



## **Board of Supervisors**

Dwight Ceresola, Vice Chair, 1st District

Kevin Goss, 2nd District

Thomas McGowan, 3rd District

Greg Hagwood, Chair, 4th District

Jeff Engel, 5th District

## **MEETING MINUTES**

### **ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON NOVEMBER 14, 2023**

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## **STANDING ORDERS**

### **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

### **ZOOM Participation**

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

### **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address

[Public@countyofplumas.com](mailto:Public@countyofplumas.com)

## **CALL TO ORDER**

### **Roll Call.**

**Present:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel

**Absent:** Supervisor - District 3 McGowan

## **PLEDGE OF ALLEGIANCE**

Marcy DeMartile led the Pledge of Allegiance.

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

There are no additions or deletions to the agenda.

## **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Zoom; Lindsay - commented on IMD recycling processes.

Zoom; David R. - commented on noise issues at Chalet View Lodge, requested possible noise ordinance.

## **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

Clerk Recorder DeMartile - announced wrapping up the 2023 uniform district elections: no party preference cross-over forms; candidate filing period November 13th through December 8th 5:00pm: preparing for new safety procedures for incoming mail.

Interim Librarian McKay - announced two programs: computer classes, and book giveaway for crafts.

IT Sylvia - announced Plumas County website will be down from 8-12 on Friday November 17, 2023.

## **ACTION AGENDA**

### **1. UPDATES AND REPORTS**

#### **A. DISASTER RECOVERY OPERATIONS**

Report and update Dixie Fire Recovery efforts; receive report and discussion

No reports or updates.

#### **B. DIXIE FIRE COLLABORATIVE**

Report, update, and discussion on Dixie Fire Collaborative efforts

Patrick - reported on potential rebuild plans/guidebook: IFWD water assessment program.

Lara - reported on IVIH business resource directory, and what will be in there: DFC meeting this weekend with multiple organizations to present and share.

#### **C. US FOREST SERVICE**

No reports or updates.

**D. MUNIS HR/PAYROLL MODULE UPDATE**

Report and update on Pentamation, Tyler/Munis software migration and efforts.

Discussed during item 3.C.1

**E. NOAA/ NATIONAL WEATHER SERVICE - RENO**

Dawn Johnson reported on the weather.

**2. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel. **Absent:** Supervisor - District 3 McGowan.

**A. PUBLIC WORKS**

- 1) Approve and authorize Chair to sign an agreement between Plumas County Public Works and Concentric Concrete, Inc. to construct the Quincy non-motorized transportation hub; effective November 14, 2023; not to exceed \$47,200; (No General Fund Impact); approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign an agreement between Plumas County Public Works and Terra West Pacific to landscape the Quincy non-motorized transportation hub; effective November 14, 2023; not to exceed \$14,123; (No General Fund Impact), approved as to form by County Counsel.

**B. BUILDING DEPARTMENT**

- 1) Approve and authorize the Building Department to recruit and fill, funded and allocated, vacant 1 (one) FTE Permit Technician; (General Fund Impact) as approved in FY23/24 budget.

**C. PUBLIC HEALTH AGENCY**

- 1) Adopt **RESOLUTION** to Amend Fiscal Year 2023-24 Plumas County Position Allocation for the Public Health Agency, Budget Unit 70559; (No General Fund Impact); approved as to form by County Counsel. **Roll call vote**

**Motion:** Adopt [\*\*RESOLUTION No. 23-8871\*\*](#) to Amend Fiscal Year 2023-24 Plumas County Position Allocation for the Public Health Agency, Budget Unit 70559; (No General Fund Impact); approved as to form by County Counsel. **Roll call vote, Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel. **Absent:** Supervisor - District 3 McGowan

- 2) Adopt **RESOLUTION** to Amend Fiscal Year 2023-24 Plumas County Position Allocation for the Public Health Agency, Budget Unit 70561, 70566, and 70560; (No General Fund Impact); approved as to form by County Counsel. **Roll call vote**

**Motion:** Adopt [\*\*RESOLUTION No. 23-8872\*\*](#) to Amend Fiscal Year 2023-24 Plumas County Position Allocation for the Public Health Agency, Budget Unit 70561, 70566, and 70560; (No General Fund Impact); approved as to form by County Counsel. **Roll call vote, Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel. **Absent:** Supervisor - District 3 McGowan

- 3) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Health Agency and Aztute Corporation for providing Software Services; effective October 1, 2023; not to exceed \$15,737.00; (No General Fund Impact); approved as to form by County Counsel.

### **3. DEPARTMENTAL MATTERS**

#### **A. PLUMAS COUNTY LIBRARY** - Sharon McKay

- 1) Adopt **RESOLUTION** updating established county office hours for Plumas County Library; amending hours for the Greenville Library location; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote**.

**Motion:** Adopt [\*\*RESOLUTION No. 23-8873\*\*](#) updating established county office hours for Plumas County Library; amending hours for the Greenville Library location; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote, Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel. **Absent:** Supervisor - District 3 McGowan.

#### **B. HUMAN RESOURCES** - Nancy Selvage

- 1) Approve and authorize Chair to sign an agreement between Plumas County Human Resources and ClientFirst Consulting Group, LLC; effective 11/14/2023; not to exceed \$50,000; (General Fund Impact) not a budgeted item; approved as to form by County Counsel; discussion and possible action.

COA Lucero discussed using LATCF funding.

**Motion:** Approve and authorize Chair to sign an agreement between Plumas County Human Resources and ClientFirst Consulting Group, LLC; effective 11/14/2023; not to exceed \$50,000; (General Fund Impact) not a budgeted item; approved as to form by County Counsel; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel. **Absent:** Supervisor - District 3 McGowan.

#### **C. AUDITOR-CONTROLLER** - Martee Nieman (Graham)

- 1) Trindel Insurance Fund; discussion and possible action.

Auditor-Controller Graham discussed [item](#).

Zoom - public comment asking about monies and investment/interest.

**Motion:** Trindel Insurance Fund monies to be transferred into Board of Supervisors budget. **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel. **Absent:** Supervisor - District 3 McGowan.

#### **D. SHERIFF'S DEPARTMENT** - Todd Johns

- 1) Undersheriff contract and wages; discussion and possible action.

Zoom - Leslie public comments requesting the Board to act now.

**Motion:** Accept option #2 as recommended by Sheriff Johns, with stipulation to amend Undersheriff contract., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion Failed by split vote (**summary:** Yes = 2 No = 2).

**Yes:** Supervisor - District 2 Goss, Supervisor - District 5 Engel.

**No:** Supervisor - District 1 Ceresola, Supervisor - District 4 Hagwood.

**Absent:** Supervisor - District 3 McGowan.

#### **4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO**

##### **A. County Administrative Officer's Report**

No report by CAO Lucero

#### **5. BOARD OF SUPERVISORS**

##### **A. APPOINTMENTS**

- 1) Appoint Kelly Ann Bonnell and Interim Public Health Director to the First 5 Plumas County Children and Families Commission for the 2023-2025 2-year term, as recommended.

**Motion:** Appoint Kelly Ann Bonnell and Interim Public Health Director to the First 5 Plumas County Children and Families Commission for the 2023-2025 2-year term, as recommended.

**Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** None.

**Vote:** Motion by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel. **Absent** Supervisor - District 3 McGowan.

## **B. CORRESPONDENCE**

Supervisors received no correspondence.

## **C. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS**

Supervisor Hagwood reported that the Plumas County Transportation Commission Meeting was cancelled.

Supervisor Goss reported on the Greenville Parade.

Supervisor Engel reported on receiving noise complaints; attended a sale of water meeting; a Monterey Settlements Fund Distribution Meeting.

## **6. CLOSED SESSION**

### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

A. Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:

1. Agricultural Commissioner
2. Behavioral Health Director
3. Building Services Director
4. Chief Probation Officer
5. Child Support Services Director
6. County Administrative Officer
7. County Counsel
8. Environmental Health Director
9. Facility Services Director
10. Fair Manager
11. Human Resources Director
12. Information Technology Director
13. Library Director
14. Museum Director
15. Planning Director
16. Public Health Director
17. Public Works Director
18. Risk & Safety Manager
19. Social Services Director

B. Conference with real property negotiator, regarding facilities: Lawry House, APN 115-062-013, 60 Bradley Street, Quincy

- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- D. Conference with Legal Counsel: Existing litigation – Tiffany Wagner, Plaintiff, v. County of Plumas, et al., Defendants, United States District Court, Eastern District of California, Case No. 2:18-cv-03105-KMJ-DMC
- E. Conference with Legal Counsel: Existing litigation – Pederson, et al., v. County of Plumas, et al., United States District Court for the Eastern District of California Case No. CIV S-89-1659 JFM P, pursuant to subdivision (a) of Government Code §54956.9
- F. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (2 cases)
- G. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code §54956.9 – Plumas County v. Pacific Gas and Electric Company, et al, Superior Court of the State of California, County of San Francisco, Original Case No. CGC-21-596070

#### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

Chair Hagwood reported there was no reportable action taken during closed session.

#### **7. ADJOURNMENT**

Adjourned meeting to Tuesday, November 21, 2023, Board of Supervisors Room 308, Courthouse, Quincy, California