



## **Board of Supervisors**

Dwight Ceresola, Vice Chair, 1st District  
Kevin Goss, 2nd District  
Thomas McGowan, 3rd District  
Greg Hagwood, Chair, 4th District  
Jeff Engel, 5th District

## **MEETING MINUTES**

### **ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON OCTOBER 1, 2024**

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#### **STANDING ORDERS**

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

The Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commissions, committees, boards, and councils, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to state or federal social distancing or masking requirements, if applicable. It is strongly recommended that individuals attending meetings wear masks. The public may participate as follows:

#### **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

#### **ZOOM Participation**

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

## **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address

[Public@countyofplumas.com](mailto:Public@countyofplumas.com)

## **CALL TO ORDER**

### **Roll Call.**

**Present:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel

## **PLEDGE OF ALLEGIANCE**

Allen Hiskey, Clerk of the Board led the Pledge of Allegiance.

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

Chair Hagwood has requested that Item 2.A.3 be removed from the agenda.

## **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Pastor George offers a short prayer.

Rick Foster read the following letter to the Board.

<https://plumascounty.us/ArchiveCenter/ViewFile/Item/18492>

Kira King-Wattenberg comments regarding the HUD housing grants.

## **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

Marcy DeMartile - County Clerk Recorder/Registrar of Voters comments on ballots for the upcoming November 7th election are in the mail next week, postage back to the office. Every voter follows the instructions on the envelope.

Chad Hermann - Undersheriff comments regarding the recent inmate escape from the jail, states there is an internal investigation.

## **ACTION AGENDA**

### **1. UPDATES AND REPORTS**

**A. 2021 WILDFIRE RECOVERY OPERATIONS**

Report, update, and discussion by the County, Dixie Fire Collaborative, and others

Patrick Joseph updates the Board on some scheduling updates. Recover CA program will be in Quincy on Oct. 11 from 10am-2pm at 711 East Main Street (Plumas Rural Services). This program is through HUD and is being administered in CA and in Plumas Co. Up to \$500,000 for reconstruction and \$50,000 for home retrofits and hardening.

11am-1pm on October 26 at 117 Grand St in Greenville there will be a research presentation.

**B. PLUMAS COUNTY BUSINESS AND ECONOMIC DEVELOPMENT**

Report and update on Dixie Fire Business and Economic Recovery efforts.

Clint Koble read the following handout <https://plumascounty.us/ArchiveCenter/ViewFile/Item/18494>

**C. US FOREST SERVICE**

Report and update.

No Report Provided

**D. MUNIS HR/PAYROLL MODULE UPDATE**

Report and update on Pentamation, Tyler/Munis software migration and efforts.

No Report Provided

**E. COUNTY TREASURER'S REPORT**

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

No Report Provided

**F. FINANCIAL/AUDIT REPORT**

Report from County Departments regarding the County's Financial and audit status.

No Report Provided

**2. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**A. SHERIFF'S OFFICE**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and Satscan Electronics, to provide television network electrical components and installation or repairs; effective June 1, 2024; not to exceed \$9,999.00; (General Fund Impact) as approved in FY23/24 & FY24/25 recommended budget (22911/528220); approved as to form by County Counsel.

- 2) Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and Fred Feil, O.D to provide Plumas County inmates with comprehensive eye exams, refractions, and prescriptions; effective June 1, 2024; not to exceed \$9,999.00; (General Fund Impact) as approved in FY23/24 and FY24/25 recommended budget (various budgets); approved as to form by County Counsel.
- 3) Approve and authorize Sheriff's Office to extend total hours of one current reserve deputy/extra help position from 1560 hours per year to 1800 hours.

**B. BEHAVIORAL HEALTH**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Aegis Treatment Centers for narcotic treatment services; effective July 1, 2023 for 3 years; not to exceed \$40,000.00 per year (No General Fund Impact) Drug Medi-Cal Funding; approved as to form by County Counsel.
- 2) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Gold Country Self Storage for the rental of storage units for safekeeping records and storing office furniture; effective July 1, 2024; not to exceed \$2,600.00; (No General Fund Impact) federal and state funding; approved as to form by County Counsel.
- 3) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Joseph Schad, Doctor of Osteopathic Medicine, for medical direction for Substance Use Disorder Treatment and Medication Assisted Treatment; effective July 1, 2024; not to exceed \$40,000.00; (No General Fund Impact) Combination of State and Federal funds; approved as to form by County Counsel.
- 4) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Granite Wellness Centers for Substance Use Disorder services; effective July 1, 2024; not to exceed \$60,000.00; (No General Fund Impact) Drug Medi-Cal funding; approved as to form by County Counsel.

**C. DEPARTMENT OF AGRICULTURE**

- 1) Approve and authorize Chair to sign an agreement between Plumas County Department of Agriculture and CDFA Pest Detection; effective July 1 2024; not to exceed \$7,308.00; approved as to form by County Counsel.

**D. PUBLIC WORKS/ROAD**

- 1) Authorization for the Public Works/Road Department to fill the vacancy of One (1) FTE Road Maintenance Supervisor position in the Chester Maintenance District effective December 28, 2024. No General Fund impact.

- 2) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Works and Tec Equipment, Inc. for repairs made to Public Works heavy equipment fleet; effective September 1, 2024; not to exceed \$30,000.00; (No General Fund Impact) Road Funds; approved as to form County Counsel.
- 3) Approve and authorize Public Works to recruit and fill (1) one extra-help Associate Engineer; (No General Fund Impact) Road Funds; and authorization in excess of 29 hours per week.

## **E. PROBATION**

- 1) Approve and authorize a FTE Probation staff employee (#101385) to switch to a four-ten workweek schedule pursuant to section 8.05 of the Plumas County Personnel Rules and 3.08 of Probation's Unit MOU.

## **3. DEPARTMENTAL MATTERS**

### **A. FACILITIES SERVICES & AIRPORTS** - Nick Collin

- 1) Approve and authorize Chair to sign a 3-year agreement between Plumas County Facility Services & Airports and Bob's Janitorial Service for custodial duties at the county's Quincy facilities; effective October 1, 2024; contract not to exceed \$719,885.22 for 3-year period; (General Fund Impact) This contract is not Approved as to Form by County Counsel; discussion and possible action.

**Motion:** Approve and authorize Chair to sign a 3-year agreement between Plumas County Facility Services & Airports and Bob's Janitorial Service for custodial duties at the county's Quincy facilities; effective October 1, 2024; contract not to exceed \$719,885.22 for 3-year period; (General Fund Impact) This contract is not Approved as to Form by County Counsel; discussion and possible action. , **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**Debra Lucero presents and comments**

**Supervisor McGowan comments**

**County Counsel comments**

### **B. PLANNING** - Tracey Ferguson

- 1) Adopt a **RESOLUTION** of the Board of Supervisors of the County of Plumas Authorizing the Inaugural Incorporation of Plumas County including the City of Portola Into the Sierra Economic Development District for the Purpose of Inclusion and Participation in the Comprehensive Economic Development Strategy and its Economic and Community Development Initiatives; General Fund Impact; approved as to form by County Counsel; discussion and possible action.  
**Roll call vote**

**Motion:** Adopt a [\*\*RESOLUTION No. 24-8951\*\*](#) of the Board of Supervisors of the County of Plumas Authorizing the Inaugural Incorporation of Plumas County including the City of Portola Into the Sierra Economic Development District for the Purpose of Inclusion and Participation in the Comprehensive Economic Development Strategy and its Economic and Community Development Initiatives; General Fund Impact; approved as to form by County Counsel; discussion and possible action. **Roll call vote, Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**Tracey Ferguson presents**

**Chair Hagwood comments**

**Clint Koble comments**

#### **4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO**

##### **A. County Administrative Officer's Report**

No Report Provided

##### **B. Approve and authorize Chair to ratify and sign an agreement between Plumas County Administration and Pioneer Production Services, LLC DBA ViewPoint for a (1) 3-5 minute educational segment as a standalone short-form documentary; effective September 17, 2024; not to exceed \$29,300.00; General Fund Impact; approved as to form by County Counsel; discussion and possible action.**

**Motion:** Approve and authorize Chair to ratify and sign an agreement between Plumas County Administration and Pioneer Production Services, LLC DBA ViewPoint for a (1) 3-5 minute educational segment as a standalone short-form documentary; effective September 17, 2024; not to exceed \$29,300.00; General Fund Impact; approved as to form by County Counsel; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion Passed by split vote (**summary:** Yes = 4 No = 1).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood.

**No:** Supervisor - District 5 Engel.

**CAO Lucero presents**

**Chair Hagwood comments**

#### **5. BOARD OF SUPERVISORS**

##### **A. CONTINUED PUBLIC HEARING FROM SEPTEMBER 17, 2024**, The Board of Supervisors will continue the public hearing on the FY 2024/2025 County Budget. Members of the public are strongly encouraged to submit their comments using email address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

Chair Hagwood continued the Public Hearing from September 17, 2024, with no public comments either in writing or in person, or on Zoom. Chair Hagwood closed the Public Hearing

##### **B. CONTINUED FROM SEPTEMBER 17, 2024**, Review Administrative and Budgetary Controls consistent with Government Code §29092 and §29125 for FY 24/25; discussion and possible action.

**Motion:** **CONTINUED FROM SEPTEMBER 17, 2024**, Review Administrative and Budgetary Controls consistent with Government Code §29092 and §29125 for FY 24/25; discussion and possible action. ,  
**Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**CAO Lucero presents**

**Auditor-Controller Martee Nieman comments**

C. **CONTINUED FROM SEPTEMBER 17, 2024;** Adopt a **RESOLUTION** adopting the Final Budget for Plumas County and the Dependent Districts therein for Fiscal Year 2024-2025, in accordance with Government Code §29092, and other budgetary administrative controls in accordance with §29092; discussion and possible action; **Roll Call Vote**

**Motion:** **CONTINUED FROM SEPTEMBER 17, 2024;** Adopt a **RESOLUTION No. 24-8952** adopting the Final Budget for Plumas County and the Dependent Districts therein for Fiscal Year 2024-2025, in accordance with Government Code §29092, and other budgetary administrative controls in accordance with §29092; discussion and possible action; **Roll Call Vote**, **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**CAO Lucero presents**

**Supervisor McGowan comments**

**Tina Harper (CLA) comments**

**Jane Braxton-Little comments**

D. Plumas Unified School District Resolution No. 1654 Imposing Level 1 School Development Impact Fees on Residential, Commercial, and Industrial Building Permits within the District's Boundaries, Effective November 10, 2024; discussion and possible action.

**Motion:** \*\*\*\***This item will be continued to October 8, 2024, for further discussion and possible action\*\*\*\*** **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**Tracey Ferguson - Planning Director presents**

**Chair Hagwood comments**

**Supervisor McGowan comments**

**Zoom caller Ted Stout comments**

**Linda Judge comments**

**CAO Lucero comments**

E. Plumas County Board of Supervisors response to the Grand Jury Report; discussion and possible action.

**Motion:** \*\*\*\***This item is to be continued to October 8, 2024, for further discussion and possible action\*\*\*\*** **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**Supervisor McGowan comments**

F. Authorize the Chair to sign a letter to Governor Newsom asking to declare a statewide state of emergency and take immediate emergency action to strengthen and stabilize California's marketplace for homeowners insurance and commercial property insurance; discussion and possible action; and

Adopt a **RESOLUTION** Requesting immediate emergency regulatory and legislative action to strengthen and stabilize California's marketplace for homeowners insurance and commercial property insurance; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action; **Roll call vote**

**Motion:** Authorize the Chair to sign a letter to Governor Newsom asking to declare a statewide state of emergency and take immediate emergency action to strengthen and stabilize California's marketplace for homeowners insurance and commercial property insurance; discussion and possible action; and

Adopt a **RESOLUTION No. 24-8953** Requesting immediate emergency regulatory and legislative action to strengthen and stabilize California's marketplace for homeowners insurance and commercial property insurance; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action; **Roll call vote, Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

## **G. FEATHER RIVER TOURISM MANAGEMENT DISTRICT**

- 1) Follow up to the discussion on September 17, 2024. County Counsel was directed to review the contract with Airbnb and craft a letter on possible non-compliance regarding Airbnb not collecting Feather River Tourism Management District's (FRTMD) 2% assessment; discussion and possible action.

**Motion:** \*\*\*\***This item to be continued to October 8, 2024, for further discussion and possible action\*\*\*\*. **Action:** Approve, **Moved by** None, **Seconded by** None.**

**Vote:** Motion Passed by split vote (**summary:** Yes = 4 No = 1).

**Yes:** Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**No:** Supervisor - District 1 Ceresola.

## **H. CORRESPONDENCE**

### **I. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS**

Reported by Supervisor Hagwood regarding matters related to County Government and including attending the LPSAA meeting on 9-02-2024.

Reported by Supervisor Goss regarding matters related to County Government and included meeting with Forest Supervisor Rick, attending the Special LAFCo meeting on 9-30-2024, was in Washington DC supporting a bill in the legislature. RCRC, and the Middle Mile meetings.

Reported by Supervisor Engel regarding matters related to County Government and included PG&E water release, and correspondence regarding Eastern Plumas Recreation District.

**6. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. **Time Certain: 1:00 PM** Personnel: Public employee appointment or employment - County Counsel
- B. Personnel: Public Employee Performance Evaluation - Chief Probation Officer
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- D. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9 (1 case)

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

Chair Hagwood reported there was a conditional offer of employment to County Counsel pending a background investigation.

**7. ADJOURNMENT**

Adjourned meeting to Tuesday, October 8, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California