potential Imposition of Additional Requirements**

Subrecipients (and any Second-Tier Subrecipients) agree to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this Grant Subaward, if Subrecipients are designated as "high-risk" for purposes of the DOJ high-risk grantee list.

#### **15. Employment Eligibility Verification for Hiring under the Grant Subaward**

a. Subrecipients (and any Second-Tier Subrecipients) must:

- 1) Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with Grant Subaward funds, Subrecipients (and any Second-Tier Subrecipients) properly verify the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).
- 2) Notify all persons associated with Subrecipients (or any Second-Tier Subrecipients) who are or will be involved in activities under this Grant Subaward of both:
  - a) This Grant Subaward requirement for verification of employment eligibility, and
  - b) The associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.
- 3) Provide training (to the extent necessary) to those persons required by this condition to be notified of the Grant Subaward requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).
- 4) As part of the recordkeeping for the Grant Subaward (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this Grant Subaward condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

b. Monitoring

Subrecipients' monitoring responsibilities include monitoring Second-Tier Subrecipients' compliance with this condition.



c. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, Grant Subaward funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

d. Rules of construction

1) Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this Grant Subaward" specifically includes (without limitation) any and all Subrecipient officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with Grant Subaward funds.

2) Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, Subrecipients (and any Second-Tier Subrecipients) may choose to participate in, and use, E-Verify ([www.e-verify.gov](http://www.e-verify.gov)), provided an appropriate person authorized to act on behalf of the Subrecipient (and any Second-Tier Subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with Grant Subaward funds.

3) "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

4) Nothing in this condition shall be understood to authorize or require Subrecipients (and any Second-Tier Subrecipients), or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

5) Nothing in this condition, including in paragraph 4.B., shall be understood to relieve Subrecipients (and any Second-Tier Subrecipients) or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>).



## **16. Restrictions and Certifications Regarding Non-disclosure Agreements and Related Matters**

No Subrecipients (and any Second-Tier Subrecipients) under this Grant Subaward, or entity that receives a procurement contract or subcontract with any funds under this Grant Subaward, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this Grant Subaward, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

- a. In accepting this Grant Subaward, Subrecipients (and any Second-Tier Subrecipients):
  - 1) Represent that they neither require, nor have required, internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
  - 2) Certify that, if they learn, or are notified, that they have, or have been, requiring their employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.
- b. If Subrecipients are authorized under this award to make Second-Tier Subawards, procurement contracts, or both:
  - 1) Subrecipients represent that:
    - a) No other entity (whether through a Second-Tier Subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) that they pass funds to either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and



- b) Appropriate inquiry has been made, or otherwise Subrecipients have an adequate factual basis, to support this representation; and
- 2) If learned or notified that any Second-Tier Subrecipient, contractor, or subcontractor entity that receives funds under this Grant Subaward is, or has been, requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds to or by that entity, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

## **17. OJP Training Guiding Principles**

Subrecipients (and any Second-Tier Subrecipients) agree that they will adhere to the OJP Training Guiding Principle for Grantee and Subgrantees (available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>) for all training or training materials developed or delivered with these funds.

## **18. Federal Authorization**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements for authorization of any Grant Subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "Grant Subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any Grant Subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm>.

## **19. Requirements Related to System for Award Management and Universal Identifier Requirements**

Subrecipients (and any Second-Tier Subrecipients) must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

Subrecipients also must comply with applicable restrictions for Second-Tier Subawards, including restrictions on Grant Subawards to entities that do not acquire and provide (to Subrecipients) the unique entity identifier required for SAM registration.



The details of the Subrecipients' obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm>.

This condition does not apply to a Grant Subaward to an individual who received the Grant Subaward as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

## **20. Restrictions on "lobbying"**

In general, as a matter of federal law, federal funds awarded by OJP may not be used by Subrecipients (and any Second-Tier Subrecipients), either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by Subrecipients (and any Second-Tier Subrecipients), to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

## **21. Specific Post-award Approval Required to Use a Noncompetitive Approach in any Procurement Contract that would Exceed \$250,000**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm>.

## **22. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OJP Authority to Terminate Grant Subaward)**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients



(and any Second-Tier Subrecipients), or individuals defined (for purposes of this condition) as "employees" of Subrecipients (and any Second-Tier Subrecipients).

The details of the Subrecipients' obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm>.

### **23. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct**

Subrecipients (and any Second-Tier Subrecipients) must promptly refer to Cal OES any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this Grant Subaward— (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this Grant Subaward should must also be reported to Cal OES. Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

### **24. Discrimination Findings**

Subrecipients (and any Second-Tier Subrecipients) assure that in the event that a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the ground of race, religion, national origin, sex, or disability against a recipient of victim assistance formula funds under this Grant Subaward, Subrecipients will forward a copy of the findings to the Office for Civil Rights of OJP.

### **25. VOCA Requirements**

Subrecipients (and any Second-Tier Subrecipients) assure that they will comply with the conditions of the Victims of Crime Act (VOCA) of 1984, sections 1404(a)(2), and 1404(b)(1) and (2), 34 U.S.C. 20103(a)(2) and (b)(1) and (2) (and the applicable program guidelines and regulations), as required.



**CERTIFICATION**

I certify the Subrecipient identified above will comply with the requirements of the Subrecipient Handbook and the federal fund Grant Subaward assurances outlined above.

Official Designee's Signature: \_\_\_\_\_

Official Designee's Typed Name: TODD JOHNS

Official Designee's Title: SHERIFF/CORONER

Date Executed: \_\_\_\_\_





## Grant Subaward Service Area Information

Grant Subaward #: XC 23 05 0320

Subrecipient: COUNTY OF PLUMAS

1. County or Counties Served:  
PLUMAS

County where principal office is located: PLUMAS

2. U.S. Congressional District(s) Served:  
1ST

U.S. Congressional District where principal office is located: 1ST

3. State Assembly District(s) Served:  
1ST

State Assembly District where principal office is located: 1ST

4. State Senate District(s) Served:  
1ST

State Senate District where principal office is located: 1ST

5. Population of Service Area: 18,660





## Volunteer Waiver Request

Grant Subaward #: XC 23 04 0320

Subrecipient: PLUMAS COUNTY

**Justification:**

Our program has currently a staff of two and one is still in training. We are unable to supervise volunteers at this time.

**Cal OES Approval**

☐ Approved ☐ Denied

\_\_\_\_\_  
Program Specialist Signature Date

☐ Approved ☐ Denied

\_\_\_\_\_  
Unit Chief Signature Date





## Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program Match Waiver Request Form

Cal OES Subrecipients may request a partial or full match waiver for Victim of Crime Act (VOCA) Victim Assistance Formula Grant Program funds. Approval is dependent on a compelling justification. To request a partial or full match waiver, the Subrecipient must complete the following:

1. Cal OES Grant Subaward Number: XC 23 05 0320
2. Subrecipient's Name: COUNTY OF PLUMAS
3. Grant Subaward Performance Period 01/01/2024 through 12/31/2024
4. VOCA Fund Source #1: 23VOCA   
VOCA Victim Assistance Formula Grant Program Funds Awarded: \$ 131,802  
Amount of Match Proposed (post approved Match Waiver): \$ 0
5. VOCA Fund Source #2 (if applicable): Select   
VOCA Victim Assistance Formula Grant Program Funds Awarded: \$ 0  
Amount of Match Proposed (post approved Match Waiver): \$ 0
6. Briefly summarize the services provided:
7. Describe practical/logistical obstacles and/or local resource constraints to providing match:  
The County does not provide the County Victim Services Program with any funding, the Program is solely Grant funded and receives no funding from the County

Approved ☐

Denied ☐

Unit Chief Name

Unit Chief Signature

Date





## Operational Agreement Summary

Grant Subaward #: XC 23 05 0320

Subrecipient: COUNTY OF PLUMAS

Participating Agency/Organization/Individual	Date Signed	Time Frame of OA
1. PLUMAS RURAL SERVICES	08/01/2021	10/01/21 to 09/30/24
2. PLUMAS CRISIS AND INTERVENTION	08/01/2021	10/01/21 to 09/30/24
3. _____		_____ to _____
4. _____		_____ to _____
5. _____		_____ to _____
6. _____		_____ to _____
7. _____		_____ to _____
8. _____		_____ to _____
9. _____		_____ to _____
10. _____		_____ to _____
11. _____		_____ to _____
12. _____		_____ to _____
13. _____		_____ to _____
14. _____		_____ to _____
15. _____		_____ to _____
16. _____		_____ to _____
17. _____		_____ to _____
18. _____		_____ to _____
19. _____		_____ to _____
20. _____		_____ to _____



**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES  
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

<b>Subrecipient:</b> COUNTY OF PLUMAS	<b>UEI #</b> YXZZPBLCRFY6	<b>FIPS #:</b>
<b>Grant Disaster/Program Title:</b> PLUMAS COUNTY VICTIM SERVICES PROGRAM		
<b>Performance Period:</b> 01/01/24	<b>to</b> 12/31/24	<b>Subaward Amount Requested:</b> \$ 131,802
<b>Type of Non-Federal Entity</b> (Check Applicable Box)	<input type="checkbox"/> State Govt <input checked="" type="checkbox"/> Local Govt <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe	

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, *grant manager* is the individual who has primary responsibility for day-to-day administration of the grant, *bookkeeper/accounting staff* means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and *organization* refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 year <input checked="" type="checkbox"/>
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 year <input checked="" type="checkbox"/>
3. How many grants does your organization currently receive?	3-10 g <input checked="" type="checkbox"/>
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 600,000
5. Are individual staff members assigned to work on multiple grants?	Yes <input checked="" type="checkbox"/>
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes <input checked="" type="checkbox"/>
7. How often does your organization have a financial audit?	Annua <input checked="" type="checkbox"/>
8. Has your organization received any audit findings in the last three years?	No <input checked="" type="checkbox"/>
9. Do you have a written plan to charge costs to grants?	Yes <input checked="" type="checkbox"/>
10. Do you have written procurement policies?	Yes <input checked="" type="checkbox"/>
11. Do you get multiple quotes or bids when buying items or services?	Always <input checked="" type="checkbox"/>
12. How many years do you maintain receipts, deposits, cancelled checks, invoices?	>5 year <input checked="" type="checkbox"/>
13. Do you have procedures to monitor grant funds passed through to other entities?	Yes <input checked="" type="checkbox"/>

**Certification:** *This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.*

**Signature: (Authorized Agent)**

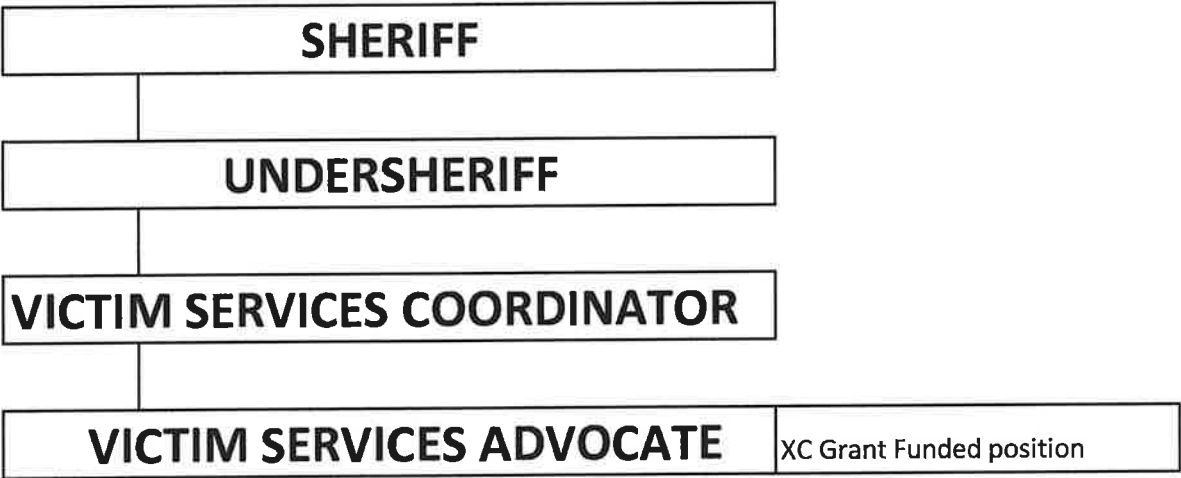
**Date:**

**Print Name and Title:** TODD JOHNS

**Phone Number:** (530)283-6389

*Cal OES Staff Only: SUBAWARD #*







**RESOLUTION NO. 23-\_\_\_\_\_**

**AUTHORIZING THE SHERIFF'S APPLICATION, RECEIPT AND DISBURSEMENT OF GRANT FUNDS IN THE AMOUNT OF \$131,802 FROM THE OFFICE OF EMERGENCY SERVICES FOR FUNDING THE VICTIM WITNESS PROGRAM FOR THE GRANT PERIOD 01/01/2024 TO 12/31/2024**

**WHEREAS**, the California Governor's Office of Emergency Services ("Cal OES") has offered a grant to the Plumas County Sheriff's Office ("PCSO") to fund the County Victim Services Program through the grant award agreement XC 23 05 0320; and,

**WHEREAS**, the terms and conditions of the Cal OES grant award require authority from the Board of Supervisors to enter into the grant agreement; and,

**WHEREAS**, the Plumas County purchasing policy requires approval from the Board of Supervisors to enter into a grant agreement for the amount of \$131,802; and,

**WHEREAS**, the Sheriff is requesting authority to enter into an agreement with Cal OES to receive grant funds for funding the County Victim Services Program; and-

**WHEREAS**, the Sheriff is requesting authority to act as the Official Designee on behalf of Plumas County and requesting, as Official Designee, the authority to enter into XC 23 05 0320 Subaward Amendments with Cal OES;

**NOW, THEREFORE, BE IT RESOLVED** that the Sheriff of the County of Plumas is authorized to act as Official Designee, has the authority to enter into an agreement with Cal OES for the receipt of grant funds in the amount of \$131,802; and, as Official Designee, has authority to enter into XC 23 05 0320 Subaward Amendments with Cal OES; and,

**BE IT FURTHER RESOLVED** that this grant will be spent on funding for the County Victim Services Program during the 01/01/2024 to 12/31/2024 grant period.

I hereby certify that the foregoing is a true copy of the resolution adopted by the Board of Supervisors of Plumas County in a meeting thereof held on the \_\_\_\_ day of \_\_\_\_\_, 2023 by the following:

Ayes:

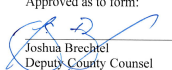
Noes:

Absent:

\_\_\_\_\_  
Chair, Board of Supervisors

ATTEST:

\_\_\_\_\_  
Clerk of the Board of Supervisors

Approved as to form:  
  
Joshua Brechtel  
Deputy County Counsel





**PLUMAS COUNTY  
AGRICULTURE/WEIGHTS & MEASURES  
DEPARTMENT  
MEMORANDUM**

---

**TO:** Honorable Chair and Board of Supervisors

**FROM:** Margaret Bell, Agricultural Standards Management Analyst I

**MEETING DATE:** October 10, 2023

**SUBJECT:** Adopt RESOLUTION of the Board of Supervisors of the County of Plumas approving the Plumas County Disaster Livestock Access Pass (AG PASS) Program; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. Roll call vote

---

**Recommendation:**

Plumas-Sierra Counties Department of Agriculture/ Weights& Measures respectfully requests the approval of a resolution adopting a Disaster Livestock Access Pass (AG PASS) Program.

**Background and Discussion:**

During the Dixie Fire (July-October 2021), the Plumas-Sierra Department of Agriculture office in cooperation with University of California Cooperative Extension, Cal Fire, United States Forest Service, Plumas County Sheriff's Office & Emergency Operations Services, and the California Highway Patrol established an emergency AG PASS program to allow for access to commercial livestock within evacuation zones to care for or evacuate livestock and bees.

The California Legislature passed AB 1103 codifying the AG PASS practice. AB1103 became effective January 1, 2022, allowing upon the approval of the county board of supervisors, a county agriculture commissioner, or other designated agency, to establish within that county an agricultural pass program.

Under the state mandated AG PASS program, commercial livestock owners and managers may be allowed access into evacuation zones or other restricted areas to tend to livestock for purposes of feeding, watering, evacuation or medically treating large scale commercial livestock.

The AG PASS will include Apiaries, as bees are considered livestock in the Food and Ag Code. To be qualified, the apiary must be currently registered with the Plumas-Sierra Counties Department of Agricultural Commissioner's office as a commercial beekeeper and must utilize the BeeWhere software program. This software program is used throughout California and beekeepers to mark and track bees hive locations. The beekeepers must use BeeWhere to update any hive locations when movement has occurred. Beekeepers are also required to attend CalFire training in order to receive an AG PASS.

To be issued an AG PASS, operators must attend training, complete an AG PASS application, and provide a signed liability waiver form. The goal of the program is to have commercial livestock producers pre-register for access before an incident occurs.

**Action:**

Plumas-Sierra Counties Department of Agriculture/ Weights& Measures respectfully requests the approval of a resolution adopting a Disaster Livestock Access Pass (AG PASS) Program.

**Fiscal Impact:**

None

**Attachments:**

1. 23-604 Res FINAL
2. 23-604 livestock FINAL
3. Livestock Pass
4. OES approval Pini



5. OES Sheriff approval
6. AB 1103



**RESOLUTION NO. 23-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PLUMAS  
APPROVING THE PLUMAS COUNTY DISASTER LIVESTOCK ACCESS PASS (AG  
PASS) PROGRAM**

**WHEREAS**, the Plumas County Agricultural Commissioner, in cooperation with the University of California Cooperative Extension, CalFire, California Highway Patrol, United States Forest Service, Plumas County Sheriff, Plumas County Office of Emergency Services, and the Plumas-Sierra Cattleman's Association wish to cause the establishment of Disaster Livestock Access Pass ("AG PASS") program as allowed in AB 1103, and

**WHEREAS**, this AG PASS Program will facilitate access to commercial livestock operators within evacuation zones, such as flood, fire, earthquake, etc., to care for livestock; and

**WHEREAS**, by utilizing the Plumas County AG PASS, law enforcement will be able to quickly identify lawful purposes of commercial livestock operators and authorize their entrance to areas otherwise restricted under Penal Code Section 409.5, to feed, water, evacuate and/or medically treat large scale commercial livestock; and

**WHEREAS**, the Plumas County AG PASS Program requires training of the applicants who seek to obtain an AG PASS; and

**WHEREAS**, through AB 1103, the legislature codified the facilitation of livestock producers' natural disaster response efforts uniformly across the state; and

**WHEREAS**, AB 1103 specifically provides a statewide framework for counties to adopt an AG PASS Program approved by the county board of supervisors; and

**WHEREAS**, as of January 1, 2022, under the state mandated AG PASS Program, ranchers and farmers may be allowed access into evacuation zones or other restricted areas to tend to livestock for purposes of feeding, watering, evacuation or medically treating large scale commercial livestock; and

**WHEREAS**, under AB 1103 farmers and ranchers will be required to attend training in fire behavior and emergency response protocols in order to receive an AG PASS; and

**WHEREAS**, in order for the Plumas County Agricultural Commissioner to provide an AG PASS Program under the statewide framework, it is necessary for the Plumas County Board of Supervisors to approve the Plumas County Agricultural Commissioner's Disaster Livestock Access Pass ("AG PASS") Program.



**NOW, THEREFORE, BE IT RESOLVED** that the Plumas County Board of Supervisors hereby approves the Plumas County Agricultural Commissioner's Plumas County Disaster Livestock Access Pass ("AG PASS") Program, attached hereto as Exhibit A.

I hereby certify that the foregoing is a true copy of the resolution adopted by the Board of Supervisors of Plumas County in a meeting thereof held on the \_\_\_\_ day of \_\_\_\_\_, 2023 by the following:

Ayes:

Noes:

Absent:


\_\_\_\_\_  
Chair, Board of Supervisors

ATTEST:

\_\_\_\_\_  
Clerk of the Board of Supervisors

\_\_\_\_\_

Approved as to form:

  
Sara James  
Deputy County Counsel II





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## **Plumas-Sierra County Disaster Livestock Access Program**

The purpose of this letter is to introduce to you the Plumas-Sierra County Disaster Livestock Access Program, the registration process, and training requirements. Following the fires in our communities and adjacent counties, partner agencies supported the development of a systemic program to provide options for commercial livestock operators to access restricted areas following a natural disaster to provide care for livestock.

In coordination with local agencies, the University of California Cooperative Extension ("UCCE") and the Plumas-Sierra County Agricultural Department have established a program, through the issuance of an Livestock Access Pass, which **may** permit commercial agricultural livestock operators to gain entrance to evacuation zones, or other restricted areas, to provide feed, water, medical treatment, transport, and other care to large scale commercial livestock.

On pages 2 – 4, you will find an overview of the program, including specific qualifications for the Livestock Access Pass, registration information, and training requirements.

You must complete a pass application form and registration which is available online at <https://surveys.ucanr.edu/survey.cfm?surveynumber=40413> .

At this time, the Livestock Access Pass will only be valid for commercial livestock operations located in Plumas and Sierra County. This program mirrors a program launched in March 2021 in Butte County and other programs created in 2022 across the state. Collaborators are working with sister agencies in surrounding counties to implement the training and program in a broader region. **If you have documentation of completing the Ag Pass training in another county, this training will count for Plumas-Sierra County, however you must still complete the registration form above to receive a pass.**

The registration and training for the pass is being managed by Tracy Schohr, Plumas-Sierra County Livestock and Natural Resources Advisor, University of California Cooperative Extension.

Passes will be administered and approved by the Plumas-Sierra County Agricultural Commissioner's Office.

If you have any questions, please contact Tracy Schohr, UC Cooperative Extension Livestock and Natural Resources Advisor (email: [kschohr@ucdavis.edu](mailto:kschohr@ucdavis.edu) or tel: 916-716-2643), or Willo Vieira, Plumas-Sierra County Agricultural Commissioner (email [willovieira@countyofplumas.com](mailto:willovieira@countyofplumas.com) or tel: 530-283-6365).

Sincerely,

Handwritten signature of Tracy Schohr in blue ink.

Tracy Schohr  
UC Cooperative Extension

Handwritten signature of Willo Vieira in blue ink.

Willo Vieira  
Plumas-Sierra County Agricultural Department





BLM  
CHP  
Calfire

## **Plumas-Sierra Disaster Livestock Access Program Overview**

- **Commercial Livestock Operator:** For the purposes of this program, a commercial livestock operator is defined as an owner of livestock consisting of 50 head of livestock or 50 bee hives that reside in Plumas or Sierra County for at least a portion of the year, or a person who, through an agreement with that owner of livestock, has authority and is responsible to oversee the care and well-being of the owner's livestock.
- **Application for Registration:** To become enrolled in the program, a Commercial Livestock Operator will need to provide contact information, APNs of agricultural livestock sites, general season of use, livestock description and count, and other information by completing the online form at <https://surveys.ucanr.edu/survey.cfm?surveynumber=40413>.
- **Mandatory Training:** To become enrolled in the program, a Commercial Livestock Operator must complete an initial training no more than 4 hours in duration.
- **MANDATORY Training:** Initial required training will be scheduled as needed. These events will be held in person in Indian Valley and Sierra Valley. *You will receive additional information closer to the event, following registration review.* If you completed the training in another county, it will satisfy the training requirements, however you will still need to register for the pass.
- **Renewal:** To maintain a valid pass, every other year, a Commercial Livestock Operator will be required to update/confirm registration information and complete a questionnaire on utilization of the pass.
- **Livestock Access Pass:** A permit issued by the Plumas-Sierra County Agricultural Commissioner's Office to a Commercial Livestock Operator, upon submission and approval of an application for registration, which must be presented to law enforcement, fire personnel, or other emergency personnel at a point of entry in order to gain entrance to an evacuation zone, or other restricted area, caused by a natural disaster for the purpose of providing feed, water, medical treatment, transportation and other care to large scale commercial livestock or crops, subject to the discretion of the emergency personnel.
- **Conditional Access:** Decisions for access can rapidly change during a fire or other natural disaster and will be dependent on safety conditions at the time and upon approval of emergency personnel. Livestock care shall only be made during daylight hours, and all persons must immediately depart the restricted area by the same route as entry. An escort may be required in any instance and all restricted entry will be dependent on approval of onsite emergency personnel. During initial evacuation phases, do not expect to gain access to restricted areas by presenting/using the Livestock Access Pass, as during such time all efforts involve the safe removal of people. Once the situation has stabilized, which may take over 24-hours or even days, then the Livestock Access Pass will be considered an option by law enforcement, fire personnel, or the Plumas County Office of Emergency Services.



During an emergency, do not contact Plumas-Sierra Animal Control for assistance, or to notify them of your commercial livestock behind fire lines.

- **Prior Notification:** If your livestock are located in an evacuation zone, you will need to notify your interest in using the Livestock Access Pass to gain entrance by contacting Tracy Schohr, UCCE at 916-716-2643, or Willo Vieira, Plumas-Sierra County Agricultural at 530-283-6365. There will be a coordinated effort to consolidate communication with the Sheriff's Office and/or other emergency personnel; once access has been approved by law enforcement or other emergency personnel, the Commercial Livestock Access Pass holder will be notified. **DO NOT GO TO A ROADBLOCK AND ATTEMPT TO USE THE COMMERCIAL AGRICULTURAL LIVESTOCK ACCESS PASS WITHOUT PRIOR NOTIFICATION.**
- **Removal of Livestock:** If you intend to remove livestock from the evacuation zone (e.g. veterinary care, alternative location), please provide prior notification to UCCE or Plumas-Sierra County Ag Department. The intent of this term is to prevent theft of livestock during an emergency.
- **Signage:** Commercial Livestock Access Pass holders may be required to place a sign at the entrance to the property where commercial livestock are located in an effort to provide notification to emergency personnel and animal control. The sign will state the animals are under the care of "Commercial Ag Pass Holder." If this is necessary, Commercial Livestock Access Pass holders will be asked to meet a representative from UCCE or Plumas Sierra County Ag Department to obtain the sign, you will also receive one with your pass.
- **Pass Database:** The Livestock Access Pass registration database will be maintained and updated by UCCE and Plumas-Sierra County Agricultural Department. Data will be available to key agencies, including, but not limited to, California Highway Patrol, Sierra County Sheriff's Office, Plumas County Sheriff's Office, Incident Command and Plumas or Sierra County Emergency Operations Centers. The Livestock Access Pass database may also be used for other emergency issues, e.g. cattle out on the road.

During an emergency, law enforcement or other emergency personnel will be provided a current list of valid Commercial Livestock Access Pass Holders, permit numbers, along with a sample valid pass.

- **Violations of Pass:** The utilization of the Livestock Access Pass is for the purpose of providing feed, water, medical treatment, and other care to commercial livestock or crops within the evacuation zone or other restricted area during a declared emergency. Thus, if you are found outside of the scope of this purpose, then your Livestock Access Pass may be permanently revoked.
- **Insurance and Risk:** Access in an area closed to the public during a disaster may affect the coverage of your property liability insurance, vehicle or equipment insurance, and worker's compensation coverage. As you re-enter your property be aware that hazardous conditions may still exist. Program administrators, collaborators, and trainers shall not be liable for injury or death of someone participating in activities resulting from the inherent risk of re-entering damaged areas to feed, water, and medically treat livestock. The Commercial Livestock Operator submitting an application for registration, hereinafter referred to as the "Applicant/Permittee" or "A/P," understands that he or she is requesting access to restricted areas



subject to official road closure and not otherwise accessible to the public. In so requesting access, A/P acknowledges the inherent risks and hazards caused by recent catastrophic fires, including the existence of declared local health emergency, which extend to the restricted areas. A/P shall be solely responsible for the safety of those individuals covered by any Livestock Access Pass/permit issued by the County of Plumas / County of Sierra and shall be solely responsible for any damage to any equipment used by A/P during such requested access. A/P shall hold harmless the County of Plumas / County of Sierra and its officers, agents, employees, volunteers, or representatives from and against any and all liability, claims, actions, proceedings, losses, injuries, damages, or expenses of every name, kind, and description, including litigation costs and reasonable attorney's fees incurred in connection therewith, brought for or on account of personal injury (including death) or damage to equipment or property arising from A/Ps access under this pass/ permit. Further, A/P shall be solely responsible and shall hold harmless the County of Plumas / County of Sierra from any and all acts or omissions of A/P or its officers, agents, employees, volunteers, contractors, and subcontractors in accessing the above listed location. A/P further understands that any pass/permit issued covers access only to the location identified in the issued Livestock Access Pass and the direct access route to/from said location; stopping along access routes is strictly prohibited. A/P and its officers, agents, employees, volunteers or representatives shall not wander, loiter, or otherwise meander from the location listed, and shall be subject to immediate arrest for trespass into restricted areas and prosecuted to the fullest extent of the law.

- **Modifications:** To improve the program, modification can be made to the program that will be communicated to pass holders via email.

Approved as to Form:



---

Interim County Counsel

---

8/24/2023

Dated





PLUMAS COUNTY  
DEPARTMENT OF AGRICULTURE / WEIGHTS & MEASURES  
208 FAIRGROUNDS ROAD  
QUINCY, CA 95971  
P: (530) 283-6365 F: (530) 283-4210  
willovieira@countyofplumas.com

Willo Vieira

Agricultural Commissioner / Sealer

Tracy Schohr

UCANR, Cooperative Extension

**Year: 2023**  
**Permit: 23-##**

**Driver – pass  
holder Photo**



## Plumas County Disaster Livestock Access Pass

To the best of our knowledge, the Plumas County Agricultural Commissioner's Office has acknowledged that livestock reside at the property address/location listed below. During times of restricted access caused by a natural disaster, this pass/permit enables the owner/commercial livestock operator the ability to provide feed, water, medical treatment, and other care to large scale commercial livestock located at the address/location listed below. Care shall only be made during daylight hours, and all persons must immediately depart the restricted area by the same route as entry. Transportation of animals shall be at the discretion of law enforcement. An escort may be required in any instance. Access granted under this pass is **not guaranteed**, and will be at the discretion of law enforcement and emergency command.

Business Name: \_\_\_\_\_

Owner/Commercial Livestock Operator Name(s): \_\_\_\_\_

Contact Number: \_\_\_\_\_

Address/Location: \_\_\_\_\_

Duration at above location: \_\_\_\_\_  
(For example – June thru September)

Number & Description of Livestock: \_\_\_\_\_

Brand or Other Identifiable Markings: \_\_\_\_\_  
(Cattle Brand, Ear Tags, etc.)

Other Info: \_\_\_\_\_

### Official Use Only –

Plumas County Staff: \_\_\_\_\_

Signature: \_\_\_\_\_

Embossed Seal:

*The Owner/Commercial Livestock Operator, hereinafter referred to as the "Applicant/Permittee" or "A/P" understands that he or she is requesting access to restricted areas subject to official road closure and not otherwise accessible to the public. In so requesting access, A/P acknowledges the inherent risks and hazards caused by recent catastrophic fires, including the existence of a declared local health emergency, which extend to the restricted areas. A/P shall be solely responsible for the safety of those individuals covered by any pass/permit issued by the County of Plumas, and shall be solely responsible for any damage to any equipment used by A/P during such requested access. A/P shall hold harmless the County of Plumas and its officers, agents, employees, volunteers, or representatives from and against any and all liability, claims, actions, proceedings, losses, injuries, damages, or expenses of every name, kind, and description, including litigation costs and reasonable attorney's fees incurred in connection therewith, brought for or on account of personal injury (including death) or damage to equipment or property arising from A/Ps access under this pass/permit. Further, A/P shall be solely responsible and shall hold harmless the County of Plumas from any and all acts or omissions of A/P or its officers, agents, employees, volunteers, contractors, and subcontractors in accessing the above listed location. A/P further understands that any pass/permit issued covers access only to the location identified above and the direct access route to/from said location; stopping along access routes are strictly prohibited. A/P and its officers, agents, employees, volunteers, or representatives shall not wander, loiter, or otherwise meander from the above listed location, and shall be subject to immediate arrest for trespass into restricted areas and prosecuted to the fullest extent of the law.*



Additional Information for multiple locations:

Address Description	Season of Use

INSERT  
Map(s)



## Vieira, Willo

---

**From:** Pini, Lori  
**Sent:** Thursday, June 15, 2023 10:46 AM  
**To:** Vieira, Willo  
**Subject:** Livestock access pass Approved

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

Looks great Willo!  
Thank you for all your hard work.  
Lori

Lori Pini, Office of Emergency Services Manager  
Plumas County  
1446 E. Main Street  
Quincy, California 95971  
[loripini@countyofplumas.com](mailto:loripini@countyofplumas.com)  
(530) 283-7438  
(530) 283-6160



**Vieira, Willo**

---

**From:** Pamela Courtright <pcourtright@pcso.net>  
**Sent:** Tuesday, March 21, 2023 1:52 PM  
**To:** Vieira, Willo  
**Subject:** Fwd: Re: Fwd: Ag Pass-FINAL DRAFT

**CAUTION: This email originated from OUTSIDE THE ORGANIZATION. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hi Willo,

Sheriff and I approve.

--

**Pamella Courtright**

*Sheriff's Emergency Services/Training Coordinator*

*Plumas County Sheriff's Office*

*1400 E Main, Quincy, CA 95971*

*530-283-7438*

pcourtright@pcso.net



----- Original Message -----

Subject: Re: Fwd: Ag Pass-FINAL DRAFT

Date: Tue, 21 Mar 2023 16:50:38 -0400

From: "Todd Johns" <tjohns@pcso.net>

To: Pam Courtright <pcourtright@pcso.net>

This looks good to me. Todd

On Mon, 20 Mar 2023 18:13:54 -0400, "Pamella Courtright" <pcourtright@pcso.net> wrote:

Hey Todd,

This is the final draft of the AG Pass program.

Can you read it over and let me know if you approve?

It will be ready to go after our OK.



--

**Pamella Courtright**

*Sheriff's Emergency Services/Training Coordinator*

*Plumas County Sheriff's Office*

*1400 E Main, Quincy, CA 95971*

*530-283-7438*

*pcourtright@pcso.net*

----- Original Message -----

Subject: Ag Pass

Date: Mon, 20 Mar 2023 21:32:45 +0000

From: "Vieira, Willo" <WilloVieira@countyofplumas.com>

To: Pam <pcourtright@pcso.net>

Hello Pamela,

Due to the ever changing legislative landscape, I had to make a few tweaks on the Ag Pass. Please review it one more time and give the Sheriff Department's blessing in writing so County Counsel knows that I have had you review it. Thank you!

Kind regards,

*Willo Vieira*

Agricultural Commissioner/Sealer

Plumas-Sierra Counties

Department of Agriculture/Weights & Measures

208 Fairgrounds Road

Quincy, CA 95971



(530)283-6365 main

(530) 283-6126 desk

(530) 283 4210 fax



THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

**SECTION 1.**

Chapter 4 (commencing with Section 2350) is added to Division 2 of the Food and Agricultural Code, to read:

**CHAPTER 4. Livestock Pass Program**

**2350.**

(a) For purposes of this chapter, the following definitions apply:

(1) "Managerial employee" means a person who meets all of the following criteria:

(A) Has management authority with responsibility to oversee the care and well-being of the qualifying livestock producer's livestock.

(B) Primarily engages in managerial job duties and customarily and regularly exercises discretion and independent judgment in these duties. These duties shall be specified in a written job description issued no later than 90 days before the date of the flood, storm, fire, earthquake, or other disaster.

(C) Earns a monthly salary equivalent to no less than two times the state minimum wage for full-time employment at the time of the flood, storm, fire, earthquake, or other disaster.

(2) "Qualifying livestock producer" means a commercial livestock producer, as determined by the county agency, who has been certified as successfully completing the curriculum developed pursuant to Section 13105.6 of the Health and Safety Code.

(b) (1) Upon the approval of a county board of supervisors, a county agricultural commissioner, or other agency designated by the county board of supervisors, is authorized to establish within that county a livestock pass program for the purpose of issuing identification documents granting any qualifying livestock producer, or a managerial employee of the qualifying livestock producer, access to the qualifying livestock producer's ranch property during or following a flood, storm, fire, earthquake, or other disaster.

(2) (A) A managerial employee of a qualifying livestock producer shall not be required by the qualifying livestock producer to obtain a livestock pass. Access to a qualifying livestock producer's ranch by a managerial employee shall be fully voluntary on the part of the managerial employee.

(B) A person shall not require any employee to obtain or use a livestock pass or to enter or be present on the livestock producer's ranch property during or following a flood, storm, fire, earthquake, or other disaster. A person shall not in any manner discriminate, retaliate, or take any adverse action against an employee for refusing to obtain or use a livestock pass or to enter or be present on the livestock producer's ranch property during or following a flood, storm, fire, earthquake, or other disaster. Any person who believes that they have been discriminated or retaliated against in violation of this section



may, in addition to any other available remedy, file a complaint pursuant to Section 98.7 of the Labor Code for remedies available under Section 98.6 of the Labor Code.

(C) Nothing in this section shall be construed as requiring a managerial employee of a qualifying livestock producer to be present on a ranch property during or following a flood, storm, fire, earthquake, or other disaster.

(c) (1) An applicant for a livestock pass shall provide, or the relevant county agency shall otherwise obtain, documentation sufficient to demonstrate that the applicant is a commercial livestock producer, or a managerial employee of a commercial livestock producer. The documentation may include, but is not limited to, any of the following:

(A) An operator identification number issued by a county agricultural commissioner.

(B) An Internal Revenue Service Schedule F (Form 1040) attesting to the applicant's Profit or Loss From Farming.

(C) Assessor's parcel numbers confirming agricultural zoning for the property or properties upon which access is sought.

(D) Agricultural land lease documentation.

(E) Documentation attesting to the applicant's enrollment in a Williamson Act contract as authorized pursuant to Chapter 7 (commencing with Section 51200) of Part 1 of Division 1 of Title 5 of the Government Code.

(F) Documentation from the United States Department of Agriculture Farm Service Agency attesting that the applicant is a commercial livestock producer.

(G) Current registration of a livestock brand with the Bureau of Livestock Identification.

(2) An applicant for a livestock pass shall furnish to the relevant county agency a description or map of all lands owned or managed by the applicant for which disaster access is sought.

(d) (1) Access granted pursuant to a livestock pass shall be limited to the purposes of sheltering, moving, transporting, evacuating, feeding, watering, or administering veterinary care to livestock, or providing local expertise to peace officers and emergency personnel. Local expertise shall only be provided upon the request of peace officers and emergency personnel.

(2) A holder of a livestock pass may have access to the ranch property that is owned by another holder of a livestock pass, with permission from that livestock passholder, for purposes of providing assistance with those activities specified in paragraph (1) during or following a flood, storm, fire, earthquake, or other disaster.

(3) Access under this section to areas closed pursuant to subdivision (a) of Section 409.5 of the Penal Code may only be granted by the incident commander, a law enforcement official having jurisdiction, or their designee. When access is granted by emergency response personnel other than the incident commander, the emergency response personnel shall notify incident command that access has been provided to the livestock passholder.



(4) For purposes of this subdivision, "local expertise" may include identifying access roads, water points, and other local knowledge that may assist firefighters or other emergency response personnel.

(e) (1) A livestock pass identification document issued pursuant to subdivision (b) for the purpose of authorizing access during a disaster shall include, at a minimum, all of the following information:

(A) The name of the applicant and cardholder.

(B) The name or names of the ranch to which the cardholder seeks access in the event of a disaster.

(C) The expiration date of the identification document, if an expiration date was established by the county.

(D) The seal or logo of the authorizing agency and the signature of the issuing officer.

(2) A livestock pass identification document authorizing access during a disaster that does not include a photograph of the cardholder shall not be a valid document for purposes of subdivision (b) unless accompanied by a valid photo identification document issued by the state or federal government.

(f) Notwithstanding this section, a livestock pass issued by a county in which a livestock pass or equivalent program was established before January 1, 2022, shall be deemed to be in compliance with this section until the expiration date noted on the livestock pass or until December 31, 2025, whichever date occurs first.

## **SEC. 2.**

Section 13105.6 is added to the Health and Safety Code, to read:

### **13105.6.**

On or before January 1, 2023, the State Fire Marshal, with the involvement of the Statewide Training and Education Advisory Committee, shall develop a curriculum for livestock producers eligible for the livestock pass program described in Section 2350 of the Food and Agricultural Code. The curriculum shall, at a minimum, provide education regarding basic fire behavior, communications during a disaster emergency, and incident command structure. The curriculum shall provide for the initial certification as well as the continuing education or recertification of livestock producers eligible for the livestock pass program. It is the intent of the Legislature that any certification training utilizing the curriculum developed pursuant to this section be no more than four hours in duration, ensuring that commercial livestock producers may avail themselves of the curriculum.

## **SEC. 3.**

Section 409.5 of the Penal Code is amended to read:

### **409.5.**

(a) Whenever a menace to the public health or safety is created by a calamity including a flood, storm, fire, earthquake, explosion, accident, or other disaster, officers of the Department of the California Highway Patrol, police departments, marshal's office or sheriff's office, an officer or employee of the Department of Forestry and Fire Protection designated a peace officer by subdivision (g) of Section 830.2, an officer or employee of the Department of Parks and Recreation designated a peace officer by



subdivision (f) of Section 830.2, an officer or employee of the Department of Fish and Wildlife designated a peace officer under subdivision (e) of Section 830.2, and a publicly employed full-time lifeguard or publicly employed full-time marine safety officer while acting in a supervisory position in the performance of their official duties, may close the area where the menace exists for the duration of the menace by means of ropes, markers, or guards to any and all persons not authorized by the lifeguard or officer to enter or remain within the enclosed area. If the calamity creates an immediate menace to the public health, the local health officer may close the area where the menace exists pursuant to the conditions set forth in this section.

(b) Officers of the Department of the California Highway Patrol, police departments, marshal's office or sheriff's office, officers of the Department of Fish and Wildlife designated as peace officers by subdivision (e) of Section 830.2, or officers of the Department of Forestry and Fire Protection designated as peace officers by subdivision (g) of Section 830.2 may close the immediate area surrounding any emergency field command post or any other command post activated for the purpose of abating any calamity enumerated in this section or any riot or other civil disturbance to any and all unauthorized persons pursuant to the conditions set forth in this section whether or not the field command post or other command post is located near the actual calamity or riot or other civil disturbance.

(c) An unauthorized person who willfully and knowingly enters an area closed pursuant to subdivision (a) or (b) and who willfully remains within the area after receiving notice to evacuate or leave shall be guilty of a misdemeanor.

(d) This section shall not prevent a duly authorized representative of a news service, newspaper, or radio or television station or network from entering the areas closed pursuant to this section.

(e) This section shall not prevent an individual who holds a valid livestock pass identification document, pursuant to Section 2350 of the Food and Agricultural Code, from entering the areas closed pursuant to this section, unless a peace officer identified in subdivision (a) finds that the disaster is of such a nature that it would be unsafe for the documentholder to enter or that the presence of the documentholder would interfere with disaster response.

#### **SEC. 4.**

If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.





## PLUMAS COUNTY FAIR MEMORANDUM

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**TO:** Honorable Chair and Board of Supervisors

**FROM:** John Steffanic, County Fair Manager

**MEETING DATE:** October 10, 2023

**SUBJECT:** Approve and authorize Chair to ratify and sign the second amendment to license agreement between Plumas County fairgrounds and High Sierra Music Festival, Inc. adding future festival dates; effective October 3, 2023; (General Fund Impact) incoming revenue totaling approximately \$169,500.00; approved as to form by County Counsel; discussion and possible action.

---

**Recommendation:**

Approve and authorize Chair to ratify and sign a license agreement between Plumas County fairgrounds and High Sierra Music Festival, Inc.; effective October 3, 2023; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action

**Background and Discussion:**

Because the High Sierra Music Festival was unable to take place for two years due to the COVID pandemic, the parties desire to extend the agreement for two years.

**Action:**

Approve and authorize Chair to ratify and sign a license agreement between Plumas County fairgrounds and High Sierra Music Festival, Inc.; effective October 3, 2023; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action

**Fiscal Impact:**

None

**Attachments:**

1. 23-694 Amendment to License Agreement HSMF



**SECOND AMENDMENT TO LICENSE AGREEMENT**  
**BY AND BETWEEN**  
**PLUMAS COUNTY AND HIGH SIERRA MUSIC, INC.**

This Second Amendment to Lease Agreement ("Amendment") is made on October 3, 2023, between PLUMAS COUNTY, a political subdivision of the State of California ("LICENSOR"), and High Sierra Music, Inc. ("LICENSEE") who agrees as follows:

1. **Recitals:** This Amendment is made with reference to the following facts and objectives:
  - a. PLUMAS COUNTY and HIGH SIERRA MUSIC, INC. have entered into a written Lease Agreement dated January 1, 2019, (the "Agreement"), in which HIGH SIERRA MUSIC, INC. was granted sole use of the Plumas Sierra County Fairgrounds for the purpose of presenting a 4-day music festival.
  - b. Because the High Sierra Music Festival was unable to take place for two years due to the COVID pandemic, the parties desire to change the Agreement.
2. **Amendments:** The parties agree to amend the Agreement as follows:
  - a. Paragraph 2. Term/Effective Date is amended to read as follows:

The license term is for seven (7) consecutive years, commencing January 1, 2019, and continuing through December 31, 2025. This agreement becomes effective when signed by both parties.
  - b. Paragraph 3. Premises and Use b) is amended to read as follows:

The premises shall be occupied by Licensee for fourteen (14) days of each year of this agreement including four (4) event days, six (6) days prior to the first event day and four (4) days after the last event day. By no later than 5:00 p.m. on the fourth day after the last event day of each year of this agreement, Licensee shall surrender the Premises in the same condition it was in when Licensee accepted the premises from the Fair, reasonable wear and tear excepted. The event days shall be as follows:

2019  
July 4-7



2020  
July 2-5

2021  
July 1 - July 4

2022  
June 30 - July 3

2023  
June 29 - July 2

2024  
July 4 – July 7

2025  
July 3 - 6

Dates are subject to change, but not more than (5) five days, with written notice provided by October 18 of previous year.

c. Paragraph 4. License Fees is amended to include the following:

- f) 2024: Eighty-four thousand dollars (\$84,000); and
- g) 2025: Eighty-five thousand five hundred dollars (\$85,500);

3. **Effectiveness of Agreement:** Except as set forth in this Second Amendment of Lease Agreement and the First Amendment of License Agreement, dated June 20, 2023, all provisions of the Agreement dated January 1, 2019, shall remain unchanged and in full force and effect.



**LICENSEE:**

For the licensee, High Sierra Music

By: \_\_\_\_\_

Name: Rebecca Sparks

Title: President

Date signed:

By: \_\_\_\_\_

Name: Roy Carter

Title: Vice President

Date signed:

**LICENSOR:**

County of Plumas, a political subdivision of the  
State of California

By: \_\_\_\_\_

Name: Greg Hagwood

Title: Chair, Board of Supervisors

Date signed:

**ATTEST:**

By: \_\_\_\_\_

Name: Kristina Rogers

Title: Deputy Clerk of the Board

Date signed:

Approved as to form:

  
\_\_\_\_\_  
Joshua Brechtel  
Deputy County Counsel

9/20/2023





**PLUMAS COUNTY  
PUBLIC WORKS DEPARTMENT  
MEMORANDUM**

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**TO:** Honorable Chair and Board of Supervisors  
**FROM:** Colleen Foster, Fiscal/Tech Services Assistant III  
**MEETING DATE:** October 10, 2023  
**SUBJECT:** **Presentation:** Clark, Sullivan Broward to provide a report and update on the New Jail and Day Reporting Center construction progress.

---

**Recommendation:**

CGL to provide an update on the New Jail and Day Reporting Center progress during construction

**Background and Discussion:**

The new Plumas County Jail and Day Reporting Center has been under construction in a joint venture by Clark, Sullivan Broward for close to two years now. CGL is the project manager on this Design Build Construction project. Cameron Glass, Senior Vice President of CGL will give an update on construction progress.

**Action:**

CGL to provide an update on the New Jail and Day Reporting Center progress during construction

**Fiscal Impact:**

No General Fund impact

**Attachments:**

None





**PLUMAS COUNTY  
PUBLIC WORKS DEPARTMENT  
MEMORANDUM**

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**TO:** Honorable Chair and Board of Supervisors  
**FROM:** Colleen Foster, Fiscal/Tech Services Assistant III  
**MEETING DATE:** October 10, 2023  
**SUBJECT:** Adopt RESOLUTION to amend Fiscal Year 2023-2024 Plumas County position allocation for the Public Works Department, budget unit 20521; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. Roll call vote

---

**Recommendation:**

The Public Works Director respectfully recommends that the Board of Supervisors Approve a Resolution to Amend the FY 2023-2024 County Personnel Allocation to change reclassify One (1) Engineering Technician position to a Senior Engineering Technician position within the Public Works Budget Unit (20521); and allow the Department to recruit and fill the position.

**Background and Discussion:**

Traditionally, the Public Works Department has one Engineering Technician position, which handles all day to day Engineering technician functions under the supervision of the Director and Assistant Director of the Public Works Department.

Over time, the responsibilities of that position have evolved such that the desk is responsible for managing OHV grants, GIS system, pavement management software and encroachment permits. In addition to complex office duties, this position routinely makes field inspections of roads, storm damage inspections and collecting traffic counter data.

Based on these evolving tasks that the desk administers; the Public Works Department is requesting to update the County Position Allocation to change this position to a Senior Engineering Technician position.

The attached Resolution has been approved as to form by County Counsel

**Action:**

Approve a Resolution to Amend the FY 2023-2024 County Personnel Allocation to change One (1) Engineering Technician to a Senior Engineering Technician position within the Public Works Budget Unit (20521); and allow the Department to recruit and fill the position.

**Fiscal Impact:**

There is no fiscal impact to the General Fund. Impact to Public Works Road Fund is estimated to be \$4,339.20 for the remainder of FY 23/24 and \$7,051.20 thereafter.

**Attachments:**

1. 23-722 FINAL



RESOLUTION NO. 2023-\_\_\_\_\_

**RESOLUTION TO AMEND FISCAL YEAR 2023-2024 PLUMAS COUNTY POSITION ALLOCATION FOR THE PUBLIC WORKS DEPARTMENT, BUDGET UNIT 20521.**

**WHEREAS**, Plumas County Personnel Rule 5.01 provides amendments to be made by resolution of the Classification Plan covering all positions in the County service; and

**WHEREAS**, during the Fiscal Year needs may arise to amend the Position Allocation; and

**WHEREAS**, these positions are necessary for Public Work's coordination of services throughout the County; and

**WHEREAS**, this request was brought to the attention of the Human Resources Director who approves of this resolution to amend the 2023-2024 Position Allocation to reclassify One (1) Engineering Technician position to a Senior Engineering Technician Series; and

**NOW, THEREFORE BE IT RESOLVED** by the Plumas County Board of Supervisors as follows: Approve the amendment to the Position Allocation for Budget Unit 20521 in Fiscal Year 2023-2024 to reflect the following:

<b>Budget Unit 20521</b>	<b>Current FTE</b>	<b>Change</b>	<b>New FTE</b>
Engineering Technician	1.00	-1.00	0.00
Senior Engineering Technician	0.00	+1.00	1.00

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board on the 3<sup>rd</sup> day of October 2023 by the following vote:

AYES: Supervisors:

NOES: Supervisors:


ABSENT: Supervisors:

\_\_\_\_\_  
Chair, Board of Supervisors

**ATTEST:**

\_\_\_\_\_  
Deputy Clerk, Board of Supervisors

Approved as to form:

  
Joshua Brechtel  
Deputy County Counsel





**PLUMAS COUNTY  
BEHAVIORAL HEALTH DEPARTMENT  
MEMORANDUM**

---

**TO:** Honorable Chair and Board of Supervisors

**FROM:**

**MEETING DATE:** October 10, 2023

**SUBJECT:** Presentation: 3 Year MHSA 2023-2026 spending plan; and Adopt **RESOLUTION** approving Behavioral Health Department's Mental Health Services Act (MHSA) Program and Expenditure Plan, 2023-2026, and authorize the Director of the Behavioral Health Department to Submit the Plan to the State and Signature Authority for Implementation of the Mental Health Services Act Program and Expenditure Plan, 2023-2026; (No General Fund Impact); discussion and possible action. Roll call vote

---

**Recommendation:**

Presentation: 3 Year MHSA 2023-2026 spending plan; and Adopt **RESOLUTION** approving Behavioral Health Department's Mental Health Services Act (MHSA) Program and Expenditure Plan, 2023-2026, and authorize the Director of the Behavioral Health Department to Submit the Plan to the State and Signature Authority for Implementation of the Mental Health Services Act Program and Expenditure Plan, 2023-2026. **Roll call vote**

**Background and Discussion:**

Presentation: 3 Year MHSA 2023-2026 spending plan; and Adopt **RESOLUTION** approving Behavioral Health Department's Mental Health Services Act (MHSA) Program and Expenditure Plan, 2023-2026, and authorize the Director of the Behavioral Health Department to Submit the Plan to the State and Signature Authority for Implementation of the Mental Health Services Act Program and Expenditure Plan, 2023-2026. **Roll call vote**

**Action:**

Presentation: 3 Year MHSA 2023-2026 spending plan; and Adopt **RESOLUTION** approving Behavioral Health Department's Mental Health Services Act (MHSA) Program and Expenditure Plan, 2023-2026, and authorize the Director of the Behavioral Health Department to Submit the Plan to the State and Signature Authority for Implementation of the Mental Health Services Act Program and Expenditure Plan, 2023-2026. **Roll call vote**

**Fiscal Impact:**

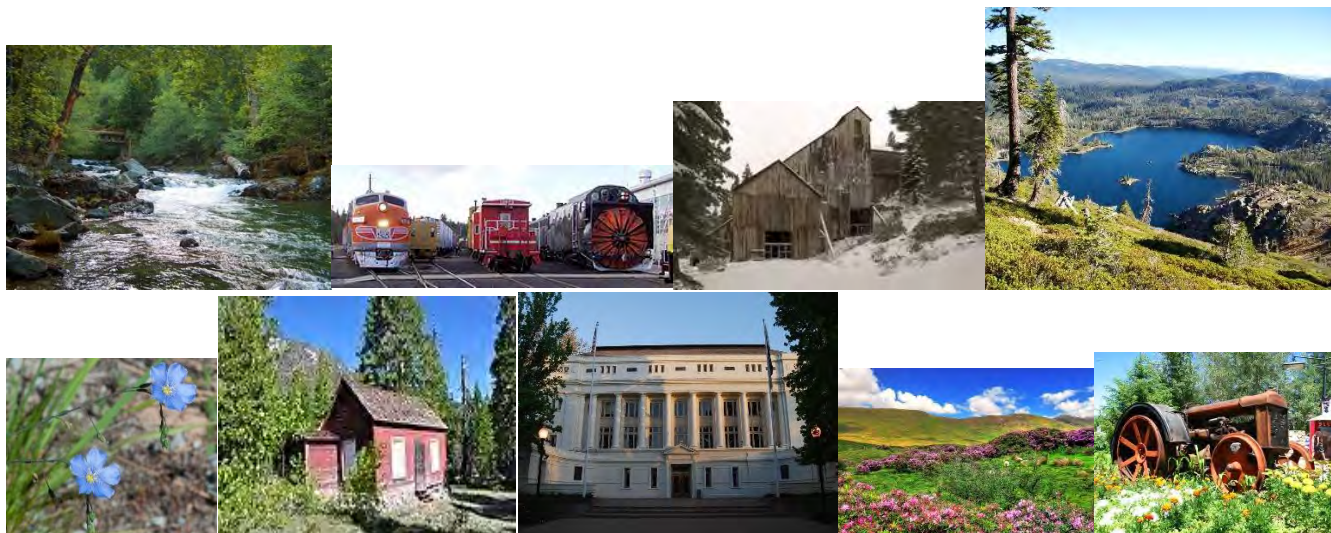
No General Funds Impact

**Attachments:**

1. DRAFT Plumas County MHSA Annual Update 2023-26 #2
2. Resolution



DRAFT #2



# PLUMAS COUNTY MENTAL HEALTH SERVICES ACT THREE-YEAR PLAN 2023-2026 AND ANNUAL UPDATES FOR FY 21/22 & FY 22/23

*Incorporating the MHSA General Standards of Community Collaboration,  
Cultural Competence, Client and Family Driven, Integrated Service Experience,  
and Wellness, Recovery & Resilience Focused*

2023





**PLUMAS COUNTY BEHAVIORAL HEALTH**  
**Mental Health Services Act**  
**Three-Year Program and Expenditure Plan**  
**2023-2026 & Annual Updates for FY 21/22 & FY 22/23**

**POSTED FOR PUBLIC COMMENT**  
August 2, 2023 through September 1, 2023

The MHSA FY2023-2026 Three-Year Plan is available for public review and comment from August 2, 2023 through September 1, 2023. We welcome your written feedback. Comments may also be made during the Public Hearing, to be held on

**Public Hearing Information:**

Behavioral Health Commission Meeting  
Wednesday, September 6, 2023 1:00pm Court House Board Room

**Comments or Questions? Please contact:**

Kristy Pierson MHSA Coordinator  
MHSA Three-Year Plan Feedback  
Plumas County Behavioral Health  
270 County Hospital Rd., Suite 109, Quincy, CA 95971  
Phone: (530) 283-6307; 7011200 Fax: (530) 283-6045

e-mail: [kpierson@pcbh.services](mailto:kpierson@pcbh.services)

*Thank you!*



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## MHSA COUNTY FISCAL ACCOUNTABILITY CERTIFICATION

County/City: \_\_\_\_\_

- ☐ Three-Year Program and Expenditure Plan  
☐ Annual Update  
☐ Annual Revenue and Expenditure Report

<b>Local Mental Health Director</b>	<b>County Auditor-Controller/City Financial Officer</b>
Name:	Name:
Telephone Number:	Telephone Number:
E-mail:	E-mail:
Local Mental Health Mailing Address:	

I hereby certify that the Three-Year Program and Expenditure Plan, Annual Update or Annual Revenue and Expenditure Report is true and correct and that the County has complied with all fiscal accountability requirements as required by law or as directed by the State Department of Health Care Services and the Mental Health Services Oversight and Accountability Commission, and that all expenditures are consistent with the requirements of the Mental Health Services Act (MHSA), including Welfare and Institutions Code (WIC) sections 5813.5, 5830, 5840, 5847, 5891, and 5892; and Title 9 of the California Code of Regulations sections 3400 and 3410. I further certify that all expenditures are consistent with an approved plan or update and that MHSA funds will only be used for programs specified in the Mental Health Services Act. Other than funds placed in a reserve in accordance with an approved plan, any funds allocated to a county which are not spent for their authorized purpose within the time period specified in WIC section 5892(h), shall revert to the state to be deposited into the fund and available for counties in future years.

I declare under penalty of perjury under the laws of this state that the foregoing and the attached update/revenue and expenditure report is true and correct to the best of my knowledge.

\_\_\_\_\_  
Local Mental Health Director (PRINT)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I hereby certify that for the fiscal year ended June 30,\_\_\_\_\_, the County/City has maintained an interest-bearing local Mental Health Services (MHS) Fund (WIC 5892(f)); and that the County's/City's financial statements are audited annually by an independent auditor and the most recent audit report is dated for the fiscal year ended June 30,\_\_\_\_\_. I further certify that for the fiscal year ended June 30,\_\_\_\_\_, the State MHSA distributions were recorded as revenues in the local MHS Fund; that County/City MHSA expenditures and transfers out were appropriated by the Board of Supervisors and recorded in compliance with such appropriations; and that the County/City has complied with WIC section 5891(a), in that local MHS funds may not be loaned to a county general fund or any other county fund.

I declare under penalty of perjury under the laws of this state that the foregoing, and if there is an Annual Revenue and Expenditure report attached, is true and correct to the best of my knowledge.

\_\_\_\_\_  
County Auditor Controller / City Financial Officer (PRINT)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**COUNTY: Plumas***(Check one:)*☒ **THREE-YEAR PROGRAM & EXPENDITURE PLAN  
FISCAL YEARS 2023 - 2026**☒ **ANNUAL UPDATE FY 2021/2022 & 2022/2023**☐ **UPDATE FY 202\_\_ - 202\_\_****DESCRIPTION & CHARACTERISTICS OF COUNTY**

Plumas County is a rural county that lies in the far northern end of the Sierra Nevada range. The region's rugged terrain marks the transition point between the northern Sierra Nevada Mountains and the southern end of the Cascade Range. More than 75% of the county's 2,553 square miles is National Forest. The Feather River, with its several forks, flows through the county. Quincy, the unincorporated county seat, is about 80 miles northeast from Oroville, California, and about 85 miles from Lake Tahoe and Reno, Nevada. State highways 70 and 89 traverse the county. The county's communities are nestled in different geographic areas, such as Chester in the Almanor basin, the communities of Greenville and Taylorsville in Indian Valley, the town of Quincy in American Valley, Blairsden, Graeagle, and Clio in Mohawk Valley, and the town of Portola, which lies west of Sierra Valley on Highway 70.

**Population Estimates**

The county's population is approximately 19,351 (*US Census 2022 Population Estimates Program*). Plumas County's largest town is the incorporated city of Portola, home to approximately 2,083 residents (*US Census 2021 Population Estimates Program*). The town of Quincy, the county seat, has an estimated population of 1706, and East Quincy a population of 2279, with the greater Quincy area's (American Valley and surroundings) population at approximately 7,000. The County's population is comprised of 91% Caucasian or White, approximately 10.3% identify as Hispanic or Latino, those who identify as two or more races is 3.9%, 3.2% are Native American or Alaska Native, and the balance consists of individuals from other race/ethnicity groups.

*There are over 1,800 veterans who are residents, which represents up to 10.7% of the County population. Approximately 17% of the population is under 18 years of age with 4% of that being children under the age of 5 (US Census 2022); 53% are ages 18-65, with over 65 years at 30%. The US Census shows that 49.7% of the total population is female.*

The US Census estimates that 7% of the population of Plumas County speaks a language other than English at home, with the predominate language being Spanish. However, Plumas County



has no threshold language, per the Department of Health Care Services (DHCS) formula, but Plumas County Behavioral Health strives to offer services and materials in Spanish and any primary language of the individual client.

### *Social Determinants of Health*

Plumas County's unique topography and geography (multiple and diverse, isolated communities separated into high valleys by overlapping mountain ranges) directly affect each communities' social determinants of health. Generational poverty and the ongoing decrease of once prosperous natural resource industries have made long-term deleterious economic impacts on rural communities in Northern California, as well as cutting financial reimbursement levels to local infrastructure (reducing Secure Rural Schools Act funding and declining timber receipts), lack of affordable housing and healthcare options, chronic under- and unemployment, few adult vocational/tech educational opportunities due to many years of funding cuts and underfunding local vocational programs, and the lack of innovation and shoring up of economic development programs, have contributed to long-term health disparities in this rural county.

- Food insecurity rates among the population have increased, with child food insecurity rates higher than for adults (28.6% vs.18.6%).
- Median household income in Plumas County has inched up but remains below state and national levels, \$57,885 compared to California's of \$84,097 (*US Census Bureau 2021*).
- 13% of county households live below the Federal Poverty level.
- Plumas County ranks 54<sup>th</sup> of 58 counties for overall health outcomes.
- Demand for and low inventory of affordable housing impacts families' overall income spent on renting, thus impacting financial health – greater competition for affordable rentals. Families who may otherwise stay in county must move away to find affordable housing.
- Plumas County lacks inventory to meet the permanent affordable housing needs of local individuals and families (affordability of homes to purchase).
- Increasingly higher estimates of overall depression-related feelings in 7<sup>th</sup>, 9<sup>th</sup>, and 11<sup>th</sup> graders in study years 2015-17, than the state average and compared to prior study years for Plumas County youth in 2011-13 and 2013-15 (*CA Health Kids Surveys*). For example, these estimates increased for the same cohort from 19.3% in 2011-13 (7<sup>th</sup> grade) to 29% in 2013-15 (9<sup>th</sup> grade) to 39.6% in 2015-17 (11<sup>th</sup> grade).

### *Homelessness and the Plumas County 2023 Point In Time (PIT) Count*

Plumas County Behavioral Health MHSA program has been providing direct homeless services for a number of years to new and ongoing clients, as well as referrals for homeless services and other emergency supports to the lead agency, Plumas Crisis Intervention and Resource Center, for residents who don't meet eligibility for mental health services at PCBH. As part of the department's commitment to meet community needs for homeless services, PCBH partners with multiple agencies, such as Plumas Rural Services, Environmental Alternatives, and PCIRC.

The 2023 Point-in-Time Survey collected data on a total of 128 individuals experiencing homelessness in Plumas County. Of these individuals:

- 52 were sheltered, 76 unsheltered.
- 76 were male, 49 were female.



- Most individuals were ages 25-34 (18%), or ages 55-64 (28%)
- There were 18 children under the age of 17.
- 40% reported they have lived in the county all or the majority of their lives.
- 27% of individuals have only been in the county 1-5 years.
- 3 unsheltered individuals were veterans.
- Less than 7% of reported mental health being a reason for being homeless.
- 19% reported that they were impacted by the 2021 Dixie Fire

Plumas County agencies and the local Housing Continuum of Care (CoC) Advisory Board continue to work towards expanding the continuum of housing services for homeless individuals and families, including increasing the affordable housing inventory for both rentals and homebuying and housing for special populations, such as initiatives funded through the CA Department of Housing and Community Development (HCD)

Access to affordable permanent housing with supportive services is a significant barrier that prolongs suffering for individuals and their families. The table below gives an overview of the PIT count demographics.

Age Group	% of Total	Race	% of Total	Gender	% of Total	Language Spoken	% of Total	Threshold (Y/N)
0-5 yrs.	4.6%	White	84.3%	Female	38.2%	English	92.7%	Y
6-18 yrs.	9.3%	Black or African American	0%	Male	59.3%	Spanish	7.3%	N
18-65 yrs.	81.2%	Asian	0%			Vietnamese		
65 & older	4.6%	Native Hawaiian or other Pacific Islander	0%			Cantonese		
Military Status	% of Total	American Indian or Alaska Native	5.4%			Mandarin		
		Other				Tagalog		
Veteran	2.3%	More than one race	0%			Cambodian		
Active Duty		Ethnicity	% of Total			Hmong		
Civilian						Russian		
						Farsi		
		Hispanic	4.6%			Arabic		
		Non-Hispanic	91.4%			Other (Specify)		

Unserved Populations	Underserved Populations
<b>Veterans</b>	<b>Private insurance</b>
<b>Senior Citizens</b>	<b>Mild/Moderate</b>
	<b>Youth</b>

Plumas County is a frontier county with limited resources in comparison to the rest of California. After Covid 19 and the Dixie fire, Plumas County experienced a large decrease in staffing, especially among the licensed clinicians. Plumas County has had



multiple open positions for clinicians for the past 2 years with no applicants. PCBH is currently down 50% of its clinical staff.

Plumas County is still recovering from the Dixie Fire in 2021. The residents of the county continue to experience trauma from this event which creates a greater need to address the trauma among our entire community.

Mental Health has also become a greater focus after Covid-19 and we are finding that multiple agencies are looking to hire their own clinicians and they are able to offer higher wages and better benefits and hours than the county. Over the past 2 years we have lost multiple clinical staff members to other local agencies due to the perks that these agencies can offer.

The needs of the unserved and underserved populations are difficult to address due to a combination of meeting medical necessity for severely mentally ill, alternate insurance carriers and a lack of staffing to provide the services. Plumas County has limited resources and a lack of non-profit agencies to contract with for services. Plumas County also struggles with a lack of managed care options.

Veterans, Senior Citizens, and those with private insurance are referred to managed care providers which is very difficult to find in Plumas County. This leaves these individuals having to travel to Reno or Chico to get mental health services, both of which are anywhere from 1-2 hours away from any given Plumas County community.

Plumas County youth are another underserved population. PCBH has partnered with the local school district to help narrow this gap, but it continues to be a struggle for youth who do not have Medi-Cal insurance. PCBH obtained the MHSSA grant in partnership with Plumas Unified School District in 2021 to help provide free mental health services for all students. This service is called "Tiny Eye" and is a telehealth service offered at each school site in the county. During the 22/23 school year Tiny Eye provided 137 unduplicated students with services. In other words, an extra 137 students were able to receive mental health services last year that otherwise wouldn't have been able to receive services due to their insurance or difficulties with travel to see a provider.

The fully served clients would include our FSP clients who are eligible for ancillary services that could include, but are not limited to, assistance with utilities, clothing, food, rental assistance, housing, gas or bus passes to get to appointments or a job etc. FSP is a whatever it takes model to help a client stabilize. Non-FSP clients are eligible for up to \$300 a year in ancillary assistance.

Threshold Language	% of Service Providers
English	100%

- A. Percentages of diverse cultural, racial/ethnic and linguistic groups represented among direct service providers, as compared to percentage of the total population needing services and the total population currently being served.



Ethnicity	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served	Race	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served
Hispanic		1.3%	10%	White		72%	82%
Non-Hispanic				African American or Black		1.3%	1.8%
More Than One Ethnicity				Asian		0.7%	1.3%
Unknown		0.97%	3%	Native Hawaiian or Other Pacific Islander			
				Alaska Native or Native American		2.3%	4.0%
				Other		.01%	1.5%
				More Than One Race			
				Unknown		9.7%	6.6%

Gender	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served
Female		53%	48%
Male		46%	51%



Language Spoken	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served	Veteran	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served
English	100%	95%	97.4%	Yes			
Spanish		3.8%	1.1%	No			
Vietnamese				Declined to Answer	100%		
Cantonese							
Mandarin							
Tagalog							
Cambodian							
Hmong							
Russian							
Farsi							
Arabic							
Other		0.4%	1.5%				

Disability							
Communication	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served	Disability Types	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served
Seeing				Mental (not SMI)			
				Physical/Mobility			
Hearing or Having Speech Understood				Chronic Health Condition			
Other (specify)				Other (specify)			

The main barrier that Plumas County faces for being able to implement programs is the lack of staffing and the lack of resources available in a frontier county. It is difficult to run a program when you don't have people to staff it or community agencies to contract with to provide the services. Plumas County is severely limited on agencies that have the staffing or capacity to run programs as well.



California Code of Regulations Title 9 (CCR) and Welfare and Institutions Code Section (WIC) 5847 state that county mental health programs shall prepare and submit Three-Year Plans and Annual Updates for Mental Health Service Act (MHSA) programs and expenditures. Plans and Annual Updates must be developed with the participation of stakeholders, and the description of the local stakeholder process must be included in that plan or update. The county is to conduct a 30-day public review period of the draft Annual Update and the Mental Health board shall conduct a public hearing at the close of a 30-day comment period. Plans and Annual Updates must be adopted by the county Board of Supervisors and submitted to the California Mental Health Services Oversight and Accountability Commission (MHSOAC) within 30 days after adoption by the county Board of Supervisors.

### **MHSA Community Program Planning and Local Review Process**

**County:** PLUMAS **30-day Public Comment period:** August 2, 2023 – September 1, 2023

**Date of Public Hearing:** September 6, 2023

The Plumas County Behavioral Health (PCBH) MHSA Community Program Planning Process for the development of the 2023 - 2026 Three-Year Program and Expenditure Plan builds upon the continuous planning process that started several years ago. Over the past several years, this planning process has developed into obtaining input from diverse stakeholders through focus groups, stakeholder meetings, and survey results.

Components addressed by the planning process included Community Services and Supports (CSS); Prevention and Early Intervention (PEI); Innovation; Workforce Education and Training (WET); Capital Facilities/Technological Needs (CFTN); and Housing. In addition, PCBH provides basic education regarding mental health policy; program planning and implementation; monitoring and quality improvement; evaluation; and fiscal and budget components.

In addition to reviewing stakeholder input, we analyzed data on our client service utilization to determine if clients are successfully achieving positive outcomes. Outcome and service utilization data is regularly analyzed and reviewed by management to monitor clients' progress over time. This data has helped us to understand service utilization and evaluate client access and has been instrumental in our planning process to continually improve mental health services.

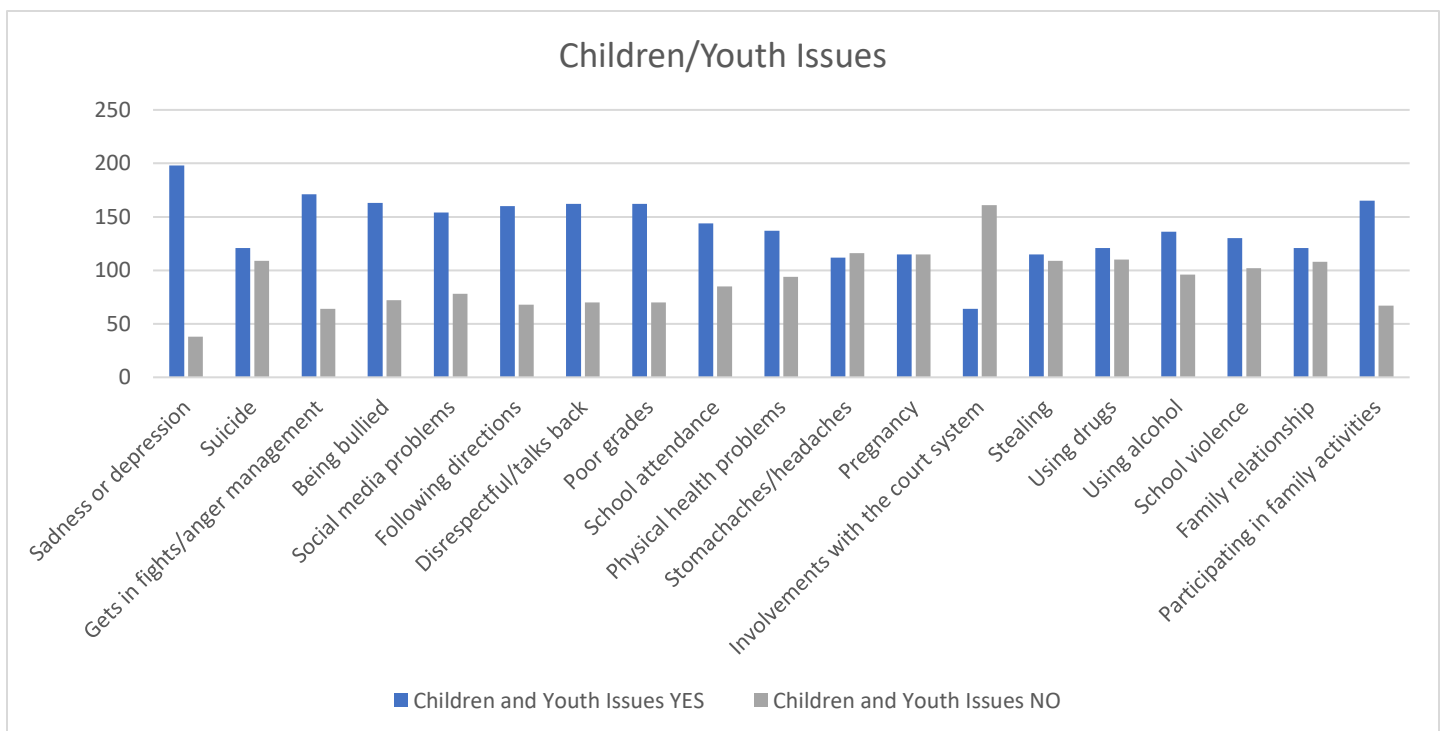
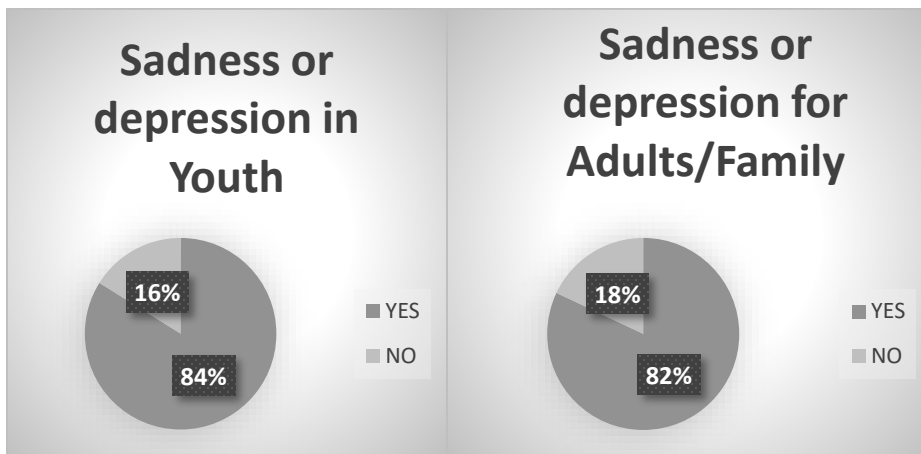
A primary goal of this 3-Year Plan includes a focus on funding for continuing programming that offers expanded services to underserved and unserved populations, with program changes to address stakeholder feedback obtained in the 2023 stakeholder meetings.

MHSA Program staff disseminated over 300 surveys and collected 281 Community Mental Health Priority surveys in February 2023. MHSA program staff obtained input from 32 youth, 9 Law Enforcement, 14 senior citizens, 9 Veterans, 76 school staff, 82 clients and 59 community members.

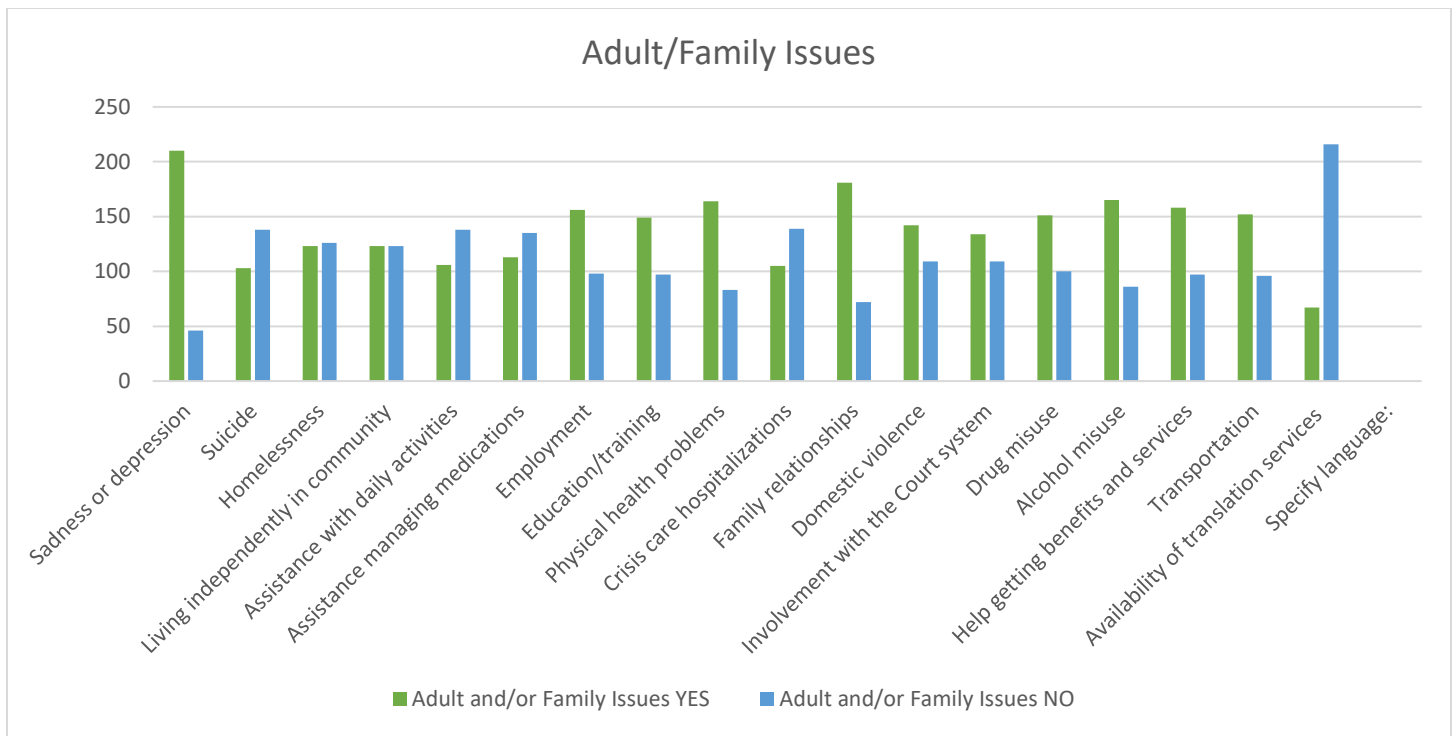
The top areas of concern to stakeholders are:



1. Sadness and Depression among youth and adults
2. Improving access to services for children and their families
3. Family Relationships
4. Anger Management
5. Alcohol Misuse
6. Physical health problems
7. Help getting benefits and services
8. Employment
9. Bullying, poor grades and disrespectful youth
10. Domestic Violence
11. Involvement with the court system
12. Homelessness







Plumas County MHSA Program staff scheduled 4 Community Program Planning meetings for all stakeholders and community members. In Quincy on February 21, 2023, Portola on February 23, 2023, Chester on February 28, 2023, and via zoom for the Greenville community on February 24, 2023. Due to inclement weather the Chester meeting was cancelled. During the community meetings, attendees were shown an MHSA 101 Slideshow that describes and covers the main components of the MHSA and how it is currently implemented in Plumas County. MHSA staff then engaged the stakeholders in open conversations about the current needs and gaps of Plumas County.

The MHSA Coordinator conducted the stakeholder surveys and community meetings. See Appendix A. for supporting documents.

In the Appendices, the following documents may be included:

- A. The outline of the training or the presentation offered or provided to stakeholders, clients, and family members of clients who are participating in the CPPP.
- B. Copies of email blasts, website screenshots, flyers, notices in social and print media, etc. that were used to offer the training to stakeholders, clients, and family members of clients who are participating in the CPPP.
- C. Copies of materials used to announce planning meetings and other CPPP activities as well as presentations/handouts for the meetings and other activities.



DEMOGRAPHIC	CPPP PARTICIPANTS	County Total Population
<b>Age Group</b>		
Youth (under 21)	32	
21-59	226	
60 and older	23	
<b>Race/Ethnicity</b>		
American Indian or Alaskan Native	20	
Asian	10	
Black or African American	3	
Hispanic or Latino	19	
Native Hawaiian or Pacific Islander		
White	210	
Multi-racial		
Other	21	
<b>Gender</b>		
Female	170	
Male	86	
Other	25	
<b>Language Spoken at Home</b>		
English	281	
Spanish	unknown	
Other	unknown	

AFFILIATION/AREA OF INTEREST	CPPP PARTICIPANTS
Adults and Older Adults with SMI	82
Families of children & Tay with SMI	32
Behavioral Health Service Providers	
Law Enforcement Agencies	9
Education	76
Social Services Agencies	
Veterans	7
Representatives of Veterans	2
SUD Providers	
Health Care providers	
Senior Citizens	14
Community Members	59
Other	



Plumas County Behavioral Health staff created an MHSA 101 slideshow that covers the basic components, funding categories and the purpose and requirement of each category. This slideshow was shown at the beginning of each stakeholder meeting and was posted to the Plumas County website under the MHSA section. A hard copy of this slideshow can be found in appendix A

Plumas County makes every attempt and effort to gain stakeholder involvement and feedback in the MHSA. The MHSA coordinator holds a quarterly MHSA meeting, a quarterly Cultural Competency meeting, attends and reports at the monthly Behavioral Health Commission Meetings. The MHSA Coordinator has also gone out into the community to meet with other agencies, schools, other therapy providers in the community and MHSA contract partners to invite them to any of the meetings and to answer any questions about the MHSA.

The Behavioral Health Commission is updated monthly on the MHSA and is made up of consumers, community members, youth, and a Board of Supervisors attendee. In recent months we have been able to get other community agencies to regularly attend the Commission meetings such as a representative from the sheriff's office and the school district. The Commission reviews all of the MHSA plans and updates before they are posted for the 30-day public comment or sent to the Board of Supervisors for final approval.

Stakeholder meetings were scheduled in each of the 4 communities for the CPPP process and gaining stakeholder feedback. Over 300 surveys were handed out throughout the community and a total of 281 were returned with stakeholder feedback about problem areas and needed services in this county.

Stakeholder Comments and Feedback from the 2023 Stakeholder Survey:

- The Work Crew Reinstated
- Bring back Mountain Visions & Work Crew
- Services are very limited in our county
- More IEP
- A big area of concern in the lack of Mental Health therapist as well as a community care facility for those suffering from mental health issues
- I am answering the questions for people I have seen that need help. So many kids need help
- Suicide for kids as young as 6 yrs old (services needed)
- Help with major PTSD and major anxiety disorder
- We all need to be important mentally, physically, emotionally, spiritually. I am tired of being the mental patient
- Support our library, children and youth activities
- Services county wide for cultural indigenous people of this land
- A close relative uses your services. Dr. B is amazing while I find your therapy/counseling lacking. Doesn't spend more than 10 minutes w/ client and no goals provided. Its like they are filling a quota to get funded.
- I do suffer from mental health issues and heart artery issues. Over past few years I am extremely grateful finding resources to help me
- I believe that many of these services are required. The stories I hear about bullying issues within the school district, youth taking their lives or attempting too. My family member went to PCBH, doctor told him he didn't need meds. He's been manic for 2 months at least, was 5150 but released 2 weeks later and is full on manic again.



- (clients name) has trouble focusing on school work in class. He gets distracted easily. Hard time following directions. He has had been sent to the office many times. He can't ride the bus because of behavior problems. He was suspended from school for fighting.
- Trauma counseling
- Services for children are needed
- Services for children are needed
- Services for children are needed
- Anger management for teens is needed
- Help for teens, NOT severe mental illness, support
- Children: Afraid of shooting
- Fire survivor family therapy is needed
- Family Groups
- Family Groups
- Family group counseling for family unit together (not just individually) more in person in Quincy vs Telehealth
- I just need a different provider my current one isn't helping anymore or available enough. I need case management as well since my previous one quit.
- Children/youth sexual assault is a problem
- People who have Agoraphobia had more access to class/support over the phone.
- Closer facilities for 5150 hospitalizations
- What can I do to help
- Vocational plumbing and heating school
- Some counselors don't call patients back at all
- More help for the parents dealing with unruly kids
- Plumas County needs a Rec center in Portola
- The doctors in the area are not listening to patients. I've had friends sent home only to have to be sent to Reno for proper care. Friend who's 14 year old sent home with "stomach bug" that died in Reno from juvenile diabetes because they wouldn't do the tests the mother asked for. I know multiple cancer patients who were told they didn't have anything wrong. They all got diagnosed in Reno or Chico. We need better doctors.
- I am age 75 (since age 28, have had sensations) I live alone. I am enrolled in one class at FRC British Literature 1785 to present. I walk to -from school. I am in stress reduction group workshop. One day a month I work, recording secretary.
- Education in nutrition, life skills, managing finances, health exercise.
- Our SSC has made a huge difference and is really needed
- I think there is difficulty for people in our community who are just out of high school to access resources while still dependents of family when what they need is to gain independence but can't if parents won't waive them. It's difficult for some populations to find a safe place to be.
- Counseling services in Spanish
- I think many people are not aware of which services are available
- There is so much need for mental health services for youth, family and parents. Housing is also an increasing need for many families
- Parenting classes and support groups
- Need for housing and job employment opportunities. Provide trade education to enhance our community as well as give others more job opportunities.
- Feeling included with peers/relationships is a problem.
- More counselors available across all fields
- More counselors available



- Housing not available
- Sexual abuse
- Homelessness
- Healthy recreational programs and activities
- Open safe place for LGBTQ
- Trauma counseling
- What happened to the counseling for fire victims?
- Low self esteem
- I am NOT aware of M.H. services for non-medi-cal
- Services needed for all, no matter what Insurance!!!!
- Cutting
- Vaping
- Vaping
- Services specifically for younger children counseling
- Unhealthy relationship dynamics – youth
- We don't have enough therapists locally
- Bring back Wilderness therapy, TAY and work programs
- These services might be available but people without medi-cal have a hard time accessing them.
- Sexual harassment
- Parenting skills, motivation, emotional support
- Parenting skills
- Its difficult to quantify how many families have difficulty with parent/family issues. Its not all of these issues all of the time. These items apply to a family for a time/place maybe temporarily. These issues seem to come and go in waves.
- Need someone to help with truancy
- Our SSC and full time counselors are invaluable. I think that readily available and easily accessible MH services are critical too. Especially on weekends, holidays and after school hours.
- Hard to convey understanding of parental situations as I do not have access to them as easily as with students. I do suspect possible domestic unrest in families, but no real direct evidence. I talk with (school staff member) about starting up a parental support group through the school and mental health outlets in the future. Community providers can come in once a month to give parents educational tools. Reading support, parent to parent support, educational work, tracking system, mental health coping skills, financial planning. A link between behavioral health, PRS, PCS, Rethink Industries.
- Addiction to phones, devices, social media
- I had a very interesting conversation with a group of 5<sup>th</sup> graders that expressed their personal issues with being LGBTQ. Many feel as though they can't tell parents and some have not told teachers either. This was very informative conversation to me, learning how some students prefer to be addressed (pronouns) and each sharing issues they have had at home or at school regarding being LGBTQ. I believe they need a place to come together outside their regular friend groups and have these tough conversations.
- My experience is most of the veterans here at EPHC feel they have utilized the services they have needed and want. The younger generation to get what they have coming. Hats, t-shirts, pens, pizza is what these guys want.
- We need more mental health providers and services for the area
- Transportation to outside services in Reno or Chico
- IHSS access not good
- Pro-active Chaplin, availability offered possibly local ministers on a rotation (weekly)
- Divorce: this needs to be its own subject. Have seen this hit our kids/parents hard in the community



The draft 3 year plan will be posted to the county website and announced at the Behavioral Health Commission Meeting and the Board of Supervisors meeting. Hard copies will be printed out and posted at all of the Wellness Centers throughout the county. A hard copy will also be delivered to the following agencies: Plumas Rural Services, Environmental Alternatives, Sheriffs substations, CHP office, Chester Elementary School, Chester High School, Greenville Elementary School, Greenville High School, Quincy Elementary School Pioneer Campus, Quincy Elementary School Alder Campus, Quincy High School, Plumas Charter School, Portola High School, C. Roy Carmichael Elementary School, county libraries in the communities of Portola, Quincy, and Chester, Public Health, Social Services, Quincy Court House, Plumas News. Notice of the 30 day public comment will be posted on all public billboards in all 4 communities with a link to the posted draft document. The community of Greenville was lost in the Dixie Fire so the MHSA Coordinator will make contact with the Greenville Long Term Recovery Group and will provide them with a copy of the draft plan and inquire about other ways of advertising for the 30 day public comment within this community. Please see Appendix B for supporting documentation.

In the Appendices, the following documents may be included: newspaper articles, radio ads, flyers, billboards, website postings, email blasts, website screenshots, flyers, notices in social and print media, etc. are examples of methods that were used as described above.

#### 10. LOCAL REVIEW PROCESS

##### A. 30-DAY PUBLIC COMMENT PERIOD

BEGIN DATE: August 2, 2023 END DATE: September 1, 2023

##### B. DATE OF PUBLIC HEARING: September 6, 2023

Held by County Behavioral Health Commission at the close of the 30-day comment period on draft Three-Year Plan/Annual Update.

##### C. Comments Received

1.) A Table of Contents would be helpful

2.) Plumas Charter School was concerned about the wording in their section of the report because they have not officially implemented PBIS

3.) "Veterans and Senior Citizens are listed as "unserved" but on P39 they are referred to as "underserved". Why? How do you decide and where is the line between these 2 categories?"

4.) P8) This is a top concern of mine: the box states "shall conduct a public hearing at the close of the 30 day comment period". The un-numbered page right after the title page says "...public review and comment from August 2, 2023 through September 1, 2023. We welcome your written feedback. Comments may also be made during the Public Hearing, to be held on... September 6, 2023 1:00pm" (does not stipulate if comments at Public Hearing should be written or oral. I can see how it might be more convenient for you to receive written comments and "prior" to the very end...but, I feel this is a departure from prior Public Hearings on the MHSA. This may cause confusion to the public and others, as it did for me. Also, on this page, the groups defined that turned in the surveys...why are "family/caregivers" not a defined category? Are we lumped in with community members? I would suggest a box to check on these surveys which adds that category/population.



5.) P12) "The MHSA coordinator holds a quarterly MHSA meeting". When were these held? Dates? Who are the members or on the email list? I may be confusing this with the MHSA Stakeholders meetings, that I believed ended about 3 years ago @2020.

Also, you mention the PCBHC is made up of consumers, community members, youth, and a Board of Supervisors attendee. Did you not mention "Family/Caregiver Member" because you thought there are no family/caregivers currently on the commission? I believe that *Redacted* is a family member. From the current bylaws: "4. Fifty (50) percent or more of the members shall be consumers or family members who are or have received mental/behavioral Health services, as follows: at least twenty (20) percent direct consumers; at least twenty (20) percent family members, and if not covered in these four, one (1) Alcohol and Drug Abuse representative.

6.) *Redacted*... " I believe that it is important that the Commission reviews all of the MHSA plans and updates before they are posted for the 30-day public comment or sent to the Board of Supervisors for final approval" *Redacted*

7.) P16) At top of page "older adults (ages 60+)." Table towards the bottom, the breakdown of clients: 25-65 years and 65+. Then on P18, Table of Projected FSP Enrollment by Age: 26-59 years and 60+. Why? There should be some consistency? This is a real world problem..AARP at 50 or 55? MediCare at 65...when are you a "Senior or Older Adult"? But, I'm hoping more consistency can be established if only for this report.

8.) P17) It's sad to me that there is NEED for expansion of service deliveries in the county jail. The emphasis should be on services provided before someone commits a crime and ends up in jail.  
<https://calmatters.org/newsletters/whatmatters/2022/12/california-mental-health-jails/>

9.) P25) Contractor will bill a monthly bundled rate of \$\_\_\_\_\_ for the 4 transitional units. Has the rate been decided on, so that it can be filled in?

10.) P28) It's noted that each of the Wellness Centers will offer a range of services. As it is not all inclusive, I was wondering where Tai Chi is funded? Was it PEI? I might have missed it but didn't see it. Was it \$18,000?

11.) P33) The Spanish Creek Motel purchase is no longer on the table. Where does that \$800,000 go for expenditure now? P79/86/93) Is there an alternative program? Does the FSP expenditures have to equal 59% of the MHSA Expenditure Plan?

12.) P43) Under "Measurable Outcome" MHSA is written as MSHA.

13.) P77) Relias, when this program first came out, I thought it was web-based learning platform for families too...then found out it wasn't. Many of the learning modules could help families and how we communicate and deal with our SMI family member. As some of the 2023 Stakeholder survey responses stated family groups, support and education are needed. I think I read in one of the Annual Report updates about your difficulty in expanding this for families.

14.) P79-85, P86-92, P93-99) Why 3 groups of what seems like all copies except the first page of the first group that has a separate entry under "Estimated BH Subaccount" of \$100,000.

15.) P81 +copies) PCBH Wellness Centers, it's a bit confusing as the numbers don't add up to me. For example, Materials and Supplies x 3 sites....\$5,000 x 3 =\$20,000? And the "Office Supplies" also doesn't seem correct? The PCBHC is budgeted for \$4,000. What is the annual meeting? Is the Patients Rights Advocate payed out of this expenditure. Is the fee paid the same as to our past PRAs? Is the stipend to the PCBHC consumer member paid from this? I never knew there was a stipend paid until I saw it in one of the minutes. Just curious of the history of this, if you are able to enlighten me?

16.) P82 +copies) 8. Plumas Arts? Did I miss this? I don't remember reading about an expenditure for Plumas Arts.



17.) P84 +copies) 2. Regional WET Partnership \$14,737. Refer to P77) PCBH is able to allocate w/o having to pay contribution to the Superior Region. Does this fee still have to be paid or might it be made available for access to education trainings for Family members?

D. Responses to comments

1.) A Table of Contents was added to the 3 year plan

2.) The wording under Plumas Charters section was updated to show that they are using MTSS which is under the umbrella of PBIS

3.) Veterans and Senior Citizens can be considered both an unserved and an underserved population because veterans and senior citizens do not have Medi-cal insurance and therefore in that realm they are an unserved population by our agency. Under the MHSA contracts we have with Veterans Services and Public Health for senior citizens, they are now receiving some type of services because of MHSA funding but they continue to be underserved in our community. It is important to note that if a veteran or senior citizen was experiencing a crisis such as harm to self or harm to others, our agency would be able to serve them regardless of insurance.

4.) The appropriate process for the approval of a 3-year plan or annual update is as follows:

- Hold Community Planning meetings. These were held February 21<sup>st</sup>, 23<sup>rd</sup> and 24<sup>th</sup>

- Create the draft plan and submit it to the Behavioral Health Commission for approval to hold a 30-day public comment and public hearing

- Post for a 30-day public comment period. Advertise on website, at meetings and throughout the community. Post copies of the draft plan in public places and online

- Comments received during the 30-day public comment will be included in the draft plan and addressed at the public hearing. Comments received at the public hearing will not be included in the draft plan and may or may not be addressed during the public hearing.

- Behavioral Health Commission will vote to approve the draft plan for submission to the Board of Supervisors.

- Once the Board of Supervisors approves the draft plan it becomes finalized and is submitted to the state.

The surveys have not been broken up into categories in the past and are anonymous. Although the surveys were anonymous, people filling them out were asked to include what demographic they were from so we could see what demographics were experiencing which problems. Family and caregivers that identified themselves were included in the consumer survey results because of their lived experience. The MHSA identifies consumers as those receiving services or those with a "lived experience." It can be seen where the experience of the caregiver or family member can be useful in gathering information for future programming so separating this out on future surveys will be considered.

5.) The MHSA quarterly meetings started up again in December of 2022. Meetings were held via zoom on the following dates: 12/15/22, 3/16/23, 6/15/23 and the next one is scheduled for 9/21/23 at 10:00am. These meetings were announced at the Behavioral Health Commission meetings and are posted on the county website under MHSA. The MHSA quarterly meetings are open to the public. This is the meeting link <https://us05web.zoom.us/j/84512303152?pwd=dnFXVTN1aE9ZbVJBV1F1aFpTelROZz09>

The by-laws for the Behavioral Health Commission do include percentages of who should be serving on the commission. This might be easy to accomplish in larger counties, but it has been difficult to accomplish here in Plumas County. It has been difficult to get people interested in joining the commission so we operate as best we can with the members we have and do our best to fill the



positions with the appropriate individuals. The bylaws state consumers or family members so I did not separate out consumers from family members because people can be both and it is up to the commission members to self-identify if they choose to.

6.) Any documents, especially 3-year plans or annual updates, that require a vote to implement, are sent to the Behavioral Health commission at least 72 hours prior to the meeting. This document was submitted to the Behavioral Health Commission for review on 7/25/23 and was distributed to everyone on the Behavioral Health Commission email list. It went to vote on 8/2/23 and opened for public comment the same day.

7.) Different reports are generated from different entities, and it is problematic that they are not standardized. I will be working together with those that generate these reports to come up with a solution and try to make them consistent in the future.

8.) This refers to state requirements and is something we must do.

9.) This contract is still in negotiations, and it will be based on a tiered system. The negotiated amount will not exceed the total contracted amount.

10.) Tai Chi falls under the description of the Wellness Centers however it is funded out of PEI. For clarity purposes a Tai Chi section has been added to the PEI section of this report.

11.) The \$800,000 will remain allocated for acquiring a location for housing. The Spanish Creek Motel is no longer an option, but we are hopeful another opportunity may present itself in the future. Spanish Creek Motel has been updated in this plan to TBD. Currently, the majority of CSS funds (51%) must be allocated to FSP.

12.) This typo has been fixed.

13.) We will investigate this and identify other resources for families as well.

14.) This is the template that the state has asked us to use.

15.) During this planning period we were hopeful that we would be able to re-establish the Greenville Wellness Center which would then be a total of 4 Wellness Centers equaling \$20,000. At this point in time, we only have 3 Wellness Centers. The amount has been updated to be \$15,000.

The Patients Rights Advocate is not paid by MHSA. The stipend is not paid from the Commission budget, it is paid from the wages budget.

16.) There have been some discussions with Plumas Arts about a possible contract to help support the consumer requests for positive family and youth activities. At this point in time there is no plan or contract. If we can develop this program, it will be included in the annual update.

17.) Yes, PCBH can allocate an appropriate amount without contributing to the Regional WET Partnership. It was determined that PCBH's share of cost for the WET partnership was more than what is already allocated and would not be a positive financial gain for PCBH to participate.

E. The Three-Year Plan/Annual Update is forwarded to the County Board of Supervisors for approval and adoption.

In the Appendices, the following documents are included: copies of the Meeting Notice(s), as well as the Meeting Agenda and Minutes from the County BHAB.

11. DATE OF ADOPTION BY COUNTY BOARD OF SUPERVISORS: \_\_\_\_\_

In the Appendices, the County Board of Supervisors' Board Resolution/Minute Order is included.



## MHSA Community Services and Supports (CSS)

The PCBH MHSA Community Supports and Services (CSS) program will continue to provide ongoing services to all ages [children (ages 0-15); transition age youth (TAY, ages 16-25); adults (ages 18-59); older adults (ages 60+)]; all genders; and all races/ethnicities.

The CSS Program includes *Full-Service Partnerships*, which embrace a “whatever it takes” service approach in helping individuals achieve their goals. Services for all populations help reduce ethnic disparities, offer peer support, and promote values-driven, evidence-based practices to address the individual’s mental health needs. These services emphasize wellness, recovery, and resiliency and offer integrated services for clients of all ages and their families. Services are delivered in a timely manner and are sensitive to the cultural needs of the individual.

Outreach and Engagement activities address hard-to-reach populations, such as seniors, individuals who abuse substances, and those released from incarceration. Outreach activities that focus on Native American and veteran populations improve access to needed mental health services and improve overall community wellness.

Additionally, clinical and case management services will continue to be available in each of the four communities, at the schools, and at Wellness Centers. There will be a new focus on integrating mental health service with health care services to promote health and wellness for all clients.

### Service Utilization

The CSS Program includes comprehensive assessment services; wellness and recovery action planning; case management services; individual and group mental health services; same-day and afterhours crisis services; medication vouchers; education and employment support; training and anti-stigma events; linkages to needed services; and emergency lodging and transitional housing support for Full-Service Partnership and outreach & engagement clients.

To understand service utilization for our existing behavioral health services, data was analyzed to show the number of CSS clients served in Calendar Years 2019 and 2020 by age and race/ethnicity.

### **PCBH CSS Clients (FY22-23) By Age**

0 - 20 years	161	35.5%
21 - 24 years	21	4.6%
25 - 65 years	246	54%
65+ years	27	5.9%
Total	455	100%

### **PCBH CSS Clients (FY22-23) By Ethnicity**

White, Non-Hispanic	341	75.1%
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Hispanic - Mexican	45	9.8%
Native American	18	3.9%
Other Ethnicities	21	4.6%
Unknown	30	6.5%
Total	455	100%

N<11 = not reportable – combined in “Other”

### **PCBH CSS Clients (FY22-23) By Gender**

Male	235	51.6%
Female	218	47.9%
Other		NR
Total	455	100%

NR = not reportable due to N<11

The Plumas County MHSA Three-Year Plan, 2023-26, continues to serve Plumas County consumers and their families in each community through a comprehensive plan of improving Systems of Care behavioral health access in all communities. It continues to improve access to services and to provide high-quality and expanded services in the schools through school-based services and in the communities at PCBH Wellness Centers. The plan continues the Department’s goals of client and family driven services with opportunities for Full-Service Partners to improve their outcomes through meaningful employment and education.

Improvements in expansion of service deliveries by PCBH include increased behavioral health services in the County jail, a completely revised system to meet DHCS’s standards for network adequacy, ensuring new client contact and the intake/assessment appointment occur within the 10-day window, an improved access through the Department’s open access model at all 3 clinic locations with plans to return to the Greenville community in the next 2-4 months after the wellness center there was lost in the Dixie Fire. PCBH has expanded telehealth days of operation with 3 new contracted telehealth providers.



### *A. Full-Service Partnerships*

Plumas County's current Full-Service Partnership program enrolls from fifteen (15) to thirty (30) clients at any given time (FSP census in 2022/2023 for the entire year was 25), who demonstrate the highest need for supports and services, based on criteria including a diagnosis of severe mental illness, or severe emotional disturbance in a minor, and other risk factors, including but not limited to being homeless or at risk for homelessness, hospitalization, or incarceration. PCBH continues to make progress in developments and supports for the FSP program. Since 2020 a formalized procedure has been used to review each client for enrollment as full-service partners through the Department's Utilization Management (UM) review process, with quarterly re-assessment and status updates.

In any given program year through June 30, 2026, MHSA Plan Year, PCBH is projecting it will provide Full-Service Partnership services and supports to the following number of clients by MHSA age category:

Projected FSP Enrollment by Age:

<b>0 - 15 years</b>	6	15%
<b>16 - 25 years</b>	10	25%
<b>26 - 59 years</b>	14	35%
<b>60+ years</b>	8	20%
<b>Total</b>	<b>40</b>	<b>100%</b>

For the past 7 years, PCBH has been contracting with Environmental Alternative, Inc. (EA) to assist with the identified need for greater oversight, intensive case management and housing stability for the Department's Full-Service Partner clients. The program has shown success in helping FSP clients to stabilize, remain housed, engaged in therapy, and working with their case managers in decreasing functional impairments and homelessness, prolonged suffering, and unemployment. There has been a decrease in negative outcomes associated with a serious mental illness for full-service partners, specifically hospitalization, incarceration, and homelessness.

EA's program has become more comprehensive by adding therapeutic services to those already in place and an on-site 24/7 peer staff. Participants will be identified and referred by PCBH Utilization Management process, and a service plan will be created by PCBH clinical staff and EA to best meet the participant's needs and treatment goals, while the partner lives in a safe, stable environment and receives a scaffolded "whatever it takes" system of support and resources.

This year EA and PCBH have partnered for EA to add a work crew to their service delivery which will further help clients to gain daily living skills such as budgeting, banking, establishing a consistent schedule, learning skills appropriate for the work force, communication and a safe environment for clients to learn skills for managing their symptoms.



1.	Program Name	Environmental Alternatives Full-Service Partnership (FSP) Program and Transitional Housing			
Program Partner		Environmental Alternatives, Inc.			
FY23/24 Budget		Up to \$765,113 MHSA funds/\$157,000 in federal funds			
Program Type			New	X	Continuing
MHSA Emphasis			General Systems Development (Non-FSP)	X	Full-Service Partnership (FSP)
			Outreach and Engagement (O/E)		
Age Groups Served			Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
Expected Enrollment FY23/24		14 adults and older adults enrolled at any one time (FY22/23 served over the course of one year)			
Anticipated Cost per Client:		\$25,000-\$47,900			

### **Program Deliverables**

Environmental Alternatives is a non-profit organization with the knowledge and ability to fulfill the mission of providing comprehensive services to homeless PCBH FSP clients and offers a program tailored to meet their identified needs. EA will be taking on our 4 transitional housing units as of July 1, 2023. These 4 units are for a lower level of care and do not require 24/7/365 overview. These units are designed to house a client for up to 3 months in preparation for obtaining their own housing.

### **Goal**

The goal of this program is to provide up to ten (10) qualified individuals (longer term housing) and four (4) individuals (transition housing) who meet eligibility for *MHSA Full-Service Partnership* through Plumas County Behavioral Health's Utilization Management (UM) review process with:

- a single-occupancy residence, up to 50% of the units will be designated as Transitional Sober Living Environment (TSLE) housing for co-occurring individuals, and a broad array of services and supports to promote:
- a stable and secure living arrangement
- progressively increased normalcy and integration in accord with participant capacities



- sustained periods of non-incarceration and non-hospitalization with decreases in overall incarcerations and hospitalizations
- optimal use of existing community resources
- accommodations for mental and physical disabilities
- improved health outcomes and quality of life
- harm reduction interventions to support sober living
- individualized goals and outcomes to improve independent living skills
- individualized permanent housing planning to optimize community integration upon program exit
- individualized vocational/educational planning and support

## **Program Philosophy**

The qualifying population has been identified as needing targeted help and services because of higher than average risk factors for homelessness, incarceration, hospitalization and/or failure to respond favorably to normal intervention efforts. It is therefore important for this program to maintain a tolerance for and understanding of participant setbacks. For example, participants who have been previously discharged from the program should not be automatically rejected for future services. Rather, it challenges the program to develop alternative strategies and practices for handling especially difficult cases. Flexibility and consistency are hallmarks of the program's orientation.

Success for the targeted population is best measured by identifying small gains and evolving stability, as viewed against a background of less desirable outcomes for these individuals. Program tolerance for non-conformity and abnormality is the norm, while implementing program and community standards for greater participant acceptance.

It is the program's belief that participants will respond favorably to enduring relationships emphasizing understanding, non-judgmental acceptance, and security. Therefore, all participants are assigned a staff mentor whose major responsibility is to develop a trusting and comforting relationship. Employees assigned that task assume the complex role of an advocate, facilitator, coordinator and guide to participants. Thus, this program intends to blend the role of a standard case manager with characteristics of an emotionally invested mentor. The interpersonal bond becomes a foundational resource in assisting participants to sustain progress and stability.

## **I. TARGET POPULATION:**

County-referred MHSA FSP clients who are Plumas County Medi-Cal beneficiaries:

These are Seriously Mentally Ill (SMI) adults, many of whom will have a co-occurring substance use disorder (SUD) diagnosis, as identified by Plumas County Behavioral Health's Utilization Management review process.



For these FSP participants, there are up to ten (10) units available across two program campuses during this contract period and four (4) transitional units. For services to be eligible for payment, all eligible clients must be approved by the County specifically, as follows:

- A. The County will provide initial signed approval for service authorization.
- B. All MHSA FSPs will require a County-approved Utilization Review (UR) process every three months.

## **II. PROGRAM DELIVERABLES:**

- A. Wraparound services will include formal therapeutic interventions (i.e. risk assessment, crisis prevention and stabilization, individualized treatment planning, targeted case management, and access and utilization of formal and informal supports and referrals).
- B. 24/7/365 Coverage - Contractor will be available 24 hours per day, seven days per week, and 365 days per year (24/7/365), with a minimum of five client contacts each week, to facilitate the therapeutic, rehabilitative, case management, and transportation needs of each client; to ensure clients have access to the support they need, including meeting clients who are in crisis in the emergency room. The exception being the 4 transitional units which are designed for clients to have independence as they move towards obtaining their own housing over a 3 month period.

Response staff may include case managers, rehab counselors, therapists, and peer support staff. Staff changes will be communicated to PCBH immediately and no later than one business day, so that EHR access may be revoked.

- C. Maintain consistent high-fidelity FSP Community-Integrated Service, with wraparound principles.
- D. Provide individual and group services specific to each client's unique needs, including but not limited to:
  - 1. Feedback Informed Treatment (FIT)
  - 2. Trauma Focused Cognitive Behavioral Therapy (TFCBT)
  - 3. Dialectical Behavioral Therapy (DBT)
  - 4. Substance Use Disorder support and intervention
  - 5. Motivational Interviewing (MI)
  - 6. Seeking Safety



- E.** Consistent outreach and engagement strategies to enable each client to live in his/her own residence, to find and maintain meaningful activities in their community – whether vocational, educational, or service-oriented, to better manage symptoms of his/her illness, and to receive support in maintaining optimism that their recovery is achievable:
  - 1. Feedback Informed Treatment (FIT) to increase client engagement and maximize clinician responsiveness to client perception of outcomes
  - 2. Motivational interviewing
  - 3. Education regarding available services
  - 4. Determining and re-evaluating at 3-month intervals, each client's strengths and challenges, interests, risk indicators and life goals
  - 5. Assuring services are provided in ways that meet the cultural and linguistic needs of each client
  - 6. Assuring client identification and development of meaningful life activities and roles within his/her community
  - 7. Locate and secure safe, affordable and appropriate housing options based on each client's needs and stated preferences
  - 8. Concurrent/Collaborative Documentation
- F.** Provide clients with the following housing retention support strategies:
  - 1. Assistance with obtaining federal housing subsidies (Housing Choice Voucher Program) as available
  - 2. Training in skills necessary to maintain acquired housing
  - 3. Timely linkage with utility resources
  - 4. Payment of rental and utility obligations
  - 5. Housing repair and maintenance
  - 6. Budget skill development
  - 7. Client rental share of cost to build skills in self sufficiency
  - 8. Unit turnover at time of move out
- G.** Provide vocational readiness support and training to all clients, including:
  - 1. Developing employment resources in the community through linkage and partnerships
  - 2. Partnering with community-based employment services to assess work skills and training needs
- H.** Assist participants with linkage to and coordinate supports with primary care team and Conservator, as assigned.
- I.** After-care services for clients transitioning to independent permanent housing:
  - 1. Case management, titrating to less frequency, as appropriate to need
  - 2. Therapy a minimum of two times per month
  - 3. Service delivery type, duration and frequency to be determined by periodic PCBH UM review.

### **III. MONITORING:**



Contractor shall track and report quarterly to MHSA or as noted on the following:

- A.** Partnership Assessment Form (PAF) for FSP Clients due: no later than twenty (20) days from the date of referral
- B.** Quarterly (3M) Report for FSP Clients due: no later ten (10) days after the completion of each three-month service
- C.** Key Event Tracking (KET) Forms for FSP Clients due: within 72 hours of the key event occurrence (i.e., Psychiatric Hospital Days, Incarceration Days, Homeless Days, Emergency Interventions, Employment Change, etc.)
- D.** Utilize and provide County with Client Feedback Informed Treatment (FIT) trajectories.
- E.** Bi-annual Adult Needs and Strengths (ANSA) and Milestones of Recovery Survey (MORS) completion for each client, as well as development of the participant's Individual Services and Supports Plan (ISSP).
- F.** Bi-Annual completion of the State Consumer Perception Survey and applicable MHSA stakeholder input.
- G.** Additional indicators of effectiveness and timeliness of engagement strategies, including:
  - 1. Stability and tenure of community-based housing
  - 2. Participation in non-mental health activities in the community
  - 3. Service utilization (e.g., groups)
  - 4. Each clients' self-report through individual wellness self-perception surveys at 3-month intervals beginning at the 6<sup>th</sup> month after enrollment.
- H.** Meet quarterly with PCBH program staff to review compliance with program deliverables, monitoring, and participant outcome measures

#### **IV. MEASURABLE PROGRAM OUTCOMES:**

Contractor will ensure that the following program participant outcomes are achieved:

- A.** 80% of program participants will demonstrate a 75% decrease in incarcerations and hospitalizations compared to their pre-program levels in the year prior to program enrollment.



- B.** 80% of program participants will have completed an employment and training needs assessment within the first six months of enrollment in the program.
- C.** 80% of program participants who remain in the program at least 9 months will obtain a community-based job or volunteer opportunity that is commensurate with their skill level and that aligns with their mental health treatment goals.
- D.** 60% of program participants will report an increased overall wellness in their self-perception score at the end of the program year, including improved measures of physical wellness, a sense of belonging, hope for their recovery, and greater life purpose.
- E.** 60% of program participants living with a co-occurring severe mental illness and a substance use disorder will engage in SUD treatment at least 80% of their sessions.
- F.** Contractor will provide Medi-Cal billable specialty mental health services with a productivity expectation set at 50%.

### **Other Program Outcomes**

- Maintain housing stability – with plan to move to permanent housing
- Improve functioning and self sufficiency
- Increase engagement in treatment and case management services
- Establish positive support system
- Community of practice standard

*Federal Financial Participation (FFP)* will be reimbursed to the department for Medi-Cal billable direct services based on the approved Plumas County Behavioral Health Medi-Cal Fee Schedule. This program incorporates funding braided from the following agencies:

MHSA, SAMHSA Mental Health and Substance Abuse Prevention and Treatment Funding:

23-24 Description of Funding Source	Not to exceed:
MHSA Community Services and Supports FSP Program	\$765,113.00
SAMHSA Substance Abuse Prevention and Treatment Block Grant (SABG) Housing Services (TSLE)	\$100,000.00
Total	\$865,113.00

### **MHSA FSP and SAMHSA Housing Programs**



For FSP therapeutic, housing, and supportive services, Contractor will bill a monthly bundled rate of \$6,800.00 per participant for the ten (10) long term units. This reflects an array of “whatever it takes” therapeutic and case management services, including but not limited to tracking medication supply and availability, psychiatric and therapy appointments, attorney, probation, and/or court obligations, and medical treatment coordination. Staff to participant ratio is 1:5 in accordance with need for heightened participant monitoring. Contractor will bill a monthly bundled rate of \$        for the four (4) transitional units.

In some cases, participants who may have difficulty transitioning to an EA therapist may continue to receive therapy from the existing PCBH provider until such time as a transition is suitable. In such cases, the fee for bundled care shall be reduced by \$600 per month, from \$6,800.00 to \$6,200.00.

Individuals who have successfully completed this program and have moved into an independent permanent living arrangement may be provided with a continuation of therapeutic and case management services by Contractor, and costs for these services will be based on the current, approved Plumas County Behavioral Health Medi-Cal Fee Schedule.

Federal SAMHSA funds will be used to pay for transitional sober living environment housing for PCBH clients living with a co-occurring severe mental illness (SMI) and a substance use disorder. TSLE housing costs will be invoiced under a separate line item of up to \$1,222 per month for rent, utilities, and furnishing.



2.	Program Name	Plumas County Wellness Centers: Chester, Quincy, Greenville & Portola			
Program Agency		Plumas County Behavioral Health			
FY23/24 Budget		Up to \$218,000 Operating Costs + \$514,000 Personnel Costs			
Program Type			New	X	Continuing
MHSA CSS Program		X	General Systems Development (Non-FSP)	X	Full-Service Partnership (FSP)
		X	Outreach and Engagement		
Age Groups Served		X	Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
Expected Number Reached and Served in FY23/24:		2,500 unduplicated across four centers			
Estimated Average Cost Per Visit:		\$70.00 (before Medi-Cal services offset as FFP)			

Wellness Centers in Plumas County have played a crucial role in expansion of mental health and substance disorders services across the county. These centers are an essential location for outreach to community members and engagement of clients in the breadth of services offered at PCBH.

In the Fall of 2021 the Greenville Wellness Center was lost in the Dixie Fire. PCBH has worked with the Greenville Long Term Recovery team to develop a plan for getting a wellness center back in Greenville. There are currently no options for a Wellness Center in Greenville due to the complete destruction of the town and there being no buildings to rent. Land and property owners are tied up in litigation with PG&E which prevents them from doing anything with their land until the lawsuits are completed. PCBH cannot own or build anything and are at the mercy of finding a building to rent once rebuilding starts. PCBH was able to locate office space with the Plumas District Hospital Clinic in Greenville to allow for 1-2 days a week of therapy and tele-med services only until we can get a full Wellness Center back in the community.



In early 2021, Plumas County Behavioral Health began renovation plans for the Quincy wellness Center. The Drop in Center in Quincy was located outside of town and was difficult for some clients to access. The Drop In Center was County owned property and the County made the decision to sell the property which required plans for relocating the Drop In Center which is now called the Quincy Wellness Center. The process was completed and we moved into the new center in June of 2022. The Quincy Wellness Center as well as the Portola and Chester Wellness Centers are staffed by one site supervisor (located at the QWC) and three site coordinators, 1 located at each of the 3 centers.

Wellness Centers play an integral part of the community-based service delivery model that Plumas County Behavioral Health has been developing since 2014. Direct individual and group services are provided within the Wellness Centers and incorporate appropriate and existing SMI/SED therapeutic services, including comprehensive assessment services, wellness and recovery action planning (WRAP), case management services and crisis services; education and employment support, mental health training and anti-stigma events, linkages to needed services, housing support, as well as transportation, and peer to peer advocacy and peer group facilitation. Over the past 9 years, the Wellness Centers have proven to be an integral part of each community and has greatly decreased the challenges for individuals to access services.

PCBH Wellness Centers reflect characteristics and needs of their respective communities. General features of all Wellness Centers, as well as some community-specific information are summarized below:

- Facility locations that are easy-to-access, *consumer-friendly*, and provide a *community-based alternative* to a traditional clinic atmosphere.
- Full-time supervising site coordinator supervises three site coordinators, one in each of the wellness centers in Portola, Quincy and Chester (all PCBH employees)
- Office space made available to other county agencies and non-profit direct service providers, including but not limited to, Public Health Agency, Veterans Services, Social Services, Probation, and community-based organizations who provide direct services
- Telepsychiatry and telemedicine services
- Training and professional development as well as clinical supervision to support peer advocacy staff who work with clinical and wellness center staff
- Space for PCBH licensed clinicians and client support specialist (case managers) staff to provide clinical services
- Localized outreach and engagement efforts to underserved populations
- Resource referrals to PCIRC and other service-based agencies; ongoing food/clothing distributions
- Space and funding for community-based wellness activities, such as yoga, tai chi, art, children's afterschool and holiday programs (outreach to families), smoking cessation, etc.



PCBH Wellness staff began collecting and reporting center utilization data in 2017-18 using an electronic collecting tool on a tablet at each center. Data was collected beginning in January 2018. Visitors voluntarily sign in and self-report their reason for the visit. They may indicate multiple reasons during the same date, so this data represents some duplicated clients and visitors. Data collected include individual and group activities, other agency services and classes, such as Probation check in, Plumas Rural Services parenting classes, and Social Services benefits eligibility, wellness activities. Each site has community access desktops and libraries of books and DVDs.

The centers are located in each community, and they provide peer to peer support for clients and family members in need; the peer advocates will also help the Wellness Center site coordinator to identify community needs for developing wellness programming, and when possible, they may facilitate peer-run groups/activities.

Each of the centers will offer a range of services that are consumer-focused and recovery-based, helping PCBH to enhance and to improve access to our mental health services system. These services will include wellness and recovery focused programs such as nutrition, smoking cessation; individual and group services; as well as consumer-run activities (art, yoga), walking, and other activities that focus on engagement and wellness.

Each center has both clinical and case management staff, a site coordinator, four-wheel drive vehicle(s), and other transportation options. Additionally, community and agency partners who might be centralized in another part of the county are able to meet additional local needs by using “flex” space to provide one on one counseling and supports. Examples of this partnership include Social Services eligibility and social workers, Veterans Services case management and outreach workers, as well as Plumas Rural Services children and families’ programs.

## **Outcomes**

- Improve access, timeliness and linkage to services, decreasing duration of untreated mental illnesses
- Improve outreach and engagement to community members and unserved and underserved populations
- Increase sense of community connections and well-being
- Increase access to services by targeted populations through funded-partner direct service delivery (TAY, Seniors, Children and Families, and Veterans)
- Decrease social isolation and increase access to peer advocacy, support, and wellness activities
- Increase engagement in treatment and case management services
- Expand workability by offering peer employment opportunities to those with lived experience



3.	Program Name	Adult and Transition Age Youth (TAY) Peer Employment Program			
Program Agency		Plumas County Behavioral Health			
FY23/24 Budget		\$50,000.00			
Program Type			New	X	Continuing
MHSA CSS Program		X	General Systems Development (Non-FSP)	X	Full-Service Partnership (FSP)
			Outreach and Engagement		
Age Groups Served		X	Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
Expected Number Reached and Served in FY23/24:		10 Adult and 12 TAY clients			
Estimated Average Cost Per Client:		\$4,500 for adults and \$1,500 for TAY clients			

The Adult Peer Work Program at PCBH enrolls highly motivated clients who wish to return to work in some capacity, some of whom receive Supplement Security Income or SSDI. These consumers participate and contribute to their communities by working abbreviated work schedules and are often supervised by an outside work site supervisor.

PCBH case managers transport and work with the consumers on improving their functional impairments in the work setting: the Program is designed to assist clients to develop the skills that will help them manage their mental illness symptoms as they are placed in a work situation where they're completing routine tasks while engaging with other program participants and a work supervisor.

The case managers also work with the individual clients to practice stress management and to work on strengthening coping skills that help the client to better self-regulate and to start transitioning into a job setting within their community. The program enrollment is set at up to 9 months running from early spring to late fall depending on weather conditions. Clients are limited to 1 term in the adult work crew to allow for more clients to access this service and to prevent clients from becoming financially dependent on the program.



The Adult Peer Employment Program plans to enroll ten clients with an average attendance of eight participants per session. Outcomes will include participants who will transition to community-based employment and participants will report decreased feelings of isolation, an increase in self-confidence, and increased motivation to search for job opportunities outside of the program. Clients will also learn daily living skills such as budgeting, money management, banking, resume building, interviewing skills etc.

The program was moved to the Community Services and Supports (CSS) component in FY18/19 to better align with the goals of the CSS component, offering a supportive employment program to consumers living with a serious mental illness (SMI).

During Covid-19 and the Dixie Fire, PCBH lost staffing and had to put a halt to the adult work program. We were able to re-establish the program in Spring of 2023.

Plumas County Behavioral Health began its Transition Age Youth Peer Employment program in 2015. In summer 2017, the program transitioned from a year-round after school and summer program to a brief-intervention model of case management rehabilitation interventions in a typical youth summer work field setting. During 2020 and 2021 the program experienced a lot of changes from not being able to operate at all due to Covid restrictions to an increase in the workable season and hours due to lifted regulations when outdoors and the youth remaining out of school and having more flexible schedules and workable hours outside of summer. Unfortunately, during the summer of 2021, Plumas County was victim to the Dixie Fire and the program was not able to run due to unhealthy air quality from the smoke. In late summer of 2021, the community of Greenville was lost to the Dixie Fire which resulted in the loss of staffing and the overall loss of the program. PCBH would like to bring back the TAY program and has plans to do so but due to continues staffing shortages it has been difficult to find the appropriate staffing necessary to run this program. PCBH has identified a staff member who is completing their Masters Degree and will be available to run this program beginning Summer of 2024.

The TAY Peer Employment Program is a collaborative, community-based mental health program which supports the participant in building emotional self-regulation and other stress-reducing coping skills in a vocational and social setting; the program operates for seven weeks over the course of each summer. The Programs bridge two program fiscal years: from late June through early August. Workdays are typically Monday through Wednesday from 9AM to 1PM.

To address the unique needs of Transitional Age Youth in Plumas County, partnerships were established with area nonprofits, Rugged Roots Farm and Sierra Buttes Trail Stewardship, which operate within resource and conservation management, the most specialized industries in the county. Projects with Sierra Buttes Trail Stewardship take place on the South Park Trail system of the Cascades, Bucks Lake Wilderness, and Mt. Hough, and may include trail building and maintenance, trail engineering, and removal of forest overgrowth.

Projects with Rugged Roots Farm take place at the farm site in Quincy and includes agriculture and the farm to fork model of healthy foods and production and distribution. The Rugged Roots Farm also offers



different community opportunities to access healthy foods such as their “Farm Bucks” program, accepting EBT and distributing a box of fresh fruits and vegetables weekly to the Wellness Centers throughout the county.

One day a week, clients may spend engaging in the evidence-based program, *Working at Gaining Employment Skills (W.A.G.E.S.)*, which included professional skills development and practice, the creation of resumes and cover letters, and engagement in mock interviews.

During all activities, PCBH staff trained in a variety of evidence-based treatment modalities provide therapeutic interventions to individual participants and to the group. Treatment modalities utilized included Cognitive Behavioral Therapy, Solution-Focused Therapy and Mindfulness-Based Cognitive Therapy.

All participants will complete the program from start to finish. All participants are expected to complete 80% or more of the work activities (17/21 workdays). Progress will be monitored through documentation by program staff in individual Electronic Health Records and in communication with participants’ individual treatment teams.

It is expected that 80% of participants may be able to terminate services shortly after program completion by meeting all their treatment goals.

Previous participants have gone on to obtain internships through the Forest Service, employment within PCBH, and other community agencies. Throughout the duration of the program, participants will receive support from their individual case management specialists and clinicians at PCBH and education about community resources through visits to the Alliance for Workforce Development and local wellness centers.

MHSA CSS funding is used for the TAY consumer salaries and benefits, transportation, as well as program supplies and equipment. Case management services are billed through Medi-Cal.

This program was moved to the Community Services and Supports (CSS) component to better align with the goals of that category offering a supportive employment program to consumers with a serious mental illness (SMI) or serious mental disturbance (SED). Program cost per participant is less than \$1,500 per year.

Due to the potential for environmental risks to clients, PCBH will provide snacks and water or Gatorade to help prevent any environmental illness such as heat stroke or low blood sugar that could result in an emergency while out in the field on the TAY or Adult work crew. The safety of our staff and clients is our number 1 priority.



4.	Program Name	Environmental Alternatives FSP Work Program			
Program Agency		Environmental Alternatives			
FY23/24 Budget		\$50,000.00			
Program Type		x	New		Continuing
MHSA CSS Program			General Systems Development (Non-FSP)	X	Full-Service Partnership (FSP)
			Outreach and Engagement		
Age Groups Served			Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
Expected Number Reached and Served in FY23/24:		14 Adults			
Estimated Average Cost Per Client:		\$3500			

The Work Program at Environmental Alternatives will operate similarly to the PCBH Adult work program but E.A. will focus working with the FSP population that is housed through E.A. and receives their case management services from E.A. staff.

E.A. case managers transport and work with the consumers on improving their functional impairments in the work setting: the Program is designed to assist clients to develop the skills that will help them manage their mental illness symptoms as they are placed in a work situation where they're completing routine tasks while engaging with other program participants and a work supervisor.

The case managers also work with the individual clients to practice stress management and to work on strengthening coping skills that help the client to better self-regulate and to start transitioning into a job setting within their community. Clients will also learn daily living skills such as budgeting, money management, banking, resume building, interviewing skills etc. The ultimate goal for clients in the E.A. work program will be to transition from E.A. housing to their own established housing while having gained the skills to be financially independent of E.A. and PCBH services.



5.	Program Name	Housing Purchase TBD			
Program Partner		TBD			
FY23/24 Budget		Up to \$800,000			
Program Type		x	New		Continuing
MHSA Emphasis			General Systems Development (Non-FSP)	X	Full-Service Partnership (FSP)
			Outreach and Engagement (O/E)		
Age Groups Served			Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
Expected Enrollment FY23/24					
Anticipated Cost per Client:		One time cost to obtain additional housing units			

### **Program Deliverables**

PCBH is in the process of having discussions with the Spanish Creek Motel and partnering agencies to acquire the property to expand the amount of transitional housing units we have for the SMI population.

### **Goal**

The goal of this program is to provide up to ten (10) qualified individuals who meet eligibility for *MHSA Full-Service Partnership* through Plumas County Behavioral Health's Utilization Management (UM) review process with:

- a single-occupancy residence.
- a stable and secure living arrangement.
- progressively increased normalcy and integration in accord with participant capacities
- sustained periods of non-incarceration and non-hospitalization with decreases in overall incarcerations and hospitalizations
- optimal use of existing community resources
- accommodations for mental and physical disabilities



- improved health outcomes and quality of life
- harm reduction interventions to support sober living
- individualized goals and outcomes to improve independent living skills
- individualized permanent housing planning to optimize community integration upon program exit
- individualized vocational/educational planning and support



6.	Program Name	Dixie Fire Replacement Vehicles			
Program Partner		Plumas County Behavioral Health			
FY23/24 Budget		\$90,000 (insurance replacement), up to \$250,000 for program and Wellness Center vehicles			
Program Type		x	New		Continuing
MHSA Emphasis		x	General Systems Development (Non-FSP)	x	Full-Service Partnership (FSP)
		x	Outreach and Engagement (O/E)		
Age Groups Served		x	Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
Expected Enrollment FY 23/24		3 replacement vehicles covered by insurance from loss in the Dixie Fire. Additional 3 vehicles including but not limited to a multi-passenger vehicle, utility vehicle, utility trailer for groups and work programs.			
Anticipated Cost per Client:		Case Managers and clinicians will have access to use these vehicles to provide services up to 250 clients annually			

### **Program Deliverables**

In August of 2021 the Dixie Fire went through the community of Greenville and destroyed the Greenville Wellness center along with 3 MHSA vehicles. The 3 vehicles that were destroyed in the fire will be replaced with insurance payouts. However, it was determined that additional vehicles would be needed to run programs more effectively and efficiently. One of these situations is the PCBH work crews. Typically, staff need to utilize multiple MHSA vehicles to get participants to and from the work sites. To make this process more efficient with staffing shortages, it would be more effective to have a larger multi-passenger vehicle that can accommodate both the participants and the equipment needed.

The program equipment is something that is required at each job site and in order to keep the equipment safe, secure and accessible the purchase of a utility trailer would greatly impact the work crews ability to operate effectively and consistently.

### **Goal**



The goal of the vehicle purchases will be to provide staff members with safe and reliable vehicles for providing in-the-field services to clients. Plumas county is a frontier county spread out over 2,553 square miles. This requires PCBH staff to travel to multiple communities and locations to provide adequate services to their clients.

The goals of the multi-passenger vehicles and utility trailer will be to reduce the amount of time spent organizing, loading, and transporting both program participants and equipment for the work crews and group activities. This will allow for more direct intervention time spent with clients.



7.	Program Name	Crisis Support for Local Hospitals			
Program Partner		Eastern Plumas Health Care, Plumas District Hospital, & Seneca			
FY23/24 Budget		\$60,000			
Program Type		x	New		Continuing
MHSA Emphasis		x	General Systems Development (Non-FSP)	X	Full-Service Partnership (FSP)
			Outreach and Engagement (O/E)		
Age Groups Served			Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
Expected Enrollment FY23/24		Up to 120 individual crisis situations			
Anticipated Cost per Client:		\$500			

### **Program Deliverables**

The purpose of this program is to provide support to the local hospitals that are dealing with 5150 holds and assessments. Since Plumas County is rural, all 5150 hospitalizations are out of county placements. It can often be difficult to locate and secure a bed in the contracted hospitals which requires patients to be in the local Emergency Room for multiple hours. This contract will help the hospitals to find supporting staff to sit with these patients while they are waiting for a bed. It is imperative that the emergency rooms have adequate staff to sit with these patients to keep them safe while not reducing the staff that is available to handle other emergencies. A patient on a 5150 hold must always be watched. This program will help provide the funding needed for the hospitals to hire sitters to ensure that not only the 5150 patient is being appropriately cared for but that there are still adequate staff to handle other life-threatening emergencies in the ER.

### **Goal**

The goal of this program will be to improve access and care for those in crisis and in need of round-the-clock observation. This will not only improve care for SMI patients in the emergency room, but it will also improve the collaboration and working relationships between PCBH and the local hospitals.



When agencies can work together and have positive working relationships, we are able to improve the care we provide to our patients.



## MHSA Prevention and Early Intervention (PEI)

The Plumas County MHSA Prevention and Early Intervention (PEI) Program consists of contracted community-based programs working with targeted populations to address mitigating negative outcomes - school failure and dropout, removal of children from their homes, suicide, and prolonged suffering – that may result from untreated mental illness through programs of Prevention, Early Intervention, Outreach for Increasing Recognition of Early Signs of Mental Illness, Access and Linkage to Treatment Program, Improve Timely Access to Services for Underserved Populations Program, Stigma and Discrimination Reduction Program, and Suicide Prevention Program.

Combined, these programs are expected to connect with over 4,000 (over 20% of) Plumas County residents either through indirect prevention, suicide prevention, and stigma and discrimination reduction and outreach and engagement programming or through direct referrals to services, supports, and case management. Plumas County commits a majority of its PEI funding (75.6%) to programs for those under 25 years of age, targeting elementary, high school, and college-based outreach and access and linkage to hard-to-engage and hard-to-serve child and adolescent populations through school-based and afterschool programs. Veterans (13%) and Seniors (33%) are other large populations in Plumas County which receive PEI funding for programs targeting these underserved populations.

Each of the following PEI programs provides unique experiences, services, resources, and supports to Plumas County populations which are typically unserved to hard-to-serve, due to difficulty in engaging, stigma discussion of mental illness, bullying behaviors, or isolation. All services and activities are delivered using stigma-reducing strategies and provider staff ensure that activities and services are culturally and linguistically competent to reflect the targeted populations.

To provide consistent and ongoing services, prior Prevention and Early Intervention programs will continue to be offered, allowing consistent service delivery and tracking/reporting of outcomes data to align with PEI regulations.

Prevention and Early Intervention services extend mental health services and outreach into the community, across underserved age groups, including Children, TAY, and Older Adults.

Prevention and Early Intervention activities provide an excellent opportunity to coordinate services across community providers and strengthen partnerships with community-based organizations and other agencies.

This plan has developed a comprehensive, yet uniquely local PEI program that integrates all components of MHSA funding to improve access, identify unserved and underserved individuals, improve quality of services, and measure outcomes to continually meet the needs of county stakeholders.



<b>1.</b>	<b>Program Name</b>	Outreach, Referral and Access to Care			
<b>Program Partner</b>		Plumas County Veterans Services Office			
<b>FY23/24 Cost</b>		\$50,000			
<b>Program Status</b>			New	X	Continuing
<b>Emphasis</b>		X	Prevention		Early Intervention
<b>Age Groups Served</b>			Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
<b>Program and/or Strategy</b>		X	Access & Linkage		Early Intervention
		X	Outreach for Increasing Recognition	X	Suicide Prevention
			Stigma & Discrimination		Improving Timely Access to Services
<b>Estimated number to be served</b>		Up to 200 TAY, Adult, and Older Adult			
<b>Estimated cost per person</b>		\$250.00			

This Plumas County Veterans Services Office outreach and engagement and access and linkage program provides connection and support within the community to improve overall wellness outcomes for veterans and to reduce risk of suicide, homelessness, unemployment, and prolonged suffering.

Veterans' services representatives and case managers provide advocacy, care coordination and referrals for at-risk veterans due to identified high-risk key indicators, such as substance abuse, incarceration, homelessness, unemployment, etc. The program also provides mental health screening to identify at-risk Plumas County veterans and referrals to Plumas County Behavioral Health.

The program enhances ongoing collaboration and partnerships with Behavioral Health and other key community partners to provide this targeted population with outreach for increasing awareness of early signs of mental illness and to improve access and linkage to mental health services.



Projected number of the targeted population to be served in each age category:

Children and their families (0-15)	0
Transition Age Youth (TAY) (16-25)	≤20
Adult (26-59)	≤60
Older Adult (60+)	≤120

### **Program Activity 1:**

**By June 30<sup>th</sup>, 2024, increase veteran's connectedness and support within the community and improve utilization of benefits, direct services and supportive services that enhance wellness and quality of life by providing outreach, information and education to the Plumas County veteran population.**

### **Program Activity 1A**

#### **Deliverable:**

Meet 8-12 times per year with organizations serving Plumas County veterans (American Legion, Veterans of Foreign Wars, Elks Lodges), targeting veterans in each community (Chester, Greenville, Quincy and Portola) to inform them of various benefits, supports and programs available to assist them with basic services such as housing, health care, behavioral health services, transportation, supportive services and additional organized events (Veterans Stand Down etc.) to meet other veterans. Evening presentations in Quincy, Portola, and Chester on existing and expanding federal and state benefits and other topics of interest to the veteran and their dependents community. Eight of these meetings will be to host Community Outreach Dinners in each of the four main communities of Plumas County, with one dinner/BBQ held twice a year in each location.

#### **Measurable Outcome:**

VA Community Connection. Estimated Plumas County veteran population is 1,807. Outreach will be to an estimated 10-15% of county veterans (~180-271). These meetings will be held monthly in each of the communities.

#### **Data Collection:**

Sign in Sheets will be distributed and collected at each meeting. Data on the number of participants will be reported. Presentation Notes to be provided with report. Surveys will be taken during



presentations of awareness of specific topics such as PTSD, suicide prevention, access and enrollment to VA Healthcare as well as Vocational Rehabilitation and Employment.

## **Program Activity 1B**

### **Deliverable:**

Conduct community-based outreach to the four Plumas County communities with the intent of connecting veterans to eligible benefits and services that enhance their health care, financial and emotional stability as well as their overall wellness. Once enrolled, veterans will have access to case management, education, job training and other services available through Federal, State and nonprofit Veterans Services.

### **Measurable Outcome:**

Quantitative data will be collected in the following areas: the number of people who receive outreach and education on the various benefits and topics, the estimated number of potential enrollees, the number of people who have been enrolled in various benefits, and the number of printed materials disseminated.

### **Data Collection:**

Information will be collected on the PCVSO Information and Benefits Evaluation Form and reported in the appropriate time frame. Information from the VSO Claims Software (VetPro) will be utilized to track the number of claims for enrollment and their outcomes. The amount of printed materials disseminated will be tracked. MHSA demographic data collection forms will be distributed and collected during each event. Form completion by attendees is anonymous and voluntary.

## **Program Activity 1C**

### **Deliverable:**

Develop standard presentations on veterans benefits, the enrollment process in the VA Health Care System through Reno VAMC, increasing compensation benefits (such as adding dependents to claim, PTSD, MST and suicide awareness or filing additional claims, etc.) as well as descriptions and contact information for local Mental Health and substance abuse services, and other related services. Collect brochures from various agencies (Behavioral Health, PCIRC, Alliance for Workforce Development, etc.) and distribute to veterans at appointments and presentation meetings.



**Measurable Outcome:**

The number of presentations developed will be tracked. The number of participants served for each presentation, and the number of people who received outreach material will be collected. Surveys will be taken during presentations of specific topics such as PTSD, MST, suicide awareness, and access and enrollment to VA Healthcare. MHSA demographic data collection forms will be distributed and collected during each event. Form completion by attendees is anonymous and voluntary.

**Data Collection:**

Sign in sheets will be distributed and collected at the end of presentation meetings. Data on the number of participants will be reported. The new presentations will be placed in the report. The numbers and descriptions of material distributed will be reported. Survey and demographic data will be reported.

**Program Activity 2:**

**By June 30<sup>th</sup>, 2024, ensure ongoing Mental Health screening, assessment and referral for every veteran served by the Plumas County Veterans Services Office.**

**Program Activity 2A****Deliverable:**

Ensure that the PCVSO Information and Benefits Evaluation Form is up to date and utilized at the first point of contact with every veteran served. The form will identify self-reported indicators that may indicate the need for a referral to Plumas County Behavioral Health, as well as other services and supports.

**Measurable Outcome:**

Quality improvement: Staff will update and utilize the Information and Benefits Evaluation form for all intakes, including required MHSA demographic information.

**Data Collection:**

Demographic information queried in the PCVSO Information and Benefits Evaluation Form (gender, age, reason for visit, depression or other mental illness, etc.) will be de-identified and reported by MHSA demographic category.



## **Program Activity 2B**

### **Deliverable:**

All Veterans Services Division and related Public Health support staff will obtain annual initial or ongoing Mental Health First Aid and/or ASIST training to increase their capacity to identify and assist veterans in crisis, displaying signs of suicidality or other signs of mental illness.

### **Measurable Outcome:**

All staff will complete annual mental health trainings.

### **Data Collection:**

Trainings and their descriptions will be included in annual program reports with certificates of completion (if desired by the State of CA).

## **Program Activity 2C**

### **Deliverable:**

Connect with PCBH (or other appropriate agency) to complete training in administration of screening tools for mental health issues, such as PHQ-2, PHQ-9 and GAD. Provide comprehensive screening at every appointment utilizing documented interview process to connect veterans with access to timely services and supports. PHQ and GAD surveys will be used for helping veterans or their family members to realize and express some of their issues at each of the interviews.

### **Measurable Outcome:**

90% of veterans will fill out a screening survey. Collect the number of veterans who receive screening survey and the number of veterans who receive linkage to mental health services through referral process.

### **Data Collection:**

Report the number of veterans who receive the screening survey and the numbers of veterans who receive linkage to mental health services.



### **Program Activity 3:**

Through June 30<sup>th</sup>, 2024, provide advocacy and care coordination to every veteran, served by the PCVSO, who is identified at risk of experiencing mental illness, substance abuse, risk of suicide, unemployment or incarceration, homelessness, loss of children or any variety of prolonged suffering.

#### **Program Activity 3A**

##### **Deliverable:**

PCVSO will participate in a joint staff meeting/training session with Plumas County Behavioral Health to determine PCVSO's protocols and procedures for referring veterans to PCBH for services and coordinating shared case management or need for other services.

##### **Measurable Outcome:**

Attend one meeting. Meeting minutes. Sign in sheet.

##### **Data Collection:**

Report meeting minutes and overview of protocols and procedures.

#### **Program Activity 3B**

##### **Deliverable:**

Maintain access to covered Health Care by coordinating and scheduling the bi-weekly transportation of Plumas County veterans to the Reno VAMC and maintaining the volunteer driver pool with all the appropriate requirements and through educating and coordinating veterans on the use of the Veterans Transportation Service (VTS). The van and fuel costs of the VA Van Service is covered by the VA, but the volunteer coordination, transport scheduling and other operational activities are not funded.

##### **Measurable Outcome:**

Maintain Fuel Log, Schedule Log and Volunteer Driver list. Track number of Veterans served.



**Data Collection:**

Data on Fuel Log, Schedule Log, number of volunteer drivers and number of veterans served will be reported.

**Program Activity 3C****Deliverable:**

Ensure ALL referrals to PCBH for all veterans/veterans' family members will be accomplished using the attached PCBH form and warm hand off. This will reduce the number of missed appointments with PCBH or another counselor. This will improve the continuity of care.

**Measurable Outcome:**

QI Measure - All veteran referrals will receive a warm hand-off with approved forms.

**Data Collection:**

Number of referrals with warm hand offs to PCBH will be collected and reported.

**Program Activity 3D****Deliverable:**

Maintain targeted and limited case management for incarcerated veterans or veterans involved in the criminal justice system. Services will include Reno Health Care enrollment, assistance with application to a Drug/Alcohol Rehabilitation facility in coordination with PCBH or VA Mental Health, communication between veteran and their lawyer, updates to their case, assistance to the family of the veteran with possible VA/County services and ensuring that the proper documentation of Veteran status is filed with the court.

**Measurable Outcome:**

QI measure – The number of veterans that received cases. The number of veterans that connect to the VA DOJ and Rehabilitation. The number of veterans that get connected to lawyers.

Coordinate information sharing in existing Teleconferencing to VA DOJ.



Maintain integrity of services provided – tracking logs.

**Data Collection:**

Report the number of veterans that received cases, that connect to Rehabilitation and the number of veterans that get connected to lawyers.

**Program Activity 3E**

**Deliverable:**

Provide care coordination, supportive services and advocacy to overcome economic, geographic and other barriers to obtaining or remaining in care/services to at-risk veterans. Work with assigned staff from Probation and Behavioral Health, who are dedicated to the shared clients with PCVSO. Activities to include periodic needs evaluation, referral for clinical services and assistance with support services such as food, housing, clothing and education to help them remain stable both physically and emotionally.

**Measurable Outcome:**

The PCVSO Information and Benefits Evaluation Form will be utilized to show which resources veterans have been directed.

**Data Collection:**

Collection of resource referrals the PCVSO Information and Benefits Evaluation Form will be reported each quarter.

**Program Activity 4:**

**By June 30<sup>th</sup>, 2024, build and maintain ongoing partnerships and collaborative relationships with behavioral health community partners to increase access to mental health services for Plumas County veterans.**

**Deliverable:**



Coordinate with PCBH staff who may provide support and counseling to veterans and their family members who have requested a mental health intake and assessment for determination of services. Veterans services staff will consult with PCBH staff on referral procedures for intake and assessment using department referral forms and releases.

**Measurable Outcome:**

The Veteran Services staff will make referrals using appropriate PCBH request for services and release of information forms for 100% of veterans requesting referral for a mental health intake and assessment.

**Data Collection:**

Report number of direct referrals made to PCBH on behalf of veterans and their families who have made a request.



<b>2.</b>	<b>Program Name</b>	Senior Connections Program			
<b>Program Partner</b>		Plumas County Public Health Agency			
<b>FY23/24 Cost</b>		\$65,000			
<b>Program Status</b>		<input type="checkbox"/>	New	<input checked="" type="checkbox"/>	Continuing
<b>Emphasis</b>		<input checked="" type="checkbox"/>	Prevention	<input type="checkbox"/>	Early Intervention
<b>Age Groups Served</b>		<input type="checkbox"/>	Children (0-15)		
		<input type="checkbox"/>	Transitional Age Youth (16-25)		
		<input type="checkbox"/>	Adult (26-59)		
		<input checked="" type="checkbox"/>	Older Adult (60+)		
<b>Program and/or Strategy</b>		<input checked="" type="checkbox"/>	Access & Linkage	<input type="checkbox"/>	Early Intervention
		<input checked="" type="checkbox"/>	Outreach for Increasing Recognition	<input type="checkbox"/>	Suicide Prevention
		<input type="checkbox"/>	Stigma & Discrimination	<input checked="" type="checkbox"/>	Improving Timely Access to Services
<b>Estimated number to be served</b>		Up to 200			
<b>Estimated cost per person</b>		\$325.00			

This MHSA-funded prevention program employs strategies of improving timely access to services for underserved populations and access and linkage to treatment through support of home visits by a public health education senior specialist to homebound seniors, screening participants for early signs of depression or other mental illness.

This approach provides staff of Senior Connections the opportunity to quickly identify individuals who may otherwise remain underserved and may need a referral for a mental health intake and assessment. The program also connects seniors to the greater community to combat isolation and to improve whole health outcomes through social connection and education.

The program enhances ongoing collaboration and partnerships with Behavioral Health and other key community partners to provide this underserved population with access and linkage to mental health services, thereby increasing timely access. These activities and strategies will decrease negative outcomes of prolonged suffering that may result from untreated mental illness in homebound seniors.



Projected number of the targeted population to be served in each age category:

Children and their families (0-15)	
Transition Age Youth (TAY) (16-25)	
Adult (26-59)	
Older Adult (60+)	≤200

### **Activity 1: Home Visiting & Screening to Isolated Seniors**

Visit 100-200 low-mobility individuals in their homes in order to relieve isolation and decrease prolonged suffering of depression, anxiety, or other potential health related issues, broadening access to health and social services, and connecting them to community.

A brief screening tool (PHQ-2) will be administered to assess for depression, and each home-bound meal recipient will be asked if they are receiving mental health services. In addition, a brief health history questionnaire including recent ER visits, sleeping and eating habits, living arrangement, and support systems will be provided. As needed, based on these surveys, seniors will be referred for mental health intake and assessment at Plumas County Behavioral Health, their primary care physician, or other access to supports available to meet their needs.

### **Community Practices or Standard:**

Homebound seniors will receive a visit in their residences in order to reduce barriers to receiving help and resources. Low-mobility seniors enrolled for homebound meals will automatically be eligible for enrollment in home visiting.

### **Evidence-based Standard:**

All seniors will receive the PHQ-2 evidence-based questionnaire to screen for depression.

### **As Related to Mental Health:**

Addresses prolong suffering by reducing negative outcomes of isolation, anxiety, depression, and promotes seeking mental and physical health care through referrals, while increase timely access and linkage through partnership with PCBH and primary care providers.

### **Measures/Performance Indicators:**



- Home visit count
- Referral count
- Results of referral follow-up survey

### **Methods of Collecting Data:**

- Intake from Senior Nutrition to determine eligibility
- Brief health history questionnaire
- PHQ-2
- Referral submitted to PCBH or other agency providing mental health services
- Phone or in-person referral follow-up survey
- MHSA demographics forms for participants

### **Activity 2: Providing Seniors with Education & Help to Access Resources**

Promote health maintenance, restorative care, illness prevention, education of chronic illnesses, and functional/self-care independence through newsletter articles, handouts delivered with home visits or meals, and wellness events (i.e. screening events, health education events), including Senior Summit event(s), and promoting/coordinating senior activities in Plumas County.

### **Promising Practices/Community Practices or Standards:**

Provide verbal and written information and resources to participants to access services at their discretion to empower them with knowledge in how to access resources, while still maintaining a supportive and trusted rapport with participants.

### **As Related to Mental Health:**

Addresses prolong suffering by reducing negative outcomes of isolation, anxiety and depression, and providing resources to improve quality of life.

### **Performance Indicators:**

List of materials provided for each client

Follow-up survey on material or event usefulness

### **Methods of Collecting Data:**

Materials usefulness survey by phone or in person

Survey for events held at culmination of event



### **Activity 3: Plumas County Senior Resource Workgroup & Resource Coordination**

Act as catalyst for, and engage directly in, resource coordination within Plumas County Public Health Agency, Plumas County community-based organizations, and involved individuals to utilize and provide support services and resources to the target population.

#### **Promising Practices/Community Practices or Standards:**

Utilize current resources or engage stakeholders to find resources for seniors in need.

#### **As Related to Mental Health:**

Support through community connections improves the seniors' self-sufficiency and ability to remain in their homes longer, which reduces depression and anxiety and increases their quality of life.

#### **Performance Indicators:**

Count of services coordinated by Senior Connections

Count of Workgroup participants

#### **Methods of Collecting Data:**

Line items of services provided for seniors

Senior Resource Workgroup meeting agenda

Senior Resource Workgroup meeting minutes



<b>3.</b>	<b>Program Name</b>	School-Based Mental Health Services and Multi-Tiered Systems of Support			
<b>Program Partner</b>		Plumas Unified School District			
<b>FY23/24 Cost</b>		\$251,932			
<b>Program Status</b>			New	X	Continuing
<b>Emphasis</b>		X	Prevention	X	Early Intervention
<b>Age Groups Served</b>		X	Children (0-15)		
		X	Transitional Age Youth (16-25)		
			Adult (26-59)		
			Older Adult (60+)		
<b>Program and/or Strategy</b>		X	Access & Linkage	X	Early Intervention
			Outreach for Increasing Recognition	X	Suicide Prevention or Other Prevention Program
			Stigma & Discrimination	X	Improving Timely Access to Services
<b>Estimated number to be served</b>		Up to 1,275			
<b>Estimated cost per person</b>		\$198.00			

Over the past nine years, Plumas Unified School District (PUSD) and Plumas County Behavioral Health (PCBH) have worked in partnership to create a program born out of innovation to address the needs of students and their families by providing school-based mental health prevention and early intervention services.

To expand this program's reach and scope to meet increasing need for school-based mental health services, PCBH and PUSD are creating an integrated model of the previously successful school-based program by including school-based Medi-Cal billable mental health services.

The prevention and early intervention components of the program utilize Positive Behavior Interventions and Supports (PBIS), a research supported framework developed out of the University of Oregon and now implemented nationwide. PBIS allows for data driven application of evidence-based social/emotional and behavioral interventions to students on a tiered level. This has been further



expanded to include academics and attendance under the umbrella framework of Multi-Tiered Systems of Support (MTSS) across PUSD. PBIS is the framework under MTSS used to organize and deliver social/emotional and behavioral supports.

Tier I of PBIS serves all students across the district by applying a universal approach to teaching behavior expectations at schools through a systematic process verified by fidelity measures to ensure the framework is being applied appropriately. Universal behavior expectations are taught to students by staff, positive behaviors within the expectations are reinforced by all staff and retaught repeatedly throughout the year. The mantra is: teach, reteach, reinforce, reteach again, reinforce. Research shows that 75 percent of the student body should respond favorably to this approach. For the students who do not respond, they move up to the next tier of supports.

In Tier II of PBIS, students are identified by intervention teams with data-driven decision making, not anecdotal reporting, as being non-responsive to Tier I interventions. These students are then assigned to different evidence-based Tier II interventions, either administered directly by or in conjunction with Student Service Coordinator support.

Research out of the University of Oregon has shown that 60% of students who participate in Tier II level supports when non-responsive to Tier I will reintegrate into Tier I level functioning and not require referrals to the most intensive Tier III supports. This is precisely where both prevention and early intervention occur as students who begin to manifest signs of mental illness typically rise to this level of need for support. If we apply the evidence-based interventions with these students, research tells us that 60% will not go on to need Tier III level of supports, which often includes treatment for severe mental illness.

In Tier III of PBIS, the 5-7% of students who are non-responsive to Tier II level interventions are then identified through the same data-driven intervention team process and referred to Tier III level supports, which include a referral to Plumas County Behavioral Health for a mental health assessment to determine the individual's level of need, whether mild to moderate or moderate to severe, through the Utilization Management (UM) Committee review process.

Individuals who are assessed and require a mild to moderate level of mental health services will be referred to Plumas Unified School District for school-based mental health services. For those individuals who are assessed by PCBH and meet a higher level of need, they will be reviewed through the UM process to receive moderate to severe community- and school-based specialty mental health services by PCBH staff.

Other Tier III supports provided by PUSD include IEP evaluation and supports, as well as Truancy Prevention Team interventions for academic and attendance issues.

Prevention: Both Tier I and Tier II services provided at each school site through PBIS are focused on social/emotional and behavioral supports. When schools address social/emotional and behavioral issues within the framework of PBIS, data reports that this helps reduce risk factors for developing a potentially serious mental illness and builds protective factors such as emotional literacy, emotional regulation skills, improved conflict resolution and relationship skills. Tiers I and II support the goal of improving mental health, including the reduction of negative outcomes such as suicidality, school failure



and drop out, and prolonged suffering. Tiers I, II and III are focused on capturing data points to determine levels of support including specific risk factors such as biological family history, neurological history, behavioral/social/economic/environmental risks, chronic medical conditions, adverse childhood experiences (ACEs), trauma, ongoing stress, exposure to drugs, poverty, family conflict, domestic violence, racism and social inequities, prolonged isolation, previous mental illness, previous suicide attempts, and family history of mental illness or suicide attempts.

Early Intervention: Tier I and II supports also promote recovery and related improved functional outcomes for a mental illness early in its emergence. The data points gathered in the intervention team process through behavioral referrals and parent and teacher requests for assistance allow PUSD to identify the risk factors above through prevention and promote recovery through the Tier II, and when needed, Tier III supports applied to the students and families in need.

Functional outcomes addressed include intervention with suicide risk, interventions applied to address risk of school failure and drop out, and intervention to identify and decrease prolonged suffering. PUSD Early Intervention supports also include supports for family members of students, provided by or supported through Student Service Coordinators.

#### Deliverables:

- PUSD will provide PBIS Tier I and Tier II infrastructure practice with fidelity in all communities within the district.
- PUSD will provide a 1.0 FTE Student Services Coordinator in each community with student population at or above 400.
- PUSD will provide a .5 FTE Student Services Coordinator in each community with student population less than 400 as funding allows.
- PUSD will provide evidence-based Tier II interventions to students who are in need as determined by intervention teams (data collections and requests for assistance)
- PUSD will provide awareness activities on campuses physically and virtually through social media for suicide prevention as well as mental health awareness.
- PUSD will provide referral to PCPH for all Tier III individuals for assessment and level of care determination.
- PUSD will provide mild to moderate school-based mental health services for those individuals who are determined by PCBH to qualify for a lower level of care.

#### Measurable outcomes:

- PUSD will improve timely access to services for the underserved population of school children and youth. Site-based intervention teams meet once to four times monthly to review student data and requests for assistance. It is through this process that students are identified for necessary Tier II and Tier III services. PUSD will be able to report the number of students referred to services across the district quarterly (see below for collection method).
- PUSD will provide access and linkage to treatment through the intervention teams student data screening process as well as through requests generated from awareness month activities – suicide prevention and mental health awareness. Intervention teams meet once to four times monthly. Referrals are generated through the Request for Assistance process at each site and intervention team recommendations through data analysis on students.
- PUSD will provide supports using non-stigmatizing and non-discriminatory strategies by providing a tiered approach to supports which starts with application to the entire student body



as well as awareness activities both on physical campus and virtually through social media outlets. Making it available to all students decreases stigma and discrimination.

- PCBH will be able to measure the access to services by comparing the number of intakes completed from school referrals with the reported number of referrals from PUSD at the quarterly reporting periods.
- PUSD will provide mild to moderate school-based mental health services for those individuals who are determined by PCBH to qualify for a lower level of care. The productivity standard is set at 50% due to other prevention and referral related tasks.

#### Data collection methods:

- PUSD will utilize our student database to extract demographic reporting of students served.
- PUSD will utilize intervention team data-based decision making to ensure identification of students in need of Tier II supports in each community.
- PUSD will report the number of students within the district receiving Tier II evidence-based supports. These numbers will be collected through intervention team meeting minutes by school site.
- PUSD will report the number of students within the district receiving Tier III referrals to mental health services, reporting PCBH referrals and non-profit or private referrals separately. These numbers will be collected through intervention team meeting minutes by school site.
- PUSD will report the number of family members of students at risk that are supported by Student Service Coordinators across the district. These numbers will be collected by Student Service Coordinator documentation of daily contacts.

#### Projected number of students served through Tier I and Tier II supports:

Children and their families (0-15)	>1000
Transition Age Youth (TAY) (16-25)	>275
Adult (26-59)	0
Older Adult (60+)	0

Contractor will provide services in accordance with the following provisions.

#### **I. Service Locations**

Services will be provided at the following location(s).

**Plumas Unified School District**



50 Church Street

Quincy CA 95971

**Chester Elementary School**

158 Aspen Street, Chester, CA 96020

**Greenville Elementary School**

225 Grand Street, Greenville, CA 95947

**Quincy Elementary School**

175 N. Mill Creek Road, Quincy, CA 95971

246 Alder Street, Quincy, CA 95971

**C. Roy Carmichael Elementary School**

895 West Street, Portola, CA 96122

**Chester Junior/Senior High School**

612 First Street, Chester, CA 96020

**Greenville Junior/Senior High School**

117 Grand Street, Greenville, CA 95947

**Quincy Junior/Senior High School**

6 Quincy Junction Road, Quincy, CA 95971

**Portola Junior/Senior High School**

155 Sixth Avenue, Portola, CA 96122

## **II. Purpose**

Provide Early and Periodic Screening, Diagnostic and Treatment (EPSDT) Specialty Mental Health Services (SMHS) for full scope Medi-Cal eligible Plumas County children, ages 5-21, through the Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Program for elementary, junior high, and high school students enrolled at Plumas Unified School District, who don't respond to Tier I and Tier II PBIS interventions and supports. A listing and description of these services are detailed in Section VI of this Scope of Work.

### **Goal**

The goal of the EPSDT SMHS is to provide school-based screenings and referrals for assessment by PCBH Utilization Review process and to provide school-based mental health services for individuals who meet criteria for mild to moderate mental health services.

## **III. Target Population**

County-referred Plumas County Medi-Cal beneficiaries.

These are children and youth who will be assessed by PCBH staff in each community and identified by Plumas County Behavioral Health Utilization Review team as either needing mild to moderate mental health services or moderate to severe specialty mental health services. It is expected that



PUSD will provide mild to moderate school-based mental health services. For services to be eligible for payment, all eligible clients must be approved by the County specifically, as follows:

1. The County will require periodic review for continued service authorization through the Utilization Review (UR) process.

#### **IV. MONITORING**

Track and report annually or as noted on the following:

- I. Child and Adolescent Needs and Strengths-50 (CANS): The CANS tool is an evidence-based tool to measure children and youth functional outcomes in California. The CANS is a structured assessment used for identifying youth and family actionable needs and useful strengths. It provides a framework for developing and communicating about a shared vision and uses youth and family information to inform planning, support decisions, and monitor outcomes. The CANS is completed at intake, every six months thereafter, and at discharge.
- J. The Pediatric Symptom Checklist (PSC) is a 35-item parent/caregiver-report psychosocial screen designed to facilitate the recognition of cognitive, emotional, and behavioral problems so that appropriate interventions can be initiated as early as possible. The PSC is completed at intake, every six months thereafter, and at discharge.
- K. Bi-Annual completion of: State Consumer Perception Survey.
- L. Chart reviews will be conducted by PCBH staff to support compliance with Medi-Cal documentation standards. PUSD will be held to the documentation standards that are expected by the Department of Healthcare Services.



<b>4.</b>	<b>Program Name</b>	Native Youth, Family, and Elders Prevention Program			
<b>Program Partner</b>		Roundhouse Council			
<b>FY23/24 Cost</b>		\$50,000.00			
<b>Program Status</b>			New	X	Continuing
<b>Emphasis</b>		X	Prevention		Early Intervention
<b>Age Groups Served</b>		X	Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
<b>Program and/or Strategy</b>			Access & Linkage		Early Intervention
			Outreach for Increasing Recognition	X	Suicide Prevention or Other Prevention Program
		X	Stigma & Discrimination		Improving Timely Access to Services
<b>Estimated number to be served</b>		40			
<b>Estimated cost per person</b>		\$1,250.00			

Roundhouse Council is a community-based non-profit organization dedicated to providing language and cultural activities and education and resource support to Native American youth, families, and elders in Plumas County. This program focuses on reducing negative outcomes that may result from untreated mental illness, including school failure, suicide, and prolonged suffering.

Unfortunately, during the Dixie Fire in 2021, Roundhouse lost their Greenville facility and many of the items used in the following programming. The Roundhouse Council is working to re-establish the programming they lost during the fire and has plans to get back to providing all of the following services once their center is rebuild in the Greenville area. Roundhouse continues to offer the services and programming that they are able to including language services, children and youth services and community education through tribal activities and presentations.

#### Youth Activities



Roundhouse Council will work with local Native youth, providing them afterschool, weekend, and summer programming. Youth are offered Language, Traditional Dance, Hand game practice, along with youth prevention strategies, such as wellness groups and teen activity nights, as well as Native-specific mental illness stigma and discrimination reduction strategies. When appropriate, the organization provides a means for warm referral to other agencies, including Plumas County Behavioral Health, for its participants and their families.

### Wellness Groups

Roundhouse Council will partner with two main facilitators who travel regularly to Indian Valley from out of county. Roundhouse Council's Cultural Coordinator will assist current facilitators during their groups, optimizing the effectiveness of these interactions, measuring attendance and collecting participant demographics, and moderating communication among participants and community members.

Roundhouse Council staff has made connections with other tribes and villages and will invite them to visit and share their knowledge with our students on a one on one basis and in a group setting - these individuals will visit this program site multiple times over to impart generational and tribal knowledge.

Staff will continue to reach out to Native individuals who have experience working with Native youth programs and who would like to offer their knowledge to assist in our current youth programs. The skill level of these facilitators ranges in program knowledge geared towards Native American people and the different ways they interpret and internalize information that pertains to mental, physical and spiritual wellness: White Bison, 12-step programs, *Fatherhood and Motherhood Is Sacred*, Sacred Native Institute's *Healthy Relationships*, and *Tobacco Is Sacred, Drugs and Alcohol Are Not Traditional*, are a few programs these facilitators are trained to provide.

These are family-oriented programs that can be formulated to focus on youth and multi-generational participants. The importance of reaching out to different individuals and inviting them to participate in this program helps to keep the program new for returning participants, while continuing to bring in the facilitators who have already built rapport with them.

Staff has reached out to the local Tribal TANF office in Greenville to partner on creation of wellness-focused groups; this is an opportunity to reach more Native people in the community who may not currently participate in Roundhouse Council programs and will allow Roundhouse facilitators to partner with other Native American educators utilized by the TANIF program to create future events and programs designed specifically for Native youth.

### Skill Building

Roundhouse facilitators will continue to work with local youth on traditional dance, hand-games, and Native language. These lessons are taught and retaught to assist youth in retaining the cultural curriculum to pass the teachings on to others in their families and communities for those who didn't have this opportunity, and as a legacy for the next generation of Native children.

Roundhouse Council will invite additional facilitators to share their unique talents with student participants, such as their ability to make dance regalia. Dance regalia can take years to make: the



work that goes into dance regalia is time consuming and tedious. There are many individual pieces that need to be made in order to create a full dance outfit.

Many of these pieces are made with natural materials and need to be treated as live spirits; part of the teachings of making one's own dance *Reigns*, another term for regalia, is that they must make them in a good way, because the emotions one feels while creating the dance Reigns is what one puts into the feathers, requiring the participant to want to feel happy for the Reigns to offer up good prayers. Creating one's own dance Reigns also demonstrates the owner's sense of pride in self and teaches patience.

### Language Program

There was a time in Native American History when tribes were not allowed to speak their language or practice their religion; practices that were punishable by death. The traditional teachings that RC can share with Native youth was passed down by Elders who retained the teaching of prior generations who practiced in fear of what could happen should they get caught. To be able to continue what RC has started with Native youth is a blessing from their Creator and is a solemn responsibility.

Roundhouse Council's Language program was born out of long-held recordings of local Elders who spoke the Maidu Language. Together with these recordings, the Maidu dictionary, and primary sources online and in the Berkeley Archives, RC and its educators have been able to start a language program.

The facilitators have used these recordings and created lesson plans for the Language group. This has been an ongoing learning process for the youth who participate in the Language group. Unfortunately, Maidu is not the first Language of RC participants, and without regular practice by RC's Language group, it will not survive for this and subsequent generations.

### Gatherings of Native Americans

Roundhouse Council will plan and host a GONA, or Gathering of Native Americans, each year of the Plan; this is where collaboration and partnerships with other Native programs will be beneficial: during a GONA the need for multiple facilitators is required for the breakout sessions and to assist if needed when the conversation intensifies, for the potential of one-on-one counseling, when needed. Roundhouse Council has observed that many Native adults are not as willing to participate in weekly groups, but they are willing to participate in occasional functions, such as a GONA, Big Time or Hand game Tournament.

GONAs are intended to provide tools for emotional, spiritual and physical wellness and subject matter can be based around issues that are important to youth, adults and multi-generations.

Big Times are also Gatherings of the people and are an opportunity for Native communities to gather to Dance and Pray for the people. A Big Time will be held for a few hours or many days: some Big Times are just for an opportunity to be social with other groups, while others are spiritual.

Hand game tournaments are a Traditional game that is believed to have been around since the beginning of time. The game has since been modernized and Tournaments now are played for money prizes, while for prior generations, play was for merchandise, such as tools or jewelry.



While Hand game tournaments are incentivized with prizes, the game is deeply rooted in the ritual of play and connected through time singing the same songs. The songs are unique to people's Tribal areas but have been shared along the Hand game Circuit.

GONAs, Big Times, and Hand game Tournaments are traditional ways for Native People to come together to share their common history and culture. These events highlight Tribal commonalities and differences drawing on the strengths that all Tribal people share: the love of their culture and the motivation to preserve it for future generations.

#### Family Night Dinners and Elder Luncheons

During the next three years, Roundhouse Council will continue to work with students on culturally specific programs focusing on Tribal youth's mental, physical and spiritual wellness. Roundhouse Council will continue to meet the needs of the community by hosting bi-weekly Family Night dinners and monthly Elders' Luncheons.

While these meals help to supplement participating families' monthly food budgets, especially for struggling families who receive county aid, such as food stamps, they provide opportunities for Roundhouse Council leaders to assess wellbeing and to provide outreach when needed.

During family nights, the community members play games, tell stories, watch movies, or just visit. This allows Native families to stretch their monthly food budgets and have a break from cooking. Family night dinners offer a time for families to socialize in a safe and welcoming environment, while participating in activities that focus on harm reduction and are drug and alcohol free.

The Elders' Luncheons serve Elders from Indian Valley and Quincy. This has been a longtime function of Roundhouse Council, and it provides an opportunity for Native Elders to get out of their homes and visit amongst each other. No activities are planned during this time because the Elders would rather chat with each other and socialize about the "good ol' days." Before everyone goes home the staff likes to share program schedules, in case any of the Elders would like to join Language group activities, family night dinners, cultural field trips, or offer to share their lived experience and knowledge during youth wellness groups.

#### Program Participants and Outcomes

Roundhouse Council anticipates serving a minimum of 20 youth and 20 adults each year during the three-year MHSA program. Proposed outcomes include the following:

- 100% of those participating in Multi-Generational Wellness programs will have an increased knowledge of and connection to Native American culture, traditions, skills and language
- 100% of those participating will have increased connections to supports and linkages to services that may identify early signs of a mental illness, reducing mental health disparities among Native American families and decreasing prolonged suffering, suicide, and school failure
- 100% of those participating will receive timely access to supports and will experience reduced perceptions of stigma and discrimination in seeking and receiving mental health services
- All participants will have an increased sense of connection to family and community



Roundhouse Council will use sign-in sheets to show participation. Participation is voluntary and to have continual participation shows success of the program, along with feedback from the facilitators. Evaluation forms will be filled out by group facilitators to indicate their perceptions of group progress and to indicate when changes or adjustments are required. There will also be check-ins with all participants on a quarterly basis to assess to what extent the participants perceive the groups are progressing and if they are needed.

The Executive Director of Roundhouse Council will be responsible to guide staff in collecting demographic and outcomes data for Plumas County Behavioral Health MHSA Program, including sexual orientation and gender identity information, as age appropriate. The Executive Director will prepare required program and outcomes reports and submit these upon the established timelines of the MHSA Program.

Roundhouse Council regularly seeks federal, state, foundation, and corporate grant funding to support and sustain programming. The agency utilizes grant writing services provided by the Lassen-Plumas-Sierra Community Action Agency as in-kind to their program for development and support of long-term sustainability.



<b>5.</b>	<b>Program Name</b>	Visions Youth Prevention Program		
<b>Program Partner</b>		Plumas Rural Services		
<b>FY23/24 Cost</b>		\$18,822.00		
<b>Program Status</b>		<input type="checkbox"/> New	<input checked="" type="checkbox"/> X	<input type="checkbox"/> Continuing
<b>Emphasis</b>		<input checked="" type="checkbox"/> X Prevention	<input type="checkbox"/>	<input type="checkbox"/> Early Intervention
<b>Age Groups Served</b>		<input checked="" type="checkbox"/> X Children (0-15)		
		<input checked="" type="checkbox"/> X Transitional Age Youth (16-25)		
		<input type="checkbox"/> Adult (26-59)		
		<input type="checkbox"/> Older Adult (60+)		
<b>Program and/or Strategy</b>		<input type="checkbox"/> Access & Linkage	<input type="checkbox"/>	<input type="checkbox"/> Early Intervention
		<input type="checkbox"/> Outreach for Increasing Recognition	<input checked="" type="checkbox"/> X	<input type="checkbox"/> Suicide Prevention or Other Prevention Program
		<input type="checkbox"/> Stigma & Discrimination	<input checked="" type="checkbox"/> X	<input type="checkbox"/> Improving Timely Access to Services
<b>Estimated number to be served</b>		15		
<b>Estimated cost per person</b>		\$1,255.00		

The Visions Youth Prevention Program provides prevention services for up to 15 girls and nonbinary youth, ages 11-18. Originally grounded in research on girls' development, the program was updated in 2022-23 to reflect the changing needs of adolescents and the youth-led desire to increase inclusion in the program. Youth participants in the formerly named Girl's Rite program saw a need to offer this space for their nonbinary classmates in 2022, and the Visions program developed through their leadership and drive.

Visions provides space for girls and nonbinary youth that supports participants' capacity for building self-confidence, physical and emotional resiliency, healthy relationships, and participating in regular physical activity. This work promotes these five protective and promotive factors of the Youth Thrive prevention framework, which is a trauma-informed, strengths-based youth development program to mitigate risk of and/or reduce negative outcomes that may result from untreated mental illness, such as suicide risk, school failure or dropout, and risk of removal of an adolescent from the family home. We know these risks increase significantly for LGBTQ+ youth, including gender non-conforming youth.



According to a 2011 study in the Journal of Adventure Education and Outdoor Learning, “all-girls programs create a space for adolescent girls to feel safe, increase their connection with others, and provide freedom from stereotypes.” Furthermore, outdoor experiences for teens result in enhanced self-esteem, self-confidence, independence, autonomy and initiative, with positive results persisting for years.

Visions will be delivered in Quincy with afterschool meetings for two (2) hours twice per month during the school year. During these sessions, the program utilizes research-based, age-appropriate curricula focused on guided discussions, youth-developed group guidelines, journaling, positive self-talk, and peer and adult nonviolent communication.

Discussions and activities are dedicated to finding passion and purpose in life; establishing positive, non-violent communication techniques; providing emotional support; problem solving; and building and sustaining trusting relationships. Through regular discussion and interaction, the Coordinator fosters bonds with participants that enables them to use her as a resource when they are facing challenges, including providing warm referrals for mental health assessment, as needed.

Professional women, nonbinary adults and other ally adults in the community are invited to speak and participate in the program regularly, fostering positive relationships with adults in the participants’ own community. In addition to promoting protective factors described above, this work fosters an early introduction to possible future professions for participants, giving them relatable role models within their community and aspirational goals that insulate against future risks of unemployment and homelessness.

During the spring, interested youth will attend the annual *Reach for the Future* youth conference in Chico, CA. Hosted by the Butte County Department of Behavioral Health, the Reach Conference is based on a Youth Development framework, providing leadership skills, support, and opportunities for young people. The summer program meets weekly for a full-day trip to someplace in the region that offers hiking and other outdoor recreation opportunities, culminating in a 3-day campout.

Program facilitator deliverables include:

- Holding two (2) afterschool meetings per month during the school year
- Leading seven (7) full-day excursions over the summer
- Leading one (1) multi-day campout over the summer
- Attending one (1) youth leadership development conference (the Reach Conference)
- Referrals to an early intervention or other mental health services will be tracked, reported, and a follow-up call or meeting with the participant and family will be conducted.

Measurable outcomes:

This prevention and improving timely access program will focus on reducing negative outcomes that may result from an untreated mental illness through building protective factors. By the end of the program year and through participant self-assessment or self-perception questionnaires, the program expects:

- increase of at least 60% of enrolled youth who report a perception of increased self-confidence;
- increase of at least 40% of enrolled youth who report a perception of an improved or a healthier relationship with family members or other primary social connections;
- increase of at least 40% of enrolled youth who report perception of improved emotional self-regulation or emotional resiliency;



- Decrease of at least 40% of enrolled youth reporting feelings of depression, sadness or suicidal ideation.

Data collection methods:

PRS collects MHSA-specific demographic data for participants from initial enrollment forms. The Visions Coordinator tracks participation at meetings and other events. PRS also collects data on protective and promotive factors intended to mitigate risk and enhance healthy development and wellbeing. This data on factors of youth resilience, access to system of supports, social/emotional/physical well-being is surveyed via a pre- and post-questionnaire; answers to this questionnaire also help the Coordinator to hone meeting topics for participants' needs.



<b>6.</b>	<b>Program Name</b>	Suicide Awareness and Mental Health Awareness			
<b>Program Partner</b>		PCBH, Feather River College, PUSD/Plumas Charter			
<b>FY23/24 Cost</b>		\$15,000			
<b>Program Status</b>		x	New		Continuing
<b>Emphasis</b>		X	Prevention		Early Intervention
<b>Age Groups Served</b>		X	Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
<b>Program and/or Strategy</b>			Access & Linkage		Early Intervention
			Outreach for Increasing Recognition	X	Suicide Prevention or Other Prevention Program
			Stigma & Discrimination		Improving Timely Access to Services
<b>Estimated number to be served</b>		>2,000			
<b>Estimated cost per person</b>		Not applicable - If 10% of County stakeholders received prevention materials at an event, from the Wellness Centers, or through funded partners, or engaged with the website or department Facebook page, that would equal \$13 per person.			

Plumas County Behavioral Health will be organizing and distributing their own suicide prevention and Mental Health awareness materials throughout all 4 communities and schools. In the past PCBH has participated in the CalMHSA suicide prevention program but found that the materials were not applicable or useful to the majority of our community members.

PCBH will be working with Feather River College to promote mental health and wellness and to reduce the likelihood of mental illness, substance abuse, and suicide among all Californians. This will include materials and items to be handed out at community events to help promote wellness and suicide prevention. These items may include but are not limited to stress balls, t-shirts, literature, pencils, note books, hats, resources for services, reusable grocery bags, etc. PCBH and FRC have chosen these types of items because they will continue to be used by community members which will help to continue promoting wellness and suicide prevention year round. These items are daily use items that can also help support clients of mental health with basic needs and make daily life and tasks more manageable.



### *Projected Outcomes*

Changing the current culture around mental health and suicide prevention requires a long-term commitment. Ongoing investment in the prevention of suicide and mental health awareness PEI Project will result in larger social impact (e.g., changing attitudes, increasing knowledge, and modifying behaviors) by implementing programs that can benefit counties regionally and statewide, procuring resources at lower cost (e.g., cost efficiencies), and ultimately making a significant impact on preventing mental illnesses from becoming severe.

### *Projected outcomes:*

- Increased intervention and provision of support by a community helper
- Increased proactive inclusion of individuals with mental health challenges
- Increased community encouragement and acceptance of seeking services early
- Increased knowledge and skills for recognizing and facilitating help seeking
- Reduced discrimination against persons with mental illnesses
- Reduced social isolation and self-stigma
- Improved functioning at school, work, home and in the community
- Reduced suicidal behavior
- Reduced societal costs related to untreated mental illness

Plumas County Behavioral Health will also be working with the Plumas Unified School District and Plumas Charter School to provide all 7<sup>th</sup>, 9<sup>th</sup> and 11<sup>th</sup> graders a Mental Health thrival and wellness kit. This project will serve upwards of 475 students during the 23/24 school year and will cost approximately 1/3 of the allocation for suicide prevention and Mental Health Awareness.



<b>7.</b>	<b>Program Name</b>	School-Based Mental Health Services and Multi-Tiered Systems of Support			
<b>Program Partner</b>		Plumas Charter School			
<b>FY23/24 Cost</b>		\$70,000			
<b>Program Status</b>		x	New		Continuing
<b>Emphasis</b>		X	Prevention	X	Early Intervention
<b>Age Groups Served</b>		X	Children (0-15)		
		X	Transitional Age Youth (16-25)		
			Adult (26-59)		
			Older Adult (60+)		
<b>Program and/or Strategy</b>		X	Access & Linkage	X	Early Intervention
			Outreach for Increasing Recognition	X	Suicide Prevention or Other Prevention Program
			Stigma & Discrimination	X	Improving Timely Access to Services
<b>Estimated number to be served</b>		Up to 350			
<b>Estimated cost per person</b>		\$198.00			

PCBH will be contracting with the local Charter School to expand school based services and to meet increasing need for school-based mental health services, to serve up to an additional 350 students.

The prevention and early intervention components of the program utilize MTSS (Multi Tiered System of Support) research supported framework developed out of the University of Oregon and now implemented nationwide. MTSS is under the umbrella of PBIS and allows for data driven application of evidence-based social/emotional and behavioral interventions to students on a tiered level. Plumas Charter currently uses MTSS and will begin working to implement PBIS. This has been further expanded to include academics and attendance under the umbrella framework of Multi-Tiered Systems of Support (MTSS) across PUSD. PBIS is the framework under MTSS used to organize and deliver social/emotional and behavioral supports.



Tier I of PBIS serves all students across the district by applying a universal approach to teaching behavior expectations at schools through a systematic process verified by fidelity measures to ensure the framework is being applied appropriately. Universal behavior expectations are taught to students by staff, positive behaviors within the expectations are reinforced by all staff and retaught repeatedly throughout the year. The mantra is: teach, reteach, reinforce, reteach again, reinforce. Research shows that 75 percent of the student body should respond favorably to this approach. For the students who do not respond, they move up to the next tier of supports.

In Tier II of PBIS, students are identified by intervention teams with data-driven decision making, not anecdotal reporting, as being non-responsive to Tier I interventions. These students are then assigned to different evidence-based Tier II interventions, either administered directly by or in conjunction with Student Service Coordinator support.

Research out of the University of Oregon has shown that 60% of students who participate in Tier II level supports when non-responsive to Tier I will reintegrate into Tier I level functioning and not require referrals to the most intensive Tier III supports. This is precisely where both prevention and early intervention occur as students who begin to manifest signs of mental illness typically rise to this level of need for support. If we apply the evidence-based interventions with these students, research tells us that 60% will not go on to need Tier III level of supports, which often includes treatment for severe mental illness.

In Tier III of PBIS, the 5-7% of students who are non-responsive to Tier II level interventions are then identified through the same data-driven intervention team process and referred to Tier III level supports, which include a referral to Plumas County Behavioral Health for a mental health assessment to determine the individual's level of need, whether mild to moderate or moderate to severe, through the Utilization Management (UM) Committee review process.

Individuals who are assessed and require a mild to moderate level of mental health services will be referred to Plumas Charter for school-based mental health services. For those individuals who are assessed by PCBH and meet a higher level of need, they will be reviewed through the UM process to receive moderate to severe community- and school-based specialty mental health services by PCBH staff.

Other Tier III supports provided by Plumas Charter include IEP evaluation and supports, as well as Truancy Prevention Team interventions for academic and attendance issues.

Prevention: Both Tier I and Tier II services provided at each school site through PBIS are focused on social/emotional and behavioral supports. When schools address social/emotional and behavioral issues within the framework of PBIS, data reports that this helps reduce risk factors for developing a potentially serious mental illness and builds protective factors such as emotional literacy, emotional regulation skills, improved conflict resolution and relationship skills. Tiers I and II support the goal of improving mental health, including the reduction of negative outcomes such as suicidality, school failure and drop out, and prolonged suffering. Tiers I, II and III are focused on capturing data points to determine levels of support including specific risk factors such as biological family history, neurological history, behavioral/social/economic/environmental risks, chronic medical conditions, adverse childhood experiences (ACEs), trauma, ongoing stress, exposure to drugs, poverty, family conflict, domestic



violence, racism and social inequities, prolonged isolation, previous mental illness, previous suicide attempts, and family history of mental illness or suicide attempts.

Early Intervention: Tier I and II supports also promote recovery and related improved functional outcomes for a mental illness early in its emergence. The data points gathered in the intervention team process through behavioral referrals and parent and teacher requests for assistance allow Plumas Charter to identify the risk factors above through prevention and promote recovery through the Tier II, and when needed, Tier III supports applied to the students and families in need.

Functional outcomes addressed include intervention with suicide risk, interventions applied to address risk of school failure and drop out, and intervention to identify and decrease prolonged suffering. Plumas Charter Early Intervention supports also include supports for family members of students, provided by or supported through Plumas Charter staff.

#### Deliverables:

- Plumas Charter will provide PBIS Tier I and Tier II infrastructure practice with fidelity in all communities within the district.
- Plumas Charter will provide a .5 FTE Student Services Coordinator/Behavioral Health Clinician in each community with student population less than 400 as funding allows.
- Plumas Charter will provide evidence-based Tier II interventions to students who are in need as determined by intervention teams (data collections and requests for assistance)
- Plumas Charter will provide awareness activities on campuses physically and virtually through social media for suicide prevention as well as mental health awareness.
- Plumas Charter will provide referral to PCBH for all Tier III individuals for assessment and level of care determination.
- Plumas Charter will provide mild to moderate school-based mental health services for those individuals who are determined by PCBH to qualify for a lower level of care.

#### Measurable outcomes:

- Plumas Charter will improve timely access to services for the underserved population of school children and youth. Site-based intervention teams meet once to four times monthly to review student data and requests for assistance. It is through this process that students are identified for necessary Tier II and Tier III services. Plumas Charter will be able to report out the number of students referred to services across the district quarterly (see below for collection method).
- Plumas Charter will provide access and linkage to treatment through the intervention teams student data screening process as well as through requests generated from awareness month activities – suicide prevention and mental health awareness. Intervention teams meet once to four times monthly. Referrals are generated through the Request for Assistance process at each site and intervention team recommendations through data analysis on students.
- Plumas Charter will provide supports using non-stigmatizing and non-discriminatory strategies by providing a tiered approach to supports which starts with application to the entire student body as well as awareness activities both on physical campus and virtually through social media outlets. Making it available to all students decreases stigma and discrimination.
- PCBH will be able to measure the access to services by comparing the number of intakes completed from school referrals with the reported number of referrals from Plumas Charter at the quarterly reporting periods.



- Plumas Charter will provide mild to moderate school-based mental health services for those individuals who are determined by PCBH to qualify for a lower level of care. The productivity standard is set at 50% due to other prevention and referral related tasks.

#### Data collection methods:

- Plumas Charter will utilize their student database to extract demographic reporting of students served.
- Plumas Charter will utilize intervention team data-based decision making to ensure identification of students in need of Tier II supports in each community.
- Plumas Charter will report the number of students within the district receiving Tier II evidence-based supports. These numbers will be collected through intervention team meeting minutes by school site.
- Plumas Charter will report the number of students within the district receiving Tier III referrals to mental health services, reporting PCBH referrals and non-profit or private referrals separately. These numbers will be collected through intervention team meeting minutes by school site.
- Plumas Charter will report the number of family members of students at risk that are supported by Plumas Charter Staff across the district. These numbers will be collected by Plumas Charter Staff documentation of daily contacts.

#### Projected number of students served through Tier I and Tier II supports:

Children and their families (0-15)	>250
Transition Age Youth (TAY) (16-25)	>50
Adult (26-59)	0
Older Adult (60+)	0

Contractor will provide services in accordance with the following provisions.

#### **I. Service Locations**

Services will be provided at the following location(s).

##### **Plumas Charter School Quincy Campus**

**1425 E. Main**

**Quincy CA, 95971**



## **Indian Valley Academy – Taylorsville**

**Taylorsville, CA 95983**

## **Plumas Charter School Chester Campus**

**135 Main St**

**Chester, CA 96020**

### **II. Purpose**

Provide Early and Periodic Screening, Diagnostic and Treatment (EPSDT) Specialty Mental Health Services (SMHS) for full scope Medi-Cal eligible Plumas County children, ages 5-21, through the Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Program for elementary, junior high, and high school students enrolled at Plumas Charter School, who don't respond to Tier I and Tier II PBIS interventions and supports. A listing and description of these services are detailed in Section VI of this Scope of Work.

#### **Goal**

The goal of the EPSDT SMHS is to provide school-based screenings and referrals for assessment by PCBH Utilization Review process and to provide school-based mental health services for individuals who meet criteria for mild to moderate mental health services.

### **III. Target Population**

County-referred Plumas County Medi-Cal beneficiaries.

These are children and youth who will be assessed by PCBH staff in each community and identified by Plumas County Behavioral Health Utilization Review team as either needing mild to moderate mental health services or moderate to severe specialty mental health services. It is expected that Plumas Charter will provide mild to moderate school-based mental health services. For services to be eligible for payment, all eligible clients must be approved by the County specifically, as follows:

1. The County will require periodic review for continued service authorization through the Utilization Review (UR) process.

### **IV. MONITORING**

Track and report annually or as noted on the following:



- M.** Child and Adolescent Needs and Strengths-50 (CANS): The CANS tool is an evidence-based tool to measure children and youth functional outcomes in California. The CANS is a structured assessment used for identifying youth and family actionable needs and useful strengths. It provides a framework for developing and communicating about a shared vision and uses youth and family information to inform planning, support decisions, and monitor outcomes. The CANS is completed at intake, every six months thereafter, and at discharge.
- N.** The Pediatric Symptom Checklist (PSC) is a 35-item parent/caregiver-report psychosocial screen designed to facilitate the recognition of cognitive, emotional, and behavioral problems so that appropriate interventions can be initiated as early as possible. The PSC is completed at intake, every six months thereafter, and at discharge.
- O.** Bi-Annual completion of: State Consumer Perception Survey.
- P.** Chart reviews will be conducted by PCBH staff to support compliance with Medi-Cal documentation standards. Plumas Charter will be held to the documentation standards that are expected by the Department of Healthcare Services.



<b>8.</b>	<b>Program Name</b>	Tai Chi			
<b>Program Partner</b>		Kiara Vicini			
<b>FY23/24 Cost</b>		\$18,000			
<b>Program Status</b>			New	X	Continuing
<b>Emphasis</b>		X	Prevention		Early Intervention
<b>Age Groups Served</b>			Children (0-15)		
			Transitional Age Youth (16-25)		
		x	Adult (26-59)		
		X	Older Adult (60+)		
<b>Program and/or Strategy</b>		X	Access & Linkage		Early Intervention
		X	Outreach for Increasing Recognition		Suicide Prevention
			Stigma & Discrimination	X	Improving Timely Access to Services
<b>Estimated number to be served</b>		Up to 100			
<b>Estimated cost per person</b>		\$180.00			

The Tai Chi program falls under the description of activities available at the Wellness Centers (please see page 29). It was recognized that this program was serving primarily senior citizens which is an underserved population and therefore it was more appropriate for the Tai Chi program to be a PEI supported program.



Plumas County receives approximately \$110,000 per annual allocation (5% of overall funding) in Innovation funds. In the past nine years (three 3-Year Program and Expenditure Plans), the county was able to design and apply for use of their local funds for one project, the PUSD School-Based Response Team and PBIS Program, which transitioned to the PEI Program in 2018. It is estimated that by 2026, Plumas County will have accrued a total allocation of over \$600,000.

In the winter of 2023 Plumas County joined the Crisis Now Innovation Collaboration project. PCBH spent months working with the collaboration to ensure use of the innovation funds. After all the data analysis it was determined that the Crisis now model would have cost Plumas County \$2.5 Million a year to implement and sustain which is more than the total average allocation that Plumas County receives. The data also showed that Plumas County needed less than 1 FTE for a mobile crisis unit. It was determined that even with the accrual of innovation funds that this innovation project would not be suitable for Plumas County.

Plumas County had also already contracted for the new EHR system and was not able to join the innovation collaboration for a new HER system.

Challenges for Plumas County to develop and implement an Innovation component project include identifying a novel project, developing it at a local level, and submitting the project and its budget for MHSA review and approval, and being able to fund a meaningful project after the Innovation project and funds have expired.

Plumas County will continue to search for an appropriate innovation project that will fit the needs of our county and will match the appropriate funds to sustain programming.



## MHSA Workforce Education and Training (WET)

PCBH WET funding will provide resources during 2023-2026 for staff and peer training and professional development in specific areas of interest and expertise. PCBH will also continue to use the online platform, Relias, which offers a comprehensive suite of behavioral health and human services-related courses.

Additional priorities include continuing the Behavioral Health Employee Loan Assumption Program and providing targeted clinical trainings in 5150 hold process and hold writing, SUD training, DBT, ACT and cultural competency training. Group supervision hours toward certification, and any other department training priorities as identified.

Additional trainings that are available to staff and stakeholder alike include ASIST, safeTalk, and Mental Health First Aid, all of which are provided at no charge through Plumas Rural Services' SAMHSA Behavioral Health Training grant.

In this plan, PCBH will work to create an integrated, coordinated, and comprehensive plan by articulating the following department priorities, which include:

### **A. WET Mental Health Loan Assumption Program for Behavioral Health Staff**

While there is an MHSA loan assumption program run at the state level through the Office of Statewide Health Planning and Development (OSHPD), Plumas County has identified a need for greater local incentives in an effort to “grow our own” behavioral health staff for hard-to-fill clinical and other positions. During Year 1 of the previous plan, the MHSA Coordinator worked with PCBH leadership, County Counsel and Human Resources, and the BH Commission and Board of Supervisors to finalize and award loan reimbursement to staff who had worked at least 1 year (12 consecutive months) with the county and had an outstanding loan balance. In 2023 PCBH awarded 4 staff members \$10,000 each towards their loans.

Local authority to develop a County Mental Health Loan Assumption Program is described in California Code of Regulations Title 9, Division 1, Chapter 14, Article 8 – Workforce Education and Training, Subsection 3850, which states, “Workforce Education and Training funds may be used to establish a locally administered Mental Health Loan Assumption Program to pay a portion of the educational costs of individuals who make a commitment to work in the Public Mental Health System in a position that is hard-to-fill or in which it is hard to retain staff, as determined by the County. This program may be established at the county level.”

The program will enroll up to four PCBH full-time employees, with a projected allocation to this program each year of \$40,000 for up to \$10,000/per year loan assumption for each full-time employee with twelve continuous months of employment working for Plumas County Behavioral Health.

Having a local loan assumption program, allows for PCBH to offer this incentive regardless of the state funding and volatility available with the statewide OSHPD program. This program was able to fund four employees last year. If more apply, the overall loan assumption per employee may be reduced to accommodate more applicants.



**B. Superior WET Regional Partnership - OSHPD**

Plumas County Behavioral Health made the decision not to participate in the Superior WET Regional Partnership because the amount of money that would have been received over the 5 year period was comparable to what PCBH is already able to allocate each year to the WET allocation. PCBH is able to allocate this amount without having to go through the extra steps the Superior Regional program requires and without having to pay the contribution to the Superior Region. This proved not to be a valuable program for PCBH to participate in.

**C. Relias Web-Based Training Program for Plumas County Behavioral Health Staff**

Plumas County Behavioral Health has used Relias, a web-based training platform, for the past 4 years, to allow for multiple fiscal, clinical, and administrative units within the department to develop training plans for individual and unit employees, allowing each employee to complete self-paced trainings.

The Relias platform allows administrators, supervisors, and employees to upload external training documentation, run reports for individual and unit-specific training plans, and amend and add additional coursework, both required and elective. Some clinical courses come with continuing education units. The department determined that using this platform agency wide will provide valuable, consistent and comprehensive training opportunities, as well as real-time data management of up to 55 employee records – a savings in time, travel expenses, and training fees/facilitator costs. The Relias service agreement expires in 2023 and PCBH plans to renew this agreement. Program cost per staff member is \$218.19 per year.



## **CAPITAL FACILITIES AND TECHNOLOGY NEEDS (CFTN)**

In August of 2021, Plumas County lost the Greenville Wellness Center to the Dixie Fire. Since then we have been working to get a Wellness Center re-established in that community.

Some of the challenges with this include no buildings to rent in the area because the entire community was destroyed in the fire. The landowners are tied up in litigation with PG&E over their losses when requires that nothing is done with the land until that process is complete. This includes building on the land, renting the land, putting a temporary structure on the land etc.

PCBH was able to acquire office space 2 days a week in the Greenville community to offer therapy and tele-med services. There is currently not the availability for a fully functioning wellness center in this community yet. PCBH continues to search for options and once a suitable option is available PCBH will access CFTN funds to help with re-structuring a wellness center in this community.



# FY 2023-24 THROUGH FY 2025-26 THREE-YEAR MHSA EXPENDITURE PLAN & FUNDING SUMMARY AND COMPONENT WORKSHEETS

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2023-24					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CSS Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>Full-Service Partnership Programs</b>						
1. ENVIRONMENTAL ALTERNATIVES PLUMAS COMMONS	879,000	779,000			100,000	157,000
2. Spanish Creek Motel Purchase for housing	800,000	800,000				
4. PCBH Personnel and Operations for FSP Clients	978,647	978,647				
<b>Non-FSP Programs (General Systems Development and Outreach and Engagement)</b>						
1. PCBH PERSONNEL AND OPERATIONS	940,268	940,268				
2. Local Hospital Crisis Support	60,000	60,000				
3. TAY WORK PROGRAM	20,000	20,000				
4. ADULT WORK PROGRAM	30,000	30,000				
5. PEER EMPLOYEE SALARIES/BENEFITS	100,000	100,000				
6. WET FUNDS Transfer	84,457	84,457				
7. Vehicles	250,000	250,000				
Subtotal						157,000
<b>CSS Administration</b>	120,489	120,489				
<b>CSS MHSA Housing Program Assigned Funds</b>						
<b>Total CSS Program Estimated Expenditures</b>				0	100,000	157,000
<b>FSP Programs as Percent of Total</b>	59%					



**Plumas County Behavioral Health Personnel and Operations Detail – FY23-24**

<b>PCBH Personnel</b>				
<b>Position Description</b>	<b>Location/Description</b>	<b>Annual Salary</b>	<b>Full-Time Equivalent</b>	<b>Total with Benefits</b>
MHSA Coordinator	Quincy	85,503.18	1.00	121,861.24
Client Housing and Supports Case Manager	Greenville		1.00	
Wellness Center Supervising Site Coordinator	All	54,331.70	1.00	85,468.48
Wellness Center Site Coordinator	Quincy -	42,558.21	1.00	69,868.13
Wellness Center Site Coordinator	Portola	43,314.11	1.00	70,911.20
Wellness Center Site Coordinator	Chester	42,265.60	1.00	87,293.96
BH Client Support Services Tech	All	44,494.14	1.00	82,379.22
BH Client Support Services Tech	All	35,936.85	1.00	60,731.32
BH Management Analyst	Quincy	17,638.40	0.25	26,837.10
BH Information Systems Technician	Quincy	9,889.32	0.20	15,745.50
BH Clinical Records	Quincy	24,211.20	0.50	35,346.73
BH Administrative Assistant	Quincy	22,409.15	0.50	36,299.65
Case Management Specialist	Quincy	40,778.64	0.50	70,433.33
Case Management Specialist	Portola	30,586.40	0.50	47,454.25
Case Management Specialist	All	55,036.80	1.00	104,271.04
Case Management Specialist	Quincy	37,300.70	0.50	56,719.32
BH Therapist	Portola	33,166.75	0.50	56,257.68
BH Therapist	Chester	17,316.00	0.25	30,975.79
BH Therapist	Quincy	34,085.76	0.50	48,972.65
BH Therapist	Quincy	69,264.00	1.00	123,903.15
Additional Benefits, Overtime, & Retirement				30,000
<b>Personnel Total</b>				
<b>PCBH Operations</b>				
Wellness Center Peer Advocates	All	\$100,000	3.50	\$100,000
TAY and Adult Work Crew	All	\$50,000	5.00	\$50,000
Client Resources	Bus passes, grocery cards, petty cash for purchases by CM, clothing vouchers, and client incentives			\$30,000
Client Water - 4 sites @ \$500/year				\$2,000
MHSA Advertising				\$8,000
MHSA Community Planning Process				\$50,000
PCBH Computers (laptops and desktops)				\$10,000
Furnishings/Improvements				\$5,000



Transportation (Fuel and maintenance)				\$18,500
Office Supplies/Equipment				\$20,000
Telecom Contribution to PCBH				\$40,000
Tay/Adult Work Program Costs				\$150,000
Plumas County - Norcal Housing CoC - Participation fee and HMIS licensure fee				\$7,500
Behavioral Health Commission	Computers, meeting ads, annual meeting			\$4,000
<b>PCBH Operations Total</b>				<b>\$345,000</b>
<b>PCBH Wellness Centers</b>				
Wellness Center Rentals and Utilities				\$102,000
Wellness Integration and Peer Support Activities (stipends and events x 3 sites) – nutrition classes, finance and budgeting, smoking cessation, restorative yoga, music and art, walking group, etc.		\$10,000		\$30,000
Materials and Supplies x 3 sites		\$5,000		\$15,000
Office Supplies		\$5,000		\$15,000
Furnishings		\$, 2,000		\$6,000
Consumables Chester, Greenville, & Portola		\$5,000		\$15,000
Janitorial and other contracted services (snow removal, etc.)		\$2,000		\$6,000
<b>Wellness Centers Total</b>				<b>\$199,000</b>
Total MHSA Program Costs				\$1,744,468
Administrative Costs @ 10%				\$174,447
<b>CSS PCBH Operations Total</b>				<b>\$1,908,915</b>



**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act  
Expenditure Plan Prevention and Early Intervention (PEI) Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	FISCAL YEAR 2023-24					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated PEI Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>PEI Programs – Prevention and Early Intervention</b>						
1. Veterans Services Outreach, Referral and Access to Care	50,000	50,000				
2. Plumas County Public Health Agency – Senior Connections	65,000	65,000				
3. PUSD – School-Based Mental Health Services and Multi-Tiered Systems of Support	251,932	251,932				
4. Roundhouse Council – Native Youth, Family, and Elders	50,000	50,000				
5. Plumas Rural Services – Visions Youth Prevention Program	18,882	18,882				
6. Suicide Prevention and Mental Health Awareness PCBH, FRC, PUSD	15,000	15,000				
7. Plumas Charter School	70,000	70,000				
8. Plumas Arts	25,000	25,000				
<b>PEI Administration</b>	47,319	47,319				
<b>Total PEI Program Estimated</b>						



**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act  
Expenditure Plan Innovation (INN) Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2023-24					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated INN Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>INN Programs</b>						
1.	0					
2.	0					
3.	0					
4.	0					
5.	0					
6.	0					
7.	0					
8.	0					
<b>INN Administration</b>	0					
<b>Total INN Program Estimated Expenditures</b>	0	0	0	0	0	0



**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act  
Expenditure Plan Workforce Education and Training (WET) Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2023-24					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated WET Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>WET Programs</b>						
1. Behavioral Health Employee Loan Assumption Program	40,000	40,000				
2. Regional WET Partnership	14,737	14,737				
3. Relias Web-Based Training Program	12,000	12,000				
4. PCBH Clinical Training Priorities	17,720	17,720				
<b>WET Administration</b>	0	0				
<b>Total WET Program Estimated Expenditures</b>	84,457	84,457	0	0	0	0



**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act  
Expenditure Plan Capital Facilities and Technology Needs (CFTN)  
Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2023-24					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CFTN Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>CFTN Programs - Capital Facilities Projects</b>						
	0					
	0					
Greenville Wellness Center Re-Build	250,000.00					
	0					
	0					
	0					
	0					
	0					
<b>CFTN Programs - Technological Needs Projects</b>						
	0					
	0					
Greenville Wellness Center Technology	10,000.00					
	0					
	0					
Public Wellness Center Computers	3500.00					
	0					
	0					
	0					
	0					
<b>CFTN Administration</b>	0					
<b>Total CFTN Program Estimated Expenditures</b>	263,500.00	0	0	0	0	0



**FY 23-24 Through FY 2025-26 Three-Year Mental Health Services Act  
Expenditure Plan Community Services and Supports (CSS) Component Worksheet**

C

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2024-25					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CSS Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>Full-Service Partnership Programs</b>						
1. ENVIRONMENTAL ALTERNATIVES PLUMAS COMMONS	879,000	879,000				157,000
2. Spanish Creek Motel Purchase for housing	800,000	800,000				
4. PCBH Personnel and Operations for FSP Clients	978,647	978,647				
<b>Non-FSP Programs (General Systems Development and Outreach and Engagement)</b>						
1. PCBH PERSONNEL AND OPERATIONS	940,268	940,268				
2. Local Hospital Crisis Support	60,000	60,000				
3. TAY WORK PROGRAM	20,000	20,000				
4. ADULT WORK PROGRAM	30,000	30,000				
5. PEER EMPLOYEE SALARIES/BENEFITS	100,000	100,000				
6. WET FUNDS Transfer	84,457	84,457				
7. Vehicles	250,000	250,000				
Subtotal						157,000
<b>CSS Administration</b>	120,489	120,489				
<b>CSS MHSA Housing Program Assigned Funds</b>						
<b>Total CSS Program Estimated Expenditures</b>				0	0	157,000
<b>FSP Programs as Percent of Total</b>	59%					



## Plumas County Behavioral Health Personnel and Operations Detail – FY24-25

*\*These costs could increase by up to 15% due to annual raises and increases in operating costs*

<b>PCBH Personnel</b>				
<b>Position Description</b>	<b>Location/Description</b>	<b>Annual Salary</b>	<b>Full-Time Equivalent</b>	<b>Total with Benefits</b>
MHSA Coordinator	Quincy	85,503.18	1.00	121,861.24
Client Housing and Supports Case Manager	Greenville		1.00	
Wellness Center Supervising Site Coordinator	All	54,331.70	1.00	85,468.48
Wellness Center Site Coordinator	Quincy -	42,558.21	1.00	69,868.13
Wellness Center Site Coordinator	Portola	43,314.11	1.00	70,911.20
Wellness Center Site Coordinator	Chester	42,265.60	1.00	87,293.96
BH Client Support Services Tech	All	44,494.14	1.00	82,379.22
BH Client Support Services Tech	All	35,936.85	1.00	60,731.32
BH Management Analyst	Quincy	17,638.40	0.25	26,837.10
BH Information Systems Technician	Quincy	9,889.32	0.20	15,745.50
BH Clinical Records	Quincy	24,211.20	0.50	35,346.73
BH Administrative Assistant	Quincy	22,409.15	0.50	36,299.65
Case Management Specialist	Quincy	40,778.64	0.50	70,433.33
Case Management Specialist	Portola	30,586.40	0.50	47,454.25
Case Management Specialist	All	55,036.80	1.00	104,271.04
Case Management Specialist	Quincy	37,300.70	0.50	56,719.32
BH Therapist	Portola	33,166.75	0.50	56,257.68
BH Therapist	Chester	17,316.00	0.25	30,975.79
BH Therapist	Quincy	34,085.76	0.50	48,972.65
BH Therapist	Quincy	69,264.00	1.00	123,903.15
Additional Benefits, Overtime, & Retirement				30,000
<b>Personnel Total</b>				
<b>PCBH Operations</b>				
Wellness Center Peer Advocates	All	\$100,000	3.50	\$100,000
TAY and Adult Work Crew	All	\$50,000	5.00	\$50,000
Client Resources	Bus passes, grocery cards, petty cash for purchases by CM, clothing vouchers, and client incentives			\$30,000
Client Water - 4 sites @ \$500/year				\$2,000
MHSA Advertising				\$8,000
MHSA Community Planning Process				\$50,000
PCBH Computers (laptops and desktops)				\$10,000



Furnishings/Improvements				\$5,000
Transportation (Fuel and maintenance)				\$18,500
Office Supplies/Equipment				\$20,000
Telecom Contribution to PCBH				\$40,000
Tay/Adult Work Program Costs				\$150,000
Plumas County - Norcal Housing CoC - Participation fee and HMIS licensure fee				\$7,500
Behavioral Health Commission	Computers, meeting ads, annual meeting			\$4,000
<b>PCBH Operations Total</b>				<b>\$345,000</b>
<b>PCBH Wellness Centers</b>				
Wellness Center Rentals and Utilities				\$102,000
Wellness Integration and Peer Support Activities (stipends and events x 3 sites) – nutrition classes, finance and budgeting, smoking cessation, restorative yoga, music and art, walking group, etc.		\$10,000		\$30,000
Materials and Supplies x 3 sites		\$5,000		\$20,000
Office Supplies		\$5,000		\$20,000
Furnishings		\$, 2,000		\$6,000
Consumables Chester, Greenville, & Portola		\$5,000		\$15,000
Janitorial and other contracted services (snow removal, etc.)		\$2,000		\$6,000
<b>Wellness Centers Total</b>				<b>\$199,000</b>
Total MHSA Program Costs				\$1,744,468
Administrative Costs @ 10%				\$174,447
<b>CSS PCBH Operations Total</b>				<b>\$1,918,915</b>



**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act  
Expenditure Plan Prevention and Early Intervention (PEI) Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	FISCAL YEAR 2023-24					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated PEI Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>PEI Programs – Prevention and Early Intervention</b>						
1. Veterans Services Outreach, Referral and Access to Care	50,000	50,000				
2. Plumas County Public Health Agency – Senior Connections	65,000	65,000				
3. PUSD – School-Based Mental Health Services and Multi-Tiered Systems of Support	251,932	251,932				
4. Roundhouse Council – Native Youth, Family, and Elders	50,000	50,000				
5. Plumas Rural Services – Visions Youth Prevention Program	18,882	18,882				
6. Suicide Prevention and Mental Health Awareness PCBH, FRC, PUSD	15,000	15,000				
7. Plumas Charter School	70,000	70,000				
8. Plumas Arts	25,000	25,000				
<b>PEI Administration</b>	47,319	47,319				
<b>Total PEI Program Estimated</b>						



**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act  
Expenditure Plan Innovation (INN) Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2024-25					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated INN Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>INN Programs</b>						
9.	0					
10.	0					
11.	0					
12.	0					
13.	0					
14.	0					
15.	0					
16.	0					
<b>INN Administration</b>	0					
<b>Total INN Program Estimated Expenditures</b>	0	0	0	0	0	0



**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act  
Expenditure Plan Workforce Education and Training (WET) Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2024-25					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated WET Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>WET Programs</b>						
1. Behavioral Health Employee Loan Assumption Program	40,000	40,000				
2. Regional WET Partnership	14,737	14,737				
3. Relias Web-Based Training Program	12,000	12,000				
4. PCBH Clinical Training Priorities	17,720	17,720				
<b>WET Administration</b>	0	0				
<b>Total WET Program Estimated Expenditures</b>	84,457	84,457	0	0	0	0



**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act  
Expenditure Plan Capital Facilities and Technology Needs (CFTN)  
Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2023-24					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CFTN Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>CFTN Programs - Capital Facilities Projects</b>						
	0					
	0					
Greenville Wellness Center Re-Build	250,000.00					
	0					
	0					
	0					
	0					
	0					
<b>CFTN Programs - Technological Needs Projects</b>						
	0					
	0					
Greenville Wellness Center Technology	10,000.00					
	0					
	0					
Public Wellness Center Computers	3500.00					
	0					
	0					
	0					
	0					
<b>CFTN Administration</b>	0					
<b>Total CFTN Program Estimated Expenditures</b>	263,500.00	0	0	0	0	0



**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act  
Expenditure Plan Community Services and Supports (CSS) Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2025-26					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CSS Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>Full-Service Partnership Programs</b>						
1. ENVIRONMENTAL ALTERNATIVES PLUMAS COMMONS	879,000	879,000				157,000
2. Spanish Creek Motel Purchase for housing	800,000	800,000				
4. PCBH Personnel and Operations for FSP Clients	978,647	978,647				
<b>Non-FSP Programs (General Systems Development and Outreach and Engagement)</b>						
1. PCBH PERSONNEL AND OPERATIONS	940,268	940,268				
2. Local Hospital Crisis Support	60,000	60,000				
3. TAY WORK PROGRAM	20,000	20,000				
4. ADULT WORK PROGRAM	30,000	30,000				
5. PEER EMPLOYEE SALARIES/BENEFITS	100,000	100,000				
6. WET FUNDS Transfer	84,457	84,457				
7. Vehicles	250,000	250,000				
Subtotal						157,000
<b>CSS Administration</b>	120,489	120,489				
<b>CSS MHSA Housing Program Assigned Funds</b>						
<b>Total CSS Program Estimated Expenditures</b>				0	0	157,000
<b>FSP Programs as Percent of Total</b>	59%					



## Plumas County Behavioral Health Personnel and Operations Detail – FY25-26

*\*These costs could increase by up to an additional 15% from FY 24/25 due to annual raises and increases in operating costs*

<b>PCBH Personnel</b>				
<b>Position Description</b>	<b>Location/Description</b>	<b>Annual Salary</b>	<b>Full-Time Equivalent</b>	<b>Total with Benefits</b>
MHSA Coordinator	Quincy	85,503.18	1.00	121,861.24
Client Housing and Supports Case Manager	Greenville		1.00	
Wellness Center Supervising Site Coordinator	All	54,331.70	1.00	85,468.48
Wellness Center Site Coordinator	Quincy -	42,558.21	1.00	69,868.13
Wellness Center Site Coordinator	Portola	43,314.11	1.00	70,911.20
Wellness Center Site Coordinator	Chester	42,265.60	1.00	87,293.96
BH Client Support Services Tech	All	44,494.14	1.00	82,379.22
BH Client Support Services Tech	All	35,936.85	1.00	60,731.32
BH Management Analyst	Quincy	17,638.40	0.25	26,837.10
BH Information Systems Technician	Quincy	9,889.32	0.20	15,745.50
BH Clinical Records	Quincy	24,211.20	0.50	35,346.73
BH Administrative Assistant	Quincy	22,409.15	0.50	36,299.65
Case Management Specialist	Quincy	40,778.64	0.50	70,433.33
Case Management Specialist	Portola	30,586.40	0.50	47,454.25
Case Management Specialist	All	55,036.80	1.00	104,271.04
Case Management Specialist	Quincy	37,300.70	0.50	56,719.32
BH Therapist	Portola	33,166.75	0.50	56,257.68
BH Therapist	Chester	17,316.00	0.25	30,975.79
BH Therapist	Quincy	34,085.76	0.50	48,972.65
BH Therapist	Quincy	69,264.00	1.00	123,903.15
Additional Benefits, Overtime, & Retirement				30,000
<b>Personnel Total</b>				
<b>PCBH Operations</b>				
Wellness Center Peer Advocates	All	\$100,000	3.50	\$100,000
TAY and Adult Work Crew	All	\$50,000	5.00	\$50,000
Client Resources	Bus passes, grocery cards, petty cash for purchases by CM, clothing vouchers, and client incentives			\$30,000
Client Water - 4 sites @ \$500/year				\$2,000
MHSA Advertising				\$8,000
MHSA Community Planning Process				\$50,000



PCBH Computers (laptops and desktops)				\$10,000
Furnishings/Improvements				\$5,000
Transportation (Fuel and maintenance)				\$18,500
Office Supplies/Equipment				\$20,000
Telecom Contribution to PCBH				\$40,000
Tay/Adult Work Program Costs				\$150,000
Plumas County - Norcal Housing CoC - Participation fee and HMIS licensure fee				\$7,500
Behavioral Health Commission	Computers, meeting ads, annual meeting			\$4,000
<b>PCBH Operations Total</b>				<b>\$345,000</b>
<b>PCBH Wellness Centers</b>				
Wellness Center Rentals and Utilities				\$102,000
Wellness Integration and Peer Support Activities (stipends and events x 3 sites) – nutrition classes, finance and budgeting, smoking cessation, restorative yoga, music and art, walking group, etc.		\$10,000		\$30,000
Materials and Supplies x 3 sites		\$5,000		\$20,000
Office Supplies		\$5,000		\$20,000
Furnishings		\$, 2,000		\$6,000
Consumables Chester, Greenville, & Portola		\$5,000		\$15,000
Janitorial and other contracted services (snow removal, etc.)		\$2,000		\$6,000
<b>Wellness Centers Total</b>				<b>\$199,000</b>
Total MHSA Program Costs				\$1,744,468
Administrative Costs @ 10%				\$174,447
<b>CSS PCBH Operations Total</b>				<b>\$1,918,915</b>



**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act  
Expenditure Plan Prevention and Early Intervention (PEI) Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	FISCAL YEAR 2025-26					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated PEI Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>PEI Programs – Prevention and Early Intervention</b>						
1. Veterans Services Outreach, Referral and Access to Care	50,000	50,000				
2. Plumas County Public Health Agency – Senior Connections	65,000	65,000				
3. PUSD – School-Based Mental Health Services and Multi-Tiered Systems of Support	251,932	251,932				
4. Roundhouse Council – Native Youth, Family, and Elders	50,000	50,000				
5. Plumas Rural Services – Visions Youth Prevention Program	18,882	18,882				
6. Suicide Prevention and Mental Health Awareness PCBH, FRC, PUSD	15,000	15,000				
7. Plumas Charter School	70,000	70,000				
8. Plumas Arts	25,000	25,000				
<b>PEI Administration</b>	47,319	47,319				
<b>Total PEI Program Estimated</b>						



**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act  
Expenditure Plan Innovation (INN) Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2025-26					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated INN Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>INN Programs</b>						
17.	0					
18.	0					
19.	0					
20.	0					
21.	0					
22.	0					
23.	0					
24.	0					
<b>INN Administration</b>	0					
<b>Total INN Program Estimated Expenditures</b>	0	0	0	0	0	0



**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act  
Expenditure Plan Workforce Education and Training (WET) Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2025-26					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated WET Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>WET Programs</b>						
1. Behavioral Health Employee Loan Assumption Program	40,000	40,000				
2. Regional WET Partnership	14,737	14,737				
3. Relias Web-Based Training Program	12,000	12,000				
4. PCBH Clinical Training Priorities	17,720	17,720				
<b>WET Administration</b>	0	0				
<b>Total WET Program Estimated Expenditures</b>	84,457	84,457	0	0	0	0



**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act  
Expenditure Plan Capital Facilities and Technology Needs (CFTN)  
Component Worksheet**

County: **PLUMAS**

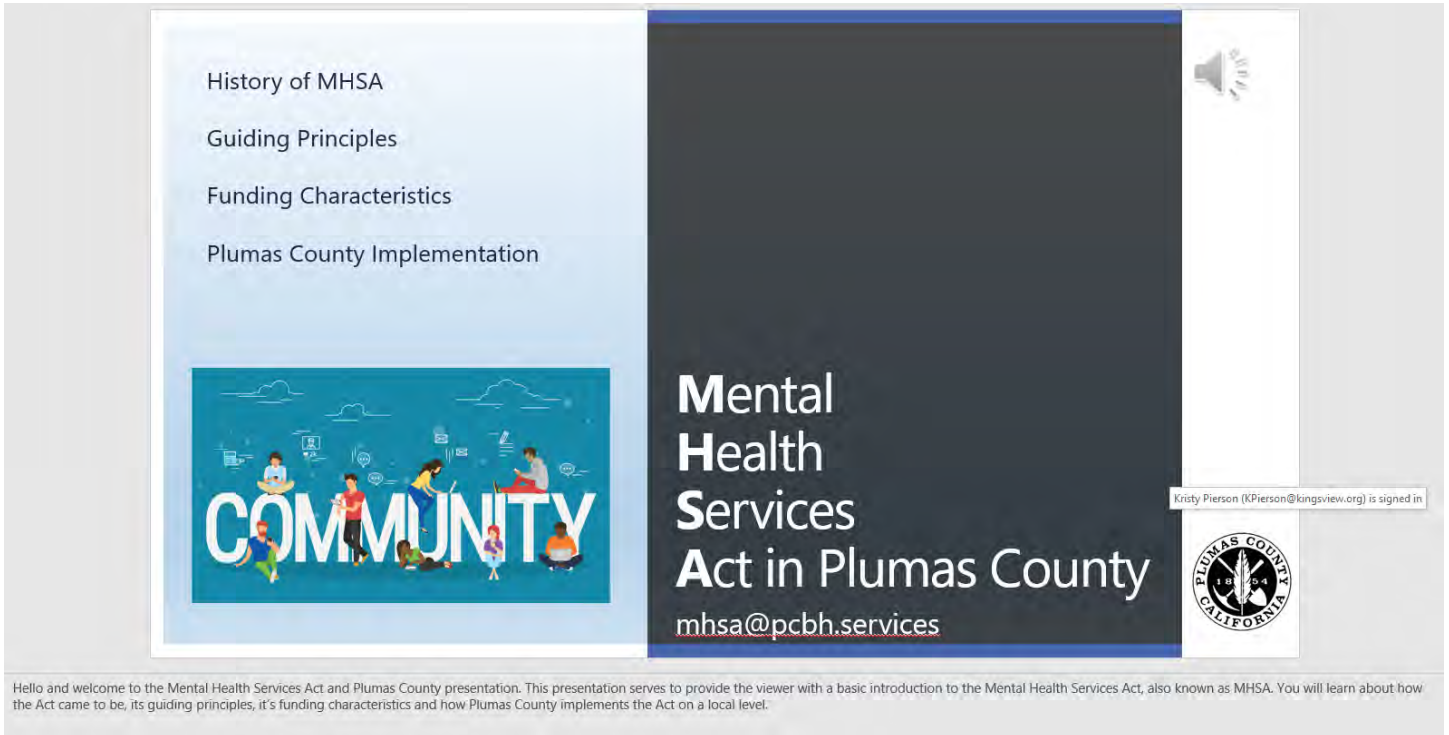
Date: **07/01/23**

	Fiscal Year 2023-24					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CFTN Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>CFTN Programs - Capital Facilities Projects</b>						
	0					
	0					
Greenville Wellness Center Re-Build	250,000.00					
	0					
	0					
	0					
	0					
	0					
<b>CFTN Programs - Technological Needs Projects</b>						
	0					
	0					
Greenville Wellness Center Technology	10,000.00					
	0					
	0					
Public Wellness Center Computers	3500.00					
	0					
	0					
	0					
	0					
<b>CFTN Administration</b>	0					
<b>Total CFTN Program Estimated Expenditures</b>	263,500.00	0	0	0	0	0



## APPENDICES

### A. MHSA 101 Slideshow for stakeholders, staff, community members, and consumers



History of MHSA

Guiding Principles

Funding Characteristics

Plumas County Implementation

**COMMUNITY**

**Mental Health Services Act in Plumas County**

[mhsa@pcbh.services](mailto:mhsa@pcbh.services)

Kristy Pierson (KPierson@kingsview.org) is signed in

Plumas County California

Hello and welcome to the Mental Health Services Act and Plumas County presentation. This presentation serves to provide the viewer with a basic introduction to the Mental Health Services Act, also known as MHSA. You will learn about how the Act came to be, its guiding principles, its funding characteristics and how Plumas County implements the Act on a local level.



**MENTAL HEALTH SERVICES ACT**

PROPOSITION

**63**

**CALIFORNIA**

**WELLNESS • RECOVERY • RESILIENCE**

**What is the Mental Health Services Act?**

Plumas County California

What is MHSA?



## What is MHSA?

In November of 2004, California voters approved Proposition 63, creating the Mental Health Services Act.

Millionaire's Tax



California's Public Mental Health System



Systemic Change



1/10 of 1% of  
tax payers =  
\$14 billion



To create a state-of-the-art, culturally competent system that promotes **recovery** and **wellness** for adults and older adults with severe mental illness, and **resiliency** for children with serious emotional disorders and their families.



In November of 2004, California voters passed Proposition 63 creating the Mental Health Services Act. This act produced an additional one percent tax on any California resident making more than \$1 million dollars in order to enhance the system of care for mental health services.

The need for an enhanced system of mental health care was born out of community and stakeholders urging for systemic change. Prop 63 was a legislative movement to provide better coordinated and more comprehensive care to those with mental illness, with a focus on underserved populations.

The MHSA was also unique, as its purpose included reducing the impact of untreated mental illness on individuals, families, and state and local budgets.

Approximately 1/10 of one percent of tax payers are impacted by tax, but since its inception, it has generated approx. \$14 billion dollars statewide.

## What is MHSA?



### MHSA Defined Age Groups

Children	0-15 years
Transition Age Youth	16-25
Adults	26-59
Older Adults	60+

### Guiding Principles

There are six fundamental guiding principles outlined in the California Code of Regulations (CCR 3320):

- Community Collaboration
- Cultural Competence
- Client-Driven, for adults
- Family-Driven, for youth
- Wellness/Recovery/Resiliency-Focused Services
- Integrated Service Experience

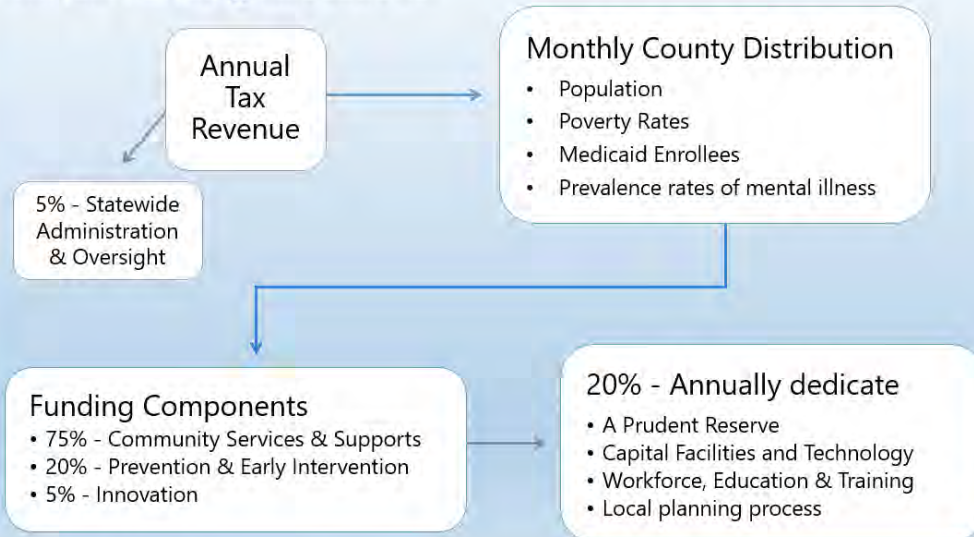


The passing of Proposition 63 provided the first opportunity in many years to expand county mental health programs for all populations and age groups: children (0-15 years old), transition-age youth (16-25 years old), adults (26-59 years old), older adults (60 years and older). Programming also focuses on families, and especially, the unserved and/or underserved populations.

These guiding principles should be included in all areas of MHSA, and programming should be designed to implement the core values of community collaboration, cultural competence, services that are client driven by adults and family driven for youth, all services must be focused on wellness, recovery and resiliency. And MHSA programming should provide an integrated service experience.



## MHSA Funding Allocations



Each year, MHSA revenue from taxes is collected, and before it is allocated to Counties, 5% is allocated to Statewide Administration and Oversight of the MHSA.

Funds are then distributed to counties on a monthly basis by utilizing a formula that considers a variety of factors, such as:  
-Population, poverty, Medicaid enrollees, prevalence rates of mental illness

Counties have strict guidelines for how they can spend their annual allocation, with approx. 75% being allocated to Community Services and Supports, 20% allocated to Prevention and Early Intervention, and 5% to Innovation.

Of that annual allocation, Counties can divert up to 20% to the Prudent Reserve, which is a savings account to be used during an economic downturn, Capital Facilities and Technology, and Workforce Education and Training.

Counties may use 5% of their total annual MHSA revenues for the local planning process.

We will discuss funding allocations in more detail later in the presentation.



## Plumas County Programs

Click to add subtitle



Plumas County Programs.



## Community Services and Supports

75% of annual allocation

Services that focus on community collaboration, client and family driven services and systems, wellness, recovery and resilience, integrated service experiences for clients and families, as well as serving the unserved and underserved.

Full-Service Partnerships

Wellness Centers

Peer Work Programs

Client Supports and Homeless Prevention

Children's Mental Health Services



Community Services and Supports, also known as CS&S, is the largest funding allocation for each County. Plumas County achieves the goals of the CS&S component through internal programming and through contracted service providers.

Full Service Partnership is programming designed for community members who encounter severe symptoms from their mental illness. This programming is highly monitored and delivers the most intensive case management services for all age groups. The majority of CS&S funding is dedicated to Full Service Partnerships.

Wellness Centers were implemented in each community to allow for easy access to services for all Plumas County residents. These centers allow for peer support and socialization, along with peer led activities and community resources.

Plumas County developed peer work programs for both adults and Transitional aged youth. The peer work programs assist clients with gaining skills necessary for entering the work force while also building positive support systems that assist with managing symptoms related to mental illness.

Client supports and Homeless Prevention are achieved through partnerships with local agencies like Plumas Rural Services and Environmental Alternatives.

Childrens Mental Health Services helps broaden the range of youth clients that need services to those that are mild to moderate.

## Prevention & Early Intervention

20% of annual allocation

Services that promote wellness, foster health, and prevent the suffering that can result from untreated mental illness.

Community Education

Prevention Unit

Cultural Outreach Programs

Early Intervention

- Prevention
- Early Intervention
- Outreach For Increasing Recognition Of Early Signs Of Mental Illness
- Stigma And Discrimination Reduction
- Suicide Prevention
- Access and Linkage to Treatment
- Improve Timely Access to Services for Underserved Populations



Prevention and Early Intervention, also known as PEI, aims to serve those who have yet to engage in mental health services.

Services strategies in this component include: Prevention, Early Intervention, Outreach For Increasing Recognition Of Early Signs Of Mental Illness, Stigma And Discrimination Reduction, Suicide Prevention, Access and Linkage to Treatment, and to Improve Timely Access to Services for Underserved Populations.

Plumas County achieves the goals of the PEI component through internal programming and through contracted service providers.

Community Education includes our efforts with the Statewide Mental Health Campaign called Each Mind Matters and our local outreach and engagement efforts to increase awareness of mental wellness.

The Prevention Unit works with adolescents to reduce risk factors and increase protective factors surrounding mental illness and substance abuse.

Cultural Outreach Programs target underserved populations and work to overcome barriers to accessing treatment, including increasing awareness and addressing stigma.



## Innovation

5% of annual allocation

A project that the County designs and implements for a defined time period, and evaluates to develop new best practices in mental health services and supports.



Stakeholder  
Driven Idea

Designed to serve  
our local  
population



Time Limited  
Project

3-5 years of  
funding



Evaluate

To determine if  
program is a new  
best practice

Project approval is determined by the:



At its core, an Innovation project is designed to better understand how to serve unique communities. No California County is the same, and each County has different characteristics that contribute to local needs. Innovation funds allow for Counties try something new in order to develop a new best practice in mental health services and supports for their communities.

While each County receives an allocation of Innovation each year, the Mental Health Services Oversight and Accountability Commission provides approval for spending these dollars.

## One-time funding

### Capital Facilities & Technology

- Works toward the creation of a facility that is used for the delivery of MHSA services to mental health clients and their families or for administrative offices.



### Workforce Education & Training

- Promotes a diverse workforce that can provide services that are linguistically and culturally competent, and includes the viewpoints and expertise of clients and their families/ caregivers.



At the inception of the MHSA, these two funding components were allocated one time funding for all Counties, with 10-year timeline for spending.

Capital Facilities & Technology and Workforce Education & Training are still a large part of the MHSA, although they do not receive annual funding.

You may remember from a few slides back that up to 20% of funding can be diverted from the overall allocation, and we take advantage of this regulation to implement Workforce Education and Training initiatives. These initiatives include dedicated funding to job specific training, cultural trainings and our peer specialist workforce.





## Community Input



Click to add notes

## MHSA Program Plans

Provides an overview of:

- Plumas County
- MHSA initiatives in a descriptive, narrative format.
- Expenditure information by each component.
- Each program's objectives, followed by supporting data.
- Annual updates are required in-between each Three Year Plan.



Every three years an MHSA Program and Expenditure Plan is developed in partnership with community members and stakeholders to:

- Analyze the mental health needs in the community.
- Identify and re-evaluate priorities and strategies to meet those mental health needs.

MHSA funds must be spent according to the plan, and there must be evidence that the community and stakeholder's participated in the development of this plan.

(Recite bullet points)



## Community & Stakeholder Engagement

"Counties shall demonstrate a partnership with constituents and stakeholders throughout the process that includes meaningful stakeholder involvement on mental health policy, program planning, and implementation, monitoring, quality improvement, evaluation, and budget allocations." -(WIC) Section 5848(a),

- This important process is accomplished in multiple ways:
  - Annual Community Input Meetings
  - Focus Groups with consumers of MHSA programs
  - Behavioral Health Advisory Board
  - Stakeholder meetings and committees
  - 30-Day Public Comment Period



The MHSA began with the community voice. Californians not only urged for more mental health services in local communities, but they advocated for change in the way California treats mental illness. Imbedded in its regulations is the requirements for meaningful stakeholder inclusion at all levels of program planning, development, oversight and evaluation.

In Plumas County, we value the voice of our clients, peers, advocates, family members, staff and community partners. We gather feedback on all aspects of the MHSA through community input meetings, focus groups, and a specially designed survey.

MHSA is a standing agenda item on the Behavioral Health Commission and MHSA reports are given at various community meetings. All plans and proposals are posted for a 30-day public comment period before being presented at a public hearing.

## Community & Stakeholder Engagement

### Plumas County Community Planning Process



Plumas County has allocated resources towards thoughtfully building policies and procedures surrounding Community and Stakeholder engagement, and is also looking for ways to improve these processes.

Broad Community input is gathered and is utilized when designing the MHSA Three Year Plan and its Annual Updates. The MHSA Plans are reviewed in detail by the PCBH Leadership and the Plumas County Behavioral Health Commission. Plans must be approved by the local Behavioral Health Commission prior to County Board of Supervisor approval.



Learn more about local MHSA by:

Visiting

<https://www.plumascounty.us/87/Behavioral-Health>



Thank you to all of the  
stakeholders and  
community members  
that contribute their  
insight and experience  
to the MHSA

Suggestions? Comments?  
[mhsa@pcbh.services](mailto:mhsa@pcbh.services)





## B. Stakeholder Survey

### Plumas County Mental Health Stakeholder Survey

Plumas County Mental Health is updating our Mental Health Services Act (MHSA) three-year plan. We are asking community agencies to provide us information on our existing services and to identify issues for children/youth and parents/families who need mental health services. Please indicate each issue as a concern or not by circling “Yes” or “No”.

#### *Children and Youth Issues*

<i>Children/Youth</i>		
Sadness or depression	Yes	No
Suicide	Yes	No
Gets in fights/anger management	Yes	No
Being bullied	Yes	No
Social media problems	Yes	No
Lying	Yes	No
Following directions	Yes	No
Disrespectful/talks back	Yes	No
Poor grades	Yes	No
School attendance	Yes	No
Physical health problems	Yes	No
Stomachaches/headaches	Yes	No
Pregnancy	Yes	No
Involvement with the Court system	Yes	No
Stealing	Yes	No
Using drugs	Yes	No
Using alcohol	Yes	No
School violence	Yes	No
Family relationship	Yes	No
Participating in family activities	Yes	No
Other: _____		



*Adult and/or Family Issues*

<i>Parent/Family</i>		
Sadness or depression	<b>Yes</b>	<b>No</b>
Suicide	<b>Yes</b>	<b>No</b>
Homelessness	<b>Yes</b>	<b>No</b>
Living independently in community	<b>Yes</b>	<b>No</b>
Assistance with daily activities	<b>Yes</b>	<b>No</b>
Assistance managing medications	<b>Yes</b>	<b>No</b>
Employment	<b>Yes</b>	<b>No</b>
Education/training	<b>Yes</b>	<b>No</b>
Physical health problems	<b>Yes</b>	<b>No</b>
Crisis care hospitalizations	<b>Yes</b>	<b>No</b>
Family relationships	<b>Yes</b>	<b>No</b>
Domestic violence	<b>Yes</b>	<b>No</b>
Involvement with the Court system	<b>Yes</b>	<b>No</b>
Drug misuse	<b>Yes</b>	<b>No</b>
Alcohol misuse	<b>Yes</b>	<b>No</b>
Help getting benefits and services	<b>Yes</b>	<b>No</b>
Transportation	<b>Yes</b>	<b>No</b>
Availability of translation services Specify language:	<b>Yes</b>	<b>No</b>
Other: _____		

**Additional comments or concerns:**

---



---



---



---



***Questions about Mental Health Services***

---

**1. What Mental Health services are you currently aware of being available in Plumas County?** *(Please check all that apply.)*

- |  |  |
|--|--|
| <input type="checkbox"/> Individual Counseling         | <input type="checkbox"/> Anger Management                  |
| <input type="checkbox"/> Group Counseling              | <input type="checkbox"/> Couples Counseling                |
| <input type="checkbox"/> Family Counseling             | <input type="checkbox"/> Alcohol and Other Drug Counseling |
| <input type="checkbox"/> Case Management               | <input type="checkbox"/> Psychiatric Medication Management |
| <input type="checkbox"/> Other <i>Specify</i> ): _____ |  |

☐ I am not aware of any Mental Health services in Plumas County.

**2. Are there other Mental Health services needed in Plumas County?** *(Please check all that apply.)*

- |  |  |
|--|--|
| <input type="checkbox"/> Individual Counseling   | <input type="checkbox"/> Anger Management                  |
| <input type="checkbox"/> Group Counseling  | <input type="checkbox"/> Couples Counseling                |
| <input type="checkbox"/> Family Counseling   | <input type="checkbox"/> Alcohol and Other Drug Counseling |
| <input type="checkbox"/> Case Management   | <input type="checkbox"/> Psychiatric Medication Management |
| <input type="checkbox"/> Services available in another language <i>(Specify)</i> : _____ | <input type="checkbox"/> Other <i>(Specify)</i> : _____    |

***Please tell us a little about yourself:***

<b>Stakeholder agency/organization you are affiliated with:</b>		
<b>Job function within agency/organization you are affiliated with:</b>		
<b>Gender:</b> <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other	<b>Race/Ethnicity:</b> <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Hispanic <input type="checkbox"/> Black/African American	<input type="checkbox"/> Native American <input type="checkbox"/> Asian <input type="checkbox"/> Other: _____

Please return your completed survey by **February 17th** to:  
MHSA - Plumas County Mental Health  
270 County Hospital Rd #109  
Quincy, CA 95971  
Questions? Please call us: (530) 283-6307 ext 1200

***Thank you for your participation!***



## C. Stakeholder CPPP Community Meeting Flier



### **Behavioral Health Mental Health Services Act Join Us for a Community Meeting!**

Learn how the Mental Health Services Act (MHSA) funding and programs benefit our communities.

**Share your ideas with Behavioral Health staff on how we can improve community mental health programming.**

**Who:** Behavioral Health clients & their family members and Plumas County residents (all MHSA stakeholders)

**Why:** Plumas County Behavioral Health would like your feedback and input for developing the next MHSA 3-Year Program and Expenditure Plan, 2023-2026 — how can we improve access, services and programs that benefit our communities? Your feedback is important and appreciated!

### **Where and When:**

**Quincy:** Tuesday, February 21<sup>st</sup> 5:30 – 6:30 p.m.

Quincy Wellness Center, 455 Main Street, Quincy

**Portola:** Thursday, February 23<sup>rd</sup> 5:30 – 6:30 p.m.

Portola Wellness Center, 280 E. Sierra Ave. (Hwy. 70), Portola

**Greenville/Zoom:** Friday, February 24<sup>th</sup> 1:00 – 3:00 p.m.

<https://us05web.zoom.us/j/89205172900?pwd=bGxoY2lZbDVIURUM1RQcytIRHhjUT09>

**Chester:** Tuesday, February 28<sup>th</sup> 5:30 – 6:30 p.m.

Chester Wellness Center, 372 Main Street (Hwy 36), Chester







## MENTAL HEALTH SERVICES ACT

### PRUDENT RESERVE ASSESSMENT/REASSESSMENT

County/City: \_\_\_\_\_

Fiscal Year: \_\_\_\_\_

**Local Mental Health Director**

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

I hereby certify<sup>1</sup> under penalty of perjury, under the laws of the State of California, that the Prudent Reserve assessment/reassessment is accurate to the best of my knowledge and was completed in accordance with California Code of Regulations, Title 9, section 3420.20 (b).

\_\_\_\_\_  
Local Mental Health Director (PRINT NAME) Signature

\_\_\_\_\_  
Date

<sup>1</sup> Welfare and Institutions Code section 5892 (b)(2)  
DHCS 1819 (02/19)



*PLUMAS COUNTY*  
*MENTAL HEALTH SERVICES ACT*  
*ANNUAL UPDATE, 2021-2022*

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# A Report on Plumas County Behavioral Health MHSA Programs Completed During FY 2021-2022 (Year 2) of the MHSA Program and Expenditure Plan, FY 2020-2023



## Introduction

Plumas County Behavioral Health (PCBH) is the local Mental Health and Substance Use Disorder services plan Medi-Cal beneficiary provider for the State of California, providing screenings, assessments, crisis intervention, and treatment to individuals with serious mental illness, children through older adults, and when indicated, their families. PCBH also provides intensive outpatient treatment to individuals with substance use disorders (SUDS) and those with co-occurring diagnoses.

The Mental Health Services Act (MHSA) is a State proposition (Prop. 63) approved by the voters and enacted by the legislature in 2004. The MHSA levies a 1% tax on income earned over \$1 million by California residents every year. These funds are allocated across 58 counties and large county-like cities each month throughout the fiscal year.

MHSA funds may be used to create or expand specialty mental health services and prevention programming that were not in existence or were underfunded prior to 2004. MHSA funds may not be used to supplant existing state- and federally funded programs.

The MHSA is made up of five program components: Community Services and Supports (CSS), Prevention and Early Intervention (PEI), Innovation (INN), Capital Facilities and Technological Needs (CFTN), and Workforce Education and Training (WET). A sixth use of these funds may be to allocate a small percentage (no more than 33% of the previous five-year average of CSS funds) to a Prudent Reserve (PR) fund to assist the local mental health plan (MHP) in years when there are shortfalls in tax revenues and economic recessions.



PCBH receives California State Mental Health Services Act (MHSA) funding each year and has since the first year of funding in 2005. Its allocation is based on the number of Medi-Cal eligible residents living in the county as well as the overall population, and each year the allocation percentage is calculated based on projections of change to the overall eligible population. Presently, Plumas County receives 0.12685% of the overall funding to California's 58 counties, approximately \$2.0-\$2.5 million per year.

In Fiscal Year 20-21, Plumas County received \$3,130,910.35 in MHSA funds, consistent with the State's projections for that program year.



## County Description and Demographics

\*Please see County Description and Demographics at the beginning of this report (pg 2)

### Homelessness and the Plumas County 2022 Point in Time (PIT) Count

Plumas County Behavioral Health MHSA program has been providing direct homeless services for a number of years to new and ongoing clients, as well as referrals for homeless services and other emergency supports to the lead agency, Plumas Crisis Intervention and Resource Center, for residents who don't meet eligibility for mental health services at PCBH. As part of the department's commitment to meet community needs for homeless services, PCBH partners with multiple agencies, such as Plumas Rural Services, Environmental Alternatives, and PCIRC.

The 2022 Point-in-Time Survey collected data on a total of 131 individuals experiencing homelessness in Plumas County. In late summer of 2021, the Dixie Fire destroyed over 500 structures in Plumas County resulting in a 98% increase in the homeless count from last year.

Of these individuals:

**Total Sheltered Homeless in Plumas County = 45**

**Total Unsheltered Homeless in Plumas County = 86**

Additional Demographics	Total Persons	Percentage
Chronically Homeless	9	6.8%
Veteran	4	3.0%
Domestic Violence Survivor	0	0%
Felony Conviction	25	19.1%
COVID-19	0	0%
Natural Disaster	29	22.5%
Youth (18 to 24)	10	7.6%
Children (Under 18)	15	11.4%

Gender	Total Persons	Percentage
Male	69	52%



Female	565	42.47%
Gender Non-Conforming	00	0%
Trans Male	10	.07%
Trans Female	00	0%
Did Not Respond	50	3.8%
Refused	00	0%

NorCal CoC includes 23,922 square miles and encompasses seven counties. Plumas County is part of the Housing Continuum of Care. Plumas County agencies and the local Housing Continuum of Care (CoC) Advisory Board continue to work towards expanding the continuum of housing services for homeless individuals and families, including increasing the affordable housing inventory for both rentals and homebuying and housing for special populations, such as initiatives funded through the CA Department of Housing and Community Development (HCD) *No Place Like Home Program (NPLH)*

Access to affordable permanent housing with supportive services is a significant barrier that prolongs suffering for individuals [and their families] living with a serious mental illness who experience or at risk of chronic homelessness. The county's *No Place Like Home* permanent supportive housing applications (in progress for 2021 and 2022 Notices of Funding), where the county partners with an affordable housing developer and property management company, will begin to address gaps in affordable housing for consumer stakeholders. However, this will not address the individuals who became homeless due to the Dixie Fire and not Mental Illness.

### [Department Overview](#)

By July 2021, the Dixie fire was well underway, and the county communities were being evacuated. Many communities were evacuated multiple times over the next two months. PCBH employees worked daily at the evacuation centers. Clinical and Case management staff



worked outreach in these centers of opening services and supports to anyone in need. In August 2021 communities were lost and community members, as well as clients, were scattered. Outreach again became important to maintain much needed services.

<b>Plumas County MHSA Allocations for FY21/22</b>	
Innovation (INN)	\$131,965.02
Net Allocation (=Gross-INN)	\$2,507,335.14
Community Services and Supports (CSS)	\$2,005,868.12
Prevention and Early Intervention (PEI)	\$501,467.02
Gross Allocation (100%)	\$2,639,300.16

<b>Plumas County MHSA Expenditures for FY 21/22</b>	
Community Services and Supports (CSS)	\$1,566,826.69
Prevention and Early Intervention (PEI)	\$541,002.63
Innovation (INN)	\$0.00
Capital Facilities and Technology Needs (CFTN)	\$0.00
Workforce Education and Training (WET)	\$64,307.36
Total MHSA Expenditures	\$2,172,136.68
Use of ongoing fund balance (difference of fund balance + allocations minus expenditures)	(\$467,163.48)

### *Homelessness and Housing Solutions and No Place Like Home Program*

Housing homeless residents living with serious mental illness has been an ongoing priority for PCBH during this 3-Year Program and Expenditure Plan period.

Homeless prevention services of emergency lodging, transitional housing, and permanent housing rental subsidies (move-in, rental, and utility assistance) has been a hallmark of Plumas County Behavioral Health's MHSA program since at least 2015. A safe and accessible housing continuum provides the stabilizing framework for PCBH clients while they access mental health and substance abuse disorders (for co-occurring participants) services. Using CSS Outreach and Engagement and Full-Service Partnership (FSP)-designated funding, PCBH has provided a continuum of housing from emergency lodging through permanent housing by rental assistance to first-time and FSP clients.



In FY19/20 PCBH staff worked closely with county agencies, departments, and organizations who share a common vision of combating risk factors which contribute to homelessness and chronic homelessness – such as Plumas Crisis Intervention and Resource Center (PCIRC), the county’s lead organization for homeless services, the Planning and Probation Departments, the local Housing Authority, and housing stakeholders - to prepare the County and our organizations to apply for one-time non-competitive and competitive funding in partnership with future project consultants and developers in FY20-21.

These efforts are coordinated through the County’s partnership with the lead NorCal Housing Continuum of Care (CoC)/Community Action Agency of Shasta County. The Shasta Community Action Agency oversees coordination of the local Plumas and Sierra Counties CoC Advisory Board and provides housing support and expertise in coordinating implementation of Homeless Management Information System (HMIS) usage across local agencies, in addition to plans for using a Coordinated Entry System, which consistently and fairly triages and prioritizes users of homeless services based on their level of need. Combined with these housing systems, Plumas County will work through local and regional partnerships to develop multiple, long-term affordable housing project.



*Fiscal Year 21/22 Plumas County Behavioral Health and Mental Health Services Act Program  
Accomplishments in Priority Areas and Goals:*

Plumas County, like many other California Counties, has experienced difficulties starting with Covid-19 in 2020. During the Spring of 2020 services made a switch from face to face to tele-health services due to state restrictions and guidelines around Covid -19. These restrictions lasted into early Spring of 2021 and then made a comeback for a time during the fall of 2021.

Covid-19 restrictions made it challenging to do service delivery and as a result a large number of MHSA funded activities were unable to operate. Crisis and housing services continued but work crews, school services, prevention activities and any other in person services were put on hold.

Once Covid restrictions started to lift PCBH began working with staff and partners to get programming back up and running. During the summer of 2021 the Dixie Fire was raging through California and on August 5<sup>th</sup>, 2021, the Dixie Fire went through the community of Greenville destroying over 500 homes and businesses. As a result of the Dixie Fire, MHSA programming was again put on hold due to unhealthy air conditions (for outside programming such as work crews) and the county also experienced a loss of staffing due to the loss of homes and staff members moving out of county. The trauma from the Dixie Fire affected PCBH's and its partners ability to get programming back up and running.

During the 2020-2023, 3-year plan, PCBH not only experienced the loss of multiple staff members due to the fire but there was a large changeover in staffing among all the partnering agencies. The PCBH MHSA Coordinator position was vacant for a year before they were able to hire someone. That individual was in the position for 1 year and then vacated the position at the same time there was a changeover in leadership at PCBH. Multiple agencies within Plumas County experienced the same type of changeover in staffing. The quick changeover in staff due to the fire and covid, plus the MHSA Coordinator vacancy left a gap in the reporting of program outcomes during this time.

PCBH and its partners have re-established reporting methods with current staff members in 2023 to reduce the risk of lost or unattainable reporting or outcomes.



## Community Program Planning Process

California Code of Regulations Title 9 (CCR) and Welfare and Institutions Code Section (WIC) 5847 state that county mental health programs shall prepare and submit Annual Updates for Mental Health Service Act (MHSA) programs and expenditures. Plans and Annual Updates must be developed with the participation of stakeholders, and the description of the local stakeholder process must be included in that plan or update. The county is to conduct a 30-day public review period of the draft Annual Update and the Mental Health board shall conduct a public hearing at the close of a 30-day comment period. Plans and Annual Updates must be adopted by the county Board of Supervisors and submitted to the California Mental Health Services Oversight and Accountability Commission (MHSOAC) within 30 days after adoption by the county Board of Supervisors.

The MHSA Coordinator attends monthly Behavioral Health Commission meetings, weekly PCBH management staff meetings, as well as monthly Plumas QA meetings and Housing CoC meetings, also meets individually with community stakeholders and funded program partners. MHSA Coordinator has continual contact with clients and community stakeholders working from the different wellness centers.

Due to the gaps with staffing, the current MHSA Coordinator is unsure of the exact dates and meetings that were held for stakeholders during this reporting period outside of the meetings listed above.

Consistently, stakeholders have confirmed these priorities, while articulating continued need for Full-Service Partnership wraparound, housing, transportation supports, and a greater need for county departments decentralizing services to better increase access to supportive services in each community through partnerships at each PCBH Wellness Center. PCBH has been offering services from these centers since May 2017. The County lost the Greenville Wellness Center in the Dixie Fire and has not been able to obtain a space or property to re-establish the center at this time.

Housing and the lack of affordable housing is always the number one complaint. Due to the fire and the lengthy re-building process, the need for housing has only amplified.

Additionally, stakeholders in Portola and Chester voiced their concerns about the lack of after-school opportunities and supervision for youth and the lack of a homeless shelter and outreach for homeless residents.



The following survey comments are from the previous annual update and have operated under the 2020-2023 3-year plan due to staffing shortages.

#### Survey comments:

<p>"You're all doing a great job with me"</p> <p>"The Center in Greenville is great."</p> <p>"I love the Wellness Center."</p> <p>"The community was in need of a place like this. The staff is A-1."</p> <p>"Thank you for all you help."</p> <p>"Everybody helps me"</p> <p>"The staff are fantastic and caring."</p> <p>"A place for homeless to eat."</p> <p>"A clearer understanding should be given to clients of the services available as well as responsibilities of commitment and policies."</p> <p>"Greater funding for on-site services in our schools. There should be a therapist at each school, rather than in each" community.</p> <p>"More MH services for teens are needed. They often get put on waiting lists to see counselors."</p> <p>"Non-traditional treatment options, Yoga, meditation, acupuncture/pressure"</p> <p>"Housing for SMI and their partners or caregivers together"</p> <p>"We need telemed."</p> <p>"Help looking for work."</p> <p>"Public awareness, increase use of media sources. Target: F.B., clubs, groups, collaborative, individuals at risk."</p>	<p>"Equity in all services to me is a priority since there are programs for SMI, but what about the mild to moderate population. I feel there is a gap connecting those folks to therapy and psychiatry before their mental health issue(s) increase. Population being non- school, middle age/seniors."</p> <p>"A place for people out of jail to sleep."</p> <p>"Need AOD services/more frequency"</p> <p>"Support for parents of young children and teenagers."</p> <p>"Trying to get to Susanville or Quincy in inclement winter weather, plus having to take time off of work is a huge obstacle to getting help."</p> <p>"Provide funding for the criminal justice population. Programs such as Drug Court and Day Reporting Center should be priorities. "</p> <p>"Teacher support for in classroom behaviors in children with mental illness or trauma behaviors – SPECIFIC AND USEABLE skills – and wellness for teachers."</p> <p>"Programs for special needs children and adults (handicapped, autism, learning disorders).</p>
--	--

Many of these comments include items that PCBH is currently working to improve/change "in house" through the agency's quality improvement program, or that may be best approached through partnership with other agencies or organizations. Finally, there are larger concerns voiced at these



stakeholder meetings which speak to the overall health of every community, and which exceed the department's scope and local mental health plan, which may be best addressed within a larger forum through community leadership and action planning.

A copy of the draft Annual Update, FY21/22 will be distributed to all members of the Behavioral Health (BH) Commission, to consumer groups, staff, and all stakeholders who request a copy or access the draft online at the County website or through the 20,000 Lives e-mail newsletter, and by MHSA program staff to stakeholders who are included on an e-mail distribution list by request.

Stakeholders did have the opportunity to submit their written comments during the 30-day public comment period. For the final draft, this will be posted concurrently with the MHSA Program and Expenditure Plan, 2023-26, on the PCBH webpage; stakeholders are invited to comment by e-mail, in person and in writing. Substantive comments will be incorporated into the final draft of the 3-year plan and Annual Update, after the BH Commission public hearing is held for discussion of the draft Annual Update and the 3-Year Program and Expenditure Plan and to recommend the draft.

The 30-day Public Comment period will open on August 2, 2023, and close at end of business on September 1, 2023, after the public hearing at the Plumas County Behavioral Health Commission regular meeting. The final draft of the Annual Update will be presented to the Plumas County Board of Supervisors for approval in September 2023. The final, approved Annual Update will be submitted to the Mental Health Services Oversight and Accountability Commission (MHSOAC) no later than October 31, 2023. Getting this completed this year was more challenging due to a changeover in staffing and not having access to previous MHSA information or previous staff members at PCBH or program partners who have historical knowledge of MHSA.

Stakeholders include representatives from community-based organizations, agencies, Plumas County Behavioral Health consumers and families, and the Behavioral Health Commission and other interested community members.

A form to request a copy of the Draft Annual Update was posted on the County Behavioral Health website on August 2, 2023. The same form was posted and available for stakeholders at all locations where the draft Annual Update was available for public review. Information on the availability of the draft Annual Update, how to receive a copy, and how to provide comments will be posted on the Behavioral Health MHSA webpage at:

<https://www.plumascounty.us/2503/Mental-Health-Services-Act>

A public hearing was held September 6, 2023, additional verbal, and written comments on the Annual Update from the public and members of the Plumas County Behavioral Health Commission will be received; substantive comments will be included in the space below.



**STAKEHOLDER FEEDBACK AND PUBLIC COMMENT  
ON DRAFT MHSA ANNUAL UPDATE, FY 20/21**

Public comment is incorporated into this section of the Annual Update and included without editing. Substantive comments will be addressed and considered for ongoing department and MHSA planning as time, progress, capacity, and funding allow, and in future Program and Expenditure Plans for stakeholder review, public comment and Board approval.



*MHSA Stakeholder Feedback and Public Comment*

This space reserved for written substantive stakeholder feedback during the 30-day public comment period.

Public comment period was between August 2, 2023, and September 1, 2023.



## Summary of Prior Recommendations

Stakeholder feedback from program year FY 21/22 meetings, as well as funded programs quarterly meetings, 20,000 Lives meetings, user survey data, focus group input, and subsequent discussions with individual stakeholders, consumers, and staff, includes the need to provide these services. PCBH recognizes that these areas are experiencing ongoing development and implementation or may be experiencing delays due to lack of county capacity and programs being put on hold due to Covid -19, the Dixie Fire, and massive staffing changes.

- A. Re-establishing the Adult and TAY Peer Employment Programs to meet a greater breadth of interests for clients. Due to capacity issues in running the program and limitations required by supervision of consumer workers, the MHSA program expects a slow evolution of this program to meet additional consumer needs.

Barriers to re-establishing the work programs include personnel costs (salaries and benefits) for peer workers and capacity of the Department to hire adequate case managers and clinicians to safely supervise peer employees at the recommended 1:4 ratio. MHSA and Department staff continue to address the need for expansion of these important and transformational supportive employment programs.

- B. Providing free and low-cost social activities for all stakeholders to help prevent and minimize isolation, as well as increasing offerings of social activities for stakeholders with dual-diagnosis and alcohol and other drug issues. Site Coordinators and peer staff at the PCBH Wellness Centers continue to work to develop support groups and free social and wellness activities, including talking and caregiver support groups. Due to MHSA budget restrictions, these activities are limited by peer employees' total hours worked (maximum of 29 hours per week) and providing multiple services. The overall staffing shortage continues to be a barrier to this goal.
- C. Developing consumer employee positions and providing peer support trainings. PCBH Wellness Site Coordinators continue to develop and support consumers who are interested in using their lived experience to help others. See WET section for more detail. The capacity to expand this program is based on limits for personnel costs.
- D. Identifying need for transparency of policies and procedures at PCBH and channels of communication between PCBH and all stakeholders. PCBH staff continue to update PCBH policies and procedures and to improve systems transparency. Behavioral Health recently promoted staff to Quality Assurance Manager position. Many of these improvements are ongoing, per staff capacity.
- E. Partnering with criminal justice agencies: stakeholder feedback included a need for strong continuum of care between Plumas County Behavioral Health, local hospitals, criminal justice partners, and other county agencies/service providers.



Under leadership provided by the PCBH director, partnership with criminal justice agencies, such as Probation, Sheriff's Office, DA's Office, and the Court have greatly expanded; improved coordination with partner agencies includes expanded jail services by PCBH staff and coordination of care for stakeholders who are discharged from jail to connect them with clinical and supportive services. The Director continues to improve collaboration with CJ partners to identify early and divert consumers who are seriously mentally ill into a program that meets their immediate needs for mental health or substance use treatments.

Further need for PCBH in providing continuity of care to those living with severe mental illness and measures by law enforcement when responding to a crisis which derives from a behavioral health issue or a severe mental illness.

Local concerns that continue to need attention and development of solutions:

- A. Stakeholders seek development of consumer groups, specifically LGBTQ and dual-diagnosis support groups, living with grief support groups for children and adults, and increase scope and frequency of caregiver of people living with chronic diseases support groups.
- B. Family stakeholders communicated that they are not receiving adequate support and education on ways to assist their relatives living with SMI/SED in managing symptoms and self-care and in providing care and advocacy to consumer relatives. However, the Department struggles to identify a group of family members of consumers with whom to partner to develop these supportive services.
- C. Stakeholder comments address poverty and the chronic lack of purpose/sense of usefulness for many community members living in isolation, home-bound seniors and clients living with mental and behavioral health issues.
- D. Approximately 1/3 of Plumas County was destroyed by the Dixie Fire leaving the residents of the county traumatized and needing community support, especially in the community of Greenville.



## Community Services and Supports (CSS)

Plumas County Behavioral Health's MHSA Community Services and Supports program provides funding for in-house and community-based programs as an expansion of the existing County Mental Health Plan (MHP) to meet the immediate needs of Plumas County residents through targeted activities that blend with direct therapeutic and case management services for county Medi-Cal beneficiaries.

These activities focus on areas of Outreach and Engagement, General Systems Development, and Full-Service Partnership. Additionally, CSS funds are used to pay for costs not covered by Medi-Cal reimbursement and State Realignment funding, associated with therapists and case managers who work with these underserved populations, with particular efforts made to enroll the highest-need clients – those who may struggle with homelessness, may experience prolonged suffering from chronic, untreated severe mental illness, and those who experience higher frequencies of significant impairments to their daily functioning and quality of life, meaning they may be high utilizers of hospital emergency rooms, jails, and psychiatric hospitals.

### 2021-22 Plumas County Behavioral Health Client Demographics

#### Client Population by Age (years):

0-11 years	91	
12-25	152	
26-64	397	
65+*	32	
Total	704	

#### Client Population by Gender:

Male	359	
Female	340	
Total	704	

\*Veterans served across age categories = Not Reportable

#### Client Population by Race:

White	525	
Non-White Other	5	
Not Reported or Unknown	51	
Asian/Pacific Islander	13	
Native American	28	

#### Client Population by Ethnicity:

Not Hispanic	525	
Hispanic	67	
More Than One Ethnicity	112	
Total	704	

NR = Not Reportable



Black or African American	15	
More Than One Race	NR	
Total	637	

a. Outreach and Engagement

Plumas County Behavioral Health provides outreach and engagement services to individuals who participate in the PCBH intake and assessment process, participate in Wellness Center activities, and to those who are discharged from hospital or jail. The purpose of outreach and engagement is to assist unserved and underserved individuals in accessing services and supports that will ensure completion of the initial intake, from assessment through criteria and diagnosis, to approval for services; the period of outreach and engagement is typically characterized as the first 30 days of assessment, diagnosis, utilization review, and assignment of a therapist, and in some cases a case manager. This period varies dependent on the client's ability to engage with PCBH staff, and in many cases, to obtain lodging, food assistance, and other supports which are needed to become stable and engage in services.

Outreach and engagement may be offered to previous clients who are re-engaging in services after an absence; these supportive services may help the individual to stabilize and may include emergency lodging, emergency food or utility assistance, and often transportation assistance in the form of a bus pass, or, depending on need, transportation support. MHSA CSS funds are the primary source used for outreach and engagement expenditures.

When an individual meets diagnosis criteria of a serious mental illness or co-occurring diagnosis of serious mental illness and substance use disorder, or functional impairments that may be associated with an undiagnosed mental illness, the process may culminate in the therapist and client working to develop a treatment plan for ongoing therapeutic services.

In Fiscal Year 2021-2022, PCBH provided outreach and engagement and client support services to more than 35 new and re-engaging clients. PCBH provided direct supports for clients, such as clothing vouchers, one-time supports, emergency food assistance, bus passes, etc. Emergency lodging through outreach and engagement services and emergency lodging through client support services were also achieved.

Some of these clients were later enrolled in Full-Service Partnership housing programs with local contracted service providers – Plumas Rural Services, which provides both O/E emergency lodging to non-FSP clients and transitional housing and homeless prevention supports to FSP clients, or Environmental Alternatives for intensive case management, therapeutic services, transitional housing, basic needs support, employment and education support, and transportation and peer services.



b. Full-Service Partnership (FSP) Programs

Full-Service Partners receive both mental health and non-mental health services as allowed expenditures, per the California Code of Regulations (CCR), Title 9 Chapter 3620. Mental health services include, but are not limited to, alternative and culturally specific treatments, peer support, wellness centers, supportive services to assist the client and, when appropriate, the client's family in obtaining and maintaining employment, housing, and/or education. Non-mental health care includes but is not limited to food, clothing, rent subsidies, housing vouchers, house payments, residence in a drug/alcohol rehabilitation program, transitional and temporary housing, cost of health care treatment, cost of treatment of co-occurring conditions, and respite care.

i. *Plumas Rural Services (PRS) – Client Support and Transitional Housing Program*

PCBH provides a “whatever it takes” service delivery model in meeting its highest acuity clients’ needs through the MHSA Full-Service Partnership program. Through its emergency lodging, transitional housing and client support contract with Plumas Rural Services, PCBH is able to react quickly to assist the client in gaining stability through a housing continuum of emergency lodging (local response to homelessness), transitional housing, and when available, move-in and rental assistance in permanent housing (typically used in combination with leveraging the client’s Section 8 voucher for affordable housing, if they qualify for this program).

The goal is to support more community services for high-need individuals. Programs are designed to provide comprehensive, recovery-based, and culturally competent services to the highest-need clients (and their families when appropriate) in the county:

- Serious Mental Illness/Disorder – partners served in FSPs are living with a severe mental illness (TAY and adult populations) or a serious emotional disturbance (child and TAY populations, under 18 years), in addition to often having a history of homelessness, incarceration, and/or institutionalization
- Recovery-Oriented – FSPs are designed to provide comprehensive, recovery-based services to the highest-need clients in the public mental health system
- Intensive – FSP programs provide intensive case management on a 24/7 basis, doing “whatever it takes” for the client to promote progress in their recovery



- Comprehensive – services may focus on crisis response and de-escalation, medication evaluation, establishment of benefits, and preparation for education and/or employment

During program year FY,2021-2022, PCBH served:

Transitional Housing-18

Non Housing-9

Rental Assistance-2

Emergency Lodging-6

Facility Placement-1

Total Housing Assistance-35

A majority of the costs were for FSP clients, who may have also received emergency lodging from PRS and food and clothing assistance directly from PCBH during a short period of outreach and engagement.

ii. *Environmental Alternatives (EA) – Plumas Commons Transitional Supportive Housing Program*

For the highest acuity clients, those who are at risk of chronic homelessness or are chronically homeless, at-risk of re-hospitalization or re-incarceration, PCBH refers clients to the voluntary FSP program (up to ten housed at any given time) with Environmental Alternatives, to provide an intensive therapeutic program, including but not limited to: transitional housing, intensive therapy and case management, assistance meeting basic needs, and connection to other service providers, such as primary care clinics, vocational training, employment placement and/or education linkage, and transportation, as well as contact with a known peer on premises for 24/7 response. This program provides supports and services for up to 24 months; additional time may be requested, as indicated. For this reporting period, the cost for FSP EA clients is a total of \$479,000.

Environmental Alternatives (EA) provides full case management and mentorship, at a low client to staff ratio, to its participants in pursuit of meeting the preceding goals for participant stability. Transportation, accompaniment, advocacy, peer counseling, individual rehabilitation and all other elements of full case-management are standardly provided to all participants. Several provisions are included with enrollment as well, including but not limited to food, household and health/hygiene supplies, toiletries and incidentals, recreational activities, access to public transport, in-home internet, and mobile phone payment support.



Intake for program participants is by referral only from Plumas County Behavioral Health Department. It is only open to adult mental health participants living with a severe mental illness, who meet the county's "Full-Service Partnership" enrollment criteria. Duration of participation is open-ended and determined by the county and provider agency through quarterly assessments.

### **Description of completed program activities**

Every Plumas Commons participant is standardly engaged with the following activities upon intake into the program. Each client:

- is provided an independent one-bedroom rental living unit complete with new furnishings, cleaning supply, cooking supply, and wireless internet. Rent contracts are signed between the client and property management company, establishing rental history for participants.
- Is given a needs assessment, capturing current status/need for:
  - Medical/physical health
  - Mental health
  - Legal/criminal history & status
  - Substance abuse
  - Food/nutrition
  - Hygiene
  - Clothing
  - Finance/income
  - Vocational/employment
  - Socialization/recreation
  - Transportation
  - Communication
  - Signs of set-back
- Is standardly assisted with application for Social Security income benefit, including support from disability advocate attorney if appropriate.
- Is assisted with application for Housing Choice Voucher (Section 8) from Plumas County Community Development Commission and Housing Authority, which includes application for heating and Energy Assistance Program (HEAP).
- Is assisted with Cal Fresh application if applicable.  
Is supplied with monthly local bus pass, or intercommunity bus pass if needed. Passes are continued monthly if needed.
- Is provided monthly mobile phone card for use of mobile phone where needed. Mobile phone is provided if participant does not have one.



- Is given information and referral for all community food resources.

**Ongoing program activities completed within Plumas Commons Program include:**

- Financial budgeting (with intent for increased contribution toward rent/expenses)
- Applicable life skills education from case managers and rehabilitative supports.
- Peer counseling/rehabilitation from case managers/support counselors
- Involvement in local community events
- Assistance scheduling and completing appointments, including transport and accompaniment
- Emergency food support when community resources are not available (grocery gift cards)
- Holiday activities, including on-site group dinners and cutting/decorating of Christmas trees
- Consideration for ownership of a small companion pet, when appropriate
- Group/individual recreation outings locally and out-of-town

The Plumas Commons program successfully delivered housing and support to its full -service partner participants in accord with EA's program philosophy. It is the program's belief that its participants will respond favorably to enduring relationships emphasizing understanding, non-judgmental acceptance, and security. In fostering and developing healthy mentor relationships, trust, belonging, and community within its participant population, EA has accomplished a significant overarching mission. Participants have gained a strong sense of community among those living on the Plumas Commons property, as well as a strong rapport with EA staff. Positive progression of stability of participants is strongly tied to the client's quality of life, relationships, and safety. EA has strategically increased these elements in the lives of participants through consistency of contact, reliability, confidentiality, and through provision of small incentives and promotion of program community events.

**Challenges and barriers during reporting period**

One of the largest challenges in delivering a transitional housing and support model program is in balancing levels of support/supervision with independent living philosophy. Plumas Commons is not intended to be a 24-hour care model program. The intent is to be a mid-long-term transitional housing model with independent-living case management support. As such, ensuring participant compliance during times when on-site support is not available from EA, is



challenging. On-site support is provided weekdays and weekends during daylight hours, but during evenings support is currently provided only on an on-call basis. To maintain encouragement of independent living, program supports should not monitor participants excessively, but should give them some measure of liberty. The challenge has been ensuring that our participants do not negatively impact their participation with inappropriate use of said liberty. In the coming fiscal year, EA intends to provide an onsite residential adviser who will live on the program property and act as a limited mentor staff (non-employee) and will provide monitoring of residents and property during non-business hours.

Another challenge is the availability of major stabilizing elements that affect client's successful completion. Two of the largest barriers to client independence/stability are income and housing. All participants in Plumas Commons have been diagnosed with a severe mental illness and are qualified for social security income benefits. Likewise, all participants may be eligible for Section 8 subsidized housing. The challenge is that the waiting period for each of these programs is significantly long, up to 2 years or more and will often be denied if they possess a criminal background within three years prior to application. Participants will ideally recover and become stable within 12 months, but without income and/or affordable housing in place, they are not able to successfully live independently.

c. General Systems Development: Community-Based Wellness Centers

PCBH has been operating Wellness Centers in Portola, Greenville, and Chester. These community-based centers opened from Fall 2016 through Spring 2017. Unfortunately, the Greenville Wellness Center was destroyed in August 2021 by the Dixie Fire. Environmental Alternatives holds the lease for the Chester Wellness Center and Plumas Rural Services holds the lease for the Portola Wellness Center.

In early 2017, Plumas County Behavioral Health hired one supervising and three site coordinators. In 2021, the PCBH drop-in center (DIC), moved to a more central location and is now called the Quincy Wellness Center. At the DIC they provided some wellness activities and classes, including music, art, and healthy cooking classes, to full-service partner and chronically mentally ill clients at PCBH, in addition to therapeutic services; The Quincy Wellness Center is working on re-establishing these activities in the new location as space allows.

Wellness Centers play an integral part of the community-based service delivery model that Plumas County Behavioral Health has been developing since 2014. Direct individual and group services are provided within the Wellness Centers and incorporate appropriate and existing SMI/SED therapeutic services, including comprehensive assessment services, wellness, and recovery action planning (WRAP), case management services and crisis services; education and employment support, mental health training and anti-



stigma events, linkages to needed services, housing support, as well as transportation, and peer to peer advocacy and peer group facilitation.

PCBH Wellness Centers reflect characteristics and needs of their respective communities. General features of all Wellness Centers, as well as some community-specific information are summarized below:

- Facility locations that are easy-to-access, *consumer-friendly*, and provide a *community-based alternative* to a traditional clinic atmosphere.
- Full-time supervising site coordinator supervises three site coordinators, stationed in Chester, Quincy and Portola (all PCBH employees).
- Office space made available to other county agencies and non-profit direct service providers, including but not limited to, Public Health Agency, Veterans Services, Social Services, Probation, and community-based organizations who provide direct services.
- Expansion of telepsychiatry and telemedicine services, phased in through beginning of FY20/21.
- Training and professional development as well as clinical supervision to support peer advocacy staff who work with clinical and wellness center staff.
- Space for PCBH licensed clinicians and client support specialist (case managers) staff to provide clinical services.
- Localized outreach and engagement efforts to underserved populations.
- At Portola and Chester – resource referrals to PCIRC and other service-based agencies; ongoing food/clothing distributions; Portola staff work closely with the PCIRC Portola Family Resource Center
- Space and funding for community-based wellness activities, such as yoga, tai chi, art, children's afterschool, and holiday programs (outreach to families), smoking cessation, etc.

PCBH Wellness staff began collecting and reporting center utilization data in 2020-2021 using an electronic collecting tool on a tablet at each center. Data was collected beginning in January 2020. Visitors voluntarily sign in and self-report their reason for the visit. Due to staffing shortages and change over, and some challenges with the technology used for signing in, the 21/22 data for the Wellness Centers is incorrect. Below is the previous FY information for reference to how often the Wellness Centers are accessed by the community.

FY20/21 Wellness Center Utilization (July 2020 - June 2021)

Chester

	Delivered Services	Visits	Behavioral Health Client Visits
July	140	92	18



<b>August</b>	235	110	46
<b>September</b>	278	117	51
<b>October</b>	351	136	61
<b>November</b>	250	100	48
<b>December</b>	299	128	41
<b>January</b>	223	95	37
<b>February</b>	304	133	35
<b>March</b>	417	179	39
<b>April</b>	293	127	34
<b>May</b>	285	131	27
<b>June</b>	273	115	27
<b>Total</b>	<b>3348</b>	<b>1463</b>	<b>464</b>

#### Greenville

	<b>Delivered Services</b>	<b>Visits</b>	<b>Behavioral Health Client Visits</b>
<b>July</b>	523	368	46
<b>August</b>	554	364	66
<b>September</b>	596	348	79
<b>October</b>	671	362	91
<b>November</b>	523	304	59
<b>December</b>	577	348	56
<b>January</b>	411	240	33
<b>February</b>	473	269	35
<b>March</b>	758	385	81
<b>April</b>	586	319	61
<b>May</b>	551	321	64
<b>June</b>	709	392	95
<b>Total</b>	<b>6932</b>	<b>4020</b>	<b>766</b>



## Portola

	<b>Delivered Services</b>	<b>Visits</b>	<b>Behavioral Health Client Visits</b>
<b>July</b>	259	156	52
<b>August</b>	281	171	59
<b>September</b>	245	158	47
<b>October</b>	236	169	42
<b>November</b>	168	112	29
<b>December</b>	140	99	16
<b>January</b>	94	85	5
<b>February</b>	96	96	0
<b>March</b>	265	193	36
<b>April</b>	287	189	36
<b>May</b>	267	195	39
<b>June</b>	298	207	47
<b>Total</b>	<b>2636</b>	<b>1830</b>	<b>408</b>

The Delivered Services column represents the total number of individual services provided (some completed multiple services at a single visit). The Visits column represents the number of unduplicated individuals. The Behavioral Health Client Visits column represents those consumers who self-identified as PCBH clients, regardless of their reason for that visit.



## Prevention and Early Intervention (PEI)

The Plumas County MHSA Prevention and Early Intervention (PEI) Program consists of contracted community-based programs working with targeted populations to address mitigating negative outcomes - school failure, removal of children from their homes, suicide, and prolonged suffering – that may result from untreated mental illness through programs of Prevention, Early Intervention, Outreach for Increasing Recognition of Early Signs of Mental Illness, Access and Linkage to Treatment Program, Improve Timely Access to Services for Underserved Populations Program, Stigma and Discrimination Reduction Program, and Suicide Prevention Program.

Combined, these programs connected with over 4,000 (over 20% of) Plumas County residents either through indirect prevention, suicide prevention, and stigma and discrimination reduction and outreach and engagement programming or through direct referrals to services, supports, and case management. Plumas County commits a majority of its PEI funding (75.6%) to programs for those under 25 years of age, targeting elementary, high school, and college-based outreach and access and linkage to hard-to-engage and hard-to-serve child and adolescent populations through school-based and afterschool programs. Veterans (13%) and Seniors (33%) are other large populations in Plumas County which receive PEI funding for programs targeting these underserved populations.

Each of the following PEI programs provides unique experiences, services, resources, and supports to Plumas County populations which are typically unserved to hard-to-serve, due to difficulty in engaging, stigma blocking discussion of mental illness, bullying behaviors, or isolation.

\*\*\*Due to staffing changes both in PCBH and Partnering agencies, the outcome information for FY 21/22 cannot be located. The data below is from the annual update FY 20/21 as a reference to how many individuals these programs serve on average.

A.

<b>Program Name</b>	Veterans Services Office – Veterans Outreach
<b>Program Partner</b>	Plumas County Public Health Agency
<b>FY2021/22 Expenditure</b>	\$50,000
<b>PEI Program Type</b>	Improving Timely Access to Services for Underserved Populations
<b>Age Groups Served</b>	Transitional Age Youth (16-25)
	Adult (26-59)
	Older Adult (60+)
<b>Reduction of Negative Outcomes:</b>	Unemployment, homelessness, suicide, and prolonged suffering



<p><b>Number of Participants</b></p>	<p>Targeted outreach: 1,845 veterans MHSa demographic data collected: <b>294</b></p> <ol style="list-style-type: none"> <li>1. Provide the total number of veterans that completed the information and benefits evaluation (IBE) during this reporting period:<b>37</b> <ol style="list-style-type: none"> <li>A. Behavioral Health (Plumas County):<b>4</b></li> <li>B. Behavioral Health (Reno VAMC):<b>8</b></li> <li>C. MST (Military Sexual Trauma) Coordinator (Reno VAMC):<b>4</b></li> <li>D. Specialized Vet MH Services (David Schaeffer):<b>3</b></li> <li>E. Plumas Crisis Intervention &amp; Resource Center:<b>9</b></li> <li>F. VRC (Veterans Resource Center) Redding (for Rehab):<b>1</b></li> <li>G. VRC Redding (for Housing):<b>2</b></li> <li>H. VRC Reno (for Housing):<b>1</b></li> <li>I. Housing Services:<b>5</b></li> <li>J. Veteran Legal Services (Consultation):<b>4</b></li> <li>K. Food Bank:<b>11</b></li> <li>L. Transportation (includes referrals to Senior transportation):<b>31</b></li> <li>M. Employment Development: (includes Veterans referred to Vocational Rehabilitation, Alliance for Workforce Development for employment assistance or employment at Sierra Pacific Mill for employment):<b>19</b></li> </ol> </li> </ol>
<p><b>Program cost per participant:</b></p>	<p>\$685.33</p>



### **Plumas County Veterans Outreach**

NOTE: State of California Governor by Executive Order N-33-20 dated 03/04/2020 and the conforming Order of the State Public Health Officer dated 03/19/2020 ordered “all individuals living in the State of California to stay home or at their place of residence except as needed to maintain continuity of operations of the federal critical infrastructure ....” This order, with some non-significant or relevant changes was in place to 06/15/2021. Outreach was prevented because of the restrictions as order by State and Plumas County authorities.

### **Veterans Collaborative and the 2020 Plumas County Veterans Stand Down**

Under strict Plumas County Covid-19 mitigation measure the event was held on 11/20-11/21/2020. Plumas County Veteran Services work closely with the Plumas County Veterans Collaborative in planning, organizing, and, advertising, the event. The event operated from 9 AM till 4 PM each day. There were 16 exhibitors including presenters form CDVA and the VA SNHCS Reno, NV. Veteran’s mental health, homelessness, and suicide prevention were the topics most covered by these presenters. There were in excess of 180 veterans, approximately 20 new to the event. In excess of \$100,000 in military gear, food, clothing, and healthcare services were handed out. Healing California estimated they provided approximately over \$26,000 in no cost dental and ophthalmological services, including prescription glasses. \$1,600 worth of turkeys and ham were given away. Plumas County Veteran Services staff a booth for the entire time and processed VA Healthcare and VA compensation claims in person. Over 25 new applications were process and submitted to the applicable VA agency.

### **Veterans’ Outreach Programs**

#### **American Legion Post 329, Portola, CA June 6, 2021.**

VSR attended the meeting with 7 attendees. The topics included the National Defense Authorization Act-Fiscal Year 2021 (the Act expands the Agent Orange presumptive conditions), veteran dependents and death benefits attributable to retroactive awards, VA Gulf War disability update on new



potential conditions, the Plumas County Stand Down, the push for a VA healthcare clinic in Quincy, and the potential for regularly scheduled office visits in the town of Portola.

**Quincy Home Health Services, Quincy June 1, 2021. CA.**

VSR presented to a group of 6 hospice volunteers the VA Healthcare, Compensation and Pensions, and Burial benefits. Special attention was directed at educating the volunteers of early VA interaction to protect potential dependent benefits as well as the potential for burial compensation for the patients they regularly interact with. Time was spent on the VA Caregiver Program to assist families caring for severely disabled veterans.

**American Legion Post #291 Greenville, CA. June 8, 2021.**

VSR presented to 9 attendees on the National Defense Authorization Act (expanded Agent Orange diseases), the retroactivity of Blue Water compensation claims to veterans and their dependents, and an office presence in Greenville on fixed days and times each month. Also discussed was veteran homeless economic assistance via Nations Finest.

**Plumas Crisis Intervention and Resource Center volunteer training. June 6, 2021.**

VSR presented to a group of 11 volunteers on the basics of the VA benefit system including healthcare, compensation, and death benefits. Emphasis was placed on hospital eligibility, the Community Care, and Caregivers Program. The subject of veteran homelessness and available programs and well as contacts focused on suicide prevention.

**Quincy Market Shirley Dame Park Quincy CA June 19, 2021.**



VSR manned a booth in the park with brochures and handouts. Contact was made with approximately 20-25 veterans or dependents covering the full range of VA provided benefits. The booth operated from 8 AM to 2 PM.

**Lake Almanor Fishing Derby Lake Almanor County Club June 26, 2021.**

VSR manned a booth during the award and dinner portion of the festivities. The booth was open from 3:30 PM to 5:30 PM. Contact was made with 10 to 15 veterans to answer questions about potential benefits and to investigate pending claims for claim status. Brochures and booklets were available for pickup.

**The number of outreach targeted veterans in Plumas County: 1845**

**Veterans Outreach Presentations and Support Meetings**

The Plumas County Veterans Outreach Program provided presentations and support to Veterans on the following topics: general VA and burial benefits, the Blue Water court case, and suicide awareness and prevention strategies, and referral processes at the monthly meetings of the Veterans of Foreign Wars, the American Legion, and at Veterans Collaborative meetings in Chester, Greenville, Portola, and Quincy. The Elks Club in Quincy was instrumental in coordination of the Veterans Collaborative work.

Additionally, the Veterans Outreach Program provided 6-10 hours per month of after-hours, weekend, and holiday support. Veterans Services representatives provided a benefits and referral training to Plumas Crisis Intervention and Resource Center staff.



B.

<b>Program Name</b>	Senior Connections
<b>Program Partner</b>	Plumas County Public Health Agency
<b>FY20/21 Expenditure</b>	\$65.000
<b>PEI Program Type</b>	Access and Linkage to Treatment
<b>Age Groups Served</b>	Adult (26-59)
	Older Adult (60+)
<b>Reduction of Negative Outcomes:</b>	Prolonged suffering and suicide
<b>Number of Participants</b>	Targeted outreach: 344 seniors MHSA demographic data collected: 92 seniors Case-managed home visits: 65 seniors
<b>Program cost per participant:</b>	\$351.35

**Overview:**

Senior Connections has been designed to enhance basic-need programs to the older adult population already provided through Plumas County Senior Services. The enhancements offered are intended to reduce prolonged suffering in the older adult population, especially in homebound seniors, who are identified as underserved in Plumas County.

**Enrollment / targeted “underserved” group:**

This MHSA-funded prevention program employs strategies of improving timely access to services for underserved populations and access and linkage to treatment through support of home visits by a public health education senior specialist to homebound seniors through linkage with the Senior Nutrition Program, and screens participants for early signs of depression or other mental illness.

This approach provides staff of Senior Connections the opportunity to quickly identify individuals who may otherwise remain underserved and may need a referral for a mental health intake and assessment. The program also connects seniors to the greater community to combat isolation and to improve whole health outcomes through social connection and education.

The program enhances ongoing collaboration and partnerships with Behavioral Health and other key community partners to provide this underserved population with access and linkage to mental health services, thereby increasing timely access. These activities and strategies will decrease negative outcomes of prolonged suffering that may result from untreated mental illness in homebound seniors.

**History / program components:**

Over the past five years Senior Connections has created a home visiting program to connect with our home-bound seniors, who are at higher risk for developing physical and mental illnesses, as well as for premature death. It is designed to encourage social connections, assess risks, and refer to appropriate services and resources. Along with the home visiting program, Senior Connections has provided connections, opportunities, and resources to seniors utilizing Plumas County Senior Services Congregate meal program. These additional services were open and available to all seniors and those interested in learning about common illnesses and disorders affecting our seniors. They included Age Well, Live Well (a quarterly health educational series focused on seniors), Plumas County Senior Summit, weekly activities at each congregate meal site, monthly emails, quarterly printed newsletters,



the Senior Resource Group, and other small projects that enhance the mental wellness of Plumas County seniors and decrease the duration of untreated mental illness and prolonged suffering. These additional services have been reduced due to funding reductions, and only the Senior Summit and Senior Resource Group has continued in addition to the homebound visiting program.

#### i. **Home Visiting Program**

Visit 100-200 low-mobility individuals in their homes in order to relieve isolation and decrease prolonged suffering of depression, anxiety, or other potential health related issues, broadening access to health and social services, and connecting them to community.

A brief screening tool (PHQ-2) will be administered to assess for depression, and each homebound meal recipient will be asked if they are receiving mental health services. In addition, a brief health history questionnaire including recent ER visits, sleeping and eating habits, living arrangement, and support systems will be provided. As needed, based on these surveys, seniors will be referred for mental health intake and assessment at Plumas County Behavioral Health, their primary care physician, or other access to supports available to meet their needs.

#### **Visiting Client Number: 185**

Fourth quarter reports the number of intakes for homebound seniors receiving meals was 185. This is an increase of 48 over the last report of March 31, 2021. There is a total of 241 meal delivery participants down from 302 that remain on meal delivery due to COVID 19 impact. Some of the congregate client chosen to be on the delivery for the foreseeable future. The decrease was seen mostly in Quincy, Greenville and Chester. As of June 11, 2021, the congregate sites were opened for lunch service. Other reason for the decrease in total number of participants is reflective of vaccines, services and establishments in the county opening.

Senior Nutrition continues to deliver meals ordered and to senior households over the last 12 months. Some deliveries include care caretakers. Demographics have not been established with 241, only for gender status reporting. The 185 of documented “regular” homebound meal participants reporting is based on what information that was available at the time. Some of the participants still require weekend meals or additional meals, for some these are the only meals they have available.

From March 2021 to June 2021 the average number of meals prepared and delivered remained at the **1500+** level.

Many of these additional meals are not within the scope of the Senior Connections program as defined in normal conditions, pre COVID-19. Reporting exact number of homebound participants is still a challenge

<b>Activity name: Home Visits and Referrals</b>	<b>Q1#</b>	<b>Q2#</b>	<b>Q3#</b>	<b>Q4#</b>	<b>20-21 Total</b>
Number of Home-Bound Seniors receiving contact from home visitor	43	30	28	15	43
Number of case management and information sharing contacts (clients, referrals, callbacks)	28	61	47+	29+	165+



Total number of referrals	15	23	23+	15	76+
• Mental Health Services	2	2			4
• Veterans Services	2	1			3
• Senior Life Solutions			1		1
• Adult Protective Services	1	1	2	1	5
• Housing	3	4	4	1	12
• Legal Services of Northern California	2	1	1	1	5
• HICAPP Medicare Advising		3	2		5
• Home Health		1	2	1	4
• Utilities Assistance / CA Lifeline phone	3				3
• Transportation			1	1	2
• IHSS	1	2	3	3	9
• Caregiver Support	1	4	2	2	9
• Vision and Hearing		2	1		3
• Meal participation		2	2	4	8
• Alzheimer's			1		1
• Parkinson			1		1
Number of referral follow-up surveys*:	13	14	23	7	57

\*All referrals were followed up by phone contact with client or referral agency.



C.

<b>Program Name</b>	Young Child Mental Health Program
<b>Program Partner</b>	Plumas Rural Services
<b>FY21/22 Expenditure</b>	\$90,441
<b>PEI Program Type</b>	Early Intervention
<b>Age Groups Served</b>	Children and their families (0-15)
	Transitional Age Youth (TAY) (16-25)
<b>Reduction of Negative Outcomes:</b>	Removal of children from their homes, school failure, and prolonged suffering
<b>Number of Participants</b>	59 individuals in 26 families
<b>Program cost per participant:</b>	\$1,533.00

D.

<b>Program Name</b>	Youth Prevention Services – Girls Rite
<b>Program Partner</b>	Plumas Rural Services
<b>FY21/22 Expenditure</b>	\$18,000
<b>PEI Program Type</b>	Prevention: Access and Linkage to Treatment and Suicide Prevention
<b>Age Groups Served</b>	Children and their families (0-15)
	Transitional Age Youth (TAY) (16-25)
<b>Reduction of Negative Outcomes:</b>	Suicide risk, school failure/dropout, removal of children from their homes, and prolonged suffering
<b>Number of Participants</b>	15
<b>Program cost per participant:</b>	\$1200

Plumas Rural Services' Youth Services provides two programs for Plumas County youth to address diverse needs: SafeBase and Girls Rite.

SafeBase provides individual and group counseling with a paraprofessional counselor at Plumas County Charter and Community Schools. SafeBase promotes wellness, resiliency and healthy relationship skills for at-risk youth. This model emphasizes community-based services that 'promote wellness, resiliency, and leadership skills in our youth' – a goal under the Prevention and Early Intervention (PEI) Program Component of the MHSA Plan.

Primary activities include provision of regular prevention programming related to developing healthy interpersonal relationships and weekly group counseling sessions on campus to provide both support and frequent screening for early signs of mental illness among junior-high and senior-high youth. Students demonstrating immediate mild to moderate need can meet with the paraprofessional counselor one-on-one following group sessions. SafeBase focuses heavily on the county's charter and community schools serving higher risk youth, many of whom are Transition



Age Youth (TAY). SafeBase builds protective factors to assist teens and young adults with increasing their healthy coping skills and lower the risk of developing mental illness and reducing the negative mental health outcomes of suicide, school failure and dropout, risk of removal of children from their homes, and prolonged suffering associated with untreated mental illness.

Participants have access to the paraprofessional counselor at group sessions, by arranging individuals counseling sessions, or via text or phone call during business hours for mental and emotional health needs. Group sessions utilize evidence-based curricula such as the One Circle Foundation and the *CAST* model. The paraprofessional counselor refers participants to other resources in the community as necessary, including Behavioral Health.

Plumas Rural Services' Girl's Rite program is a prevention program for girls age 11-18. Grounded in research on girls' development, Girl's Rite provides an all-girl space that supports girls' capacity for self-confidence; physical and emotional resiliency; healthy relationships; and regular physical activity. Girl's Rite is traditionally delivered in Quincy with afterschool meetings for 2 hours twice per month during the school year. During these sessions, the program utilizes research-based, age-appropriate curricula focused on guided discussions, youth developed group guidelines, journaling, positive self-talk, and peer and adult nonviolent communication. Discussions and activities are dedicated to finding passion and purpose in life; establishing positive, non-violent communication techniques; providing emotional support; problem solving; and building and sustaining trusting relationships. Professional women in the community are invited to speak and participate in the program regularly, fostering positive relationships with adults in the girls' community. During the spring, youth attend the annual Reach for the Future youth conference in Chico, CA. Hosted by the Butte County Department of Behavioral Health, the Reach Conference is based on a Youth Development framework providing leadership skills, support, and opportunities for young people. Over the summer, Girl's Rite meets weekly for a full-day trip to someplace in the region that offers hiking and other outdoor recreation opportunities, culminating in a 3-day campout.

During the 2020-21 fiscal year, the program was modified and updated routinely in response to the COVID-19 pandemic and during FY 21/22 the program began making adjustments to return to normal services. The program will prioritize how to engage these youth in the program, continuing mental health protective factors such a social connection, positive relationships with peers/adults, and healthy self-care during this time.







E.

<b>Program Name</b>	School-Based Prevention Services
<b>Program Partner</b>	Plumas Unified School District
<b>FYI 21/22 Expenditure</b>	\$280,000.00
<b>PEI Program Type</b>	Prevention and Early Intervention
<b>Age Groups Served</b>	Children and their families (0-15)
	Transition Age Youth (16-25)
<b>Reduction of Negative Outcomes:</b>	School failure/dropout, suicide, removal of child from their family's home, prolonged suffering
<b>Number of Participants</b>	2,018 for Prevention at Tiers I and II 96 for Early Intervention services
<b>Program cost per participant:</b>	\$138.75 per student

This program began as an Innovation program with the goal to improve response to and decrease occurrence of potential threats in Plumas County schools, including presentation of suicidal ideation, reported self-harm behaviors and reported bullying behaviors by establishing improved communication and sharing of resources across agencies and improving school climate. The primary tools created to address this goal were specific protocol development to address threats and bullying complaints, implementation of Positive Behavior Interventions and Supports grades K-12, and the addition of Student Services Coordinators in each community, serving grades K-12. At the end of the year, the program transitioned to a Prevention and Early Intervention Project-Plumas Unified School District School Based Prevention Services with the goal to increase access and provide outreach for increasing recognition of early signs of mental illness.

#### **Background:**

The PUSD School-Based Prevention Program utilizes Positive Behavior Interventions and Supports (PBIS), a research supported framework developed out of the University of Oregon and now implemented nationwide. PBIS allows for a data driven application of evidence-based social/emotional and behavioral interventions to students on a tiered level. This has been further expanded to include academics and attendance under the umbrella framework of Multi-Tiered Systems of Support (MTSS) across PUSD. PBIS is the framework under MTSS used to organize and deliver social/emotional and behavioral supports.

Tier I of PBIS serves all students across the district by applying a universal approach to teaching behavior expectations at schools, through a systematic process verified by fidelity measures to ensure the framework is being applied appropriately. Universal behavior expectations are taught to students by staff, positive behaviors within the expectations are reinforced by all staff and retaught repeatedly throughout the year. The mantra is: teach, reinforce, reteach, reinforce again. Research shows that 75% of the student body should respond favorably to this approach. For the students who do not respond as determined by data, they move up to the next tier of supports.

In Tier II of PBIS, students are identified by intervention teams with data-driven decision making, not anecdotal reporting, as being non-responsive to Tier I interventions. These students are then assigned to different evidence-based Tier II interventions, either administered directly by or in



conjunction with Student Services Coordinator support. Each school site has an intervention team that meets at least 2x monthly to review data and students in need of intervention.

In Tier III of PBIS, the 5-7% of students who are non-responsive to Tier II level interventions are then identified through the same data-driven intervention team process and referred to Tier III level supports, which include a referral to Plumas County Behavioral Health (PCBH) for a mental health assessment to determine the individual's level of need, whether mild to moderate or moderate to severe, through the Utilization Management (UM) Committee review process. Individuals who are assessed and require mild to moderate level of mental health services will be referred to Plumas Unified School District for school-based mental health services. For those individuals who are assessed by PCBH and meet a higher level of need, they will be reviewed through the UM process to receive moderate to severe community and school-based specialty mental health services by PCBH staff. Other Tier III supports provided by PUSD include IEP evaluations and supports, as well as Truancy Prevention Team interventions for academic and attendance issues.

### **Explanation:**

It is in Tier II identification where students who are beginning to manifest signs of mental illness typically rise to this level of need for support. In the past, school sites were missing them through lack of consistent intervention team meetings and lack of Tier II interventions. Through the intervention team process, students are identified that need increased access and linkage to treatment and the referral process is engaged at this point, months earlier than the previous system allowed for, which typically responded when a student's level of need rose to Tier III, or severe/crisis status. Research supports that 60% of students who receive Tier II interventions will assimilate back into the general population. This results in more cost-effective interventions being utilized sooner and fewer students advancing to Tier III, subsequently helping to keep from overloading the system with referrals.

### **Challenges in 1<sup>st</sup> Quarter:**

The Corona virus pandemic has created some challenges to implementation. The challenges created due to the pandemic include:

- PUSD started school with a full distance learning model and no in-person instruction for the first quarter of the school year. This created a significant decrease in access to students as well as a high rate of disengagement from students and families in education impacting the number of students that were identified for referral for assessments.
- Delay in school starting reduced the amount of days that PUSD had access to the student body as well.

Wildfires in the area also caused some barriers to implementation- closed school days due to evacuations and air quality as well as public safety power shut offs for wildfire risk.

The interruption and stress around the virus and wildfires created some interruptions and delay in the calendar slowing the training process for the electronic health record and medical billing documentation.



### **Quarter 2 update:**

Multiple challenges were faced in the 2<sup>nd</sup> quarter with most of the learning being done via distance learning due to COVID-19. All sites across the district found it necessary to devote all of their intervention efforts to students who were failing and absenteeism. Similar to schools across the nation, PUSD was faced with many students disengaging with school altogether. PUSD found that distance learning was definitely a challenge for our student body and their families across all grades k-12. Due to this dramatic change as a result of the pandemic, PUSD is certain that we had students in need of services that we were unable to access due to the disengagement factor. We have higher hopes for the 3<sup>rd</sup> and 4<sup>th</sup> quarters as we will hopefully have more in-person instructional days. The numbers of disengagement were overwhelming for Plumas County's already thin resources for truancy and absenteeism.

PUSD able to successfully hire 2 day a week Student Services Coordinator for the Greenville community to close the gap of service in that community. Additionally, with PUSD expansion of funding to be applied to mental health supports for students, a 3 day a week Behavioral Health Specialist was added to serve IEP and non-IEP students, primarily in Quincy, Chester and Greenville. Due to the hire occurring midway through the quarter and the holiday season impacting access to students on top of the pandemic/distance learning, mostly training and on-boarding occurred with these two positions.

### **Quarter 3 Update:**

During the third quarter, there was a dramatic increase in the access to students due to return to in-person learning in a hybrid model during this time. Elementary schools, kindergarten through 6<sup>th</sup> grade returned on January 25, 2021 and Junior Senior High Schools, grades 7 through 12, returned March 1, 2021. This allowed for more access to students, although our absentee rates still exceeded the average both due to lack of engagement and COVID restrictions for students who experienced symptoms and/or exposure to someone with a positive test result. As you can see from the referral numbers previously reported there was a sharp uptick of referrals, likely related to the increase of access to students and the decrease in disengagement. PUSD is optimistic that this trend will continue in the 4<sup>th</sup> quarter as schools return to full-time in person learning on April 26, 2021, grades TK-12.

### **Quarter 4 Update:**



During the fourth quarter, PUSD was back in in-person learning and continued to see a consistent request for services. This allowed for more access to students, although our absentee rates still exceeded the average both due to lack of engagement and COVID restrictions for students who experienced symptoms and/or exposure to someone with a positive test result. Additionally, due to COVID and the change in instruction and increased demands, Tier I and Tier II process for school sites with PBIS suffered. PUSD administration is working on coordinating plans to re-engage sites in more predictable PBIS implementation next school year, which should lead to more accurate identification and access for students with early onset.

#### School-based activities:

- Student Service Coordinators in each community - fully staffed in Quincy, Portola and Chester all school year- partially staffed in Greenville.
- Lead Student Service Coordinator for supervision of paraprofessional social work services- staffed all year
- PBIS Implementation -
  - C Roy Carmichael Elementary - Continued strengthening of Tier I and Tier II implementation with fidelity measures met throughout the year
  - Portola Jr Sr High School - Continued strengthening of Tier I and Tier II implementation with fidelity measures met throughout the year
  - Quincy Elementary - Continued strengthening of Tier I and Tier II implementation with fidelity measures met throughout the year
  - Quincy Jr Sr High School - Tier II Booster training- successful implementation of Tier I and Tier II with fidelity measures met end of year.
  - Indian Valley Elementary and Greenville Jr Sr High School - Tier II Booster training; successful implementation of Tier I and Tier II with fidelity measure met end of year
  - Chester Elementary - Tier II Booster with new leadership this year; successful implementation of Tier and Tier II with fidelity measures met at the end of the year
  - Chester Jr Sr High School - Tier II Booster training- successful implementation of Tier I with fidelity measures met throughout the year and Tier II met by the end of the year;
  - PUSD has found that it takes a long time with consistent leadership at a site to implement PBIS with fidelity. As leadership becomes more stable at our sites in transition, we aim to see stable rates of fidelity met in practice of PBIS principles.
- September - Suicide Prevention Month- Grades 7-12 awareness campaigns on campuses throughout PUSD with social media push out of information and resources - local, national and internet-based resources shared.
- October - Bullying Prevention Month- Grades K-12 awareness campaigns on several campuses throughout PUSD with social media and newsletter push out of information and district protocol shared. Challenge Day to be held at each 7-12 campus throughout the district and anti-bullying assemblies with curriculum support at CRC.



- May - Mental Health Awareness Month- Grades K-12 awareness campaigns on several campuses throughout PUSD with social media and newsletter push out of information and resources- local, national and internet-based resources shared.

Paraprofessional social work practiced at each site throughout the year provided coordination of services, referrals to services, mentorship and reteaching of school wide expectations.

Description of Program Activities	Outcomes
At-risk Prevention program individuals served:	426 districtwide
At-risk of early onset of a mental illness referrals to other service providers	96 referrals were made across PUSD schools. 46 referrals were made to PCBH, 16 referrals were made to PUSD Behavioral Health Specialist, 23 referrals were made to Plumas Rural Services, 11 referrals were made to local medical clinic or other private providers and 1 referral was made to online providers
Potential Responders for Outreach of Increasing Recognition of Early Signs of Mental Illness	300 principals, vice-principals, nurses, counselors, student services coordinators, teachers, and support staff

#### Access and Linkage to Treatment Strategies for Early Intervention Program:

Since the PCBH Department is the one who determines who qualifies for SMI, it is difficult to determine what referrals are SMI versus Mild to Moderate. Additionally, due to staffing changes and changes in service delivery with PCBH and PRS, it is difficult to determine the appropriate starting place for a referral. PUSD and the different agencies will continue to work with one another to streamline this process in a more efficient manner to increase accessibility and improve wait times for assessments and services. Here are the total referrals that we made across agencies for Behavioral Health Services the last two quarters. 96 referrals were made across PUSD schools. 46 referrals were made to PCBH, 16 referrals were made to PUSD Behavioral Health Specialist, 23 were referrals were made to Plumas Rural Services and 12 referrals were made to medical clinics, outside providers or online providers. It is important to note that this data is not complete district wide- PUSD had a staffing shortage in the Greenville community with the loss of a Student Services Coordinator and thus the data collected is less than what actually occurred.

#### Types of treatments individuals may be referred to:

- Plumas County Behavioral Health
- Plumas Rural Services- Child Abuse Prevention Treatment (CHAT) Program, 0-5 Counseling Services Program, Private Insurance Provider Program, Mild to Moderate Provider Program
- Eastern Plumas Health Care- Mild to Moderate Provider Program Behavioral Health
- On-line Private Providers of Telehealth services under Private Insurance – Live Health Online, MDLive
- 7 Cups of Tea- online support provider (free and paid for services)
- North Fork Family Medicine- Mild to Moderate Provider and Private Insurance



- Local area private providers- Kathleen Toland, MFT; David Schaffer, LCSW; Aly Makena, MFT etc.
- Private Providers out of the area determined by insurance - Reno, Chico, Truckee, Susanville

#### Individuals Who Followed through on Referrals and Engaged in Treatment:

Tracking who followed through and who was engaged in treatment continues to be difficult for us to track due to release of information and difficulty getting ahold of families after the referrals are completed. We need to solidify a communication/reporting method with PRS and PCBH to determine how to verify follow through and treatment engagement. The Lead Student Services Coordinator will work with MHSA Coordinator to determine the best route to collect accurate data for reporting purposes. Due to the multiple online and private treatment options and patient privacy laws, it is very difficult to verify the follow through and engagement.

Challenges include late receipt of new MHSA reporting forms, which cause data retrieval and reporting issues and follow-up after a referral to determine if services were really engaged, if a student qualified for severe or if they needed a lower level of service- mild to moderate.

The most notable challenge has been the lack of Behavioral Health providers in our area despite significant recruitment efforts. It is easier now to track how many referrals the schools have sent to the different provider options for our students, however as seen above tracking if and when the follow through and engagement occurs still has some barriers that we will continue to work out.

Additionally, PUSD has suffered a staffing shortage and funding decrease resulting in one community in the county not having consistent SSC coverage. This has impaired our ability to collect data accurately. The numbers reported are less than what actually occurred due to this barrier. Keeping the PUSD Behavioral Health Specialist positions staffed has also proved to be a challenge. PUSD will continue to coordinate with PCBH on the efficacy of this model and make changes as indicated.

A big success to date has been with the implementation of Tier II interventions at school sites. As Tier II interventions get more widely utilized and applied, the students who respond well should reintegrate back into Tier I level of functioning leaving a much smaller number requiring Tier III level of intervention. This should decrease the overall number of referrals over time to specialized services.

Additionally, PUSD has begun to create an overarching Multi-Tiered System of Support (MTSS) which will incorporate multiple levels of interventions for social, emotional, behavioral and academic needs. The addition of this umbrella should help us identify those students who may need further intervention that are not receiving it.



Another major success is that all of our school sites are practicing PBIS with fidelity across Tiers I and II as of the end of this fiscal year.

The implementation of this project has reinforced past knowledge that successful implementation takes a long time and persistent investment in the process. Staffing changes, staffing shortages, trial and error all take time to smooth out and fill gaps that arise over time. This tells the team to anticipate a longer amount of time for successful implementation. Additionally, the teams understanding of the cultural differences across communities in our county also contributes to each community developing at a slightly different rate with some being stronger than others in some areas. Lastly, it also reinforces that mistakes occur and periodic evaluation is a good tool to help target gap areas and address problems.

It was also learned and reinforced that even though small interventions can have powerful impacts, shortage of resource can still stifle application of interventions and supports for students. It has challenged the teams to work smarter with the resources available.

PUSD has a very large transient population. This poses a challenge to school culture and access and linkage to services. Resources are often applied to students who are here temporarily and that likely holds up the referral process for students in need who have more permanent residence here in Plumas County.

At some school sites, it has been experienced by staff that when small interventions are applied it does result in prevention of increase in symptoms. Students who would have historically been automatically referred to Tier III level services in the past have shown strong responses and movement to wellness with Tier II interventions. As staff sees this reinforced over time, the stronger the Tier II implementation should become.



F. CalMHSA – Statewide Suicide Prevention Program and Mental Health Awareness Campaign

<b>Program Name</b>	Statewide Suicide Prevention Program and Mental Health Awareness Campaign
<b>Program Partner</b>	CalMHSA
<b>FYI Expenditure</b>	\$2500.00
<b>PEI Program Type</b>	Suicide Prevention / Community awareness
<b>Age Groups Served</b>	Children and their families (0-15)
	Transition Age Youth (16-25)
	Adult (26-59)
	Older Adult (60+)
<b>Reduction of Negative Outcomes:</b>	Community awareness allows the different community members to also be a support to each other.

MHSA funding supports Plumas County's membership in **CalMHSA's** Joint Powers Agreement for participation in the *Statewide Prevention and Early Intervention Phase III* and the *Each Mind Matters* suicide prevention and mental wellness campaign.

*Each Mind Matters* provides a branded comprehensive campaign and recognized messaging across the state to support a movement in California to promote mental health and wellness and to reduce the likelihood of mental illness, substance abuse, and suicide among all Californians. The initiative brings together three components of Suicide Prevention, Stigma and Discrimination Reduction, and Student Mental Health.

Due to PCBH's small staff size, the department's capacity to create a wide-reaching suicide prevention and mental health awareness campaign has been limited to staff capacity for mental health awareness outreach and stigma reduction through staff practices at the PCBH Wellness Centers, activities at county stakeholder events, and in our online presence through social media, such as the Facebook page.

MHSA PEI regulations state that counties with a population under 100,000 may report the demographic information required for the County's entire Prevention and Early Intervention Component instead of by each Program or Strategy (Section 3560.010(e) **CA Code of Regulations Title 9, Division 1, Chapter 14, Article 5, 9 § 3560.010 Annual Prevention and Early Intervention Program and Evaluation Report**)

*Prevention and Early Intervention Program Demographics – Combined*

Small counties with a population under 100,000 are required to disaggregate their demographic data, due to their small reporting size numbers. Plumas County MHSA Program combines all data into one set of numbers broken down by demographic categories, such as age, race, ethnicity, gender, etc.



NR = Not reportable, census is too small to maintain participant privacy

- Age

Children (0-15)	1819
Transitional Age Youth (TAY) (16-25)	488
Adult (26-59)	76
Older Adult (60+)	157
Declined to state	12
Total	2,552

- Race

American Indian or Alaska Native	205
Asian	49
Black or African American	63
Native Hawaiian or other Pacific Islander	NR
White	2,050
Other	NR
More than one race	25
Declined to state	131
Total	2,523

- Ethnicity

Hispanic or Latino as follows		370
	Caribbean	NR
	Central American	NR
	Mexican/Mexican-American/Chicano	NR
	Puerto Rican	NR
	South American	NR
	Other	NR
	Declined to state	NR
Non-Hispanic or non-Latino as follows		2,011
	African	NR
	Asian Indian/South Asian	NR
	Cambodian	NR
	Chinese	NR
	Eastern European	NR
	European	NR
	Filipino	NR
	Japanese	NR
	Korean	NR
	Middle Eastern	NR
	Vietnamese	NR



	Other	NR
	Declined to state	
More than one ethnicity		12
Decline to state		384
Total		2,777

- Primary Language – Plumas County has no threshold language

English	2,449
Spanish	127
Other	17
Declined to state	NR
Total	2,593

- Sexual Orientation

Gay or Lesbian	NR
Heterosexual or Straight	105
Bisexual	NR
Questioning or unsure of sexual orientation	NR
Queer	NR
Another sexual orientation	NR
Declined to state	455
Total	571

Many programs do not ask or collect data on gender identity or sexual orientation.

- Disability

Yes, report the number that apply in each domain of the following:			359
	Communication domain separately by each of the following:	Difficulty seeing	63
		Difficulty hearing, or having speech understood	60
		Other (specify)	NR
	Mental domain not including a mental illness (including but not limited to a learning disability, developmental disability, dementia)		44
	Physical/mobility domain		82
	Chronic health condition (including, but not limited to, chronic pain)		125
	Other: NR		222
No			1792
Decline to state			294



Total*			3,152
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\*Respondents may have chosen more than one category

- Veteran status

Yes	45
No	2,390
Decline to state	316
Total	2,751

- Gender

Assigned at birth	Male	1,349
	Female	1,431
	Decline to state	20
Total		2,800
Current gender identity	Male	166
	Female	285
	Transgender	NR
	Genderqueer	NR
	Questioning or unsure of gender identity	NR
	Another gender identity	NR
	Decline to state	170
Total		621

Many programs do not ask or collect data on gender identity or sexual orientation.

## [INNOVATION \(INN\)](#)

### [Workforce Education and Training \(WET\)](#)

#### Adult Peer Employment Program

The Adult Peer Work Program at PCBH enrolls highly motivated clients who wish to return to work in some capacity, some of whom receive Supplement Security Income. These consumers participate and contribute to their communities by working abbreviated work schedules and are supervised by an outside work site supervisor;



PCBH case managers transport and work with the consumers on improving their functional impairments in the work setting: the Program is designed to assist clients to develop the skills that will help them manage their mental illness symptoms as they are placed in a work situation where they're completing routine tasks while engaging with other program participants and a work supervisor.

The case managers also work with the individual clients to practice stress management and to work on strengthening coping skills that help the client to better self-regulate and to start transitioning into a job setting within their community. The program enrollment is set at 18 months based on the client's therapeutic needs and skillsets and an individual's program participation may be expanded when clinically indicated.

This program has cut back FY 20/21, enrolling a maximum of five clients at any time. F This program may expand to accommodate enrollment of sixteen PCBH clients at a time. Additionally, this program will be moved to the Community Services and Supports (CSS) component to better align with the goals of that category offering a supportive employment program to consumers with a serious mental illness (SMI).

#### Transitional Age Youth (TAY) Peer Employment Program – Summer 2021

The Transition Age Youth Work Program at Plumas County Behavioral Health initially started in 2005. In 2017 the program was redesigned to support local youth, between the ages of 14-19, receiving behavioral health services with gaining the social, emotional, and vocational skills necessary to make a healthy transition to adulthood and to reduce dependence on social service and mental health systems. The program seeks to meet this goal by integrating participants into the local community through the establishment of partnerships with local conservation and resource management-oriented agencies. These partnerships are intentionally made, as these fields are the most dominant and lucrative industries in the county that do not require a college education for many positions. Participants are directly employed through PCBH and work with staff from partnering agencies to develop and practice professional skills that are directly transferrable and applicable to our local economy. Participants are selected based on their need and status as Severely Mentally Ill or Seriously Emotionally Disturbed. Referrals are made from assigned clinicians and cases are reviewed by the PCBH Utilization Management Team. Up to 12 participants are selected, and once done they complete the Plumas County hiring process. Most often, participants are those youth who are left unserved by other community programs. Participants are typically comprised of youth in the juvenile justice and foster care systems, as well as homeless youth or youth at risk of homelessness. Transportation was provided by program staff to reduce barriers to adequate



employment and increase accessibility to social-emotional/behavioral support activities and groups.

The program now operates 9 months out of the year (the mountain climate and snowy weather mitigates options for work during the harshest months) from March-November. This season, participants worked 2-3 days a week after school with partners focusing on a new project every day. In the summer, the program ran 4-6 hours a day with each day being shared with one of the three partners.

Description of completed program activities (timeline or chronological narrative):

This year, partnerships continued with Sierra Buttes Trail Stewardship and the Lost Sierra Food Project. A cooperative effort with Plumas County Public Health to build a community garden with a grant from Cal Fresh was added in Spring 2021. With guidance and training from agency partners, participants engaged in trail building, management, planning, and engineering, as well as community outreach efforts, comprehension of the basics of public lands usage and conservation, and sustainable and ecological farming practices. In the garden, participants worked with master gardeners and other community partners to learn gardening basics and develop a comprehensive plan to complete the community garden. The program is physically strenuous, as participants engage in manual labor, long hikes, and other physically challenging exercises, such as composting and food planting and harvesting. Participants develop scientific skills through the creation and development of organically made compost and comprehension of the basics of soil science. Participants also attend workshops led by community leaders from various industries. To date, participants have engaged in workshops pertaining to the restaurant industry, floral design, independent business management, and financial literacy discussions with staff from Plumas Bank. During activities with community partners, Plumas County Behavioral Health case management specialists and therapists offer one-on-one emotional support, assisting participants with identifying and utilizing coping and communication skills to help them manage emotions and stressors.

The program was not able to fully operate during the summer of 2021 due to the Dixie Fire which created unhealthy air conditions throughout the county and eventually burned down the Greenville community which resulted in the loss of staffing for the TAY program due to the need to move out of county.

2021 season: 9 participants enrolled. Races and ethnicities included, white, other, and American Indian. Four participants identified as female and five as male, with three of the male respondents identifying also as transgender. Three participants were age 15, four aged 16, one aged 17 and one aged 18. All were Medi-Cal recipients, meeting income qualifications. One participant was on probation, and three in, or with a history of involvement in, the foster care system. All had qualifying SED/SMI diagnoses. Most participants' parents either worked or had no vehicle.



Children and their families (0-15)	
Transitional Age Youth (TAY) (16-25)	9
Adult (26-59)	
Older Adult (60+)	
Number of those who declined to answer	

- Race

American Indian or Alaska Native	1
Asian	
Black or African American	
Native Hawaiian or other Pacific Islander	
White	6
Other	2
More than one race	
Number of respondents who declined to answer the question	

- Ethnicity

Hispanic or Latino as follows	Caribbean	
	Central American	
	Mexican/Mexican American/Chicano	1
	Puerto Rican	
	South American	
	Other	
	Number of respondents who declined to answer the question	
Non-Hispanic or non-Latino as follows	African	
	Asian Indian/South Asian	
	Cambodian	
	Chinese	
	Eastern European	
	European	
	Filipino	
	Japanese	
	Korean	
	Middle Eastern	
	Vietnamese	
	Other	
	Number of respondents who declined to answer the question	
More than one ethnicity		



Number of respondents who declined to answer the question		
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- Primary Language – Plumas County has no threshold language

English	9
Spanish	
Other (list per participant)	

- Sexual orientation (not asked for populations under 18, unless volunteered)

Gay or Lesbian	
Heterosexual or Straight	4
Bisexual	
Questioning or unsure of sexual orientation	1
Queer	
Another sexual orientation	4
Number of respondents who declined to answer the question	

- Disability:

Yes, report the number that apply in each domain of the following	Communication domain separately by each of the following	Difficulty seeing	
		Difficulty hearing, or having speech understood	2
		Other (specify)	
	Mental domain not including a mental illness (including but not limited to a learning disability, developmental disability, dementia)		
	Physical/mobility domain		
	Chronic health condition (including, but not limited to, chronic pain)		1
	Other (specify)		
No			6
Number of respondents who declined to answer the question			

- Veteran status

Yes	
No	9
Number of respondents who declined to answer the questions	



- Gender (Gender identity not asked for populations under 18, unless volunteered)

Assigned sex at birth	Male	2
	Female	7
	Number of respondents who declined to answer the question	
Current gender identity	Male	5
	Female	4
	Transgender	5
	Genderqueer	
	Questioning or unsure of gender identity	
	Another gender identity	
	Number of respondents who declined to answer the question	

### Outcomes:

Participants learned basic, but geographically and economically relevant vocational skills; basics of money management, time coordination, healthy problem-solving skills, social-emotional regulation skills, coping skills and Evidence-Based mindfulness skills. Scientific skills regarding soil science and composition, engineering, business management and planning and writing all completed.

MHSA WET funding was used for the TAY consumer salaries and benefits, transportation, as well as program supplies and equipment. Case management services are billed through Medi-Cal.

### WET Mental Health Loan Assumption Program for Behavioral Health Staff

While there has been an MHSA loan assumption program run at the state level through the Office of Statewide Health Planning and Development (OSHPD), Plumas County Behavioral Health identified a need for greater local incentives in efforts to “grow our own” behavioral health staff for hard-to-fill clinical and other positions.

Local authority to develop a County Mental Health Loan Assumption Program is described in California Code of Regulations Title 9, Division 1, Chapter 14, Article 8 – Workforce Education and Training, Subsection 3850, which states, “Workforce Education and Training funds may be used to establish a locally administered Mental Health Loan Assumption Program to pay a portion of the educational costs of individuals who make a commitment to work in the Public Mental Health System in a position that is hard-to-fill or in which it is hard to retain staff, as determined by the County. This program may be established at the county level.”



The program may enroll up to six PCBH full-time employees, with a projected allocation to this program each year of \$60,000 for up to \$10,000/per year loan assumption for each full-time employee with twelve continuous months of employment working for Plumas County Behavioral Health. The mandated MHSA maximum per employee is \$60,000 whether they apply for local WET funds or through the statewide competitive OSHPD program. Having a local loan assumption program, allows for PCBH to offer this incentive regardless of the state funding and volatility available with the statewide OSHPD program. FY 21/22 Five applicants applied for grants and five grants were offered.

### Relias Training (WET)

Training continues to drive clinical practice and influence organizational performance. However, after more than a year of adapting procedures and pivoting plans to address the pandemic, several shifts that were already planned, made all the difference in our successes.

In early 2019 Plumas County Behavioral Health rolled out, Relias Learning Management Systems. The Relias LMS is a healthcare learning management system that helps administrator and evaluate clinical skills, ensure compliance, and create custom learning plans for staff. Relias management system tracks all training in one place. An online learning system like Relias, assisted PCBH in keeping accurate records on each employee trainings. Reports are easily pulled so that PCBH has documentation for state requirements.



## Capital Facilities and Technology Needs (CFTN)

Plumas County Behavioral Health had no Capital Facilities and Technology Needs program nor plan to expend CFTN funds in FY 21/22

### Revised Fiscal Worksheets for FY2021/22

**\*Due to lack of staffing and a gap in the MHSA Coordinator position, all fiscal reporting remained the same and operated under the 2020-2023 3-year plan.**

#### FY 2019-20 through FY 2022-23 Three-Year Mental Health Services Act Expenditure Plan Community Services and Supports (CSS) Component Worksheet

County: **PLUMAS**

Date: **05/06/19**

	Fiscal Year 2021/22					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CSS Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>Full-Service Partnership Programs</b>						
1. ENVIRONMENTAL ALTERNATIVES PLUMAS COMMONS	636,000	479,000				157,000
2. PRS CLIENT ANCILLARY SERVICES AND HOUSING PROGRAM	252,766	252,766				
3. PLUMAS RURAL SERVICES CHILD AND ADOLESCENT PROGRAM	100,000	75,000	25,000			
<b>Non-FSP Programs (General Systems Development and Outreach and Engagement)</b>						
1. PCBH PERSONNEL AND OPERATIONS	2,048,908	1,248,908	800,000			
2. PLUMAS RURAL SERVICES CLIENT ANCILLARY SERVICES AND HOUSING PROGRAM	50,000	50,000				
3. TAY WORK PROGRAM	30,000	30,000				
4. ADULT WORK PROGRAM	75,000	75,000				
5. PEER EMPLOYEE SALARIES/BENEFITS	60,000	60,000				
Subtotal	2,466,269	2,466,269				
<b>CSS Administration</b>	120,489	120,489				
<b>CSS MHSA Housing Program Assigned Funds</b>	251,200	251,200				
<b>Total CSS Program Estimated Expenditures</b>	3,537,958	2,837,958	825,000	0	0	0
<b>FSP Programs as Percent of Total</b>						







FY 2019-20 Through FY 2022-23 Three-Year Mental Health Services Act Expenditure Plan  
Prevention and Early Intervention (PEI) Component Worksheet

County: **PLUMAS**

Date: **7/1/23**

	FISCAL YEAR 2021/22					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated PEI Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>PEI Programs – Prevention and Early Intervention</b>						
1. <i>PRS Youth Services Program</i>	60,000	60,000				
2. Roundhouse Council – Multigenerational Outreach Program	71,590	71,590				
3. <i>Veterans Services Outreach</i>	58,938	58,938				
4. FRC Student Mental Health and Wellness Center	60,000	60,000				
5. <i>PUSD – School Based Response/PBIS</i>	200,000	200,000				
6. <i>Plumas County Public Health Agency – Senior Connections – Homebound Seniors Screening Program</i>	65,000	65,000				
<b>PEI Administration</b>	37,379	37,379				
<b>PEI Assigned Funds</b>	25,000	25,000				
<b>Total PEI Program Estimated</b>	577,907	577,907	0	0	0	0



FY 2019-20 Through FY 2022-23 Three-Year Mental Health Services Act Expenditure Plan  
Innovations (INN) Component Worksheet

County: **PLUMAS**

Date: **7/1/23**

	Fiscal Year 2021/22					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated INN Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>INN Programs</b>						
25.	0					
26.	0					
27.	0					
28.	0					
29.	0					
30.	0					
31.	0					
32.	0					
<b>INN Administration</b>	0					
<b>Total INN Program Estimated Expenditures</b>	0	0	0	0	0	0



FY 2019-20 Through FY 2022-23 Three-Year Mental Health Services Act Expenditure Plan  
Workforce, Education and Training (WET) Component Worksheet

County: **PLUMAS**

Date: **7/1/23**

	Fiscal Year 2021/22					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated WET Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
WET Programs						
1. MH Loan Assumption	60,000	60,000				
2. WISE U Training (6 peer employees)	10,000	10,000				
3. PRS Countywide BH Training Program	85,000	85,000				
4. Staff Development – Out of County Training	10,000	10,000				
5. Relias Web-Based Training Program	10,000	10,000				
<b>WET Administration</b>	17500	17500				
<b>Total WET Program Estimated Expenditures</b>	192500	192500	0	0	0	0



FY 2019-20 FY 2021-22 Three-Year Mental Health Services Act Expenditure Plan  
**Capital Facilities/Technological Needs (CFTN) Component Worksheet**

County: **PLUMAS**

Date: **7/1/23**

	Fiscal Year 2021/22					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CFTN Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>CFTN Programs - Capital Facilities Projects</b>						
	0					
	0					
	0					
	0					
	0					
	0					
<b>CFTN Programs - Technological Needs Projects</b>						
	0					
	0					
	0					
	0					
	0					
	0					
	0					
	0					
<b>CFTN Administration</b>	0					
<b>Total CFTN Program Estimated Expenditures</b>	0	0	0	0	0	0



*PLUMAS COUNTY  
MENTAL HEALTH SERVICES ACT  
ANNUAL UPDATE, 2022-2023*

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# A Report on Plumas County Behavioral Health MHSA Programs Completed During FY 2022-2023 (Year 3) of the MHSA Program and Expenditure Plan, FY 2020-2023



## Introduction

Plumas County Behavioral Health (PCBH) is the local Mental Health and Substance Use Disorder services plan Medi-Cal beneficiary provider for the State of California, providing screenings, assessments, crisis intervention, and treatment to individuals with serious mental illness, children through older adults, and when indicated, their families. PCBH also provides intensive outpatient treatment to individuals with substance use disorders (SUDS) and those with co-occurring diagnoses.

The Mental Health Services Act (MHSA) is a State proposition (Prop. 63) approved by the voters and enacted by the legislature in 2004. The MHSA levies a 1% tax on income earned over \$1 million by California residents every year. These funds are allocated across 58 counties and large county-like cities each month throughout the fiscal year.

MHSA funds may be used to create or expand specialty mental health services and prevention programming that were not in existence or were underfunded prior to 2004. MHSA funds may not be used to supplant existing state- and federally funded programs.

The MHSA is made up of five program components: Community Services and Supports (CSS), Prevention and Early Intervention (PEI), Innovation (INN), Capital Facilities and Technological Needs (CFTN), and Workforce Education and Training (WET). A sixth use of these funds may be to allocate a small percentage (no more than 33% of the previous five-year average of CSS funds) to a Prudent Reserve (PR) fund to assist the local mental health plan (MHP) in years when there are shortfalls in tax revenues and economic recessions.

PCBH receives California State Mental Health Services Act (MHSA) funding each year and has since the first year of funding in 2005. Its allocation is based on the number of Medi-Cal eligible residents living in the county as well as the overall population, and each year the allocation percentage is calculated based on projections of change to the overall eligible population.



Presently, Plumas County receives 0.1053% of the overall funding to California's 58 counties, approximately \$2.0-\$2.5 million per year.

In Fiscal Year 22-23, Plumas County received \$2,081,852.82 in MHSA funds, consistent with the State's projections for that program year.



## County Description and Demographics

\*Please see County Description and Demographics at the beginning of this report (pg 2)

### Homelessness and the Plumas County 2023 Point in Time (PIT) Count

Plumas County Behavioral Health MHSA program has been providing direct homeless services for several years to new and ongoing clients, as well as referrals for homeless services and other emergency supports to the lead agency, Plumas Crisis Intervention and Resource Center, for residents who don't meet eligibility for mental health services at PCBH. As part of the department's commitment to meet community needs for homeless services, PCBH partners with multiple agencies, such as Plumas Rural Services, Environmental Alternatives, and PCIRC.

The 2023 Point-in-Time Survey collected data on a total of 128 individuals experiencing homelessness in Plumas County. In late summer of 2021, the Dixie Fire destroyed over 500 structures in Plumas County resulting in a 98% increase in the homeless count from before the fire. The number of homeless individuals decreased slightly from the 2022 PIT count.

Of these individuals:

**Total Sheltered Homeless in Plumas County = 52**

**Total Unsheltered Homeless in Plumas County = 76**

Age	Sheltered	Unsheltered
Under 5	4	2
5-12	6	4
13-17	1	1
18-24	3	1
25-34	13	10
35-44	5	12
45-54	4	20
55-64	12	24
65+	4	2
Not Reported	0	0
Extrapolated Under 18	4	0



Extrapolated Over 24	2	0
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<b>Gender</b>	<b>Sheltered</b>	<b>Unsheltered</b>
Female	26	23
Male	25	51
Other	0	0

<b>Race</b>	<b>Sheltered</b>	<b>Unsheltered</b>
American Indian, Alaska Native	3	4
Asian or Asian American	0	0
Black, African American, or African	0	3
Native Hawaiian or Pacific Islander	0	0
White	43	65

<b>Primary Reason for Homelessness</b>	<b>Sheltered</b>	<b>Unsheltered</b>
Domestic Violence	4	0
Drug Abuse	5	3
Eviction	10	25
Family Break Up	9	6
Fire	16	13
Incarceration	6	9
Mental Health	2	7
Relocation	0	5

<b>Impacted by 2021 Dixie Fire</b>	<b>Sheltered</b>	<b>Unsheltered</b>
2021 Dixie Fire	14	10

NorCal CoC includes 23,922 square miles and encompasses seven counties. Plumas County is part of the Housing Continuum of Care. Plumas County agencies and the local Housing Continuum of Care (CoC) Advisory Board continue to work towards expanding the continuum of housing services for homeless individuals and families, including increasing the affordable housing inventory for both rentals and homebuying and housing for special populations.



Access to affordable permanent housing with supportive services is a significant barrier that prolongs suffering for individuals [and their families] living with a serious mental illness who experience or at risk of chronic homelessness. NorCA CoC has been working on a housing plan where the county partners with an affordable housing developer and property management company for a multi-unit apartment complex with 10 units designated for Severely Mentally Ill, while the other units will be available for low-income housing.

## Department Overview

By January 2022, the Dixie fire had destroyed 1/3 of Plumas County including the community of Greenville where over 500 homes and businesses were destroyed. The aftermath of the fire in combination with the county trying to get back on its feet from Covid-19 was evident in the following years and during this reporting period.

<b>Plumas County MHSA Allocations for FY22/23</b>	
Innovation (INN)	\$104,092.64
Net Allocation (=Gross-INN)	\$1,977,760.18
Community Services and Supports (CSS)	\$1,582,208.14
Prevention and Early Intervention (PEI)	\$395,552.04
Gross Allocation (100%)	\$2,081,852.82

<b>Plumas County MHSA Expenditures for FY 22/23</b>	
Community Services and Supports (CSS)	\$1,822,421.36
Prevention and Early Intervention (PEI)	\$75,183.65
Innovation (INN)	\$0.00
Capital Facilities and Technology Needs (CFTN)	\$0.00
Workforce Education and Training (WET)	\$39,887.46
Total MHSA Expenditures	\$1,937,492.47
Use of ongoing fund balance (difference of fund balance + allocations minus expenditures)	(\$144,360.35)



### Homelessness and Housing Solutions

Housing homeless residents living with serious mental illness has been an ongoing priority for PCBH during this 3-Year Program and Expenditure Plan period.

Homeless prevention services of emergency lodging, transitional housing, and permanent housing rental subsidies (move-in, rental, and utility assistance) has been a hallmark of Plumas County Behavioral Health's MHSA program since at least 2015. A safe and accessible housing continuum provides the stabilizing framework for PCBH clients while they access mental health and substance abuse disorders (for co-occurring participants) services. Using CSS Outreach and Engagement and Full-Service Partnership (FSP)-designated funding, PCBH has provided a continuum of housing from emergency lodging through permanent housing by rental assistance to first-time and FSP clients.

Housing efforts are coordinated through the County's partnership with the lead NorCal Housing Continuum of Care (CoC)/Community Action Agency of Shasta County. The Shasta Community Action Agency oversees coordination of the local Plumas and Sierra Counties CoC Advisory Board and provides housing support and expertise in coordinating implementation of Homeless Management Information System (HMIS) usage across local agencies, in addition to plans for using a Coordinated Entry System, which consistently and fairly triages and prioritizes users of homeless services based on their level of need. Unfortunately, in late Spring of 2023, Plumas County was informed that the lead agency of Shasta County was no longer going to be the lead agency for NorCal. Plumas county is currently in discussions with other counties in regard to forming its own CoC. This should be determined and finalized by fall of 2023.



*Fiscal Year 22/23 Plumas County Behavioral Health and Mental Health Services Act Program  
Accomplishments in Priority Areas and Goals:*

Plumas County has been working on re-establishing full programming services both in house and with MHSA contracted providers. Covid-19 and the Dixie Fire have made some of these accomplishments challenging to achieve even in 2023. The staffing shortage is a large contributor to the challenges the county has faced.

1. Re-establishing the Adult Peer Employment Program. After the adult work program was put on hold due to the Dixie Fire, the main staff member who runs this program was out on leave from February 2021 – September 2021. Conversations about Re-establishing the program began in early 2022 but appropriate staffing was still a challenge. The Adult Peer Employment Program was officially started again in Spring of 2023.
2. Re-establishing the Transitional Age Youth Employment Program. After the TAY program was put on hold due to the Dixie Fire, the clinician that ran the program was forced to move out of the county due to the loss of her home in the fire. There has been a lack of appropriate staffing available to run the program since then. PCBH has plans to start the program in the summer of 2024 and has identified an appropriate staff member to take over the program.
3. Re-building relationships and communication and reporting requirements with contracted partners. Over the past 2-3 years there have been many staffing changes within PCBH and in the partnering agencies. Unfortunately, due to the Dixie fire, some of these staffing changes resulted in a less than smooth transition to new staff. This required the re-building of relationships and requirements with the new staff in the partnering agencies. The MHSA Coordinator has been meeting with the partnering agencies over the past year to establish the communication, requirements, and expectations of the MHSA contracts. These transitions are beginning to show some stability, however, the reporting information on program deliverables was lost with the staff that were in the positions before the Fire.
4. Greenville Wellness Center. In August of 2021 the community of Greenville was lost in the Dixie Fire which included the Greenville Wellness Center and 3 MHSA vehicles. Discussions about bringing the wellness center back to Greenville started in early 2022 and continue to be a conversation and a plan. In late spring of 2023, PCBH was able to identify a space in Greenville to offer therapy and medication services 2 days a week in the Plumas District Hospital Greenville Clinic. PCBH is currently working on a contract with PDH to be in the clinic on Tuesday and Thursdays to offer therapy and medication services in the Greenville Community. PCBH continues to search for options to bring back a full time Wellness Center in Greenville.
5. Transitional Housing. In the spring of 2023, PCBH was notified by its contracted partner, Plumas Rural Services, that they would no longer be able to provide the transitional housing services as of June 30, 2023. PCBH put out an RFP for this service but did not receive any bids. The PCBH director reached out to Environmental Services to inquire about the agency's ability to provide this service. Environmental Services will take over the transitional housing contract in the new fiscal year with a potential gap between the 2 agencies.



## Community Program Planning And Local Review Process (CPPP)

California Code of Regulations Title 9 (CCR) and Welfare and Institutions Code Section (WIC) 5847 state that county mental health programs shall prepare and submit Three-Year Plans and Annual Updates for Mental Health Service Act (MHSA) programs and expenditures. Plans and Annual Updates must be developed with the participation of stakeholders, and the description of the local stakeholder process must be included in that plan or update. The county is to conduct a 30-day public review period of the draft Annual Update and the Mental Health board shall conduct a public hearing at the close of a 30-day comment period. Plans and Annual Updates must be adopted by the county Board of Supervisors and submitted to the California Mental Health Services Oversight and Accountability Commission (MHSOAC) within 30 days after adoption by the county Board of Supervisors.

### **MHSA Community Program Planning and Local Review Process**

**County:** PLUMAS **30-day Public Comment period:** August 2, 2023 – September 1, 2023

**Date of Public Hearing:** September 6, 2023

The Plumas County Behavioral Health (PCBH) MHSA Community Program Planning Process for the development of the 2023 - 2026 Three-Year Program and Expenditure Plan builds upon the continuous planning process that started several years ago. Over the past several years, this planning process has developed into obtaining input from diverse stakeholders through focus groups, stakeholder meetings, and survey results.

Components addressed by the planning process included Community Services and Supports (CSS); Prevention and Early Intervention (PEI); Innovation; Workforce Education and Training (WET); Capital Facilities/Technological Needs (CFTN); and Housing. In addition, PCBH provides basic education regarding mental health policy; program planning and implementation; monitoring and quality improvement; evaluation; and fiscal and budget components.

In addition to reviewing stakeholder input, we analyzed data on our client service utilization to determine if clients are successfully achieving positive outcomes. Outcome and service utilization data is regularly analyzed and reviewed by management to monitor clients' progress over time. This data has helped us to understand service utilization and evaluate client access and has been instrumental in our planning process to continually improve mental health services.

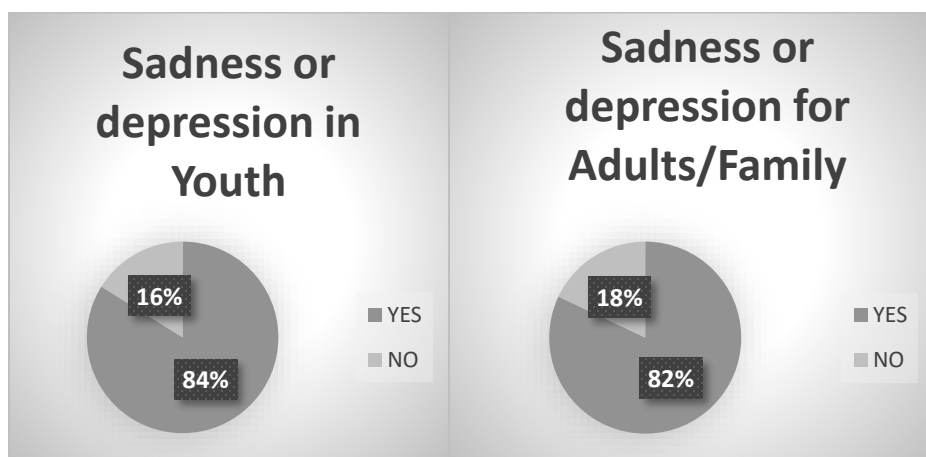
A primary goal of this 3-Year Plan includes a focus on funding for continuing programming that offers expanded services to underserved and unserved populations, with program changes to address stakeholder feedback obtained in the 2023 stakeholder meetings.



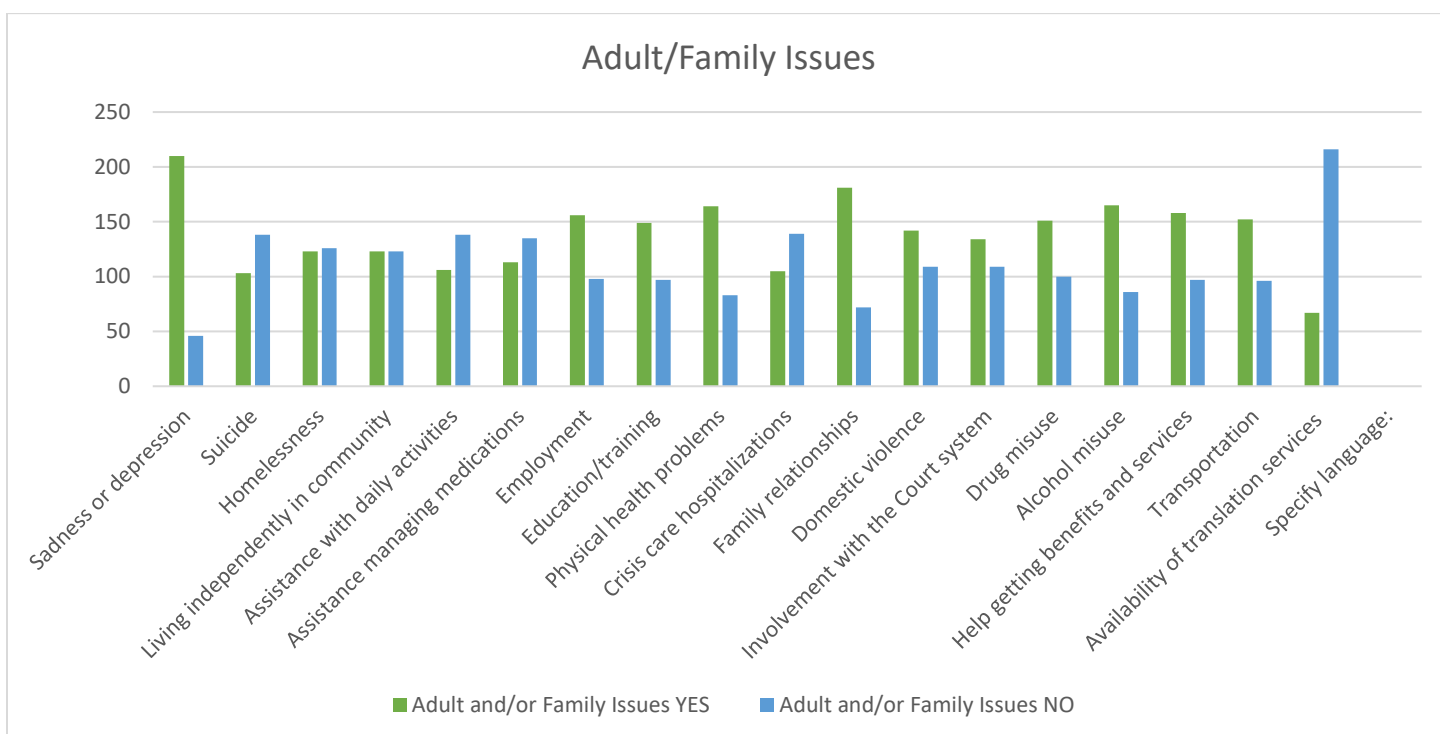
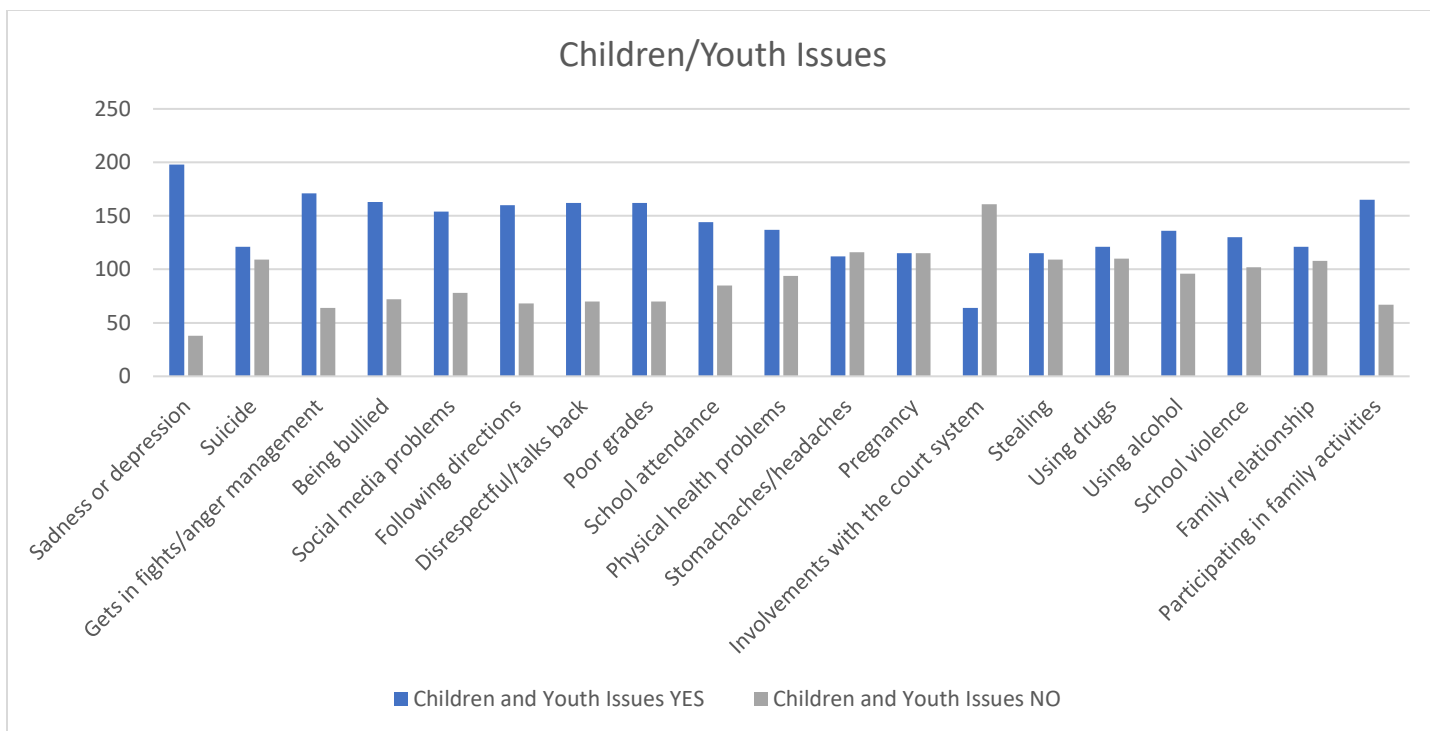
MHSA Program staff disseminated over 300 surveys and collected 281 Community Mental Health Priority surveys in February 2023. MHSA program staff obtained input from 32 youth, 9 Law Enforcement, 14 senior citizens, 9 Veterans, 76 school staff, 82 clients and 59 community members.

The top areas of concern to stakeholders are:

13. Sadness and Depression among youth and adults
14. Improving access to services for children and their families
15. Family Relationships
16. Anger Management
17. Alcohol Misuse
18. Physical health problems
19. Help getting benefits and services
20. Employment
21. Bullying, poor grades and disrespectful youth
22. Domestic Violence
23. Involvement with the court system
24. Homelessness







Plumas County MHSA Program staff scheduled 4 Community Program Planning meetings for all stakeholders and community members. In Quincy on February 21, 2023, Portola on February 23, 2023, Chester on February 28, 2023, and via zoom for the Greenville community on February 24, 2023. Due to inclement weather the Chester meeting was cancelled. During the community meetings, attendees were shown an MHSA 101 Slideshow that describes and covers the main components of the MHSA and how it is currently implemented in Plumas County. MHSA staff then engaged the stakeholders in open conversations about the current needs and gaps of Plumas County.



The MHSA Coordinator conducted the stakeholder surveys and community meetings. See Appendix A. for supporting documents.

In the Appendices, the following documents may be included:

- D. The outline of the training or the presentation offered or provided to stakeholders, clients, and family members of clients who are participating in the CPPP.
- E. Copies of email blasts, website screenshots, flyers, notices in social and print media, etc. that were used to offer the training to stakeholders, clients, and family members of clients who are participating in the CPPP.
- F. Copies of materials used to announce planning meetings and other CPPP activities as well as presentations/handouts for the meetings and other activities.

DEMOGRAPHIC	CPPP PARTICIPANTS	
<b>Age Group</b>		
Youth (under 21)	32	
21-59	226	
60 and older	23	
<b>Race/Ethnicity</b>		
American Indian or Alaskan Native	20	
Asian	10	
Black or African American	3	
Hispanic or Latino	19	
Native Hawaiian or Pacific Islander		
White	210	
Multi-racial		
Other	21	
<b>Gender</b>		
Female	170	
Male	86	
Other	25	



Language Spoken at Home		
English	281	
Spanish	unknown	
Other	unknown	

AFFILIATION/AREA OF INTEREST	CPPP PARTICIPANTS
Adults and Older Adults with SMI	82
Families of children & Tay with SMI	32
Behavioral Health Service Providers	
Law Enforcement Agencies	9
Education	76
Social Services Agencies	
Veterans	7
Representatives of Veterans	2
SUD Providers	
Health Care providers	
Senior Citizens	14
Community Members	59
Other	

Plumas County Behavioral Health staff created an MHSA 101 slideshow that covers the basic components, funding categories and the purpose and requirement of each category. This slideshow was shown at the beginning of each stakeholder meeting and was posted to the Plumas County website under the MHSA section. A hard copy of this slideshow can be found in appendix A

Plumas County makes every attempt and effort to gain stakeholder involvement and feedback in the MHSA. The MHSA coordinator holds a quarterly MHSA meeting, a quarterly Cultural Competency meeting, attends and reports at the monthly Behavioral Health Commission Meetings. The MHSA Coordinator has also gone out into the community to meet with other



agencies, schools, other therapy providers in the community and MHSA contract partners to invite them to any of the meetings and to answer any questions about the MHSA.

The Behavioral Health Commission is updated monthly on the MHSA and is made up of consumers, community members, youth, and a Board of Supervisors attendee. In recent months we have been able to get other community agencies to regularly attend the Commission meetings such as a representative from the sheriff's office and the school district. The Commission reviews all of the MHSA plans and updates before they are posted for the 30-day public comment or sent to the Board of Supervisors for final approval.

Stakeholder meetings were scheduled in each of the 4 communities for the CPPP process and gaining stakeholder feedback. Over 300 surveys were handed out throughout the community and a total of 281 were returned with stakeholder feedback about problem areas and needed services in this county.

#### Stakeholder Comments and Feedback from the 2023 Stakeholder Survey:

- The Work Crew Reinstated
- Bring back Mountain Visions & Work Crew
- Services are very limited in our county
- More IEP
- A big area of concern in the lack of Mental Health therapist as well as a community care facility for those suffering from mental health issues
- I am answering the questions for people I have seen that need help. So many kids need help
- Suicide for kids as young as 6 yrs old (services needed)
- Help with major PTSD and major anxiety disorder
- We all need to be important mentally, physically, emotionally, spiritually. I am tired of being the mental patient
- Support our library, children and youth activities
- Services county wide for cultural indigenous people of this land
- A close relative uses your services. Dr. B is amazing while I find your therapy/counseling lacking. Doesn't spend more than 10 minutes w/ client and no goals provided. Its like they are filling a quota to get funded.
- I do suffer from mental health issues and heart artery issues. Over past few years I am extremely grateful finding resources to help me
- I believe that many of these services are required. The stories I hear about bullying issues within the school district, youth taking their lives or attempting too. My family member went to PCBH, doctor told him he didn't need meds. He's been manic for 2 months at least, was 5150 but released 2 weeks later and is full on manic again.
- (clients name) has trouble focusing on school work in class. He gets distracted easily. Hard time following directions. He has had been sent to the office many times. He can't ride the bus because of behavior problems. He was suspended from school for fighting.
- Trauma counseling
- Services for children are needed
- Services for children are needed
- Services for children are needed
- Anger management for teens is needed
- Help for teens, NOT severe mental illness, support



- Children: Afraid of shooting
- Fire survivor family therapy is needed
- Family Groups
- Family Groups
- Family group counseling for family unit together (not just individually) more in person in Quincy vs Telehealth
- I just need a different provider my current one isn't helping anymore or available enough. I need case management as well since my previous one quit.
- Children/youth sexual assault is a problem
- People who have Agoraphobia had more access to class/support over the phone.
- Closer facilities for 5150 hospitalizations
- What can I do to help
- Vocational plumbing and heating school
- Some counselors don't call patients back at all
- More help for the parents dealing with unruly kids
- Plumas County needs a Rec center in Portola
- The doctors in the area are not listening to patients. I've had friends sent home only to have to be sent to Reno for proper care. Friend who's 14 year old sent home with "stomach bug" that died in Reno from juvenile diabetes because they wouldn't do the tests the mother asked for. I know multiple cancer patients who were told they didn't have anything wrong. They all got diagnosed in Reno or Chico. We need better doctors.
- I am age 75 (since age 28, have had sensations) I live alone. I am enrolled in one class at FRC British Literature 1785 to present. I walk to -from school. I am in stress reduction group workshop. One day a month I work, recording secretary.
- Education in nutrition, life skills, managing finances, health exercise.
- Our SSC has made a huge difference and is really needed
- I think there is difficulty for people in our community who are just out of high school to access resources while still dependents of family when what they need is to gain independence but can't if parents won't waive them. It's difficult for some populations to find a safe place to be.
- Counseling services in Spanish
- I think many people are not aware of which services are available
- There is so much need for mental health services for youth, family and parents. Housing is also an increasing need for many families
- Parenting classes and support groups
- Need for housing and job employment opportunities. Provide trade education to enhance our community as well as give others more job opportunities.
- Feeling included with peers/relationships is a problem.
- More counselors available across all fields
- More counselors available
- Housing not available
- Sexual abuse
- Homelessness
- Healthy recreational programs and activities
- Open safe place for LGBTQ
- Trauma counseling
- What happened to the counseling for fire victims?
- Low self esteem
- I am NOT aware of M.H. services for non-medi-cal



- Services needed for all, no matter what Insurance!!!!
- Cutting
- Vaping
- Vaping
- Services specifically for younger children counseling
- Unhealthy relationship dynamics – youth
- We don't have enough therapists locally
- Bring back Wilderness therapy, TAY and work programs
- These services might be available but people without medi-cal have a hard time accessing them.
- Sexual harassment
- Parenting skills, motivation, emotional support
- Parenting skills
- Its difficult to quantify how many families have difficulty with parent/family issues. Its not all of these issues all of the time. These items apply to a family for a time/place maybe temporarily. These issues seem to come and go in waves.
- Need someone to help with truancy
- Our SSC and full time counselors are invaluable. I think that readily available and easily accessible MH services are critical too. Especially on weekends, holidays and after school hours.
- Hard to convey understanding of parental situations as I do not have access to them as easily as with students. I do suspect possible domestic unrest in families, but no real direct evidence. I talk with (school staff member) about starting up a parental support group through the school and mental health outlets in the future. Community providers can come in once a month to give parents educational tools. Reading support, parent to parent support, educational work, tracking system, mental health coping skills, financial planning. A link between behavioral health, PRS, PCS, Rethink Industries.
- Addiction to phones, devices, social media
- I had a very interesting conversation with a group of 5<sup>th</sup> graders that expressed their personal issues with being LGBTQ. Many feel as though they can't tell parents and some have not told teachers either. This was very informative conversation to me, learning how some students prefer to be addressed (pronouns) and each sharing issues they have had at home or at school regarding being LGBTQ. I believe they need a place to come together outside their regular friend groups and have these tough conversations.
- My experience is most of the veterans here at EPHC feel they have utilized the services they have needed and want. The younger generation to get what they have coming. Hats, t-shirts, pens, pizza is what these guys want.
- We need more mental health providers and services for the area
- Transportation to outside services in Reno or Chico
- IHSS access not good
- Pro-active Chaplin, availability offered possibly local ministers on a rotation (weekly)
- Divorce: this needs to be its own subject. Have seen this hit our kids/parents hard in the community.

The draft 3-year plan will be posted to the county website and announced at the Behavioral Health Commission Meeting and the Board of Supervisors meeting. Hard copies will be printed out and posted at all the Wellness Centers throughout the county. A hard copy will also be delivered to the following agencies: Plumas Rural Services, Environmental Alternatives, Sheriffs substations, CHP office, Chester Elementary School, Chester High School, Greenville Elementary School, Greenville High School, Quincy Elementary School Pioneer Campus, Quincy Elementary School Alder Campus, Quincy High School, Plumas Charter School, Portola High School, C. Roy Carmichael Elementary School, county libraries in the communities of Portola, Quincy, and Chester, Public Health, Social Services, Quincy



Court House, Plumas News. Notice of the 30-day public comment will be posted on all public billboards in all 4 communities with a link to the posted draft document. The community of Greenville was lost in the Dixie Fire so the MHSA Coordinator will make contact with the Greenville Long Term Recovery Group and will provide them with a copy of the draft plan and inquire about other ways of advertising for the 30-day public comment within this community. Please see Appendix B for supporting documentation.

In the Appendices, the following documents may be included: newspaper articles, radio ads, flyers, billboards, website postings, email blasts, website screenshots, flyers, notices in social and print media, etc. are examples of methods that were used as described above.

## **STAKEHOLDER FEEDBACK AND PUBLIC COMMENT**

### **ON DRAFT MHSA ANNUAL UPDATE, FY 22/23**

Public comment is incorporated into this section of the Annual Update and included without editing. Substantive comments will be addressed and considered for ongoing department and MHSA planning as time, progress, capacity and funding allow, and in future Program and Expenditure Plans for stakeholder review, public comment and Board approval.



*MHSA Stakeholder Feedback and Public Comment*

This space was reserved for written substantive stakeholder feedback during the 30-day public comment period.

Public comment period was between August 2, 2023, and September 1, 2023.



## *Summary of Prior Recommendations*

Stakeholder feedback from program year FY 22/23 meetings, as well as funded programs quarterly meetings, 20,000 Lives meetings, user survey data, focus group input, and subsequent discussions with individual stakeholders, consumers, and staff, includes the need to provide these services. PCBH recognizes that these areas are experiencing ongoing development and implementation or may be experiencing delays due to lack of county capacity and programs being put on hold due to Covid -19, the Dixie Fire, and massive staffing changes.

- A. Resources and support for teen relationships and breakups
- B. Couples' communication training and family support (Trauma from the Dixie Fire has increased relationship struggles)
- C. Depression and Sadness is the number one problem for both youth and adults.
- D. Support for local hospitals with 5150 processes (not enough staff)
- E. Substance Use



## Community Services and Supports (CSS)

Plumas County Behavioral Health's MHSA Community Services and Supports program provides funding for in-house and community-based programs as an expansion of the existing County Mental Health Plan (MHP) to meet the immediate needs of Plumas County residents through targeted activities that blend with direct therapeutic and case management services for county Medi-Cal beneficiaries.

These activities focus on areas of Outreach and Engagement, General Systems Development, and Full-Service Partnership. Additionally, CSS funds are used to pay for costs not covered by Medi-Cal reimbursement and State Realignment funding, associated with therapists and case managers who work with these underserved populations, with particular efforts made to enroll the highest-need clients – those who may struggle with homelessness, may experience prolonged suffering from chronic, untreated severe mental illness, and those who experience higher frequencies of significant impairments to their daily functioning and quality of life, meaning they may be high utilizers of hospital emergency rooms, jails, and psychiatric hospitals.

### 2022-23 Plumas County Behavioral Health Client Demographics

#### Client Population by Age (years):

0-11 years	58	
12-25	124	
26-64	246	
65+*	27	
Total	455	

#### Client Population by Gender:

Male	235	
Female	218	
Total	455	

\*Veterans served across age categories = Not Reportable

#### Client Population by Race:

White	341	
Non-White Other	7	
Not Reported or Unknown	30	

#### Client Population by Ethnicity:

Not Hispanic	341	
Hispanic	45	
More Than One Ethnicity	69	



Asian/Pacific Islander	6	
Native American	18	
Black or African American	8	
More Than One Race	NR	
Total	410	

Total	455	
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NR = Not Reportable

d. Outreach and Engagement

Plumas County Behavioral Health provides outreach and engagement services to individuals who participate in the PCBH intake and assessment process, participate in Wellness Center activities, and to those who are discharged from hospital or jail. The purpose of outreach and engagement is to assist unserved and underserved individuals in accessing services and supports that will ensure completion of the initial intake, from assessment through criteria and diagnosis, to approval for services; the period of outreach and engagement is typically characterized as the first 30 days of assessment, diagnosis, utilization review, and assignment of a therapist, and in some cases a case manager. This period varies dependent on the client's ability to engage with PCBH staff, and in many cases, to obtain lodging, food assistance, and other supports which are needed to become stable and engage in services.

Outreach and engagement may be offered to previous clients who are re-engaging in services after an absence; these supportive services may help the individual to stabilize and may include emergency lodging, emergency food or utility assistance, and often transportation assistance in the form of a bus pass, or, depending on need, transportation support. MHSA CSS funds are the primary source used for outreach and engagement expenditures.

When an individual meets diagnosis criteria of a serious mental illness or co-occurring diagnosis of serious mental illness and substance use disorder, or functional impairments that may be associated with an undiagnosed mental illness, the process may culminate in the therapist and client working to develop a problem list for ongoing therapeutic services.

In Fiscal Year 2022-23, PCBH provided outreach and engagement and client support services to more than 25 new and re-engaging clients. PCBH provided direct support for clients, such as clothing vouchers, one-time supports, emergency food assistance, bus passes, etc. Emergency lodging through outreach and engagement services and emergency lodging through client support services were also achieved.

Some of these clients were later enrolled in Full-Service Partnership housing programs with local contracted service providers – Plumas Rural Services, which provides both O/E emergency lodging to non-FSP clients and transitional housing and homeless prevention supports to FSP clients, or Environmental Alternatives for intensive case management, therapeutic services, transitional housing, basic needs support, employment and education support, and transportation and peer services.



e. Full-Service Partnership (FSP) Programs

Full-Service Partners receive both mental health and non-mental health services as allowed expenditures, per the California Code of Regulations (CCR), Title 9 Chapter 3620. Mental health services include, but are not limited to, alternative and culturally specific treatments, peer support, wellness centers, supportive services to assist the client and, when appropriate, the client's family in obtaining and maintaining employment, housing, and/or education. Non-mental health care includes but is not limited to food, clothing, rent subsidies, housing vouchers, house payments, residence in a drug/alcohol rehabilitation program, transitional and temporary housing, cost of health care treatment, cost of treatment of co-occurring conditions, and respite care.

iii. *Plumas Rural Services (PRS) – Client Support and Transitional Housing Program*

PCBH provides a “whatever it takes” service delivery model in meeting its highest acuity clients’ needs through the MHSA Full-Service Partnership program. Through its emergency lodging, transitional housing and client support contract with Plumas Rural Services, PCBH is able to react quickly to assist the client in gaining stability through a housing continuum of emergency lodging (local response to homelessness), transitional housing, and when available, move-in and rental assistance in permanent housing (typically used in combination with leveraging the client's Section 8 voucher for affordable housing, if they qualify for this program).

The goal is to support more community services for high-need individuals. Programs are designed to provide comprehensive, recovery-based, and culturally competent services to the highest-need clients (and their families when appropriate) in the county:

- Serious Mental Illness/Disorder – partners served in FSPs are living with a severe mental illness (TAY and adult populations) or a serious emotional disturbance (child and TAY populations, under 18 years), in addition to often having a history of homelessness, incarceration, and/or institutionalization.
- Recovery-Oriented – FSPs are designed to provide comprehensive, recovery-based services to the highest-need clients in the public mental health system.



- Intensive – FSP programs provide intensive case management on a 24/7 basis, doing “whatever it takes” for the client to promote progress in their recovery.
- Comprehensive – services may focus on crisis response and de-escalation, medication evaluation, establishment of benefits, and preparation for education and/or employment.

During program year FY,2022-2023, PCBH served:

Transitional Housing-16

Non Housing-4

Rental Assistance-2

Emergency Lodging-1

Total Housing Assistance-25

A majority of the costs were for FSP clients, who may have also received emergency lodging from PRS and food and clothing assistance directly from PCBH during a short period of outreach and engagement.

Due to staffing shortages, PRS gave notice that they would no longer be able to provide this service as of June 30, 2023. Environmental Alternatives will be taking over this service in the new fiscal year.

iv. *Environmental Alternatives (EA) – Plumas Commons Transitional Supportive Housing Program*

For the highest acuity clients, those who are at risk of chronic homelessness or are chronically homeless, at-risk of re-hospitalization or re-incarceration, PCBH refers clients to the voluntary FSP program (up to ten housed at any given time) with Environmental Alternatives, to provide an intensive therapeutic program, including but not limited to: transitional housing, intensive therapy and case management, assistance meeting basic needs, and connection to other service providers, such as primary care clinics, vocational training, employment placement and/or education linkage, and transportation, as well as contact with a known peer on premises for 24/7 response. This program provides support and services for up to 24 months; additional time may be requested, as indicated. For this reporting period, the cost for FSP EA clients is a total of \$479,000.

Environmental Alternatives (EA) provides full case management and mentorship, at a low client to staff ratio, to its participants in pursuit of meeting the preceding



goals for participant stability. Transportation, accompaniment, advocacy, peer counseling, individual rehabilitation and all other elements of full case-management are standardly provided to all participants. Several provisions are included with enrollment as well, including but not limited to food, household and health/hygiene supplies, toiletries and incidentals, recreational activities, access to public transport, in-home internet, and mobile phone payment support.

Intake for program participants is by referral only from Plumas County Behavioral Health Department. It is only open to adult mental health participants living with a severe mental illness, who meet the county's "Full-Service Partnership" enrollment criteria. Duration of participation is open-ended and determined by the county and provider agency through quarterly assessments.

### **Description of completed program activities**

Every Plumas Commons participant is standardly engaged with the following activities upon intake into the program. Each client:

- is provided an independent one-bedroom rental living unit complete with new furnishings, cleaning supply, cooking supply, and wireless internet. Rent contracts are signed between the client and property management company, establishing rental history for participants.
- Is given a needs assessment, capturing current status/need for:
  - Medical/physical health
  - Mental health
  - Legal/criminal history & status
  - Substance abuse
  - Food/nutrition
  - Hygiene
  - Clothing
  - Finance/income
  - Vocational/employment
  - Socialization/recreation
  - Transportation
  - Communication
  - Signs of set-back
- Is standardly assisted with application for Social Security income benefit, including support from disability advocate attorney if appropriate.
- Is assisted with application for Housing Choice Voucher (Section 8) from Plumas County Community Development Commission and Housing Authority, which includes application for heating and Energy Assistance Program (HEAP).



- Is assisted with Cal Fresh application if applicable.  
Is supplied with a monthly local bus pass, or intercommunity bus pass if needed. Passes are continued monthly if needed.
- Is provided monthly mobile phone card for use of mobile phone where needed. Mobile phone is provided if participant does not have one.
- Is given information and referral for all community food resources.

**Ongoing program activities completed within Plumas Commons Program include:**

- Financial budgeting (with intent for increased contribution toward rent/expenses)
- Applicable life skills education from case managers and rehabilitative supports.
- Peer counseling/rehabilitation from case managers/support counselors
- Involvement in local community events
- Assistance scheduling and completing appointments, including transport and accompaniment.
- Emergency food support when community resources are not available (grocery gift cards)
- Holiday activities, including on-site group dinners and cutting/decorating of Christmas trees.
- Consideration for ownership of a small companion pet, when appropriate
- Group/individual recreation outings locally and out-of-town

The Plumas Commons program successfully delivered housing and support to its full -service partner participants in accordance with EA's program philosophy. It is the program's belief that its participants will respond favorably to enduring relationships emphasizing understanding, non-judgmental acceptance, and security. In fostering and developing healthy mentor relationships, trust, belonging, and community within its participant population, EA has accomplished a significant overarching mission. Participants have gained a strong sense of community among those living on the Plumas Commons property, as well as a strong rapport with EA staff. Positive progression of stability of participants is strongly tied to the client's quality of life, relationships, and safety. EA has strategically increased these elements in the lives of participants through consistency of contact, reliability, confidentiality, and through provision of small incentives and promotion of program community events.

**Challenges and barriers during reporting period**



One of the largest challenges in delivering a transitional housing and support model program is in balancing levels of support/supervision with independent living philosophy. Plumas Commons is not intended to be a 24-hour care model program. The intent is to be a mid-long-term transitional housing model with independent-living case management support. As such, ensuring participant compliance during times when on-site support is not available from EA, is challenging. On-site support is provided weekdays and weekends during daylight hours, but during evenings support is currently provided only on an on-call basis. To maintain encouragement of independent living, program support should not monitor participants excessively, but should give them some measure of liberty. The challenge has been to ensure that our participants do not negatively impact their participation with inappropriate use of said liberty. In the coming fiscal year, EA intends to provide an onsite residential adviser who will live on the program property and act as a limited mentor staff (non-employee) and will provide monitoring of residents and property during non-business hours.

Another challenge is the availability of major stabilizing elements that affect a client's successful completion. Two of the largest barriers to client independence/stability are income and housing. All participants in Plumas Commons have been diagnosed with a severe mental illness and are qualified for social security income benefits. Likewise, all participants may be eligible for Section 8 subsidized housing. The challenge is that the waiting period for each of these programs is significantly longer, up to 2 years or more and will often be denied if they possess a criminal background within three years prior to application. Participants will ideally recover and become stable within 12 months, but without income and/or affordable housing in place, they are not able to successfully live independently.

f. General Systems Development: Community-Based Wellness Centers

PCBH has been operating Wellness Centers in Portola, Greenville, and Chester. These community-based centers opened from Fall 2016 through Spring 2017. Unfortunately, the Greenville Wellness Center was destroyed in August 2021 by the Dixie Fire. Environmental Alternatives holds the lease for the Chester Wellness Center and Plumas Rural Services holds the lease for the Portola Wellness Center.

In early 2017, Plumas County Behavioral Health hired one supervising and three site coordinators. In 2021, the PCBH drop-in center (DIC), moved to a more central location and is now called the Quincy Wellness Center. At the DIC they provided some wellness activities and classes, including music, art, and healthy cooking classes, to full-service partner and chronically mentally ill clients at PCBH, in addition to therapeutic services; The Quincy Wellness Center started providing groups and other wellness activities like music in late 2022. The Quincy Wellness Center has had to adjust the types of wellness activities they can offer due to the resources that are available in the new building.



Wellness Centers play an integral part of the community-based service delivery model that Plumas County Behavioral Health has been developing since 2014. Direct individual and group services are provided within the Wellness Centers and incorporate appropriate and existing SMI/SED therapeutic services, including comprehensive assessment services, wellness, and recovery action planning (WRAP), case management services and crisis services; education and employment support, mental health training and anti-stigma events, linkages to needed services, housing support, as well as transportation, and peer to peer advocacy and peer group facilitation.

PCBH Wellness Centers reflect characteristics and needs of their respective communities. General features of all Wellness Centers, as well as some community-specific information are summarized below:

- Facility locations that are easy-to-access, *consumer-friendly*, and provide a *community-based alternative* to a traditional clinic atmosphere.
- Full-time supervising site coordinator supervises three site coordinators, stationed in Chester, Quincy and Portola (all PCBH employees).
- Office space made available to other county agencies and non-profit direct service providers, including but not limited to, Public Health Agency, Veterans Services, Social Services, Probation, and community-based organizations who provide direct services.
- Expansion of telepsychiatry and telemedicine services, phased in through beginning of FY20/21.
- Training and professional development as well as clinical supervision to support peer advocacy staff who work with clinical and wellness center staff.
- Space for PCBH licensed clinicians and client support specialist (case managers) staff to provide clinical services.
- Localized outreach and engagement efforts to underserved populations.
- At Portola and Chester – resource referrals to PCIRC and other service-based agencies; ongoing food/clothing distributions; Portola staff work closely with the PCIRC Portola Family Resource Center
- Space and funding for community-based wellness activities, such as yoga, tai chi, art, children’s afterschool, and holiday programs (outreach to families), smoking cessation, etc.

PCBH Wellness staff began collecting and reporting center utilization data in 2020-2021 using an electronic collecting tool on a tablet at each center. Data was collected beginning in January 2020. Visitors voluntarily sign in and self-report their reason for the visit.

#### FY22/23 Wellness Center Utilization (July 2022 - June 2023)



Chester – 2,076

Portola – 1,440

Quincy – 1,024 (September 2022 – June 30, 2023)

### *Prevention and Early Intervention (PEI)*

The Plumas County MHSA Prevention and Early Intervention (PEI) Program consists of contracted community-based programs working with targeted populations to address mitigating negative outcomes - school failure, removal of children from their homes, suicide, and prolonged suffering – that may result from untreated mental illness through programs of Prevention, Early Intervention, Outreach for Increasing Recognition of Early Signs of Mental Illness, Access and Linkage to Treatment Program, Improve Timely Access to Services for Underserved Populations Program, Stigma and Discrimination Reduction Program, and Suicide Prevention Program.

Combined, these programs connected with over 4,000 (over 20% of) Plumas County residents either through indirect prevention, suicide prevention, and stigma and discrimination reduction and outreach and engagement programming or through direct referrals to services, supports, and case management. Plumas County commits a majority of its PEI funding (75.6%) to programs for those under 25 years of age, targeting elementary, high school, and college-based outreach and access and linkage to hard-to-engage and hard-to-serve child and adolescent populations through school-based and afterschool programs. Veterans (13%) and Seniors (33%) are other large populations in Plumas County which receive PEI funding for programs targeting these underserved populations.

Each of the following PEI programs provides unique experiences, services, resources, and supports to Plumas County populations which are typically unserved to hard-to-serve, due to difficulty in engaging, stigma blocking discussion of mental illness, bullying behaviors, or isolation.



G.

<b>Program Name</b>	Veterans Services Office – Veterans Outreach
<b>Program Partner</b>	Plumas County Public Health Agency
<b>FY2022/23 Expenditure</b>	\$50,000
<b>PEI Program Type</b>	Improving Timely Access to Services for Underserved Populations
<b>Age Groups Served</b>	Transitional Age Youth (16-25)
	Adult (26-59)
	Older Adult (60+)
<b>Reduction of Negative Outcomes:</b>	Unemployment, homelessness, suicide, and prolonged suffering
<b>Number of Participants</b>	Targeted outreach: 1,807 veterans MHSA demographic data collected: 474
<b>Program cost per participant:</b>	\$105.49

## Period 07/01/2021 to 12/31/2021

PCVS's ability to effectively operate with the county was severely impacted by the Dixie Fire. This fire started on July 13, 2021, and continued to burn in the county until 10/25/2021. The fire burned the communities of Twain, Indian Valley, Greenville, and Canyon Dam. The community of Chester was under a mandatory evacuation order for approximately a month. The community of Quincy was under an evacuation advisory for days. State Highways 70 and 89 were closed to all traffic for weeks and after reopening involved impairing the ability to travel because of the long delays required for hazard removal and road repair. The fire created hazardous air quality throughout the county making outside events impractical. The influx of over 4000 fire suppression personnel from outside the area impacted the delivery of normal business services in both Quincy and to a lesser extent Portola. In summary normal activity in Plumas County was seriously affected by the Dixie Fire and regular outreach and daily business was impractical if not impossible.

1. During the Dixie Fire period, July through September 2021 attended and presented on various subjects at the Portola VFW Post # 3758 on 07/06 (7 attendees), 09/07 (9 attendees), and 11/02 (7 attendees) 2021. Attended and presented at the Portola American Legion Post # 329 on 08/04 (11 attendees) and on 10/06 (9 attendees) 2021. Attended the Quincy VFW Post # 3825 on 07/21 (8 attendees), 08/18 (5 attendees), 09/15 (? attendees), 10/20 (10 attendees), 11/17 (6 attendees), and 12/15 2021 (5 attendees). Total meetings attended 9 and total attendees at meetings 77. Post Dixie Fire period through the end of the year attended Portola VFW Post 3758 meetings 07/06 (7 attendees), 09/07 (9 attendees), and 11/2 (7 attendees) 2021 and the Portola American Legion Post 329 meetings 08/04 (11 attendees) and 10/06 (9 attendees) 2021. Attended the Quincy VFW Post 3825 meeting 07/21 (8 attendees), 08/18 (5 attendees), 09/15 (? attendees), 10/20 (10 attendees), 11/17 (6 attendees), and 12/15 (5 attendees) 2021. Presented at 6 of the meetings about VA Healthcare's new community care program, it's eligibility and utilization and on eligibility, enrollment, and benefit of CalVet care homes. Total meetings attended during the period 10 and total attendees at meetings 77. For the period 07/01/2021 to 12/31/2021 total service organization meeting attended 19 and total attendees at meetings. Total service organization attendees-144.
2. Staffed, for veteran access, the CA Office of Emergency Services (OES) Local Assistance Center (LAC) events in Quincy on August 5<sup>th</sup> through 8<sup>th</sup> and again August 19<sup>th</sup> through 23<sup>rd</sup> 2021. The



office also staffed a similar event in Chester on September 14<sup>th</sup> through the 18<sup>th</sup>, 2021. During these events veterans and their families were given cash donations, assistance with obtaining replacement military records, assistance with VA Health Care. Total number of events-19 and total veteran attendees assisted at booth-106.

3. Organized and staffed the Dixie Fire Veterans Stand Down on August 28, 2021, held at the Quincy Elks Lodge. 19 veterans were helped. The help included distribution of cash donations and well as the distribution of tents, sleeping bags, cots, clothing, personal hygiene items, propane, and food. Organized and staffed booth at Plumas County Veteran's Stand Down., 11/19th and-20th 2021. 33 veterans connected at the booth. Total attendees connected to booth-52.
4. Visited for a 3-week period, on a bi-weekly basis, and then as needed the American Red Cross Evacuation Centers located in Quincy and Portola, CA. Cash donations were distributed, lost records replacements were processed, VA Healthcare applications were processed, VA was handed prescriptive medication was coordinated, and information on VA homeless assistance programs out. 15 different veterans were assisted while at these facilities.
5. Served as a contract point and coordinator of disaster benefits donated by veteran-based service organizations. This resulted in over \$40,000 in donated material (tents, sleeping bags, propane, clothing, food, and personal hygiene items) which was received and distributed to Dixie Fire impacted veterans and their families. The office also distributed \$535 to 35 county veterans who suffered home destruction from the fire. The \$525 came in installments of \$100, \$100, and \$325. The first installment helped fire victims with the immediate need for fuel and food.
6. Staffed an outreach booth at the Quincy Farmers Market on 07/10, 08/28, and. 09/11/2021.
7. Staffed booth at Greenville Gold Digger Days 07/17/2021.
8. Spoke on veteran benefits and VA Healthcare at Veteran Day event at Feather River College on 11/10 and at a Plumas District Hospital Volunteers Luncheon on 11/10 2021.
9. Total VA compensation claims, and VA Healthcare applications submitted during the time 07/01/2021 to 12/31/2021 (per CalVet VetPro data) 165.
10. The VA Van shuttle from Quincy CA to the Reno VA Medical Center made 24 trips, with 31 riders and drove 3,936 miles. During this time the VA imposed a restriction of only 1 occupant per trip due to Covid 19 restrictions imposed on the VA healthcare system.

## TOTALS

Out of office outreach at Dixie Fire assistance events-50.

Outreach to veteran service organization or community events- 302.

Total VA compensation and VA Healthcare submissions (VetPro reported)-165.

Total New Award Compensation Paid by VA for Fiscal Year 21-22 totaled \$961,971 which ratios, by claims submitted to \$437,906 paid to county veterans or dependents for Q1 and Q2. The average award per claimant during this period \$7,677.

Period 01/01/2022 to 06/30/2022



There was an adjustment in program strategy in the post Dixie Fire and post Covid 19 time periods. The change was to make VA and CalVet programs and benefits known to move potential beneficiaries and to allow access to claim submissions with office assistance easier by opening offices in Portola and Chester on a twice-monthly basis and having a presence in community events and in service organizations meetings. This change allowed veterans and family member easier direct access to office representatives rather than traveling to Quincy. We also attempted to staff booths at major community events. During this time, we provided staffed booths at 4 community events, one in the Chester area, one in the Portola area and two in the Quincy area. Being present at these community events allows the public to recognize the office and to make available at these events benefit books, brochures and pamphlets concerning VA and CalVet benefits and services. The office also posted on a weekly or bi-weekly basis on its Facebook account and had 1 radio interview on a local AM/FM radio station. The Facebook postings deal with VA and CalVet benefit updates. The office Service Officer continued to be an active member in the Greenville and Portola American Legion Posts and well as the Portola and Quincy VFW posts. 11 service organization meetings were attended during this 6-month period. With the changes in service delivery the number of actual face to face veteran and veteran family interactions increased beyond Program Activity projections.

#### SERVICE ORGANIZATIONS MEETING:

- Quincy VFW Post # 3825-01/19 (5), 02/16 (6), 03/16 (9), 04/28 (8), 05/18 (8), and 06/15 (7). A Total of 7 meeting attended with a total of 43 in attendance.
- Portola VFW Post # 3758-01/04 (8), 03/01 (9), 05/03 (11). A total of 3 meetings attended with a total of 28 in attendance.
- Portola American Legion Post # 329-02/02 (12), and 04/06 (8). A total of 2 meetings attended with a total of 20 in attendance.
- TOTALS FOR SERVICE ORGANIZATION MEETINGS THIS PERIOD: 12 meetings attended with 91 in attendance.

#### OFFICE OPEN IN PORTOLA

- 03/01 AND 15, 04/05 and 19, 05/03 AND 17, 06/07. An average of 4 drop ins and appointments for a total of 28 veteran or dependent connections.

#### OFFICE OPEN IN CHESTER

- 03/8TH and 22nd, 04/ 12th and 26th, 05/10th and 24th, and 06/14th and 28th. An average of 4 drop ins or appointments for a total of 32 veteran or dependent connections.

#### EVENING PRESENTATION

- Program "Aging Veterans-Benefits for Aging Vets and their Dependents".
- Quincy Branch Library 05/19/2022.
- 6 attendees.



#### INFORMATION BOOTH- SIERRA VALLEY CATTLEWOMES ASSOCITATION "OILDALE" MOVIE PRESENTATION

- 04/08/2022 Vinton Community Hall.
- 40-50 presents and 10 veteran contacts.
- Brochures on VA compensation, VA Healthcare, and Suicide Awareness

#### INFORMATION BOOTH-QUINCY GROUND HOG DAYS

- 02/05/2022
- Large community presence and 5 veteran contacts.
- Brochures on VA compensation, VA Healthcare, and Suicide Awareness

#### INFORMATION BOOTH-LAKE ALMANOR FISHING DERBY

- 06/25/2022
- 200 plus veterans present with 20-25 with booth contact.
- Brochures on VA compensation, VA Healthcare, and Suicide Awareness

#### INFORMATION BOOTH AND ORAL PRESENTATION QUNICY MEMORIAL DAY EVENT

- 05/29/2022.
- 175-200 in attendance with 125 booth connections.
- Oral presentation on suicides as a war death.
- Food was provided to veterans and their families with a booth connection required.
- Brochures featured suicide prevention and suicide awareness.

#### RADIO INTERVIEW-KJDX FM 93.3 AND AM

- 05/29/2022.
- Memorial Day events in the county.
- Suicide awareness and suicide victims as casualty of war/related deaths.

#### VA VAN SHUTTLE FROM QUINCY TO RENO VA MEDICAL CENTER.

- The office arranged and transported 65 veterans with 38 trips for a total of 6232 miles.

TOTAL VETERANS AND DEPENDENTS CONNECTED TO DURING PERIOD.....193.

TOTAL CLAIMS SUBMITTED (VA COMPENSTION, HEALTHCARE AND CAL/VET) .....170.

TOTAL FOR BOTH CATIGORIES .....363.

TOTAL NEW AWARED COMPENSATION FOR PERIOD (Q3 and Q4) -\$524,065 for average of \$7,677 per



submitted claim.



H.

<b>Program Name</b>	Senior Connections
<b>Program Partner</b>	Plumas County Public Health Agency
<b>FY20/21 Expenditure</b>	\$65.000
<b>PEI Program Type</b>	Access and Linkage to Treatment
<b>Age Groups Served</b>	Adult (26-59)
	Older Adult (60+)
<b>Reduction of Negative Outcomes:</b>	Prolonged suffering and suicide
<b>Number of Participants</b>	Targeted outreach: 344 seniors MHSA demographic data collected: 92 seniors Case-managed home visits: 65 seniors
<b>Program cost per participant:</b>	\$351.35

**Overview:**

Senior Connections has been designed to enhance basic-need programs to the older adult population already provided through Plumas County Senior Services. The enhancements offered are intended to reduce prolonged suffering in the older adult population, especially in homebound seniors, who are identified as underserved in Plumas County.

**Enrollment / targeted “underserved” group:**

This MHSA-funded prevention program employs strategies of improving timely access to services for underserved populations and access and linkage to treatment through support of home visits by a public health education senior specialist to homebound seniors through linkage with the Senior Nutrition Program, and screens participants for early signs of depression or other mental illness.

This approach provides staff of Senior Connections the opportunity to quickly identify individuals who may otherwise remain underserved and may need a referral for a mental health intake and assessment. The program also connects seniors to the greater community to combat isolation and to improve whole health outcomes through social connection and education.

The program enhances ongoing collaboration and partnerships with Behavioral Health and other key community partners to provide this underserved population with access and linkage to mental health services, thereby increasing timely access. These activities and strategies will decrease negative outcomes of prolonged suffering that may result from untreated mental illness in homebound seniors.

**History / program components:**

Over the past five years Senior Connections has created a home visiting program to connect with our home-bound seniors, who are at higher risk for developing physical and mental illnesses, as well as for premature death. It is designed to encourage social connections, assess risks, and refer to appropriate services and resources. Along with the home visiting program, Senior Connections has provided connections, opportunities, and resources to seniors utilizing Plumas County Senior Services Congregate meal program. These additional services were open and available to all seniors and those interested in learning about common illnesses and disorders affecting our seniors. They included Age Well, Live Well (a quarterly health educational series focused on seniors), Plumas County Senior Summit, weekly activities at each congregate meal site, monthly emails, quarterly printed newsletters,



the Senior Resource Group, and other small projects that enhance the mental wellness of Plumas County seniors and decrease the duration of untreated mental illness and prolonged suffering. These additional services have been reduced due to funding reductions, and only the Senior Summit and Senior Resource Group has continued in addition to the homebound visiting program.

## ii. Home Visiting Program

Visit 100-200 low-mobility individuals in their homes to relieve isolation and decrease prolonged suffering of depression, anxiety, or other potential health related issues, broadening access to health and social services, and connecting them to community.

A brief screening tool (PHQ-2) will be administered to assess for depression, and each homebound meal recipient will be asked if they are receiving mental health services. In addition, a brief health history questionnaire including recent ER visits, sleeping and eating habits, living arrangement, and support systems will be provided. As needed, based on these surveys, seniors will be referred for mental health intake and assessment at Plumas County Behavioral Health, their primary care physician, or other access to supports available to meet their needs.

### Visiting Client Number: 202

Fourth quarter reports the number of intakes for homebound seniors receiving meals was 202. This is a reduction of 3 from the last report. The three congregate sites are now all in full operation. Senior Nutrition continued to deliver meals to senior households over the last 12 months. Some deliveries include caretakers. 202 documented “regular” homebound meal participants reporting is based on what information was available at the time. Some of the participants still require weekend meals or addition meals, for some these are the only meals they have available. Per area we had the following additions and deletions. Portola lost 2, Quincy stayed the same, Greenville lost 3 and Chester gained 2.

This Quarter the Sr Connections Program Manager did a pilot program of delivering meals with and without the normal drivers to the Portola homebound participants on a regular basis. During this time, brief, but informative conversations took place to assess isolation issues, mental and chronic health issues and create a caring resource that could be trusted. Information was provided as requested on County services and referrals outside the area. Many of the participants looked forward to the regular weekly or at times, several times a week delivery of their meals and visiting.

Activity name: Home Visits and Referrals	Q1#	Q2#	Q3#	Q4#	20-21 Total
Number of Home-Bound Seniors receiving contact from home visitor	43	30	28	15	43
Number of case management and information sharing contacts (clients, referrals, callbacks)	28	61	47+	29+	165+
Total number of referrals	15	23	23+	15	76+
<ul style="list-style-type: none"> <li>Mental Health Services</li> </ul>	2	2			4



• Veterans Services	2	1			3
• Senior Life Solutions			1		1
• Adult Protective Services	1	1	2	1	5
• Housing	3	4	4	1	12
• Legal Services of Northern California	2	1	1	1	5
• HICAPP Medicare Advising		3	2		5
• Home Health		1	2	1	4
• Utilities Assistance / CA Lifeline phone	3				3
• Transportation			1	1	2
• IHSS	1	2	3	3	9
• Caregiver Support	1	4	2	2	9
• Vision and Hearing		2	1		3
• Meal participation		2	2	4	8
• Alzheimer's			1		1
• Parkinson			1		1
Number of referral follow-up surveys*:	13	14	23	7	57

\*All referrals were followed up by phone contact with client or referral agency.



I.

<b>Program Name</b>	Young Child Mental Health Program
<b>Program Partner</b>	Plumas Rural Services
<b>FY22/23 Expenditure</b>	\$13,343.45
<b>PEI Program Type</b>	Early Intervention
<b>Age Groups Served</b>	Children and their families (0-15)
	Transitional Age Youth (TAY) (16-25)
<b>Reduction of Negative Outcomes:</b>	Removal of children from their homes, school failure, and prolonged suffering
<b>Number of Participants</b>	10
<b>Program cost per participant:</b>	\$1334.35

This program ran from July 1, 2022, through October 2022 at which point PRS gave notice that they would no longer be able to provide this programming due to a lack of staffing and the inability to re-hire a clinician in this area. During the time this program ran in FY 22/23, approximately 10 children received therapy services before either being closed to services or being transferred to another provider based on medical necessity.

J.

<b>Program Name</b>	Youth Prevention Services – Visions
<b>Program Partner</b>	Plumas Rural Services
<b>FY21/22 Expenditure</b>	\$18,000
<b>PEI Program Type</b>	Prevention: Access and Linkage to Treatment and Suicide Prevention
<b>Age Groups Served</b>	Children and their families (0-15)
	Transitional Age Youth (TAY) (16-25)
<b>Reduction of Negative Outcomes:</b>	Suicide risk, school failure/dropout, removal of children from their homes, and prolonged suffering
<b>Number of Participants</b>	15
<b>Program cost per participant:</b>	\$1200

The Visions Youth Prevention Program provides prevention services for up to 15 girls and nonbinary youth, ages 11-18. Originally grounded in research on girls' development, the program was updated in 2022-23 to reflect the changing needs of adolescents and the youth-led desire to increase inclusion in the program. Youth participants in the formerly named Girl's Rite program saw a need to offer this space for their nonbinary classmates in 2022, and the Visions program developed through their leadership and drive.

Visions provides space for girls and nonbinary youth that supports participants' capacity for building self-confidence, physical and emotional resiliency, healthy relationships, and participating in regular physical activity. This work promotes these five protective and promotive factors of the Youth Thrive prevention framework, which is a trauma-informed, strengths-based youth development program to



mitigate risk of and/or reduce negative outcomes that may result from untreated mental illness, such as suicide risk, school failure or dropout, and risk of removal of an adolescent from the family home. We know these risks increase significantly for LGBTQ+ youth, including gender non-conforming youth.

According to a 2011 study in the *Journal of Adventure Education and Outdoor Learning*, “all-girls programs create a space for adolescent girls to feel safe, increase their connection with others, and provide freedom from stereotypes.” Furthermore, outdoor experiences for teens result in enhanced self-esteem, self-confidence, independence, autonomy, and initiative, with positive results persisting for years.

Visions will be delivered in Quincy with after-school meetings for two (2) hours twice per month during the school year. During these sessions, the program utilizes research-based, age-appropriate curricula focused on guided discussions, youth-developed group guidelines, journaling, positive self-talk, and peer and adult nonviolent communication.

Discussions and activities are dedicated to finding passion and purpose in life; establishing positive, non-violent communication techniques; providing emotional support; problem solving; and building and sustaining trusting relationships. Through regular discussion and interaction, the coordinator fosters bonds with participants that enables them to use her as a resource when they are facing challenges, including providing warm referrals for mental health assessment, as needed.

Professional women, nonbinary adults and other ally adults in the community are invited to speak and participate in the program regularly, fostering positive relationships with adults in the participants’ own community. In addition to promoting protective factors described above, this work fosters an early introduction to possible future professions for participants, giving them relatable role models within their community and aspirational goals that insulate against future risks of unemployment and homelessness.

During the spring, interested youth will attend the annual *Reach for the Future* youth conference in Chico, CA. Hosted by the Butte County Department of Behavioral Health, the Reach Conference is based on a Youth Development framework, providing leadership skills, support, and opportunities for young people. The summer program meets weekly for a full-day trip to someplace in the region that offers hiking and other outdoor recreation opportunities, culminating in a 3-day campout.

Program facilitator deliverables include:

- Holding two (2) afterschool meetings per month during the school year
- Leading seven (7) full-day excursions over the summer
- Leading one (1) multi-day campout over the summer
- Attending one (1) youth leadership development conference (the Reach Conference)
- Referrals to an early intervention or other mental health services will be tracked, reported, and a follow-up call or meeting with the participant and family will be conducted.



#### Measurable outcomes:

This prevention and improving timely access program will focus on reducing negative outcomes that may result from an untreated mental illness through building protective factors. By the end of the program year and through participant self-assessment or self-perception questionnaires, the program expects:

- increase of at least 60% of enrolled youth who report a perception of increased self-confidence.
- increase of at least 40% of enrolled youth who report a perception of an improved or a healthier relationship with family members or other primary social connections.
- increase of at least 40% of enrolled youth who report perception of improved emotional self-regulation or emotional resiliency.
- Decrease of at least 40% of enrolled youth reporting feelings of depression, sadness, or suicidal ideation.

#### Data collection methods:

PRS collects MHSA-specific demographic data for participants from initial enrollment forms. The Visions Coordinator tracks participation at meetings and other events. PRS also collects data on protective and promotive factors intended to mitigate risk and enhance healthy development and wellbeing. This data on factors of youth resilience, access to system of supports, social/emotional/physical well-being is surveyed via a pre- and post-questionnaire; answers to this questionnaire also help the coordinator to hone meeting topics for participants' needs.



<b>Program Name</b>	School-Based Prevention Services
<b>Program Partner</b>	Plumas Unified School District
<b>FYI 21/22 Expenditure</b>	\$251,932.00
<b>PEI Program Type</b>	Prevention and Early Intervention
<b>Age Groups Served</b>	Children and their families (0-15)
	Transition Age Youth (16-25)
<b>Reduction of Negative Outcomes:</b>	School failure/dropout, suicide, removal of child from their family's home, prolonged suffering
<b>Number of Participants</b>	1275
<b>Program cost per participant:</b>	\$198 per student

This program began as an Innovation program with the goal to improve response to and decrease occurrence of potential threats in Plumas County schools, including presentation of suicidal ideation, reported self-harm behaviors, and reported bullying behaviors by establishing improved communication and sharing of resources across agencies and improving school climate. The primary tools created to address this goal were specific protocol development to address threats and bullying complaints, implementation of Positive Behavior Interventions and Supports grades K-12, and the addition of Student Services Coordinators in each community, serving grades K-12. At the end of the year, the program transitioned to a Prevention and Early Intervention Project-Plumas Unified School District School Based Prevention Services with the goal to increase access and provide outreach for increasing recognition of early signs of mental illness.

### **Background:**

The PUSD School-Based Prevention Program utilizes Positive Behavior Interventions and Supports (PBIS), a research supported framework developed out of the University of Oregon and now implemented nationwide. PBIS allows for a data driven application of evidence-based social/emotional and behavioral interventions to students on a tiered level. This has been further expanded to include academics and attendance under the umbrella framework of Multi-Tiered Systems of Support (MTSS) across PUSD. PBIS is the framework under MTSS used to organize and deliver social/emotional and behavioral supports.

Tier I of PBIS serves all students across the district by applying a universal approach to teaching behavior expectations at schools, through a systematic process verified by fidelity measures to ensure the framework is being applied appropriately. Universal behavior expectations are taught to students by staff, positive behaviors within the expectations are reinforced by all staff and retaught repeatedly throughout the year. The mantra is: teach, reinforce, reteach, reinforce again. Research shows that 75% of the student body should respond favorably to this approach. For the students who do not respond as determined by data, they move up to the next tier of supports.

In Tier II of PBIS, students are identified by intervention teams with data-driven decision making, not anecdotal reporting, as being non-responsive to Tier I interventions. These students are then assigned to different evidence-based Tier II interventions, either administered directly by or in



conjunction with Student Services Coordinator support. Each school site has an intervention team that meets at least 2x monthly to review data and students in need of intervention.

In Tier III of PBIS, the 5-7% of students who are non-responsive to Tier II level interventions are then identified through the same data-driven intervention team process and referred to Tier III level supports, which include a referral to Plumas County Behavioral Health (PCBH) for a mental health assessment to determine the individual's level of need, whether mild to moderate or moderate to severe, through the Utilization Management (UM) Committee review process. Individuals who are assessed and require mild to moderate level of mental health services will be referred to Plumas Unified School District for school-based mental health services. For those individuals who are assessed by PCBH and meet a higher level of need, they will be reviewed through the UM process to receive moderate to severe community and school-based specialty mental health services by PCBH staff. Other Tier III supports provided by PUSD include IEP evaluations and supports, as well as Truancy Prevention Team interventions for academic and attendance issues.

**\*\*Due to change over in PUSD administrative staff, nothing was reported during this reporting period. The previous reporting information is outlined below for reference. The services were being provided during this period but the reporting information was lost with the staff that were in the positions at the time.**

The MHSA Coordinator and QA Manager have met with PUSD during 2023 to re-establish the expectations and reporting requirements.

#### **Explanation:**

It is in Tier II identification where students who are beginning to manifest signs of mental illness typically rise to this level of need for support. In the past, school sites were missing them through lack of consistent intervention team meetings and lack of Tier II interventions. Through the intervention team process, students are identified that need increased access and linkage to treatment and the referral process is engaged at this point, months earlier than the previous system allowed for, which typically responded when a student's level of need rose to Tier III, or severe/crisis status. Research supports that 60% of students who receive Tier II interventions will assimilate back into the general population. This results in more cost-effective interventions being utilized sooner and fewer students advancing to Tier III, subsequently helping to keep from overloading the system with referrals.

#### **Challenges in 1<sup>st</sup> Quarter:**

The Corona virus pandemic has created some challenges to implementation. The challenges created due to the pandemic include:

- PUSD started school with a full distance learning model and no in-person instruction for the first quarter of the school year. This created a significant decrease in access to students as well as a high rate of disengagement from students and families in education impacting the number of students that were identified for referral for assessments.
- Delay in school starting reduced the number of days that PUSD had access to the student body as well.



Wildfires in the area also caused some barriers to implementation- closed school days due to evacuations and air quality as well as public safety power shut offs for wildfire risk.

The interruption and stress around the virus and wildfires created some interruptions and delays in the calendar slowing the training process for the electronic health record and medical billing documentation.

### **Quarter 2 update:**

Multiple challenges were faced in the 2<sup>nd</sup> quarter with most of the learning being done via distance learning due to COVID-19. All sites across the district found it necessary to devote all of their intervention efforts to students who were failing and absenteeism. Similar to schools across the nation, PUSD was faced with many students disengaging with school altogether. PUSD found that distance learning was definitely a challenge for our student body and their families across all grades k-12. Due to this dramatic change because of the pandemic, PUSD is certain that we had students in need of services that we were unable to access due to the disengagement factor. We have higher hopes for the 3<sup>rd</sup> and 4<sup>th</sup> quarters as we will hopefully have more in-person instructional days. The numbers of disengagement were overwhelming for Plumas County's already thin resources for truancy and absenteeism.

PUSD is able to successfully hire 2 day a week Student Services Coordinator for the Greenville community to close the gap of service in that community. Additionally, with PUSD expansion of funding to be applied to mental health supports for students, a 3 day a week Behavioral Health Specialist was added to serve IEP and non-IEP students, primarily in Quincy, Chester and Greenville. Due to the hire occurring midway through the quarter and the holiday season impacting access to students on top of the pandemic/distance learning, mostly training and on-boarding occurred with these two positions.

### **Quarter 3 Update:**

During the third quarter, there was a dramatic increase in access to students due to return to in-person learning in a hybrid model during this time. Elementary schools, kindergarten through 6<sup>th</sup> grade returned on January 25, 2021, and Junior Senior High Schools, grades 7 through 12, returned March 1, 2021. This allowed for more access to students, although our absentee rates still exceeded the average both due to lack of engagement and COVID restrictions for students who experienced symptoms and/or exposure to someone with a positive test result. As you can see from the referral numbers previously reported there was a sharp uptick of referrals, likely related to the increase in



access to students and the decrease in disengagement. PUSD is optimistic that this trend will continue in the 4<sup>th</sup> quarter as schools return to full-time in person learning on April 26, 2021, grades TK-12.

#### **Quarter 4 Update:**

During the fourth quarter, PUSD was back in in-person learning and continued to see a consistent request for services. This allowed for more access to students, although our absentee rates still exceeded the average both due to lack of engagement and COVID restrictions for students who experienced symptoms and/or exposure to someone with a positive test result. Additionally, due to COVID and the change in instruction and increased demands, Tier I and Tier II process for school sites with PBIS suffered. PUSD administration is working on coordinating plans to re-engage sites in more predictable PBIS implementation next school year, which should lead to more accurate identification and access for students with early onset.

#### **School-based activities:**

- Student Service Coordinators in each community - fully staffed in Quincy, Portola and Chester all school year- partially staffed in Greenville.
- Lead Student Service Coordinator for supervision of paraprofessional social work services- staffed all year.
- PBIS Implementation -
  - C Roy Carmichael Elementary - Continued strengthening of Tier I and Tier II implementation with fidelity measures met throughout the year
  - Portola Jr Sr High School - Continued strengthening of Tier I and Tier II implementation with fidelity measures met throughout the year.
  - Quincy Elementary - Continued strengthening of Tier I and Tier II implementation with fidelity measures met throughout the year.
  - Quincy Jr Sr High School - Tier II Booster training- successful implementation of Tier I and Tier II with fidelity measures met end of year.
  - Indian Valley Elementary and Greenville Jr Sr High School - Tier II Booster training; successful implementation of Tier I and Tier II with fidelity measure met end of year.
  - Chester Elementary - Tier II Booster with new leadership this year; successful implementation of Tier and Tier II with fidelity measures met at the end of the year.
  - Chester Jr Sr High School - Tier II Booster training- successful implementation of Tier I with fidelity measures met throughout the year and Tier II met by the end of the year.
  - PUSD has found that it takes a long time with consistent leadership at a site to implement PBIS with fidelity. As leadership becomes more stable at our sites in transition, we aim to see stable rates of fidelity met in practice of PBIS principles.



- September - Suicide Prevention Month- Grades 7-12 awareness campaigns on campuses throughout PUSD with social media push out of information and resources - local, national, and internet-based resources shared.
- October - Bullying Prevention Month- Grades K-12 awareness campaigns on several campuses throughout PUSD with social media and newsletter push out of information and district protocol shared. Challenge Day to be held at each 7-12 campus throughout the district and anti-bullying assemblies with curriculum support at CRC.
- May - Mental Health Awareness Month- Grades K-12 awareness campaigns on several campuses throughout PUSD with social media and newsletter push out of information and resources- local, national, and internet-based resources shared.

Paraprofessional social work practiced at each site throughout the year provided coordination of services, referrals to services, mentorship, and reteaching of school wide expectations.

Description of Program Activities	Outcomes
At-risk Prevention program individuals served:	426 districtwide
At-risk of early onset of a mental illness referrals to other service providers	96 referrals were made across PUSD schools. 46 referrals were made to PCBH, 16 referrals were made to PUSD Behavioral Health Specialist, 23 referrals were made to Plumas Rural Services, 11 referrals were made to local medical clinic or other private providers and 1 referral was made to online providers
Potential Responders for Outreach of Increasing Recognition of Early Signs of Mental Illness	300 principals, vice-principals, nurses, counselors, student services coordinators, teachers, and support staff

#### Access and Linkage to Treatment Strategies for Early Intervention Program:

Since the PCBH Department determines who qualifies for SMI, it is difficult to determine what referrals are SMI versus Mild to Moderate. Additionally, due to staffing changes and changes in service delivery with PCBH and PRS, it is difficult to determine the appropriate starting place for a referral. PUSD and the different agencies will continue to work with one another to streamline this process in a more efficient manner to increase accessibility and improve wait times for assessments and services. Here are the total referrals that we made across agencies for Behavioral Health Services in the last two quarters. 96 referrals were made across PUSD schools. 46 referrals were made to PCBH, 16 referrals were made to PUSD Behavioral Health Specialist, 23 referrals were made to Plumas Rural Services and 12 referrals were made to medical clinics, outside providers or online providers. It is important to note that this data is not complete district wide- PUSD had a staffing shortage in the Greenville community with the loss of a Student Services Coordinator and thus the data collected is less than what occurred.



Types of treatments individuals may be referred to:

- Plumas County Behavioral Health
- Plumas Rural Services- Child Abuse Prevention Treatment (CHAT) Program, 0-5 Counseling Services Program, Private Insurance Provider Program, Mild to Moderate Provider Program
- Eastern Plumas Health Care- Mild to Moderate Provider Program Behavioral Health
- On-line Private Providers of Telehealth services under Private Insurance – Live Health Online, MDLive
- 7 Cups of Tea- online support provider (free and paid for services)
- North Fork Family Medicine- Mild to Moderate Provider and Private Insurance
- Local area private providers- Kathleen Toland, MFT; David Schaffer, LCSW; Aly Makena, MFT etc.
- Private Providers out of the area determined by insurance - Reno, Chico, Truckee, Susanville

Individuals Who Followed through on Referrals and Engaged in Treatment:

Tracking who followed through and who was engaged in treatment continues to be difficult for us to track due to release of information and difficulty getting ahold of families after the referrals are completed. We need to solidify a communication/reporting method with PRS and PCBH to determine how to verify follow through and treatment engagement. The Lead Student Services Coordinator will work with MHSA Coordinator to determine the best route to collect accurate data for reporting purposes. Due to the multiple online and private treatment options and patient privacy laws, it is very difficult to verify the follow through and engagement.

Challenges include late receipt of new MHSA reporting forms, which cause data retrieval and reporting issues and follow-up after a referral to determine if services were really engaged, if a student qualified for severe or if they needed a lower level of service- mild to moderate.

The most notable challenge has been the lack of Behavioral Health providers in our area despite significant recruitment efforts. It is easier now to track how many referrals the schools have sent to the different provider options for our students, however as seen above tracking when the follow through and engagement occurs still has some barriers that we will continue to work out.

Additionally, PUSD has suffered a staffing shortage and funding decrease resulting in one community in the county not having consistent SSC coverage. This has impaired our ability to collect data accurately. The numbers reported are less than what occurred due to this barrier. Keeping the PUSD Behavioral Health Specialist positions staffed has also proved to be a challenge. PUSD will continue to coordinate with PCBH on the efficacy of this model and make changes as indicated.

A big success to date has been with the implementation of Tier II interventions at school sites. As Tier II interventions get more widely utilized and applied, the students who respond well should reintegrate back into Tier I level of functioning leaving a much smaller number requiring Tier III level of intervention. This should decrease the overall number of referrals over time to specialized services.



Additionally, PUSD has begun to create an overarching Multi-Tiered System of Support (MTSS) which will incorporate multiple levels of interventions for social, emotional, behavioral, and academic needs. The addition of this umbrella should help us identify those students who may need further intervention that are not receiving it.

Another major success is that all our school sites are practicing PBIS with fidelity across Tiers I and II as of the end of this fiscal year.

The implementation of this project has reinforced past knowledge that successful implementation takes a long time and persistent investment in the process. Staffing changes, staffing shortages, trial and error all take time to smooth out and fill gaps that arise over time. This tells the team to anticipate a longer amount of time for successful implementation. Additionally, the team's understanding of the cultural differences across communities in our county also contributes to each community developing at a slightly different rate with some being stronger than others in some areas. Lastly, it also reinforces that mistakes occur, and periodic evaluation is a good tool to help target gap areas and address problems.

It was also learned and reinforced that even though small interventions can have powerful impacts, shortage of resource can still stifle application of interventions and supports for students. It has challenged the teams to work smarter with the resources available.

PUSD has a very large transient population. This poses a challenge to school culture and access and linkage to services. Resources are often applied to students who are here temporarily and that likely holds up the referral process for students in need who have more permanent residence here in Plumas County.

At some school sites, it has been experienced by staff that when small interventions are applied it does result in prevention of increase in symptoms. Students who would have historically been automatically referred to Tier III level services in the past have shown strong responses and movement to wellness with Tier II interventions. As staff sees this reinforced over time, the stronger the Tier II implementation should become.



L. CalMHSA – Statewide Suicide Prevention Program and Mental Health Awareness Campaign

<b>Program Name</b>	Statewide Suicide Prevention Program and Mental Health Awareness Campaign
<b>Program Partner</b>	CalMHSA
<b>FYI Expenditure</b>	\$2500.00
<b>PEI Program Type</b>	Suicide Prevention / Community awareness
<b>Age Groups Served</b>	Children and their families (0-15)
	Transition Age Youth (16-25)
	Adult (26-59)
	Older Adult (60+)
<b>Reduction of Negative Outcomes:</b>	Community awareness allows the different community members to also be a support to each other.

MHSA funding supports Plumas County's membership in **CalMHSA's** Joint Powers Agreement for participation in the *Statewide Prevention and Early Intervention Phase III* and the *Each Mind Matters* suicide prevention and mental wellness campaign.

*Each Mind Matters* provides a branded comprehensive campaign and recognized messaging across the state to support a movement in California to promote mental health and wellness and to reduce the likelihood of mental illness, substance abuse, and suicide among all Californians. The initiative brings together three components of Suicide Prevention, Stigma and Discrimination Reduction, and Student Mental Health.

During the 22/23 FY the materials received from CalMHSA were all in Spanish and therefore only a small percentage of consumers were able to utilize and benefit from these materials.

Due to PCBH's small staff size, the department's capacity to create a wide-reaching suicide prevention and mental health awareness campaign has been limited to staff capacity for mental health awareness outreach and stigma reduction through staff practices at the PCBH Wellness Centers, activities at county stakeholder events, and in our online presence through social media, such as the Facebook page.

MHSA PEI regulations state that counties with a population under 100,000 may report the demographic information required for the County's entire Prevention and Early Intervention Component instead of by each Program or Strategy (Section 3560.010(e) **CA Code of Regulations Title 9, Division 1, Chapter 14, Article 5, 9 § 3560.010 Annual Prevention and Early Intervention Program and Evaluation Report**)

Prevention and Early Intervention Program Demographics – Combined



Small counties with a population under 100,000 are required to disaggregate their demographic data, due to their small reporting size numbers. Plumas County MHSA Program combines all data into one set of numbers broken down by demographic categories, such as age, race, ethnicity, gender, etc.

NR = Not reportable, census is too small to maintain participant privacy

- Age

Children (0-15)	1469
Transitional Age Youth (TAY) (16-25)	349
Adult (26-59)	89
Older Adult (60+)	279
Declined to state	0
Total	2186

- Race

American Indian or Alaska Native	157
Asian	4
Black or African American	50
Native Hawaiian or other Pacific Islander	NR
White	1525
Other	NR
More than one race	NR
Declined to state	9
Total	1745

- Ethnicity

Hispanic or Latino as follows		
	Caribbean	NR
	Central American	NR
	Mexican/Mexican-American/Chicano	359
	Puerto Rican	NR
	South American	NR
	Other	NR
	Declined to state	NR
Non-Hispanic or non-Latino as follows		365
	African	NR
	Asian Indian/South Asian	NR
	Cambodian	NR
	Chinese	NR
	Eastern European	NR
	European	NR
	Filipino	NR
	Japanese	NR



	Korean	NR
	Middle Eastern	NR
	Vietnamese	NR
	Other	NR
	Declined to state	
More than one ethnicity		
Decline to state		359
Total		724

- Primary Language – Plumas County has no threshold language

English	1837
Spanish	116
Other	17
Declined to state	NR
Total	1970

- Sexual Orientation

Gay or Lesbian	NR
Heterosexual or Straight	164
Bisexual	NR
Questioning or unsure of sexual orientation	NR
Queer	NR
Another sexual orientation	NR
Declined to state	1459
Total	1623

Many programs do not ask or collect data on gender identity or sexual orientation.

- Disability

Yes, report the number that apply in each domain of the following:			359
	Communication domain separately by each of the following:	Difficulty seeing	
		Difficulty hearing, or having speech understood	1
		Other (specify)	NR
	Mental domain not including a mental illness (including but not limited to a learning disability, developmental disability, dementia)		283
	Physical/mobility domain		1
	Chronic health condition (including, but not limited to, chronic pain)		37



	Other: NR		
No			
Decline to state			
Total*			681

\*Respondents may have chosen more than one category

- Veteran status

Yes	162
No	1462
Decline to state	
Total	1624

- Gender

Assigned at birth	Male	1066
	Female	890
	Decline to state	14
Total		
Current gender identity	Male	142
	Female	23
	Transgender	NR
	Genderqueer	NR
	Questioning or unsure of gender identity	NR
	Another gender identity	NR
	Decline to state	1979
Total		

Many programs do not ask or collect data on gender identity or sexual orientation.

## INNOVATION (INN)

In the fall of 2022, Plumas County joined the Crisis Now Collaborative Innovation project. The MHSA Coordinator worked with the coordinating agency into the spring of 2023 to develop an innovation project that would work for Plumas County. It was determined that the cost of this innovation project would cost more than Plumas Counties annual allocation and therefore it was not feasible for Plumas County to continue with this innovation project. Plumas County will continue to try and find an appropriate innovation project for the county dynamics.



## Workforce Education and Training (WET)

### WET Mental Health Loan Assumption Program for Behavioral Health Staff

While there has been an MHSA loan assumption program run at the state level through the Office of Statewide Health Planning and Development (OSHPD), Plumas County Behavioral Health identified a need for greater local incentives in efforts to “grow our own” behavioral health staff for hard-to-fill clinical and other positions.

Local authority to develop a County Mental Health Loan Assumption Program is described in California Code of Regulations Title 9, Division 1, Chapter 14, Article 8 – Workforce Education and Training, Subsection 3850, which states, “Workforce Education and Training funds may be used to establish a locally administered Mental Health Loan Assumption Program to pay a portion of the educational costs of individuals who make a commitment to work in the Public Mental Health System in a position that is hard-to-fill or in which it is hard to retain staff, as determined by the County. This program may be established at the county level.”

The program may enroll up to six PCBH full-time employees, with a projected allocation to this program each year of \$60,000 for up to \$10,000/per year loan assumption for each full-time employee with twelve continuous months of employment working for Plumas County Behavioral Health. The mandated MHSA maximum per employee is \$60,000 whether they apply for local WET funds or through the statewide competitive OSHPD program. Having a local loan assumption program allows for PCBH to offer this incentive regardless of the state funding and volatility available with the statewide OSHPD program. FY 22/23 four applicants applied for grants and four grants were offered.

### Relias Training (WET)

Training continues to drive clinical practice and influence organizational performance. However, after more than a year of adapting procedures and pivoting plans to address the pandemic, several shifts that were already planned made all the difference in our successes.

In early 2019 Plumas County Behavioral Health rolled out, Relias Learning Management Systems. The Relias LMS is a healthcare learning management system that helps administrators evaluate clinical skills, ensure compliance, and create custom learning plans for staff. Relias management system tracks all training in one place. An online learning system



like Relias assisted PCBH in keeping accurate records on each employee's trainings. Reports are easily pulled so that PCBH has documentation for state requirements.



## Capital Facilities and Technology Needs (CFTN)

Plumas County Behavioral Health had no Capital Facilities and Technology Needs program nor plan to expend CFTN funds in FY 22/23

### Revised Fiscal Worksheets for FY2022/23

**\*Due to lack of staffing and a gap in the MHSA Coordinator position, all fiscal reporting remained the same and operated under the 2020-2023 3-year plan.**

#### FY 2019-20 through FY 2022-23 Three-Year Mental Health Services Act Expenditure Plan Community Services and Supports (CSS) Component Worksheet

County: **PLUMAS**

Date: **7/1/23**

	Fiscal Year 2022/23					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CSS Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>Full-Service Partnership Programs</b>						
1. ENVIRONMENTAL ALTERNATIVES PLUMAS COMMONS	636,000	479,000				157,000
2. PRS CLIENT ANCILLARY SERVICES AND HOUSING PROGRAM	252,766	252,766				
3. PLUMAS RURAL SERVICES CHILD AND ADOLESCENT PROGRAM	100,000	75,000	25,000			
<b>Non-FSP Programs (General Systems Development and Outreach and Engagement)</b>						
1. PCBH PERSONNEL AND OPERATIONS	2,048,908	1,248,908	800,000			
2. PLUMAS RURAL SERVICES CLIENT ANCILLARY SERVICES AND HOUSING PROGRAM	50,000	50,000				
3. TAY WORK PROGRAM	30,000	30,000				
4. ADULT WORK PROGRAM	75,000	75,000				
5. PEER EMPLOYEE SALARIES/BENEFITS	60,000	60,000				



Subtotal	2,466,269	2,466,269				
<b>CSS Administration</b>	120,489	120,489				
<b>CSS MHSA Housing Program Assigned Funds</b>	251,200	251,200				
<b>Total CSS Program Estimated Expenditures</b>	3,537,958	2,837,958	825,000	0	0	0
<b>FSP Programs as Percent of Total</b>						



FY 2019-20 Through FY 2022-23 Three-Year Mental Health Services Act Expenditure Plan  
Prevention and Early Intervention (PEI) Component Worksheet

County:

**PLUMAS**

Date:

**7/1/23**

	FISCAL YEAR 2022/23					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated PEI Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>PEI Programs – Prevention and Early Intervention</b>						
1. <i>PRS Youth Services Program</i>	60,000	60,000				
2. Roundhouse Council – Multigenerational Outreach Program	71,590	71,590				
3. <i>Veterans Services Outreach</i>	58,938	58,938				
4. FRC Student Mental Health and Wellness Center	60,000	60,000				
5. <i>PUSD – School Based Response/PBIS</i>	200,000	200,000				
6. <i>Plumas County Public Health Agency – Senior Connections – Homebound Seniors Screening Program</i>	65,000	65,000				
<b>PEI Administration</b>	37,379	37,379				
<b>PEI Assigned Funds</b>	25,000	25,000				
<b>Total PEI Program Estimated</b>	577,907	577,907	0	0	0	0



FY 2019-20 Through FY 2022-23 Three-Year Mental Health Services Act Expenditure Plan  
Innovations (INN) Component Worksheet

County: **PLUMAS**

Date: **7/1/23**

	Fiscal Year 2022/23					
	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>
	<b>Estimated Total Mental Health Expenditures</b>	<b>Estimated INN Funding</b>	<b>Estimated Medi-Cal FFP</b>	<b>Estimated 1991 Realignment</b>	<b>Estimated Behavioral Health Subaccount</b>	<b>Estimated Other Funding</b>
<b>INN Programs</b>						
33.	0					
34.	0					
35.	0					
36.	0					
37.	0					
38.	0					
39.	0					
40.	0					
<b>INN Administration</b>	0					
<b>Total INN Program Estimated Expenditures</b>	0	0	0	0	0	0



FY 2019-20 Through FY 2022-23 Three-Year Mental Health Services Act Expenditure Plan  
Workforce, Education and Training (WET) Component Worksheet

County: **PLUMAS**

Date: **7/1/23**

	Fiscal Year 2022/23					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated WET Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
WET Programs						
1. MH Loan Assumption	60,000	60,000				
2. WISE U Training (6 peer employees)	10,000	10,000				
3. PRS Countywide BH Training Program	85,000	85,000				
4. Staff Development – Out of County Training	10,000	10,000				
5. Relias Web-Based Training Program	10,000	10,000				
<b>WET Administration</b>	17500	17500				
<b>Total WET Program Estimated Expenditures</b>	192500	192500	0	0	0	0



FY 2019-20 FY 2022-23 Three-Year Mental Health Services Act Expenditure Plan  
**Capital Facilities/Technological Needs (CFTN) Component Worksheet**

County: **PLUMAS**

Date: **7/1/23**

	Fiscal Year 2022/23					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CFTN Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
<b>CFTN Programs - Capital Facilities Projects</b>						
	0					
	0					
	0					
	0					
	0					
	0					
<b>CFTN Programs - Technological Needs Projects</b>						
	0					
	0					
	0					
	0					
	0					
	0					
	0					
	0					
<b>CFTN Administration</b>	0					
<b>Total CFTN Program Estimated Expenditures</b>	0	0	0	0	0	0



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE BOARD OF SUPERVISORS OF PLUMAS COUNTY

APPROVING BEHAVIORAL HEALTH DEPARTMENT'S MENTAL HEALTH SERVICES ACT (MHSA) PROGRAM AND EXPENDITURE PLAN, 2023-2026 AND ANNUAL UPDATES FOR FY 21-22 AND FY 22-23 AND AUTHORIZING THE DEPARTMENT DIRECTOR TO SUBMIT THE PLAN TO THE CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES AND SIGNATURE AUTHORITY FOR IMPLEMENTATION OF THE MENTAL HEALTH SERVICES ACT PROGRAM AND EXPENDITURE PLAN, 2023-2026.

**WHEREAS**, approving a Program and Expenditure Plan for Plumas County Mental Health Services Act (MHSA) is necessary to assure continued MHSA funding;

**WHEREAS**, California Statute requires the County Board of Supervisors approve the MHSA Program and Expenditure Plan;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Plumas, State of California, hereby approves the Plumas County Mental Health Services Act Program and Expenditure Plan, 2023-2026, and the Annual Updates for FY 21-22 and FY 22-23; designates the Plumas County Behavioral Health Department as the county's administrator of the MHSA Plan; and authorizes the Director of Behavioral Health to submit the plan and sign related documents for implementation, reporting, and acquisition of funds for the Plumas County MHSA Program.

Passed and ADOPTED by the County Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said board on the \_\_\_\_\_ Day of October 2023, by the following vote:

AYES: Supervisors:

NOES: Supervisors:

ABSENT: Supervisors:


ABSTAIN: Supervisors:

\_\_\_\_\_  
Greg Hagwood,  
Chair Board of Supervisors

ATTEST BY:

\_\_\_\_\_  
Kristina Rogers  
Deputy, Clerk of the Board of Supervisors

Approved as to form:

  
Joshua Brechtel  
Deputy County Counsel





**PLUMAS COUNTY  
HUMAN RESOURCES DEPARTMENT  
MEMORANDUM**

---

**TO:** Honorable Chair and Board of Supervisors  
**FROM:** Nancy Selvage, Director of Human Resources  
**MEETING DATE:** October 10, 2023  
**SUBJECT:** Adopt **RESOLUTION to appoint** Sharon McKay Interim County Librarian, effective October 10, 2023 and to continue until position is filled; (General Fund Impact) as approved in FY23/24 budget; discussion and possible action. **Roll call vote**

---

**Recommendation:**

Adopt **RESOLUTION** appointing Sharon McKay as Interim County Librarian; No General Fund Impact; discussion and possible action. **Roll call vote**

**Background and Discussion:**

Lindsay Fuchs is resigning as the County Librarian and to continue with the everyday operations of the County Library system, Lindsay has recommended the appointment of Sharon McKay as the Interim County Librarian while recruitment to fill the position is on-going.

Sharon McKay has a history of working for the library and understands the County processes, the day-to-day operations and is willing to be responsible for the Interim appointment. I have met with Lindsay and Sharon to review the operations.

I encourage the Board of Supervisor approve the attached Resolution appointing Sharon McKay as Interim County Librarian until we can fill this position.

Thank you for your consideration.

**Action:**

Adopt Resolution appointing Sharon McKay as Interim County Librarian.

**Fiscal Impact:**

General Fund Impact - as approved in FY23/24 budget

**Attachments:**

1. RESOLUTION Interim Appointment County Librarian



**RESOLUTION TO APPOINT SHARON MCKAY INTERIM COUNTY LIBRARIAN  
EFFECTIVE OCTOBER 10, 2023 AND TO CONTINUE UNTIL  
THE POSITION IS FILLED**

**WHEREAS**, Plumas County Personnel Rule 5.01 provides amendments to be made by resolution of the Fiscal Year 2023/2024 Position Allocation Plan covering all positions in the County service; and

**WHEREAS**, this position is necessary in the daily operational needs of the County Library programs and in order to meet County wide Library services; and

**WHEREAS**, this request was brought to the attention of the Human Resources Director who is now requesting approval of this resolution for the Board of Supervisors to appoint Sharon McKay as Interim County Librarian; and

**NOW, THEREFORE BE IT RESOLVED** by the Plumas County Board of Supervisors as follows:

Approve Resolution appointing Sharon McKay as Interim County Librarian, effective October 10, 2023.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board on the 10<sup>th</sup> day of October 2023 by the following vote:

**AYES:** Supervisors:

**NOES:** Supervisors:

**ABSENT:** Supervisors:

\_\_\_\_\_  
Supervisors Hagwood  
Chair, Board of Supervisors

\_\_\_\_\_  
Kristina Rogers  
Deputy Clerk of the Board of Supervisors





**PLUMAS COUNTY  
HUMAN RESOURCES DEPARTMENT  
MEMORANDUM**

---

**TO:** Honorable Chair and Board of Supervisors

**FROM:** Nancy Selvage, Director of Human Resources

**MEETING DATE:** October 10, 2023

**SUBJECT:** Adopt **RESOLUTION** ratifying the Memorandum of Understandings between the County of Plumas and the Plumas County Sheriff's Employees Association, Sheriff's Department Unit and Sheriff's Mid-Management Unit; (General Fund Impact) approximately \$1,200,000.00; discussion and possible action. Roll call vote

---

**Recommendation:**

Adopt **RESOLUTION** ratifying the Memorandum of Understandings between the County of Plumas and the Plumas County Sheriff's Employees Association, Sheriff's Department Unit and Sheriff's Mid-Management Unit

**Background and Discussion:**

The County negotiation team led by Jack Hughes and the Sheriff's Employees Association lead by Pete Hoffman, have worked diligently over numerous months to bring forward these agreements for your approval. As noted above, these agreements are for the time-period of July 1, 2023 through June 30, 2025.

The County negotiation team has met in good faith with the bargaining team of the Plumas County Sheriff's Employees Association to reach a tentative agreement. The tentative agreement is for a 20% base wage increase for all SMU and SDU classifications effective July 1, 2023 (retroactive) following the adoption of this agreement by the Board of Supervisors.

Highlights from the tentative MOU for the Plumas County Sheriff's Employees Association includes the following new agreed upon conditions:

- 1) Term: Two years (July 1, 2023 to June 30, 2025).
- 2) Wage: Increase base wages for all represented classifications in the S.E.A. as follows:  
20.0% effective July 1, 2023 (retroactive).  
\$1,000.00 per employee lump sum payment (minus applicable payroll deductions) paid to eligible employees for the first full pay period following Board adoption of the MOU. To be eligible, employees must have been employed by the County on or before April 10, 2023.
- 3) Health Insurance: Amend the health benefit provision to embed the 85/15 health insurance premium sharing into the MOU.
- 4) Health Benefit Opt-Out: Increase the opt-out incentive from \$100.00 per pay period to \$150.00 per pay period.
- 5) Uniform Allowance: Increase biannual allowances as follows:  
Non-safety personnel allowance increased from \$250.00 to \$300.00  
Correctional personnel allowance increased from \$350.00 to \$425.00  
Patrol/safety personnel allowance increased from \$400.00 to \$500.00  
New-hire allowance for Corrections and Deputies increased from \$850.00 to \$1,000.00.
- 6) Per Diem: Each year increase per diem reimbursement for County business travel to current IRS rates.
- 7) Balance of MOU: The balance of the MOU will roll-over unchanged from the 2021-2023 MOU unless mutually agreed by the Parties.

**MOU Language**



## **Wage**

"ARTICLE 6.01

WAGE: The County will increase base wages for all S.E.A. classifications during the term of the MOU as follows:

20.0% effective July 1, 2023

The County shall pay all members of the bargaining association who were employed by the County on or before April 10, 2023, a one-time, non-recurring, non-pensionable lump sum payment in the amount of one thousand dollars (\$1,000.00) minus applicable payroll deductions the first full pay period following Board of Supervisors' adoption of this Agreement."

## **INSURANCE**

"ARTICLE 12.01

ACTIVE EMPLOYEE HEALTH PLAN: County paid health insurance is a benefit exclusively for eligible probationary and permanent employees. The Gold Plan is used as the benchmark for the Affordable Care Act (ACA) low wage earners.

The County contributes up to 85% of the total combined amount to fund CalPERS employee medical insurance, dental insurance, vision insurance and life insurance."

The employee shall pay 100% of the cost of the combined premiums above the County contribution for the employee's benefit level.

### **Opt-Out Incentive**

An Employee who declines the County sponsored medical coverage may receive ~~\$150.00~~~~\$100.00~~ twenty-four per pay period per year for a maximum annual benefit of ~~\$3,600.00~~~~\$2,400.00~~, provided that the employee complies with the following conditions:

1. The employee must provide proof that the employee and all individuals for whom the employee intends to claim a personal exemption deduction ("tax family"), have or will have minimum essential coverage through another source of group health insurance (coverage not obtained in the individual market or through Covered California) for the plan year in which the opt out arrangement applies ("opt-out period"); and
2. The employee must sign an attestation that the employee and his/her tax family have or will have such minimum essential coverage for the opt-out period. An employee must provide the attestation every plan year at open enrollment or within 30 days after the start of the plan year. The opt-out payment cannot be made and the County will not make any opt-out payments if the County knows that the employee and/or the employee's tax family member(s) doesn't have the required alternative group coverage, or if the conditions in this paragraph are not otherwise satisfied."

## **Allowances and Reimbursements**

"ARTICLE 14.01

### **CLOTHING AND UNIFORM ALLOWANCE:**

(1) The semi-annual uniform allowance personnel required to wear a uniform is as follows:

Non- Safety Personnel - ~~\$300.00~~~~\$275~~

Correctional Personnel - ~~\$425.00~~~~\$350~~

Safety Personnel - ~~\$500.00~~~~\$400~~

(2) Initial newly hired Deputy Sheriffs shall be granted an initial Uniform and Equipment Allowance of ~~\$1,000.00 (one thousand dollars)~~ ~~\$850 (eight hundred fifty dollars)~~, which shall be in addition to the regular semi-annual (January and July) allotment for which they shall become eligible at the next payment that is at least six (6) months following date of hire.

(3) Newly hired Correctional Officers shall receive a one-time start-up allowance of ~~\$1,000.00 (one thousand dollars)~~ ~~\$850.00 (eight hundred fifty dollars)~~ upon hire to cover the cost of their initial uniform purchase, in addition to the regular semi-annual (January and July) allotment for which they shall become



eligible at the next payment that is at least six (6) months following date of hire. This provision shall take effect prospectively following the Board of Supervisors' adoption of this Memorandum of Understanding."

**"ARTICLE 14.03**

**PER DIEM:** Employees will receive a per diem reimbursement for every authorized day the employee travels away from the County conducting County business. Per diem reimbursements will be made at rates set by the Internal Revenue Service."

**Term**

**"ARTICLE 16.01**

**TERM:** This agreement shall be effective from July 1, 2023~~4~~ to June 30, 2025~~3~~.

A copy of the Plumas County Sheriff's Associations Memorandum of Understandings for the Sheriff Department Unit (SDU) and the Sheriff Mid-Management Unit (SMU) is on file with the Clerk of the Board.

The new MOUs include Appendix A, list of the Associations Job Classifications for both Units.

These 20% wage increases are an estimated cost to the County of 1.2 million dollars.

I respectively request approval of the Resolution to ratify the Memorandum of Understanding for the Sheriff's Department Unit and the Sheriff's Mid-Management Unit.

**Action:**

Adopt Resolution Ratifying the Memorandum of Understandings between the County of Plumas and the Plumas County Sheriff's Employee Association, Sheriff's Department Unit and Sheriff Mid-Management Unit.

**Fiscal Impact:**

General Fund Impact 1.2 Million

**Attachments:**

1. RESOLUTION TO RATIFY MOU SEA 2023



**RESOLUTION NO. 2023- \_\_\_\_\_**

**RESOLUTION RATIFYING THE MEMORANDUM OF UNDERSTANDINGS  
BETWEEN THE COUNTY OF PLUMAS AND THE PLUMAS COUNTY  
SHERIFF'S EMPLOYEES ASSOCIATION, SHERIFF'S DEPARTMENT UNIT  
AND SHERIFF'S MID-MANAGEMENT UNIT**

**WHEREAS**, the negotiation team for the Board of Supervisors and the negotiation team for Plumas County Sheriff's Employees Association and have met and conferred in good faith and have reached a tentative agreement for a Memorandum of Understandings covering wages, hours and other terms and conditions of employment, for the Plumas County Sheriff's Employees Association. The period covered under this tentative agreement is July 1, 2023 through June 30, 2025.

**WHEREAS**, the Board of Supervisors has reviewed and concurs with terms and conditions of the Memorandum of Understandings for the Sheriff's Department Unit and the Sherriff's Mid-Management Unit.

**NOW THEREFORE, BE IT RESOLVED** by the Plumas County Board of Supervisors as follows:

1. Board of Supervisors ratifies and accepts the Memorandum of Understandings for the Plumas County Sheriff's Employees Association, Sheriff's Department Unit and Sheriff's Mid-Management Unit as set forth in the copy of the Memorandum of Understandings attached to this Resolution as Exhibit A and Exhibit B.
2. The County Auditor/Controller and Human Resources Director are hereby directed to implement the provisions of these Memorandum of Understandings and the Board Chair is authorized to execute the Memorandum of Understandings and any other documents related hereto in order to carry out this ratification.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 10th day of October 10, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

\_\_\_\_\_  
Supervisor Hagwood  
Chair, Board of Supervisors

\_\_\_\_\_  
Kristina Rogers  
Deputy Clerk of the Board





**PLUMAS COUNTY  
COUNTY ADMINISTRATOR  
MEMORANDUM**

---

**TO:** Honorable Chair and Board of Supervisors

**FROM:** Debra Lucero, County Administrative Officer

**MEETING DATE:** October 10, 2023

**SUBJECT:** Approve and authorize Chair to ratify and sign a second amendment to agreement between Plumas County and CliftonLarsonAllen (CLA) increasing compensation by an additional \$300,000.00 for continuing services concentrating on financial operations; effective September 13, 2023; not to exceed \$728,000.00; (General Fund Impact); approved as to form by County Counsel; discussion and possible action.

---

**Recommendation:**

Approve the contract amendment as presented for Clifton Larson & Allen, a firm that specializes in providing skilled CPAs and accountants to local jurisdictions.

**Background and Discussion:**

The purpose of this amendment is to amend the fees on the engagement Statement of Work dated March 3, 2023. This amendment will add an additional \$300,000 to the project budget. The total amount paid under this contract shall not exceed Seven Hundred and Twenty-eight Thousand and no/100 dollars (\$728,000).

**Action:**

Approve the contract amendment as presented for Clifton Larson & Allen, a firm that specializes in providing skilled CPAs and accountants to local jurisdictions in the amount of \$300,000, not to exceed \$728,000. Approved as to form by County Counsel.

**Fiscal Impact:**

Funds will come from one-time LATCF monies. No direct impact on the General Fund as the LATCF Grant funds are slated for one-time expenditures as approved by the Board and for the ongoing 85/15 split of health insurance increase for employees.

**Attachments:**

1. CLA\_DocuSign\_CLA\_Contract\_Amendment
2. CLA\_Connect\_-\_Master\_Agreement\_-\_SOW\_Statement
3. 23-733 FINAL





**Second Amendment to CLA Statement of Work**  
**County of Plumas**  
**Date: October 10, 2023**

This agreement constitutes a second amendment to the CLA Outsourcing Statement of Work ("SOW") made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and County of Plumas ("you", "your", "County") dated March 3, 2023, and amended June 28, 2023. Except as supplemented herein, the SOW remains in full force and effect.

The purpose of this amendment is to amend the fees on the engagement Statement of Work dated March 3, 2023, previously amended on June 28, 2023:

**Fees**

This amendment will add an additional \$300,000 to the project budget. The total amount paid under this contract shall not exceed Seven Hundred and Twenty-eight Thousand and no/100 dollars (\$728,000). All other provisions of the March 3, 2023, SOW, as amended on June 28, 2023, shall remain in effect.

We believe this amendment accurately summarizes the additional terms of the SOW. If you agree with the terms described in this amendment, please sign, date, and return.

**CliftonLarsonAllen LLP**

By: \_\_\_\_\_  
Heather Lyons, Northern California Client Leader

Date: \_\_\_\_\_

**County of Plumas**

By: \_\_\_\_\_  
Greg Hagwood, Chair: Board of Supervisors

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Kristina Rogers, Deputy Clerk of the Board

Date: \_\_\_\_\_

Approved as to form:

  
\_\_\_\_\_  
Sara James  
Deputy County Counsel II

10/4/2023





**Amendment to CLA Statement of Work  
County of Plumas  
Date: June 28, 2023**

This agreement constitutes an amendment to the CLA Outsourcing Statement of Work ("SOW") made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and County of Plumas ("you", "your", "County") dated March 3, 2023. Except as supplemented herein, the SOW remains in full force and effect.

The purpose of this amendment is to amend the scope of professional services and fees on the engagement Statement of Work dated March 3, 2023:

**Scope of professional services**

CLA will assist with the following project areas as time permits under the direction of the County Administrative Officer:

- Facilitate the data gathering process for drafting the operational budget using County templates and inputs from management for any financial or cash related decisions. All key budgetary inputs, assumptions, and decisions will be reviewed and approved by management. Develop budgetary process improvements and recommendations in connection with project work performed.
- Assist with set up and data migration from Pentamotion to Tyler Munis for County fixed assets and payroll for Special Districts (*Related departments: Auditor Controller, Human Resources*).
- Assist with investment reconciliations and accounting process improvement recommendations, including providing process recommendations for system utilization and optimization (*Related departments: Treasurer – Tax Collector, Auditor Controller*).
- Assist with additional projects as time permits (i.e. Munis chart of accounts structural updates, financial close and supporting schedules, Special Districts accounting, analysis of aged items).

**Fees**

This amendment will add an additional \$300,000 to the project budget. The total amount paid under this contract shall not exceed Four Hundred and Twenty-eight Thousand and no/100 dollars (\$428,000).

We believe this amendment accurately summarizes the additional terms of the SOW. If you agree with the terms described in this amendment, please sign, date, and return.



June 28, 2023  
County of Plumas  
Page 2

**CliftonLarsonAllen LLP**

DocuSigned by:  
By: Heather Lyons  
B8F5A0C2C4704A6...

Heather Lyons, Northern California Client Leader  
Supervisors

7/20/2023  
Date: \_\_\_\_\_

**County of Plumas**

By: Dwight Ceresola  
Dwight Ceresola, Chair: Board of

Date: 07 18 23

By: Heidi White  
Heidi White, Clerk of the Board

Date: 7.18.2023

Approved as to form:

Sara James 7/13/2023  
Sara James  
Deputy County Counsel II



**Certificate Of Completion**

Envelope Id: E02B662CD219428CA99154367EE1FC23

Status: Completed

Subject: CLA DocuSign: CLA Contract Amendment.pdf

Client Name: CLA

Client Number: 000000

Source Envelope:

Document Pages: 2

Signatures: 1

Envelope Originator:

Certificate Pages: 4

Initials: 0

Tamea Brinson

AutoNav: Enabled

220 S 6th St Ste 300

Envelopeld Stamping: Enabled

Minneapolis, MN 55402-1418

Time Zone: (UTC-08:00) Pacific Time (US &amp; Canada)

Tamea.Brinson@claconnect.com

IP Address: 4.2.153.186

**Record Tracking**

Status: Original

Holder: Tamea Brinson

Location: DocuSign

7/20/2023 11:48:34 AM

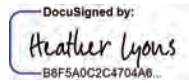
Tamea.Brinson@claconnect.com

**Signer Events**

Heather Lyons

heather.lyons@claconnect.com

Security Level: Email, Account Authentication  
(None)**Signature**

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Signature Adoption: Pre-selected Style

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Sent: 7/20/2023 11:49:51 AM

Viewed: 7/20/2023 11:50:19 AM

Signed: 7/20/2023 11:51:23 AM

**Electronic Record and Signature Disclosure:**

Accepted: 7/20/2023 11:50:19 AM

ID: 3f152df4-d606-405e-bce1-9e7a6724ce26

**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

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7/20/2023 11:51:23 AM

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## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**



Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

#### **How to contact CliftonLarsonAllen LLP:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [BusinessTechnology@CLAconnect.com](mailto:BusinessTechnology@CLAconnect.com)

#### **To advise CliftonLarsonAllen LLP of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [BusinessTechnology@CLAconnect.com](mailto:BusinessTechnology@CLAconnect.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

#### **To request paper copies from CliftonLarsonAllen LLP**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [BusinessTechnology@CLAconnect.com](mailto:BusinessTechnology@CLAconnect.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

#### **To withdraw your consent with CliftonLarsonAllen LLP**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:



i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to [BusinessTechnology@CLAconnect.com](mailto:BusinessTechnology@CLAconnect.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CliftonLarsonAllen LLP as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by CliftonLarsonAllen LLP during the course of your relationship with CliftonLarsonAllen LLP.





CliftonLarsonAllen LLP  
<https://www.claconnect.com>

## Master Services Agreement

County of Plumas  
520 Main Street, Room 205  
Quincy, CA 95971  
MSA Date: March 3, 2023

This master service agreement ("MSA") documents the terms, objectives, and the nature and limitations of the services CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") will provide for County of Plumas ("you," or "your"). The terms of this MSA will apply to the initial and each subsequent statement of work ("SOW"), unless the MSA is changed in a communication that you and CLA both sign or is terminated as permitted herein.

### 1. **Scope of Professional Services**

CLA will provide services as described in one or more SOW that will reference this MSA. The SOW will describe the scope of professional services; the nature, limitations, and responsibilities related to the specific services CLA will provide; and the fees for such services.

If modifications or changes are required during CLA's performance of requested services, or if you request that we perform any additional services, we will provide you with a separate SOW for your signature. Such SOW will advise you of the additional fee and time required for such services to facilitate a clear understanding of the services.

Our services cannot be relied upon to disclose all errors, fraud, or noncompliance with laws and regulations. Except as described in the scope of professional services section of this MSA or any applicable SOW, we have no responsibility to identify and communicate deficiencies in your internal controls as part of any services.

### 2. **Management responsibilities**

You acknowledge and understand that our role is to provide the services identified in an SOW and that management, and any other parties engaging CLA, have responsibilities that are fundamental to our undertaking to perform the identified services.

### 3. **Fees and terms**

See the applicable SOW for the fees for the services.

Work may be suspended if your account becomes 60 days or more overdue and will not be resumed



until your account is paid in full. If we elect to terminate our services for nonpayment, our engagements will be deemed to have been completed even if we have not completed the services. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

Payments may be made utilizing checks, Bill.com, your online banking platform, CLA's electronic payment platform, or any other client initiated payment method approved by CLA. CLA's electronic online bill pay platform [claconnect.com/billpay](https://claconnect.com/billpay) accepts credit card and Automated Clearing House (ACH) payments. Instructions for you to make direct bank to bank wire transfers or ACH payments will be provided upon request.

**4. Other Fees**

You agree to compensate us for reasonable time and expenses, including time and expenses of outside legal counsel we may incur in responding to a subpoena, a formal third-party request for records or information, or participating in a deposition or any other legal, regulatory, or other proceeding relating to services we provide pursuant to a SOW.

**5. Finance charges and collection expenses**

You agree that if any statement is not paid within 30 days from its billing date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25%), which is an annual percentage rate of 15%. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

**6. Limitation of remedies**

These limitation of remedies provisions are not applicable for any audit or examination services provided to you.

Our role is strictly limited to the services described in an SOW, and we offer no assurance as to the results or ultimate outcomes of any services or of any decisions that you may make based on our communications with you. You agree that it is appropriate to limit the liability of CLA, its partners, principals, directors, officers, employees, and agents (each a "CLA party").

In no event, with exception of gross negligence or willful misconduct, shall any CLA party be liable to you for any indirect, special, incidental, consequential, punitive, or exemplary damages, or for loss of profits or loss of goodwill, costs, or attorney fees.

The exclusive remedy available to you shall be the right to pursue claims for actual damages that are directly caused by acts or omissions that are breaches by a CLA party of our duties owed under this MSA and the specific SOW thereunder, but any recovery on any such claims shall not exceed two times the fees actually paid by you to CLA pursuant to the SOW that gives rise to the claim, however, any limitations of liability, including limitations on recovery, do not apply to damages or liabilities arising from the gross negligent acts or omissions or willful misconduct of CLA or CLA parties in performing its obligations under the SOW.



7. Insurance

Contractor agrees to maintain Commercial general liability insurance coverage, with minimum per occurrence limit of one million dollars (\$1,000,000) and two million dollars (\$2,000,000) in aggregate. Contractor also agrees to maintain professional liability insurance with minimum one million dollars (\$1,000,000) per claim and in aggregate.

8. Time limitations

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any dispute that may arise between you and any CLA party. The parties (you and CLA) agree that, notwithstanding any statute or law of limitations that might otherwise apply to a dispute, including one arising out of this MSA or the services performed under an SOW, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against any CLA party must be commenced as provided below, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery. An action to recover on a dispute shall be commenced within these periods ("Limitation Period"), which vary based on the services provided, and may be modified as described in the following paragraph:

Service	Time after the date we deliver the services or work product*
Tax Consulting Services	36 months
Tax Return Preparation	36 months
Examination, compilation, and preparation services related to prospective financial statements	36 months
Audit, review, examination, agreed-upon procedures, compilation, and preparation services other than those related to prospective financial information	36 months
All Other Services	36 months

\* pursuant to the SOW on which the dispute is based

If the MSA is terminated or your ongoing relationship with CLA is terminated, then the applicable Limitation Period is the lesser of the above periods or 12 months after termination of MSA or your ongoing relationship with CLA. The applicable Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a dispute.



## 9. Confidentiality

Except as permitted by the "Consent" section of this MSA, CLA will not disclose any of your confidential, proprietary, or privileged information to any person or party, unless you authorize us to do so, it is published or released by you, it becomes publicly known or available other than through disclosure by us, or disclosure is required by law, regulation or professional standard. This confidentiality provision does not prohibit us from disclosing your information to one or more of our affiliated companies in order to provide services that you have requested from us or from any such affiliated company. Any such affiliated company shall be subject to the same restrictions on the use and disclosure of your information as apply to us. You also consent to our disclosure of information regarding the nature of services we provide to you to another independent network member of CLA Global, for the limited purpose of complying with professional obligations regarding independence and conflicts of interest.

The Internal Revenue Code contains a limited privilege for confidentiality of tax advice between you and our firm. In addition, the laws of some states likewise recognize a confidentiality privilege for some accountant-client communications. You understand that CLA makes no representation, warranty or promise, and offers no opinion with respect to the applicability of any confidentiality privilege to any information supplied or communications you have with us, and, to the extent that we follow instructions from you to withhold such information or communications in the face of a request from a third party (including a subpoena, summons or discovery demand in litigation), you agree to hold CLA harmless should the privilege be determined not to apply to particular information or communications.

The workpapers and files supporting the services we perform are the sole and exclusive property of CLA and constitute confidential and proprietary information. We do not provide access to our workpapers and files to you or anyone else in the normal course of business. Unless required by law or regulation to the contrary, we retain our workpapers and files in accordance with our record retention policy that typically provides for a retention period of seven years. After this period expires, our workpapers and files will be destroyed. Furthermore, physical deterioration or catastrophic events may shorten the time our records are available. The workpapers and files of our firm are not a substitute for your records.

Pursuant to authority given by law, regulation or professional standards we may be requested to make certain workpapers and files available to a regulator for its regulatory oversight purposes. We will notify you of any such request, if permitted by law. Access to the requested workpapers and files will be provided to the regulator under the supervision of CLA personnel and at a location designated by our firm. Furthermore, upon request, we may provide copies of selected workpapers and files to such regulator. The regulator may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

## 10. Other provisions

You agree that CLA will not be assuming any fiduciary responsibility on your behalf during the course of this MSA, except as may be assumed in an SOW.



CLA may, at times, utilize external web applications to receive and process information from our clients; however, any sensitive data, including protected health information and personally identifiable information, must be redacted by you to the maximum extent possible prior to uploading the document or file. In the event that you are unable to remove or obscure all sensitive data, please contact us to discuss other potential options for transmitting the document or file.

CLA and certain owners of CLA are licensed by the California State Board of Accountancy. However, CLA has owners not licensed by the California State Board of Accountancy who may provide services under this MSA. If you have any questions regarding licensure of the personnel performing services under this MSA, please do not hesitate to contact us.

During the course of the engagement, there may be communication via fax or email. You are responsible to ensure that communications received by you or your personnel are secured and not shared with unauthorized individuals.

**11. Consent to send you publications and other materials**

For your convenience, CLA produces a variety of publications, hard copy and electronic, to keep you informed about pertinent business and personal financial issues. This includes published articles, invitations to upcoming seminars, webinars and webcasts, newsletters, surveys, and press releases. To determine whether these materials may be of interest to you, CLA will need to use your tax return information. Such tax information includes your name and address as well as the business and financial information you provided to us.

By signing and dating this MSA, you authorize CLA to use the information that you provide to CLA during the preparation of your tax returns to determine whether to offer you relevant materials. Your consent is valid until further notice.

**12. Subcontractors**

CLA may, at times, use subcontractors to perform services under this MSA, and they may have access to your information and records. Any such subcontractors will be subject to the same restrictions on the use of such information and records as apply to CLA under this MSA.

**13. Technology**

CLA may, at times, use third-party software applications to perform services under this MSA. You acknowledge the software vendor may have access to your data.

**14. Termination of MSA**

This MSA shall continue for five years from March 3, 2023, unless terminated earlier by giving appropriate notice. Either party may terminate this MSA at any time by giving 30 days written notice to the other party.

Upon termination of the MSA, the provisions of this MSA shall continue to apply to all services rendered prior to termination.

**15. Suspension and Debarment**



CLA verifies that CLA, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are not excluded pursuant to at 2 C.F.R. § 180.940, or disqualified pursuant to 2 C.F.R. § 180.935.

**16. Ukraine Sanctions**

Pursuant to Executive Order N-6-22 CLA is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of this agreement

**17. Agreement**

We appreciate the opportunity to be of service to you and believe this MSA accurately summarizes the significant terms of our relationship. This MSA, along with the applicable addendum(s) and SOW(s), constitute the entire agreement regarding services to be performed and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA. If you have any questions, please let us know. If you agree with the terms of our relationship as described in this MSA, please sign, date, and return.

**CliftonLarsonAllen LLP**

Doug Watson

Principal

425-246-8708

doug.watson@claconnect.com



**Response:**

This MSA correctly sets forth the understanding of County of Plumas.

**CLA**

CliftonLarsonAllen LLP

DocuSigned by:

*Doug Watson*

23E47FFFB9CA4B7...

Doug Watson, Principal

**Client**

County of Plumas, a political subdivision of the State of California

By: *Dwight Ceresola*

Name: Dwight Ceresola

Title: Chair, Board of Supervisors

Date signed: *04 11 2023*

**Attest**

By: *Heidi White*

Name: Heidi White

Title: Clerk of the Board

Date signed: *4.11.2023*

Approved as to form:

*Sara James*

Sara James

Deputy County Counsel II





CliftonLarsonAllen LLP  
<https://www.claconnect.com>

## Outsourcing Statement of Work

Date: March 3, 2023

This agreement constitutes a Statement of Work ("SOW") to the Master Service Agreement ("MSA") made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and County of Plumas ("you" and "your") dated March 3, 2023 or any superseding MSA. The purpose of this SOW is to outline certain services you wish us to perform in connection with that agreement.

### 1. **Scope of professional services**

CLA will assist with the following project areas under the direction of management:

- Assist with financial close and treasury process improvements related to the Tyler Munis accounting system conversion, including providing recommendations for system optimization
- Assist with data migration from Pentamation to Tyler Munis for payroll and fixed assets
- Assist with financial close, including preparation of supporting schedules and audit requests
- Assist with special projects as time permits (i.e. interest apportionment analysis, Special Districts accounting, analysis of aged items)

### 2. **Engagement limitations and responsibilities**

For all nonattest services we may provide to you, your management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services. Your management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

We will perform this engagement in accordance with the Statement on Standards for Consulting Services issued by the American Institute of Certified Public Accountants (AICPA) and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.



Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement. You agree that we shall not be responsible for any misstatements in the entity's financial statements that may not be identified as a result of misrepresentations made to us by you.

CLA's relationship with you shall be solely that of an independent contractor and nothing in the MSA or a SOW shall be construed to create or imply any relationship of employment, agency, partnership, or any relationship other than an independent contractor.

**3. Schedule**

We expect that your needs will require approximately 40 hours of services per week starting mid-April 2023. As the engagement progresses, we will update time estimates and engage you in conversation about the project status. If possible, we request a two-week advance notice of your intent to release the consultant back to CLA to ensure adequate time to re-schedule the consultant to another engagement.

**4. Fees**

The professional fees for services rendered for the scope of services described in this SOW will be billed at a rate of \$185 per hour for actual time spent. We will also add a technology and client support fee of five percent (5%) of all professional fees billed.

Fees for travel time will be billed at the normal hourly rate. We will also bill you in arrears for reimbursement of any out-of-pocket travel expenses incurred (e.g., hotel, airfare, meals as actual or per diem, etc.) on a pass-through basis.

Should the duration of this engagement go beyond 6 months or the scope of services change, CLA retains the right to discuss an hourly rate adjustment.

Fees, plus applicable state and local taxes, will be billed twice per month in arrears, due upon receipt.

The total amount paid under this contract shall not exceed One Hundred and Twenty-Eight Thousand and No/100 Dollars (\$128,000.00).

**5. Consultant**

Heather Lyons is responsible for the services identified in this agreement. An Engagement Director will be assigned based on the project needs and designation of the project start date. Additional consultants will be assigned as needed.

**6. Non-Solicitation**

You agree that during the term and for a period of one year after the expiration or termination date of the MSA, you will not solicit, hire, contract with, or engage the services of any person providing services to you on behalf of CLA without the prior written consent of CLA. If you breach this non-



solicitation provision, you shall pay \$125,000 to CLA as liquidated damages within two weeks of the date on which the former CLA employee or consultant begins his or her new employment with you.

**7. Indemnity**

For the services described in this SOW, you agree to indemnify and hold harmless CLA, its successors and affiliates, officers, employees, and agents from any claims brought or asserted by any other person, third party, or governmental body for any loss, damages, liabilities, remedies, or cause of action, and from any reasonable expenses incurred in defending against any such claims or actions (including attorney fees) arising from or relating to the services performed by any CLA party, except to the extent that the claim is caused by the sole negligence or willful misconduct of CLA or a CLA party.

**8. Agreement**

We appreciate the opportunity to provide the services described in this SOW under the MSA. All terms and provisions of the MSA shall apply to these services. If you agree with the terms of this SOW, please sign below and return a signed copy to us to indicate your acknowledgment and understanding of, and agreement with, this SOW.

**CliftonLarsonAllen LLP**

Heather Lyons

Northern California Client Leader

916-266-8448

heather.lyons@claconnect.com

**Response**

This SOW correctly sets forth the understanding of County of Plumas and is accepted by:



**CLA**

CliftonLarsonAllen LLP

DocuSigned by:

*Heather Lyons*

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Heather Lyons, Northern California Client Leader

**Client**

County of Plumas, a political subdivision of the State of California

By:

*Dwight Ceresola*  
Name: Dwight Ceresola

Title: Chair Board of Supervisors

Date signed: 04/11/2023

**Attest**

By:

*Heidi White*  
Name: Heidi White

Title: Clerk of the Board

Date signed: 4.11.2023

Approved as to form:

*Sara James*

Sara James

Deputy County Counsel II



RESOLUTION NO. 21-8609

A RESOLUTION RATIFYING THE PLUMAS COUNTY HEALTH OFFICER'S  
DECLARATION OF LOCAL HEALTH EMERGENCY

BECKWOURTH COMPLEX FIRE, DIXIE FIRE AND FLY FIRE

**WHEREAS**, Health and Safety Code section 101080 authorizes a local health officer to declare a local health emergency in the jurisdiction, or any part thereof: when the local health officer reasonably determines that there is an imminent and proximate threat of the introduction into the jurisdiction, or any part, thereof of any contagious, infectious, or communicable disease, chemical agent, non-communicable biologic agent, toxin, or radioactive agent; and,

**WHEREAS**, on July 26, 2021, Plumas County's Health Officer, Mark Satterfield, MD, declared a local health emergency based on an imminent and proximate threat to public health due to hazardous waste in the form of contaminated debris from hazardous waste/materials and structural debris from the Beckwourth Complex Fire, the Dixie Fire and the Fly Fire (which has now merged with the Dixie Fire), such declaration being attached hereto and incorporated herein; and

**WHEREAS**, under Health and Safety Code section 101080, a local health officer's declaration of a local health emergency must be ratified by the Board of Supervisors within seven (7) days in order to remain in effect; and

**WHEREAS**, Health and Safety Code section 101080 generally requires the Board of Supervisors to review the need for continuing the local health emergency at least every 30 days until the local health emergency is terminated; and

**WHEREAS**, Health and Safety Code section 101080 requires local jurisdictions to terminate the emergency at the earliest possible date that conditions warrant termination; and

**NOW THEREFORE, BE IT RESOLVED**, that the Plumas County Board of Supervisors hereby, and pursuant to Health and Safety Code section 101080, ratifies the declaration of a local health emergency declared by the local health officer on July 23, 2021.

The foregoing resolution was duly passed and adopted by the Board of Supervisors for the County of Plumas, State of California at the special meeting of the Board of Supervisors on July 27, 2021 by the following vote:

AYES: Supervisor (S) Ceresola, Goss, Thrall, Hagwood, and Engel

NOES: None



ABSENT: None



Chair, Board of Supervisors

ATTEST:



Clerk of the Board of Supervisors



**DECLARATION NO. 21-**

**DECLARATION OF A LOCAL HEALTH EMERGENCY IN THE COUNTY OF PLUMAS  
BY PLUMAS COUNTY HEALTH OFFICER  
FOR THE BECKWOURTH COMPLEX AND DIXIE AND FLY FIRES**

**WHEREAS**, The Beckwourth Complex is comprised of the Dotta Fire and the Sugar Fire on the Beckwourth Ranger District of the Plumas National Forest. The Dotta Fire is thought to have been ignited by lightning on June 30, 2021 near Dotta Canyon, and on July 2, 2021, the Sugar Fire is thought to have been ignited by lightning west of Sugarloaf Peak; and

**WHEREAS**, the Plumas National Forest failed to control the fires and on July 4, 2021, the California Incident Management Team 4 (CALIMT4) took over command and control of the fires and combined them to be called the Beckwourth Complex Fire; and

**WHEREAS**, Plumas County Proclaimed a Local State of Emergency on July 8, 2021 related to the significant impacts of the Beckwourth Complex Fire; and

**WHEREAS**, on July 13, 2021 the Plumas County Board of Supervisors confirmed and ratified said Proclamation of Local Emergency by Resolution No. 21-8601; and

**WHEREAS**, on July 16, 2021, Governor Newsom issued a Proclamation of a State of Emergency due to the Beckwourth Complex Fire because the wildfire had destroyed homes, caused the evacuation of residents, and damaged critical infrastructure; and

**WHEREAS**, the Dixie Fire started in the Feather River Canyon near the Cresta Powerhouse on July 13, 2021. The cause of the fire is currently unknown and under investigation; and

**WHEREAS**, the Dixie Fire is over 190,000 with 21% containment and continues to threaten life and property, creating conditions of extreme peril and triggering evacuations of thousands of people; and

**WHEREAS**, Plumas County Proclaimed a Local State of Emergency on July 16, 2021 related to the significant impacts of the Dixie Fire; and

**WHEREAS**, on July 20, 2021 the Plumas County Board of Supervisors confirmed and ratified said Proclamation of Local Emergency by Resolution No. 21-8605; and

**WHEREAS**, the Fly Fire started in the Butterfly Valley area on July 22, 2021. The cause of the Fire is currently unknown and is under investigation; and

**WHEREAS**, the Fly Fire was 4,300 acres as of July 24, 2021 with 5% containment and has threatened life and property, creating conditions of extreme peril and triggering evacuations of thousands of people. The Fly Fire merged with the Dixie Fire on the night of July 24, 2021; and

**WHEREAS**, on July 23, 2021 Plumas County Proclaimed a Local State of Emergency related to the significant impacts of the Fly Fire; and



**WHEREAS**, on July 23, 2021, Governor Newsom issued a Proclamation of a State of Emergency due to the Dixie and Fly Fires because the fires have destroyed homes, caused evacuation of residents, and damaged critical infrastructure; and

**WHEREAS**, as of July 26, 2021, the Beckwourth Complex Fire has destroyed 16 structures in Plumas County and as a result the wildfire has created an enormous amount of debris; and

**WHEREAS**, as of July 26, 2021, the Dixie Fire has destroyed 16 structures and 6 other minor structures in Plumas County and as a result the wildfire has created an enormous amount of debris; and

**WHEREAS**, the debris resulting from the Beckwourth Complex Fire, and the Dixie and Fly Fires contain hazardous material in the ash of burned structures, which has created a health emergency and poses a substantial present and future hazard to human health and safety and the environment unless it is addresses and managed; and

**WHEREAS**, there is an imminent and proximate threat of exposure to partially respirable-size particulate matter, possible infection or communicable disease exposure to biological agents due to combustion of animal carcasses, possible accumulation of perishable foods and other organic materials that normally require refrigeration but have been left to spoil due to lack of electricity, potential contamination or destruction of residential and commercial drinking water supplies, and potential pollution of nearby surface water; and

**WHEREAS**, the seasonal thunderstorms and inclement weather could spread the hazardous material in the ash of the burned structure and could thereby pollute and contaminate surface water and the domestic water supplies of the affected areas of Plumas County; and

**WHEREAS**, California Health and Safety Code section 101075 confers upon the local Health Officer emergency powers necessary to protect public health and safety; and

**WHEREAS**, California Health and Safety Code section 101080 authorizes the local Health Officer to declare the existence of a local health emergency when this County or any area of the county is affected or likely to be affected by a public health threat while the Board of Supervisors is not in session, subject to ratification by the Board of Supervisors within seven (7) days, and subject to reaffirmation every thirty (30) days thereafter until such local health emergency has ceased; and

**WHEREAS**, the Health Officer hereby finds that:

- (a) The Beckwourth Complex Fire, Dixie Fire and Fly Fire have created certain hazardous waste conditions in Plumas County in the form of contaminated debris from household hazardous waste/materials and structural debris resulting from the destruction of residences and structure; and
- (b) The hazardous waste debris poses a substantial present or potential hazard to human health and the environment unless immediately addressed and managed; and
- (c) There is an imminent and proximate threat of infections or communicable disease and/or non-communicable agents due to fire related debris; and



(d) The Board of Supervisors of the County of Plumas is not in session and cannot immediately be called into session; and

These threats to public health necessitate the declaration of a local health emergency.


**NOW, THEREFORE, IT IS DECLARED** that a local health emergency exists in the County of Plumas, due to hazardous waste in the form of contaminated debris from the hazardous waste/material and structural debris from the ongoing Beckwourth Complex Fire, Dixie Fire and Fly Fire; and

**NOW, THEREFORE, IT IS FURTHER DECLARED AND ORDERED** that during the existence of the local health emergency the power, functions and duties of the Health Officer shall be those prescribed by State law, including the provisions of California Health and Safety Code sections 101040 and 101085; and by ordinances, resolutions and approved plans of the County of Plumas to mitigate the effects of the local emergency.

**NOW, THEREFORE, BE IT RESOLVED** the Plumas County Health Officer, Mark Satterfield, M.D. declares:

A local health emergency is declared in Plumas County commencing on or about 2:04 PM  
a.m./p.m. of the 26<sup>th</sup> day of July, 2021.

7/26/21  
Date

  
\_\_\_\_\_  
Mark Satterfield, M.D.  
Health Officer  
County of Plumas



RESOLUTION NO. 21-3601

A RESOLUTION RATIFYING THE PROCLAMATION OF A COUNTY-WIDE LOCAL  
EMERGENCY DUE TO WILDFIRES SIGNIFICANTLY IMPACTING COMMUNITIES IN  
PLUMAS COUNTY

**WHEREAS**, Section 4-1.05 of the Plumas County Code empowers the Director of the Office of Emergency Services to proclaim a local emergency when the county is affected or threatened by an event causing great damage, possible loss of life, or other public calamity and the Board of Supervisors is not in session; and,

**WHEREAS**, on July 8, 2021, the Director of Emergency Services proclaimed a local emergency due to the Beckwourth Complex fire threatening communities in Plumas County; and

**WHEREAS**, Plumas County has activated the Emergency Operations Center; and these conditions are, or are likely to be beyond the control of the services, personnel, equipment, and facilities of said County of Plumas; and,

**WHEREAS**, Section 4-1.05 of the Plumas County Code requires the Board of Supervisors to ratify the emergency proclamation within seven (7) days or the proclamation will no longer be in force,

**WHEREAS**, it has been found that local resources are unable to cope with the effects of said emergency;

**NOW THEREFORE, BE IT RESOLVED**, that the Plumas County Board of Supervisors hereby ratifies the declaration of a local emergency due to the significant, ongoing and possible undiscovered impacts due to the wildfires in Plumas County.

**BE IT FURTHER RESOLVED**, the Plumas County Board of Supervisors shall review the need for continuing the local emergency at least every month and shall terminate the emergency as soon as local conditions warrant.

**BE IT FURTHER PROCLAIMED AND ORDERED** that a copy of this resolution be forwarded to the Director of the California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State law; that the Governor of California pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in Plumas County; that the Governor waive regulations that may hinder response and recovery efforts; that response and recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.



The foregoing resolution was duly passed and adopted by the Board of Supervisors for the County of Plumas, State of California at the regular meeting of the Board of Supervisors on July 13, 2021 by the following vote:

AYES: Supervisor Ceresola, Goss, Thrall, Hagwood, and Engel

NOES: None

ABSENT: None



Chair, Board of Supervisors

ATTEST:



Clerk of the Board of Supervisors



RESOLUTION NO. 21- **8605**

A RESOLUTION RATIFYING THE PROCLAMATION OF A COUNTY-WIDE LOCAL  
EMERGENCY DUE TO THE DIXIE FIRE SIGNIFICANTLY IMPACTING COMMUNITIES  
IN PLUMAS COUNTY

**WHEREAS**, Section 4-1.05 of the Plumas County Code empowers the Director of the Office of Emergency Services to proclaim a local emergency when the county is affected or threatened by an event causing great damage, possible loss of life, or other public calamity and the Board of Supervisors is not in session; and,

**WHEREAS**, on July 19, 2021, the Director of Emergency Services proclaimed a local emergency due to the Dixie Fire threatening communities in Plumas County; and

**WHEREAS**, on July 16, 2021 Governor Gavin Newsom declared a state of emergency in Plumas County due to the Beckwourth Complex Fire; and

**WHEREAS**, Plumas County has activated the Emergency Operations Center; and these conditions are, or are likely to be beyond the control of the services, personnel, equipment, and facilities of said County of Plumas; and

**WHEREAS**, Section 4-1.05 of the Plumas County Code requires the Board of Supervisors to ratify the emergency proclamation within seven (7) days or the proclamation will no longer be in force,

**NOW THEREFORE, BE IT RESOLVED**, that the Plumas County Board of Supervisors hereby ratifies the declaration of a local emergency due to the significant, ongoing and possible undiscovered impacts due to the Dixie Fire in Plumas County.

**BE IT FURTHER RESOLVED**, the Plumas County Board of Supervisors shall review the need for continuing the local emergency at least every month and shall terminate the emergency as soon as local conditions warrant.

**BE IT PROCLAIMED AND ORDERED** that a copy of this resolution be forwarded to the Director of the California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State law; that the Governor of California pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in Plumas County; that the Governor waive regulations that may hinder response and recovery efforts; that response and recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

The foregoing resolution was duly passed and adopted by the Board of Supervisors for the County of Plumas, State of California at the regular meeting of the Board of Supervisors on July 20, 2021 by the following vote:



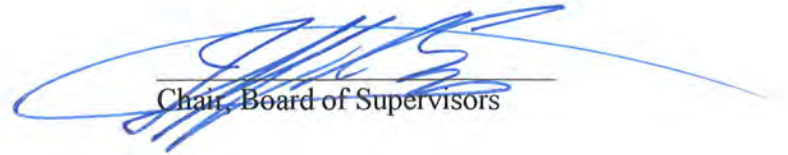
AYES: Supervisor (s): Ceresola, Goss, Thrall, Hagwood, Engel

NOES: None

ABSENT: None

ATTEST:

  
Clerk of the Board of Supervisors

  
Chair, Board of Supervisors



A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PLUMAS  
PROCLAIMING A LOCAL EMERGENCY AND REQUESTING THE GOVERNOR  
PROCLAIM A STATE OF EMERGENCY  
(PLUMAS COUNTY BLIZZARD & STORM EVENTS)

RESOLUTION 2023- 8767

WHEREAS, the Plumas County Board of Supervisors recognizes that conditions of extreme peril to the safety of persons and property have arisen within Plumas County; caused by the Blizzard that hit the Sierra region and particularly Plumas County, and

WHEREAS, the Blizzard Warning throughout our region originated on Monday, February 26, 2023 through Wednesday, March 1, 2023; and

WHEREAS, another storm warning was in effect for March 4, 2023 through March 6, 2023, and more snow and rain storms are expected throughout March per the national weather service; and

WHEREAS, Plumas County is recovering from the Dixie Fire and many in our region are living in travel trailers and temporary housing through December 31, 2024 due to the loss of 700 homes in our county of 19,915 people. People living in these and other temporary structures are at more risk due to snow loads and freezing conditions; and

WHEREAS, per historical data, areas of Plumas County are close to their max snow loads. Some areas are at or near thresholds for snow load. The average snow load for Almanor Basin is 100 lbs per cubic square foot, some of the last totals are at approximately 80-100 lbs.; and

WHEREAS, Plumas County's only incorporated city had a boil-water-only alert due to freezing temperatures and issues with the water system, affecting 4,500 people; and

WHEREAS, Plumas County's population over 65 years old is 30% - double the State of California's average for this age group - and are less mobile and more vulnerable to these adverse conditions

WHEREAS, staffing is inadequate to cope with removal of the heavy snowfall. Streets remain unplowed due to shortages of essential Public Works employees, causing impacts to essential government services and a hazard for essential emergency first responders; and

WHEREAS, snow removal equipment and other road equipment has been damaged due to the heavy snowfall and while repairs are being attempted, the workload is extreme; and



WHEREAS, due to the significant accumulation of snow from the blizzard and other storms, the predicted rain storms may result in significant flooding; and

WHEREAS, aging HVAC systems throughout County buildings are being stressed and failing in some instances; and

WHEREAS, transportation in the area is significantly disrupted. Highway 70, one of the two major travel corridors is closed indefinitely and has been since the January storms. Highway 80 is sporadically closed as are Highway 32 and 36. Fuel and supplies are a concern. Store shelves are beginning to look bare; and

WHEREAS, schools have seen several days of closure as have County offices due to hazardous travel conditions in the Sierra region; and

WHEREAS, if there were a need for a shelter to open, Plumas residents could not get to it due to snow conditions, unplowed roads and projected heavy snow and rainfall rates.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Plumas, State of California, hereby proclaims that a local emergency exists throughout Plumas County due to the blizzard and snow conditions.

BE IT FURTHER RESOLVED that the Board of Supervisors of the County of Plumas, State of California, hereby directs that:

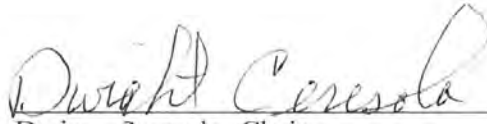
1. This Proclamation of Existence of a Local Emergency shall be renewed and deemed to continue to exist as provided by state law or until its termination is proclaimed by the Board of Supervisors of the County of Plumas.
2. The Director of Emergency Services for the County of Plumas is hereby designated as the authorized representative of the County of Plumas for the purpose of receipt, processing, and coordination of all inquiries and requirements necessary to obtain State and Federal assistance, to include CDAA.
3. During the existence of said local emergency, competitive bidding and other local purchasing, bidding and procurement requirements related to the Local Emergency are suspended.
4. The Director of Emergency Services or his or her designee immediately forward a certified copy of this resolution proclaiming a local emergency with a request that the Governor continue to maintain a State of Emergency for the County of Plumas.
5. Plumas County is not formally requesting California Disaster Assistance Act funds at this time.

PASSED AND ADOPTED by the Board of Supervisors of the County of Plumas, State of California, on March 7, 2023, by the following vote:


AYES Supervisor(s) Goss, McGowan, Hagwood, Ceresola, Engel



NOTES: None  
ABSENT: None

  
Dwig Ceresola, Chair  
Plumas County Board of Supervisors

ATTEST

  
Heidi White  
Clerk of the Board of Supervisors



