



## **Board of Supervisors**

Dwight Ceresola, Vice Chair, 1st District

Kevin Goss, 2nd District

Thomas McGowan, 3rd District

Greg Hagwood, Chair, 4th District

Jeff Engel, 5th District

## **MEETING MINUTES**

### **ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JANUARY 9, 2024**

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## **STANDING ORDERS**

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

The Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commissions, committees, boards, and councils, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to state or federal social distancing or masking requirements, if applicable. It is strongly recommended that individuals attending meetings wear masks. The public may participate as follows:

## **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

## **ZOOM Participation**

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

### **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

### **CALL TO ORDER**

#### **Roll Call.**

**Present:** Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel

**Excused:** Supervisor - District 2 Goss

### **PLEDGE OF ALLEGIANCE**

George T. led the Pledge of Allegiance.

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

There are no additions or deletions to the agenda.

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

George T. - offered prayer

T. Stout - handout regarding vested mining. <https://plumascounty.us/ArchiveCenter/ViewFile/Item/18063>

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

Sheriff Johns - updated on Senate Bill 2 (regarding CCW Permits)

K. Allred (Probation) - updated on Victim Witness's office move went well. CAO Lucero thanked Keevin for his efforts regarding Victim Witness.

J. Mannle (Public Works/Road Dept) - updated on having numerous vacancies in his department.

### **ACTION AGENDA**

#### **1. UPDATES AND REPORTS**

##### **A. DISASTER RECOVERY OPERATIONS**

Report and update Dixie Fire Recovery efforts; receive report and discussion

No Report Provided.

**B. BUSINESS AND ECONOMIC RECOVERY**

Report and update on Dixie Fire Business and Economic Recovery efforts.

Mr. Koble (handout) <https://plumascounty.us/ArchiveCenter/ViewFile/Item/18064>

**C. DIXIE FIRE COLLABORATIVE**

Report, update, and discussion on Dixie Fire Collaborative efforts

No Report Provided.

**D. US FOREST SERVICE**

Report and update.

No Report Provided.

**E. MUNIS HR/PAYROLL MODULE UPDATE**

Report and update on Pentamation, Tyler/Munis software migration and efforts.

Martee G. Auditor/Controller updated on Client First Meeting 01-11-2024. Munis status calls are halted until further notice. Currently working on the FY21/22 audit with Smith & Newell.

**F. COUNTY TREASURER'S REPORT**

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

No Report Provided.

**G. FINANCIAL/AUDIT REPORT**

Report from County Departments regarding the County's Financial and audit status

No Report Provided.

**2. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**Excused:** Supervisor - District 2 Goss

**A. FACILITY SERVICES**

- 1) Approve and authorize Board Chair to waive facility-use fees for the Quincy Chamber of Commerce's Groundhog Fever Festival event scheduled for February 3, 2024.
  
- 2) Approve and authorize Chair to sign an agreement between Plumas County Facility Services and Silver State Elevator Co. for repairs needed to the elevator at the Permit Center to put it back into service; work to be completed by March 31, 2024; not to exceed \$46,332.97; (General Fund Impact) as approved in FY23/24 budget; approved as to form by County Counsel.

**B. CLERK OF THE BOARD**

- 1) Approve the Meeting Minutes for all meetings held in December of 2023, as submitted.

**C. AUDITOR/CONTROLLER**

- 1) Authorize the Auditor Controller to allow extra-help employee #100698 to work more than 29 hours per week as needed for 90 days from January-March 2024; not to exceed 1560 hours per 12-month period (November 1- October 31); No General Fund Impact, approved in FY 23/24 budget.

**D. COUNTY COUNSEL**

- 1) Approve and authorize County Counsel to recruit and fill Extra Help Paralegal I position; (General Fund Impact) wages covered in FY23/24 budget.

**3. SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Plumas County Flood Control and Water Conservation District; Beckwourth County Service Area, Quincy Lighting District; and Crescent Mills Lighting District.

**A. ADJOURN AS THE BOARD OF SUPERVISORS**

**B. CONVENE AS THE PLUMAS COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT**

- 1) Approve and authorize Chair to sign an agreement between Plumas County Flood Control & Water Conservation District and Sierra Valley Groundwater Management District (SVGMD) for Sierra Valley Groundwater Recharge and Irrigation Efficiency Project ; effective January 9, 2024; not to exceed \$1,220,000; (No General Fund Impact) funded through agreement with SVGMD; approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve and authorize Chair to sign an agreement between Plumas County Flood Control & Water Conservation District and Sierra Valley Groundwater Management District (SVGMD) for Sierra Valley Groundwater Recharge and Irrigation Efficiency Project ; effective January 9, 2024; not to exceed \$1,220,000; (No General Fund Impact) funded through agreement with SVGMD; approved as to form by County Counsel; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**Excused:** Supervisor - District 2 Goss

C. **ADJOURN AS THE PLUMAS COUNTY FLOOD & CONSERVATION DISTRICT AND RECONVENE AS THE BOARD OF SUPERVISORS**

4. **DEPARTMENTAL MATTERS**

A. **PROBATION** - Keevin Allred

- 1) Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Probation and Plumas County Library to facilitate a 2.5 hour Truancy Intervention Class based on the Parent Project Program; effective upon final signature and renewed annually without further action; not to exceed \$4,000.00 per year; (No General Fund Impact) state juvenile grant funds; approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Probation and Plumas County Library to facilitate a 2.5 hour Truancy Intervention Class based on the Parent Project Program; effective upon final signature and renewed annually without further action; not to exceed \$4,000.00 per year; (No General Fund Impact) state juvenile grant funds; approved as to form by County Counsel; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**Excused:** Supervisor - District 2 Goss

- 2) Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Probation and Plumas County Library to provide tutoring services as a part of Probation's Juvenile Justice Plan Afterschool pilot program; effective upon final signature and renewable annually without further action; not to exceed \$4,900.00; (No General Fund Impact) state juvenile grant funds; approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Probation and Plumas County Library to provide tutoring services as a part of Probation's Juvenile Justice Plan Afterschool pilot program; effective upon final signature and renewable annually without further action; not to exceed \$4,900.00; (No General Fund Impact) state juvenile grant funds; approved as to form by County Counsel; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 1 Ceresola, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**Excused:** Supervisor - District 2 Goss

Public Comment: Mr. Koble spoke regarding truancy going up 50%.

- 3) Approve and authorize two FTE Probation staff employees (#100983, #100922) to switch to a fourteen workweek schedule pursuant to section 8.05 of the Plumas County Personnel Rules and 3.08 of Probation Unit's MOU; Effective January 14, 2024; discussion and possible action.

**Motion:** Approve and authorize two FTE Probation staff employees (#100983, #100922) to switch to a four-ten workweek schedule pursuant to section 8.05 of the Plumas County Personnel Rules and 3.08 of Probation Unit's MOU; Effective January 14, 2024; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 5 Engel.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**Excused:** Supervisor - District 2 Goss

## **B. FACILITY SERVICES** - Robert McAdams

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Facility Services & Airports and Brandley Engineering, Inc for airport consulting services; effective November 1, 2023; There is no GF impact as the Airports are a commercial enterprise of Plumas County and supported by their own revenue; this is the master agreement that will be referenced for all future supplemental service agreements; not approved by County Counsel.

**Motion:** Approve and authorize Chair to ratify and sign an agreement between Plumas County Facility Services & Airports and Brandley Engineering, Inc for airport consulting services; effective November 1, 2023; There is no GF impact as the Airports are a commercial enterprise of Plumas County and supported by their own revenue; this is the master agreement that will be referenced for all future supplemental service agreements; not approved by County Counsel. **Action:** Approve, **Moved by** Supervisor - District 1 Ceresola, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**Excused:** Supervisor - District 2 Goss

## **5. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO**

### **A. County Administrative Officer's Report**

CAO Lucero - written handout report; <https://plumascounty.us/ArchiveCenter/ViewFile/Item/18061>  
Public Comment - Mr. Koble spoke regarding some TOT properties not being in compliance.  
Public Comment - Mr. Foster spoke regarding how much of the TOT tax was missing.

### **B. Presentation - PG&E Hydro Projects in Plumas County; discussion only**

This item to be rescheduled at the request of the presenter.

## **6. BOARD OF SUPERVISORS**

### **A. Review current 2024 Plumas County Boards & Commissions; discussion and possible action.**

Review current 2024 Plumas County Boards and Commissions; discussion and possible action. **Motion:** Supervisor - District 3 McGowan to be an alternate on the NORCAL EMS Board. **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 5 Engel.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**Excused:** Supervisor - District 2 Goss

## **B. APPOINTMENTS**

- 1) Appoint Katherine Miller-Sturley to the Greenhorn Community Services District, as recommended; discussion and possible action.

**Motion:** Appoint Katherine Miller-Sturley to the Greenhorn Community Services District, as recommended; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**Excused:** Supervisor - District 2 Goss

## **C. CORRESPONDENCE**

Supervisor Hagwood received correspondence regarding access to recycling bins at the Quincy Transfer Station.

Supervisor Engel received no correspondence.

Supervisor McGowan received no correspondence.

Supervisor Ceresola received no correspondence.

## **D. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS**

No Reports Provided.

## **7. CLOSED SESSION**

### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Risk Manager: Quarterly Risk Control Program Status Report
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3 Public Works, Public Works Mid-Management Unit; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- C. Conference with Legal Counsel: Existing litigation – Tiffany Wagner, Plaintiff, v. County of Plumas, et al., Defendants, United States District Court, Eastern District of California, Case No. 2:18-cv-03105-KMJ-DMC
- D. Conference with Legal Counsel: Existing litigation – Pederson, et al., v. County of Plumas, et al., United States District Court for the Eastern District of California Case No. CIV S-89-1659 JFM P, pursuant to subdivision (a) of Government Code §54956.9

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

Chair Hagwood reported there was no reportable action taken during closed session.

**8. ADJOURNMENT**

Adjourned meeting to Tuesday, January 16, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California