



**Plumas-Sierra Counties CoC  
Advisory Board Meeting  
Minutes  
September 26, 2023  
10:00am**

**Chair: Sharon Sousa  
Vice Chair: Cathy Rahmeyer  
Secretary: Linda Judge  
Membership Director: Laurie Marsh  
At-Large: Ashley Achter**

*The Plumas-Sierra Counties CoC Advisory Board welcomes you to its meetings,  
which are regularly held on the fourth Tuesday of each month at 10:00AM.  
Your interest is encouraged and appreciated.*

**Locations: 591 Main Street, Quincy (Plumas Crisis Intervention & Resource Center)  
706 Mill Street, Loyalton (Sierra County Wellness Center)**

**New email address for Plumas Sierra Advisory Board of NorCal CoC: [plumassierracoc@gmail.com](mailto:plumassierracoc@gmail.com)**



**REASONABLE ACCOMMODATIONS:** *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.*

**1. Call to Order/Establish Quorum Roll Call**

The Chair called the meeting to order at 10:04.

Voting members present were Sharon Sousa, Laurie Marsh, Linda Judge and Cathy Rahmeyer (by phone).

**2. Additions to or Deletions from the Agenda**

None were submitted.

**3. Introductions**

The chair welcomed the following guest: Kristy Pierson, Plumas County Behavioral Health (PCBH) proposed alternate for Sharon Sousa as soon as application is approved.

**Public Comments**

Members of the public will have the opportunity to address the Advisory Board on any issue within the jurisdiction of the Board. Speakers will be limited to 3 minutes.

No public comments were submitted.

#### **4. Approval of Meeting Minutes from Aug 22, 2023, Regular Meeting**

Advisory Board members reviewed the regular meeting minutes from Aug 22, 2023. No changes were recommended. Linda moved to approve the minutes as submitted. Cathy seconded. The motion passed.

#### **5. Discussion**

A. NorCal CoC Executive Board Meeting Update (Plumas and Sierra Counties) Debra Lucero attended in Cathy's absence; Laurie was present.

i. Interim Collaborative Applicant (City of Redding)

Discussion: Shasta County will no longer will be the NorCal LA, though they will continue through December for HMIS/CE administration. The City of Redding will be the Collaborative Applicant (CA) and will play the main role is resubmitting the previously submitted collaborative application, which is due 09/28/23. Approval is expected in several months.

ii. HMIS Lead and System Administrator (United Way of Northern California)

United Way has stepped up and will fill this role, with assistance from Shasta County through the end of this year. Modoc County has volunteered to host on their website, and Siskiyou County has volunteered to handle the agenda and minutes for the CoC Executive Board (EB). It is not clear who will take over PIT committee, etc., as required for the HUD Point in Time count conducted in January.

iii. Shasta Health and Human Services Agency Roles (HMIS/CE Committee assistance in transition and existing grant contract management and monitoring through December 31, 2023)

iv. "Lead Agency" Entity and Roles

v. PIT Committee

vi. Executive Board Roles (Prepare Agendas and Minutes and Website Hosting)

Cathy agreed to post the agenda and minutes going forward.

vii. Budget and Funding

1. County participation agreements

For FY 2023-24, no one has paid the county share to help fund lead agency for admin support. Not clear who the parties be, and what is the fair share. HUD states you have to demonstrate capacity to split off into a smaller CoC to meet the roles and responsibilities of the CoC. No decisions have been made. HUD window is Jan-Mar to apply for CoC reorganization. We are curious about this opportunity. This may be an option if the PAs don't work out. Each county needs one CoC, but there can be multiple counties under one. Can the LA be a non-profit?

## **6. New Business/Action Items**

- A. Physical and/or virtual attendance and comment by members of the public, participant members, and voting members, hybrid virtual and physical meeting locations will be available going forward.
- B. Recommendation to PIT Committee for January 2024 PIT count to conduct both sheltered and unsheltered counts. We do not have to report unsheltered counts for this year.
- C. CoC advisory Committee documents:
  - a. Storage: Sharon and Tracey will explore establishing a shared drive on the County server that can be accessed by all voting members of the advisory board. General consensus that Google Docs is not a good option.
  - b. Roster of participant members: Tracey will update the roster and distribute to the Board. Linda will work on an Excel spreadsheet that notes affiliation of members.
- D. Addressing Homelessness (standing item)
  - PCIRC: No updates
  - Community Resiliency Centers: No updates
  - PCBH: No updates
  - Public Health: No updates
  - DSS: No updates
  - IMBY: No updates
  - Rural Communities Housing Development Corporation (RCHDC): will present to the BOS on 10/10/23 or 10/17/23 regarding permanent supportive housing (PSH) for severely mentally ill (SMI) residents; Sheriff Johns has concerns due to their low staffing availability.
- E. New Member Applications (standing item) - Kristy Pierson, Plumas County Behavioral Health (PCBH) proposed alternate for Sharon Sousa application will submit an Advisory Board application.
- F. Chair for October 24 meeting – Sharon will be unable to attend, and Kristy's application has not yet been approved so Cathy will run the meeting.
- G. New housing developments – Tracey said a development group consisting of a Loyaltan resident and Southern California investors has submitted an application for 161 manufactured homes in Vinton which is being processed by the County. Tracey asked Laurie about the mobile home park in Loyaltan which has been proposed for a number of new units by the same investment group. Laurie did not have additional information except that Loyaltan has water issues (quality and quantity). It is unclear if the units in either location will be eligible for Section 8 subsidies.

## **7. Committee Appointments (standing item)**

None were submitted.

## **8. Requests for Letters of Support (standing item)**

None were submitted.

## **9. Committee/Workgroup Updates**

A. PIT Committee – January planning – The PIT count will still occur the 3<sup>rd</sup> week in Jan.

B. HMIS/CEP Committee – United Way is coming on board.

## **10. Agency Updates**

None

## **11. County Updates**

Laurie thanked PCIRC for helping Sierra County residents

## **12. Discussion Items for Next Meeting**

- Continued reorganization at the Executive Board level – approval of new members
- Updated roster to distribute – Tracey will do this
- Update on BOS presentation by RCHCD

## **13. Adjournment**

The chair adjourned the meeting at 10:47 am.

**Next Meeting:** October 24, 2023 (10:00AM)

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec.12132), and the federal rules and regulations adopted in implementation thereof.

**The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.**