



BOARD OF SUPERVISORS

Terrell Swofford, Chair 1st District
Kevin Goss, 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, Vice Chair 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON OCTOBER 01, 2013

9:00 A.M. **CALL TO ORDER/ROLL CALL**

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss.

1. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee appointment or employment – Director of Mental Health
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

- A. Personnel: Public employee appointment or employment – Director of Mental Health
There was no reportable action taken.

- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
This matter was not addressed.

- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit
This matter was not addressed.

STANDING ORDERS

10:00 A.M.

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Leanne Schramel-Taylor, representing the US Forest Services addresses the Board regarding the Government Shutdown effective today, October 01, 2013 and the local affects to Plumas County communities.

Heather Kingdon thanks Board members for attending the recent "Defending Rural America" meeting.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Mimi Hall, Director of Public Health announces a new coalition established the "Living Well Coalition".

Mimi Hall, Director of Public Health reminds the Board that today is the last day that Public Health will administer the Alcohol & Drug Department.

ACTION AGENDA

Convened as the Flood Control & Water Conservation District Governing Board

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

2. **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Robert Perreault
Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff

Adjourned as the Flood Control & Water Conservation District Governing Board and reconvened as the Board of Supervisors

3. BOARD OF SUPERVISORS

- A. Appoint Interim Director of Mental Health; and direct Human Resources to begin recruitment to fill the position. Discussion and possible action

Motion: Appoint Peter Livingston as the Interim Director of Mental Health, effective immediately, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

The Board agrees to defer any action regarding recruitment of the Mental Health Director position at this time.

- B. Approve and authorize the Chair to sign letter to State Department of Water Resources regarding basis for increased watermaster charges. Discussion and possible action

Motion: Approve and authorize the Chair to sign letter to State Department of Water Resources regarding basis for increased watermaster charges, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. CORRESPONDENCE

None

D. INFORMATIONAL ANNOUNCEMENTS

Report by Supervisor Thrall regarding issues related to County government and include Northern Sierra Air Quality Management District meeting; Lake Almanor Sports Complex Exhibition held on September 28, 2013, the event was a huge success.

Report by Supervisor Simpson regarding issues related to County government and include hosting the Trindel Board of Directors meeting held at Chalet View; Quincy Library Group meeting; Defend Rural America conference held at the Fairgrounds; tour of gardens at the Plumas County Correctional Facility.

Report by Supervisor Kennedy regarding issues related to County government and include RCRC Annual Conference at South Lake Tahoe; Eastern Plumas Healthcare meeting; meeting with the Mental Health Department.

Report by Supervisor Goss regarding issues related to County government and include Commission on Aging in Greenville; RCRC Annual Conference at South Lake Tahoe. Defend Rural America conference held at the Fairgrounds.

Report by Supervisor Swofford regarding issues related to County government and include RCRC Annual Conference at South Lake Tahoe; meeting with the Mental Health Department; Northern Sierra Air Quality Management District meeting; Sierra Valley RCD meeting; Eastern Plumas Healthcare meeting.

E. Appointments

CSAC BOARD OF DIRECTORS

Selection of Director and Alternate for the CSAC Board of Directors 2013-2014 Association year beginning November 19, 2013

Motion: Select Supervisor Kennedy as Director and Supervisor Simpson as Alternate, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

4. DEPARTMENTAL MATTERS

A. CLERK OF THE BOARD – Nancy DaForno

Approve amendment of "Board of Supervisors Policy for Agenda Preparation and Submittal" as presented. Discussion and possible action

Motion: Approve amendment of "Board of Supervisors Policy for Agenda Preparation and Submittal" as presented, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. AUDITOR/CONTROLLER – Roberta Allen

Authorize the Auditor/Controller to prepare necessary accounting entries to close financial books for fiscal year ending June 30, 2013; and prepare the general ledger for the outside auditors. Discussion and possible action

Motion: Authorize the Auditor/Controller to prepare necessary accounting entries to close financial books for fiscal year ending June 30, 2013; and prepare the general ledger for the outside auditors, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. SOCIAL SERVICES – Elliott Smart

- 1) Authorize the Department of Social Services to fill a vacant 1.0 FTE Benefits Assistance Counselor I/II; and a 1.0 FTE vacant Social Worker I/II. Discussion and possible action

Motion: Authorize the Department of Social Services to fill a vacant 1.0 FTE Benefits Assistance Counselor I/II; and a 1.0 FTE vacant Social Worker I/II, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Approve and authorize the Chair to sign revised and restated contract between the Nevada-Sierra In-Home Supportive Services Public Authority and the Plumas County IHSS Public Authority for administration services provider-registry services and for program integrity support including background checks of prospective in-home care providers. Approved as to form by County Counsel

At the request of Elliott Smart, Director of Social Services this matter is removed from the agenda and continued to a later date.

D. AGRICULTURE/WEIGHTS & MEASURES – Tim Gibson

Approve and authorize the Chair to execute Agreement between County of Plumas and USDA Wildlife Services for FY 2013-2014 of \$56,646 for protection of livestock and property within Plumas and Sierra Counties. Approved as to form by County Counsel

Motion: Approve and authorize the Chair to execute Agreement between County of Plumas and USDA Wildlife Services for FY 2013-2014 of \$56,646 for protection of livestock and property within Plumas and Sierra Counties, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

E. MENTAL HEALTH

Approve and authorize the Chair to execute amendment to contract with Kingsview Corporation for increased technical support services of \$65,732 for FY 2013-2014. Approved as to form by County Counsel

Motion: Approve and authorize the Chair to execute amendment to contract with Kingsview Corporation for increased technical support services of \$65,732 for FY 2013-2014, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

5. SIERRA INSTITUTE

Presentation of Plumas Energy Efficiency and Renewable Management Action Plan, an opportunity to utilize woody renewables (biomass) to provide heat to facilities with large energy demands

6. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent agenda matters as submitted with the exception of F.3. removed from the consent agenda for separate discussion, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. BOARD OF SUPERVISORS

- 1) Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Chester Jr/Sr High School Homecoming Parade on October 11, 2013 at 1:00 p.m.)
- 2) Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Greenville High School Homecoming Parade on October 11, 2013 at 1:00 p.m.)
- 3) Authorize the Chair to execute a letter of support for Joe Smailes, owner of Seneca Tree Farm regarding Chips Fire damage claim

B. CLERK OF THE BOARD

Approve Board minutes for September 2013

C. SHERIFF

Authorize the Auditor/Controller to pay an invoice of \$59.15 to Sav-Mor for expenses incurred during a marijuana garden investigation/eradication

D. SOCIAL SERVICES

Approve and authorize the Director of Social Services to sign agreement with DeMartile Automotive, Inc. for vehicle maintenance and repair for FY 2013-2014; and authorize the Director of Social Services to execute an extension of the agreement for an additional period of time not to exceed twelve calendar months at the conclusion of the current term, subject to the availability of state and federal funds.
Approved as to form by County Counsel

E. FACILITY SERVICES & AIRPORTS

Approve and authorize the Chair to execute Courthouse Janitorial Contract with Tim Ringo dba Bob's Janitorial Services of \$4,500 per month beginning October 01, 2013. Approved as to form by County Counsel

F. MENTAL HEALTH

- 1) Approve and authorize the Chair to execute agreement with Willow Glen Care Center for inpatient mental health services for FY 2013-2014. Approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign second amendment to contract with Kingsview Corporation of \$37,233 for electronic health record software and support services for FY 2013-2014. Approved as to form by County Counsel

The following matter is removed from the consent agenda for separate discussion. Supervisor Simpson leaves the Boardroom due to a conflict of interest.

- 3) Approve and authorize the Chair to sign Memorandum of Understanding with Sierra Cascade Family Opportunities for services to Head Start participants for FY 2013-2014. Approved as to form by County Counsel. **This matter is removed from the consent agenda for separate discussion.**

Motion: Approve and authorize the Chair to sign Memorandum of Understanding with Sierra Cascade Family Opportunities for services to Head Start participants for FY 2013-2014. Approved as to form by County Counsel, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Swofford, Supervisor Thrall.

Absent: Supervisor Simpson.

Supervisor Simpson returns to the Boardroom.

G. PUBLIC HEALTH AGENCY

- 1) Adopt **RESOLUTION** 13-7910 to accept Standard Agreement from the California Department of Public Health, Office of AIDS for funding for Housing Opportunities for Persons with AIDS (HOPWA) Program for Fiscal Year 2013 – 2016; and authorize the Director of Public Health to sign the Agreement and any subsequent documents pertaining to the agreement
- 2) Adopt **RESOLUTION** 13-7911 to accept Grant Agreement from the California Department of Public Health, Nutrition Education and Obesity Prevention Branch, and authorize the Director of Public Health to sign the Agreement and any subsequent documents pertaining to the Agreement

NOON RECESS

7. 1:30 P.M. PUBLIC WORKS – Robert Perreault

A. Solid Waste

- 1) **PUBLIC HEARING:** Conduct a public hearing in accordance with Proposition 218 regarding the proposal to increase rates for Solid Waste Franchise Area No. 3. Discussion and possible action

The Chair announces that the public hearing will cover both matters before the Board (Proposition 218; and the proposed Ordinance for adoption).

The Board receives a staff report by Robert Perreault, Director of Public Works. The Chair takes comments from Board members.

The public hearing is opened. Mark Mihevc addresses the Board opposed to the proposed rate increase. There being no further comment, the public hearing is closed and before the Board for decision.

PUBLIC HEARING: Adopt **ORDINANCE**, first introduced on September 17, 2013, Amending Article 2 of Chapter 10 of Title 6 of the Plumas County Code (rate increase of 2.36% for Solid Waste Franchise Area No. 3 – InterMountain Disposal, Inc.). **Roll call vote**

Following discussion by the Board, **Motion:** Adopt **ORDINANCE 13-1093**, first introduced on September 17, 2013, Amending Article 2 of Chapter 10 of Title 6 of the Plumas County Code (rate increase of 2.36% for Solid Waste Franchise Area No. 3 – InterMountain Disposal, Inc.), **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

Vote: Motion passed (**summary:** Yes = 4, No = 1, Abstain = 0).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Thrall.

No: Supervisor Swofford.

8. BOARD OF SUPERVISORS

A. CONTINUED PUBLIC HEARING from September 18, 2013 - FY 2013-2014 Plumas County Budget:

Susan Scarlett, Budget Consultant addresses the Board. Craig Goodman, Consultant addresses the Board regarding the Negative Bailout of \$150,000 included in the recommended FY 2013-2014 budget. Mr. Goodman informs the Board that the Negative Bailout funding is not available this fiscal year. Therefore, the \$150,000 has been removed from the recommended budget.

There is discussion by the Board.

\$100,000 FROM FUND BALANCE TO GENERAL FUND CONTINGENCY

Motion: appropriate an extra \$100,000 from Fund Balance to the General Fund Contingency, **Action:** Approve, **Moved by Supervisor Thrall, Seconded by Supervisor Kennedy.**

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

The Chair takes further comments from the public. There being no further public comment, the hearing is closed and before the Board for decision.

- 1) Adopt **RESOLUTION** adopting the Final Budget for Plumas County and the Dependent Special Districts therein for Fiscal Year 2013-2014, in Accordance with Government Code §29092, and other Budgetary Administrative Controls in Accordance with §29092. **Roll call vote**

Motion: Adopt **RESOLUTION** 13-7912 adopting the Final Budget for Plumas County and the Dependent Special Districts therein for Fiscal Year 2013-2014, in Accordance with Government Code §29092, and other Budgetary Administrative Controls in Accordance with §29092, **Action:** Approve, **Moved by Supervisor Thrall, Seconded by Supervisor Simpson.**

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

ADJOURNMENT

Adjourn meeting to Tuesday, October 08, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

2013 "The Year of the Child"