

BOARD OF SUPERVISORS

Terrell Swofford, Chair 1st District
Kevin Goss, 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, Vice Chair 5th District

**AGENDA FOR REGULAR MEETING OF JULY 23, 2013 TO BE HELD AT 10:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

Convene as the Flood Control & Water Conservation District Governing Board

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

1. **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Robert Perreault/Randy Wilson
 - A. Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff
 - B. Approve and authorize the Chair to execute contract between Leah Wills and Plumas County Flood Control District of \$14,495 for professional services related to water issues. Approved as to form by County Counsel

Adjourn as the Flood Control & Water Conservation District Governing Board and reconvene as the Walker Ranch Community Services District Governing Board

2. **WALKER RANCH COMMUNITY SERVICES DISTRICT** – Robert Perreault

Request for authority to increase the not-to-exceed amounts for the existing contracts in which Vestra Resources is assisting the Walker Ranch CSD in preparing Sewer System Management Plans as required by state law. Discussion and possible action

Adjourn as the Walker Ranch Community Services District Governing Board and reconvene as the Beckwourth County Service Area Governing Board

3. BECKWOURTH COUNTY SERVICE AREA – Robert Perreault

Request for authority to increase the not-to-exceed amounts for the existing contracts in which Vestra Resources is assisting the Beckwourth County Service Area in preparing Sewer System Management Plans as required by state law. Discussion and possible action

Adjourn as the Beckwourth County Service Area Governing Board and reconvene as the Board of Supervisors

4. BOARD OF SUPERVISORS

- A. Accept letter of resignation from Mimi Hall as Plumas County Alcohol & Drug Program Administrator, effective August 30, 2013
- B. Designation and assignment of duties for the Plumas County Alcohol & Drug Program Administrator: Discussion, possible action and/or direction to staff
- C. Approve and authorize the Chair to execute contract between Leah Wills and Plumas County of \$21,029 for professional services related to water issues. Approved as to form by County Counsel
- D. Discussion and direction to staff regarding drafting of the Board's written response to the 2012-2013 Plumas County Grand Jury Report
- E. Correspondence
- F. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

5. DEPARTMENTAL MATTERS

A. AUDITOR/CONTROLLER – Roberta Allen

Approve various department budget transfers to cover costs for the remainder of FY 2012-2013; and appropriate \$9,391.47 from the General Fund Contingency (\$7,278.47 Public Defender Budget-20320; \$2,113 Air Pollution Control-26010). **Four/fifths required roll call vote**

B. SOCIAL SERVICES – Elliott Smart

Presentation of Social Services Trends report for quarter ending March 31, 2013

C. SHERIFF – Greg Hagwood

- 1) Adopt **RESOLUTION** amending the Job Description of Animal Control Officer I. **Roll call vote**
- 2) Adopt **RESOLUTION** to amend the Plumas County Position Allocation for Budget Year 2013-2014 within 20428 Animal Control (.60 FTE Fiscal & Technical Service Assistant II, unfunded; and increasing .60 FTE to 1.40 FTE Animal Control Officer I/II). **Roll call vote**

D. OFFICE OF EMERGENCY SERVICES – Jerry Sipe

Adopt **RESOLUTION** authorizing Submittal of FY 13 Emergency Management Performance Grant application, and authorize the Director of Emergency Services to sign various assurances. **Roll call vote**

E. PUBLIC WORKS – Robert Perreault

Authorize payment to Vestra Resources, Inc. of \$4,157.20 without a contract for work involved in Searching for Source of Hydrocarbon Odors mandated by the California Central Regional Water Quality Control Board

6. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. LIBRARY

Approve and authorize the Chair to execute Services Agreement between Plumas County Library and BMI Imaging Systems, Inc. for microfilming of Feather River Bulletin Newspaper publication for calendar year 2012. Approved as to form by County Counsel

B. SOCIAL SERVICES

Approve and authorize the Director of Social Services to sign renewal of contract with Bill Abramson, Attorney at Law for legal representation in W&I Code §300 juvenile dependency proceedings; and authorize the Department of Social Services to extend the agreement for two additional twelve month terms, subject to an agreement to terms and compensation amount. Approved as to form by County Counsel

C. FACILITY SERVICES/AIRPORTS

- 1) Approve and authorize the Chair to execute Contract Amendment No. 1 with Reuben Ramirez dba Top Mop Janitorial for one year extension to janitorial contract (Portola Library and Portola Sheriff's Substation)
- 2) Approve and authorize the Director of Facility Services and Airports to execute FAA Grant Agreements (Gansner Field-\$35,213; Gansner Field-\$72,000; Rogers Field-\$63,000; Beckwourth-Nervino-\$63,000)

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 - Plumas National Forest Travel Management Plan
- B. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (a) of Government Code §54956.9 in the case of Nichols v. Hollister, Plumas Superior Court Case No. CV13-00109
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, August 06, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

1B



PLUMAS COUNTY PLANNING & BUILDING SERVICES

555 Main Street
Quincy, CA 95971-9366
(530) 283-7011

www.plumascounty.us

DATE: July 23, 2013
TO: Honorable Chair and Members of the Board of Supervisors
FROM: Randy Wilson, Plumas County Planning Director *RW*
RE: Leah Wills, Professional Consultant for Water Related Issues for Plumas County.

Background

Leah Wills provides professional services to both County of Plumas and the Plumas County Flood Control and Conservation District. This contract is for Leah's professional services for Plumas County for the fiscal year 2013-2014 and is in line with the fiscal year 2013-2014 budget, in the amount of \$21,029.

Scope of Services

The following explains the tasks/issues contained in the proposed contract.

Generally, Contractor shall provide services to the County to promote watershed investment, facilitate watershed management and restoration projects, and contribute to water policy development. Contractor shall consult with the County on an ongoing basis to identify and prioritize specific services provided under this Services Agreement.

Specific services under this Service Agreement include:

- * Work on and attend meetings regarding Rock Creek/Cresta Ecological Resources Committee (ERC) (FERC # 1962 and other matters related to FERC relicensing in the North Fork of the Feather River; (Bucks FERC # 619, Poe FERC #2107, and Oroville FERC #2100, hydroelectric licenses);
- * Work on and attend meetings regarding FERC 2105 relicensing including work on the 401 permit for FERC 2105;
- * Work on issues related to the Prop 50 Grant between Plumas County and the Department of Water Resources; and



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

☐ Administration &
Health Education
Suite 206
Quincy, CA 95971
(530) 283-6337
(530) 283-6425 Fax

☐ Clinic & Nursing
Services
Suite 111
Quincy, CA 95971
(530) 283-6330
(530) 283-6110 Fax

☐ Senior Nutrition &
Transportation
Suite 206
Quincy, CA 95971
(530) 283-3546
(530) 283-6425 Fax

☐ Environmental Health
Quincy Office
Suite 127
Quincy, CA 95971
(530) 283-6355
(530) 283-6241 Fax

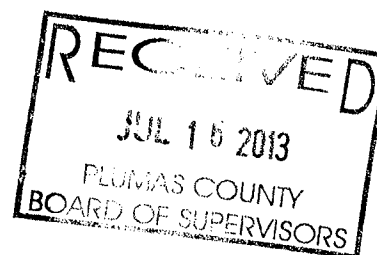
☐ Environmental Health – Chester
222 First Avenue
Post Office Box 1194
Chester, CA 96020
(530) 258-2536
(530) 258-2844

Date: July 16, 2013

To: Honorable Board of Supervisors

From: Mimi Hall

CC: CCP Executive Committee
Health and Human Services Cabinet
Ira Kaufman, Superior Court Judge



Re: Resignation as Plumas County Alcohol and Drug Program Administrator

Please accept my notice of resignation from the position of Plumas County Alcohol and Drug Program Administrator, effective August 30, 2013. In May, 2011, I offered my services to the County for the period of one year, at no additional compensation, to rebuild its Alcohol and Drug Programs. Out of necessity, the complexity, scope and depth of the work involved in such an enormous endeavor extended into Fiscal year 2012-2013. However, it is now time for me to focus on my principle duties as Public Health Director and for all the staff of the Plumas County Public Health Agency to give our full attention to core public health programs and services.

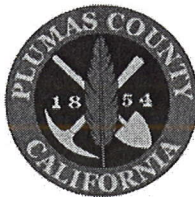
Over the past two years, the Public Health Agency has cleared prior programmatic and fiscal exceptions; successfully passed two state monitoring and review visits; developed the required Strategic Prevention Framework and accompanying Continuum of Services Strategic Plan; implemented three separate RFP's; developed Guidelines, Policies and Procedures aligned with the Code of Federal Regulations, and federal block grant requirements; oversaw and funded the development of an alternative sentencing program in a manner that makes Plumas County eligible for additional funding; invested all of the Alcohol and Drug Program Drug Court money in funding positions and services in the District Attorney's Office and Probation Department; built a treatment program serving over 100 clients and integrated into the criminal justice system; assisted the state in the investigation of a local DUI program and contacted numerous DUI clients regarding breach of confidentiality within that program and a transfer of their records; and numerous other accomplishments that provide a firm programmatic and fiscal foundation

for County Alcohol and Drug Programs. This foundation will allow for an orderly transition of the oversight and operation of the funding and programs outside of the Public Health Agency.

I wish to wholeheartedly thank all the staff of the Public Health Agency for their willingness and ability to rally and support the re-start of these services, at a time when there were no others willing or able to do so. Without their support, all that has been accomplished would not have been possible. I am proud of what we have accomplished together to serve Plumas County.

I will work diligently with the Board and county staff through August 30, 2013 to transition County Alcohol and Drug Program funding, programs, and staff out of the Plumas County Public Health Agency.

4c



PLUMAS COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

DATE: July 23, 2013

TO: Honorable Chair and Members of the Board for the Plumas County Flood Control and Water Conservation District

FROM: Randy Wilson, Plumas County Planning Director *RW*

RE: Leah Wills, Professional Consultant for Water Related Issues for the Plumas County Flood Control and Water Conservation District.

Background

Leah Wills provides professional services to both County of Plumas and the Plumas County Flood Control and Water Conservation District. This contract is for Leah's professional services for the Plumas County Flood Control and Water Conservation District for the fiscal year 2013-2014 and is in line with the 2013-2014 budget, in the amount of \$14,495.

Scope of Services

The following explains the tasks/issues contain in the proposed contract.

Generally, Contractor shall provide services to the District to promote watershed investment, facilitate watershed management and restoration projects, and contribute to water policy development. Contractor shall consult with the District on an ongoing basis to identify and prioritize specific services provided under this agreement.

Specific Services under this Service Agreement include:

- * Assist in the revision of the Integrated Regional Water Management Plan (IRWM) Grant (Prop 84) as the District has been given notice of a tentative

approval of the grant application and a revised work plan and budget are required due to only 85% of the requested funding from the initial grant application is expected to be funded;

- * Assist in matters related to the Plumas Watershed Forum (Monterey Agreement);
- * Work on matters and attend meetings related to the State Water Plan, the Bay-Delta Water Quality Plan and the Central Valley Basin Plan update and issues related to the Delta watershed and other water matters of importance to the District as assigned by the District;
- * Other duties as assigned related to water use, conservation, and planning.

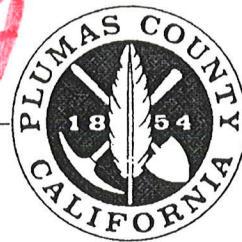
ACTIONS FOR CONSIDERATION

Staff recommends the Board of the Plumas County Flood Control and Water Conservation District take the following action.

- I. Approve the attached contract for Professional Services for the Plumas County Flood Control and Water Conservation District in the amount of \$14,495 for professional services related to water issues provided by Leah Wills.

PLUMAS COUNTY AUDITOR / CONTROLLER

520 MAIN STREET • ROOM 205 • QUINCY, CA 95971-4111 • (530) 283-6246 • FAX (530) 283-6442
ROBERTA M. ALLEN, CPA • AUDITOR / CONTROLLER



Date: July 8, 2013

To: Honorable Board of Supervisors

From: Roberta M. Allen, Auditor / Controller *RMA*

Subject: Authorize and execute Budget Transfers and Contingency Requests to cover Year end budget shortfalls.

Recommendations:

1) Authorize and execute Budget Transfers within departments to cover year-end budget deficits.
No impact to General Fund. (24 departments total – copies attached)

2) Authorize Budget transfers from Contingency as follows:

Contingency Request

Dept. 20320 Public Defender

For Claims signed by Judge received by County
Counsel on 6/27/13 (copies attached)
Claims waiting signature by Judge

\$ 6,678.00
600.47
7,278.47

Dept 26010 Air Pollution Control

Additional budget to pay invoice from Northern
Sierra Air Quality Management District for FY 2012/13
Invoice attached.

2,113.00

In the 12/13 budget only \$9,608 was budgeted, Per agreement with Sierra and Nevada Counties, Plumas County agreed to provide funding for a tri-county air quality management district. Original resolution dated 11/20/1986, Subsequent Amendment to the Agreement dated 7/9/2002, and the Minutes of the NSAMQD Board meeting documenting approval of the 12/13 Contribution from Plumas, Sierra, and Nevada Counties are attached for reference.

Total Contingency Transfers Requested (General Fund Impact) \$ 9,391.47

1) No General Fund Impact

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: BOS Dept. No: 20010 Date: 6/20/13

The reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments
 B. ☐ Supplemental Budgets (including budget reductions)
 C. ☐ Transfers to/from or new Fixed Asset, out of a 51XXX
 D. ☒ Transfer within Department, except fixed assets, out of a 51XXX
 E. ☐ Establish any new account except fixed assets

Approval Required

Board
 Board
 Board
 Auditor
 Auditor

☐ **TRANSFER FROM OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
<u>0001</u>	<u>20010</u>	<u>521600</u>	<u>Membersh.</u>	<u>254 -</u>
<u>0001</u>	<u>20010</u>	<u>531800</u>	<u>Off. Exp</u>	<u>60.44</u>
Total (must equal transfer to total)				<u>314.44</u>

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
<u>0001</u>	<u>20010</u>	<u>51120</u>	<u>Cell</u>	<u>165 -</u>
<u>0001</u>	<u>20010</u>	<u>51150</u>	<u>Life Ins.</u>	<u>149.44</u>
Total (must equal transfer to total)				<u>314.44</u>

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

TRANSFER NUMBER
(Auditor's Use Only)

Board
Board
Board
Auditor
Auditor

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER

(Auditor's Use Only)

Department: Human Resources

Dept. No: 20035

Date 7/10/2013

The reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments
 B. ☐ Supplemental Budgets (including budget reductions)
 C. ☐ Transfers to/from or new Fixed Asset, within a 51XXX
 D. ☒ Transfer within Department, except fixed assets
 E. ☐ Establish any new account except fixed assets

Approval Required

Board
 Board
 Board
 Auditor
 Auditor

RECEIVED
 JUL 11 2013
 (Signature)

☒ **TRANSFER FROM OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20035	51000	REGULAR WAGES	125.00
Total (must equal transfer to total)				

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20035	51020	OTHER WAGES	64.00
0001	20035	51150	LIFE INSURANCE	61.00
Total (must equal transfer to total)				125.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: ASSESSOR Dept. No: 20060 Date 6/30/2013

1. The reason for this request is (check one):
- | | Approval Required |
|---|-------------------|
| A. <input type="checkbox"/> Transfer to or from Contingencies | Board |
| B. <input type="checkbox"/> Transfer between departments | Board |
| C. <input type="checkbox"/> Supplemental Budgets (including budget reductions) | Board |
| D. <input type="checkbox"/> Transfers to/from or new Fixed Asset, out of a 51XXX | Board |
| E. <input checked="" type="checkbox"/> Transfer within Department, 52XXXX to 52XXXX | Auditor/CAO |
| F. <input type="checkbox"/> Establish any new account except fixed assets | Auditor/CAO |
| G. <input checked="" type="checkbox"/> Trans within dept (51XXX to 51XXX) | Auditor |

2. **TRANSFER FROM**

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20060	51020	OTHER WAGES	1,000.00
0001	20060	51100	FICA	500.00
Total				1,500.00

TRANSFER TO:

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20060	51000	REGULAR WAGES	1,500.00
Total				1,500.00

3. **SUPPLEMENTAL BUDGET:**

Revenue Accounts		Dept. #	Acct. #	Account Name	Fund #	\$ Amount
Total						0.00
Expenditure Accounts		Dept. #	Acct. #	Account Name		\$ Amount
Total						0.00

TRANSFER NUMBER
(Auditor's Use Only)

Date 7/23/2013

Approval Required

- | |
|---------|
| Board |
| Board |
| Board |
| Auditor |
| Auditor |

☐ SUPPLEMENTAL REVENUE ACCOUNTS

SUPPLEMENTAL EXPENDITURE ACCOUNTS

RECEIVED
JUL 15 2013

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER

(Auditor's Use Only)

Department: PROBATION-JJCPA

Dept. No: 20402

Date 7/15/2013

The reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments
 B. ☐ Supplemental Budgets (including budget reductions)
 C. ☐ Transfers to/from or new Fixed Asset, out of a 51XXX
 D. ☒ Transfer within Department, except fixed assets, out of a 51XXX
 E. ☐ Establish any new account except fixed assets

Approval Required

Board
 Board
 Board
 Auditor
 Auditor

☒ **TRANSFER FROM OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0046	20402	51090	Group Insurance	2.43 ✓
Total (must equal transfer to total)				2.43



TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0046	20402	51000	Regular Wages	2.15 ✓
0046	20402	51080	Retirement	0.28 ✓
Total (must equal transfer to total)				2.43

RECEIVED

JUL 15 2013

Auditor / Controller

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

TRANSFER NUMBER
(Auditor's Use Only)

Date 7/15/2013

A.	<input type="checkbox"/>	Transfer to/from Contingencies OR between Departments
B.	<input type="checkbox"/>	Supplemental Budgets (including budget reductions)
C.	<input type="checkbox"/>	Transfers to/from or new Fixed Asset, out of a 51XXX
D.	<input checked="" type="checkbox"/>	Transfer within Department, except fixed assets, out of a 51XXX
E.	<input type="checkbox"/>	Establish any new account except fixed assets

Board
Board
Board
Auditor
Auditor

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

✓
TD

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Total (must equal transfer to total)

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

Fy 12/13

COPY

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: Building Dept. No: 20426 Date 7/11/2013

The reason for this request is (check one):

			Approval Required
A.	<input type="checkbox"/>	Transfer to/from Contingencies OR between Departments	Board
B.	<input type="checkbox"/>	Supplemental Budgets (including budget reductions)	Board
C.	<input type="checkbox"/>	Transfers to/from or new Fixed Asset, within a 51XXX	Board
D.	<input checked="" type="checkbox"/>	Transfer within Department, except fixed assets	Auditor
E.	<input type="checkbox"/>	Establish any new account except fixed assets	Auditor

☒ **TRANSFER FROM OR** ☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20426	51000	Regular Wages	1,757.00
Total (must equal transfer to total)				1,757.00

TRANSFER TO OR **SUPPLEMENTAL EXPENDITURE ACCOUNTS**

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20426	51060	Overtime	1,736.00
0001	20426	51150	Life Insurance	21.00
Total (must equal transfer to total)				1,757.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

FY 1213

COPY

**COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET**

TRANSFER NUMBER

(Auditor's Use Only)

Department: GIS Dept. No: 20510 Date 7/11/2013

The reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments
- B. ☐ Supplemental Budgets (including budget reductions)
- C. ☐ Transfers to/from or new Fixed Asset, within a 51XXX
- D. ☒ Transfer within Department, except fixed assets
- E. ☐ Establish any new account except fixed assets

Approval Required

Board
Board
Board
Auditor
Auditor

☒ **TRANSFER FROM OR** ☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20510	51000	Regular Wages	97.00
Total (must equal transfer to total)				97.00

TRANSFER TO OR **SUPPLEMENTAL EXPENDITURE ACCOUNTS**

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20510	51090	Group Insurance	97.00
Total (must equal transfer to total)				97.00

RECEIVED
JUL 17 2013

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER

(Auditor's Use Only)

Department: **Veterans Ser**

Dept. No. **20640**

Date **7/15/2013**

The Reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments
B. ☐ Supplemental Budgets (including budget reductions)
C. ☒ Transfers to/from or new Fixed Asset, out of a 51XXX
D. ☐ Transfer within Department, except fixed assets, out of 51XXX
E. ☐ Establish any new account except fixed assets

Approval Required

Board

Board

Board

Auditor

Auditor

☒ **TRANSFER FROM OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0001	20640	51090	Group Ins.	\$ 194.22
0001	20640	525250	Outreach	\$ 178.78
			Total (must equal transfer total)	\$ 373.00

☒ **TRANSFER TO OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0001	20640	51000	Regular Wages	\$ 70.00
0001	20640	51020	Other Wages	\$ 288.00
0001	20640	51080	Retirement	\$ 15.00
			Total (must equal transfer total)	\$ 373.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

RECEIVED
JUL 15 2013
Aud. & Controller

COUNTY OF PLUMAS
R BUDGET APPROPRIATION T
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Dept. District Attorney Dept. No.: 70301 Date: 7/8/13

1. The reason for this request is (check one):

Approval Required

- | | | | |
|----|-------------------------------------|--|---------|
| A. | <input type="checkbox"/> | Transfer to/from Contingencies OR between Departments | Board |
| B. | <input type="checkbox"/> | Supplemental Budgets (including budget reductions) | Board |
| C. | <input type="checkbox"/> | Transfers to/from or new Fixed Asset, within a 51XXX | Board |
| D. | <input checked="" type="checkbox"/> | Transfer within Department, except fixed assets, between 51xxx | Auditor |
| E. | <input type="checkbox"/> | Establish any new account except fixed assets | Auditor |

X	TRANSFER FROM OR	SUPPLEMENTAL REVENUE ACCOUNTS
----------	-------------------------	--------------------------------------

(CHECK "TRANSFER FROM: IF TRANSFER WITHING EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL,
(NEW UNBUDGETED REVENUE)

<u>FUND #</u>	<u>DEPT. #</u>	<u>ACCT. #</u>	<u>ACCOUNT NAME</u>	<u>\$ AMOUNT</u>
0001D	70301	51060	OVERTIME PAY	400.00 ✓
		51080	RETIREMENT	2,500.00 ✓
		51090	GROUP INSURANCE	4,000.00 ✓
		51100	FICA/MEDICARE OASDI	1,350.00 ✓
			TOTAL:	8,250.00

TRANSFER TO:

<u>FUND #</u>	<u>DEPT. #</u>	<u>ACCT. #</u>	<u>ACCOUNT NAME</u>	<u>\$ AMOUNT</u>
0001D	70301	51000	REGULAR WAGES	7,500.00
		51020	OTHER WAGES	750.00
TOTAL:				8,250.00

Supplemental budget requests require Auditor/Controller's Signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

COUNTY OF PLUMAS
R BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Date: 7/8/13

- Approval Required

- Board
Board
Board
Auditor
Auditor

between 5/xxx

SUPPLEMENTAL REVENUE ACCOUNTS

(CHECK "TRANSFER FROM: IF TRANSFER WITHING EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL,
(NEW UNBUDGETED REVENUE)

<u>FUND #</u>	<u>DEPT. #</u>	<u>ACCT. #</u>	<u>ACCOUNT NAME</u>	<u>\$ AMOUNT</u>
0001	20432	51000	REGULAR WAGES	61.00
TOTAL:				61.00

TRANSFER TO:

<u>FUND #</u>	<u>DEPT. #</u>	<u>ACCT. #</u>	<u>ACCOUNT NAME</u>	<u>\$ AMOUNT</u>
0001	20432	51020	OTHER WAGES	60.00
		51090	GROUP INSURANCE	1.00
			TOTAL:	61.00

Supplemental budget requests require Auditor/Controller's Signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER

(Auditor's Use Only)

Department: Victim Witness

Dept. No: 20420

Date 6/11/2013

The reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments
 B. ☐ Supplemental Budgets (including budget reductions)
 C. ☒ Transfers to/from or new Fixed Asset, within a 51XXX
 D. ☐ Transfer within Department, except fixed assets
 E. ☐ Establish any new account except fixed assets

Approval Required

Board
 Board
 Board
 Auditor
 Auditor

☒ **TRANSFER FROM OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20420	51000	REGULAR WAGES	400.00
0001	20420	51060	OVERTIME	3,893.00 3903.00
0001	20420	51080	RETIREMENT	90.00
Total (must equal transfer to total)				4,383.00 4393.00

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20420	51100	FICA/MEDICARE OASDI	680.00
0001	20420	51120	CELL PHONE ALLOWANCE	110.00
0001	20420	521800	OFFICE EXP	2,264.00
0001	20420	520902	VEHICLE MAINT	980.00 990.00
0001	20420	521230	OFFICE FURN	209.00
0001	20420	527400	IN COUNTY TRAVEL	140.00
Total (must equal transfer to total)				4,383.00 4393.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

RECEIVED

JUL 03 2013

D. J. [Signature]

TRANSFER NUMBER
(Auditor's Use Only)

Date 7/11/2013

Approval Required

- Board
Board
Board
Auditor
Auditor

☐ SUPPLEMENTAL REVENUE ACCOUNTS

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: BOATING SAFETY & ENFORCEMENT Dept. No: 70350 Date 7/11/2013

The reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments
B. ☐ Supplemental Budgets (including budget reductions)
C. ☒ Transfers to/from or new Fixed Asset, out of a 51XXX
D. ☐ Transfer within Department, except fixed assets, out of a 51XXX
E. ☐ Establish any new account except fixed assets

Approval Required

Board
Board
Board
Auditor
Auditor

☒ **TRANSFER FROM OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0017G	70350	521102	FUEL - VEHICLE	3,127.00
0017G	70350	521240	TOOLS & EQUIPMENT	9,185.00
0017G	70350	524400	SPECIAL DEPT EXP	1,677.00
Total (must equal transfer to total)				13,989.00

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0017G	70350	51020	OTHER WAGES	12,770.00
0017G	70350	51060	OVERTIME	72.00
0017G	70350	51100	FICA/MEDICARE/OASDI	1,147.00
Total (must equal transfer to total)				13,989.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: AB109 - SHERIFF Dept. No: 70362 Date 7/11/2013

The reason for this request is (check one):

- | | | | |
|----|-------------------------------------|---|--------------------------|
| A. | <input type="checkbox"/> | Transfer to/from Contingencies OR between Departments | Approval Required |
| B. | <input type="checkbox"/> | Supplemental Budgets (including budget reductions) | Board |
| C. | <input checked="" type="checkbox"/> | Transfers to/from or new Fixed Asset, out of a 51XXX | Board |
| D. | <input type="checkbox"/> | Transfer within Department, except fixed assets, out of a 51XXX | Auditor |
| E. | <input type="checkbox"/> | Establish any new account except fixed assets | Auditor |

☒ **TRANSFER FROM OR** ☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0017G	70362	51090	GROUP INSURANCE	5,550.00
Total (must equal transfer to total)				5,550.00

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0017G	70362	51040	HOLIDAY PAY	1,384.00
0017G	70362	51060	OVERTIME	2,948.00
0017G	70362	51100	FICA/MEDICARE/OASDI	1,218.00
Total (must equal transfer to total)				5,550.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: JAIL Dept. No: 70380 Date 7/11/2013

The reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments
B. ☐ Supplemental Budgets (including budget reductions)
C. ☒ Transfers to/from or new Fixed Asset, out of a 51XXX
D. ☐ Transfer within Department, except fixed assets, out of a 51XXX
E. ☐ Establish any new account except fixed assets

Approval Required

Board
Board
Board
Auditor
Auditor

☒ **TRANSFER FROM OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001S	70380	51090	GROUP INSURANCE	10,600.00 /
Total (must equal transfer to total)				10,600.00

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001S	70380	51020	OTHER WAGES	10,600.00 /
Total (must equal transfer to total)				10,600.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

TRANSFER NUMBER
(Auditor's Use Only)

Date 7/11/2013

A.	<input type="checkbox"/>	Transfer to/from Contingencies OR between Departments
B.	<input type="checkbox"/>	Supplemental Budgets (including budget reductions)
C.	<input checked="" type="checkbox"/>	Transfers to/from or new Fixed Asset, out of a 51XXX
D.	<input type="checkbox"/>	Transfer within Department, except fixed assets, out of a 51XXX
E.	<input type="checkbox"/>	Establish any new account except fixed assets

Board
Board
Board
Auditor
Auditor

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR SUPPLEMENTAL EXPENDITURE ACCOUNTS
 (CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: COURT SECURITY

Dept. No: 70387

Date 7/11/2013

The reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments
 B. ☐ Supplemental Budgets (including budget reductions)
 C. ☒ Transfers to/from or new Fixed Asset, out of a 51XXX
 D. ☐ Transfer within Department, except fixed assets, out of a 51XXX
 E. ☐ Establish any new account except fixed assets

Approval Required

Board
 Board
 Board
 Auditor
 Auditor

☒ **TRANSFER FROM OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0017G	70387	51020	OTHER WAGES	2270.00 <u>2,269.00</u>
Total (must equal transfer to total)				<u>2,269.00</u>

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0017G	70387	51000	REGULAR WAGES	95.00 <u>94.00</u>
0017G	70387	51080	RETIREMENT	789.00
0017G	70387	51090	GROUP INSURANCE	1,386.00
Total (must equal transfer to total)				<u>2,269.00</u>

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

TRANSFER NUMBER
(Auditor's Use Only)

Date 6/24/2013

Approval Required

- Board
Board
Board
Auditor
Auditor

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER

(Auditor's Use Only)

Department: **Public Health**

Dept. No. **70560**

Date **7/9/2013**

The Reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments
B. ☐ Supplemental Budgets (including budget reductions)
C. ☒ Transfers to/from or new Fixed Asset, out of a 51XXX
D. ☐ Transfer within Department, except fixed assets, out of 51XXX
E. ☐ Establish any new account except fixed assets

Approval Required

Board
Board
Board
Auditor
Auditor

☐ **TRANSFER FROM OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0015	70560	51090	Group Insurance	\$ 3,500.00
0015	70560	540412	Software	1,773.00
			Total (must equal transfer total)	\$ 5,273.00

☐ **TRANSFER TO OR**

☐ **SUPPLEMENTAL EXPENDITURE ACCOUNTS**

CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0015	70560	51060	Overtime pay	\$ 3,500.00
0015	70560	521900	Professional Ser	\$ 1,773.00
			Total (must equal transfer total)	\$ 5,273.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support request.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

(Auditor's Use Only)

Date **6/27/2013**

Board
Board
Board
CAO
CAO

Answer: False

FY 12-13

**COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET**

TRANSFER #
(AUDITOR'S USE ONLY)

Department: **SOCIAL SERVICES** Department #: **70590** Date: **07/09/13**

1. The reason for this request is (check one):

Approval Required

- A. ☐ Transfer to or from Contingencies OR between Departments
 B. ☐ Supplemental Budgets (including budget reductions)
 C. ☐ Transfers to/from or a new Fixed Asset out of a 51XXX
 D. ☒ Transfer within department, except Fixed Asset, out a 51XXXX
 E. ☐ Establish any new account (except for fixed assets)

RECEIVED
JUL 09 2013

Auditors / Risk

Board
Board
Board
Auditor
Auditor

2. TRANSFER FROM:

FUND #	DEPT. #	ACCT. #	ACCOUNT NAME	AMOUNT
0013	70590	51020	other wages	\$7,000.00
TOTAL				\$7,000.00

TRANSFER TO:

FUND #	DEPT. #	ACCT. #	ACCOUNT NAME	AMOUNT
0013	70590	51060	overtime pay	\$7,000.00
TOTAL				\$7,000.00

3. Supplemental Budget:

Department: _____

Fund #: _____

Revenue
Accounts:

DEPT. #	ACCT. #	ACCOUNT NAME	AMOUNT
TOTAL			\$0.00

Expenditure
Accounts:

DEPT. #	ACCT. #	ACCOUNT NAME	AMOUNT
TOTAL			\$0.00

2) Contingency Requests

TRANSFER NUMBER
(Auditor's Use Only)

Board
Board
Board
Auditor
Auditor

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

STATE OF CALIFORNIA

CITY/STATE/ZIP

Pavlovic, CA 95969

VENDOR #

FUND #

Theresa Phelps

SUPERIOR COURT OF CALIFORNIA COUNTY OF PLUMAS	
PEOPLE OF THE STATE OF CALIFORNIA PLAINTIFF, vs. Sherod, David Frank DEFENDANT.	Case No. CR M12-00500 Event Date: 08-21-12 Event Type: Pre-Trial Conference Judge: Ira R Kaufman Clerk: Johnna Leonhardt Reporter: Janeen Vickrey
Charges: 1-Driving under the Influence of Alcohol/Drugs [VC23152(a)] 2-Driving Under the Influence .08BA or Higher [VC23152(b)]	

MINUTE ORDER

PRESENT IN COURT:

People by Deputy D.A.: Joel McComb ☒ Atty for Defendant: William Abramson, declares a conflict and is relieved. Joel Massae, not present is appointed as Public Defender.

Defendant ☒ is ☐ is not present ☒ with Counsel ☐ in custody

- ☐ The Court finds defendant's non-appearance is without justification.
☐ Bench Warrant ordered with ☐ Bail set at \$_____ ☐ No Bail
☐ Orders: ☐ O/R revoked ☐ Bail revoked and forfeited

COURT ORDERS MATTER:

- ☐ Dropped _____
☒ Continued to 9/4/12 at 10:00 a.m. for Pretrial Conference.
☐ _____

☐ Time waived ☐ Time not waived.

COURT ACTION:

- ☐ Witnesses sworn: _____
☐ Exhibits: _____
☐ Bail ☐ remains ☐ set at \$_____ ☐ Other: _____
☐ If Bail is posted, see Special Conditions of Release
☐ Defendant released on O/R upon new Agreement to Appear ☐ See Special Conditions of Release
☒ Defendant waives time for trial through 9/4/12.
☐ The defendant is advised of his/her rights to a jury trial. The defendant waives his/her rights to a jury trial. Counsel join in the waiver. The People waive their rights to a jury trial. The Court finds the defendant has made a free, knowing and intelligent waiver of his/her right to a jury trial. Jury Trial is waived.

THE COURT ORDERS SAID MATTER: ☐ Submitted _____

☐ Set for: _____ on _____ at _____ a.m.
 _____ on _____ at _____ a.m.

- ☐ Defendant ordered to appear ☐ all Court Dates ☐ Other: _____
☐ Other Orders: _____

Law Office of Joel B. Massae
 6137 Center Street
 Paradise, CA 95969
 530.872-2375
 noralattorney@gmail.com

BILLING

Invoice

Client: David Frank Sherod
 PCSC No. CRM12-08500

Date	Description	Time	Total
8/22/2012	Review Fax from PCSC clerk re appointment	0.1	\$ 6.50
9/4/2012	Travel from Paradise to Quincy for arraignment round trip	3	\$ 195.00
9/4/2012	Pretrial conference with Judge + review criminal complaint	0.5	\$ 32.50
9/4/2012	Client conference + review photos of scene	0.3	\$ 19.50
9/4/2012	Review Criminal minutes for appearances by Abramson and McGowan	0.1	\$ 6.50
9/7/2012	Review police report and meeting with investigator regarding police report	0.5	\$ 32.50
9/10/2012	draft Ex-parte motion to appoint investigator and order	1.5	\$ 97.50
9/10/2012	Letter to client re expert/investigator	0.3	\$ 19.50
9/10/2012	Letter to Court Clerk re motion to appoint expert	0.2	\$ 13.00
9/27/2012	Telephone conference with client	0.4	\$ 26.00
10/1/2012	Telephone conference with forensic tox	0.3	\$ 19.50
10/2/2012	Travel from Paradise to Quincy re Pretrial Conference round trip	3	\$ 195.00
10/2/2012	investigator-Received exparte order for motion appointing investigator	3	\$ 195.00
10/2/2012	Letter to Forensic Tox	0.2	\$ 13.00
10/2/2012	Letter to client re discovery	0.3	\$ 19.50
10/3/2012	Letter to Client re BAC	0.2	\$ 13.00
10/3/2012	Review email from forensic tox	0.1	\$ 6.50
10/15/2012	Letter to DA requesting informal discovery	0.4	\$ 26.00
10/22/2012	Review report by investigator	0.3	\$ 19.50
11/6/2012	Travel from Paradise to Quincy for trial setting round trip	3	\$ 195.00
11/6/2012	Pretrial Conference regarding trial setting	0.3	\$ 19.50
11/6/2012	Letter to client re tox opinion	0.3	\$ 19.50
11/6/2012	Letter to DA informal discovery request continued	0.3	\$ 19.50
11/7/2012	Letter to client re jury trial setting	0.5	\$ 32.50
11/9/2012	Review memorandum and accompanying discovery from the DA	1	\$ 65.00
11/13/2012	Letter to client re private investigation	0.2	\$ 13.00
12/7/2012	Send Invoice to PCSC re Expert	0.2	\$ 13.00
1/22/2013	Travel from Paradise to Quincy Trial readiness conference round trip	3	\$ 195.00
1/22/2013	Trial readiness conference	0.3	\$ 19.50
1/28/2013	Letter to client re BAC report	0.3	\$ 19.50
2/11/2013	Letter to DA requesting COPY of third MVARs disk	0.4	\$ 26.00
2/12/2013	Letter to client re jail call	0.2	\$ 13.00
2/14/2013	Research impeachment of witnesses regarding past criminal convictions	0.8	\$ 52.00
2/14/2013	Research Cal Crim Jury Instruction CVC 23152 (a) & (b) with commentary Research Title 17 Sec. 1219.3 Breath Collection, sec. 1221.1 Authorized	1	\$ 65.00
2/14/2013	procedures, 1220.4 Expression of Analytical Results	0.8	\$ 52.00

Law Office of Joel B. Massae
6137 Center Street
Paradise, CA 95969
530.872-2375
noralattorney@gmail.com

BILLING Invoice

Client: David Frank Sherod
PCSC No. CRM12-08500

2/14/2013 Research Criminal Practice and Procedure Challenges for cause sec 29.57	0.2	\$	13.00
2/14/2013 Draft Def. req. for court to pull file from archives for judge+ Proof of service	0.6	\$	39.00
2/19/2013 Review MVARs received from DM	0.8	\$	52.00
2/21/2013 Letter to client re MVARs	0.3	\$	19.50
Draft motion in limine re retrograde extrapolation+ Special Jury Instruction +			
2/28/2013 Proof of Service	2	\$	130.00
3/5/2013 Pretrial conference for trial readiness conference	0.3	\$	19.50
3/5/2013 Travel from Paradise to Quincy for trial readiness conference round trip	3	\$	195.00
Review letter in response to discovery from Tamla Corbin and accompanying			
3/13/2013 discovery	0.7	\$	45.50
4/23/2013 Travel from Paradise to Quincy for resetting of Jury Trial	3	\$	195.00
6/4/2013 Travel from Paradise to Quincy re trial readiness- round trip	3	\$	195.00
6/4/2013 Trial readiness conference	0.2	\$	13.00
6/4/2013 Client conference and plea form	0.3	\$	19.50

Total Due \$ 2,710.50

COUNTY OF PLUMAS

STATE OF CALIFORNIA

RECEIVED
JUN 27 2013
PLUMAS COUNTY
COUNSEL'S OFFICE

VENDOR/
CLAIMANT

Raymond J. Simmons, Attorney

VENDOR #

565-60-3277

ADDRESS

75 Declaration Dr. Ste 13

CITY/STATE/ZIP

Chico, CA 95973-4928

FUND #

ACCOUNT OR CUSTOMER # OR DESCRIPTION	INVOICE NUMBER	CASH ACCOUNT	COUNTY DEPARTMENT	COUNTY ACCOUNT	AMOUNT DOLLARS & CENTS
Court-appointed attorney		101000	20320	525.00	
People v James Brian Garrett					
Superior Court					
No. F-12-00165					
SEE ATTACHED BILLING					
					0.00

Contract Attached Y/N N # _____

Sales Tax Journal Attached Y/N _____ # _____

Fixed Asset Form Attached Y/N N

W/9 Form Attached Y/N _____

The undersigned, under penalty of perjury, states: That the above claim and the items as therein set out are true and correct; that no part thereof has been theretofore paid, and that the amount therein is justly due, and that the same is presented within one year after the last item thereof has accrued.

Raymond J. Simmons, Attorney at Law

6/26/13
DATE

FIRM NAME

BY

Raymond J. Simmons
SIGNATURE OF CLAIMANT/VENDOR

TITLE

SB 112899

Auditor's Use Only

Vendor #

Audited

Input

Checked

Date Stamp:

DEPARTMENT/DISTRICT APPROVAL:

I hereby certify upon my own personal knowledge that the articles or services specified in the above claim were necessary and were ordered by me for the purpose indicated hereon; that the articles that have been delivered or the services have been performed by the claimant as set forth with the exception noted.

Claim is thereby approved for the sum of

Signed

Title

3,967.50
[Signature]
Judge

For Districts

District

If applicable:

Second Signature

RECEIVED

JUN 27 2013

By Theresa Phelps, Clerk

RAYMOND J. SIMMONSATTORNEY AT LAW
State Bar No. 112899PHILADELPHIA SQUARE
75 Declaration Drive, Suite 13
Chico, CA 95973-4928Tel: (530) 892-9255
Fax: (530) 892-9678
e-mail: raysimmons@att.net**TIME ACTIVITY DETAIL****COUNTY OF PLUMAS (CRIMINAL DIVISION)**CASE NAME: People v James Brian Garrett
CASE NUMBER: F12-00165
CASE TYPE: Court-appointed - Felony RATE: \$ 75

Our File #: PCCA-12-06

DATE	ACTIVITY	HOUR	TOTAL
pending			
12/21/12	case management	0.2	
12/04/12	investigation (Chester)	0.4	
11/20/12	investigation	0.7	
11/15/12	case management	0.3	
10/25/12	t/ps in/out	0.8	
10/09/12	t/p	0.2	
10/05/12	Court, dept. 1, pre-PX; confr w/client	1.2	
10/04/12	emails in/out w/client; t/p 5x	1.4	
10/03/12	emails in/out w/client; t/p	0.9	
10/02/12	emails in/out w/client; investigation	2.3	
09/28/12	correspondence in/out; t/p	0.8	
09/25/12	fax in; t/p	0.3	
09/23/12	review discovery	1.8	
09/14/12	t/p; email in; fax in; review documents; investigation	2.5	
09/13/12	t/ps in 3x	0.2	
09/02/12	emails in/out w/client	0.6	
09/01/12	emails in; investigation	1.2	
08/31/12	t/p	0.2	
08/30/12	fax; emails in/out w/client; t/p	1.0	
08/29/12	correspondence; review court docs; emails in; t/p	4.4	
08/14/12	emails in/out w/client	0.7	
08/09/12	Investigation (Chester); emails in	1.5	
08/08/12	correspondence out	0.6	
08/06/12	t/p conference; memo (2); fax	1.8	
08/03/12	review; t/p	1.0	
08/02/12	correspondence in/out	1.6	
08/01/12	Research; correspondence out w/docs; email	1.7	
07/31/12	prep discovery request; correspondence out	1.1	
07/30/12	t/p 2x	0.2	
07/26/12	investigation; t/p	1.1	
07/24/12	legal research	0.6	
07/23/12	review discovery; t/p; correspondence in	2.0	
07/20/12	t/p 2x	0.3	
07/17/12	t/p; email	0.4	
07/16/12	Court, dept. 1, appointed counsel; argnmnt;; t/p; investigation; confr w/client,	>	
	open file	4.7	

Total attorney hours this period 40.7 \$ 3052.50

COSTS

TRAVEL TIME: \$75/hr x 12.2

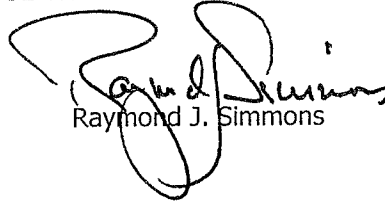
\$ 915.00

12/04/12 (Chester)	N/c
10/05/12 (r/t Chico-Quincy)	3.6
08/09/12 (Chester)	nc
07/26/12 (Susanville-Quincy-Chico) [TC]	2.8
07/16/12 (Chico-Quincy-Chester-Chico) [TC]	5.8

TOTAL ATTORNEY FEES & COSTS DUE THIS PERIOD:

\$ 3967.50

Dated: June 26, 2013


Raymond J. Simmons

**SUPERIOR COURT OF CALIFORNIA
COUNTY OF PLUMAS**

PEOPLE OF THE STATE OF CALIFORNIA

PLAINTIFF,

VS.

Garrett, James Brian

DEFENDANT.

Case No. CR F12-00165

Event Date: **07-16-12**
Event Type: **Pre Prelim**
Judge: **Tom Warriner**
Clerk: **Kathryn Green**
Reporter: **Gerie Bunch**

Charges:

- 1-Resisting Peace officer [PC69]
- 2-Battery With Injury On A Peace officer [PC243(c)(2)]
- 3-Threaten to Commit GBI or Death [PC422]

MINUTE ORDER

PRESENT IN COURT:

People by Deputy D.A.: David Hollister ☒ Atty for Defendant: Raymond Simmons ☒ Appointed
Today ☒ Present
Defendant ☐ is ☐ is not present ☒ with Counsel ☐ in custody

- ☐ The Court finds defendant's non-appearance is without justification.
- ☐ Bench Warrant ordered with ☐ Bail set at \$_____ ☐ No Bail
- ☐ Orders: ☐ O/R revoked ☐ Bail revoked and forfeited

COURT ORDERS MATTER:

- ☐ Dropped _____
- ☐ Continued to _____ at _____ a.m. _____
- ☐ _____
- ☒ Time waived ☐ Time not waived.

COURT ACTION:

- ☐ Witnesses sworn: _____
- ☐ Exhibits: _____
- ☐ Bail ☐ remains ☐ set at \$_____ ☐ Other: _____
☐ If Bail is posted, see Special Conditions of Release
- ☐ Defendant released on O/R upon new Agreement to Appear ☐ See Special Conditions of Release
- ☐ Defendant waives time for _____ through _____
- ☐ The defendant is advised of his/her rights to a jury trial. The defendant waives his/her rights to a jury trial. Counsel join in the waiver. The People waive their rights to a jury trial. The Court finds the defendant has made a free, knowing and intelligent waiver of his/her right to a jury trial. Jury Trial is waived.

THE COURT ORDERS SAID MATTER: ☐ Submitted _____

- ☒ Set for: Pre Preliminary Hearing on 10-5-2012 at 9:30 a.m.
Preliminary Hearing on 10-5-2012 at 1:30 p.m.
- ☐ Defendant ordered to appear ☐ all Court Dates ☐ Other: _____
- ☒ Other Orders: The Court relieves Mr. Clute as counsel for the defendant and appoints Mr. Simmons who accepts the appointment.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: AIR POLLUTION CONTROL Dept. No: 26010 Date 7/16/2013

The reason for this request is (check one):

- A. ☒ Transfer to/from Contingencies OR between Departments
 B. ☐ Supplemental Budgets (including budget reductions)
 C. ☐ Transfers to/from or new Fixed Asset, within a 51XXX
 D. ☐ Transfer within Department, except fixed assets
 E. ☐ Establish any new account except fixed assets

Approval Required

Board
 Board
 Board
 Auditor
 Auditor

☒ **TRANSFER FROM OR** ☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20980	528400	CONTINGENCY	2,113.00
Total (must equal transfer to total)				2,113.00

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0201	26010	48244 48000	AIR POLLUTION CONTROL	2,113.00
Total (must equal transfer to total)				2,113.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

Gretchen Bennett, Executive Director

DISTRICT HEADQUARTERS

200 Litton Drive, Suite 320
Mailing Address: P.O. Box 2509
Grass Valley, CA 95945
(530) 274-9360 / FAX: (530) 274-7546
email: office@myairdistrict.com or www.myairdistrict.com

NORTHERN FIELD OFFICE

257 E. Sierra, Unit E
Mailing Address: P.O. Box 2227
Portola, CA 96122
(530) 832-0102 / FAX: (530) 832-0101
email: ryan@myairdistrict.com or www.myairdistrict.com

February 14, 2013

Plumas County Auditor-Controller
Attn: Current Auditor
520 West Main St., Room 211
Quincy, CA 95971

*They need to
change address*

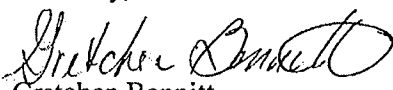
Dear Current Auditor:

This letter is written to request the payment of Plumas County's annual contribution to the Northern Sierra Air Quality Management District in the amount of \$11,025.31.

In 1986, through an Agreement with Sierra and Nevada Counties, Plumas County agreed to provide funding for a tri-county air quality management district, hereafter referred to as the District. California law requires all counties to participate in an air pollution control program. The mission statement for the District is to protect the public health with respect to air quality. Our customers are the citizens and businesses of our District. Our goals are to reduce air pollution, fulfill all mandates and promote cleaner and healthier communities throughout the District.

Our request for FY 2012-2013 is for \$11,025.31. This is Plumas County's contribution as determined by the Agreement and the Supervisors from the Counties of Nevada, Plumas and Sierra. We have included supporting documentation. We request that this payment be received by the Air District no later than April 1, 2013. If you have any questions, please do not hesitate to contact me at 274-9360 X 102.

Sincerely,



Gretchen Bennett
Executive Director

Enclosures: Agenda Item, Approval of County Contribution, March 26, 2012
Minutes of March 26, 2012 BOD meeting where contribution was approved
Copy of Agreement between Nevada, Sierra and Plumas counties
Copy of Resolution Amending Contribution Method in Agreement




ELLIOTT SMART
DIRECTOR

DEPARTMENT OF SOCIAL SERVICES
AND PUBLIC GUARDIAN

Courthouse Annex, 270 County Hospital Rd., Suite 207, Quincy, CA 95971-9174

(530) 283-6350
Fax: (530) 283-6368

DATE: JULY 9, 2013
TO: HONORABLE BOARD OF SUPERVISORS
FROM: ELLIOTT SMART, DIRECTOR 
DEPARTMENT OF SOCIAL SERVICES
SUBJ: BOARD AGENDA ITEM FOR JULY 23, 2013
RE: SOCIAL SERVICES TRENDS REPORT

It is Recommended that the Board of Supervisors

Receive and file the Social Services Trends report.

Background and Discussion

Social Services Trends is a quarterly report to the Plumas County Board of Supervisors and the citizens of Plumas County. The report provides information regarding public assistance caseloads and workload trends for services that are offered by the Department of Social Services. The report being delivered to the Board today includes case count and work load data through March 31, 2013.

Copies: PCDSS Management Staff
Members of the Human Services Cabinet

Enclosure

SOCIAL SERVICES TRENDS

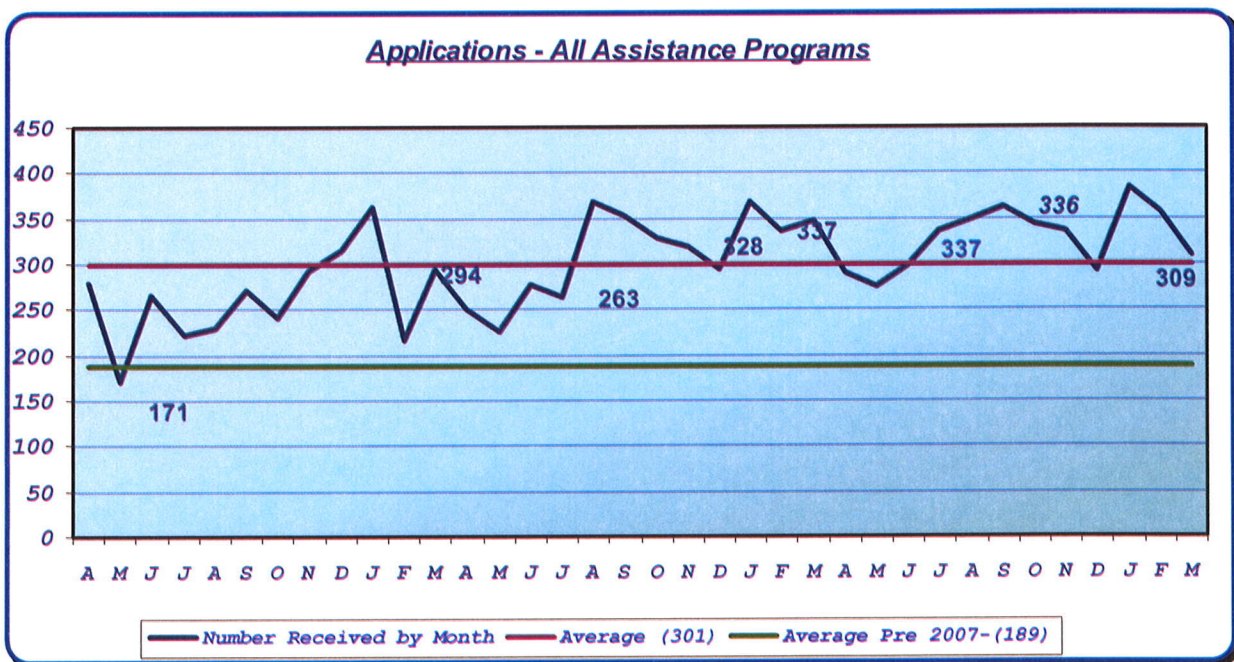
Quarter Ending: March 31, 2013

Social Services Trends is a quarterly report to the Plumas County Board of Supervisors and members of the public. This report provides case counts, application data, referrals for services and other workload information in the Department of Social Services. This edition of Trends includes case counts and workload data for the three-month quarter that ended March 31, 2013. The Department welcomes questions regarding the information contained in this report or about our programs and services. Additional information regarding our programs is available by calling (530) 283-6350 or by accessing the Plumas County web site at www.countyofplumas.com.

I. WELFARE TO WORK & PUBLIC ASSISTANCE DIVISION

A. APPLICATIONS RECEIVED

Applications for assistance (CalWORKs, CalFresh, Medi-Cal) have generally stayed above 300 per month for the past nine months. The Department continues to receive applications at a pace that is much greater than prior to 2007. From 2000 through 2007, the period prior to the recession, the Department averaged 189 applications per month (indicated by the green line below). For the period following the recession, the average has been 301 per month shown by the red line below. As has been reported in the past, more than half of our applications are for medical assistance programs (Medi-Cal, Path2Health or CMSP).



CONTINUING CASES

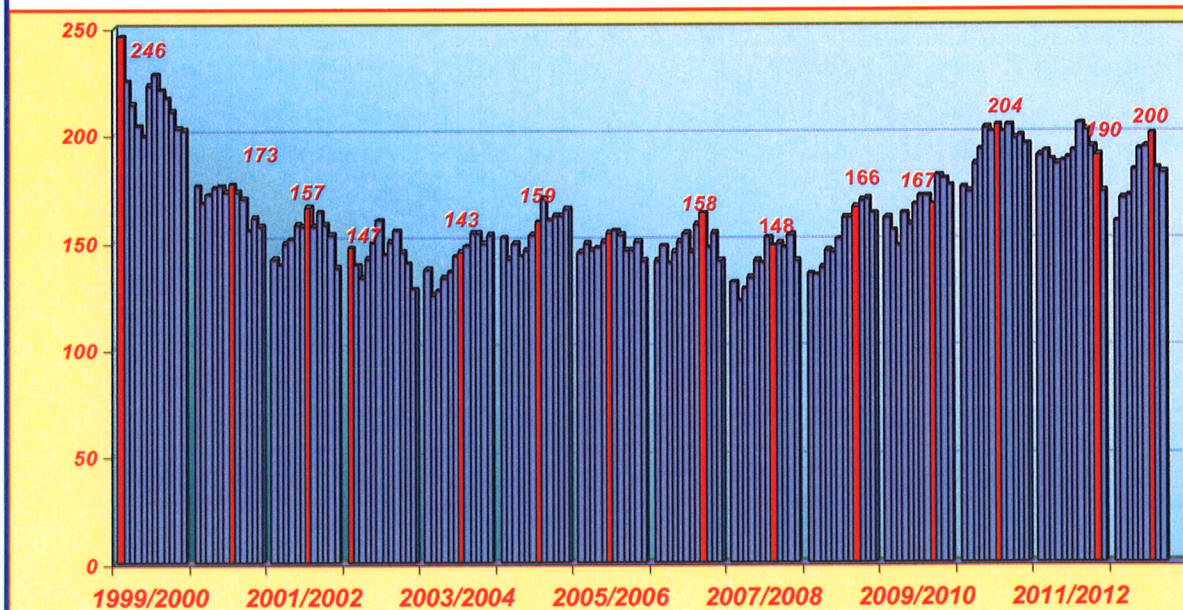
(1). Cash Assistance (AFDC/CalWORKs)

The case count for CalWORKs assistance has been staying in a range that fluctuates between 150-200 cases. The trend has generally been downward (the average caseload has dropped by a little over 5%). Of particular note is that one-third of the CalWORKs cases are "child only" cases meaning that the adult has another source of income and is likely a non-needy adult relative. Nearly all of these cases involve children who've been placed in the home of a relative or a non-relative extended family member. Those children remain eligible for CalWORKs assistance during the entire period of their placement.

Average Monthly Caseload

2009/2010	194
2011/2012	191
2012/2013	182

CalWORKs Open Cases at End of Month



(2). CalFresh (Food Stamps) Assistance

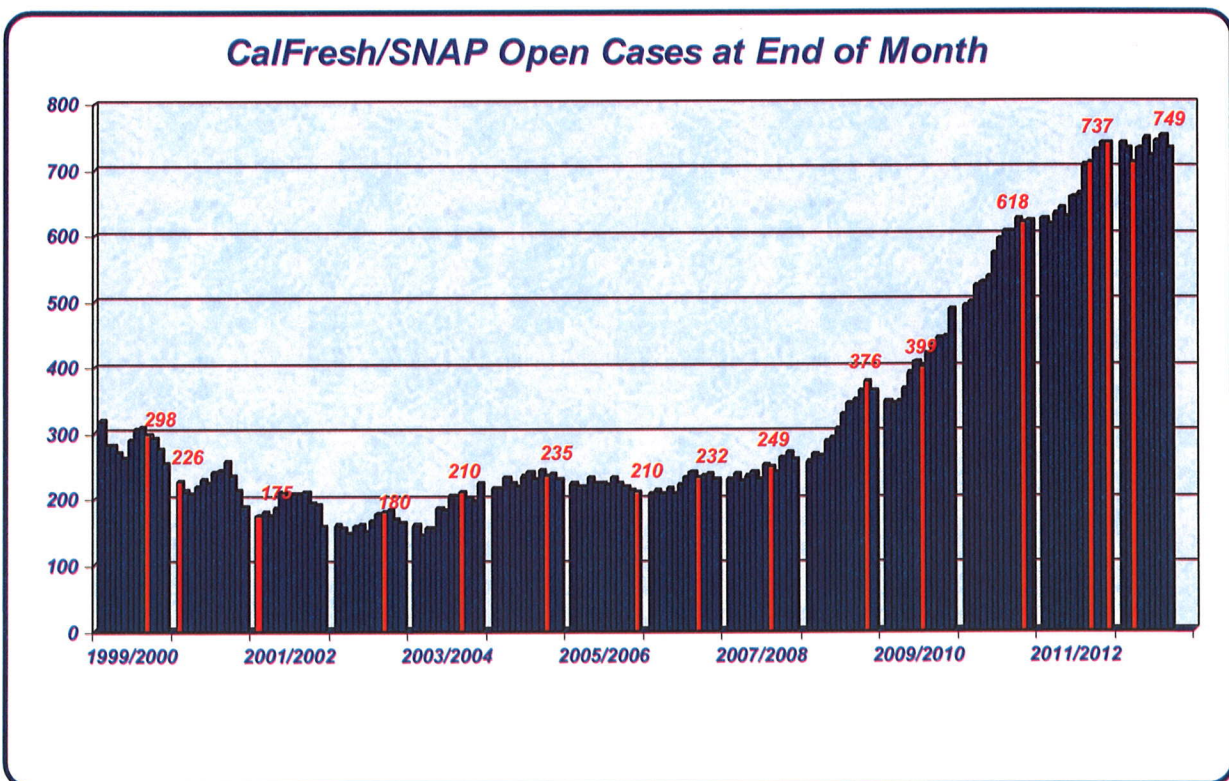
A. Case Count

The case count for CalFresh has tripled in just under five years. As was identified in prior reports, the unprecedented growth rate seems to have leveled during the past twelve months. While the Department would like to believe that this represents a trend, we also believe that data would need to be sustained for another twelve months, before we could make such an assertion.

Applicants for CalFresh (Food Stamps) must be residents of Plumas County in order to receive assistance.

Average Monthly Caseload

2010/2011	567
2011/2012	672
2012/2013	732



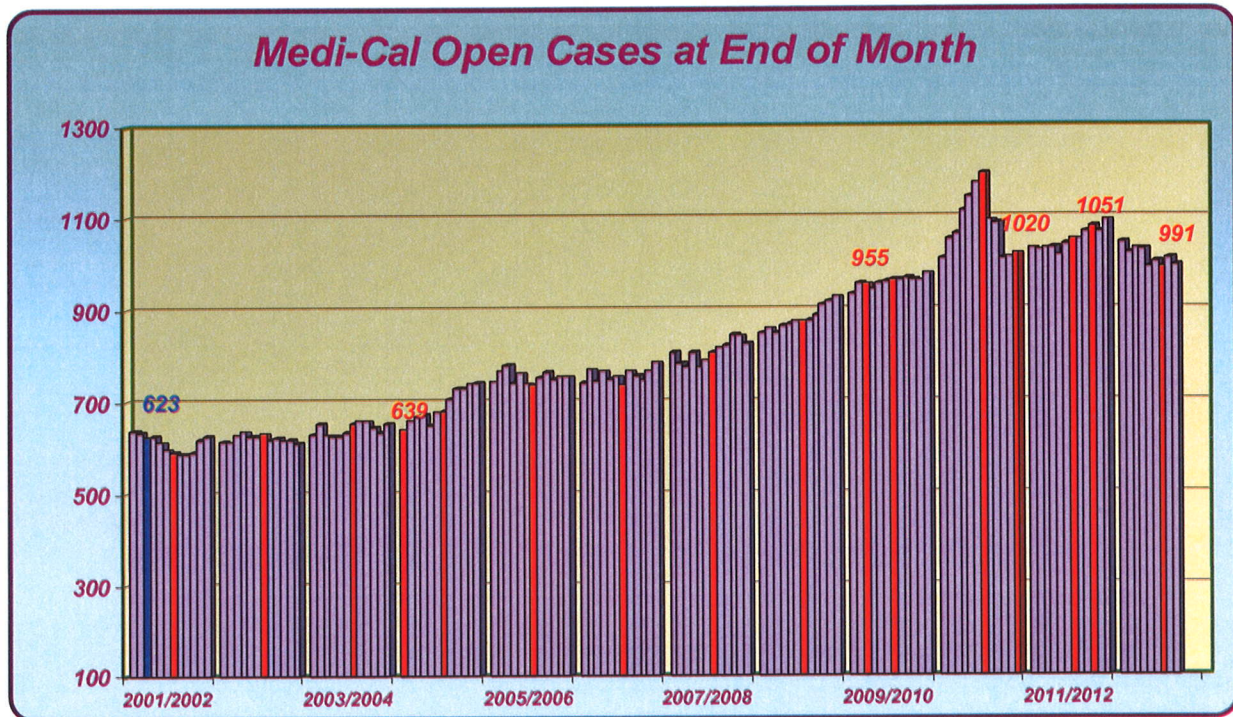
(3). Medi-Cal

The Medi-Cal case count has continued its slow decline. This pattern will likely change in the next few months as the Healthy Families program gets transferred to the Medi-Cal program beginning in July. We expect that as many as 200 families will be added to Medi-Cal as a result of this.

Medi-Cal generally serves working families whose income is below 150% of the Federal poverty level. Some of the current working poor families may shift to employer provided health insurance when the Affordable Care Act is fully implemented.

Average Monthly Caseload

2010/2011	1081
2011/2012	1049
2012/2013	1013

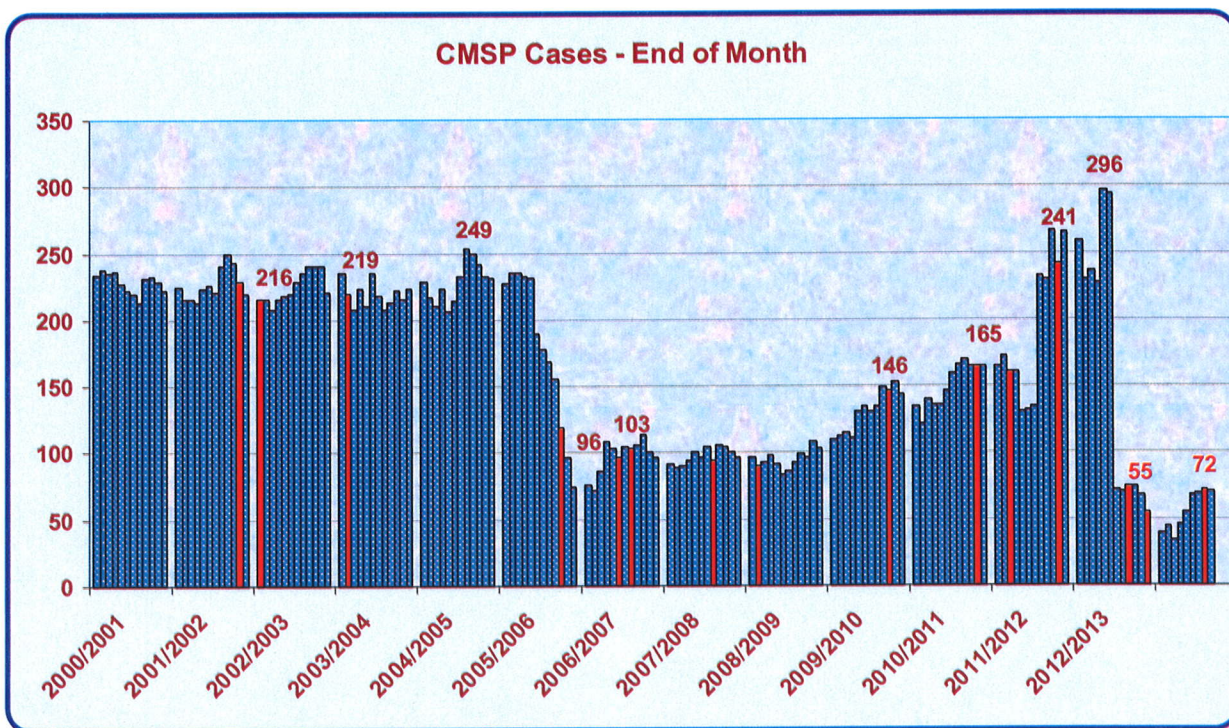


(4). County Medical Services Program (CMSP)

As has been reported to the Board and the public the former CMSP program is now split into two programs. Path2Health is for those individuals who are low income and qualify for federally supported health care under the Affordable Care Act. The second component is residual CMSP for persons who don't qualify for federal assistance. In Plumas County at the end of September we had 34 such individuals. Nearly all of these individuals are persons whose income exceeds 100% of the federal poverty level so they do not qualify for Path2Health.

Average Monthly Caseload

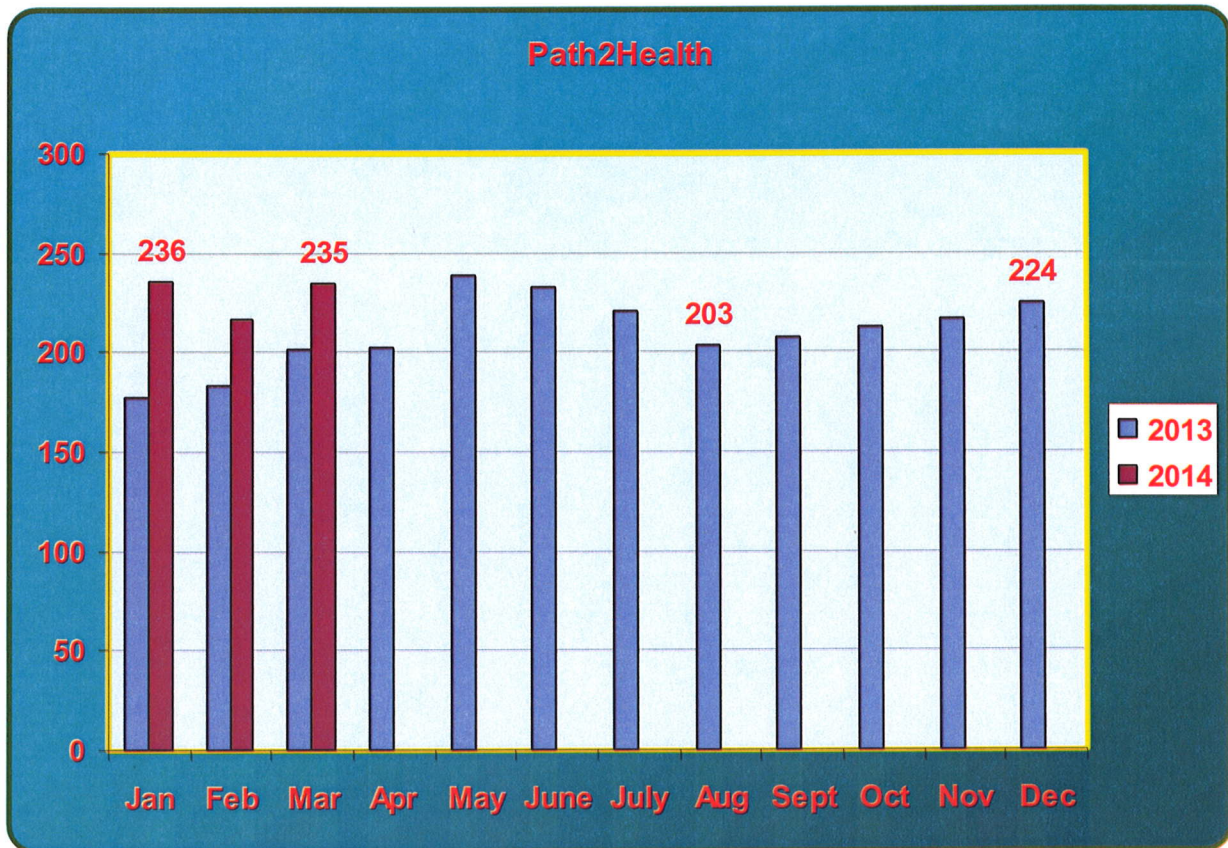
2010/2011	191
2011/2012	69
2012/2013	70



(5). Path2Health

The Affordable Care Act (ACA) includes a provision which allows states to request a waiver to become an early implementer of some of the provisions of the Act. The waiver enables states (for our purposes here, counties) to utilize the non-Federal dollars they otherwise spend on health care for county citizens as a match to draw down Federal dollars to expand health care to low income populations that are uninsured.

The 34 CMSP counties received Federal approval to operate the Path2Health program. It was implemented January 1, 2012. Most of the prior CMSP members have been transferred to this program. These are also the individuals that will be transferred to Medi-Cal effective January 1, 2014.

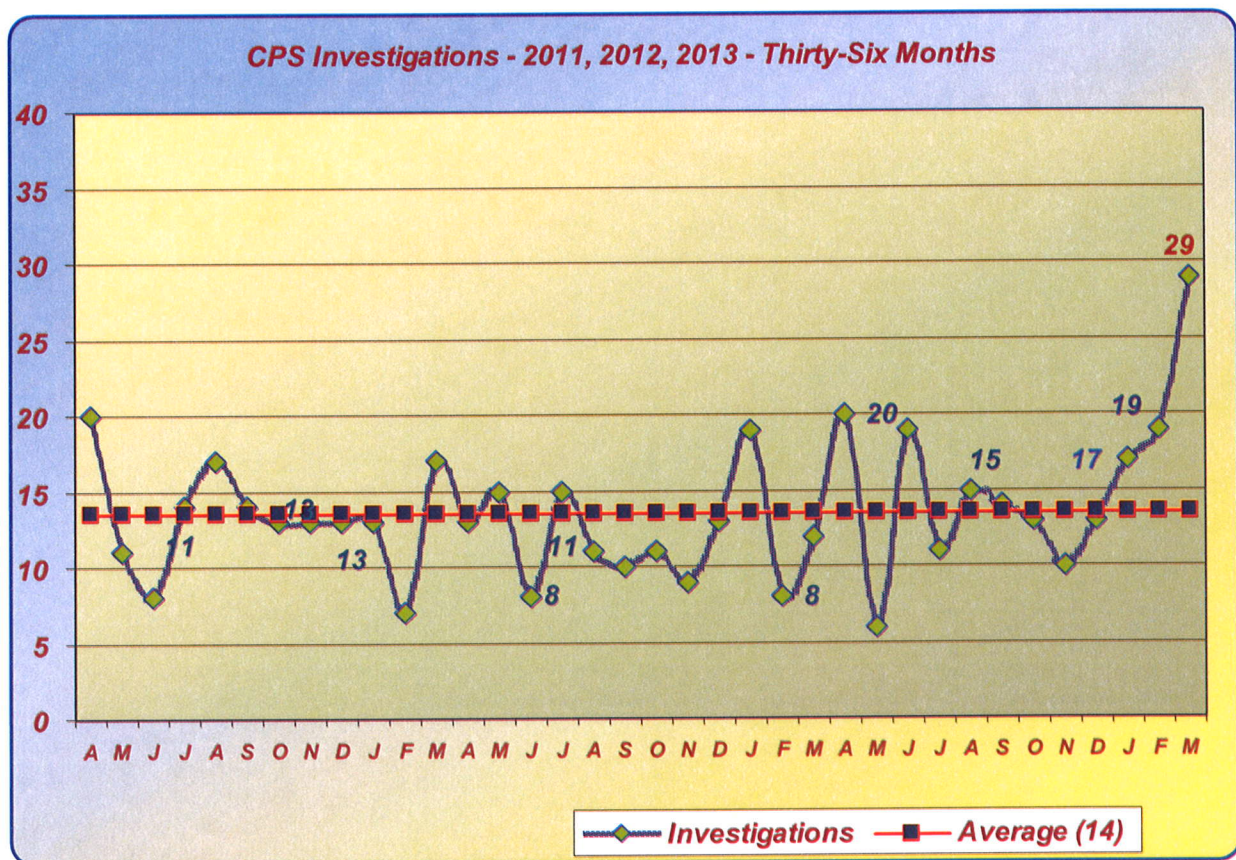


II. SOCIAL SERVICES DIVISION

A. Child Welfare Services

The Emergency Response component of Child Protective Services averages in the range of about 14 child abuse investigations per month. The most recent three month period of January through March included above-average referral counts. The March count of 29 referrals is a thirty-six month high count.

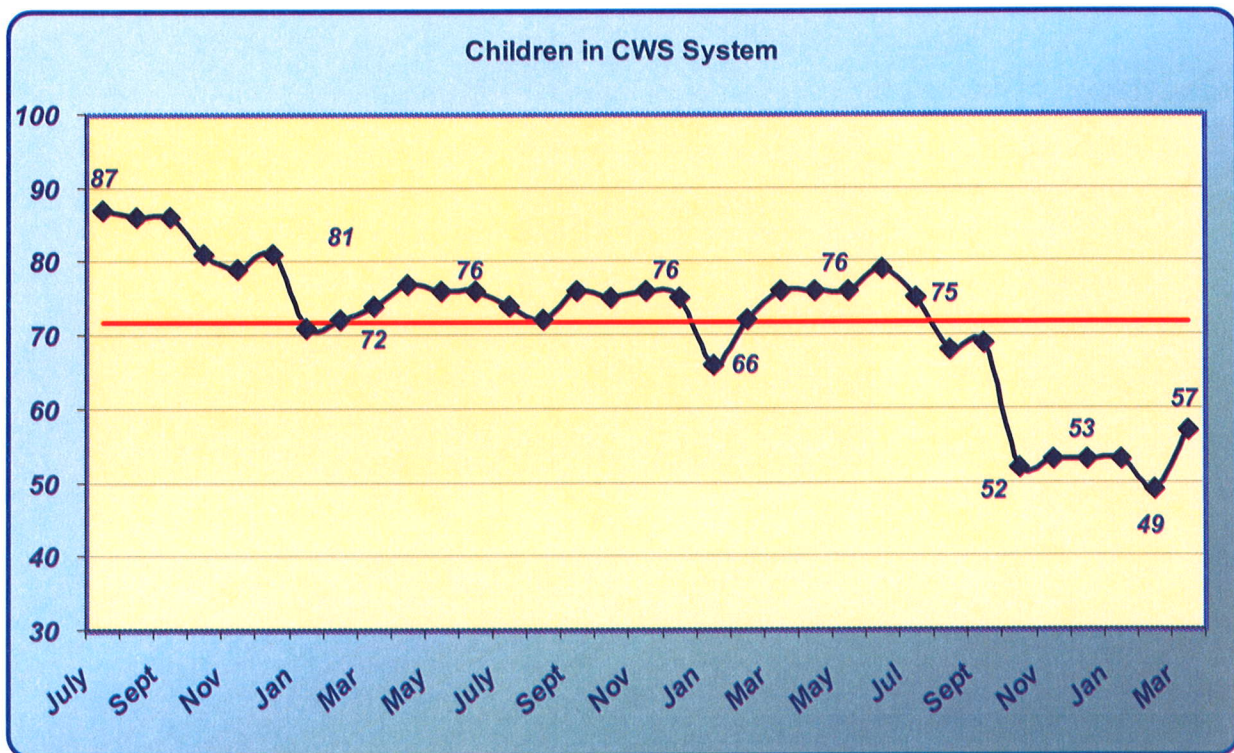
As the Department has noted previously, we have continued to experience significant numbers of cases where the precipitating factors leading to abuse and neglect are associated with substance abuse, in particular methamphetamine but also alcohol and other drugs. With that in mind, we are pleased to see that alcohol and drug services are coming back on line.



B. Children in the Child Welfare Services System

The trend for children who are in the CWS system is moving in the right direction, that is, the count is dropping. Generally, the Department's goals are to keep children from being placed out of their homes however, safety of children is always our primary concern. During the three month period from January to March, the Department received much higher than average referrals to the CPS program. This accounts for the increase in the system during March.

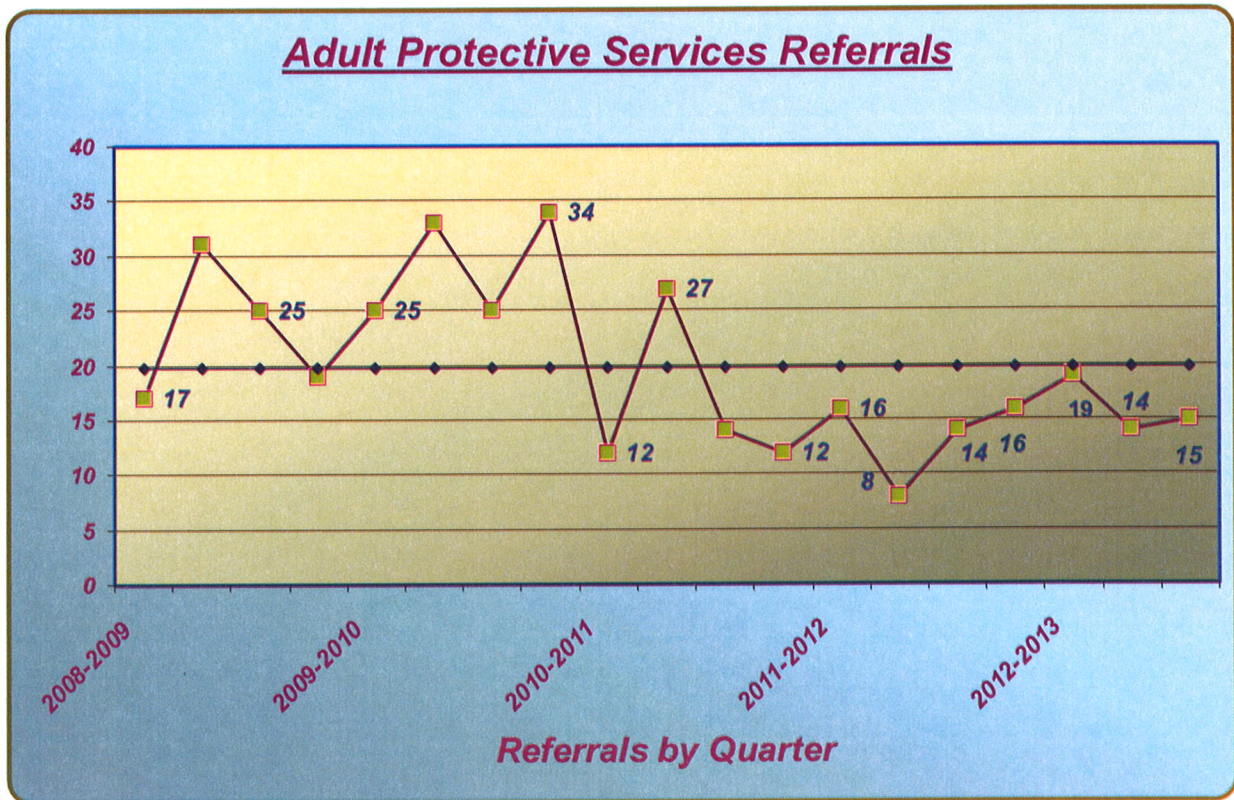
A continuing emphasis in the program now is to make efforts to achieve less restrictive placements and to place children with non-relative extended family members. In some instances the emphasis on placing with non-relative extended family members has resulted in lowered utilization of Foster Family Agency placements.



C. Adult Protective Services

The average number of referrals for this program has, in the past, tended to be in the range of about 20 referrals per quarter. More recently, referrals for investigation of abused or neglected adults have been running lower and the average has dropped to about 15 referrals per quarter.

Referrals from financial institutions regarding suspicious circumstances connected with an elderly or disabled person's bank account have continued to account for many of the requests for investigation we receive.

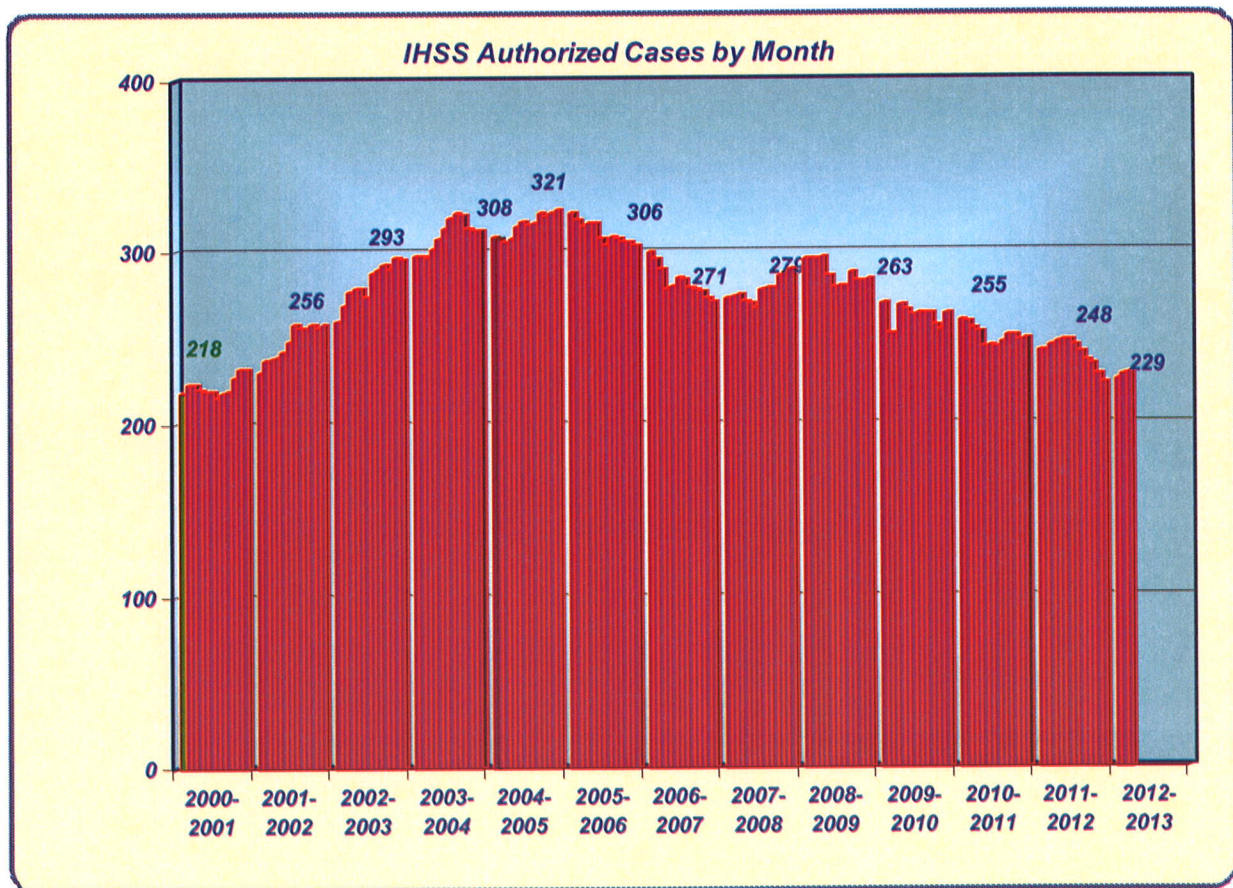


D. In-Home Supportive Services (IHSS)

The case count for IHSS has generally been on a downward trend since 2005. This is largely a result of continued reductions in hours and services that are the product of state budget cuts. Presently we see no indication in the near term that there will be growth in this program. There has been about a 10% reduction in the average case count each year for the past three years.

Average Monthly Case Count

2010/2011	251
2011/2012	240
202012/2013	229



III. PUBLIC GUARDIAN

The Public Guardian currently provides guardianship and conservator services to a total of 12 LPS and Probate conservatees. The Public Guardian also serves as representative payee for 10 SSI recipients.



GREGORY J. HAGWOOD
SHERIFF/CORONER

Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

5c

Memorandum

DATE: July 1, 2013
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood
RE: Agenda Items for the meeting of July 16, 2013

It is recommended that the Board:

Amend changes to the job description of Animal Control Officer I and authorize the Sheriff to hire an additional Animal Control Officer.

Background and Discussion:

For the past few months the Plumas County Animal Shelter has been operating without its allocated .5 Fiscal Tech. The duties have been shared by Plumas County Sheriff's Office employees and the County's only Animal Control Officer.

For the past month, due to medical leave, the county has gone without an Animal Control Officer. This has placed the burden of Animal Control issues on the staff at the Sheriff's Office impacting patrol deputy's time.

As a result of this, I am requesting the elimination of the .5 Fiscal Tech position and requesting an allocation of an additional Animal Control Officer I. The attached amended Animal Control Officer position will satisfy not only the need for a second Animal Control Officer, but also satisfy the day to day operations of the Animal Shelter.

The fiscal responsibilities will remain with Sheriff's Office staff. The Animal Shelter office duties can be divided by the Animal Control Officers as well as the field duties. This will bring a level of redundancy the Animal Shelter needs.

RESOLUTION NO. _____

**RESOLUTION TO ADOPT AMENDMENTS TO THE JOB DESCRIPTION OF
ANIMAL CONTROL OFFICER I**

WHEREAS, Plumas County Personnel Rule 5.01 provides amendments to be made by resolution of the classification plan covering all positions in the County service; and
WHEREAS, a review has been conducted by the Human Resources Director and Assistant Sheriff Canalia, on the job description of Animal Control Officer I; and
WHEREAS, during this review it was discovered that minor amendments were necessary to accurately describe and to clarify the duty functions of this position; and
WHEREAS, the last review of the job description for Animal Control Officer I, was completed in November of 1995; and
WHEREAS, this job description and an offer to meet and confer was provided to Operating Engineers Representative, Mr. Gregory Ramirez. Mr. Ramirez has completed his review and the Union has no issue with moving forward on the job description changes to the Animal Control Officer I.

NOW, THEREFORE BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

The County's classification plan is hereby amended to reflect the minor changes to the job description of the Animal Control Officer I.

The foregoing Resolution is duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 23rd day of July, 2013 by the following vote:

AYES:	Supervisors
NOES:	Supervisors
ABSENT:	Supervisors

Chairperson, Board of Supervisors

ATTEST:

Clerk of the Board

ANIMAL CONTROL OFFICER I

DEFINITION

Under general supervision, to enforce applicable County ordinances and State law governing the licensing, adoption, impounding, and euthanasia of animals; to collect and transport animals to the animal shelter; to perform all necessary work in maintaining the County Animal Shelter facility in a clean and sanitary condition; to monitor the physical condition of all animals being held at the shelter; to assist with the care, feeding and placement of animals at the shelter. and to do related work as required.

DISTINGUISHING CHARACTERISTICS

This is the training and first working level in the Animal Control Officer class series. Incumbents learn to apply State and County regulations concerning the licensing, impounding, adoptions and euthanasia of animals. They work under relatively close supervision until they gain experience and are able to perform the full range of animal control enforcement activities. An incumbent is expected to complete PC 832 Training and Euthanasia Training prior to being promoted to Animal Control Officer II.

REPORTS TO

County Administrative Officer:
Animal Control Supervisor, Assistant Sheriff

CLASSIFICATIONS DIRECTLY SUPERVISED

May provide some work direction and coordination for staff temporarily assigned to shelter maintenance and the care and feeding of animals.

ANIMAL CONTROL OFFICER I - 2

EXAMPLES OF DUTIES

- Patrols County areas in a radio-dispatched vehicle to investigate, locate, capture, and impound domestic animals.
- Responds to calls and complaints from the public concerning stray, nuisance, dangerous, injured, or dead domestic animals on county maintained roads.
- Make complete investigations of animal bites and prepares reports for the County Health Officer.
- Quarantines animals if necessary.
- Explains animal control ordinances and policies to the public and concerned parties.
- Collects license fees.
- Issues licenses.
- Conducts bi-annual license renewal/rabies clinic.
- Maintains records of animal impounding, licenses issued, and license fees collected.
- Feeds and cares for animals impounded at the animal shelter.
- Euthanizes animals in the prescribed manner, according to appropriate law.
- Cleans and maintains shelter facilities.
- Arranges for adoption of animals.
- Works with other law enforcement agencies to enforce animal control laws.
- Documents cases for prosecution of animal abuse and noncompliance.
- May have responsibility for day-to-day operation of the animal shelter.
- May monitor, receive, and transmit radio communications for field personnel.
- May perform general office support duties.

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; sufficient manual dexterity and eye-hand coordination to operate special animal handling equipment; sufficient stamina to exert extra physical effort to restrain animals for a substantial period of time; ability to climb, stoop, crouch and kneel; lift and move objects weighing up to 50 pounds without assistance; corrected hearing and vision to normal range; verbal communication; use of office equipment including computers, telephones, calculators, copiers, and FAX.

TYPICAL WORKING CONDITIONS

Work is performed in office, outdoor, driving and animal shelter environments; work is performed in varying temperatures; exposure to animals with rabies and other diseases; exposure to dust, chemicals, and gases; continuous contact with staff and the public.

ANIMAL CONTROL OFFICER I - 3

DESIRABLE QUALIFICATIONS

Knowledge of:

- Care and feeding of various breeds of dogs and cats and other domestic and other animals.
- Common disease of animals, their symptoms and care.
- Safe and efficient handling of large and small animals.
- Characteristics of animal behavior.
- Recordkeeping methods and office procedures.
- Basic methods of animal collection and restraint.

Ability to:

- Learn County and State Ordinances and laws relating to the licensing, adoption, quarantine, impounding, care and treatment of animals.
- Carry out oral and written directions.
- Provide court testimony regarding animal control issues.
- Learn appropriate regulations regarding radio transmission and communications.
- Work cooperatively and effectively with fellow employees and the general public.
- Drive a light truck safely while towing a stock trailer and in accordance with traffic laws.
- Care for animals in the shelter including sick and injured animals.
- Read, and interpret written material.
- Perform office support work.
- Deal tactfully and courteously with the public.
- Exercise good judgment in handling potential hostile individuals/situations.
- Establish and maintain cooperative working relationships.
- Learn general law enforcement functions and procedures.
- Recognize abnormal animal behavior.
- Follow oral and written instructions.
- Establish and maintain effective working relationships with staff and the general public.
- Lift heavy animals and/or equipment.

Training and Experience: Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Experience in caring and handling large and small animals is required. Previous office support experience is desirable.

ANIMAL CONTROL OFFICER I - 4

Special Requirements: Must possess a valid driver's license at time of application and a valid California Drivers License by the time of appointment. The valid California License must be maintained throughout employment.

All County of Plumas employees are designated Disaster Service Workers through state law (California Government Code Section 3100-3109). Employment with Plumas County requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Work related training as assigned, and to return to work as ordered in the event of an emergency.

RESOLUTION NO. _____

**RESOLUTION TO AMEND PLUMAS COUNTY POSITION ALLOCATIONS FOR BUDGET
YEAR 2013-2014 WITHIN 20428 ANIMAL CONTROL**

WHEREAS, the Board of Supervisors, through adoption of the budget allocates positions for the various county departments each fiscal year; and

WHEREAS, the Board of Supervisors has not completed the final budget for 2013-2014, at which time adoption of the position allocation for 2013-2014 is made; and

WHEREAS, the 2012-2013 position allocation continues into the new fiscal year of 2013-2014, until the final adoption of the budget; or at such time that the Board of Supervisors amends the position allocation by resolution; and

WHEREAS, the Sheriff has requested to increase the allocation of the Animal Control Officer from .60 FTE to 1.40 FTE; and

WHEREAS, this allocation change will assist in providing staff coverage at the shelter to handle the day to day operations; and provide the department with another Animal Control Officer that can handle Animal Control issues in the field; and

WHEREAS, the vacant Animal Control .5 FTE Fiscal Technical Service Assistant II, will remain unfilled until such time that there is funding to support refilling this position.

WHEREAS, NOW, THEREFORE, BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

Approve the amendments to the Position Allocation for budget year
2013-14 to reflect the following:

<u>ANIMAL CONTROL 20428</u>	<u>FROM</u>	<u>TO</u>	
Fiscal & Technical Service Assist. II	.60	.60	13/14 allocated/unfunded
Animal Control Officer I or II	.60	1.40	

The foregoing Resolution, was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 23rd day of July, 2013 by the following vote:

AYES: Supervisors
NOES: Supervisors
ABSENT: Supervisors

Chairperson, Board of Supervisors

ATTEST:

Executive Clerk/Board of Supervisors



Plumas County Office of Emergency Services

270 County Hospital Road #127
Quincy, California 95971

Phone: (530) 283-6332
Fax: (530) 283-6241

Date: July 12, 2012
To: Honorable Board of Supervisors
From: Jerry Sipe
Agenda: Consent Agenda Item for July 23, 2013

Item Description/Recommendation: Approve a Resolution authorizing submittal of the annual FY13 Emergency Management Performance Grant application and authorize the Director of Emergency Services to sign various assurances as the Board's designee.

Background Information: As the Board is aware, the California Emergency Management Agency (Cal EMA) administers the Emergency Management Performance Grant (EMPG) program. Funded by the federal Department of Homeland Security, this funding supports local efforts to plan for, respond to and recover from disasters and declared emergencies. For fiscal year 2013-14, Plumas County is eligible for approximately \$129,000. This funding supports the Office of Emergency Services as well as preparedness activities and staffing in the Sheriff's Department and Public Health. The grant requires a local match, but this is covered with in-kind contributions made through volunteer organizations, local fire departments, and other emergency response partners.

At this time the Board is asked to approve a Resolution authorizing submittal the FY 13 EMPG application to the Cal EMA and authorize the Director of Emergency Services to sign various assurances as the Board's designee. A copy of the Resolution is attached. If you have any questions, please contact me at 283-6367.

Thank you.

Resolution Number _____

**FY 13 EMERGENCY MANAGEMENT PERFORMANCE GRANT
GOVERNING BODY RESOLUTION**

BE IT RESOLVED by the Plumas County Board of Supervisors that the Director of the Emergency Services is hereby authorized to execute for and on behalf of the County of Plumas, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the Department of Homeland Security and sub-granted through the State of California.

The forgoing resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California at a regular meeting of the Board of Supervisors on July 23, 2013 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Chair, Board of Supervisors County of Plumas

Attest:

Clerk of the Board of Supervisors
County of Plumas

PLUMAS COUNTY • DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 – Facsimile (530) 283-6323

Robert A. Perreault, Jr., P.E., Director

Joe Blackwell, Deputy Director




COPY

AGENDA REQUEST

for the July 23, 2013 Meeting of the Plumas County Board of Supervisors

July 15, 2013

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works 

Subject: Search for Source of Hydrocarbon Odors Mandated by the California Central Valley Regional Water Quality Control Board

Background:

In late January, 2013, the California Regional Water Quality Control Board requested (mandated) that the County respond to the State agency concerns pertaining to hydrocarbon odors (ostensibly originating from diesel fuel) in the vicinity of storm drains located near Dame Shirley Plaza.

Public Works staff responded on an urgency basis by directing Vestra Resources (the County's Consultant that was under contract for the professional services associated with the Dame Shirley Park Underground Tank Removal Project and the UST Case No. 320072 at 555 West Main Street in Quincy Project) to conduct a site inspection to confirm the presence of hydrocarbon odor, to evaluate possible sources and to prepare a letter report. The work described in this agenda request is not part of the work described in those 2 other contracts.

The Consultant immediately responded to the requests of the Department. Personnel from Vestra acquired field data and prepared a letter report, dated February 15, 2013, which has been submitted to the State agency. To date, there has been no response received from the State agency.

The Consultant has submitted two (2) invoices for the work performed and approved by the Director of Public Works. The 2 invoices total Four Thousand One Hundred Fifty Seven Dollars and Twenty Cents (\$4,157.20).

Public Works staff considers this matter closed, especially in regard to FY 2012-13 funding.

Recommendation:

Public Works staff respectfully recommends that the Board of Supervisors authorize the submitted invoices of Vestra Resources, Inc., totaling \$4,157.20, to be paid without a contract, utilizing FY 12-13 funds in Dept. No. 20020, Account No. 521900.

PLUMAS COUNTY LIBRARY

445 JACKSON STREET • QUINCY, CA 95971 • (530) 283-6310 • Fax (530) 283-3242
lynnsheehy@countyofplumas.com • www.plumaslibrary.org



Lynn Sheehy
County Librarian

FROM: Lynn Sheehy, County Librarian

RE: AGENDA ITEM FOR July 23, 2013

It is recommended that the Board:

Approve a services agreement between Plumas County Library and BMI Imaging Systems, Inc. for the microfilming of the Feather River Bulletin newspaper published in calendar year 2012.

Background:

This agreement is needed in order to pay an invoice of \$1410.30 to BMI Imaging for microfilming services. The library did not have an agreement in place prior to contracting BMI to microfilm the Feather River Bulletin. Approval of this agreement will allow the library to pay BMI for these services.



ELLIOTT SMART
DIRECTOR


DEPARTMENT OF SOCIAL SERVICES
AND PUBLIC GUARDIAN

Courthouse Annex, 270 County Hospital Rd., Suite 207, Quincy, CA 95971-9174

(530) 283-6350
Fax: (530) 283-6368

DATE: JULY 10, 2013

TO: HONORABLE BOARD OF SUPERVISORS

FROM: ELLIOTT SMART, DIRECTOR
DEPT. OF SOCIAL SERVICES 

SUBJ: BOARD AGENDA ITEM FOR JULY 23, 2013, CONSENT AGENDA

RE: AUTHORIZATION FOR THE DEPARTMENT OF SOCIAL SERVICES TO
CONTINUE CONTRACT SERVICES WITH BILL ABRAMSON,
ATTORNEY AT LAW, FOR LEGAL REPRESENTATION IN W&I CODE
SECTION 300 DEPENDENCY PROCEEDINGS

It is Recommended that the Board of Supervisors

1. Approve the renewal of a contract with Bill Abramson, Attorney at Law, for legal representation of the Department of Social Services in W&I Code Section 300 juvenile dependency proceedings.
2. Authorize the Director of the Department of Social Services to sign the agreement as the Board's designee.
3. Authorize the Department of Social Services to extend the agreement for two additional twelve month terms (2014-2015 and 2015-2016) subject to an agreement to terms and compensation amount.

Background and Discussion

California Welfare and Institutions (W&I) Code, Section 300, provides counties with the authority to remove children from the home of their parent(s) when a Court determines, based on the result of an investigation by a child protective services social worker, that the child may not safely remain in the home. When a social worker makes such a determination the county petitions the Court for removal of the child from the unsafe environment. If the Court approves the petition, the child becomes a Dependant of the Court until it is determined that the child can safely return to the home.

Each party to a W&I Code Section 300 proceeding is entitled to legal representation. In most cases, the Court appoints separate counsel to represent each of the child's parents. Representation of the County Department of Social Services as the Petitioner for the removal of the child has been provided through contract counsel for the past 12 years. For eight of those years representation has been provided by the law office of Bill Abramson.

Due to the length of time that Mr. Abramson has represented the County in this capacity, he has developed significant and highly specific expertise regarding Dependency proceedings.

As part of his contract commitment, Mr. Abramson attends staff meetings with the Department's social workers and is available to them for consultation by telephone. He has also developed a rapport with the staff and is familiar with many of the case situations that come to our attention. For these reasons, the Department is recommending that the agreement be continued.

The matter that is before your Board today is the renewal of Mr. Abramson's contract for FY 2013-2014. The agreement provides for two extensions through the 2015-2016 Fiscal Year subject to an agreement on terms and compensation.

Financial Impact

Total cost of the agreement is \$33,000 annually. Under the cost sharing ratios in place for child welfare services Federal participation in this cost is \$16,500 (50%), state general fund share is \$11,550 (35%). The remaining balance of \$4,950 (15%) represents the contribution from local Realignment dollars.

As this item is being prepared, our analysis is that the Department's allocation will be sufficient this year to cover these expenses this year. In the unlikely even that the Child Welfare Services allocation be reduced as a part of a state budget solution, attorney services would not be an area we would consider for reduction.

Other Agency Involvement

County Counsel has reviewed the proposed contract and approved it as to form.

Copies: PCDSS Management Staff (cover memo only)
 Bill Abramson, Attorney at Law (cover memo only)
 Leslie Mohawk, Program Manager (w/ enclosures)
 Pat Leslie, Principal Staff Services Analyst (w/ enclosures)

Enclosure

Services Agreement

This Agreement is made this 1st day of July, 2013, by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its Department of Social Services (hereinafter referred to as "County" or "DSS"), and Bill Abramson, Attorney at Law hereinafter referred to as "Contractor" or "Attorney".

The parties agree as follows:

1. Scope of Work. Attorney shall provide the County with services as set forth in Exhibit A, attached hereto.
2. Compensation. County shall pay Attorney for services provided to County pursuant to this Agreement at a flat rate of \$2,750 per month. In addition to the flat fee specified above, County agrees to compensate Attorney for any hours worked in conjunction with this agreement that exceed a total of 20 hours per month at the rate of \$125.00 per hour. In addition, County agrees to reimburse Attorney for the actual documented cost incurred in connection with services including postage, photocopies, and printing of briefs. To the extent that any out of county travel is required in connection with this agreement, County agrees to compensate Attorney in accordance the rates that are provide for by the Board of Supervisors for County Employees.
3. Term. The term of this agreement shall be from July 1, 2013 through June 30, 2014, unless terminated earlier as provided herein. Attorney may request and County may approve an extension of this agreement not to exceed two additional terms of twelve (12) calendar months. Such an extension shall be conditioned upon a written agreement regarding compensation for the additional twelve month period that is executed by each of the parties.
4. Termination. Either party may terminate this agreement without cause by giving thirty (30) days written notice to the other party.
5. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Attorney or furnish any other consideration under this Agreement and Attorney shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Attorney to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Attorney acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.

6. Warranty and Legal Compliance. The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Attorney agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.
7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.
8. Insurance. Attorney agrees to maintain the following insurance coverage throughout the term of this Agreement:
 - a. General liability (and professional liability, if applicable to the services provided) coverage with a minimum per occurrence limit of \$300,000 and an annual limit of \$600,000.

If requested by County in writing, Attorney shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained.
10. Licenses and Permits. Attorney represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Attorney to practice. Attorney represents and warrants to County that Attorney shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for Attorney or his/her principals to practice.
11. Relationship of Parties. It is understood that Attorney is not acting hereunder as an employee of the County, but solely as an independent Contractor. Attorney, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Attorney has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Attorney and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. Representation of Other Clients. During the term of the contract, Attorney is not prohibited from engaging in any other legal work, or representing any other client, provided that no private case shall be accepted which would cause a conflict of interest to arise wherein Attorney would be unable to represent DSS, or a minor child, or be placed in a position as to be unavailable to said parties for representation and or consultation.
13. Assignment. Attorney may not assign, subcontract, sublet, or transfer his/her interest in this Agreement without the prior written consent of the County.

14. Non-discrimination. Attorney agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
15. Choice of Law. The laws of the State of California shall govern this agreement.
16. Interpretation. This agreement is the result of the joint efforts of both parties. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
17. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
18. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
19. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
20. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
21. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Attorney represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Attorney.
22. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Department of Social Services
County of Plumas
270 County Hospital Road, Suite 207
Quincy, CA 95971
Attention: Elliott Smart, Director

Attorney:

Bill Abramson, Attorney at Law
P.O. Box 3242
Quincy, CA 95971

Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.

23. Contract Execution. Each individual executing this Agreement on behalf of Attorney represents that he or she is fully authorized to execute and deliver this Agreement.
24. Pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Attorney agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.

IN WITNESS WHEREOF, this Agreement has been executed as of the date first set forth above.

ATTORNEY:

Bill Abramson, Attorney at Law

By: _____

Date: _____

COUNTY:

County of Plumas, a political subdivision
of the State of California

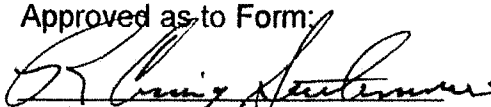
By: _____

Name: Elliott Smart

Title: Social Services Director

Date: _____

Approved as to Form:


R. Craig Settemire, County Counsel

6/25/2013

By: _____

Steve Mansell, Deputy

EXHIBIT A

Scope of Work

1. ATTORNEY shall provide such necessary legal services, including, but not limited to, consultation, advice, preparation of pleadings, representation at all court appearances, as may be required by DSS in matters relating to juvenile court proceedings, proceedings to terminate parental rights and appeals from such proceedings.
2. ATTORNEY shall be available during normal business hours for case and administrative consultation, either by telephone or in person and shall personally appear at all court hearings, involving juvenile dependency matters, termination of parental rights and Appellate Court proceedings.
3. In addition to the required services enumerated above, ATTORNEY shall provide advice and training to DSS staff which may be desirable or necessary as the result of future legislation or court decisions, including preparation of new forms and procedures.



Donald Sawchuk
Director

DEPARTMENT OF FACILITY SERVICES

198 ANDY'S WAY., QUINCY, CALIFORNIA 95971-9645

(530) 283-6299 FAX: (530) 283-6103



Date: July 15, 2013

To: Honorable Board of Supervisors

From: Donald Sawchuk, Director

Subject: **Authorize and execute Contract Amendment #1 for Reuben Ramirez
DBA Top Mop Janitorial**

Recommendation

Authorize and execute Contract Amendment #1 for Reuben Ramirez DBA Top Mop Janitorial for the one year extension of the Janitorial Maintenance Contract.

Background

Top Mop Janitorial is responsible for the Janitorial Maintenance of the following facilities in this contract:

1. Portola Library
2. Portola Sheriff's Office

The above referenced agreement has been approved as to form by County Counsel and is on file with the Clerk of the Board.



Donald Sawchuk
Director

DEPARTMENT OF FACILITY SERVICES

198 ANDY'S WAY., QUINCY, CALIFORNIA 95971-9645

(530) 283-6299 FAX: (530) 283-6103



Date: July 15, 2013
To: Honorable Board of Supervisors
From: Donald Sawchuk, Director

**Subject: Approve and authorize Director of Facility Services & Airports to execute FAA Grant Agreements
(Gansner Field-\$72,000; Gansner Field-\$35,213; Rogers Field-\$63,000; Beckwourth-Nervino-\$63,000)**

Recommendation

Approve and authorize Director of Facility Services & Airports to Execute FAA Grant Agreements as the "Sponsor's Designated Official Representative."

Background

Plumas County Airports has been given notice by the FAA that 4 of our grant applications are eligible for 2013 funding and are being forwarded for approval.

1. Gansner Field – Airport Layout Plan \$72,000.00
2. Gansner Field – Broom Attachment for Snow Plow \$35,213.00
3. Rogers Field – Airport Layout Plan \$63,000.00
4. Beckwourth/Nervino – Airport Layout Plan \$63,000.00

The official FAA Grant Agreements will be delivered to the office of Facility Services no later than July 29, 2013. Time is of the essence in executing these agreements within that week.

County Counsel will be included for complete review of the agreements before submitting to the FAA. The County Seal and Clerk's Signature along with County Counsel's Signature will also be required on the completed Grant Agreement.

DEPARTMENT OF TRANSPORTATION - FEDERAL AVIATION ADMINISTRATION

NOTICE OF APPLICATION REVIEW ACTION

From: San Francisco Airports District Office

Agency Number
Gansner Field, Quincy, CA

To: Mr. Dony Sawchuk
Director Facilities and Airports
Plumas County, Department of Facility Services, Airports Division
198 Andy's Way
Quincy, CA 95971

3-06-0191-012-2013

Application Dated: June June 17, 2013

- We have reviewed your application for Federal assistance under the Airport Improvement Program and have determined that your proposal is:


<u> X </u>	incomplete. Please furnish the information requested under Other Remarks.
<u> </u>	eligible for funding by this agency and can compete with similar applications from other grantees.
<u> </u>	eligible but does not have the priority necessary for further consideration at this time.
<u> </u>	not eligible for funding by this agency.
- Therefore, we suggest that you: Not applicable at this time.

<u> </u>	file an application with _____ (Suggested Federal agency).
<u> </u>	find other means of funding this project.
- Based upon the funds available for this program over the last two fiscal years and the number of applications reviewed, or pending, we anticipate that funds for which you are competing will be available after (month, year) Not applicable at this time.
- You requested \$72,000.00 Federal funding in your application, and we:

<u> X </u>	are agreeable to consideration of this amount.
<u> </u>	will need to analyze the amount in more detail.
- An application conference will not be necessary. We are recommending that it be held at _____, on _____, at _____ a.m./p.m. Please contact this office for confirmation.
- Enclosures: _____ Forms _____ Instructions _____ Other (Specify) _____

Other Remarks:

N/A

Signature 	Title	Date
Robin K. Hunt	ADO Manager	June 24, 2013
Organizational Unit	Administrative Office	Telephone Number
Airports District Office	San Francisco	650-827-7601
Address	San Francisco Airports District Office 1000 Marina Boulevard, Suite 220 Brisbane, California 94005-1835	

04112007