

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION**  
**1834 E. Main St., Quincy – COUNTY OF PLUMAS – Tel. 283-6268**

**MINUTES**

**February 26, 2024**

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chair Greg Hagwood with roll call at 1:30 PM in the Conference Room of the Plumas County Public Works Department.

**1a. Roll Call**

Roll call is conducted by John Mannle, Public Works Director

Commissioners in attendance are Greg Hagwood, Pat Morton, Susan Scarlett, Bill Powers, and Tom McGowan.

Staff Attendees: John Mannle, Public Works Director; Rob Thorman, Assistant Public Works Director

Caltrans District 2 Staff attendees: Kathy Grah, Senior Transportation Planner; John Maxwell, Transportation Planner; Maz Rahmani, Plumas County Project Manager

Other attendees: Marco Velazquez, Associate Planner – Plumas County Planning Department; Kelly McElwain, Transit Manager; Shauna Everton, Fleet Manager.

**1b. Public Forum – Public**

There are no comments from the public.

**1c. Public Forum – Commissioners and Staff**

Commissioner Scarlett asks for information regarding the work schedule for the Cromberg SR 70 Project and whether the Caltrans Quick Maps can incorporate traffic control information on the Cromberg Project in real time. John indicates that he will email Caltrans staff to obtain more information and then forward this information to the Commissioners.

**2. Consideration of Draft Minutes for PCTC Meeting conducted on January 22, 2024**

Motion is made by Commissioner Scarlett, seconded by Commissioner McGowan, to adopt the minutes of January 22, 2024. Motion passes 5-0.

**3. Adoption of Resolution 24-02 approving a supplemental allocation of TDA Funds in the amount of \$225,000 to replace the State Transit Assistance Funds being withheld by the State pending the completion of the County's 21/22 FY Audit.**

Motion is made by Commissioner Scarlett, seconded by Commissioner Powers, to adopt Resolution 24-02. Motion passes 5-0.

**4. Adoption of Resolution 24-03 approving a supplemental budget increase of \$30,000 for Fund 2027-PPM to continue activities associated with the 2025 Plumas County Regional Transportation Plan, and the Plumas County Regional Transportation Improvement Program**

Motion is made by Commissioner Powers, seconded by Commissioner Morton, to adopt Resolution 24-03. Motion passes 5-0.

**5. Approval of a Professional Services Agreement with Michael Baker International for preparation of the Triennial Performance Audits for PCTC, Plumas Transit Systems, and Plumas County Seniors Transportation for FY's 2022 through 2024.**

Motion is made by Commissioner McGowan, seconded by Commissioner Powers, to the Professional Services Agreement with Michael Baker International for completion of the FY 2022 through 2024 Triennial Performance Audits. Motion passes 5-0.

**6. Discussion of East Quincy crosswalk lighting, school zone speed control in the vicinity of Plumas Charter School, and potential lane reduction for the East Quincy SR 70/East Main Street corridor.**

John Mannle provides an update regarding the need to provide crosswalk improvements, including crosswalk lighting, in East Quincy and to examine, at the appropriate time, a potential lane reduction to help slow traffic. Some of these improvements will be tied to the Quincy CapM Project slated for 2028/29. Commissioners Hagwood, Scarlett and McGowan express support for this effort.

**7. Transit Operations Update**

**a) Plumas Transit Systems Update and FY 23/24 2nd Quarter Report – Kelly McElwain, Transit Manager**

Shauna Everton reports that ridership is still going up, though the Portola Route did drop some. Passengers are very happy with being able to ride the transit system for free. The drop in the Portola numbers is due to less FRC College Students that reside in the Portola area.

**b) Seniors Transportation Update – John Rix, Manager**

John Rix reports that ridership numbers are holding steady or slowly improving. The slow recovery is likely due to impacts from Covid and the senior population being more cautious to return to a congregate setting.

**8. Update on the start of the on-demand bus service for the Quincy Evening Route.**

The proposed start date for this project is April 8<sup>th</sup>. Marketing material will go out within the next few days. This service will be for the Quincy Evening Route Monday through Friday from 5 to 9 PM.

**9. Confirmation of the date of the next PCTC meeting for March 18, 2024, at 1:30 PM.**

The PCTC meeting is confirmed for March 18, 2024, at 1:30 PM.

**10. Adjournment**

The meeting adjourns at 1:42 PM