



Board of Supervisors

Dwight Ceresola, Vice Chair, 1st District
Kevin Goss, 2nd District
Thomas McGowan, 3rd District
Greg Hagwood, Chair, 4th District
Jeff Engel, 5th District

MEETING MINUTES

ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON SEPTEMBER 10, 2024

STANDING ORDERS

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

The Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commissions, committees, boards, and councils, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to state or federal social distancing or masking requirements, if applicable. It is strongly recommended that individuals attending meetings wear masks. The public may participate as follows:

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address

Public@countyofplumas.com

CALL TO ORDER

Roll Call.

Present: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel

Absent: Supervisor Goss

PLEDGE OF ALLEGIANCE

Allen Hiskey, Clerk of the Board led the Pledge of Allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

There are no additions or deletions to the agenda.

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Pastor George offered a short prayer

Rick Foster commented on Public Notices

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

Sharon Sousa - Behavioral Health Director updated the Board on now being certified to take Medicare insurance.

Marcy DeMartile - County Clerk Recorder/Registrar of Voters updated the Board on elections and voter cards, and also states that her office is working diligently to accommodate requests. Getting emails, texts from agencies trying to confuse voters. Please come to her office regarding any election questions.

Tracey Ferguson - Planning Director updates the Board on Dixie Fire Economic Grants working with Michael Baker International for completeness and rolling applications. I have 8 applications in hand.

Makes the public aware that LAFCO will be having a Public Hearing on September 30, 2024, and there will also be a Public Hearing regarding the Crescent Mills Fire on Sept 11, 2024.

Debbie Wingate updates the Board on contacting the California Department of Social Services and presents the Board with a handout.

ACTION AGENDA

1. UPDATES AND REPORTS

A. 2021 WILDFIRE RECOVERY OPERATIONS

Report, update, and discussion by the County, Dixie Fire Collaborative, and others
No Report Provided.

B. PLUMAS COUNTY BUSINESS AND ECONOMIC DEVELOPMENT

Report and update on Dixie Fire Business and Economic Recovery efforts.
Clint Koble presents a slide show and handout to the Board.
<https://plumascounty.us/ArchiveCenter/ViewFile/Item/18457>

C. US FOREST SERVICE

Report and update.
No Report Provided.

D. MUNIS HR/PAYROLL MODULE UPDATE

Report and update on Pentamation, Tyler/Munis software migration and efforts.
CAO Lucero updates the Board on the Tyler Munis conversion and will be bringing a request to the Board for additional assistance.

E. COUNTY TREASURER'S REPORT

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.
No Report Provided.

F. FINANCIAL/AUDIT REPORT

Report from County Departments regarding the County's Financial and audit status.
No Report Provided.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.
Supervisor Goss absent

A. HUMAN RESOURCES

- 1) Adopt **RESOLUTION** Adopting Plumas County's Pay Schedule; (General Fund Impact) as approved in FY 24/25 recommended budget; approved as to form by County Counsel.

Motion: Adopt [**RESOLUTION No. 24-8947**](#) Adopting Plumas County's Pay Schedule; (General Fund Impact) as approved in FY 24/25 recommended budget; approved as to form by County Counsel., **Action:** Approve, **Moved by** None, **Seconded by** None.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

B. ASSESSOR

- 1) Approve and authorize Assessor to recruit and fill 1.0 (one) FT funded and allocated Appraiser I/II; (General Fund Impact) as approved in FY24/25 recommended budget.

C. PUBLIC HEALTH AGENCY

- 1) Approve and authorize Public Health Agency to recruit and fill (1) extra-help (Administrative Assistant I/II position); (No General Fund Impact) (Realignment).
- 2) Approve and authorize Public Health Agency to recruit and fill (1) extra-help (Registered Nurse I/II position); (No General Fund Impact) (Realignment).

D. SOCIAL SERVICES

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Department of Social Services and Plumas Crisis Intervention and Resource Center for the Home Safe Program; effective July 1, 2024; not to exceed \$187,000.00; (No General Fund Impact) Funds to support this agreement include Federal and State Funds; approved as to form by County Counsel.

E. BEHAVIORAL HEALTH

- 1) Approve and authorize Chair to sign an agreement between Plumas County Behavioral Health and Sandra Turner Consultant to aid staff with Electronic Health Record Credible and Cerner domains as needed; effective September 1, 2024; not to exceed \$30,000.00; (No General Fund Impact) Mental Health funds; approved as to form by County Counsel.

F. FACILITY SERVICES

- 1) Approve and authorize Board Chair to waive fees for the Quincy Chamber of Commerce to use Courthouse grounds for the annual Safe Trick-or-Treat community event on October 31, 2024 from 3:00-5:30 pm. Waiving fees would be a loss of revenue for the county in the amount of \$80.

3. DEPARTMENTAL MATTERS

A. CLERK-RECORDER - Marcy DeMartile

- 1) Approve and authorize Chair to sign an agreement between Plumas County Clerk-Recorder and Naviant, Inc. for one more year of OneBase software a cloud-based content services platform we currently use for retention and records management; effective 10/01/2024; not to exceed \$35,679; (General Fund Impact) as approved in recommended FY24/25 budget (2022052/520411) approved as to form by County Counsel; discussion and possible action.

Motion: Approve and authorize Chair to sign an agreement between Plumas County Clerk-Recorder and Naviant, Inc. for one more year of OneBase software a cloud-based content services platform we currently use for retention and records management; effective 10/01/2024; not to exceed \$35,679; (General Fund Impact) as approved in recommended FY24/25 budget (2022052/520411) approved as to form by County Counsel; discussion and possible action.,

Action: Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Marcy DeMartile presents

Supervisor McGowan comments

B. BEHAVIORAL HEALTH - Sharon Sousa

- 1) Presentation: Mental Health Services Act Annual MHSA 2023-24 Update
The Board receives a presentation from Mental Health MHSA

C. PUBLIC WORKS/ROAD - Rob Thorman

- 1) Adopt **RESOLUTION** Authorizing the Execution and Delivery of a Facility Sublease for the Plumas Jail Project and Authorizing Certain Actions in Connection Therewith and Consider Approval of a Facility Sublease; No General Fund Impact; Resolution and Sublease approved as to form by County Counsel; discussion and possible action. **Four/Fifths Roll Call Vote**

Motion: Adopt [**RESOLUTION No. 24-8948**](#) Authorizing the Execution and Delivery of a Facility Sublease for the Plumas Jail Project and Authorizing Certain Actions in Connection Therewith and Consider Approval of a Facility Sublease; No General Fund Impact; Resolution and Sublease approved as to form by County Counsel; discussion and possible action. **Four/Fifths Roll Call**

Vote, Action: Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Rob Thorman presents

D. PLANNING - Tracey Ferguson

- 1) **11:00AM - PUBLIC HEARING:** CV1 Senior Nutrition Services (State Department of Housing and Community Development Grant Agreement #20-CDBG-CV1-00076) Grant Closeout Final Public Hearing and Summary of Accomplishments; discussion and possible action

Motion: [**11:00AM - PUBLIC HEARING:**](#) CV1 Senior Nutrition Services (State Department of Housing and Community Development Grant Agreement #20-CDBG-CV1-00076) Grant Closeout Final Public Hearing and Summary of Accomplishments; discussion and possible action, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Tracey Ferguson presents

Direction to the Planning Director to move forward with this project.

Supervisor McGowan comments

4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

A. County Administrative Officer's Report

CAO Lucero read some points from her CAO Report.

Chair Hagwood thanks Department Heads and staff during this budget process.

Supervisor McGowan comments

5. BOARD OF SUPERVISORS

- A. Review, pursuant to Government Code section 8630, [**RESOLUTION No. 24-8935**](#) ratifying the Proclamation of County-Wide Local Emergency due to Gold Complex Fire significantly impacting communities in Plumas County; recommendation to continue the emergency and bring it back within 30 days, on October 8, 2024; discussion and possible action.

Motion: Review, pursuant to Government Code section 8630, [**RESOLUTION No. 24-8935**](#) ratifying the Proclamation of County-Wide Local Emergency due to Gold Complex Fire significantly impacting communities in Plumas County; recommendation to continue the emergency and bring it back within 30 days, on October 8, 2024; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

B. Review, pursuant to Health and Safety code section 101080, **RESOLUTION No. 21-8609** ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on October 8, 2024; discussion and possible action.

Motion: Review, pursuant to Health and Safety code section 101080, **RESOLUTION No. 21-8609** ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on October 8, 2024; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

C. Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckworth Complex, Dixie and Fly Fires; recommendation to continue the emergency and bring back within 60 days, on November 12, 2024; discussion and possible action.

Motion: Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckworth Complex, Dixie and Fly Fires; recommendation to continue the emergency and bring back within 60 days, on November 12, 2024; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

D. Review, pursuant to Government Code section 8630, **RESOLUTION No. 23-8767** ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; recommendation to continue the emergency and bring back within 60 days, on November 12, 2024; discussion and possible action.

Motion: Review, pursuant to Government Code section 8630, **RESOLUTION No. 23-8767** ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; recommendation to continue the emergency and bring back within 60 days, on November 12, 2024; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

E. CORRESPONDENCE

Supervisor McGowan had correspondence with Cal Trans regarding closures on Hwy 32.

******Take a 5 minute break per the Chair******

F. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS

No Weekly Reports

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. **Time Certain: 12:00 PM** Personnel: Public employee appointment or employment - Social Services Director
- B. **Time Certain: 1:00 PM** Personnel: Public employee appointment or employment - Social Services Director
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

Chair Hagwood reported there was no reportable action taken during closed session.

7. ADJOURNMENT

Adjourned meeting to Tuesday, September 17, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California