



Board of Supervisors

Dwight Ceresola, Vice Chair, 1st District
Kevin Goss, 2nd District
Thomas McGowan, 3rd District
Greg Hagwood, Chair, 4th District
Jeff Engel, 5th District

MEETING MINUTES

ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON MARCH 19, 2024

STANDING ORDERS

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

The Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commissions, committees, boards, and councils, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to state or federal social distancing or masking requirements, if applicable. It is strongly recommended that individuals attending meetings wear masks. The public may participate as follows:

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address

Public@countyofplumas.com

CALL TO ORDER

Roll Call.

Present: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel

PLEDGE OF ALLEGIANCE

Debra Lucero (CAO) led the Pledge of Allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

There are no additions or deletions to the agenda.

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Pastor George offered a prayer

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

Tracey Ferguson (Planning Director) - updated the Board on Micro Enterprise Small Business Grant. 20 awardees, contracts are fully executed, also updated on Sierraville project. Links below are handouts that Tracey presented to the Board:

<https://plumascounty.us/ArchiveCenter/ViewFile/Item/18173>

<https://plumascounty.us/ArchiveCenter/ViewFile/Item/18176>

Clint Koble thanked Tracey for her efforts on the grants.

ACTION AGENDA

1. UPDATES AND REPORTS

A. DISASTER RECOVERY OPERATIONS

Report and update Dixie Fire Recovery efforts; receive report and discussion

No Report Provided.

B. PLUMAS COUNTY BUSINESS AND ECONOMIC DEVELOPMENT

Report and update on Dixie Fire Business and Economic Recovery efforts.

Clint Koble email <https://plumascounty.us/ArchiveCenter/ViewFile/Item/18178>

Jeff Greef presented a report to the Board on his business venture in Greenville (Plumas Wood Fiber). He would like to build a factory that could produce peat moss, and he asked the Board for a letter of support.

C. DIXIE FIRE COLLABORATIVE

Report, update, and discussion on Dixie Fire Collaborative efforts

Patrick Joseph updated the Board on a meeting on March 22, 2024, from 9am to 10:30am in the Mineral Building at the Fairgrounds; topics include community profiles, all communities affected by the Dixie Fire.

D. US FOREST SERVICE

Report and update.

No Report Provided.

E. MUNIS HR/PAYROLL MODULE UPDATE

Report and update on Pentamation, Tyler/Munis software migration and efforts.

Martee Graham (Auditor/Controller) - updated the Board on moving forward quickly with Munis transitions, reran parallel to see if there are any more errors. It is very important that HR and the Auditor's office work closely and effectively together to accomplish these goals. Her office has to go live with Munis on July 1, 2024.

CAO Lucero commented on MRG taking a piece of this Chris Meyers who helped with Tyler Munis is assisting us under the MRG Contract and working with Special Districts.

F. COUNTY TREASURER'S REPORT

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

Julie White (Treasurer-Tax Collector) updated the Board on taxes and fees that are collected by her office. They collect real property tax, mining claims tax, special interest tax, TOT tax. These go by TRA (Tax Rate Area). They also collect fees & fines, and other departments that cannot collect their own fees, her office tries to collect them.

Investment reports have been forwarded to the Board. Supervisor McGowan requested that the reports be sent in a "readable format". Julie says she will post audits on counties website, TOT - might be more than what it's budgeted for, suggest modifying the budget to reflect trying to find unpaid short-term rental owners. FRTD - Julie claims that FRTD hasn't been late in a while, FRTD wants an audit. Interest apportionment is completed, all parties are satisfied.

Martee Graham responds to Supervisors McGowans question, states all taxes are apportioned.

Treasurers Investment Policy and Procedures will be brought back to the Board at a later date for the Board's approval.

G. FINANCIAL/AUDIT REPORT

Report from County Departments regarding the County's Financial and audit status.

Martee Graham (Auditor-Controller) updated the Board on wrapping up the 22/23 audit with Smith & Newel. She will be bringing that before the Board sometime in April.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

A. BEHAVIORAL HEALTH

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Current Electric & Alarm for monthly alarm monitoring for Behavioral Health Wellness Centers; effective January 1, 2024; not to exceed; \$5,000.00 (No General Fund Impact) Mental Health Services Act state funding source; approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign amendment no. 1 to the agreement between Plumas County Behavioral Health and Community Medical Specialists dba. Community Behavioral Health; increasing the compensation amount from Seven Hundred Four Thousand (\$704,000.00) to Nine Hundred Four Thousand (\$904,000.000) due to increase in demand; (No General Fund Impact) combination of state and federal funds; approved as to form by County Counsel.

B. PUBLIC WORKS/ROAD

- 1) Approve and authorize Chair to sign Professional Services Agreement Amendment No. 2 to the agreement between Plumas County Sheriff and CGL Companies, Inc. for Plumas County Corrections Facility; No General Fund Impact; approved as to form by County Counsel.

C. SOCIAL SERVICES

- 1) Approve and authorize Chair to sign an agreement between Plumas County Department of Social Services and Pitney-Bowes Global Financial Services effective April 1, 2024, for a sixty-month lease of a postage/mailing machine. Not to exceed \$23,500. (No General Fund Impact) approved as to form by County Counsel.

3. DEPARTMENTAL MATTERS

A. SHERIFF - Todd Johns

- 1) (a). Approve and authorize the Sheriff to proceed with a fixed asset purchase of 6 new mobile radios using the 2021 Homeland Security Grant; total not to exceed \$41,841.00 dollars; No General Fund Impact; discussion and possible action. **Four/Fifths roll call vote**

(b). Approve the transfer of those funds to fixed asset accounts within the department #70344 Sheriff. No General Fund Impact; discussion and possible action. **Four/Fifths roll call vote.**

Motion: (a). Approve and authorize the Sheriff to proceed with a fixed asset purchase of 6 new mobile radios using the 2021 Homeland Security Grant; total not to exceed \$41,841.00 dollars; No General Fund Impact; discussion and possible action. **Four/Fifths roll call vote**

(b). Approve the transfer of those funds to fixed asset accounts within the department #70344 Sheriff. No General Fund Impact; discussion and possible action. **Four/Fifths roll call vote.**,

Action: Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Martee Graham commented on budget transfers and requested that fund accounts be listed on the agenda items.

- 2) Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and Hi Tech Frame & Finish; effective February 1, 2024; not to exceed \$60,000 dollars; (General Fund Impact) as approved in (FY23/24) budget; approved as to form by County Counsel.

Motion: Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and Hi Tech Frame & Finish; **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

- 3) Request to develop and implement a hiring incentive agreement to attract and retain qualified candidates for the position of Correctional Officer; General Fund Impact, discussion and possible action.

Motion: Request to develop and implement a hiring incentive agreement to attract and retain qualified candidates for the position of Correctional Officer; General Fund Impact, discussion and possible action. , **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Sheriff Johns presents for direction from the Board for background, SB 89 passed raising qualifications to 21 years and older. AB 89 will have even further restrictions. Sheriff Johns mentions that he wants to increase staffing before degree requirements.

Clint Koble commented.

- 4) Approve and authorize Chair to sign a lease agreement between Plumas County Sheriff and Alltel Corp, dba Verizon Wireless; effective March 19, 2024; (No General Fund Impact) approved as to form by County Counsel; discussion and possible action.

Motion: Approve and authorize Chair to sign a lease agreement between Plumas County Sheriff and Alltel Corp, dba Verizon Wireless; **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Mike Grant presents discusses the amount of work, benefits to county, Supervisor Hagwood thanks him, County Counsel comments.

B. PUBLIC WORKS/ROAD - John Mannle

- 1) CGL to provide an update on the New Jail and Day Reporting Center progress during construction.
Paul from CGL presented a zoom slideshow presentation for the Board.

C. PLANNING - Tracey Ferguson

- 1) Review and accept the 2023 General Plan Annual Progress Report and direct Planning staff to submit the Report to the Governor's Office of Planning and Research (OPR) and State Department of Housing and Community Development (HCD) by April 1, 2024; discussion and possible action

Motion: Review and accept the 2023 General Plan Annual Progress Report and direct Planning staff to submit the Report to the Governor's Office of Planning and Research (OPR) and State Department of Housing and Community Development (HCD) by April 1, 2024; discussion and possible action , **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Tracey Ferguson presents - appears houses built is increasing each year, population is again, Board directs sending to OPR.

D. TREASURER-TAX COLLECTOR - Julie White

- 1) Request approval of the Board of Supervisors to pay all legal counsel fees incurred by the Treasurer-Tax Collector on and before December 31, 2023; and fees incurred on and subsequent to January 1, 2024. Appropriate the funds from the 2023-2024 budget and authorize the Auditor's office to pay the invoices in year 2023 (\$50,346.50), and invoices in year 2024 (\$37,139.45); totaling \$87,540.95 and any further invoices to Lewis, Brisbois, Bisgaard & Smith, LLP; General Fund Impact; **Four/Fifths Roll Call Vote**

Motion: Request approval of the Board of Supervisors to pay all legal counsel fees incurred by the Treasurer-Tax Collector on and before December 31, 2023; and fees incurred on and subsequent to January 1, 2024. Appropriate the funds from the 2023-2024 budget and authorize the Auditor's office to pay the invoices in year 2023 (\$50,346.50), and invoices in year 2024 (\$37,139.45); totaling \$87,540.95 and any further invoices to Lewis, Brisbois, Bisgaard & Smith, LLP; General Fund Impact; **Four/Fifths Roll Call Vote, Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Failed by split vote (**summary:** Yes = 2 No = 1).

Yes: Supervisor - District 2 Goss, Supervisor - District 5 Engel.

No: Supervisor - District 1 Ceresola.

Supervisors Hagwood and McGowan recused themselves from this item, and were not present during the vote.

Comments made by Mr. Bakes, County Counsel, Supervisors Goss & Engel. County Counsel directed to work on a contract with Mr. Bakes for future representation.

Supervisor Engel requested from Interim County Counsel Brechtel to make sure that the 2/3 vote counted. Interim County Counsel assured Supervisor Engel that he would research this and would get back to him.

4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

A. 11:00 A.M. PUBLIC HEARING:

- 1) Consideration and Adoption of **RESOLUTION** Making findings on energy savings and determining other matters in connection with an Energy Services Agreement; approved as to form by County Counsel; **Roll Call Vote**

This item was moved to 4.A under the County Administrative Officer.

Motion: Consideration and Adoption of [RESOLUTION No. 24-8902](#) Making findings on energy savings and determining other matters in connection with an Energy Services Agreement; approved as to form by County Counsel; **Roll Call Vote, Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Members of the ENGIE staff presented a slideshow presentation to the Board.

Zach Gately presents - County Counsel explains recent changes that don't match the background info, brief intro from Zach Gately, presented by Ashu, Heather presented next, reviewed various aspects of the energy program.

The Board also approves the Repair/Construction/Maintenance Agreement effective March 19, 2024. This agreement shall not exceed Ten Million Seven Hundred Fifty-Four Thousand Two Hundred Forty Six Dollars and 00/100 (\$10,754,246.00)

B. County Administrative Officer's Report

CAO Debra Lucero provided no report during this meeting.

5. BOARD OF SUPERVISORS

- A. Accept Letter of Retirement; Public Works Director effective April 19, 2024; discussion and possible action.

Motion: Accept Letter of Retirement; Public Works Director effective April 19, 2024; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 4 Hagwood.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

John Mannle said a few words and thanked the Board.

B. Correspondence

Supervisor Goss received no correspondence.

Supervisor Hagwood received no correspondence.

Supervisor Engel received no correspondence.

Supervisor McGowan received correspondence regarding ongoing noise complaint concerns in his district.

Supervisor Ceresola received no correspondence.

- C. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

No Weekly Reports Provided during this meeting.

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public Employee Performance Evaluation - Public Works Director

This item was mooted due to retirement letter being accepted. Not discussed.

- B. Conference with real property negotiator, regarding facilities: Lawry House, APN 115-062-013, 60 Bradley Street, Quincy

This item was pulled at the request of County Counsel. Not discussed.

- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

Chair Hagwood reported there was no reportable action taken during closed session, he also reported that item 6.B. was pulled from Closed Session.

7. ADJOURNMENT

Adjourned meeting to Tuesday, April 2, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California