



Board of Supervisors

Dwight Ceresola, Vice Chair, 1st District
Kevin Goss, 2nd District
Thomas McGowan, 3rd District
Greg Hagwood, Chair, 4th District
Jeff Engel, 5th District

MEETING MINUTES

ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON AUGUST 20, 2024

STANDING ORDERS

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

The Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commissions, committees, boards, and councils, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to state or federal social distancing or masking requirements, if applicable. It is strongly recommended that individuals attending meetings wear masks. The public may participate as follows:

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address

Public@countyofplumas.com

CALL TO ORDER

Roll Call.

Present: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel

PLEDGE OF ALLEGIANCE

John Sheehan led the Pledge of Allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Chair Hagwood has requested that Item 5.A. be moved to after Department Head Announcements

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Pastor George offers a short prayer.

Corrine Zach reads a letter to the Board on issues concerning Plumas Eureka CSD.

<https://plumascounty.us/ArchiveCenter/ViewFile/Item/18429>

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

Marcy DeMartile - County Clerk Recorder Registrar of Voters updates the Board on the upcoming elections and concerns on social media. Concerns about incoming mail and safety concerns about mail potentially being contaminated. The voters are their responsibility to inform her office if the public has a change of address.

Sheriff Johns updates the Board on his staff had the opportunity to arrest a murder suspect in Portola. He stated it was a great undertaking to do this. Thanks to all involved in the apprehension.

Rob Thorman updates the Board on County Rd A-15 being chip sealed and should be completed with work on Monday, August 26, 2024.

Tracey Ferguson presents a handout to the Board.

<https://plumascounty.us/ArchiveCenter/ViewFile/Item/18428>

ACTION AGENDA

1. UPDATES AND REPORTS

A. 2021 WILDFIRE RECOVERY OPERATIONS

Report, update, and discussion by the County, Dixie Fire Collaborative, and others

Tracey Ferguson (Planning Director) - updated the Board on having a good Saturday meeting in Greenville at the DFC. Recovery plans with Meinter Furnish, workshops, this Friday August 23 1:30-3:00pm at the Mineral Bldg she will be having a working group meeting.

B. PLUMAS COUNTY BUSINESS AND ECONOMIC DEVELOPMENT

Report and update on Dixie Fire Business and Economic Recovery efforts.

No Report Provided

C. US FOREST SERVICE

Report and update.

No Report Provided

D. MUNIS HR/PAYROLL MODULE UPDATE

Report and update on Pentamation, Tyler/Munis software migration and efforts.

CAO Lucero - updated the Board on HR Staff and Auditors office staff still working on Saturday to continue with the Munis conversion.

E. COUNTY TREASURER'S REPORT

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

No Report Provided.

F. FINANCIAL/AUDIT REPORT

Report from County Departments regarding the County's Financial and audit status.

No Report Provided.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

A. PROBATION

- 1) Approve and authorize Plumas County Probation to pay Plumas Rural Services a non-contract invoice in the amount of \$250.00 for Batterer's Intervention Weekly Sessions in June 2024, exceeding the FY23-24 contract NTE; No General Fund Impact, invoice will be paid out of 20409-SB678 Grant funding.
- 2) Approve and authorize Plumas County Probation to pay BI Inc. a non-contract invoice in the amount of \$3,520.40, exceeding the FY23-24 service agreement NTE by \$3,355.08; No General Fund impact, Invoice will be paid using various state-funded Probation grants.

B. SHERIFF'S OFFICE

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and Nick's Heating and Refrigeration Inc, to provide services and repairs on an as-needed basis on all industrial grade service equipment; effective August 1, 2024; not to exceed \$9,999.99; (General Fund Impact) as approved in FY24/25 recommended budget (various budgets); approved as to form by County Counsel.

C. FACILITY SERVICES

- 1) Approve and authorize Chair to sign an agreement between Plumas County (Facilities and Airports) and (CreteCraft Concrete Construction for ADA Upgrades at Gansner Park); effective (08/20/2024); not to exceed (\$26,216.00); (No General Fund Impact) (Prop 68 Funds); approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County of Facility Services & Airports and Somapro Enterprises, Inc.; No General Fund impact as this contract is 100% supported by Airport funds; approved as to form by County Counsel.
- 3) Approve and authorize Chair to sign an agreement between Plumas County Department of Facility Services & Airports and KJ's Cleaning Service for custodial services at the county's Chester facilities; effective October 1, 2024; 3-year contract not to exceed \$128,670.00; Contract directly impacts General Fund as approved in recommended FY24/25 budget 2012052 520404, 2079052 520404, 2075652 520404, 2084052 520404; approved as to form by County Counsel.
- 4) Approve and authorize Chair to sign an agreement between Plumas County Department of Facility Services & Airports and Frasure & Son Carpet Cleaning for facilities in Portola; effective October 1, 2024; 3-year contract not to exceed \$103,200; This contract will have direct impact on the General Fund as approved in recommended FY24/25 budget 2012052 520404, 2081052 520404; approved as to form by County Counsel.
- 5) Approve and authorize Chair to ratify and sign an agreement between Plumas County Facility Services & Airports and Plumas County Glass to replace the side doors on Harbison St side of the Quincy Library with ADA doors; effective July 1, 2024; not to exceed \$9,898.91; (General Fund Impact) as approved in FY24/25 recommended budget 2012054 540110; approved as to form by County Counsel.

D. MUSEUM

- 1) Approve and authorize Museum to recruit and fill, funded and vacant Extra Help position; (General Fund Impact) as approved in FY 24/25 recommended budget.

3. DEPARTMENTAL MATTERS

A. LIBRARY - Dora Mitchell

- 1) Adopt **RESOLUTION** updating the established County office hours for Plumas County Library; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action.
Roll call vote

Motion: Adopt [RESOLUTION No. 24-8941](#) updating the established County office hours for Plumas County Library; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote, Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 1 Ceresola.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Dora Mitchell presents via Zoom

- 2) Approve and authorize Plumas County Library/Literacy to recruit and fill, funded and allocated, vacant .475 FTE Literacy Program Assistant I; (No General Fund Impact) (funded by State Library CLLS grant included in FY24/25 Literacy budget; discussion and possible action.

Motion: Approve and authorize Plumas County Library/Literacy to recruit and fill, funded and allocated, vacant .475 FTE Literacy Program Assistant I; (No General Fund Impact) (funded by State Library CLLS grant included in FY24/25 Literacy budget; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Dora Mitchell presents via Zoom

B. PUBLIC WORKS/ROAD DEPARTMENT - Rob Thorman

- 1) (1) Adopt **RESOLUTION** Identifying Source of County Cash Contribution Funds Relating to SB 844 Adult Local Criminal Justice Facilities Construction Financing Program; approved as to form by County Counsel; discussion and possible action: **Roll Call Vote**

(2) Approve a \$100,000 loan from the General Fund Balance (58000) to the Capitol Improvement Jail Fund (48000) for related change orders; General Fund Impact; approved by Auditor-Controller; discussion and possible action; **Four/Fifths Roll Call Vote**

Motion: (1) Adopt [RESOLUTION No. 24-8942](#) Identifying Source of County Cash Contribution Funds Relating to SB 844 Adult Local Criminal Justice Facilities Construction Financing Program; approved as to form by County Counsel; discussion and possible action: **Roll Call Vote**

(2) Approve a \$100,000 loan from the General Fund Balance (58000) to the Capitol Improvement Jail Fund (48000) for related change orders; General Fund Impact; approved by Auditor-Controller; discussion and possible action; **Four/Fifths Roll Call Vote, Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Rob Thorman presents
Supervisor McGowan comments

C. PLANNING - Tracey Ferguson

- 1) Approve and authorize the Planning Department to recruit and fill, funded and allocated, vacant 1.0 FTE Executive Assistant - Planning; General Fund Impact, as approved in FY24/25 recommended budget; discussion and possible action.

Motion: Approve and authorize the Planning Department to recruit and fill, funded and allocated, vacant 1.0 FTE Executive Assistant - Planning; General Fund Impact, as approved in FY24/25 recommended budget; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Tracey Ferguson presents

2) TREASURER-TAX COLLECTOR - Julie White

1. A.) Adopt **RESOLUTION** authorizing the execution and delivery of a Lease Agreement and related agreements with respect to the acquisition, financing and leasing of certain equipment for the public benefit; authorizing the execution and delivery of documents required in connection therewith; and authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by this Resolution; (General Fund Impact) as approved in FY 24/25 recommended budget; approved as the form by County Counsel; discussion and possible action. **Roll Call Vote.**

1. B) Approve and authorize Chair to sign an agreement between Plumas County and Public Property Financing Corporation of California for the lease of real property consisting of the Plumas County Animal Shelter located at 201 North Mill Creek Road in the City of Quincy; effective August 20, 2024; (General Fund Impact) as approved in the FY 24/25 recommended budget; approved as to form by County Counsel.; discussion and possible action.

Motion: Table item to September 3, 2024, Action: Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Julie White presents

Sheriff Johns comments

Martee Nieman comments

Supervisor Ceresola comments

CAO comments

Supervisor Goss comments

Adam Cox comments

Supervisor-Elect Hall comments

THIS ITEM WAS TABLED UNTIL SEPTEMBER 3, 2024

2. A) Adopt **RESOLUTION** authorizing the execution and delivery of an equipment lease/purchase agreement with respect to the acquisition, financing, and leading of certain equipment for the public benefit; authorizing the execution and delivery of documents required in connection therewith; and authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by the Resolution; (General Fund Impact) as approved in FY24/25 recommended budget; approved as to form by County Counsel; discussion and possible action.

2 B) Approve and authorize Chair to sign an agreement between Plumas County and Public Property Financing Corporation of California for the lease of real property consisting of the Plumas County Animal Shelter located at 201 North Mill Creek Road in the City of Quincy; effective August 20, 2024; (General Fund Impact) as approved in FY 24/25 recommended budget; approved as to form by County Counsel; discussion and possible action.

Motion: 2. A) Adopt **RESOLUTION** authorizing the execution and delivery of an equipment lease/purchase agreement with respect to the acquisition, financing, and leading of certain equipment for the public benefit; authorizing the execution and delivery of documents required in connection therewith; and authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by the Resolution; (General Fund Impact) as approved in FY24/25 recommended budget; approved as to form by County Counsel; discussion and possible action.

2 B) Approve and authorize Chair to sign an agreement between Plumas County and Public Property Financing Corporation of California for the lease of real property consisting of the Plumas County Animal Shelter located at 201 North Mill Creek Road in the City of Quincy; effective August 20, 2024; (General Fund Impact) as approved in FY 24/25 recommended budget; approved as to form by County Counsel; discussion and possible action. , **Action: Table item to September 3, 2024, Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

THIS ITEM WAS TABLED UNTIL SEPTEMBER 3, 2024

3.) Approve and authorize Chair to sign an agreement between Plumas County and Jones Hall, a Professional Law Corporation for Special Counsel Services in connection with General Fund Lease Financing for Energy-Efficiency Improvements; effective August 20, 2024; not to exceed \$60,000; (General Fund Impact) as approved in FY24/25 recommended budget; approved as to form by County Counsel; discussion and possible action.

Motion: 3.) Approve and authorize Chair to sign an agreement between Plumas County and Jones Hall, a Professional Law Corporation for Special Counsel Services in connection with General Fund Lease Financing for Energy-Efficiency Improvements; effective August 20, 2024; not to exceed \$60,000; (General Fund Impact) as approved in FY24/25 recommended budget; approved as to form by County Counsel; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Julie White presents

Supervisor McGowan comments

Interim County Counsel comments

4. Approve and authorize Chair to sign an agreement between Plumas County and Webster Bank, National Association for equipment installed in connection what the energy savings improvements; effective August 20, 2024; not to exceed \$8,455.000; (General Fund Impact) as approved in FY24/25 recommended budget; approved as to form by County Counsel; discussion and possible action.

Motion: 4. Approve and authorize Chair to sign an agreement between Plumas County and Webster Bank, National Association for equipment installed in connection what the energy savings improvements; effective August 20, 2024; not to exceed \$8,455.000; (General Fund Impact) as approved in FY24/25 recommended budget; approved as to form by County Counsel; discussion and possible action., **Action: Table item until September 3, 2024, Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

THIS ITEM WAS TABLED UNTIL SEPTEMBER 3, 2024

4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

A. County Administrative Officer's Report

No Report Provided.

5. BOARD OF SUPERVISORS

A. Adopt **RESOLUTION of the Plumas County Board of Supervisors Approving the Partnership Certification Agreement with the National Park Service regarding The Jim Beckwourth Cabin Museum; discussion and possible action. **Roll call vote****

Motion: Adopt [**RESOLUTION No. 24-8943**](#) of the Plumas County Board of Supervisors Approving the Partnership Certification Agreement with the National Park Service regarding The Jim Beckwourth Cabin Museum; discussion and possible action. **Roll call vote, Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

John Sheehan presented

Chair Hagwood Comments

B. APPOINTMENTS

1) Appoint Robert Robinette as the Plumas County Environmental Health Director; effective August 13, 2024, as recommended; and approve and authorize the Chair to sign employment agreement; discussion and possible action.

Motion: Appoint Robert Robinette as the Plumas County Environmental Health Director; effective August 13, 2024, as recommended; and approve and authorize the Chair to sign employment agreement; discussion and possible action. , **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

CAO Lucero presents

C. CORRESPONDENCE

Supervisor Goss received correspondence regarding Dixie Fire AD HOC meeting, reconsidering things about being a Supervisor and having shifts in the make-up, thinks maybe a bit pre-mature about having these meetings. Community monthly meeting some things addressed regarding comments on FB.

Supervisor Engel received correspondence regarding A-15 being chip sealing is overdue.

Supervisor McGowan received correspondence regarding Rick Foster letter regarding fines and penalties, hopes it gets on the agenda soon, letters about people's behavior during AD HOC meetings regarding the CAO.

Supervisor Ceresola received correspondence regarding receiving a letter from the CFW regarding recent wolf kills, SVGWD moving ahead with checking on charging areas in the valley

D. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS

Reported by Supervisor McGowan regarding matters related to County Government and included attending the housing meeting in Greenville on August 16th.

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with real property negotiator, regarding courthouse facilities: Greenville Sub Station, 115 Crescent St., APN 110120047000; Chester Complex, 251 E. Willow, APN 100062002000; Portola Court Building, 151 Nevada St., APN 126131001000
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

Chair Hagwood reported there was no reportable action taken during closed session.

7. ADJOURNMENT

Adjourned meeting to Tuesday, September 3, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California