

**RESOLUTION NO. 2024 - 8960**

**A RESOLUTION READOPTING THE CONFLICT-OF-INTEREST CODE  
FOR PLUMAS COUNTY**

**WHEREAS**, Plumas County has adopted a Conflict-of-Interest Code pursuant to the Political Reform Act (Government Code Section 87100, et seq.); and,

**WHEREAS**, the Political Reform Act requires that local Conflict of Interest Codes be reviewed, amended, or readopted every even numbered year,

**NOW, THEREFORE, BE IT RESOLVED** by the County of Plumas, State of California, Board of Supervisors, as follows:

1. All previous resolutions adopting a conflict-of-interest code for the County of Plumas are hereby repealed, and are replaced by this resolution.
2. The terms of Title 2, California Code of Regulations, Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Appendix "A", in which position are designated and disclosure categories are set forth, are incorporated here by reference and are declared to constitute the conflict-of-Interest Code for the County of Plumas.
3. Persons holding designated offices and positions shall file Statements of Economic Interest (Form 700) pursuant to the County's Conflict of Interest Code.
4. Plumas County Officers and Elected Officials shall file their Statements of Economic Interest with the Plumas County Clerk – Elections Division. Special District Directors and Officers shall file with the Secretary of their district. The contents of the Statement, and the proper time and manner of filing, are set forth in Gov. Code Section 18730(b)(4).

The forgoing resolution was adopted on October 15 2024, at a regular meeting of the Plumas County Board of Supervisors, by the following vote:

**AYES:**Supervisors: Ceresola, McGowan, Goss, Engel, Hagwood

**NOES:**

**ABSENT:**

ATTEST:

  
Clerk of the Board

  
Chair, Board of Supervisors

**APPENDIX “A”**  
**List of those who File Form 700**

**A Resolution Readopting the Conflict of Interest Code for Plumas County**

**Disclosure Categories for Designated Employees and Consultants**

Officials listed in CA Government Code § 87200 shall make disclosures pursuant to CA Government Code § 87202 -87210.

County employees shall make disclosures as listed in the Categories numbered 1 - 4 below.

Consultants and Contractors shall make disclosures in Category 1 or 2 based on the degree to which the consultant would be engaged in financial decision making.

Boards and Commissions listed below shall develop Conflict of Interest Policies consistent with the applicable code and make disclosures as specified.

<b>Administration</b>	<b>Disclosure Category</b>
County Administrative Officer	Govt Code § 87202 -87210
Grant Manager	1

<b>Agriculture</b>	
Agricultural Commissioner / Sealer of Weights & Measures	1
Deputy Agricultural Commissioner / Sealer of Weights & Measures	1

<b>Airports</b>	
Director	1
Airport Managers	1
Airport Consultant	1

<b>Airport Land Use Commission</b>	
Conflict of Interest Policy	Public Utility Code § 21672
Commissioners	1

<b>Animal Control</b>	
Animal Control Supervisor	1

<b>Assessor</b>	
Assessor	1
Assistant County Assessor	1

<b>Auditor-Controller</b>	
Auditor-Controller	1
Assistant Auditor – Controller	1

**Behavioral Health Commission Disclosure Category**

Conflict of Interest Policy	Welfare & Institutions Code § 5604(e)
Commissioners	1

**Behavioral Health Services**

Behavioral Health Director	1
Behavioral Health Deputy Director	1
Behavioral Health Management Analyst	1
Behavioral Health Unit Supervisor	1
Behavioral Health Quality Assurance and Quality Improvement (QA/QI) Manager	1
MHSA Coordinator	1
Behavioral Health Administrative Services Officer	1
Behavioral Health Department Fiscal Officer	1
Behavioral Health Systems Analyst	1
Behavioral Health Alcohol and Other Drug (AOD) Administrator	1

**Board of Supervisors**

Supervisors	Govt Code § 87202 -87210
Clerk of the Board of Supervisors	1

**Building Services**

Director of Building Services	1
Code Enforcement Officer	1

**Chester Design Review Committee**

Chester Design Review Committee	1
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**Children & Families Commission**

Conflict of Interest Policy	Health & Safety Code §130140 (d)(4)(A)
Commissioners	1

**Child Support Services**

Director	1
Assistant Director of Child Support Services	1

**Clerk-Recorder**

Clerk-Recorder	1
Assistant Clerk-Recorder	1

**County Counsel**

County Counsel	Govt Code § 87202 -87210
Deputy County Counsels	1

**Dependent Special Districts (Walker Ranch CSD, Flood Control & Water Conservation District, Quincy Lighting District, Dixie Valley CSD, and Crescent Mills Lighting District.)**

District Managers	1
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**District Attorney**

District Attorney	Govt Code § 87202 -87210
Assistant District Attorneys	1
Deputy District Attorneys	1
Alternative Sentencing Manager	1
Fiscal Officer II	1

**Engineering**

County Engineer	1
Senior Engineering Technician	2
Management Analyst	2
County Surveyor - Consultant	1

**Environmental Health**

Environmental Health Director	1
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**Facility Services**

Director of Facility Services	1
Fiscal Officer	1
Maintenance Supervisor II	1
ADA Coordinator	1

**Plumas -Sierra Fair**

Fair Manager	1
Board Members	2

**Human Resources**

Human Resources Director	1
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**Information Technology**

Information Technology Director	1
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**Library**

County Librarian	1
Librarian	2
Fiscal & Technical Services Assistant III	2

**Museum**

Museum Director	1
Board Members	1

**Planning Commission**

Commissioners	Govt Code § 87202 -87210
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**Planning**

Planning Director	1
Assistant Planning Director	1
Assistant/Associate/Senior Planner	1

**Probation**

Chief Probation Officer	1
Supervising Probation Officer	1
Management Analyst	2
Fiscal Officer	1

**Public Health Agency**

Public Health Director	1
Assistant Public Health Director	1
Administrative Services Officer	1
Nursing Director	1
Health Officer	1
Veterans Services Officer	1

**Public Works**

Director of Public Works	1
Assistant Director of Public Works	1
Deputy Director of Public Works	1
Public Works Fiscal Officer / Administrative Services Manager	1
Associate Engineer	2, 3
Assistant Engineer	2, 3
Road Maintenance Supervisor	2, 3
Equipment Maintenance Supervisor	2, 3
Principle Transportation Planner	2, 3
Senior Engineering Technician	2
Solid Waste Program Manager	2, 3

**Quincy Design Review Committee**

Quincy Design Review Committee	1
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**Risk Management**

Director of Risk Management and Safety	1
OES Coordinator	1

**Sheriff-Coroner**

Sheriff-Coroner	1
Undersheriff	1
Jail Commander	1
Special Operations Sergeant	1
Deputy Sheriff – Communications Equipment Coordinator	1

**Social Services**

Director/Public Guardian	1
Social Services Chief	1
Deputy Public Guardian	1
Staff Services Manager – Fiscal	2
Program Manager – Services Division	2
Program Manager – Employment & Financial Services Div.	2

**Transportation Commission**

Executive Director	Govt Code § 87202 -87210
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**Treasurer-Tax Collector**

Treasurer-Tax Collector	Govt Code § 87202 -87210
Assistant Treasurer-Tax Collector	1

**Zoning Administrator**

Zoning Administrator	1
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## **Disclosure Categories**

The disclosure categories listed below identify the types of investments, business entities, sources to be disclosed:

### **Category 1: Full Disclosure**

All investments, business positions in, and income, including gifts, loans and travel payments, from sources located in, or doing business in, the jurisdiction. All interests in real property located within the jurisdiction, including property located within a two-mile radius of the jurisdiction or of any property owned or used by the agency.

### **Category 2: Partial Disclosure**

All investments, business positions and income, including gifts, loans and travel payments, from sources that provide services, supplies, materials, machinery or equipment of the type purchased or utilized by the department in which the designated employee is employed.

### **Category 3: Interests in Real Property**

All interests in real property located within the jurisdiction, including property located within a two-mile radius of the jurisdiction or of any property owned or used by the agency. All investments, business positions and income, including gifts, loans and travel payments, from business entities which engage in land development, construction, or the acquisition or sale of real property.

### **Category 4:**

All investments, business positions and income, including gifts, loans and travel payments, from sources that are subject to the regulatory, permit, or licensing authority of, or have an application for a license or permit pending before, the department in which the designated employee is employed.