



Board of Supervisors

Dwight Ceresola, Vice Chair, 1st District

Kevin Goss, 2nd District

Thomas McGowan, 3rd District

Greg Hagwood, Chair, 4th District

Jeff Engel, 5th District

AGENDA FOR REGULAR MEETING

**NOVEMBER 12, 2024 TO BE HELD AT 10:00 AM
520 MAIN STREET, ROOM 308, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address

Public@countyofplumas.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. UPDATES AND REPORTS

A. 2021 WILDFIRE RECOVERY OPERATIONS

Report, update, and discussion by the County, Dixie Fire Collaborative, and others

B. PLUMAS COUNTY BUSINESS AND ECONOMIC DEVELOPMENT

Report and update on Dixie Fire Business and Economic Recovery efforts.

C. US FOREST SERVICE

Report and update.

D. MUNIS HR/PAYROLL MODULE UPDATE

Report and update on Pentamation, Tyler/Munis software migration and efforts.

E. COUNTY TREASURER'S REPORT

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

F. FINANCIAL/AUDIT REPORT

Report from County Departments regarding the County's Financial and audit status.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. SHERIFF'S OFFICE

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and Ernest Brandvold, a Sole Proprietor, doing business as Quincy Auto Glass, to provide windshield repairs and replacements on an as-needed basis; effective November 1, 2024; not to exceed \$9,999.00; (General Fund Impact) as approved in FY24/25 recommended budget (various budgets); approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and Coates Inc., a California Corporation, dba Price Tire Center; effective November 20, 2024; not to exceed \$20,000.00; (General Fund Impact) as approved in recommended (FY24/25) budget (various budgets); approved as to form by County Counsel.

B. FACILITY SERVICES & AIRPORTS

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Facility Services & Airports and Folchi Logging & Construction, Inc. for as needed snow removal services at the Portola Memorial Hall; effective November 1, 2024; not to exceed \$5,000.00; General Fund impact; as approved in FY24/25 recommended budget 2081052 / 521900; approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign an agreement between Plumas County Facility Services and Western States Fire Protection Company for the 2nd phase of replacement of failing fire suppression piping at the Annex building; effective November 12, 2024; not to exceed \$128,370.00; (General Fund Impact); as approved in recommended (FY24/25) budget (2012054/540110); approved as to form by County Counsel.

C. PROBATION

- 1) Approve and authorize Chair to sign an agreement between Plumas County Probation and the County of Placer, to provide youth detention facility services for juvenile offenders; effective November 1, 2024; not to exceed \$150,000.00; Potential General Fund Impact of up to \$20,000.00; as approved in recommended FY24/25 budget (2040053 / 530440); approved as to form by County Counsel.

D. SOLID WASTE

- 1) Approve and authorize Chair to sign an agreement between Plumas County Public Works and Vestra Resources, Inc. for landfill gas monitoring services; Effective January 1, 2025; Not to exceed \$27,324.00; No General Fund Impact; funds via Solid Waste Fund; approved as to form by County Counsel.

E. BEHAVIORAL HEALTH

- 1) Approve and authorize Chair to ratify the signature of Debra Lucero, County Administrative Officer, on a Letter of Intent as noticed by the County of Plumas to NorCal Continuum of Care (CoC) – City of Redding (Lead Agency) to confirm, recognize, and support the action taken by the Plumas-Sierra Counties CoC Advisory Board that Plumas Crisis Intervention & Resource Center (PCIRC) will be utilizing Plumas County's HHAP 4 and HHAP 5 non-competitive allocations in the amounts of \$139,941.17 and \$158,593.88.

F. PUBLIC WORKS/ROAD DEPARTMENT

- 1) **Informational Item:** Plumas County's new Jail project is complete and inmate occupancy took place on October 8, 2024; Director of Public Works will complete, execute, serve and Record the Notice of Completion.

G. PUBLIC HEALTH AGENCY

- 1) Approve and authorize Plumas County Public Health Agency to recruit and fill, funded, and allocated, vacant one part-time FTE extra-help assistant cook position; due to resignation; (No General Fund Impact); funded by Senior Services.

H. COUNTY COUNSEL

- 1) Approve and authorize Chair to sign amendment no. one (1) to agreement between Plumas County Counsel and Municipal Resource Group, LLC extending the term through November 21, 2025; (General Fund Impact) no additional impact at this time; approved as to form by County Counsel.

3. DEPARTMENTAL MATTERS

A. SHERIFF'S OFFICE - Todd Johns

- 1) Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and Dana Safety Supply for the fixed asset purchase of two (2) fully outfitted marked patrol vehicles; total not to exceed \$145,618; (No General Fund Impact) as approved in (FY 24/25) budget; from state grant funds #7033154-541500 and #70356-541500; approved as to form by County Counsel; discussion and possible action. **Four/Fifths roll call vote**
- 2) Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and Dana Safety Supply for the fixed asset purchase of one (1) fully outfitted unmarked vehicle; total not to exceed \$68,811; (No General Fund Impact) as approved in (FY 24/25) budget; from state grant #703874-541500; approved as to form by County Counsel; discussion and possible action. **Four/Fifths roll call vote**

B. HUMAN RESOURCES DEPARTMENT - Debra Lucero

- 1) Adopt **RESOLUTION** to adopt an amended job description for the Clerk of the Board; (General Fund Impact) as approved in FY 2024/2025 recommended budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

C. HUMAN RESOURCES/RISK MANAGEMENT - Debra Lucero, Travis Goings

- 1) Adopt **RESOLUTION** of the Board of Supervisors of the County of Plumas to approve Industrial Disability Retirement of Mr. Jesse W. Leiss; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote**

4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

A. County Administrative Officer's Report

5. BOARD OF SUPERVISORS

- A. Adopt a **RESOLUTION** of agreement by the Board of Supervisors of the County of Plumas adopting a Property Tax Transfer Agreement for Plumas County LAFCO File No. 2024-0001 Beckwourth Peak Fire Protection District Annexation of Eastern Plumas Rural Fire Protection District; approved as to form by County Counsel; discussion and possible action; **Roll Call Vote**.
- B. **CONTINUED DISCUSSION FROM NOVEMBER 5, 2024:** Property Assessed Valuation Tax Increases; the Board of Supervisors encourages the public to comment on this subject either in person or email at public@plumascounty.com; discussion and possible staff direction.
- C. Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckworth Complex, Dixie and Fly Fires; recommendation to continue the emergency and bring back within 60 days, on January 14, 2025; discussion and possible action.
- D. Review, pursuant to Government Code section 8630, **RESOLUTION No. 23-8767** ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; recommendation to continue the emergency and bring back within 60 days, on January 14, 2025; discussion and possible action.

E. APPOINTMENTS

- 1) California State Association of Counties - select a Delegate and Alternate for the 2025 CSAC Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.
- 2) Representing California's Rural Counties - select a Delegate and Alternate for the 2025 RCRC Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.
- 3) Golden State Finance Authority - select a Delegate and Alternate for the 2025 GSFA Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.
- 4) Golden State Connect Authority - select a Delegate and Alternate for the 2025 GSCA Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.
- 5) Rural Counties Environmental Services Joint Powers Authority - select a Delegate and Alternate for the 2025 ESJPA Board of Directors; currently Supervisor Goss, Public Works Director Rob Thorman, and Sean Graham Solid Waste; discussion and possible action.

F. CORRESPONDENCE

G. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public Employee Performance Evaluation - Behavioral Health Director (Board Only)
- B. Personnel: Public Employee Performance Evaluation - County Administration Officer (Board Only)
- C. Personnel: Public Employee Performance Evaluation - Clerk of the Board (Board Only)
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- E. Conference with Legal Counsel: Existing litigation - M.S. Doe, Plaintiff v County of Plumas, et al., Defendants, United States District Court, Eastern District Court of California, Case No. CV 2:24-CV-02640; pursuant to Government Code §54956.9 (d)(1).
- F. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code §54956.9 (Workers Compensation Case No. TIBY-600203/TIBV-600257)

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

7. ADJOURNMENT

Adjourned meeting to Tuesday, December 3, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California



**PLUMAS COUNTY
SHERIFFS DEPARTMENT
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Sarah Novak, Sheriff's Fiscal Officer

MEETING DATE: November 12, 2024

SUBJECT: Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and Ernest Brandvold, a Sole Proprietor, doing business as Quincy Auto Glass, to provide windshield repairs and replacements on an as-needed basis; effective November 1, 2024; not to exceed \$9,999.00; (General Fund Impact) as approved in FY24/25 recommended budget (various budgets); approved as to form by County Counsel.

Recommendation:

Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and Ernest Brandvold, a Sole Proprietor, doing business as Quincy Auto Glass, to provide windshield repairs and replacements on an as-needed basis; effective November 1, 2024; not to exceed \$9,999.00; (General Fund Impact) as approved in FY24/25 recommended budget (various budgets); approved as to form by County Counsel.

Background and Discussion:

Contract with Quincy Auto Glass to provide the Sheriff's Office with windshield repairs and replacements on an as-needed basis.

Action:

Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and Ernest Brandvold, a Sole Proprietor, doing business as Quincy Auto Glass, to provide windshield repairs and replacements on an as-needed basis; effective November 1, 2024; not to exceed \$9,999.00; (General Fund Impact) as approved in FY24/25 recommended budget (various budgets); approved as to form by County Counsel.

Fiscal Impact:

(General Fund Impact) as approved in FY24/25 recommended budget (various budgets)

Attachments:

1. Quincy Auto Glass FINAL

Services Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its **Sheriff's Office** (hereinafter referred to as "County"), and Ernest Brandvold, a Sole Proprietor, doing business as Quincy Auto Glass (hereinafter referred to as "Contractor").

The parties agree as follows:

1. **Scope of Work.** Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.
2. **Compensation.** County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed Nine Thousand nine Hundred and Ninety-Nine Dollars (\$9,999.00).
3. **Term.** The term of this agreement shall be from November 1, 2024, through October 31, 2025, unless terminated earlier as provided herein. County's Board of Supervisors hereby ratifies, and approves for payment, services provided by Contractor from November 1, 2024, to the date of approval of this Agreement by the Board of Supervisors.
4. **Termination.** Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. **Non-Appropriation of Funds.** It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. **Warranty and Legal Compliance.** The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

_____ COUNTY INITIALS

- 1 -

CONTRACTOR INITIALS _____

7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.
8. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively “County Parties”), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics’ liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney’s fees and court costs (hereinafter collectively referred to as “Claims”), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties. The obligations of this indemnity shall be for the full amount of all damage to County, including defense costs, and shall not be limited by any insurance limits.
9. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
 - a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
 - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
 - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
 - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the “County”) as additional insureds. The Additional Insured

_____ COUNTY INITIALS

- 2 -

CONTRACTOR INITIALS _____

endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

- ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
- iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
- iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
- v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
- vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

10. **Licenses and Permits.** Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of

_____ COUNTY INITIALS

- 3 -

CONTRACTOR INITIALS _____

this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

11. **Relationship of Parties.** It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. **Business-to-Business Relationship.** Contractor represents and warrants that Contractor is an individual acting as a sole proprietor, or a business entity formed as a partnership, limited liability company, limited liability partnership, or corporation (“business service provider”) that customarily provides services of the same nature as the services provided for County under this Agreement. Contractor represents and warrants that Contractor advertises these services to and contracts with entities other than County. Contractor represents and warrants that Contractor maintains a separate business location and has all required business licenses and tax registration, if any, in order to perform services under this Agreement. Contractor shall have the right to set their own hours and location of work, consistent with the nature of the services provided under this Agreement. Contractor shall determine the method, means and manner of performance of, but not limited to, such matters as outlined in Exhibit “A” without restriction by County. County is interested only in the results to be achieved from Contractor’s performance of the services. Contractor shall provide their own resources and equipment and direct their operation in all respects when necessary to perform these services. Notwithstanding this Agreement, Contractor shall have the right to provide the same or similar services to entities other than the County without restriction. County shall have no authority, control, or liability regarding Contractor’s performance or activities before or after each instance that Contractor may perform under this Agreement. Contractor will at all times indemnify and hold County, and their respective agents, contractors and employees harmless from any and all claims, damages, liabilities and costs (including attorneys’ fees) arising out of any material breach by Contractor of any representation, warrant or agreement made by Contractor hereunder or arising out of Contractor’s services.
13. **Assignment.** Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
14. **Non-discrimination.** Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
15. **Choice of Law.** The laws of the State of California shall govern this agreement.

_____ COUNTY INITIALS

- 4 -

CONTRACTOR INITIALS _____

16. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
17. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
18. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
19. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
20. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
21. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.
22. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Sheriff's Office
County of Plumas
1400 E. Main Street
Quincy, CA 95971
Attention: Sarah Novak

Contractor:

Quincy Auto Glass
2410 East Main Street
Quincy, CA 95971
Attention: Ernest Brandvold

_____ COUNTY INITIALS

- 5 -

CONTRACTOR INITIALS _____

23. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
24. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.
25. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of this agreement.
26. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.
 - a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
 - b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
 - c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
 - d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

_____ COUNTY INITIALS

- 6 -

CONTRACTOR INITIALS _____

27. **Retention of Records.** If the maximum compensation payable under section 2 of this Agreement exceeds \$10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.

28. **Conflicts.** In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Ernest Brandvold, a Sole Proprietor, dba
Quincy Auto Glass

By: _____
Name: Ernest Brandvold
Title: Owner
Date signed: _____

COUNTY:

County of Plumas, a political subdivision of
the State of California

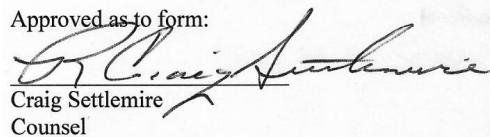
By: _____
Name: Todd Johns
Title: Sheriff/Coroner
Date signed: _____

By: _____
Name: Greg Hagwood
Title: Chair, Board of Supervisors
Date signed: _____

ATTEST:

By: _____
Name: Allen Hiskey
Title: Clerk of the Board of Supervisors
Date signed: _____

Approved as to form:


Craig Settlemire
Counsel

_____ COUNTY INITIALS _____

- 7 -

CONTRACTOR INITIALS _____

EXHIBIT A

Scope of Work

1. Provide automotive windshield replacement and repair services on an as-needed basis upon request of the County.
2. All work shall be provided in accordance with industry standards for high-quality automotive windshield repairs.

_____ COUNTY INITIALS

- 8 -

CONTRACTOR INITIALS _____

EXHIBIT B

Fee Schedule

1. Prices for windshields shall be list price less 20% per vehicle.
2. Urethane shall be charged at a flat rate of \$30 per vehicle.
3. Labor shall be charged at a flat rate of \$120 per vehicle.
4. Windshield repair (i.e. not requiring replacement) shall be charged at a flat rate of \$65 for the first repair, and \$10 for each additional repair being serviced at the same time.
5. County shall be provided with a written estimate prior to any repairs. County shall not be responsible for the cost of any repairs County did not authorize in advance of the repairs being made. Contractor may not bill County more than the amount listed on the written estimate authorized by the County. If at any time Contractor believes that repairs will cost more than the County-authorized written estimate, Contractor shall provide a revised written estimate to County and obtain County's authorization prior to continuing repairs.
6. Contractor shall be paid monthly in accordance with the terms of this Exhibit. Contractor shall invoice County monthly based on the total of all services performed by Contractor under this agreement which have been completed to County's sole satisfaction.

_____ COUNTY INITIALS

- 9 -

CONTRACTOR INITIALS _____



**PLUMAS COUNTY
SHERIFFS DEPARTMENT
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Sarah Novak, Sheriff's Fiscal Officer

MEETING DATE: November 12, 2024

SUBJECT: Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and Coates Inc., a California Corporation, dba Price Tire Center; effective November 20, 2024; not to exceed \$20,000.00; (General Fund Impact) as approved in recommended (FY24/25) budget (various budgets); approved as to form by County Counsel.

Recommendation:

Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and Coates Inc., a California Corporation, dba Price Tire Center; effective November 20, 2024; not to exceed \$20,000.00; (General Fund Impact) as approved in recommended (FY24/25) budget (various budgets); approved as to form by County Counsel.

Background and Discussion:

Contract to provide the Sheriff's Office with general automotive and tire repairs and services.

Action:

Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and Coates Inc., a California Corporation, dba Price Tire Center; effective November 20, 2024; not to exceed \$20,000.00; (General Fund Impact) as approved in recommended (FY24/25) budget (various budgets); approved as to form by County Counsel.

Fiscal Impact:

(General Fund Impact) as approved in recommended (FY24/25) budget (various budgets)

Attachments:

1. Price Tire Center

Services Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its **Sheriff's Office** (hereinafter referred to as "County"), and Coates Incorporated, a California corporation, doing business as Price Tire Center (hereinafter referred to as "Contractor").

The parties agree as follows:

1. **Scope of Work.** Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.
2. **Compensation.** County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed Twenty Thousand and 00/100 Dollars (\$20,000.00).
3. **Term.** The term of this agreement shall be from November 20, 2024, through November 19, 2025, unless terminated earlier as provided herein.
4. **Termination.** Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. **Non-Appropriation of Funds.** It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. **Warranty and Legal Compliance.** The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.
7. **Amendment.** This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the

_____ COUNTY INITIALS

- 1 -

CONTRACTOR INITIALS _____

terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.

8. **Indemnification.** To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively “County Parties”), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics’ liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney’s fees and court costs (hereinafter collectively referred to as “Claims”), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties. The obligations of this indemnity shall be for the full amount of all damage to County, including defense costs, and shall not be limited by any insurance limits.
9. **Insurance.** Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
 - a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
 - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
 - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
 - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the “County”) as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

_____ COUNTY INITIALS _____ CONTRACTOR INITIALS _____

- ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
- iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
- iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
- v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
- vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

10. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for

_____ COUNTY INITIALS

- 3 -

_____ CONTRACTOR INITIALS

Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

11. **Relationship of Parties.** It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. **Business-to-Business Relationship.** Contractor represents and warrants that Contractor is an individual acting as a sole proprietor, or a business entity formed as a partnership, limited liability company, limited liability partnership, or corporation (“business service provider”) that customarily provides services of the same nature as the services provided for County under this Agreement. Contractor represents and warrants that Contractor advertises these services to and contracts with entities other than County. Contractor represents and warrants that Contractor maintains a separate business location and has all required business licenses and tax registration, if any, in order to perform services under this Agreement. Contractor shall have the right to set their own hours and location of work, consistent with the nature of the services provided under this Agreement. Contractor shall determine the method, means and manner of performance of, but not limited to, such matters as outlined in Exhibit “A” without restriction by County. County is interested only in the results to be achieved from Contractor’s performance of the services. Contractor shall provide their own resources and equipment and direct their operation in all respects when necessary to perform these services. Notwithstanding this Agreement, Contractor shall have the right to provide the same or similar services to entities other than the County without restriction. County shall have no authority, control, or liability regarding Contractor’s performance or activities before or after each instance that Contractor may perform under this Agreement. Contractor will at all times indemnify and hold County, and their respective agents, contractors and employees harmless from any and all claims, damages, liabilities and costs (including attorneys’ fees) arising out of any material breach by Contractor of any representation, warrant or agreement made by Contractor hereunder or arising out of Contractor’s services.
13. **Assignment.** Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
14. **Non-discrimination.** Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
15. **Choice of Law.** The laws of the State of California shall govern this agreement.
16. **Interpretation.** This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.

_____ COUNTY INITIALS

- 4 -

CONTRACTOR INITIALS _____

17. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
18. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
19. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
20. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
21. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.
22. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Sheriff's Office
County of Plumas
1400 E. Main Street
Quincy, CA 95971
Attention: Sarah Novak

Contractor:

Price Tire Center
73816 S. Delleker Road
Portola, CA 96122
Attention: Bob Price

23. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.

_____ COUNTY INITIALS

- 5 -

CONTRACTOR INITIALS _____

24. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.

25. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of this agreement.

26. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.

a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

27. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds \$10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination

_____ COUNTY INITIALS

- 6 -

CONTRACTOR INITIALS _____

and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.

28. **Conflicts.** In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Coates Incorporated, dba Price Tire Center

By: _____

Name: Robert D. Price Jr.

Title: Chief Financial Officer

Date signed:

By: _____

Name: Robert Price

Title: Chief Executive Officer

Date signed:

COUNTY:

County of Plumas, a political subdivision of the State of California

By: _____

Name: Todd Johns

Title: Sheriff/Coroner

Date signed:

By: _____

Name: Greg Hagwood

Title: Chair, Board of Supervisors

Date signed:

ATTEST:

By: _____

Name: Allen Hiskey

Title: Clerk, Board of Supervisors

Date signed:

APPROVED AS TO FORM:

Deputy County Counsel

COUNTY INITIALS

- 7 -

CONTRACTOR INITIALS

EXHIBIT A

Scope of Work

1. Provide general automotive repair on an as-needed basis upon request of the County. This includes, but is not limited to, the following:
 - a. Tires and tire repairs
 - b. Tire service in the field
 - c. Brake service
 - d. Bearing service
 - e. Alignments
 - f. Shocks
 - g. Suspension problems
 - h. Safety inspections
 - i. Lubrication and filter change and service
2. All work shall be provided in accordance with industry standards for high-quality automotive repairs.

_____ COUNTY INITIALS

- 8 -

CONTRACTOR INITIALS _____

EXHIBIT B

Fee Schedule

1. Labor shall be charged at a maximum of \$135.00 per hour.
2. Service call rate charges at a maximum of \$135.00 per hour.
3. Prices for tires quoted prior to installation.
4. LOF changes with inspection shall be charged at \$115.00 (all inclusive) for up to eight (8) quarts of oil, with no charge rotation with Les Schwab tires.
5. Tire rotation for SUV/Light Truck charged at \$36.00.
6. County shall be provided with a written estimate prior to any repairs. County shall not be responsible for the cost of any repairs County did not authorize in advance of the repairs being made. Contractor may not bill County more than the amount listed on the written estimate authorized by the County. If at any time Contractor believes that repairs will cost more than the County-authorized written estimate, Contractor shall provide a revised written estimate to County and obtain County's authorization prior to continuing repairs.
7. Contractor shall be paid monthly in accordance with the terms of this Exhibit. Contractor shall invoice County monthly based on the total of all services performed by Contractor under this agreement which have been completed to County's sole satisfaction.

_____ COUNTY INITIALS

- 9 -

CONTRACTOR INITIALS _____



**PLUMAS COUNTY
FACILITY SERVICES
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Nick Collin, Facilities Director

MEETING DATE: November 12, 2024

SUBJECT: Approve and authorize Chair to ratify and sign an agreement between Plumas County Facility Services & Airports and Folchi Logging & Construction, Inc. for as needed snow removal services at the Portola Memorial Hall; effective November 1, 2024; not to exceed \$5,000.00; General Fund impact; as approved in FY2425 recommended budget 2081052 / 521900; approved as to form by County Counsel.

Recommendation:

Approve and authorize Chair to ratify and sign an agreement between Plumas County Facility Services & Airports and Folchi Logging & Construction, Inc. for snow removal services at the Portola Memorial Hall.

Background and Discussion:

Folchi Logging & Construction, Inc. will provide snow removal services for the Portola Memorial Hall parking lot when the snow accumulation is 4" or more. Snow to be removed by 6 am Monday-Friday to allow the Plumas County Transit Bus to stay on schedule and by 9 am on weekends for any events that may be happening at the hall.

Action:

Approve and authorize Chair to ratify and sign an agreement between Plumas County Facility Services & Airports and Folchi Logging & Construction, Inc. for snow removal services at the Portola Memorial Hall.

Fiscal Impact:

This is an as-needed contract so General Fund will only be impacted if services are provided.

Attachments:

1. Folchi Logging & Construction, Inc.

Services Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its **Dept. of Facility Services & Airports** (hereinafter referred to as "County"), and **Folchi Logging and Construction, Inc.**, a CA corporation (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.
2. Compensation. County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed **Five Thousand and 00/100 dollars** (\$5,000.00).
3. Term. The term of this agreement shall be from **November 1, 2024**, through **October 31, 2025**, unless terminated earlier as provided herein. County's Board of Supervisors hereby ratifies, and approves for payment, services provided by Contractor from November 1, 2024, to the date of approval of this Agreement by the Board of Supervisors.
4. Termination. Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. Warranty and Legal Compliance. The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

_____COUNTY INITIALS_____

- 1 -

CONTRACTOR INITIALS_____

7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.
8. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively “County Parties”), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics’ liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney’s fees and court costs (hereinafter collectively referred to as “Claims”), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties.
9. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
 - a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
 - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
 - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
 - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the “County”) as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

_____ COUNTY INITIALS

- 2 -

CONTRACTOR INITIALS _____

- ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
- iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
- iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
- v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
- vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

10. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for

_____ COUNTY INITIALS

- 3 -

_____ CONTRACTOR INITIALS

Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

11. **Relationship of Parties.** It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. **Assignment.** Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
13. **Non-discrimination.** Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
14. **Choice of Law.** The laws of the State of California shall govern this agreement.
15. **Interpretation.** This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
16. **Integration.** This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
17. **Severability.** The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
18. **Headings.** The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
19. **Waiver of Rights.** No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
20. **Conflict of Interest.** The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.

_____ COUNTY INITIALS

- 4 -

CONTRACTOR INITIALS _____

21. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Facility Services & Airports
County of Plumas
198 Andy's Way
Quincy CA 95971
Attention: Facility Services Director

Contractor:

Folchi Logging & Construction, Inc.
79017 Brae Gate Road
Portola CA 96122
Attention: Anthony Folchi, CEO

22. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.

23. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.

24. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of this agreement.

25. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.

a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

_____COUNTY INITIALS_____

- 5 -

CONTRACTOR INITIALS_____

- b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

26. **Retention of Records.** If the maximum compensation payable under section 2 of this Agreement exceeds \$10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.

27. **Conflicts.** In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

_____COUNTY INITIALS

- 6 -

CONTRACTOR INITIALS _____

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Folchi Logging and Construction, Inc., a CA corporation

By: _____
Name: Anthony Folchi
Title: CEO
Date signed:

By: _____
Name: Benjamin Folchi
Title: CFO
Date signed:

COUNTY:

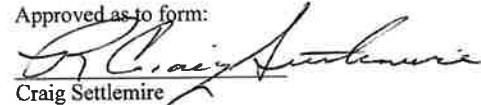
County of Plumas, a political subdivision of the State of California

By: _____
Name: Greg Hagwood
Title: Chair, Board of Supervisors
Date signed:

ATTEST:

By: _____
Name: Allen Hiskey
Title: Clerk of the Board

Approved as to form:


Craig Settlemire
Counsel

_____ COUNTY INITIALS _____

- 7 -

CONTRACTOR INITIALS _____

EXHIBIT A

Scope of Work

1. Provide equipment and operator for snow removal from the parking lot at the Portola Memorial Hall, Portola CA.
2. Snow shall be removed from the parking lot at the Portola Memorial Hall as needed when snow accumulation is 4 inches or more.
3. Contractor shall do their best to have snow removed from the parking lot at the Portola Memorial Hall by 6:00 am on weekdays and by 9:00 am on weekends.

_____COUNTY INITIALS

- 8 -

CONTRACTOR INITIALS_____

EXHIBIT B

Fee Schedule

1. It is understood and agreed between County and Contractor that, typically, snow removal from this property takes about one half-hour (30 minutes) but may take more time in more serious snow accumulation conditions.
2. Therefore, it is agreed that Contractor will bill County at the rate of \$112.50 per half-hour.
3. Services provided shall be invoiced monthly.
4. Payments are due net 30.

_____COUNTY INITIALS

- 9 -

CONTRACTOR INITIALS_____



**PLUMAS COUNTY
FACILITY SERVICES
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Nick Collin, Facilities Director

MEETING DATE: November 12, 2024

SUBJECT: Approve and authorize Chair to sign an agreement between Plumas County Facility Services and Western States Fire Protection Company for the 2nd phase of replacement of failing fire suppression piping at the Annex building; effective November 12, 2024; not to exceed \$128,370.00; (General Fund Impact); as approved in recommended (FY24/25) budget (2012054/540110); approved as to form by County Counsel.

Recommendation:

Approve and authorize Chair to sign an agreement between Plumas County Facility Services and Western States Fire Protection Company

Background and Discussion:

The contract is for the 2nd phase of replacement of failing fire suppression piping in the Annex building.

Action:

Approve and authorize Chair to sign an agreement between Plumas County Facility Services and Western States Fire Protection Company

Fiscal Impact:

Direct impact to the general fund at completion of project.

Attachments:

1. 4158 FINAL

Service Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its **Facility Services** department (hereinafter referred to as “County”), and **API Group Life Safety USA, LLC**, a Minnesota Limited Liability Company dba **Western States Fire Protection Company** (hereinafter referred to as “Contractor”).

The parties agree as follows:

1. **Scope of Work.** Phase 2, Contractor shall provide the County with materials and services as set forth in Exhibit A, attached hereto (hereinafter referred to as the “Work”).
2. **Compensation.** County shall pay Contractor for the Work in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed **One Hundred Twenty-Eight Thousand Three Hundred Seventy and 00/100 Dollars (\$128,370.00)** (hereinafter referred to as the “Contract Amount”), unless the Contract Amount has been adjusted pursuant to Section 15 of this Agreement.
3. **Term.** The term of this Agreement shall be from **November 12, 2024**, through **June 30, 2025**, unless terminated earlier as herein provided.
4. **Termination.**
 - a. **By County for Cause.** The County may immediately terminate this Agreement for cause, upon written notice to Contractor, if Contractor (i) does not supply sufficient skilled workers or materials to ensure the timely and competent performance of the Work; (ii) fails to make payment to subcontractors for materials or labor in accordance with the respective agreements between Contractor and the subcontractors; (iii) violates any law, ordinance, rule, regulation, or order of a public authority having jurisdiction over Contractor, the County, or this Agreement; or (iv) has committed any other substantial breach of this Agreement. If the County terminates this Agreement for cause, then Contractor shall not be entitled to receive further payment from the County other than for the value of the services and materials previously provided to the County under this Agreement.
 - b. **County’s Remedies.** Upon terminating this Agreement for cause, County may, without prejudice to any other rights or remedies held by the County under this Agreement or applicable law, take possession of the site and all materials thereon owned by Contractor, and finish the Work by what whatever reasonable method the County deems appropriate. If the County’s cost of finishing the Work under this paragraph exceeds the unpaid balance of the Contract Amount, Contractor shall pay the difference to the County. This obligation for payment shall survive the termination of this Agreement.

_____ COUNTY INITIALS

CONTRACTOR INITIALS _____

- c. By County for Convenience. The County may, at any time, terminate this Agreement for convenience and without cause. After terminating this Agreement for convenience, the County shall pay Contractor the value of the services and materials previously provided to the County under this Agreement as well as the costs incurred by Contractor by reason of such termination.
- d. By Contractor. If the County fails to make payment as provided in Exhibit B for a period of at least thirty (30) days after the date such payment is due and payable, then Contractor may, upon seven (7) additional days' written notice to the County, terminate this Agreement. Upon such termination, County shall pay Contractor for any Work performed prior to termination as well as the costs incurred by Contractor by reason of such termination.

5. County's Right to Stop and Correct Work. County may direct the Contractor in writing to stop performing the Work until Contractor corrects previously performed Work that is not in accordance with this Agreement, as determined by the County in its sole discretion. If Contractor does not commence and continue correction with diligence and promptness within seven (7) days after receiving written notice from the County to do so, the County may, without prejudice to any other rights or remedies held by the County under this Agreement or applicable law, correct the Work by what whatever reasonable method the County deems appropriate. In such case, the Contract Amount shall be adjusted to deduct the cost of this correction.

6. Supervision. Contractor shall supervise and direct the Work, using Contractor's best skill and attention. Contractor shall be solely responsible for and have control over the means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work. As soon as practicable after execution of this Agreement, Contractor shall furnish in writing to the County the names of any subcontractors or suppliers Contractor intends to engage in performance of the Work. Contractor shall not contract with any subcontractor or supplier to whom the County has made a timely and reasonable objection.

7. Labor and Materials. Unless other provided in this Agreement, Contractor shall provide and pay for all labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work. Contractor shall enforce strict discipline and good order among Contractor's employees and other persons performing the Work. Contractor shall not employ unfit persons to perform the Work or assign persons to perform tasks related to the Work that these persons are not properly skilled to perform.

8. Warranty. Contractor warrants to the County that: (1) materials and equipment furnished under this Agreement will be new and of good quality unless otherwise required or permitted under this Agreement; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of this Agreement. Contractor shall, for a period of one year after substantial completion of the Work, correct Work not conforming to the requirements of this Agreement. If Contractor fails to correct nonconforming Work within a reasonable time, the County

_____ COUNTY INITIALS

CONTRACTOR INITIALS _____

may correct the Work, and Contractor shall pay the cost of such correction to the County within fifteen (15) days of Contractor's receipt of County's written request for such payment. This obligation for payment shall survive the termination of this Agreement.

9. Taxes. Contractor shall pay any sales, consumer, use, and similar taxes with respect to the materials and services furnished by Contractor under this Agreement.
10. Permits and Fees. Contractor shall obtain any permits, licenses, and inspections necessary for proper execution and completion of the Work. Fees incurred by Contractor with respect to these permits, licenses, and inspections shall be reimbursed by the County.
11. Legal Notices. Contractor shall comply with any notices issued by any government agencies having jurisdiction over the Work. Contractor shall give any notices required by any government agencies having jurisdiction over the Work. If Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, then Contractor shall assume full responsibility for such Work and shall bear any costs attributable to such Work.
12. Use of Site. Contractor shall confine its operations at the Work site to areas permitted by law, ordinances, this Agreement, and the County.
13. Cutting and Patching. Contractor shall be responsible for any cutting, fitting, or patching required to complete the Work or to make its parts fit together properly.
14. Clean Up. Contractor shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work. At the completion of the Work, Contractor shall remove its tools, equipment, machinery, and surplus material, and shall properly dispose of waste materials.
15. Changes in the Work. The County, without invalidating this Agreement, may approve changes in the Work within the general scope of this Agreement, consisting of additions, deletions, or other revisions. The Contract Amount and the time for completion of the Work under Section 3 shall be adjusted in writing to account for such changes, upon mutual agreement of the County and Contractor.
16. Delays in Performance. If Contractor is delayed at any time in the progress of the Work by fire, unusual delay in deliveries, unavoidable casualties, or other causes beyond Contractor's control, then the time for completion of the Work under Section 3 shall be equitably adjusted.
17. Protection of Persons and Property. Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs, including all those required by law in connection with performance of the Work. Contractor shall take reasonable precautions to prevent damage, injury, or loss to employees performing the Work, the Work itself and materials and equipment to be incorporated therein, and other property at the Work site or adjacent thereto. Contractor shall promptly remedy damage

and loss to property caused in whole or in part by Contractor, its officers, employees, agents, contractors, licensees or servants.

18. Tests and Inspections. Contractor shall arrange and bear the cost of tests, inspections, and approvals of any portion of the Work required by this Agreement or by laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities.
19. Prevailing Wage. Contractor shall comply with all provisions of the California Public Contract Code and the California Labor Code, including, without limitation, payment of prevailing wage rates to all covered employees of Contractor and any subcontractors pursuant to California Labor Code Sections 1770 through 1780, inclusive. Pursuant to Section 1773 of the California Labor Code, the general prevailing wage rates in the county in which the work is to be done have been determined by the Director of the California Department of Industrial Relations. These wage rates for this project are in the book entitled, "Special Provisions, Notice to Contractors, Proposal and Contract." Addenda to modify wage rates, if necessary, will be issued to holders of the above referenced book. Future effective general prevailing wage rates, which have been predetermined, and are on file with the California Department of Industrial Relations, are referenced but not printed in the general prevailing wage rates. Pursuant to Section 1773.2 of the California Labor Code, General Prevailing Wage Rates included in the book entitled, "Special Provisions, Notice to Contractors. Proposal and Contract" shall be posted by Contractor at a prominent place at the site of the work.
20. Legal Compliance. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.
21. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.
22. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees and volunteers (collectively 'County Parties'), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorneys' fees and court costs (hereinafter collectively referred to as ('Claims')), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, claims caused by the concurrent negligent act, error or omission, of County Parties. However, Contractor shall have no obligation to defend or indemnify County Parties against claims caused by the active negligence, sole negligence or willful misconduct of County Parties.

_____ COUNTY INITIALS

CONTRACTOR INITIALS _____

23. **Insurance.** Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:

- a. General liability (and professional liability, if applicable to the services provided) coverage with a minimum per occurrence limit of one million dollars (\$1,000,000).
- b. Automobile liability coverage (including non-owned automobiles) with a minimum bodily injury limit of two-hundred fifty thousands dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of fifty thousand dollars (\$50,000) per accident.
- c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
 - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and
 - ii. All coverage available under such policy to Contractor, as the named insured, shall be available and applicable to the County, as the additional insured; and
 - iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits be available to satisfy any and all claims of the County, including defense costs and damages; and
 - iv. Any insurance limitations are independent of and shall not limit the indemnification term of this Agreement; and
 - v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
 - vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary

_____ COUNTY INITIALS

CONTRACTOR INITIALS _____

insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. All insurance policies shall be endorsed to name the County, its officers, officials, employees, representatives and agents as additional insureds. Contractor's insurance shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it. Contractors shall require that each of its subcontractors maintain insurance meeting all of the requirements of this section.

24. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement. In particular, Contractor represents that it holds a current and active license as a C16 Fire Protection contractor, issued by the State of California, No. 1092090.
25. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture. Contractor shall secure, at its expense, and be responsible for any and all payments of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Contractor and its officers, agents, and employees.
26. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.

_____ COUNTY INITIALS

CONTRACTOR INITIALS _____

27. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
28. Choice of Law. The laws of the State of California shall govern this agreement and venue for any dispute shall lie in Plumas County, California.
29. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
30. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
31. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
32. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
33. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
34. Third Party Beneficiaries. This Agreement is entered into for the sole benefit of the County and Contractor, and no other parties are intended to be direct or indirect or incidental beneficiaries of this Agreement, and no third party shall have any right in, under, or to this Agreement.
35. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of county relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.
36. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

_____ COUNTY INITIALS

CONTRACTOR INITIALS _____

Department of Facility Services & Airports
County of Plumas
198 Andy's Way
Quincy, CA 95971
Attention: Nick Collin, Director

Contractor:

API Group Life Safety USA, LLC dba Western States Fire Protection Company
1655 Marietta Way
Sparks, NV 89431
Attention: Sean McGuire

37. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
38. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.
39. Retention of Records. Pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.
40. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of this agreement.
41. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.

_____ COUNTY INITIALS

CONTRACTOR INITIALS _____

- a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

42. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.

_____ COUNTY INITIALS

CONTRACTOR INITIALS _____

IN WITNESS WHEREOF, this Agreement has been executed as of the date first set forth above.

CONTRACTOR:

API Group Life Safety USA, LLC dba
Western States Fire Protection Company

By: _____
Name: Nate Muzzi
Title: Attorney-in-fact
Date:

COUNTY:

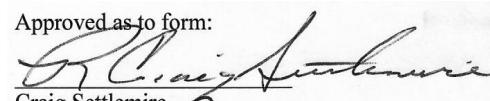
County of Plumas, a political subdivision of
the State of California

By: _____
Name: Greg Hagwood
Title: Chair, Board of Supervisors
Date:

ATTEST:

By: _____
Name: Allen Hiskey
Title: Clerk of the Board

Approved as to form:



Craig Settlemire
Counsel

_____ COUNTY INITIALS

10

CONTRACTOR INITIALS _____

Exhibit A

Scope of work Phase 2

Scope of work consists of replacing of the middle section of fire sprinkler system for the 1st floor wet System. The starting point will be at existing wet pipe system previously replaced on first floor, draining fire sprinkler system daily and returning to service every end of work shift.

This scope is for a direct replacement of the existing fire sprinkler piping in the middle section of the first floor and a section of the West End that has not already been replaced. This work is proposed to be completed outside of normal business hours. Attached are drawings that highlight the areas of work.

Mains and branch lines: Currently there have been multiple leaks over the past years and the sprinkler piping seems to have reached its useful life cycle. All piping that is to be replaced will be schedule 10 or thicker.

- DFS is to remove and replace all piping and sprinkler heads in designated areas per marked drawings. (attached)
- This is to include the fire sprinkler main line that runs through the area of work along with branch lines and arm overs.
- With replacement of all pipe and fittings the fire sprinkler heads will also be replaced with new ones. Per NFPA code when a fire sprinkler head is removed it shall be replaced with new.
- All the fittings will be replaced with new.
- All existing hangers are to remain in place and be reused.
- Pipe used on this project shall be black schedule 10 for 2 ½" and larger and schedule 40 steel for 2" and smaller as allowed by NFPA 13 and meeting ASTM A53, ASTM A795 or ASTM A135 standards.
- Piping to be concealed above areas with sheetrock and grid ceilings.

Delta Fire Systems qualifies the following:

- All work shall take place after hours Monday-Friday.
- All hangers are to remain and be reused.
-

Work will take place at Plumas County Health and Human Services Building Located at
270 County Hospital Rd. Quincy, Ca 95971

_____COUNTY INITIALS

11

CONTRACTOR INITIALS_____

Exhibit B
Terms of Payment

Terms of payment are net 30 days on 100% of Complete Design Drawings, 100% of materials onsite and percentage of square footage completed for labor on monthly progress billings with final completion payment within 30 days of contract completion.

_____COUNTY INITIALS

12

CONTRACTOR INITIALS_____



**PLUMAS COUNTY
PROBATION
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Keevin Allred, Chief Probation Officer

MEETING DATE: November 12, 2024

SUBJECT: Approve and authorize Chair to sign an agreement between Plumas County Probation and the County of Placer, to provide youth detention facility services for juvenile offenders; effective November 1, 2024; not to exceed \$150,000.00; Potential General Fund Impact of up to \$20,000.00; as approved in recommended FY24/25 budget (2040053 / 530440); approved as to form by County Counsel.

Recommendation:

Approve and authorize Chair to sign an agreement between Plumas County Probation and the County of Placer, to provide youth detention facility services for juvenile offenders; effective November 1, 2024; not to exceed \$150,000.00; Potential General Fund Impact of up to \$20,000.00; as approved in recommended FY24/25 budget (2040053 / 530440); approved as to form by County Counsel.

Background and Discussion:

Due to periodic challenges related to finding space in detention facilities for Plumas County Youth, the Plumas County Probation Department is seeking to further expand its working relationship with nearby counties which have juvenile detention facilities available.

The County of Placer has agreed to maintain bed space within its Juvenile Detention Facility for Plumas to be utilized as needed or requested, at the determination of the Placer County Chief of Probation or designee. The term of this agreement will span from November 1, 2024, through October 31, 2025, at a rate of one-hundred twenty-five and 00/100 dollars (\$125.00) per twenty-four (24) hour period.

Action:

It is respectfully requested that the Board approve and authorize the Chair to sign an agreement between Plumas County Probation and the County of Placer to provide youth detention facility services for juvenile offenders.

Fiscal Impact:

Potential General Fund Impact of up to \$20,000.00 as approved in the FY24/25 recommended budget, in the event that other state grant funding be exhausted during the 2024-2025 fiscal year. Probation's primary state grant for juveniles, the Youthful Offender Block Grant, will absorb as much of the costs as possible during the fiscal year.

Attachments:

1. Placer County JDF Svcs Agreement FY24.25 - BOS Sig Req

AGREEMENT NO. _____

**Agreement between Placer County and Plumas County
for Detainment of Plumas County Youth at the
Placer County Juvenile Detention Facility**

This Agreement ("Agreement") is made and entered into effective as of the date this agreement is fully executed, by and between the County of Placer, a political subdivision of the State of California ("Placer") and the County of Plumas, a political subdivision of the State of California, ("Plumas").

WITNESSETH

WHEREAS, Placer County has established a Juvenile Detention Facility designed for the temporary care of youth pursuant to Title 15 of the California Code of Regulations and detained in accordance with the provisions of the California Welfare and Institutions Code; and

WHEREAS, at its Juvenile Detention Facility, Placer can provide beds, as needed if space is available, on a short-term basis to court ordered detained and/or probation authorized Plumas County youth; and

WHEREAS, it is the intent of the parties hereto that the detainment of said youth(s) conforms with all applicable federal, state and local laws; and

WHEREAS, Placer is willing to provide beds to Plumas youth at Placer's per-diem rate of one hundred twenty-five dollars (\$125.00); and

WHEREAS, Placer is not providing secure track youth programming and vocational services via this Agreement, and

NOW, THEREFORE, Placer and Plumas agree as follows:

1. SERVICES.

A. Placer shall maintain beds in its Juvenile Detention Facility (JDF) for Plumas to utilize as needed/requested, if available, in full compliance with this Agreement. The beds may be provided as determined by the Placer County Chief Probation Officer or their designee.

B. All Plumas youth(s) accepted for detainment and placed in the Placer County JDF shall receive the same accommodations and services as provided to Placer youth(s) in accordance with federal, state, and local laws and regulations. Such services shall include facilitation of appropriate educational services, medical care, behavioral health care, and meals in accordance with applicable State regulations enumerated in Title 15, of the California Code of Regulations.

C. Placer may provide emergency medical services to Plumas youth(s) without prior authorization from Plumas.

D. Plumas County Probation Department staff shall be provided reasonable access to youth detained in the Placer County JDF in-person, by telephone, or by other electronic

means for conducting necessary department business for detained Plumas youth(s).

E. Plumas youth(s) are not eligible to participate in the Placer County Children's System of Care program, and therefore will not participate.

F. Plumas County Probation Department should provide support to Plumas youth(s) by meeting with them at least once per month, in-person or virtually, and provide Placer with a case plan specific to their youth's individual needs. If the Plumas youth is committed to the facility per their court, Plumas shall provide a detailed plan for transition/re-entry back to Plumas County.

G. Plumas County Probation Officers shall respond to Placer regarding any concerns for their youth within forty-eight (48) business hours in writing or in-person.

H. Plumas shall provide twenty-four (24) hour notice of scheduled appointments for Plumas youth. Placer may not be able to accommodate scheduled appointments if timely notice is not provided.

I. Plumas shall provide all court orders to Placer within twenty-four (24) hours of receipt.

2. TERM.

A. The term of this agreement shall be November 1, 2024, through October 31, 2025. This Agreement, its terms and conditions, and authorized amendments may be renewed upon mutual written agreement of the parties. Plumas County's Board of Supervisors hereby ratifies, and approves for payment, services provided by Placer from November 1, 2024, to the date of approval of this Agreement by the Board of Supervisors.

B. This Agreement may be terminated at any time by either party upon thirty (30) days advance written notice to the other party.

C. This Agreement shall supersede any prior agreement(s) between the two parties with respect to the detainment of court ordered detained and/or probation approved youth(s) from Plumas.

3. PAYMENT.

A. Board and Care: Plumas shall pay a maximum annual compensation amount of \$150,000 to Placer for the expenses of board and care for available bed space in the Placer County JDF. The payment amount shall be at the per diem rate as agreed to by Plumas and Placer of one hundred twenty-five dollars (\$125.00) for each twenty-four (24) hour day or portion thereof. The per diem rates set forth in this Agreement are subject to change by the Placer County Chief Probation Officer or their designee upon provision of thirty (30) days advance written notice to the Plumas County Chief Probation Officer of said change.

B. Legal Services: Plumas shall be solely responsible to ensure that Plumas youth(s) detained in the Placer County JDF by order of the Plumas County Juvenile Court receive

all legal services required by applicable law.

C. Writ of Habeas Corpus: In the event a petition for a writ of habeas corpus or similar proceeding is initiated by or on behalf of one or more Plumas youth(s) placed in the Placer County JDF, Plumas shall be fully responsible to respond to and defend this petition and shall defend, indemnify, and hold harmless Placer, its elected representatives, officers, employees, and agents from all expenses, damages, claims and allegations associated in any way with such a petition.

D. Medical and Psychological Services: Plumas shall pay for, or reimburse Placer for, the actual expenses of any necessary surgical, medical, psychological, dental care, prescription medications, or behavioral health care required by a Plumas youth placed at the Placer County JDF pursuant to this Agreement. To the extent permitted by law, Placer is hereby authorized, without the need for any further authorization by Plumas, to obtain such emergency medical, dental, and behavioral health care for Plumas youth(s) housed at the Placer County JDF, as determined necessary by the appropriate providers of these services at the Placer County JDF. All other medical, dental, and behavioral health care services shall also be the financial responsibility of Plumas but are subject to pre-authorization by the Plumas County Chief Probation Officer, or their designee. Plumas may bring any medication, if so prescribed, with the youth or the medication maybe provided by the parent(s) or guardian(s) of the youth. Plumas agrees to reimburse Placer for its actual costs should a Plumas youth be hospitalized and require supervision while hospitalized. Alternately, Plumas may provide staff to supervise their youth while hospitalized when needed.

E. Education: Education and schooling expenses are included in the per diem rate when Plumas youth(s) are placed in Placer County's JDF. Plumas shall fully reimburse Placer for any and all expenses of schooling or education provided by Placer on behalf of Plumas youth(s) pursuant to this Agreement to the extent that those expenses are not paid for by the State of California or are not otherwise included in the per diem rate.

F. Billing and Payments: Placer shall bill Plumas on a monthly basis. Plumas shall pay Placer within thirty (30) days after receiving notice of payment due.

4. **TRANSPORTATION.**

A. Plumas shall be responsible for providing transportation of the minor between Plumas and the Placer County JDF. In the event Plumas fails to provide transportation for a minor from Placer to Plumas within the timeframe requested by the Placer County Chief Probation Officer or their designee, then Placer shall transport the minor to Plumas and Plumas shall be responsible for payment of all expenses incurred by Placer for such transportation. To the extent that Placer transports more than one minor back to Plumas within a single month because of Plumas's failure to timely provide for transportation, Placer may elect to immediately terminate this Agreement and require Plumas to promptly remove all Plumas youth(s) housed at the Placer County JDF.

B. Placer shall provide routine transportation for each Plumas youth within Placer for the purposes of medical, behavioral health, dental, or other appropriate care. The expenses of such transportation are included in the per diem rate.

5. REMOVAL OF YOUTH(S).

Plumas shall promptly remove any Plumas youth(s) placed in the Placer County JDF upon sole determination of the Placer County Chief Probation Officer or their designee, that the effective operation of the Placer County JDF requires removal of the youth upon seventy-two (72) hour notice by Placer.

6. PREA.

Plumas understands and agrees that Placer is committed to providing a safe, humane, secure environment, free from sexual harassment. Placer maintains a zero tolerance for sexual abuse and sexual harassment in its institutions. This will be accomplished by maintaining a program to ensure education/prevention, detection, response, investigation and tracking of sexual misconduct. To the extent that the Prison Rape Elimination Act of 2003 (Federal Law 42 U.S.C. 1560 et seq.) [PREA] applies to this Agreement, whenever applicable, Plumas will comply with PREA and all applicable PREA standards, and California Division of Juvenile Justice (DJJ) policies and standards related to PREA for preventing, detecting, monitoring, investigating, and eradicating any form of sexual abuse and/or sexual harassment within Probation Facilities/Programs/Offices owned, operated or contracted. Plumas acknowledges that, in addition to "self-monitoring requirements", Placer will conduct announced or unannounced compliance monitoring to include "on-site" monitoring. Failure to comply with PREA, including PREA standards and policies, may result in termination of this Agreement.

7. CONFIDENTIALITY.

If Placer or Plumas receives any individually identifiable health information ("Protected Health Information" or "PHI"), Placer and Plumas shall maintain the security and confidentiality of such PHI as required by applicable laws and regulations, including the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and the regulations promulgated thereunder. Notwithstanding the foregoing, Placer may comply with Public Records Act requests pursuant to Government Code Section 6250 et seq.

8. HOLD HARMLESS AND INDEMNIFICATION.

Placer County agrees to indemnify and hold harmless Plumas County, its employees, agents, elective and appointive boards, volunteers, elected officials and officers from and against any damages including expenses and attorney's fees arising out of negligent or intentional acts or omissions of Placer County, its employees, agents, elective and appointive boards, volunteers, elected officials and officers.

Plumas County agrees to indemnify and hold harmless Placer County, its employees, agents, elective and appointive boards, volunteers, elected officials and officers from and against any damages including expenses and attorney's fees arising out of negligent or intentional acts or omissions of Plumas County, its employees, agents, elective and appointive boards, volunteers, elected officials and officers.

This indemnification shall extend to claims, losses, damages, injury, and liability for injuries occurring after completion of Placer County services, as well as during the progress of rendering such services.

9. INSURANCE.

Insurance: It is agreed that Plumas and Placer shall each maintain, at all times during the performance of this Agreement, insurance coverage or self-insurance in the amounts of not less than the following to cover all of its operations. Specifically, but not limited to not less than One Million Dollars (\$1,000,000) General Liability, One Million Dollars (\$1,000,000) Automobile Liability, One Million Dollars (\$1,000,000) Workers' Compensation and One Million Dollars (\$1,000,000) professional liability (E&O).

10. MODIFICATION.

No modification of waiver of any provisions of the Agreement shall be effective unless such waiver or modification shall be in writing, signed by all parties, and then shall be effective only for the period and on the condition, and for the specific instance for which given.

11. NOTICE.

All notices and demands of any kind which either party may require or desire to serve on the other in connection with the Agreement must be served in writing either by facsimile, personal service or by first class mail and addressed to the party to be served as follows:

Placer County Probation
Marshall Hopper, Chief Probation Officer
2929 Richardson Drive, Suite B
Auburn, CA 95603
Phone: (530) 889-7915
Fax: (530) 889-7993

Plumas County Probation
Keevin Allred, Chief Probation Officer
270 County Hospital Rd., Suite 128
Quincy, CA 95971
Phone: (530) 283-6200
Fax: (530) 283-6165

12. ENTIRETY OF AGREEMENT.

- A. This Agreement constitutes the entire agreement between Placer and Plumas with respect to the subject hereof and supersedes all prior negotiations, representations, or agreements, whether written or oral. In the event of a dispute between the parties as to the language of this Agreement or the construction or meaning of any term hereof, this Agreement shall be deemed to have been drafted by the parties in equal parts so that no presumptions or inferences concerning its terms or interpretation may be construed against any party to this Agreement. In the event of a dispute between the parties, venue will be in the Superior Court of Placer County.
- B. Counterparts and Facsimile Signatures. This Agreement and any and all other documents or instruments referred to herein may be executed with counterpart signatures all of which taken together shall constitute an original without the necessity of all parties signing each document. This Agreement may also be executed by facsimile or other electronic signature, and such facsimile or electronic copies shall constitute enforceable original documents.

Dated: _____

Approved as to form County of Placer

Julia M. Reeves, Deputy Placer County Counsel

Approved as to form County of Plumas

Dated: 10/28/2024

Approved as to form:


Craig Settlemire
Counsel

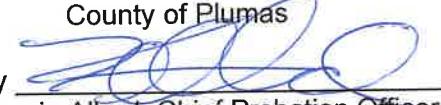
Dated: _____

County of Placer County

By _____
Marshall Hopper, Chief Probation Officer

Dated: 10/29/24

County of Plumas

By 
Keevin Allred, Chief Probation Officer

Dated: _____

County of Plumas

By _____
Greg Hagwood, Chair – Board of Supervisors

Dated: _____

Attest: County of Plumas

By _____
Allen Hiskey, Clerk of the Board of Supervisors



**PLUMAS COUNTY
SOLID WASTE
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Rob Thorman, Assistant Director of Public Works

MEETING DATE: November 12, 2024

SUBJECT: Approve and authorize Chair to sign an agreement between Plumas County Public Works and Vestra Resources, Inc. for landfill gas monitoring services; Effective January 1, 2025; Not to exceed \$27,324.00; No General Fund Impact; funds via Solid Waste Fund; approved as to form by County Counsel.

Recommendation:

The Director of Public Works respectfully recommend that the Board vote to authorize the Chair to sign the attached agreement, approved as to form by County Counsel. Not to exceed \$27,324.00.

Background and Discussion:

In March of 2022, Public Works entered a three-year contract with Vestra Resources for various Landfill gas monitoring and reporting duties at Plumas County's Solid Waste Facilities. With this contract set to expire on December 31, 2024, Public Works and Vestra staff agreed to move forward with a new three-year contract to cover gas monitoring tasks. The attached contract, approved as to form by County Counsel, establishes a three-year services agreement with Vestra Resources, not to exceed \$27,324.00. The source of funding for this contract is the Solid Waste Fund and does not involve Plumas County General Fund.

Action:

Approve and authorize Chair to sign an agreement between Plumas County Public Works and Vestra Resources, Inc. for landfill gas monitoring services; Effective January 1, 2025; Not to exceed \$27,324.00; No General Fund Impact; No General Fund impact, funds via Solid Waste Fund; approved as to form by County Counsel.

Fiscal Impact:

No General Fund impact. Funded via Solid Waste fund.

Attachments:

1. Plumas County_Chester LFG Contract 2025-2027

Services Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its **DEPARTMENT OF PUBLIC WORKS** (hereinafter referred to as "County"), and **VESTRA RESOURCES, INC.**, a California corporation (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.
2. Compensation. County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed Twenty-Seven Thousand Three Hundred and Twenty-Four Dollars (\$27,324.00).
3. Term. The term of this agreement shall be from January 1, 2025, through December 31, 2027, unless terminated earlier as provided herein.
4. Termination. Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. Warranty and Legal Compliance. The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.
7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the

terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.

8. **Indemnification.** To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively “County Parties”), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics’ liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney’s fees and court costs (hereinafter collectively referred to as “Claims”), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties. The obligations of this indemnity shall be for the full amount of all damage to County, including defense costs, and shall not be limited by any insurance limits.
9. **Insurance.** Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
 - a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
 - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
 - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
 - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the “County”) as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

- ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
- iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
- iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
- v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
- vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

10. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for

Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

11. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. Professional Services Contract. Contractor represents and warrants that Contractor customarily and regularly exercises discretion and independent judgment in the performance of the services, and that those services fall within those stated in California Labor Code section 2778. Contractor represents and warrants that Contractor maintains a separate business location and has all required business licenses and tax registration, if any, in order to perform services under this Agreement. Contractor shall have the right to set their own hours and location of work, consistent with the nature of the services provided under this Agreement. Contractor shall determine the method, means and manner of performance including, but not limited to, such matters as outlined in Exhibit "A" without restriction by County. County is interested only in the results to be achieved from Contractor's performance of the services Contractor shall provide their own resources and equipment and direct their operation in all respects when necessary to perform these services. Notwithstanding this Agreement, Contractor shall have the right to provide the same or similar services to entities other than County without restriction and holds themselves out to as available to perform the same type of work. County shall have no authority, control, or liability regarding Contractor's performance or activities before or after each instance, wherein, Contractor may perform under this Agreement. Contractor will at all times indemnify and hold County, and their respective agents, contractors and employees harmless from any and all claims, damages, liabilities and costs (including attorneys' fees) arising out of any material breach by Contractor of any representation, warrant or agreement made by Contractor hereunder or arising out of Contractor's services.
13. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
14. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
15. Choice of Law. The laws of the State of California shall govern this agreement.
16. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.

17. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
18. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
19. Headings. The headings and captions contained in this Agreement are for convenience only and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
20. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
21. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.
22. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Department of Public Works
County of Plumas
1834 East Main Street
Quincy, CA, 95971
Attention: Robert Thorman, P.E., Director of Public Works; Sean Graham, Solid Waste Program Manager

Contractor:

Vestra Resources, Inc.
5300 Aviation Drive
Redding, CA, 96002
Attention: Wendy Johnston, P.E., Vice President

23. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.

24. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.
25. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of this agreement.
26. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.
 - a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
 - b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
 - c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
 - d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.
27. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds \$10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination

and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.

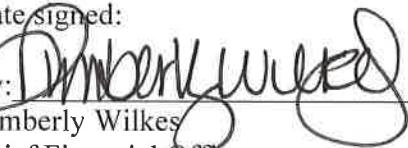
28. **Conflicts.** In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Vestra Resources, Inc., a California corporation

By: 
Arthur Stackhouse
Chief Executive Officer
Date signed:

By: 
Kimberly Wilkes
Chief Financial Officer
Date signed:

COUNTY:

County of Plumas, a political subdivision of the State of California

By: _____
Greg Hagwood
Chair, Board of Supervisors
Date signed:

ATTEST

By: _____
Allen Hiskey
Clerk of the Board of Supervisors
Date Signed:

Approved as to form:

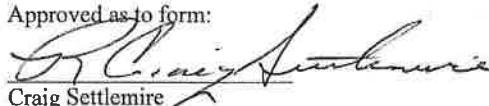

Craig Settlemire
Counsel

Exhibit "A"
SCOPE OF WORK
LANDFILL GAS MONITORING - CHESTER LANDFILL
YEARS 2025-2027

SCOPE OF WORK

Task 1 Landfill Gas Monitoring

Under the Landfill Gas Monitoring Plan submitted to CalRecycle in September 2010 and approved via email in November 2010, Plumas County is required to conduct quarterly monitoring of methane concentrations in Gas Probes GP-1 through GP-7. Under the original plan proposed to CalRecycle in April 2010, Monitoring Wells CL-1, CL-2, CL-4A, and CL-5 were to be monitored in lieu of installing additional gas probes. The original monitoring plan also proposed sampling only be performed annually. CalRecycle deemed this proposal inadequate and required the installation of additional gas probes (GP-4 through GP-7) and quarterly monitoring. Gas Probes GP-4 through GP-7 were installed in the summer of 2010. Gas Probes GP-1 through GP-3 are inoperable and have been removed from the monitoring program.

The updated Waste Discharge Requirements (WDR Order No. R5-2019-0072) issued by the Central Valley Regional Water Quality Control Board (RWQCB) for the Chester Landfill also require quarterly monitoring of Gas Probes GP-4 through GP-7. This monitoring includes field parameters methane, carbon dioxide, and oxygen along with volatile organic compounds (VOC). VESTRA submitted a monitoring reduction request on behalf of Plumas County to the RWQCB on June 1, 2024. In this request, we requested that the frequency of VOC sampling of landfill gas be reduced to annual due to the low landfill gas generation potential of the landfill. This was supported by VOC data and landfill gas generation modeling. The RWQCB concurred with the reduction request in a letter dated June 27, 2024. Sampling of the landfill gas probes for VOCs has thus been reduced to once per year with quarterly measurement of methane ongoing. The Cost Estimate (Exhibit "B") includes the cost of one landfill gas VOC sampling event per year, plus one contingency event for a total of four VOC sampling events over the contract term. It also includes the cost of four landfill gas field measurement events, one of which will be performed concurrently with the annual landfill gas VOC sampling.

The methane concentration at Gas Probes GP-4 through GP-7 will be measured using an appropriately calibrated gas meter. Given the elevation of the site at 5100 feet, calibration immediately prior to analysis is necessary. The cost under this task includes the use of a portable gas meter supplied and operated by VESTRA. This is billed at a rate of \$50 per day, which covers wear and tear on the meter, calibration gas, and replacement of sensors. The estimated cost for this task assumes four site visits per year for the performance of quarterly landfill gas monitoring with one longer event per year to cover VOC monitoring. Travel time and mileage costs are also included in this estimate.

Task 2 Data Evaluation and Reporting

The results of the methane monitoring will be submitted to the County along with field and calibration logs. It is our understanding that the County has been reporting these results directly to CalRecycle. Results are required to be submitted annually. Monitoring results will also be included in semi-annual and annual WDR monitoring reports submitted to the RWQCB.

Task 3 **Laboratory Analytical**

As discussed under Task 1, the WDRs for the site originally required quarterly monitoring of the gas probes for VOCs. This has now been reduced with RWQCB concurrence to once per year. Because the RWQCB may request an additional VOC sampling event to confirm anomalous results, we have included a contingency sampling event and laboratory analytical cost in this estimate. This estimate thus includes the laboratory analytical costs associated with four VOC sampling events over the three-year term of this contract. The laboratory analytical costs are given in Table 1.

Table 1 LANDFILL GAS VOC ANALYSIS COST ESTIMATE					
Number of Events	Samples per Event	Constituents	Method	Unit Cost	Total
4	4	VOC Short List ¹	EPA TO-15	\$252	\$1,008
Total Estimated Cost					\$4,435¹
Notes: 1 Total includes standard ten percent industry markup on laboratory cost					

Landfill gas VOC samples will be submitted under chain-of-custody documentation to Eurofins Air Toxics of Folsom, California, a State and federally certified environmental analytical laboratory. Summa canisters and other sampling apparatus are supplied by the laboratory and are included in the costs summarized in Table 1.

Task 4 **Project Management**

Project management activities generally include, but are not limited to, coordination of monitoring activities, discussions with Plumas County staff and regulatory agencies, and other professional support necessary to ensure compliance with relevant regulations.

Exhibit “B”
COST ESTIMATE
LANDFILL GAS MONITORING - CHESTER LANDFILL
YEARS 2025-2027 SCOPE OF WORK

The estimated costs to complete the work are summarized in Table 1. Work will be performed on a time-and-materials basis at the rates shown in Exhibit “C” and according to the Project Schedule in Exhibit “D”.

Table 1 COST ESTIMATE		Estimated Costs		
Task No./ Description		2025	2026	2027
Task 1 Landfill Gas Monitoring				
Fieldwork – Sample Collection		\$3,200	\$3,300	\$3,400
Expenses (Including Meter Consumables and Mileage)		\$620	\$620	\$620
	Task 1 - Subtotal	\$3,820	\$3,920	\$4,020
Task 2 Data Evaluation and Reporting				
Annual Landfill Gas Monitoring Report		\$3,400	\$3,500	\$3,600
	Task 2 - Subtotal	\$3,400	\$3,500	\$3,600
Task 3 Laboratory Analytical				
Laboratory VOC Analysis (Two Events During Contract Term)		\$1,008	\$1,008	\$1,008
	Task 3 - Subtotal	\$1,008	\$1,008	\$1,008
Task 4 Project Management				
Project coordination, planning, correspondence, and regulatory interaction		\$660	\$680	\$700
	Task 4 - Subtotal	\$660	\$680	\$700
Fiscal Year Totals		\$8,888	\$9,108	\$9,328

Notes:

Costs presented are estimated costs and may vary based on responses from the governmental agencies or parameters outside of VESTRA's control. The work will be performed on a time-and-materials basis at the rates shown in the attached VESTRA 2024 Rate Schedule. Additional activities and/ or requirements requested by the client or outside agencies will be addressed by a contract addendum at that time.

Exhibit "C"
RATE SCHEDULE
LANDFILL GAS MONITORING - CHESTER LANDFILL
YEARS 2025-2027



Staff Classification	Per Hour
Environmental Services	
Environmental Technician	\$85.00 - \$95.00
Environmental Scientist	\$110.00 - \$130.00
Regulatory Compliance Specialist	\$110.00 - \$130.00
Environmental GIS Analyst	\$110.00 - \$130.00
Environmental GIS Specialist	\$125.00 - \$155.00
Associate Geologist	\$110.00 - \$130.00
Associate Hydrologist	\$110.00 - \$130.00
Regulatory Biologist	\$105.00 - \$120.00
Senior Biologist	\$120.00 - \$150.00
Senior Environmental Scientist	\$105.00 - \$150.00
Senior Regulatory Compliance Specialist	\$140.00 - \$180.00
Professional Geologist	\$140.00 - \$200.00
Professional Hydrologist	\$140.00 - \$200.00
Project Manager	\$140.00 - \$190.00
Senior Project Manager	\$165.00 - \$230.00
Senior Consultant	\$165.00 - \$230.00
Principal Consultant	\$165.00 - \$230.00
Engineering Services	
Engineering Technician	\$55.00 - \$100.00
Associate Engineer	\$105.00 - \$150.00
Professional Land Surveyor	\$150.00 - \$180.00
Senior Engineer	\$160.00 - \$230.00
Survey Crew	\$190.00 - \$230.00
GPS Survey	\$190.00
Administration	
Admin Clerk/ Document Production Technician	\$40.00 - \$65.00
Admin Supervisor I/ Document Production Supervisor	\$75.00 - \$100.00
Equipment Classification Rates	
Small Format Color Printer – Color Copies	\$1.00/copy
Small Format Color Printer – Black & White	\$0.50/copy
Small Format Black & White Printer	\$0.15/copy
Per Diem/Travel Expenses*	
Vehicle Mileage*	\$0.67 - \$0.77

* **Travel Expenses:** Billed as direct reimbursement plus 15% or the Federal Per Diem rate as required by contract.

Overtime: Days exceeding 8 hours will result in higher bill-out rates not to exceed the ranges for the above categories.

Subcontractors: Billed as direct reimbursement plus 15%.

Terms: Due and Payable upon Receipt; 1 ¾% per month (21% per annum) finance charge will be added to any balance 30 days past due.

Exhibit "D"
PROJECT SCHEDULE
LANDFILL GAS MONITORING - CHESTER LANDFILL
YEARS 2025-2027

Year 1 (Calendar Year 2025)

- Landfill Gas Monitoring
 - Landfill gas analysis (Four events, once per quarter)
 - Four days multi-gas meter usage including consumables
 - One VOC sampling event in September
- Preparation and submittal of annual LFG monitoring report to CalRecycle
 - Due January 31
 - Data also included in semi-annual WDR reports
 - Data submitted to County as requested

Year 2 (Calendar Year 2026)

- Landfill Gas Monitoring
 - Landfill gas analysis (Four events, once per quarter)
 - Four days multi-gas meter usage including consumables
 - One VOC sampling event in September
- Preparation and submittal of annual LFG monitoring report to CalRecycle
 - Due January 31
 - Data also included in semi-annual WDR reports
 - Data submitted to County as requested

Year 3 (Calendar Year 2027)

- Landfill Gas Monitoring
 - Landfill gas analysis (Four events, once per quarter)
 - Four days multi-gas meter usage including consumables
 - One VOC sampling event in September
- Preparation and submittal of annual LFG monitoring report to CalRecycle
 - Due January 31
 - Data also included in semi-annual WDR reports
 - Data submitted to County as requested



PLUMAS COUNTY
BEHAVIORAL HEALTH DEPARTMENT
MEMORANDUM

TO: Honorable Chair and Board of Supervisors

FROM: Che Shannon, Management Analyst II

MEETING DATE: November 12, 2024

SUBJECT: Approve and authorize Chair to ratify the signature of Debra Lucero, County Administrative Officer, on a Letter of Intent as noticed by the County of Plumas to NorCal Continuum of Care (CoC) – City of Redding (Lead Agency) to confirm, recognize, and support the action taken by the Plumas-Sierra Counties CoC Advisory Board that Plumas Crisis Intervention & Resource Center (PCIRC) will be utilizing Plumas County's HHAP 4 and HHAP 5 non-competitive allocations in the amounts of \$139,941.17 and \$158,593.88.

Recommendation:

Approve and authorize Chair to ratify the signature of Debra Lucero, County Administrative Officer, on a Letter of Intent as noticed by the County of Plumas to NorCal Continuum of Care (CoC) – City of Redding (Lead Agency) to confirm, recognize, and support the action taken by the Plumas-Sierra Counties CoC Advisory Board that Plumas Crisis Intervention & Resource Center (PCIRC) will be utilizing Plumas County's HHAP 4 and HHAP 5 non-competitive allocations in the amounts of \$139,941.17 and \$158,593.88.

Background and Discussion:

The Homeless Housing, Assistance and Prevention (HHAP) grants are administered by the California Interagency Council on Homelessness (Cal ICH), in partnership with the Department of Housing and Community Development (HCD) and were established for the purpose of organizing and deploying homelessness programs and resources to sustain existing federal, state, and local investments towards long-term sustainability of permanent housing and supportive services. The general purpose of the HHAP 4 and HHAP 5 programs are to (1) reduce homelessness by expanding or developing local capacity to address immediate homelessness challenges informed by a best-practices framework focused on moving homeless individuals and families into permanent housing and supporting the efforts of those individuals and families to maintain their permanent housing and (2) continue to build on regional coordination developed through previous rounds of HHAP funding (California Health and Safety Code Sec. 50230 et seq.). On September 24, 2024, the Plumas-Sierra Counties Continuum of Care (CoC) Advisory Board took action with a unanimous motion to approve Plumas Crisis Intervention & Resource Center (PCIRC) to receive a portion of the Plumas County's HHAP 4 (PCIRC – \$139,941.17) and HHAP 5 (PCIRC – \$158,593.88) non-competitive allocation funding to support the eligible activity of "operating subsidies" for the North Star Navigation Center located in Quincy, Plumas County. The North Star Navigation Center will provide immediate emergency shelter and transitional housing services to individuals and families in need in both Plumas and Sierra counties that are homeless, chronically homeless, transitioning offenders, the Housing and Disability Advocacy Program (HDAP) for seniors and/or disabled, and former foster youth. The main building includes a 21-bed capacity emergency shelter with congregate beds and non-congregate bedrooms, associated congregate and non-congregate bathrooms, day-use room areas, a kitchen and dining room providing three meals per day, administrative offices for staff, and storage. Further, the associated Ohana Village will offer transitional housing that includes 26 detached cabins ranging in size from studio units, 1 bedroom-unit, and 2 bedroom-units, including accessible units. Supportive service staffing will be 24 hours a day, 7 days a week and will include a Navigation Center Manager, a Housing Navigator, Behavioral Health Counselor, an Alcohol and Drug Counselor, HDAP Disability Advocate, and Grief Recovery Specialist with the primary purpose to bringing all activities in-house and on-site. Educational opportunities and training will be provided to North Star Navigation Center residents, including money management, life skills, parenting education, and workforce

development skills. Expected outcomes include increasing access to emergency and transitional housing, delivery of a comprehensive array of supportive services, reducing the number of days of homelessness, increasing access to permanent housing and housing stability, and developing a 'systems change' in how Plumas County addresses homelessness for its most vulnerable residents.

Action:

Respectfully request the Board of Supervisors to receive an informational item, the Letter of Intent signed by Debra Lucero, County Administrative Officer, as notice by the County of Plumas to NorCal Continuum of Care (CoC) – City of Redding (Lead Agency) to confirm, recognize, and support the action taken by the Plumas-Sierra Counties CoC Advisory Board that Plumas Crisis Intervention & Resource Center (PCIRC) will be utilizing Plumas County's HHAP 4 and HHAP 5 non-competitive allocations in the amounts of \$139,941.17 and \$158,593.88, respectively.

Fiscal Impact:

No Impact on the General Fund

Attachments:

1. Plumas LetterIntent_HHAP4_HHAP5_Allocation_PCIRC_10.28.24



PLUMAS COUNTY ADMINISTRATIVE OFFICER

DEBRA LUCERO

530-283-6446

debralucero@countyofplumas.com

October 28, 2024

NorCal Continuum of Care
c/o Shawnna Flanigan
Associate Project Coordinator
City of Redding Housing Department
777 Cypress Avenue
Redding, CA 96001
530-225-4299

SENT VIA EMAIL: sflanigan@cityofredding.org

**RE: Letter of Intent
Homeless Housing, Assistance and Prevention (HHAP) Grant
Round 4 and Round 5
Non-Competitive County of Plumas Allocations**

Dear Ms. Flanigan,

The Homeless Housing, Assistance and Prevention (HHAP) grants are administered by the California Interagency Council on Homelessness (Cal ICH), in partnership with the Department of Housing and Community Development (HCD) and were established for the purpose of organizing and deploying homelessness programs and resources to sustain existing federal, state, and local investments towards long-term sustainability of permanent housing and supportive services.

The general purpose of the HHAP 4 and HHAP 5 programs are to (1) reduce homelessness by expanding or developing local capacity to address immediate homelessness challenges informed by a best-practices framework focused on moving homeless individuals and families into permanent housing and supporting the efforts of those individuals and families to maintain their permanent housing and (2) continue to build on regional coordination developed through previous rounds of HHAP funding (California Health and Safety Code Sec. 50230 et seq.).

Plumas County's HHAP 4 non-competitive allocation funding: \$163,377.32

Plumas County's HHAP 5 non-competitive allocation funding: \$184,869.66

On September 24, 2024, the Plumas-Sierra Counties Continuum of Care (CoC) Advisory Board took action with a unanimous motion to approve Plumas Crisis Intervention & Resource Center (PCIRC) to receive a portion of the Plumas County's HHAP 4 and HHAP 5 non-competitive allocation funding to support the eligible activity of "operating subsidies" for the North Star Navigation Center located in Quincy, Plumas County.

Enclosed are the meeting minutes of September 24, 2024, for reference.

This letter of intent serves as notice by the County of Plumas to NorCal CoC – City of Redding (Lead Agency) to confirm, recognize, and support the action taken by the Plumas-Sierra Counties CoC Advisory Board that PCIRC will be utilizing Plumas County's HHAP 4 and HHAP 5 non-competitive allocations.

Plumas County HHAP 4 Non-Competitive Allocation

TOTAL: \$163,377.32

City of Redding 7% Grant Administration – \$11,436.41

CoC Joint Project – \$11,999.74

PCIRC – \$139,941.17

Plumas County HHAP 5 Non-Competitive Allocation

TOTAL: \$184,869.66

City of Redding 7% Grant Administration – \$12,940.88

CoC Joint Project – \$13,334.90

PCIRC – \$158,593.88

The North Star Navigation Center will provide immediate emergency shelter and transitional housing services to individuals and families in need in both Plumas and Sierra counties that are homeless, chronically homeless, transitioning offenders, the Housing and Disability Advocacy Program (HDAP) for seniors and/or disabled, and former foster youth. The main building includes a 21-bed capacity emergency shelter with congregate beds and non-congregate bedrooms, associated congregate and non-congregate bathrooms, day use room areas, a kitchen and dining room providing three meals per day, administrative offices for staff, and storage. Further, the associated Ohana Village will offer transitional housing that includes 26 detached cabins ranging in size from studio units, 1 bedroom-units, and 2 bedroom-units including accessible units. Supportive service staffing will be 24 hours a day, 7 days a week and will include a Navigation Center Manager, Housing Navigator, Behavioral Health Counselor, Alcohol and Drug Counselor, HDAP Disability Advocate, and Grief Recovery Specialist with the primary purpose to bring all activities in-house and on-site. Educational opportunities and training will be provided to North Star Navigation Center residents including money management, life skills, parenting education, and workforce development skills. Expected outcomes include:

- Increasing access to emergency and transitional housing.
- Delivery of a comprehensive array of supportive services.
- Reducing the number of days of homelessness.
- Increasing access to permanent housing and housing stability.
- Developing a ‘systems change’ in how Plumas County addresses homelessness for its most vulnerable residents.

Please feel free to contact me should you have any questions.

Sincerely,



Debra Lucero, County Administrative Officer

Letter of Intent HHAP Grant
Round 4 and Round 5 Non-Competitive County of Plumas Allocations
Page 3

Cc: Plumas County Board of Supervisors Engel, Ceresola, McGowan, Hagwood, and Goss
Plumas County Board Clerk, Allen Hiskey
Plumas County Behavioral Health Director, Sharon Sousa
PCIRC Executive Director, Kate Rahmeyer

Enclosure: September 24, 2024, the Plumas-Sierra Counties CoC Advisory Board Meeting Minutes



Plumas-Sierra Counties Advisory
Board of the
NorCal
Continuum of Care™

**Plumas-Sierra Counties CoC
Advisory Board Meeting
Meeting Minutes
09/24/2024
10:00am**

**Chair: Sharon Sousa
Vice Chair: Cathy Rahmeyer
Secretary: Kristen Quade
Membership Director: Sheryll Prinz-McMillan
At-Large: Ashley Achter**

*The Plumas-Sierra Counties CoC Advisory Board welcomes you to its meetings,
which are regularly held on the fourth Tuesday of each month at 10:00AM.*

*Your interest is encouraged and appreciated,
and you can attend either in-person at the locations below, or virtually.*

In-Person: 591 Main Street, Quincy (Plumas Crisis Intervention & Resource Center)
706 Mill Street, Loyalton (Sierra County Wellness Center)

Virtually: Zoom meeting

<https://us06web.zoom.us/j/83954985154?pwd=QcOrptdleVMCLjBwU2vKqF9E7nkemb.1>

Meeting ID: 839 5498 5154 - Passcode: 807403

Or call in (audio only)

+1 469-262-1742

Phone Conference ID: 269 302 706#



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

1. Call to Order/Establish Quorum Roll Call
2. Additions to or Deletions from the Agenda:
3. Introductions

4. Public Comments

Members of the public will have the opportunity to address the Advisory Board on any issue within the jurisdiction of the Board. Speakers will be limited to 3 minutes.

5. Approval of Meeting Minutes from 07/23/2024. 08/27/2024 was cancelled.

Sharon Sousa made a motion to approve the minutes from the 07/23/2024 meeting. Cathy Rahmeyer seconded the motion. Minutes approved as presented.

6. Discussion

A. NorCal CoC Executive Board Meeting Updates (Plumas and Sierra Counties)

Cathy Rahmeyer and Robert Szopa of Sierra County to report

- i. **PIT Administrator – 2025 PIT Count:** PCIRC applied to be the PIT Administrator for NorCal CoC and was awarded the contract. PCIRC contracted with Ryan Bonk of Molon Labe Consulting to assist with this process. Cathy Rahmeyer and Kristen Quade will collaborate on this team. The timeframe for preparation for PIT will be important to this new process and will allow the CoC to get a head start on the 2025 count. PIT team training will be scheduled in the near future for all partners. The 2025 PIT will include a full count this year encompassing both sheltered and unsheltered homeless. The PIT Admin team will be reviewing the current HUD guidelines and creating updated forms. PCIRC will coordinate with the Counting Us app developers to ensure forms match app and that all HMIS programs match. Extra effort will be made to offer giveaways for survey participants. The count night is January 21, 2025. Future funding is continually based on annual PIT counts for each county.
- ii. **Governance Volunteers for Plumas/Sierra County:** Nor Cal CoC is still asking for volunteers, if there is anyone who would like to assist in working through a great deal of language and documents. There will be another survey document coming out to gather input on the concept of downsizing the 7-county continuum as it is difficult to manage and sustain a geographic area of this size.
- iii. **HHAP 4 and HHAP 5 CoC Plumas/Sierra Allocations:** Plumas County is working on a letter authorizing PCIRC to receive county allocations for HHAP 4 and 5. Sierra is also working on drafting a letter for PCIRC to accept these funds as well.
 1. **HHAP 4 Plumas County Allocations: \$139,941.17**
 2. **HHAP 4 Plumas County Allocations: \$158,593.88**

7. New Business/Action Items

- A. Addressing Homelessness: PCIRC is close to completion of the North Star Navigation Center. PCIRC is hoping for a November 15, 2024 open date.
- B. New Member Applications: Kristen Quade will send an application to Robert Szopa in Sierra County (alternate for Sherrill).
- C. HHAP 4 & HHAP 5 board approval for PCIRC to receive funds. These funds are HHAP 4: \$139,941.17, and HHAP 5 \$158,593.88. Cathy Rahmeyer advised that these funds will be utilized for operating subsidies for the North Star Navigation Center. Sharon Sousa made a motion for PCIRC to accept these funds on behalf of Plumas County. Ashley Achter seconded the motion. Motion passed as presented.
- D. CoC link on agenda is permanent and will not change from month to month.

8. Committee Appointments: None at this time.

9. Requests for Letters of Support: None at this time

10. Committee/Workgroup Updates

- A. PIT Committee: Next meeting is scheduled for October 15, 2024. Draft survey forms will be introduced during this meeting and reviewed by the committee.
- B. HMIS/CEP Committee: United Way of Northern California is the HMIS Lead Agency. They are working on updating the data inaccuracies left by Shasta County. The next meeting will be on Monday October 21, 2024. This committee is working on updating the VI-SPDAT survey.

11. Agency Updates:

Plumas County Behavioral Health: Sharon advised that the agency has some funding through MHSA and through PLHA grant (use it or lose it) this year because of uncertainty of rollover from BHSA in 2026. Housing committee meetings are happening and have generated additional consideration on how to best spend funds. At the next Behavioral Health Commission meeting there will be a sub-committee looking for possible housing sites. The committee is considering tiny homes vs apartment complexes of which a 32-unit is the smallest for consideration. Suggested building in Greenville area (PDH has land) for developers to use. That was not met with great enthusiasm.

Sierra: Robert Szopa advises that Nevada County is looking to purchase a hotel/motel or apartment complex in Truckee to partner with Sierra County as transitional housing. PCIRC has been very helpful and Robert states he is looking forward to this collaboration.

12. County Updates: None at this time.

13. Discussion Items for Next Meeting

14. Adjournment

Next Meeting: 10/22/2024 (10:00AM)

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec.12132), and the federal rules and regulations adopted in implementation thereof.

The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.



**PLUMAS COUNTY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Rob Thorman, Assistant Director of Public Works

MEETING DATE: November 12, 2024

SUBJECT: **Informational Item: Plumas County's new Jail project is complete and inmate occupancy took place on October 8, 2024; Director of Public Works will complete, execute, serve and Record the Notice of Completion.**

Recommendation:

The Sheriff's Department and Public Works Director are bringing the Notice of completion for the New Jail to the Board of Supervisors as an informational item.

Background and Discussion:

The new jail construction has been completed with inmate occupancy taking place on October 8, 2024. Attached is new Jail Construction project Notice of Completion that will be completed and filed with the Recorders office. Resolution 24-8948 adopted September 10, 2024, and the facility sublease authorizes the Director of Public Works to execute documents including this Notice of Completion. A fully executed copy of the Notice of Completion once recorded will be sent to BSCC to meet their requirements.

Action:

Informational Item that Public Works Director will sign the Notice of Completion for New Jail; No General Fund Impact; Approved as to form by County Counsel.

Fiscal Impact:

No General Fund impact.

Attachments:

1. Jail notice-of-completion

Recording requested by (name): _____

When recorded mail to
and mail tax statements to: _____

Recorder's Use Only

NOTICE OF COMPLETION

Declaration of Exemption From Gov't Code § 27388.1 Fee

Transfer is exempt from fee per GC § 27388.1(a)(2):
 recorded concurrently "in connection with" transfer subject to DTT
 recorded concurrently "in connection with" a transfer of residential dwelling to an owner-occupier
 Transfer is exempt from fee per GC 27388.1(a)(1):
 Fee cap of \$225.00 reached Not related to real property

NOTICE IS HEREBY GIVEN:

1. That the interest or estate stated in paragraph 3 herein in the real property herein described is owned by _____.

2. That the full name and address of the owner of said interest or estate, if there is only one owner, and the full names and addresses of all the co-owners who own said interest or estate as tenants in common, as joint tenants, or otherwise, if there is more than one owner, are set forth in the preceding paragraph.

3. That the nature of the title of stated owner, or if more than one owner, then of the stated owner and co-owners is: _____ (e.g. fee leasehold, joint tenancy, etc.).

4. That on the _____ day of _____, 20_____, a work of improvement on the real property herein described was completed.

5. That the name of the original contractor, if any, for said work of improvement was: _____.

6. That the name and address of the transferor is: _____.

7. That the real property herein referred to is situated in the City of _____, County of _____, State of California and is described as follows:

Date: _____, 20_____

Owner

By _____

Owner's Agent

VERIFICATION

I, _____, state: I am the _____ ("Owner", "President", "Authorized Agent", "Partner", etc.) of the owner identified in the foregoing Notice of Completion. I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____, 20_____(date), at _____ (City), _____ (State).

Signature of Owner or Owner's Authorized Agent

PROOF OF SERVICE DECLARATION

I, _____, declare that I served copies of the above NOTICE OF COMPLETION, (check appropriate box):

- a. By personally delivering copies to _____
(name(s) and title(s) of person served at _____
(address) on _____, 20____ (date), at _____ (time).
- b. By Registered or Certified Mail, Express Mail, or Overnight Delivery by an express service carrier, addresses to each of the parties at the address shown above on _____ (date).
- c. By leaving the notice and mailing a copy in the manner provided in §415.20 of the California Code of Civil Procedure for service of Summons and Complaint in a Civil Action.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____, 20____ (date), at _____ (City), _____ (State).

(Signature Person Making Service)

ACKNOWLEDGMENT

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California _____)
County of _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(Seal)

Signature _____



**PLUMAS COUNTY
PUBLIC HEALTH AGENCY
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Audrey Rice, Management Analyst I

MEETING DATE: November 12, 2024

SUBJECT: Approve and authorize Plumas County Public Health Agency to recruit and fill, funded, and allocated, vacant one part-time FTE extra-help assistant cook position; due to resignation; (No General Fund Impact); funded by Senior Services.

Recommendation:

The Director of the Public Health Agency respectfully recommends that the Board of Supervisors authorize the Department to fill the vacancy of one (1) extra help Assistant Cook for the Senior Nutrition program at the Chester site.

Background and Discussion:

Due to the resignation of the previous extra help assistant cook, a new assistant cook will need to be hired at the Chester site.

The department is requesting that you fill this vacancy.

Action:

Approve and authorize Plumas County Public Health Agency to recruit and fill, funded, and allocated, vacant one part-time FTE extra-help assistant cook position; due to resignation; (No General Fund Impact); funded by Senior Services.

Fiscal Impact:

(No General Fund Impact) (Seniors)

Attachments:

1. Critical Staffing Request Asst Cook 7_26_22
2. Senior Services
3. Assistant Cook_202210141608507573

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

Assistant Cook/Extra-help Assistant Cook / Public Health Agency

- Is there a legitimate business, statutory or financial justification to fill the position?

Assistant Cooks aid with cooking, packaging, serving, as well as cleaning at the site and filling in as the Head Cook when necessary. The assistant cook must have knowledge of proper preparation and food handling methods as well as kitchen safety and sanitation practices.

- Why is it critical that this position be filled at this time?

Not filling this position will hinder the services that Senior Nutrition is able to provide its clientele.

- How long has the position been vacant?

Effective 1/1/24

- Can the department use other wages until the next budget cycle?

The department's wage and benefits portion of the 24/25 budget includes funds for this position.

- What are staffing levels at other counties for similar departments and/or positions?

No specific research has been performed for this position. Generally speaking, however, past research tasks have identified Plumas County as being consistent with neighboring Counties.

- What core function will be impacted without filling the position prior to July 1? **N/A**

- What negative fiscal impact will the County suffer if the position is not filled prior to July 1? **None**

- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding. What impact will this reduction plan have to other County departments? **N/A**

- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? **No**

- Does the budget reduction plan anticipate the elimination of any of the requested positions? **No**

- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support? **No change in General Fund support since this is already a budgeted position**

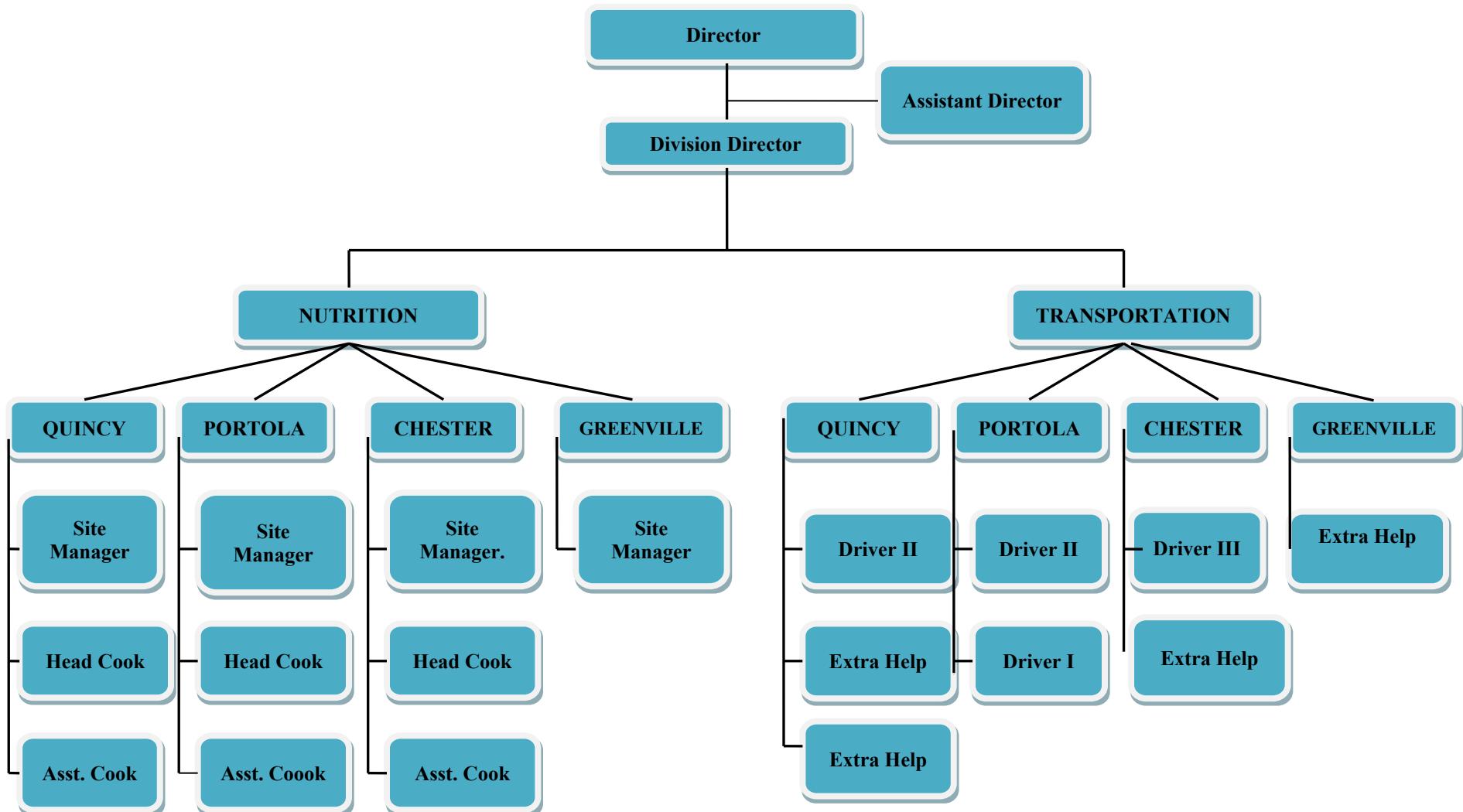
- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years?

FY21/22=\$1,428,077 FY22/23=\$1,460,397 FY23/24 \$1,516,548

Dh102934

PLUMAS COUNTY PUBLIC HEALTH AGENCY
SENIOR NUTRITION & TRANSPORTATION DIVISION

4



ASSISTANT COOK

DEFINITION

Under supervision, job will assist in preparing and serving of food; perform semiskilled and skilled work in cleaning kitchen equipment and assists in the overall food service operation in the senior nutrition site; and does related work as required.

DISTINGUISHING CHARACTERISTICS

Incumbents under supervision of the Site Manager and with lead direction provided by the Head Cook assists the Head Cook with all phases of food service operation. This class is distinguished from the Head Cook position because they do not have overall responsibility for food preparation at a nutrition site and they will work under closer supervision than the Head Cook.

REPORTS TO

Site manager with lead direction from the Head Cook.

CLASSIFICATIONS DIRECTLY SUPERVISED

None.

EXAMPLES OF DUTIES

- Scrapes, cleans, steams, or washes dishes, silverware, trays, pots pans, glassware and other kitchen utensils.
- Scrubs and peels vegetables.
- Prepares salads, beverages, deserts and assists Head Cook with the more routine phases with meal preparation.
- Including preparation of entrees/main dishes.
- May weigh and portion food in accordance with directions.
- Assembles or assists in assembling and loading food trays and packages for distribution from the nutrition site.
- Cleans food service area including floors, kitchen equipment, and food preparation areas.

ASSISTANT COOK - 2

TYPICAL PHYSICAL REQUIREMENTS

Stand for extended periods; physical ability to lift up to 50 pound without assistance; use of kitchen tools and equipment, including knives, hand and power equipment; normal manual dexterity and hand-eye coordination; corrected hearing vision to normal range; stoop, kneel, bend to pick up or move objects; verbal communication skills.

TYPICAL WORKING CONDITIONS

Work is performed in the Senior Nutrition Center including kitchen and dining room environments; contact with staff and the public.

DESIRABLE QUALIFICATIONS

Knowledge of

- Proper food handling methods and techniques.
- Kitchen safety and sanitation practices.
- Preparation of salads, vegetables, desserts and sandwiches.
- Methods of cleaning and care of utensils, equipment and work areas.

Ability to

- Follow oral and written instructions.
- Understand and follow recipes in food preparation.
- Safe operation and use of food service equipment.
- Determine proper quantities food.
- Use sanitary food handling techniques.
- Read write and do mathematic computations, at a level necessary for successful for job performance.
- Obtain and maintain valid CPR and First Aid Certification.
- Establish and maintain effective working relationships.

ASSISTANT COOK - 3

Training and Experience

Any combination of training and experience, which would likely provide would likely provide the required knowledge and abilities is qualifying.

Experience in food preparation requiring use of sanitary food handling techniques, cleaning of kitchen and food preparation areas.

Subject to work all county holidays except New Years, Labor Day, Memorial Day, July 4, Thanksgiving and Christmas, as specified by the Area on Aging.



**PLUMAS COUNTY
COUNTY COUNSEL
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Kristina Rogers, Paralegal III/Deputy Clerk of the Board

MEETING DATE: November 12, 2024

SUBJECT: Approve and authorize Chair to sign amendment no. one (1) to agreement between Plumas County Counsel and Municipal Resource Group, LLC extending the term through November 21, 2025; (General Fund Impact) no additional impact at this time; approved as to form by County Counsel.

Recommendation:

Approve and authorize Chair to sign amendment no. one (1) to agreement between Plumas County Counsel and Municipal Resource Group, LLC extending the term through November 21, 2025; no additional general fund impact; approved as to form by County Counsel.

Background and Discussion:

The County Counsel's Office and Human Resources wish to amend the agreement for employment investigations with Municipal Resource Group, LLC. (MRG, LLC.) extending the term through November 21, 2025.

Action:

Approve and authorize Chair to sign amendment no. one (1) to agreement between Plumas County Counsel and Municipal Resource Group, LLC extending the term through November 21, 2025; no additional general fund impact; approved as to form by County Counsel.

Fiscal Impact:

No additional General Fund Impact at this time

Attachments:

1. 4160 FINAL
2. Plumas-MRG Executed Contract 12.18.23

**FIRST AMENDMENT TO AGREEMENT
BY AND BETWEEN
PLUMAS COUNTY AND MUNICIPAL RESOURCE GROUP, LLC**

This First Amendment to Agreement ("Amendment") is made on November 5, 2024, between PLUMAS COUNTY, a political subdivision of the State of California, by and through its County Counsel ("COUNTY"), and Municipal Resource Group, LLC ("CONTRACTOR") who agrees as follows:

1. **Recitals:** This Amendment is made with reference to the following facts and objectives:
 - a. PLUMAS COUNTY and Municipal Resource Group have entered into a written Agreement dated November 22, 2023, (the "Agreement"), in which Municipal Resource Group agreed to provide investigative services to Plumas County.
 - b. Because the County requires additional investigations the parties desire to change the Agreement.
2. **Amendments:** The parties agree to amend the Agreement as follows:
 - a. Paragraph 3 is amended to read as follows:

Term. The term of this Agreement commences November 22, 2023, and shall remain in effect through November 21, 2025, unless terminated earlier pursuant to this Agreement. County's Board of Supervisors hereby ratifies, and approves for payment, services provided by Contractor from November 21, 2023, to the date of approval of this Agreement by the Board of Supervisors.
3. **Effectiveness of Agreement:** Except as set forth in this First Amendment of Agreement, all provisions of the Agreement dated November 29, 2023, shall remain unchanged and in full force and effect.

[SIGNATURES ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Municipal Resource Group, LLC

By: _____

Name: Mary Egan

Title: Member/Manager/Managing Partner

Date signed: _____

COUNTY:

County of Plumas, a political subdivision of
the State of California

By: _____

Name: Greg Hagwood

Title: Chair, Board of Supervisors

Date signed: _____

ATTEST:

By: _____

Name: Allen Hiskey

Title: Clerk of the Board of Supervisors

Date signed: _____

Approved as to form:



Joshua Brechtel, Attorney
County Counsel's Office

Services Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its County Counsel (hereinafter referred to as "County"), and Municipal Resource Group, LLC, a California corporation (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.
2. Compensation. County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed Fifty Thousand and 00/100 Dollars (\$50,000.00).
3. Term. The term of this Agreement commences November 22, 2023 and shall remain in effect through November 21, 2024, unless terminated earlier pursuant to this Agreement. County's Board of Supervisors hereby ratifies, and approves for payment, services provided by Contractor from November 21, 2022 to the date of approval of this Agreement by the Board of Supervisors.
4. Termination. Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. Warranty and Legal Compliance. The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

_____ COUNTY INITIALS

- 1 -

_____ CONTRACTOR INITIALS

7. **Amendment.** This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.
8. **Indemnification.** To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties. The obligations of this indemnity shall be for the full amount of all damage to County, including defense costs, and shall not be limited by any insurance limits.
9. **Insurance.** Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
 - a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
 - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
 - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
 - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured

COUNTY INITIALS

2 -

CONTRACTOR INITIALS

endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

- ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
- iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
- iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
- v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
- vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

10. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of

COUNTY INITIALS

CONTRACTOR INITIALS

this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

11. **Relationship of Parties.** It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. **Assignment.** Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
13. **Non-discrimination.** Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
14. **Choice of Law.** The laws of the State of California shall govern this agreement.
15. **Interpretation.** This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
16. **Integration.** This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
17. **Severability.** The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
18. **Headings.** The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
19. **Waiver of Rights.** No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
20. **Conflict of Interest.** The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by

 COUNTY INITIALS

the County, the County may immediately terminate this Agreement by giving written notice to Contractor.

21. **Notice Addresses.** All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

County Counsel's Office
520 Main Street, Room 302
Quincy, CA 95971
Attention: Gretchen Stuhr, County Counsel

Contractor:

Mary Egan
Managing Partner
Municipal Resource Group, LLC
P.O. Box 561
Wilton, CA 95693

22. **Time of the Essence.** Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.

23. **Contract Execution.** Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.

24. **Retention of Records.** If the maximum compensation payable under section 2 of this Agreement exceeds \$10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.

25. **Ukraine Sanctions.** Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of this agreement.

_____ COUNTY INITIALS _____

_____ CONTRACTOR INITIALS _____

26. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.

a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

27. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

_____ COUNTY INITIALS

_____ CONTRACTOR INITIALS

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Municipal Resource Group, LLC

By: Mary Egan
Name: Mary Egan
Title: Member/Manager/Managing Partner
Date signed: 12/18/2023

COUNTY:

County of Plumas, a political subdivision of the State of California

By: Greg Hagwood
Name: Greg Hagwood
Title: Chair, Board of Supervisors
Date signed: 12-12-2023

ATTEST:

By: Allen Hiskey
Name: Allen Hiskey
Title: Clerk of the Board
Date signed: 12-12-2023

Approved as to form:

Sara James
Sara James
Deputy County Counsel II

_____ COUNTY INITIALS _____

- 7 -

_____ CONTRACTOR INITIALS _____

EXHIBIT A

Scope of Work

Upon request of County, Contractor shall perform investigative services regarding allegations of misconduct of Plumas County employee(s).

Contractor shall deliver a written report of the investigation and resulting findings and recommendations to the Plumas County Counsel's Office.

_____ COUNTY INITIALS

- 8 -

_____ CONTRACTOR INITIALS _____

EXHIBIT B

Fee Schedule

The County agrees to pay Contractor at the rate of \$325.00 per hour for work done in this matter. When appropriate, Contractor uses a research assistant at \$95.00 per hour to handle work commensurate with experience and expertise. Time charged will include, for example, time spent interviewing witnesses, writing the report of findings, and performing necessary research. The time charged will also include the time Contractor spends on telephone calls relating to County's matter, including calls with witnesses, potential witnesses, or counsel representing any of the parties.

The invoices for this matter will include all costs and expenses incurred, in addition to the hourly Fee. The expenses commonly included are document production costs, travel and mileage reimbursement at the current IRS rate. All expenses will be charged at Contractor's cost.

_____ COUNTY INITIALS

- 9 -

_____ CONTRACTOR INITIALS



**PLUMAS COUNTY
SHERIFFS DEPARTMENT
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Jeremy Beatley

MEETING DATE: November 12, 2024

SUBJECT: Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and Dana Safety Supply for the fixed asset purchase of two (2) fully outfitted marked patrol vehicles; total not to exceed \$145,618; (No General Fund Impact) as approved in (FY 24/25) budget; from state grant funds #7033154-541500 and #70356-541500; approved as to form by County Counsel; discussion and possible action. Four/Fifths roll call vote

Recommendation:

Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and Dana Safety Supply for the fixed asset purchase of two (2) fully outfitted marked patrol vehicles; total not to exceed \$145,618; (No General Fund Impact) as approved in (FY 24/25) budget; from state grant funds #7033154-541500 and #70356-541500; approved as to form by County Counsel; discussion and possible action. **Four/Fifths roll call vote**

Background and Discussion:

The Sheriff's Office must replace several vehicles which are no longer in service due to severe mechanical failures requiring excessive cost of repair and end of life serviceability, as is required on a yearly basis.

Action:

Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and Dana Safety Supply for the fixed asset purchase of two (2) fully outfitted marked patrol vehicles; total not to exceed \$145,618; (No General Fund Impact) as approved in (FY 24/25) budget; from state grant funds #7033154-541500 and #70356-541500; approved as to form by County Counsel; discussion and possible action.

Four/Fifths roll call vote

Fiscal Impact:

No General Fund Impact, as approved in FY24/25 budget, state grant funds.

Attachments:

1. Signed by cc purchase agreement 2 marked units

**PURCHASE AGREEMENT
COUNTY OF PLUMAS**

Date: 0926/24

Vendor: Dana Safety Supply, INC
4809 Koger Blvd
Greensboro, NC 27407

Tel: 800-845-0405

County: County of Plumas Department of the Sheriff
1400 E. Main St
Quincy, CA 95971

Tel: 530-283-6375

Description: Purchase of two (2) upfitted Dodge Durango Marked Patrol Vehicles
as identified in the purchase agreement attached to MPA as Exhibit A.

Cost: The total compensation payable under this agreement, inclusive of all expenses, shall not exceed
\$ one hundred forty five thousand six hundred eighteen dollars Dollars (\$145,618)

Term: Agreement shall commence on 9/26/2024 and shall terminate on 09/26/2025 unless
the Contract is terminated earlier.

I understand and agree to the terms set forth above and those contained in the Retail Sales Contract which is attached hereto as Exhibit A and incorporated herein by this reference.

VENDOR:

By: Patrick Hope

Name: Pat Hope
GM Turnkey Sales
Title: 10-1-24

Date Signed:

COUNTY:

County of Plumas, a political subdivision of the
State of California

By: _____

Name: Greg Hagwood

Chair, Board of Supervisors

Date signed:

ATTEST:

By: _____

Name: Allen Hiskey

Clerk of the Board

Date Signed:

Approved as to form:


Joshua Brechtel, Attorney
County Counsel's Office

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote

Sales Quote No.	550079-A
Customer No.	PLUMASCSO

Bill To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Ship To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method			
09/26/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30			
Entered By			Salesperson	Ordered By	Resale Number			
Patrick Hope			Patrick Hope - Nashville					
Order Quantity	Approve Quantity	Tax	Item Number / Description			Unit Price	Extended Price	
2	2	N	MISC Durango PPV V8 AWD White 2025 Warehouse: NASH			49,883.0000	99,766.00	
2	2	N	EVP EMERGENCY VEHICLE PACKAGE Warehouse: NASH			17,553.0000	35,106.00	
2	2	N	FREIGHT FREIGHT Warehouse: NASH			451.0000	902.00	
1	1	N	MISC 7.25% Tax Warehouse: NASH			9,843.6200	9,843.62	
2	2	N	INFO Front Warehouse: NASH			0.0000	0.00	
2	2	N	INFO Activate OEM Headlight Flasher Warehouse: NASH			0.0000	0.00	

Print Date	09/26/24
Print Time	04:34:08 PM
Page No.	1

Printed By: Patrick Hope

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	550079-A
Customer No.	PLUMASCSO

Bill To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Ship To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method
09/26/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30
Entered By	Salesperson		Ordered By	Resale Number	
Patrick Hope	Patrick Hope - Nashville				
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	N	ENNLB01BVZ-3K6 SOI, FNXT LBAR, 48", RW/BW, RA/BA/RBA, HK14 Warehouse: NASH 48"/122cm 9-32 VOLT NFORCE NXT SAE LED LIGHTBAR W/ 15' LIN DSC TECHNOLOGY /D24 D12 D12 D12 D12 D12 D24 /R_W R_W R_W B_W B_W B_W B_W D06 --GRT- --GRT--- --GRT--- O-GRT- D06 R_W CLR- --CLR--- --CLR--- O-CLR-- B_W \D24 D12 D12 D12 D12 T18 /D24 \R_W R_A R_A R_A B_A B_A RBA B_W Domes - Polycarb [D 12 12 P] Certs - SAE R/B Accessories - PNFLBSPLT1, AUTO-DIM Mount - Standard Fixed Height Mount (PNFLBK08) & Extension Plate (PNFLBKXT) Hook - PNFLBF14 Vehicle - 2023 Dodge Durango BK2168DUR21	0.0000	0.00
2	2	N	SMC PB W/ 4 MPOWER LIGHTS RED/BLUE/WHITE Warehouse: NASH	0.0000	0.00
4	4	N	ARGES2 WEC PROFOCUS SPOT/FLOOD COMBO Warehouse: NASH	0.0000	0.00

Print Date	09/26/24
Print Time	04:34:08 PM
Page No.	2

Printed By: Patrick Hope

Continued on Next Page

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote

Sales Quote No.	550079-A
Customer No.	PLUMASCSO

Bill To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Ship To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method			
09/26/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30			
Entered By			Salesperson	Ordered By	Resale Number			
Patrick Hope			Patrick Hope - Nashville					
Order Quantity	Approve Quantity	Tax	Item Number / Description			Unit Price	Extended Price	
4	4	N	ARGCH2 WEC ARGES SWIVEL MT CONTROL HEAD Warehouse: NASH			0.0000	0.00	
2	2	N	WEC-ARG44AD WEC DRIVER SIDE FENDER MOUNT, 2015+ DURANGO Warehouse: NASH			0.0000	0.00	
2	2	N	MISC Pass side mount Warehouse: NASH			0.0000	0.00	
2	2	N	INFO Side Warehouse: NASH			0.0000	0.00	
4	4	N	PMP2WSSSB SOI 4" MPOWER SINGLE WINDOW SHROUD-BLACK Warehouse: NASH			0.0000	0.00	
4	4	N	EMPS2STS4J SOI, MPWR FASCIA, 4", STM, BLK HSG, RED/BLU Warehouse: NASH			0.0000	0.00	
4	4	N	rear side glass PNT3BKUMB4 SOI 2016-18 DURANGO UNDER MIRROR MNT BRAKET Warehouse: NASH			0.0000	0.00	

Print Date	09/26/24
Print Time	04:34:08 PM
Page No.	3

Printed By: Patrick Hope

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	550079-A
Customer No.	PLUMASCSO

Bill To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Ship To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method			
09/26/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30			
Entered By			Salesperson	Ordered By	Resale Number			
Patrick Hope			Patrick Hope - Nashville					
Order Quantity	Approve Quantity	Tax	Item Number / Description			Unit Price	Extended Price	
4	4	N	ENT3B3RBW SOI INTERSECTOR 18-LED SFC MNT, BLK HSG RED/BLUE/WHITE Warehouse: NASH under mirror			0.0000	0.00	
2	2	N	INFO Rear Warehouse: NASH			0.0000	0.00	
2	2	N	INFO Activate OEM Taillight Flasher Warehouse: NASH			0.0000	0.00	
2	2	N	EMPS1QMS3D SOI, MPWR FASCIA, 3", QM, BLK HSG, RED/WHT Warehouse: NASH 3" Fascia Light w/ Quick Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 8 LED, Dual Color - Red/White			0.0000	0.00	
2	2	N	EMPS1QMS3E SOI, MPWR FASCIA, 3", QM, BLK HSG, BLU/WHT Warehouse: NASH 3" Fascia Light w/ Quick Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 8 LED, Dual Color - Blue/White next to license plate			0.0000	0.00	

Print Date	09/26/24
Print Time	04:34:08 PM
Page No.	4

Printed By: Patrick Hope

Continued on Next Page

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote

Sales Quote No.	550079-A
Customer No.	PLUMASCSO

Bill To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Ship To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Quote Date	Ship Via		E.O.B.	Customer PO Number	Payment Method
09/26/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30
Entered By	Salesperson		Ordered By	Resale Number	
Patrick Hope	Patrick Hope - Nashville				
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	N	ENFWB01ELW SOI, NFILB, REAR, 6MOD, 2021-23 DRNGO, RA/BA/RBA Warehouse: NASH Dodge Durango (2021-23) Solid Rear (DRV) D12 D12 D12 D12 D12 T18 (PAS) R_A R_A R_A B_A B_A RBA Accessories: PNFLBSPLT1 DSC w/ LIN Breakout Box (Included) E1XS2SME5RX SOI BOLT 2 SURFACE MNT, RED Warehouse: NASH under rear hatch	0.0000	0.00
2	2	N	E1XS2SME5BX SOI BOLT 2 SURFACE MNT, BLUE Warehouse: NASH under rear hatch	0.0000	0.00
2	2	N	INFO inside Warehouse: NASH	0.0000	0.00
2	2	N	ETSA481RSP SOI, 400 SERIES REMOTE SIREN, 100WATT Warehouse: NASH	0.0000	0.00

Print Date	09/26/24
Print Time	04:34:08 PM
Page No.	5

Printed By: Patrick Hope

Continued on Next Page

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote

Sales Quote No.	550079-A
Customer No.	PLUMASCSO

Bill To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Ship To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method			
09/26/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30			
Entered By			Salesperson	Ordered By	Resale Number			
Patrick Hope			Patrick Hope - Nashville					
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price		
2	2	N	C3900U CODE3 100W SPEAKER W UNIV BRKT Warehouse: NASH		0.0000	0.00		
6	6	N	EBSIDL0002-D SOI, OBSERVE, SMALL FORM DOME LIGHT, 3", R/W Warehouse: NASH		0.0000	0.00		
2	2	N	obSERVE+ Dome Light - 3" Round, Dual Color - Red/White 7170-0884-01 GJ, CONSOLE PKG, 2021-23 DURANGO, SEE RMK TAB Warehouse: NASH		0.0000	0.00		
			2021+ Dodge Durango Standard Console Box Kit with Magnetic Phone Holder, Cup Holder and Rear Armrest Item #7170-0884-01 WEIGHT:34.9 lbs / 15.83 kg HEIGHT:12.62 in / 32.05 cm WIDTH:11.87 in / 30.15 cm DEPTH: 29.25 in / 74.3 cm					

Print Date	09/26/24
Print Time	04:34:08 PM
Page No.	6

Printed By: Patrick Hope

Continued on Next Page

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote

Sales Quote No.	550079-A
Customer No.	PLUMASCSO

Bill To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Ship To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Quote Date	Ship Via		F.O.B.		Customer PO Number	Payment Method
09/26/24	GROUND FREIGHT NON		QUOTED FREIGHT			NET30
Entered By	Salesperson		Ordered By		Resale Number	
Patrick Hope	Patrick Hope - Nashville					
Order Quantity	Approve Quantity	Tax	Item Number / Description			Unit Price
2	2	N	PK1126DUR11 SMC 10XL-RP CTD POLY PARTITION W/EXP MTL WINDOW COVER Warehouse: NASH VEHICLE - DODGE DURANGO YEAR - HORIZONTAL SLIDING WINDOW WITH EXPANDED METAL COVER OVER THE OPENING --- INCLUDES 2 PIECE LOWER PANELS EXTRA LEGROOM ON PASSENGER SIDE ****			0.0000
2	2	N	PK0123DUR112ND SMC 12VS VINYL CTD EXP MTL CARGO BARRIER 2011+ DURANGO Warehouse: NASH VEHICLE YEAR - DURANGO ****			0.0000
2	2	N	GK10342UHK SMC DUAL VERT. RACK 2 UNIV. LOCKS W/ HC KEY Warehouse: NASH "Dual T-Rail Mount2 Universal XL Handcuff Key Override"			0.0000
4	4	N	MMSU-1 MAGNETIC MIC SINGLE UNIT CONVERSION KIT Warehouse: NASH			0.0000

Print Date	09/26/24
Print Time	04:34:08 PM
Page No.	7

Printed By: Patrick Hope

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	550079-A
Customer No.	PLUMASCSO

Bill To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Ship To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Quote Date	Ship Via		E.O.B.	Customer PO Number	Payment Method	
09/26/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30	
Entered By	Salesperson		Ordered By	Resale Number		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price	
2	2	N	INFO Customer Supplied Warehouse: NASH Radio, cable, antenna or antenna mount CG-X HAV, CHARGE GARD, UNIVERSAL, CONTROL MODULE Warehouse: NASH INFINITE TIMER, SURGE PROTECTOR, 12VDC, 30a ***** ***** TRANSPORT VEHICLE TRANSPORTATION BY HIRED DRIVERS Warehouse: NASH INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: NASH - Slide 1 will be a slow alternating pattern flashing red/blue to the sides and the rear of the vehicle. - Slide 2 will be a slow alternating pattern flashing red/blue to the front, sides, and the rear of the vehicle. - Slide 3 will be Code-3 with fast flashing of red, blue, and white to the front, sides; red/blue/amber to the rear of the vehicle. - When the Scene Light button is pushed, all white LEDs facing the front of the vehicle will steady-burn white. - Set up Park Kill	0.0000	0.00	
2	2	N		0.0000	0.00	
2	2	N		0.0000	0.00	
2	2	N		0.0000	0.00	
2	2	N		0.0000	0.00	

Print Date	09/26/24
Print Time	04:34:08 PM
Page No.	8

Printed By: Patrick Hope

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	550079-A
Customer No.	PLUMASCSO

Bill To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Ship To

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E Main St
Quincy, CA 95971
United States

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Contact: BLAKE MATHEWS

Telephone:

E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method			
09/26/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30			
Entered By	Salesperson		Ordered By	Resale Number				
Patrick Hope	Patrick Hope - Nashville							
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price			
2	2	N	INSTALL KIT MISC INSTALLATION SUPPLIES I.E. Warehouse: NASH LOOM, WIRE, HARDWARE, CONNECTORS, ETC *****	0.0000	0.00			
Approved By: _____								
<input type="checkbox"/> Approve All Items & Quantities								
Quote Good for 30 Days								

Print Date	09/26/24
Print Time	04:34:08 PM
Page No.	9

Printed By: Patrick Hope

Subtotal Freight	145,617.62 0.00
Order Total	145,617.62

GSA Ordering

 Dana Safety Supply is an approved contractor for the GSA and has a GSA contract for numerous public safety products and also for installation and upfitting services. Below are our contract #'s for Schedule 84 & 23V.



GSA CONTRACT HOLDER

*Schedule 84 - Law Enforcement & Security Equipment
Contract # GS-07F-0512T*

Schedule 23V Labor - Contract # 47QMCA19D000K



426-1A: MISC PERSONAL EQUIPMENT
426-1B: BODY ARMOR
426-1C: HELMETS
633-3B: WILDLAND FIRE CLOTHING

633-50: INDUSTRIAL WORK SHIRTS & PANTS
633-51: CONCEALMET CLOTHING, CAMOUFLAGE
CLOTHING & BDUS
426-3A: EMERGENCY SIGNALS

426-3B: IN VEHICLE PROTECTION & RESTRAINT
426-4G: FIREARMS STORAGE, SECURING &
CLEANING EQUIPMENT; BULLET RECOVERY &
GUNRACKS

Sales: +1 800-847-8762

Cart 0

Sign In



Shop Events



**PLUMAS COUNTY
SHERIFFS DEPARTMENT
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Jeremy Beatley, Operations Sergeant

MEETING DATE: November 12, 2024

SUBJECT: Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and Dana Safety Supply for the fixed asset purchase of one (1) fully outfitted unmarked vehicle; total not to exceed \$68,811; (No General Fund Impact) as approved in (FY 24/25) budget; from state grant #703874-541500; approved as to form by County Counsel; discussion and possible action.
Four/Fifths roll call vote

Recommendation:

Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and Dana Safety Supply for the fixed asset purchase of one (1) fully outfitted unmarked vehicle; total not to exceed \$68,811; (No General Fund Impact) as approved in (FY 24/25) budget; from state grant #703874-541500; approved as to form by County Counsel; discussion and possible action. **Four/Fifths roll call vote**

Background and Discussion:

The Sheriff's Office must replace several vehicles which are no longer in service due to severe mechanical failures requiring excessive cost of repair and end of life serviceability, as is required on a yearly basis.

Action:

Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and Dana Safety Supply for the fixed asset purchase of one (1) fully outfitted unmarked vehicle; total not to exceed \$68,811; (No General Fund Impact) as approved in (FY 24/25) budget; from state grant #703874-541500; approved as to form by County Counsel; discussion and possible action. **Four/Fifths roll call vote**

Fiscal Impact:

No General Fund Impact, as approved in FY24/25 budget. State Grant Funds.

Attachments:

1. One admin car FINAL

**PURCHASE AGREEMENT
COUNTY OF PLUMAS**

Date: 10/15/24

Vendor: Dana Safety Supply, INC
4809 Koger Blvd
Greensboro, NC 27407

Tel: 800-845-0405

County: County of Plumas Department of the Sheriff
1400 E. Main St
Quincy, CA 95971

Tel: 530-283-6375

Description: Purchase of one (1) upfitted Dodge Durango unmarked Patrol Vehicle
as identified in the purchase agreement attached to MPA as Exhibit A.

Cost: The total compensation payable under this agreement, inclusive of all expenses, shall not exceed
\$ sixty eight thousand eight hundred ten dollars fifty three cents Dollars (\$68,810.53)

Term: Agreement shall commence on 10/15/2024 and shall terminate on 09/26/2026 unless

the Contract is terminated earlier.

I understand and agree to the terms set forth above and those contained in the Retail Sales Contract which is attached hereto as Exhibit A and incorporated herein by this reference.

VENDOR:

By: Pat Hope

Name:

Title: GM Turnkey Sales

Date Signed: 10-17-24

COUNTY:

County of Plumas, a political subdivision of the
State of California

By: _____

Name: Greg Hagwood

Chair, Board of Supervisors

Date signed:

ATTEST:

By: _____

Name: Allen Hiskey

Clerk of the Board

Date Signed:

Approved as to form:



Joshua Brechtel, Attorney

Invoice

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

No.	551850
Customer No.	MISC

Bill To

Plumas County SO

Ship To

Plumas County SO

Contact:

Telephone:

E-mail:

Contact:

Telephone:

E-mail:

Date	Ship Via		E.O.B.	Customer PO Number	Payment Method
10/14/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30
Entered By	Salesperson		Ordered By	Resale Number	
Patrick Hope	Patrick Hope - Nashville				
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	MISC 2024 Durango GT (Civilian) Warehouse: NASH	56,124.0000	56,124.00
1	1	N	INFO CA Law Warehouse: NASH at least one forward facing steady burn red light at all times in code 2 or 3. No flashing white to the rear Only Wail & Yelp siren tones allowed Flash patterns have to be Title 13 certified	0.0000	0.00
1	1	N	INFO BUYBOARD 698-23 Warehouse: NASH All items below this line are on our National Co-op Contract	0.0000	0.00
1	1	N	EVP Undercover Package Warehouse: NASH	8,035.0000	8,035.00
1	1	N	MISC Taxes Warehouse: NASH	4,651.5300	4,651.53
1	1	N	CB000091A09 QMA TO MINI-UHF ADAPTER CABLE Warehouse: NASH	0.0000	0.00

Print Date	10/14/24
Print Time	12:23:58 PM
Page No.	1

Printed By: Patrick Hope

Continued on Next Page

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

No.	551850
Customer No.	MISC

Bill To
Plumas County SO

Ship To
Plumas County SO

Contact:
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Entered By	Salesperson	Ordered By	Resale Number
Patrick Hope	Patrick Hope - Nashville		
Order Quantity	Approve Quantity	Tax	Item Number / Description
1	1	N	EML6E20RB SOI ML6 LED FLUSH MNT LIGHT, RED/BLUE Warehouse: NASH Steady-burn red
1	1	N	TINT-529532 TINT FOR SO 529532 Warehouse: NASH
0	0	N	Visor 15% Side Window tint 15% Rear window tint 15% TINT Vehicle Window Tint Per Customers Specs Warehouse: NASH
1	1	N	Visor 15% Side Window tint 15% Rear window tint 15% ETFBSSN-P SOI 100% SOLID STATE TAILLIGHT FLASHER (12-WIRE) Warehouse: NASH
2	2	N	Flash reverse and brake (red and white) EMPS2STS4E SOI, MPWR FASCIA, 4", STM, BLK HSG, BLU/WHT Warehouse: NASH In front windshield

Print Date	10/14/24
Print Time	12:23:58 PM
Page No.	2

Printed By: Patrick Hope

Continued on Next Page

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

No.	551850
Customer No.	MISC

Bill To

Plumas County SO

Ship To

Plumas County SO

Contact:

Telephone:

E-mail:

Contact:

Telephone:

E-mail:

	Ship Via		F.O.B.	Customer PO Number	Payment Method		
10/14/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30		
Entered By		Salesperson		Ordered By	Resale Number		
Patrick Hope		Patrick Hope - Nashville					
Order Quantity	Approve Quantity	Tax	Item Number / Description			Unit Price	Extended Price
2	2	N	EMPS2STS4D SOI, MPWR FASCIA, 4", STM, BLK HSG, RED/WHT Warehouse: NASH In front windshield			0.0000	0.00
2	2	N	PMP2WSDDB SOI 4" MPOWER DUAL WINDOW SHROUD-BLACK Warehouse: NASH Front windshield. Must use metal brackets for mounting.			0.0000	0.00
2	2	N	PMP2BK011 SOI MPOWER SHROUD HEADLINER BRACKET Warehouse: NASH			0.0000	0.00
4	4	N	I3JC WEC ION TRIO RED/BLUE/WHITE - WHITE O/R - BLK HSNG Warehouse: NASH 2 in each side window			0.0000	0.00
1	1	N	ENFWB01EJP SOI, NFLIB, REAR, 6MOD, 2021-23 DRNGO, RA/BA Warehouse: NASH Dodge Durango (2021-23) Solid Rear (DRV) D12 D12 D12 D12 D12 D12 (PAS) R_A R_A R_A B_A B_A B_A Accessories: PNFLBSPLT1 DSC w/ LIN Breakout Box (Included)			0.0000	0.00

Print Date	10/14/24
Print Time	12:23:58 PM
Page No.	3

Printed By: Patrick Hope

Continued on Next Page

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

No.	551850
Customer No.	MISC

Bill To

Plumas County SO

Ship To

Plumas County SO

Contact:

Telephone:

E-mail:

Contact:

Telephone:

E-mail:

	Ship Via		F.O.B.	Customer PO Number	Payment Method
10/14/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30
Entered By	Salesperson		Ordered By	Resale Number	
	Patrick Hope		Patrick Hope - Nashville		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price
0	0	N	ENFWB00K9X SOI, NFLIB, REAR, 6MOD, 2021-22 DRNGO, RA/BA Warehouse: NASH nForce Interior lightbar Dodge Duango (2021) Solid Rear (DRV) :D12 :D12 :D12 :D12 :D12 :D12 (PAS) R_A : R_A : R_A : B_A : B_A : B_A Accessories: PNFLBSPLT1 DSC w/ Breakout box (Included)		0.0000
					0.00

Print Date	10/14/24
Print Time	12:23:58 PM
Page No.	4

Printed By: Patrick Hope

Continued on Next Page

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

	551850
Customer No.	MISC

Bill To

Plumas County SO

Ship To

Plumas County SO

Contact:

Telephone:

E-mail:

Contact:

Telephone:

E-mail:

	Ship Via		F.O.B.	Customer PO Number	Payment Method
10/14/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30
Entered By	Salesperson		Ordered By	Resale Number	
Patrick Hope	Patrick Hope - Nashville				
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
4	4	N	<p>CD3802RBW-S</p> <p>CODE3, MEGATHIN, SURFACE MT, RED/BLU/WHT, +SMOKED 3CLR</p> <p>Warehouse: NASH</p> <p>Grill lights</p> <p>MEGA THIN™ SERIES, SURFACE MOUNT</p> <p>VOLTS AMPS 12-24V 0.76A (single-color), 0.73A (dual-color), 0.88A (tri-color)</p> <p>DIMS 1.4" H x 4.75" L x 0.37" D 36mm H x 121mm L x 9mm D</p> <p>MOUNTING HOLE SPACING 4.13" 105mm</p> <p>FLASH PATTERNS 29 (single-color), 69 (dual-color), 135 (tri-color)</p> <p>The Mega Thin™ exterior warning light has a sleek, low-profile design 25% thinner than previous models allowing for easy installation in compact and discrete locations on emergency vehicles. This versatile LED warning light delivers bright, powerful off-angle performance with curved end optics making first responders more visible in route and on scene. The Mega Thin™ has a variety of industry-standard flash patterns, phase 1 and 2 syncing, is sync-capable with other Code 3 warning lights and features a smoked lens option for unmarked or undercover police vehicles.</p> <p>Sleek, low-profile design that allows for easy installation in a variety of locations 25% thinner than previous models</p> <p>Delivers a bright, powerful off-angle performance with curved end optics</p> <p>Clear lens with 6 single-color, 12 dual-color and 18 tri-color LEDs or smoked lens with 18 tri-color LEDs</p> <p>Sync-capable with XTP, Chase™, MR6, M180™, MICROPAK, CD5051, HB12PAK and CD9215</p> <p>Multiple flash patterns with phase 1 and phase 2 syncing capabilities</p>	0.0000	0.00

Print Date	10/14/24
Print Time	12:23:58 PM
Page No.	5

Printed By: Patrick Hope

Continued on Next Page

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

	551850
Customer No.	MISC

Bill To
Plumas County SO

Ship To
Plumas County SO

Contact:

Telephone:

E-mail:

Contact:

Telephone:

E-mail:

	Ship Via		F.O.B.	Customer PO Number	Payment Method		
10/14/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30		
Entered By			Salesperson	Ordered By	Resale Number		
Patrick Hope			Patrick Hope - Nashville				
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price		
4	4	N	Aluminum housing and polycarbonate lens CHSGRL CODE 3 CHASE GRILL BRACKET Warehouse: NASH	0.0000	0.00		
1	1	N	ETSA461HPP SOI 400 Series Handheld Siren Warehouse: NASH	0.0000	0.00		
1	1	N	C3900U CODE3 100W SPEAKER W UNIV BRKT Warehouse: NASH	0.0000	0.00		
2	2	N	MMSU-1 MAGNETIC MIC SINGLE UNIT CONVERSION KIT Warehouse: NASH	0.0000	0.00		
1	1	N	83142 TES 17' COAXIAL / W MIN IUHF Warehouse: NASH	0.0000	0.00		
1	1	N	TRANSPORT VEHICLE TRANSPORTATION BY HIRED DRIVERS Warehouse: NASH	0.0000	0.00		

Print Date	10/14/24
Print Time	12:23:58 PM
Page No.	6

Printed By: Patrick Hope

Continued on Next Page

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

	551850
Customer No.	MISC

Bill To

Plumas County SO

Ship To

Plumas County SO

Contact:
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

	Ship Via		F.O.B.	Customer PO Number	Payment Method
10/14/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30
Entered By	Salesperson		Ordered By	Resale Number	
Patrick Hope	Patrick Hope - Nashville				
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price
1	1	N	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: NASH - Slide 1 will be a slow alternating pattern flashing red/blue to the sides and the rear of the vehicle. - Slide 2 will be a slow alternating pattern flashing red/blue to the front, sides, and the rear of the vehicle. - Slide 3 will be Code-3 with fast flashing of red, blue, and white to the front, sides; red/blue/amber to the rear of the vehicle. - When the Scene Light button is pushed, all white LEDs facing the front of the vehicle will steady-burn white. This will also override Slides 1 & 2, but not Slide 3. - When the Cruise Light button is pushed, all possible warning LEDs will steady burn. This will also override Slides 1 & 2, but not Slide 3.		0.0000
1	1	N	INSTALL KIT MISC INSTALLATION SUPPLIES I.E. Warehouse: NASH LOOM, WIRE, HARDWARE, CONNECTORS, ETC ****		0.0000
1	1	N	INFO Customer Supplied Warehouse: NASH Radio, Cables, and Antennas or Antenna Mounts		0.0000

Print Date	10/14/24
Print Time	12:23:58 PM
Page No.	7

Printed By: Patrick Hope

Continued on Next Page

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

	551850
Customer No.	MISC

Bill To

Plumas County SO

Ship To

Plumas County SO

Contact:

Telephone:

E-mail:

Contact:

Telephone:

E-mail:

	Ship Via		E.O.B.	Customer PO Number	Payment Method
10/14/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30
Entered By	Salesperson		Ordered By	Resale Number	
Patrick Hope	Patrick Hope - Nashville				
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
			□		

Print Date	10/14/24
Print Time	12:23:58 PM
Page No.	8

Printed By: Patrick Hope

Subtotal	68,810.53
Freight	0.00
Order Total	68,810.53

GSA Ordering



Dana Safety Supply is an approved contractor for the GSA and has a GSA contract for numerous public safety products and also for installation and upfitting services. Below are our contract #'s for Schedule 84 & 23V.



GSA CONTRACT HOLDER

*Schedule 84 - Law Enforcement & Security Equipment
Contract # GS-07F-0512T*

Schedule 23V Labor - Contract # 47QMC19D000K

426-1A: MISC PERSONAL EQUIPMENT
426-1B: BODY ARMOR
426-1C: HELMETS
633-3B: WILDLAND FIRE CLOTHING

633-50: INDUSTRIAL WORK SHIRTS & PANTS
633-51: CONCEALMET CLOTHING, CAMOUFLAGE
CLOTHING & BDUS
426-3A: EMERGENCY SIGNALS

426-3B: IN VEHICLE PROTECTION & RESTRAINT
426-4G: FIREARMS STORAGE, SECURING &
CLEANING EQUIPMENT; BULLET RECOVERY &
GUNRACKS



Sales: +1 800-847-8762

Cart 0

Sign In



Shop Events



**PLUMAS COUNTY
HUMAN RESOURCES DEPARTMENT
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Cyndi Tweedle, Human Resources Analyst II

MEETING DATE: November 12, 2024

SUBJECT: Adopt **RESOLUTION** to adopt an amended job description for the Clerk of the Board; (General Fund Impact) as approved in FY 2024/2025 recommended budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

Recommendation:

Adopt **RESOLUTION** to adopt an amended job description for the Clerk of the Board; (General Fund Impact) as approved in FY 2024/2025 recommended budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

Background and Discussion:

.

Action:

Adopt **RESOLUTION** to adopt an amended job description for the Clerk of the Board; (General Fund Impact) as approved in FY 2024/2025 recommended budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

Fiscal Impact:

General Fund Impact as approved in FY 2024/2025 recommended budget.

Attachments:

1. 4162 FINAL
2. Clerk of the Board 7 2023 posted on website w-redlines FINAL

RESOLUTION NO. 2024-_____

**RESOLUTION TO ADOPT AMENDED JOB DESCRIPTION FOR
THE CLERK OF THE BOARD - BASE WAGE \$26.44**

WHEREAS, Plumas County Personnel Rule 5.02 provides for changes to be made to a job description by action of the Board and covers all positions in the County service; and

WHEREAS, this Resolution is to amend the job description for the Clerk of the Board in the department of the Board of Supervisors department #20010; and

WHEREAS, this position is in the Confidential Unit and the proposed changes have met the meet and confer obligations; and

WHEREAS, the amended job description follows the intention of this Ordinance. "Plumas County Ordinance Sec. 2-1.102 Clerk of the Board: Appointment and attendance at meetings." Subsections (b) and (c).

NOW, THEREFORE BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

Approve Resolution to amend the job description of the Clerk of the Board to reflect the description memorialized in Exhibit A (as attached), effective November 12, 2024, base wage of \$26.44, position currently assigned to the Confidential Unit with the same benefits.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board on the 12th day of November 2024, by the following vote:

AYES:

NOES:

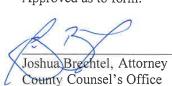
ABSENT:

Chairperson, Board of Supervisors

ATTEST:

Clerk of the Board

Approved as to form:


Joshua Brechtel, Attorney
County Counsel's Office

Page

PLUMAS COUNTY**REVISED: 10/2024****CLERK OF THE BOARD****DEFINITION**

Under general direction, plans, schedules, assigns, supervises, reviews, and participates in the work of staff performing administrative and legally required duties for the Clerk of the Board of Supervisors; reviews agenda items for adherence to California codes and Plumas County policy; records and preserves the actions of Board of Supervisors; prepares, edits, and supervises distribution of Board agendas, minutes, and public hearing notices; designs, implements, and supervises the records maintenance functions of the Board; and performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS

The Clerk of the Board performs numerous duties in support of the Board of Supervisor, County Administrative Officer, and the public. This position is appointed by the Board of Supervisors and provides assistance in a variety of administrative, coordinative, analytical, and liaison capacities and performs duties consistent with the provisions of the California Government Code and County ordinances. Successful performance of the work requires knowledge of public policy, municipal functions and activities, including the role of an elected Board. Responsibilities include coordinating the activities of the Board with those of other departments and outside agencies and managing and overseeing the complex and varied functions of the assignment. The incumbent is accountable for accomplishing operational goals and objectives.

The position serves as the clearinghouse for all matters requiring the review or executive action of the governing authorities of Plumas County. The Clerk provides processing and dissemination of all board directives, policies and laws of the County's legislative branch, and provides members of the public with agendas, notices of public hearings, access to public records and the opportunity to attend the open meetings of the Board of Supervisors and other special County meetings. This position shall be in the Confidential Unit.

REPORTS TO

Plumas County Board of Supervisors

CLASSIFICATIONS DIRECTLY SUPERVISED

Administrative support staff, as needed

CLERK OF THE BOARD – 2

EXAMPLES OF DUTIES

- Manages the administrative activities of the office of the Board of Supervisors; and plans, coordinates, schedules, and reviews the work.
- Prepares Board agenda and notices for public hearings. Copies information/documents required and assembles/binds packets for designated members and attendees.
- Attends meetings of the Board and directs the recording and maintaining of the record of proceedings in the minute book, including the entry of all resolutions, decisions, as well as the vote of each member.
- Works with the Board of Supervisors, County Administrative Officer, County management staff, Board appointed commission and committee members, and others to plan and prepare Board agendas and minutes, as well as commission and committee agendas and minutes.
- Assist with the processes of minutes of complex, sensitive, or routine Board agenda items and executes resultant post meeting documents.
- Executes or communicates details of Board actions; acts as custodian of all documents and records pertinent to actions of the Board, including records management.
- Ensures compliance with the Ralph M. Brown Act, Public Records Act, and that public meetings adhere to generally accepted parliamentary procedures.
- Assist with the notification of County departments, other agencies, and individuals affected by actions of the Board.
- Ensures the public has access to Boards, commissions, and committees' information. Executes documents, contracts, and agreements on behalf of the Board.
- Assist with the receiving, indexing, filing, certifying, and preserving or disposal of all documents, papers, and records deposited, pursuant to the law.
- Researches and provides information for Board members, County staff, and members of the public. Authenticates ordinances, resolutions, minute orders, and other official actions with the Clerk's signature and with the official seal of the Board.
- Maintains the custody of, and keeps available for public inspection, the books, records, and official County documents of the Board.
- Represents the County Administrative Office and Board of Supervisors to the public, County departments, and to outside agencies and organizations; participates in outside community and professional groups and committees; provides technical assistance as necessary.
- Performs a variety of administrative support work for the Board of Supervisors and will also assist the County Administrative Officer, as time allows.
- Attends all Board of Supervisors meetings, recording minutes of decisions, actions and votes. Maintains permanent records of meetings. Sets up meeting room and notifies members of meeting location. Notifies appropriate department/agency of action affecting their area.
- Completes follow-up work from Board meetings including preparing correspondence, action reports, extracts of actions and distributes to appropriate officials.

CLERK OF THE BOARD – 3

EXAMPLES OF DUTIES continued

- Performs a wide variety of specialized office management, administrative support and fiscal support assignments.
- Provides assistance during Board of Supervisors meetings, takes notes and prepares minutes for the Board of Supervisors.
- Transcribes reports, memorandums, and other correspondence from notes, written, and oral instructions.
- Independently prepares correspondence and memorandums.
- Determines information to be included in permanent records of Board proceedings.
- Provides support for Board of Equalization hearings.
- Attends County budget hearings to obtain information and prepare official records.
- Assist with the preparation of minute orders and resolutions of Board actions.
- Publishes required notices before deadlines, reviews and prepares Board agenda and consent agenda.
- Serves as a receptionist for the Board of Supervisors, receiving callers, providing information, answering complaints, and/or scheduling appointments.
- Manages room reservations and County calendars for meeting spaces, etc.
- Provides staff support to the Board of Supervisors including preparation of correspondence and gathering and organizing of information for reports, orders supplies and makes reservations for conferences and will assist the County Administrative Officer, as time allows.
- May compile statistical information and prepare reports.
- Prepares contracts, ordinances, and other legal documents.
- Indexes materials for reference.
- Receives, review invoices/bills, and prepares claims for payment.
- Maintains files of official Boards, commissions and Committee action, filing information as required.
- Prepares and maintains the Department budget as well as monitoring budget expenditures.
- Ensures proper inventory of supplies and equipment, assists five elected officials with planning, organizing, and coordinating functions.
- Works with the public to provide information and resolve concerns.
- Familiar with requirements of the Fair Political Practices Commission for elected officials, entrusted with highly sensitive and confidential information in relation to litigation, personnel and responsible for transcribing closed session information to be sealed for safekeeping.
- Perform all duties established under state law for the clerk of a county Board of Supervisors.
- Serves as the Executive Assistant to the County Administrative Officer, as time allows.
- Provides administrative support to members of the Civil Grand Jury.

CLERK OF THE BOARD – 4

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication; use of audiovisual equipment; use of office equipment including computers, telephones, calculators, copies, transcribing and FAX.

TYPICAL WORKING CONDITIONS

Work is performed in an office environment; contact with staff and the public.

DESIRABLE QUALIFICATIONS

Knowledge of:

- Principles and practices of leadership.
- Organization and management practices as applied to the development, analysis, and evaluation of programs, policies, and operational needs of the assigned area of responsibility.
- Legal requirements for filing, publishing, and processing of various Board matters, including but not limited to resolutions and ordinances.
- Principles and practices of records management, especially as related to public information and legal documents.
- Preparation of agendas, minutes, and indexing systems; and the format and legal requirements used in preparation of resolutions and ordinances.
- Applicable federal, state and local laws and regulations affecting the activities of the Board, including open meeting laws, parliamentary procedures, the California Ralph M. Brown Act and Public Records Act.
- Administrative principles and methods, including goal setting, program and budget development and implementation.
- Organizational structures of county government, department relationships, programs, services, and other functions.
- Responsibilities, functions, and operating procedures of the CAO and County Board of Supervisors.
- Principles of project management and implementation of new information technology systems and processes.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and County staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination.

CLERK OF THE BOARD - 5

Knowledge of – continued:

- Computers and software programs (e.g., Microsoft software packages) to conduct, compile, and/or generate documentation.
- Laws, rules, regulations, and legislation governing the functions and procedures of the Board of Equalization.
- Ensure Brown Act requirements and procedures are followed, at all times.
- Ability to use technological applications for live streaming meetings, posting agendas and managing important systems related to Plumas County business.

Ability to:

- Organize and maintain accurate and complex recordkeeping and indexing systems.
- Research and organize materials for Board information and use.
- Analyze problems, identify alternative solutions, and implement recommendations in support of goals.
- Prepare clear, concise, and complete meeting minutes, documentation, and other reports and correspondence.
- Maintain confidentiality of sensitive information and neutral position on controversial matters.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Effectively represent the Board of Supervisors in answering questions, responding to inquiries, providing assistance, and dealing with concerns from the public, community organizations, other County staff, the press, and other agencies.
- Establish and maintain cooperative working relationships and professional demeanor at all times.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

CLERK OF THE BOARD - 6

Training and Experience:

Equivalent to graduation from high school, supplemented by college-level coursework in business or public administration, general management, or government, and two (2) years of experience providing administrative and clerical support to a public board, council, or commission, preparing public meeting agendas and ensuring compliance with the Ralph M. Brown Act (MMBA).

OR

Bachelor's degree in business, public administration or administrative support technology, as well as a minimum of two (2) years' experience in increasingly responsible administrative support work is highly desirable. Prefer administrative work experience in local government ensuring compliance with the Ralph M. Brown Act (MMBA).

OR

A Certified Clerks of the Board (CCB) active status as a member of the California Clerk of the Board of Supervisors Association (CCBSA).

OR

Graduation from an accredited college or university with an Associate degree in Public or Business Administration, Paralegal, or a related field. In addition, two (2) years of administrative/secretarial support experience assisting with County administration, governing boards, or legal procedures. Prefer administrative work experience in local government ensuring compliance with the Ralph M. Brown Act (MMBA).

Other combinations of education and experience may be considered.

Special Requirements:

Possession of a valid California Driver's License issued by the Department of Motor Vehicles and an insurance certificate proving adequate vehicle insurance. The valid California Driver's License must be maintained throughout employment.

All County of Plumas employees are designated Disaster Service Workers through State law (California Government Code Section 3100-3109). Employment with Plumas County requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Work related training as assigned, and to return to work as ordered in the event of an emergency.

CLERK OF THE BOARD**DEFINITION**

Under general direction, plans, schedules, assigns, supervises, reviews, and participates in the work of staff performing administrative and legally required duties for the Clerk of the Board of Supervisors; reviews agenda items for adherence to California codes and Plumas County policy; records and preserves the actions of Board of Supervisors; prepares, edits, and supervises distribution of Board agendas, minutes, and public hearing notices; designs, implements, and supervises the records maintenance functions of the Board; and performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS

The Clerk of the Board performs numerous duties in support of the Board of Supervisor, County Administrative Officer, and the public. This position is appointed by the Board of Supervisors and provides assistance in a variety of administrative, coordinative, analytical, and liaison capacities and performs duties consistent with the provisions of the California Government Code and County ordinances. Successful performance of the work requires knowledge of public policy, municipal functions and activities, including the role of an elected Board. Responsibilities include coordinating the activities of the Board with those of other departments and outside agencies, and managing and overseeing the complex and varied functions of the assignment. The incumbent is accountable for accomplishing operational goals and objectives.

The position serves as the clearinghouse for all matters requiring the review or executive action of the governing authorities of Plumas County. ~~Under the direction of CAO, t~~The Clerk provides processing and dissemination of all board directives, policies and laws of the County's legislative branch, and provides members of the public with agendas, notices of public hearings, access to public records and the opportunity to attend the open meetings of the Board of Supervisors and other special County meetings. This position shall be in the Confidential Unit.

REPORTS TO

~~Receives general direction from the County Administrative Officer or Plumas County~~ Board of Supervisors

CLASSIFICATIONS DIRECTLY SUPERVISED

Administrative support staff, as needed

CLERK OF THE BOARD – 2

EXAMPLES OF DUTIES

- Manages the administrative activities of the office of the Board of Supervisors; and plans, coordinates, schedules, and reviews the work.
- Prepares Board agenda and notices for public hearings. Copies information/documents required and assembles/binds packets for designated members and attendees.
- Attends meetings of the Board and directs the recording and maintaining of the record of proceedings in the minute book, including the entry of all resolutions, decisions, as well as the vote of each member.
- ~~Under the direction of the CAO, this position works with~~Works with the Board of Supervisors, County Administrative Officer, County management staff, Board appointed commission and committee members, and others to plan and prepare Board agendas and minutes, as well as commission and committee agendas and minutes.
- Assist with the processes of minutes of complex, sensitive, or routine Board agenda items and executes resultant post meeting documents.
- Executes or communicates details of Board actions; acts as custodian of all documents and records pertinent to actions of the Board, including records management.
- Ensures compliance with the Ralph M. Brown Act, Public Records Act, and that public meetings adhere to generally accepted parliamentary procedures.
- Assist with the notification of County departments, other agencies, and individuals affected by actions of the Board.
- Ensures the public has access to Boards, commissions, and committees' information. Executes documents, contracts, and agreements on behalf of the Board ~~through the CAO approval~~.
- Assist with the receiving, indexing, filing, certifying, and preserving or disposal of all documents, papers, and records deposited, pursuant to the law.
- Researches and provides information for Board members, County staff, and members of the public. Authenticates ordinances, resolutions, minute orders, and other official actions with the Clerk's signature and with the official seal of the Board.
- Maintains the custody of, and keeps available for public inspection, the books, records, and official County documents of the Board.
- Represents the County Administrative Office and Board of Supervisors to the public, County departments, and to outside agencies and organizations; participates in outside community and professional groups and committees; provides technical assistance as necessary.
- Performs a variety of administrative support work for the ~~County Administrative Officer and Board of Supervisors, as directed~~Board of Supervisors and will also assist the County Administrative Officer, as time allows.
- Attends all Board of Supervisors meetings, recording minutes of decisions, actions and votes. Maintains permanent records of meetings. Sets up meeting room and notifies members of meeting location. Notifies appropriate department/agency of action affecting their area.
- Completes follow-up work from Board meetings including preparing correspondence, action reports, extracts of actions and distributes to appropriate officials.

CLERK OF THE BOARD – 3

EXAMPLES OF DUTIES continued

- Performs a wide variety of specialized office management, administrative support and fiscal support assignments.
- Provides assistance during Board of Supervisors meetings, takes notes and prepares minutes for the Board of Supervisors.
- Transcribes reports, memorandums, and other correspondence from notes, written, and oral instructions.
- Independently prepares correspondence and memorandums.
- Determines information to be included in permanent records of Board proceedings.
- Provides support for Board of Equalization hearings.
- Attends County budget hearings to obtain information and prepare official records.
- Assist with the preparation of minute orders and resolutions of Board actions.
- Publishes required notices before deadlines, reviews and prepares Board agenda and consent agenda ~~per CAO direction~~.
- ~~In coordination with the CAO, assist Serves~~ as a receptionist for the Board of Supervisors, receiving callers, providing information, answering complaints, and/or scheduling appointments.
- Manages room reservations and County calendars for meeting spaces, etc.
- Provides staff support to the ~~CAO~~ Board of Supervisors including preparation of correspondence and gathering and organizing of information for reports, orders supplies and makes reservations for conferences and will assist the County Administrative Officer, as time allows.
- May compile statistical information and prepare reports.
- Prepares contracts, ordinances, and other legal documents.
- Indexes materials for reference.
- Receives, review invoices/bills, and prepares claims for payment, ~~CAO approval~~.
- Maintains files of official Boards, commissions and Committee action, filing information as required.
- ~~Assist the CAO with preparing~~ Prepares and maintain~~sing~~ sing the Department budget as well as monitoring budget expenditures.
- Ensures proper inventory of supplies and equipment, assists five elected officials with planning, organizing, and coordinating functions.
- Works with the public to provide information and resolve concerns.
- Familiar with requirements of the Fair Political Practices Commission for elected officials, entrusted with highly sensitive and confidential information in relation to litigation, personnel and responsible for transcribing closed session information to be sealed for safekeeping.
- Perform all duties established under state law for the clerk of a county Board of Supervisors.
- Serves as the Executive Assistant to the County Administrative Officer, as time allows.
- Provides administrative support to members of the Civil Grand Jury.

CLERK OF THE BOARD – 4

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication; use of audiovisual equipment; use of office equipment including computers, telephones, calculators, copies, transcribing and FAX.

TYPICAL WORKING CONDITIONS

Work is performed in an office environment; contact with staff and the public.

DESIRABLE QUALIFICATIONS

Knowledge of:

- Principles and practices of leadership.
- Organization and management practices as applied to the development, analysis, and evaluation of programs, policies, and operational needs of the assigned area of responsibility.
- Legal requirements for filing, publishing, and processing of various Board matters, including but not limited to resolutions and ordinances.
- Principles and practices of records management, especially as related to public information and legal documents.
- Preparation of agendas, minutes, and indexing systems; and the format and legal requirements used in preparation of resolutions and ordinances.
- Applicable federal, state and local laws and regulations affecting the activities of the Board, including open meeting laws, parliamentary procedures, the California Ralph M. Brown Act and Public Records Act.
- Administrative principles and methods, including goal setting, program and budget development and implementation.
- Organizational structures of county government, department relationships, programs, services, and other functions.
- Responsibilities, functions, and operating procedures of the CAO and County Board of Supervisors.
- Principles of project management and implementation of new information technology systems and processes.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and County staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination.

CLERK OF THE BOARD - 5

Knowledge of – continued:

- Computers and software programs (e.g., Microsoft software packages) to conduct, compile, and/or generate documentation.
- Laws, rules, regulations, and legislation governing the functions and procedures of the Board of Equalization.
- Ensure Brown Act requirements and procedures are followed, at all times.
- Ability to use technological applications for live streaming meetings, posting agendas and managing important ~~achieve~~ systems related to Plumas County business.

Ability to:

- Organize and maintain accurate and complex recordkeeping and indexing systems.
- Research and organize materials for ~~CAO and~~ Board information and use.
- Analyze problems, identify alternative solutions, and implement recommendations in support of goals.
- Prepare clear, concise, and complete meeting minutes, documentation, and other reports and correspondence.
- Maintain confidentiality of sensitive information and neutral position on controversial matters.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Effectively represent ~~the CAO and~~ the Board of Supervisors in answering questions, responding to inquiries, providing assistance, and dealing with concerns from the public, community organizations, other County staff, the press, and other agencies.
- Establish and maintain cooperative working relationships and professional demeanor at all times.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments ~~under the direction of the CAO~~.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

CLERK OF THE BOARD - 6

Training and Experience:

Equivalent to graduation from high school, supplemented by college-level coursework in business or public administration, general management, or government, and two (2) years of experience providing administrative and clerical support to a public board, council, or commission, preparing public meeting agendas and ensuring compliance with the Ralph M. Brown Act (MMBA).

OR

Bachelor's degree in business, public administration or administrative support technology, as well as a minimum of two (2) years' experience in increasingly responsible administrative support work is highly desirable. Prefer administrative work experience in local government ensuring compliance with the Ralph M. Brown Act (MMBA).

OR

A Certified Clerks of the Board (CCB) active status as a member of the California Clerk of the Board of Supervisors Association (CCBSA).

OR

Graduation from an accredited college or university with an Associate degree in Public or Business Administration, Paralegal, or a related field. In addition, two (2) years of administrative/secretarial support experience assisting with County administration, governing boards, or legal procedures. Prefer administrative work experience in local government ensuring compliance with the Ralph M. Brown Act (MMBA).

Other combinations of education and experience may be considered.

Special Requirements:

Possession of a valid California Driver's License issued by the Department of Motor Vehicles and an insurance certificate proving adequate vehicle insurance. The valid California Driver's License must be maintained throughout employment.

All County of Plumas employees are designated Disaster Service Workers through State law (California Government Code Section 3100-3109). Employment with Plumas County requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Work related training as assigned, and to return to work as ordered in the event of an emergency.



**PLUMAS COUNTY
HUMAN RESOURCES DEPARTMENT
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Josh Mizrahi

MEETING DATE: November 12, 2024

SUBJECT: Adopt **RESOLUTION** of the Board of Supervisors of the County of Plumas to approve Industrial Disability Retirement of Mr. Jesse W. Leiss; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote**

Recommendation:

Adopt **RESOLUTION** of the Board of Supervisors of the County of Plumas to approve Industrial Disability Retirement of Mr. Jesse W. Leiss, pursuant to Government Code Section 21156; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote**

Background and Discussion:

Adopt **RESOLUTION** of the Board of Supervisors of the County of Plumas to approve Industrial Disability Retirement of Mr. Jesse W. Leiss, pursuant to Government Code Section 21156; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote**

Action:

Adopt **RESOLUTION** of the Board of Supervisors of the County of Plumas to approve Industrial Disability Retirement of Mr. Jesse W. Leiss, pursuant to Government Code Section 21156; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote**

Fiscal Impact:

No General Fund Impact

Attachments:

1. 4082 FINAL

RESOLUTION NO. 2024-_____

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PLUMAS
TO APPROVE INDUSTRIAL DISABILITY RETIREMENT OF
MR. JESSE W. LEISS
(Section 21156, Government Code)**

WHEREAS, the County of Plumas (hereinafter referred to as Agency) is a contracting agency of the California Public Employees' Retirement System (CalPERS); and

WHEREAS, the California Public Employees' Retirement Law requires that a contracting agency determine whether an employee of such agency in employment in which he is classified as a local safety member is disabled for purpose of the California Public Employees' Retirement Law and whether such disability is "industrial" within the meaning of such law; and

WHEREAS, an application for industrial disability retirement for inability to perform duties due to back injury from Mr. Jesse W. Leiss employed by the Agency in the position of Deputy Sheriff II – Intermediate has been filed with CalPERS; and

WHEREAS, the Board of Supervisors has reviewed the medical and other evidence relevant to such alleged disability.

(1) NOW, THEREFORE BE IT RESOLVED:

That the Board of Supervisors find and determine that Mr. Jesse W. Leiss is substantially incapacitated within the meaning of the California Public Employees' Retirement Law for performance of his duties in the position of Deputy Sheriff II – Intermediate for his back injury and does hereby certify under penalty of perjury that this determination was made on the basis of competent medical opinion and was not used as a substitute for the disciplinary process in accordance with Government Code section 21156(a)(2). If any of the following disciplinary process occurred before the member's separation from employment, all relevant personnel documents were forwarded to CalPERS for determination of the member's eligibility for disability retirement and CalPERS' determination that the member is eligible to apply for disability retirement was obtained prior to starting the process of determination.

- Disciplinary process was underway prior to the member's separation from employment.
- Terminated for cause.
- Resigned or service retired in lieu of termination.
- The member signed an agreement to waive their reinstatement rights as part of a legal settlement (i.e., Employment Reinstatement Waiver).
- Convicted of or is being investigated for a work-related felony.

(2) Mr. Jesse W. Leiss had filed a Workers' Compensation claim for his disabling condition. The Workers' Compensation claim was accepted.

(3) BE IT FURTHER RESOLVED THAT, the Board of Supervisors hereby find and determine that such a disability is an injury arising out of and in the course of employment with the agency.

(4) Neither said Mr. Jesse W. Leiss nor the agency, County of Plumas has applied to the Workers' Compensation Appeals Board for a determination pursuant to Government Code section 21166 whether such disability is industrial.

(5) BE IT FURTHER RESOLVED that the last date paid in the position of Deputy Sheriff II – Intermediate after expiration of his rights under Gov. Code sections 21163 and 21164, is effective November 13, 2024, and that no dispute as to the expiration of such leave rights is pending. The retirement date is November 3,

2024. The member has already exhausted 4850 benefit and Compensating Time Off (CTO). The member will be using unused sick leave until the last date paid.

- (6) There is not a possibility of third-party liability.
- (7) Advanced Disability Pension Payments will not be made.
- (8) The primary disabling condition is a back injury.
- (9) The duration of the disabling condition is expected to be permanent which is certified by competent medical opinion.

The forgoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 12th day of November 2024, by the following vote:

AYES: Supervisors

NOES: Supervisors

ABSENT: Supervisors

Chairperson, Board of Supervisors

ATTEST:

Clerk of the Board

Approved as to form:



Joshua Brechtel, Attorney
County Counsel's Office



PLUMAS COUNTY
COUNTY ADMINISTRATOR
MEMORANDUM

TO: Honorable Chair and Board of Supervisors

FROM: Debra Lucero, County Administrative Officer

MEETING DATE: November 12, 2024

SUBJECT: Adopt a **RESOLUTION** of agreement by the Board of Supervisors of the County of Plumas adopting a Property Tax Transfer Agreement for Plumas County LAFCO File No. 2024-0001 Beckwourth Peak Fire Protection District Annexation of Eastern Plumas Rural Fire Protection District; approved as to form by County Counsel; discussion and possible action; Roll Call Vote.

Recommendation:

Adopt a **RESOLUTION** of agreement by the Board of Supervisors of the County of Plumas adopting a Property Tax Transfer Agreement for Plumas County LAFCO File No. 2024-0001 Beckwourth Peak Fire Protection District Annexation of Eastern Plumas Rural Fire Protection District; approved as to form by County Counsel; discussion and possible action; **Roll Call Vote.**

Background and Discussion:

N/A

Action:

Adopt a **RESOLUTION** of agreement by the Board of Supervisors of the County of Plumas adopting a Property Tax Transfer Agreement for Plumas County LAFCO File No. 2024-0001 Beckwourth Peak Fire Protection District Annexation of Eastern Plumas Rural Fire Protection District; approved as to form by County Counsel; discussion and possible action; **Roll Call Vote.**

Fiscal Impact:

No General Fund Impact.

Attachments:

1. Resolution No. 23-8818 - Adopting a property tax transfer AGMT for Plumas County LAFCo (002)
2. Property Tax Exchange Proposal _EPRFPD_ 9-4-24 (002) Exhibit A
3. Annex Letter 2024-01 EPRFD to BPFPD
4. Assessor to Auditor Cert Values by TRA for EPRF Annex to BPFPD 24-25
5. Est Revenue Eastern Plumas Rural Fire for Annexation to Beckwourth Peak for LAFCO 10-3-24 24-25
6. Plumas FY 23-24 AB8 Factors wo aircraft for Eastern Plumas Rural Fire Annex Est Revenue 10-3-24

RESOLUTION NO.

**A RESOLUTION OF AGREEMENT BY THE BOARD OF SUPERVISORS OF THE
COUNTY OF PLUMAS ADOPTING A PROPERTY TAX TRANSFER AGREEMENT
FOR PLUMAS COUNTY LAFCO FILE NO. 2024-0001 BECKWOURTH PEAK FIRE
PROTECTION DISTRICT ANNEXATION OF EASTERN PLUMAS RURAL FIRE
PROTECTION DISTRICT**

WHEREAS, on June 6, 1978, the voters of the State of California amended the California Constitution by adding Article XIII A thereto which limited the total amount of property taxes which could be levied on real property by local taxing agencies to one percent (1%) of full cash value; and

WHEREAS, following such constitutional amendment, the California Legislature added Section 99 to the California Revenue and Taxation Code which requires an exchange of property tax revenues when a jurisdictional change alters the service responsibilities of one (1) or more local agencies; and

WHEREAS, a proposal has been filed with the Plumas County LAFCo Executive Officer for the Beckwourth Peak Fire Protection District (BPFDP) to annex the territory within Eastern Plumas Rural Fire Protection District's (EPRFPD) boundaries, and for the Eastern Plumas Rural Fire Protection District to be dissolved; and

WHEREAS, BPFDP was recently formed in 2024 and as part of the formation process, the then existing property tax apportionments for Beckwourth Fire Protection District, Sierra Valley Fire Protection District, and Gold Mountain Community Services District were transferred to the BPFDP as the successor agency. In addition, the City of Portola also provided for the exchange of base property taxes within the incorporated area. These property tax exchanges, along with voter approval of a special tax, provide ongoing dependable revenue sources for the BPFDP to sustain services; and

WHEREAS, the Eastern Plumas Rural Fire Protection District currently receives property tax revenues on only five (5) of its ten (10) tax rate areas; and

WHEREAS, when the annexation of EPRFPD by BPFDP is approved by LAFCO, COUNTY will continue to retain all of its service responsibilities in the new service district areas despite the jurisdiction change; and

WHEREAS, the Board received a Beckwourth Peak Fire protection District Property Tax Exchange proposal (attached as Exhibit A) for the Eastern Plumas Rural Fire Protection District.

NOW THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of Plumas, State of California, as follows:

1. This Resolution affects the following Tax Rate Areas: 053-040, 053-107, 053-124, 053-160, 053-161, 053-071, 053-072, 053-114, 053-158, 053-190.
2. Definitions: Unless the particular provisions or context otherwise requires, the definitions contained in this paragraph and in the Revenue and Taxation Code shall govern the construction, meaning, and application of words used in this Resolution.
 - a. "Base property tax rate" means property tax revenues allocated by base tax equivalents to all taxing jurisdictions as to the geographic area comprising a given tax rate area annex in the fiscal year immediately preceding the tax year in which the property tax revenues are apportioned pursuant to this Agreement, including the amount of the State of California reimbursement for the homeowners and business inventory exemptions.
 - b. "Property tax increment" means revenue from the annual tax increment, as "annual tax increment" is defined in section 96.5 of the Revenue and Taxation Code, attributable to the tax rate area for the respective year.
 - c. "Property tax revenue" means base property tax revenue, plus the property tax increment for a given tax rate area.
3. Upon the finalization of the LAFCo Project 2024-0001, property tax revenues generated from within the subject area (the Eastern Plumas Rural Fire Protection District territory) shall be governed by this Resolution and shall be allocated as outlined in the attached proposal (Exhibit A).
4. This transfer of property tax base and increment shall not be effective until
 - a. the tax year following the calendar year in which the statement of boundary changes and the map or plat is filed with the County Assessor and the State Board of Equalization; and
 - b. All the terms and conditions of this Resolution are accepted by Resolution of the Board of Directors of the District.
5. This determination is made without prejudice to any future jurisdictional changes and does not establish a precedent for making future determinations pursuant to Section 99 of the Revenue and Taxation Code.
6. The property tax increment revenue for all other local agencies shall not be changed as the result of the annexation of Eastern Plumas Rural Fire Protection District by Beckwourth Peak Fire Protection District.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on November 12, 2024, by the following vote:

Ayes:

Noes:

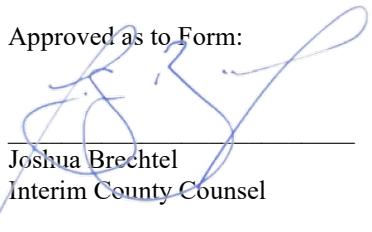
Absent:

Greg Hagwood, Chair
Plumas County Board of Supervisors

Attest:

Allen Hiskey
Clerk of the Board of Supervisors

Approved as to Form:



Joshua Brechtel
Interim County Counsel

"EXHIBIT A"

To: The Honorable Plumas County Board of Supervisors

From: Beckwourth Peak Fire Protection District

Represented by Board Directors Cary Curtis and Larry Smith

A Property Tax Exchange Proposal for the Annexation of Eastern Plumas Rural FPD

SEPTEMBER 10, 2024

Author: Colette Metz on Behalf of Beckwourth Peak FPD
PLANWEST PARTNERS

Annexation of Eastern Plumas Rural FPD to the Beckwourth Peak Fire Protection District Property Tax Exchange Proposal

The Beckwourth Peak Fire Protection District (BPFPD) was recently formed in 2024 after receiving voter approval to consolidate the fire services functions of four existing providers into a single new district providing fire and emergency medical response services for the region. This effort to establish a newly formed regional fire district was in response to the rising costs of equipment, liability insurance, increased wildfire severity, decline of volunteers, and the pressures of scattered residential development in disperse areas. As part of the formation process, the existing property tax apportionments for Beckwourth FPD, Sierra Valley FPD, and Gold Mountain CSD were transferred to the BPFPD as the successor agency. In addition, the City of Portola also provided for the exchange of base property taxes within the incorporated area. These property tax exchanges, along with voter approval of a special tax, provide ongoing dependable revenue sources for the BPFPD to sustain services.

On June 22, 2023, Eastern Plumas Rural Fire Protection District (EPRFPD) ceased providing all fire and emergency medical services and has since relied on BPFPD to provide uncompensated services within the EPRFPD service boundaries. In January 2024, EPRFPD requested through Plumas LAFCo to be annexed into BPFPD.

Like the exchanges for Beckwourth, Sierra Valley and Gold Mountain, the existing base property tax and tax allocation factors for each Tax Rate Area (TRA) for EPRFPD would be transferred to the BPFPD upon annexation. However, due to unintended oversight, EPRFPD is not receiving a share of the tax increment in 5 of the 10 TRAs where EPRFPD is listed as a taxing entity.

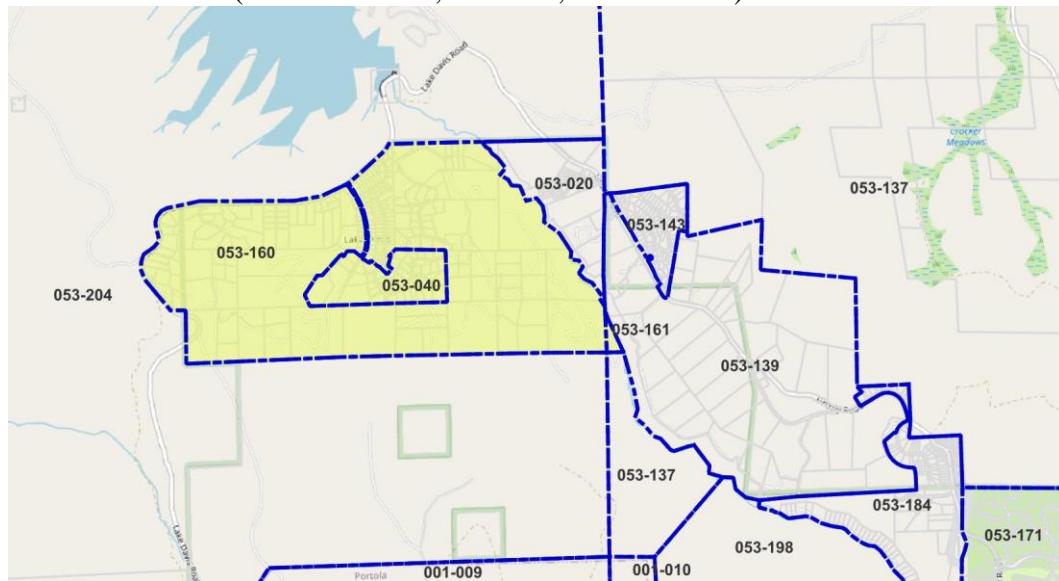
This proposal cleans up the oversight issues and brings equity and consistency to all TRA's currently under EPRFPD. Additionally, to bring some parity to BPFPD, the proposal also introduces a base transfer for the TRA's within EPRFPD that have never received a tax sharing apportionment.

EPRFPD was formed in 1976. Below is background information regarding the 5 TRAs where EPRFPD is not currently receiving a share of property taxes. All areas have been served and within the boundary of EPRFPD for 25+ years (before 2000).

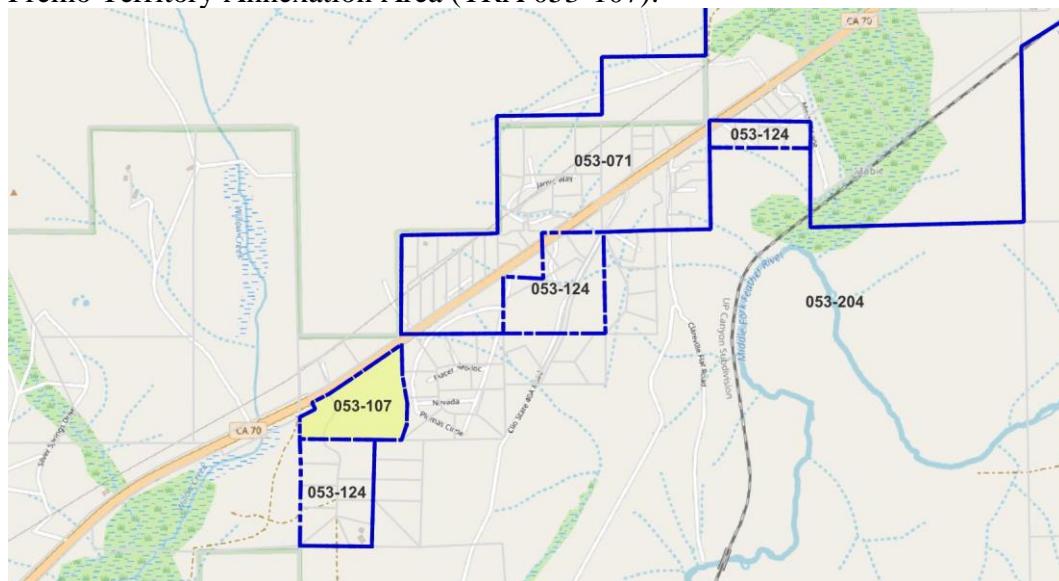
TRA	Annexation
053-040	Lake Davis Highlands Subdivision Unit No. 2 area; BOE file identifies 1973 subdivision description. Unknown when area was annexed into FPD.
053-107	Premo Territory Annexation; LAFCo Resolution No. 84-3, approved Apr. 19, 1984; Certificate of Completion filed Jan. 4, 1985.
053-124	West Side Territory Annexation to EPRFPD; Resolution No. 90-3, November 13, 1990.

053-160	Lake Davis Annexation to EPRFPD (1,069.22 acres total); LAFCo Resolution No. 97-1, 97-2; Certificate of Completion March 18, 1998.
053-161	Lake Davis Annexation to EPRFPD (see above). Resulted in two TRA changes. TRA 053-161 federally owned and exempt.

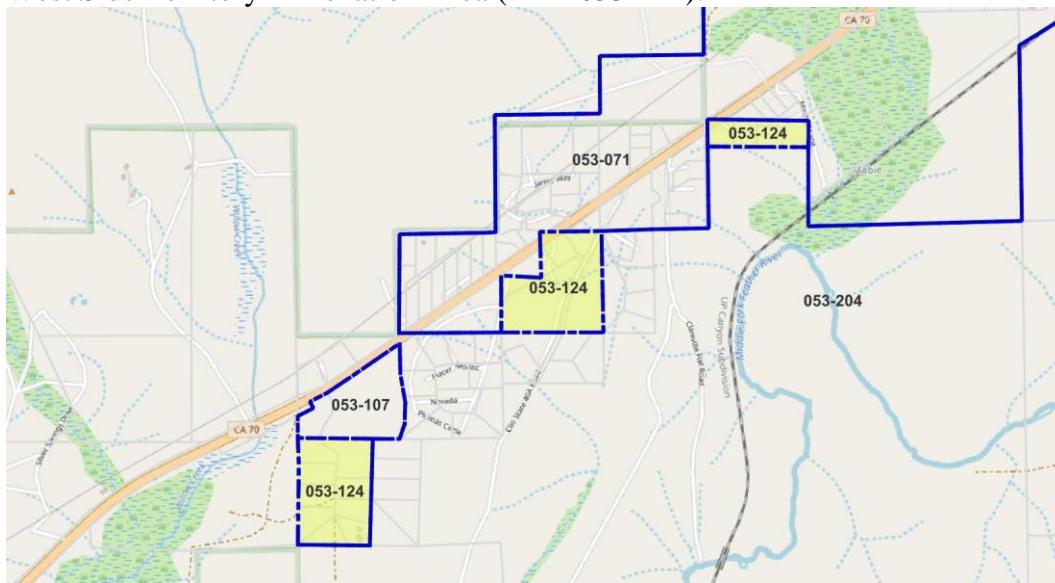
Lake Davis Area (TRAs 053-040, 053-160, and 053-161):



Premo Territory Annexation Area (TRA 053-107):



West Side Territory Annexation Area (TRA 053-124):



Property tax is a critical source of revenue for this county. In the past, the County Administrator has recommended tax exchange agreements that would result in a transfer of the county's share of the base property tax revenue only where there was an equal exchange of services, and only considered exchanging property tax growth for annexation areas subject to pending subdivision applications. In the case of the 5 TRAs, it is unknown why property tax exchange process did not occur upon annexation to EPRFPD. Each of these annexations occurred due to pending subdivision and development that demanded services by EPRFPD. Today, the demand and cost for services continues to increase and BPFDP's work toward the most efficient, effective, and sustainable fire and rescue service delivery system will result in clear benefits for the county.

As part of annexation, BPFDP is requesting a tax exchange agreement that provides for the following:

- Transfers the existing base property tax and tax increment factors in TRAs 053-071, 053-072, 053-114, 053-158, 053-190, where EPRFPD currently receives a portion of the one percent ad valorem property tax, to BPFDP upon annexation.
- Transfers a portion of the county's share of the base property tax revenue in TRAs 053-040, 053-107, 053-124, 053-060, 053-161, equivalent to [75% or 100%] of the average BPFDP tax increment factor (75% of 7% TIF), multiplied by the 1% property tax revenue for the current year, to BPFDP upon annexation. The fire district's property tax base would increase by the amount transferred; the county's base would be reduced by the same amount. In addition, BPFDP would receive 100% of its annual TIF applied to growth in property tax; the County's share of property tax growth would then be reduced by that amount.

Property Tax Exchange

TRA	Current County TIF	Tax Distributiou	Prior Year Tax Distribution	Increment (Growth)	Pct Growth	New BPFPD TIF	New County TIF	Property Tax Growth				
								To County w/ Old TIF	To County w/ New TIF	To BPFPD	@ 75.00%	@ 100.00%
053-040	30.2710220%	\$46,926.56	\$42,434.57	\$4,491.99	10.6%	7.0000000%	23.2710220%	\$1,359.77	\$1,045.33	\$314.44	\$2,463.64	\$3,284.86
053-071	28.1131290%	\$915,961.49	\$845,740.54	\$70,220.95	8.3%	7.1291620%						
053-072	24.5491020%	\$256,460.04	\$245,507.73	\$10,952.31	4.5%	6.2253710%						
053-107	30.2712330%	\$16,681.74	\$15,971.76	\$709.98	4.4%	7.0000000%	23.2712330%	\$214.92	\$165.22	\$49.70	\$875.79	\$1,167.72
053-114	28.1131290%	\$9,770.65	\$9,792.43	-\$21.78	-0.2%	7.1291620%						
053-124	30.2712330%	\$56,244.52	\$51,458.74	\$4,785.78	9.3%	7.0000000%	23.2712330%	\$1,448.71	\$1,113.71	\$335.00	\$2,952.84	\$3,937.12
053-158	25.8131290%	\$30,540.26	\$28,818.69	\$1,721.57	6.0%	7.1291620%						
053-160	30.2712330%	\$271,131.83	\$240,803.80	\$30,328.03	12.6%	7.0000000%	23.2712330%	\$9,180.67	\$7,057.71	\$2,122.96	\$14,234.42	\$18,979.23
053-190	23.2712332%	\$14,499.75	\$13,516.05	\$983.70	7.3%	6.9999998%						
							Total	\$12,204.07	\$9,381.97	\$2,822.10	\$20,526.69	\$27,368.93

Note: In 2023, the State Board of Equalization made TRA boundary corrections for 053-107 and 053-124, resulting in seven (7) additional APNs not reflected in the above table (based on 2022 values). Those 7 APNs have a net (after exemptions) assessed value of \$978,870, which would result in an additional \$685 per year if the District received 100% of the base exchange at 7%.

PLUMAS COUNTY AUDITOR / CONTROLLER

520 MAIN STREET • ROOM 205 • QUINCY, CA 95971-4111 • (530) 283-6249 • FAX (530) 283-6442
Martee Nieman Graham • AUDITOR / CONTROLLER



October 4, 2024

To: Plumas County Board of Supervisors Eastern Plumas Healthcare
Plumas County Counsel Grizzly Lake CSD
Flood Control Portola Cemetery
Office of Education Feather River College
Plumas Unified School District Eastern Plumas Rural Fire

Cc: Jennifer Stephenson, LAFCO Executive Officer

From: Martee Nieman Graham, Auditor/Controller

Subject: LAFCO File 2024-01 Eastern Plumas Rural Fire Protection District

This memo serves as your notification that proceedings have been initiated affecting certain property in your district. These proceedings concern the formation and reorganization of property into the Beckwourth Peak Fire Protection District.

Attached is an estimate of the amount of property tax revenue generated within the territory that is the subject of jurisdictional change during the current fiscal year.

Upon receipt of this memo and attached estimates, the agencies shall commence negotiations to determine the amount of property tax revenues to be exchanged between and among the agencies. This negotiation period shall not exceed sixty days.

In the event that LAFCO modifies the proposal or its resolution of determination, any agency whose service area of responsibility would be altered may request, and the LAFCO Executive Officer shall grant, a fifteen-day extension to renegotiate an exchange of property tax revenues. If the resolutions are not presented to LAFCO within the fifteen-day period, all proceedings of the jurisdictional change shall automatically be terminated.

The agency may, by the adoption of a resolution of its governing board, determine to exchange any portion of its property tax revenues. Upon the agency's adoption of their resolution, the agency shall notify the County Board of Supervisors. If the County Board of Supervisors concurs with the proposed exchange of proposed property tax revenues, the Board shall, by resolution notify the County Auditor of the approved exchange.

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
000-001								
TOTALS	0	0	0	0	0	0	0	0
000-002								
TOTALS	0	0	0	0	0	0	0	0
001-001								
SECURED	1,531	32,952,552	140,105,700	785,077	173,843,329	2,062,268	9,703,662	162,077,399
UNSECURED	89	0	409,107	2,801,329	3,210,436	0	12,654	3,197,782
TOTALS	1,620	32,952,552	140,514,807	3,586,406	177,053,765	2,062,268	9,716,316	165,275,181
001-002								
SECURED	1	517,698	0	0	517,698	0	0	517,698
TOTALS	1	517,698	0	0	517,698	0	0	517,698
001-003								
UNSECURED	1	15,950	47,850	24,850	88,650	0	88,650	0
TOTALS	2	15,950	47,850	24,850	88,650	0	88,650	0
001-004								
SECURED	45	2,341,502	8,422,374	0	10,763,876	154,000	186,274	10,423,602
UNSECURED	3	0	0	72,440	72,440	0	0	72,440
TOTALS	48	2,341,502	8,422,374	72,440	10,836,316	154,000	186,274	10,496,042
001-005								
SECURED	5	124,149	297,510	0	421,659	14,000	0	407,659
TOTALS	5	124,149	297,510	0	421,659	14,000	0	407,659

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
001-006								
SECURED	3	156,506	398,289	0	554,795	7,000	0	547,795
TOTALS	3	156,506	398,289	0	554,795	7,000	0	547,795
001-007								
SECURED	2	767,736	0	0	767,736	0	0	767,736
TOTALS	2	767,736	0	0	767,736	0	0	767,736
001-008								
SECURED	12	572,552	1,903,189	0	2,475,741	7,000	0	2,468,741
TOTALS	12	572,552	1,903,189	0	2,475,741	7,000	0	2,468,741
001-009								
SECURED	1	529,643	1,400,712	0	1,930,355	0	0	1,930,355
TOTALS	1	529,643	1,400,712	0	1,930,355	0	0	1,930,355
001-010								
SECURED	1	6,588	0	0	6,588	0	0	6,588
TOTALS	1	6,588	0	0	6,588	0	0	6,588
001-013								
SECURED	1	39,976	0	0	39,976	0	0	39,976
TOTALS	1	39,976	0	0	39,976	0	0	39,976
053-000								
SECURED	19	1,409,927	3,059,910	0	4,469,837	70,000	0	4,399,837
UNSECURED	1	0	0	7,020	7,020	0	0	7,020
TOTALS	20	1,409,927	3,059,910	7,020	4,476,857	70,000	0	4,406,857

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-001								
SECURED	59	2,614,430	279,114	16,331	2,909,875	4,165	0	2,905,710
UNSECURED	38	211,587	1,890	133,110	346,587	0	17,512	329,075
TOTALS	97	2,826,017	281,004	149,441	3,256,462	4,165	17,512	3,234,785
<hr/>								
053-002								
SECURED	293	10,641,934	793,890	2,520	11,438,344	14,000	0	11,424,344
UNSECURED	29	123,917	20,808	530,980	675,705	0	6,437	669,268
TOTALS	322	10,765,851	814,698	533,500	12,114,049	14,000	6,437	12,093,612
<hr/>								
053-003								
SECURED	5	82,377	0	0	82,377	0	0	82,377
TOTALS	5	82,377	0	0	82,377	0	0	82,377
<hr/>								
053-004								
SECURED	251	22,476,920	13,559,020	2,646,356	38,682,296	84,000	0	38,598,296
UNSECURED	58	590,986	273,801	25,531	890,318	0	4,432	885,886
TOTALS	309	23,067,906	13,832,821	2,671,887	39,572,614	84,000	4,432	39,484,182
<hr/>								
053-005								
SECURED	15	598,183	654,989	0	1,253,172	0	0	1,253,172
UNSECURED	5	21,173	0	0	21,173	0	0	21,173
TOTALS	20	619,356	654,989	0	1,274,345	0	0	1,274,345
<hr/>								
053-006								
SECURED	2	89,974	109,665	0	199,639	0	0	199,639
TOTALS	2	89,974	109,665	0	199,639	0	0	199,639
<hr/>								

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-007								
SECURED	59	2,854,490	1,544,374	36,430	4,435,294	0	0	4,435,294
UNSECURED	4	12,530	142,620	86,100	241,250	0	0	241,250
TOTALS	63	2,867,020	1,686,994	122,530	4,676,544	0	0	4,676,544
053-008								
SECURED	12	527,151	1,137,382	0	1,664,533	0	0	1,664,533
UNSECURED	11	142,800	840,048	46,772	1,029,620	0	2,370	1,027,250
TOTALS	23	669,951	1,977,430	46,772	2,694,153	0	2,370	2,691,783
053-009								
SECURED	3	359,521	659,325	0	1,018,846	0	0	1,018,846
TOTALS	3	359,521	659,325	0	1,018,846	0	0	1,018,846
053-010								
SECURED	972	40,207,088	145,917,071	56,811,677	242,935,836	2,674,913	3,085,635	237,175,288
UNSECURED	114	511,474	3,361,344	7,976,752	11,849,570	24,277	62,020	11,763,273
TOTALS	1,086	40,718,562	149,278,415	64,788,429	254,785,406	2,699,190	3,147,655	248,938,561
053-011								
SECURED	200	10,167,593	18,271,758	0	28,439,351	49,000	0	28,390,351
UNSECURED	88	3,353,357	5,160,407	185,988	8,699,752	0	0	8,699,752
TOTALS	288	13,520,950	23,432,165	185,988	37,139,103	49,000	0	37,090,103
053-012								
SECURED	107	3,319,612	7,887,516	27,487	11,234,615	7,000	100,947	11,126,668
UNSECURED	5	178	3,817	28,055	32,050	0	178	31,872
TOTALS	112	3,319,790	7,891,333	55,542	11,266,665	7,000	101,125	11,158,540

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-013								
UNSECURED	4	162,982	463,404	0	626,386	0	0	626,386
TOTALS	8	162,982	463,404	0	626,386	0	0	626,386
053-014								
SECURED	62	4,448,031	692,073	29,073	5,169,177	0	0	5,169,177
UNSECURED	2	26,250	0	0	26,250	0	1,875	24,375
TOTALS	64	4,474,281	692,073	29,073	5,195,427	0	1,875	5,193,552
053-015								
SECURED	5	33,632	0	0	33,632	0	0	33,632
TOTALS	5	33,632	0	0	33,632	0	0	33,632
053-016								
SECURED	1,752	302,636,949	513,220,880	1,476,741	817,334,570	665,000	678,026	815,991,544
UNSECURED	415	0	844,512	13,126,872	13,971,384	0	7,470	13,963,914
TOTALS	2,167	302,636,949	514,065,392	14,603,613	831,305,954	665,000	685,496	829,955,458
053-017								
SECURED	410	56,753,076	72,167,421	878,796	129,799,293	175,000	161,083	129,463,210
UNSECURED	53	0	26,541	727,360	753,901	0	0	753,901
TOTALS	463	56,753,076	72,193,962	1,606,156	130,553,194	175,000	161,083	130,217,111
053-018								
SECURED	17	444,765	0	0	444,765	0	0	444,765
TOTALS	18	444,765	0	0	444,765	0	0	444,765

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-019								
SECURED	24	1,316,212	4,810,742	5,500	6,132,454	35,000	417,599	5,679,855
UNSECURED	2	0	437,410	1,068,640	1,506,050	0	0	1,506,050
TOTALS	26	1,316,212	5,248,152	1,074,140	7,638,504	35,000	417,599	7,185,905
053-020								
SECURED	45	1,981,792	5,103,358	0	7,085,150	28,000	0	7,057,150
TOTALS	45	1,981,792	5,103,358	0	7,085,150	28,000	0	7,057,150
053-021								
SECURED	19	426,763	818,980	0	1,245,743	42,000	0	1,203,743
UNSECURED	2	0	0	26,580	26,580	0	0	26,580
TOTALS	21	426,763	818,980	26,580	1,272,323	42,000	0	1,230,323
053-022								
SECURED	5	71,081	0	0	71,081	0	0	71,081
TOTALS	5	71,081	0	0	71,081	0	0	71,081
053-023								
SECURED	40	740,876	0	0	740,876	0	0	740,876
UNSECURED	10	125,135	87,333	14,990	227,458	0	66,011	161,447
TOTALS	50	866,011	87,333	14,990	968,334	0	66,011	902,323
053-024								
SECURED	21	702,848	918,034	0	1,620,882	14,000	0	1,606,882
TOTALS	21	702,848	918,034	0	1,620,882	14,000	0	1,606,882

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-025								
SECURED	10	260,388	0	0	260,388	0	0	260,388
UNSECURED	4	0	0	573,220	573,220	0	0	573,220
TOTALS	14	260,388	0	573,220	833,608	0	0	833,608
053-026								
SECURED	426	12,270,253	8,635,378	641,928	21,547,559	195,362	1,043,667	20,308,530
UNSECURED	8	0	913	1,069,234	1,070,147	0	2,970	1,067,177
TOTALS	434	12,270,253	8,636,291	1,711,162	22,617,706	195,362	1,046,637	21,375,707
053-027								
SECURED	101	3,135,996	5,391,215	12,536	8,539,747	140,000	0	8,399,747
UNSECURED	1	0	6,170	0	6,170	0	0	6,170
TOTALS	102	3,135,996	5,397,385	12,536	8,545,917	140,000	0	8,405,917
053-028								
SECURED	12	415,417	110,879	0	526,296	14,000	0	512,296
TOTALS	12	415,417	110,879	0	526,296	14,000	0	512,296
053-029								
SECURED	20	1,057,228	3,328,364	0	4,385,592	70,000	161,083	4,154,509
UNSECURED	4	0	0	96,610	96,610	0	0	96,610
TOTALS	24	1,057,228	3,328,364	96,610	4,482,202	70,000	161,083	4,251,119
053-030								
SECURED	381	6,671,735	22,723,639	114,343	29,509,717	378,000	353,362	28,778,355
UNSECURED	9	0	0	93,960	93,960	0	0	93,960
TOTALS	390	6,671,735	22,723,639	208,303	29,603,677	378,000	353,362	28,872,315

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-031								
SECURED	449	15,292,591	18,465,397	9,660	33,767,648	28,000	0	33,739,648
UNSECURED	222	8,804,027	15,771,609	290,082	24,865,718	0	372,503	24,493,215
TOTALS	671	24,096,618	34,237,006	299,742	58,633,366	28,000	372,503	58,232,863
053-032								
SECURED	352	31,808,531	100,471,104	6,820	132,286,455	175,000	161,083	131,950,372
UNSECURED	62	0	0	1,066,780	1,066,780	0	0	1,066,780
TOTALS	414	31,808,531	100,471,104	1,073,600	133,353,235	175,000	161,083	133,017,152
053-033								
SECURED	32	1,391,043	1,880,832	0	3,271,875	21,000	0	3,250,875
UNSECURED	6	19,013	11,213	1,110	31,336	0	1,860	29,476
TOTALS	38	1,410,056	1,892,045	1,110	3,303,211	21,000	1,860	3,280,351
053-034								
SECURED	7	193,195	143,263	0	336,458	0	0	336,458
TOTALS	7	193,195	143,263	0	336,458	0	0	336,458
053-035								
SECURED	632	23,450,799	8,685,039	5,500	32,141,338	7,000	626,709	31,507,629
UNSECURED	133	1,974,135	5,113,196	1,559,370	8,646,701	0	317,553	8,329,148
TOTALS	765	25,424,934	13,798,235	1,564,870	40,788,039	7,000	944,262	39,836,777
053-036								
SECURED	1,145	53,005,876	140,875,732	750,860	194,632,468	2,035,600	3,898,147	188,698,721
UNSECURED	135	35,700	1,602,037	10,245,367	11,883,104	0	5,248	11,877,856
TOTALS	1,280	53,041,576	142,477,769	10,996,227	206,515,572	2,035,600	3,903,395	200,576,577

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-037								
SECURED	2	125,247	2,096,262	118,558	2,340,067	0	747,179	1,592,888
TOTALS	2	125,247	2,096,262	118,558	2,340,067	0	747,179	1,592,888
053-038								
SECURED	1	222,497	39,263	0	261,760	0	0	261,760
UNSECURED	1	0	0	5,180	5,180	0	0	5,180
TOTALS	2	222,497	39,263	5,180	266,940	0	0	266,940
053-039								
SECURED	113	6,491,131	20,392,318	0	26,883,449	301,000	161,083	26,421,366
UNSECURED	13	0	0	372,640	372,640	0	0	372,640
TOTALS	126	6,491,131	20,392,318	372,640	27,256,089	301,000	161,083	26,794,006
053-040								
SECURED	39	2,118,519	3,458,026	0	5,576,545	7,000	161,083	5,408,462
UNSECURED	1	0	0	6,870	6,870	0	0	6,870
TOTALS	40	2,118,519	3,458,026	6,870	5,583,415	7,000	161,083	5,415,332
053-041								
SECURED	11	998,549	291,997	0	1,290,546	0	0	1,290,546
UNSECURED	1	0	0	3,060	3,060	0	0	3,060
TOTALS	12	998,549	291,997	3,060	1,293,606	0	0	1,293,606
053-042								
SECURED	9	510,313	1,712,497	0	2,222,810	14,000	0	2,208,810
UNSECURED	9	38,572	0	0	38,572	0	0	38,572
TOTALS	18	548,885	1,712,497	0	2,261,382	14,000	0	2,247,382

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-043								
SECURED	349	22,633,290	17,659,193	78,879	40,371,362	252,000	524,496	39,594,866
UNSECURED	69	537,713	220,416	319,854	1,077,983	21,000	41,805	1,015,178
TOTALS	418	23,171,003	17,879,609	398,733	41,449,345	273,000	566,301	40,610,044
053-044								
TOTALS	3	0	0	0	0	0	0	0
053-045								
SECURED	32	1,543,695	3,311,770	0	4,855,465	21,000	0	4,834,465
UNSECURED	1	0	0	5,180	5,180	0	0	5,180
TOTALS	33	1,543,695	3,311,770	5,180	4,860,645	21,000	0	4,839,645
053-047								
SECURED	786	37,844,535	131,948,795	1,159,779	170,953,109	1,771,000	10,546,355	158,635,754
UNSECURED	348	281,888	3,819,009	9,067,370	13,168,267	2,674	190,355	12,975,238
TOTALS	1,134	38,126,423	135,767,804	10,227,149	184,121,376	1,773,674	10,736,710	171,610,992
053-048								
SECURED	551	32,863,796	121,967,994	1,169,516	156,001,306	1,449,000	658,412	153,893,894
UNSECURED	45	3,446	203,876	529,007	736,329	14,000	1,826	720,503
TOTALS	596	32,867,242	122,171,870	1,698,523	156,737,635	1,463,000	660,238	154,614,397
053-049								
SECURED	701	146,738,573	234,291,014	363,220	381,392,807	455,000	0	380,937,807
UNSECURED	128	0	0	3,096,059	3,096,059	0	2,960	3,093,099
TOTALS	829	146,738,573	234,291,014	3,459,279	384,488,866	455,000	2,960	384,030,906

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-050								
SECURED	21	574,010	273,175	0	847,185	0	0	847,185
TOTALS	21	574,010	273,175	0	847,185	0	0	847,185
053-051								
SECURED	22	1,609,616	5,519,904	0	7,129,520	56,000	161,083	6,912,437
UNSECURED	1	0	0	31,830	31,830	0	0	31,830
TOTALS	23	1,609,616	5,519,904	31,830	7,161,350	56,000	161,083	6,944,267
053-052								
SECURED	631	52,486,520	61,972,531	171,515	114,630,566	329,000	1,785,855	112,515,711
UNSECURED	55	176,596	786,528	1,690,317	2,653,441	0	8,655	2,644,786
TOTALS	686	52,663,116	62,759,059	1,861,832	117,284,007	329,000	1,794,510	115,160,497
053-053								
SECURED	93	6,018,693	11,186,011	11,060	17,215,764	140,000	147,689	16,928,075
UNSECURED	3	0	0	69,641	69,641	0	0	69,641
TOTALS	96	6,018,693	11,186,011	80,701	17,285,405	140,000	147,689	16,997,716
053-054								
SECURED	80	4,445,972	7,793,909	0	12,239,881	28,000	167,404	12,044,477
UNSECURED	1	0	12,925	32,714	45,639	0	0	45,639
TOTALS	81	4,445,972	7,806,834	32,714	12,285,520	28,000	167,404	12,090,116
053-055								
SECURED	138	4,361,302	10,442,364	384,427	15,188,093	266,000	48,960	14,873,133
UNSECURED	7	5,066	155,981	655,433	816,480	0	155,743	660,737
TOTALS	145	4,366,368	10,598,345	1,039,860	16,004,573	266,000	204,703	15,533,870

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-056								
SECURED	735	42,171,132	103,262,389	310,513	145,744,034	714,000	322,166	144,707,868
UNSECURED	23	4,873	2,586,555	764,687	3,356,115	0	689,352	2,666,763
TOTALS	758	42,176,005	105,848,944	1,075,200	149,100,149	714,000	1,011,518	147,374,631
053-057								
SECURED	12	882,484	1,394,851	0	2,277,335	0	0	2,277,335
UNSECURED	16	0	1,150,502	0	1,150,502	0	0	1,150,502
TOTALS	28	882,484	2,545,353	0	3,427,837	0	0	3,427,837
053-058								
SECURED	19	798,363	7,096	0	805,459	0	0	805,459
UNSECURED	45	331,416	1,719	0	333,135	0	1,875	331,260
TOTALS	64	1,129,779	8,815	0	1,138,594	0	1,875	1,136,719
053-059								
SECURED	4	233,754	1,033,033	0	1,266,787	0	0	1,266,787
UNSECURED	2	0	0	111,770	111,770	0	2,020	109,750
TOTALS	6	233,754	1,033,033	111,770	1,378,557	0	2,020	1,376,537
053-060								
SECURED	177	10,553,294	21,122,052	49,449	31,724,795	336,000	541,337	30,847,458
UNSECURED	12	19,796	84,942	232,216	336,954	0	0	336,954
TOTALS	189	10,573,090	21,206,994	281,665	32,061,749	336,000	541,337	31,184,412
053-061								
SECURED	6	498,647	623,509	0	1,122,156	14,000	0	1,108,156
TOTALS	6	498,647	623,509	0	1,122,156	14,000	0	1,108,156

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-062								
SECURED	119	2,348,451	5,311,685	2,000	7,662,136	196,000	0	7,466,136
UNSECURED	5	0	11	25,377	25,388	0	5,357	20,031
TOTALS	124	2,348,451	5,311,696	27,377	7,687,524	196,000	5,357	7,486,167
053-063								
SECURED	357	17,653,040	41,798,217	156,217	59,607,474	784,000	1,710,679	57,112,795
UNSECURED	32	152,669	26,924	102,064	281,657	0	1,875	279,782
TOTALS	389	17,805,709	41,825,141	258,281	59,889,131	784,000	1,712,554	57,392,577
053-064								
SECURED	182	9,580,101	33,393,616	671	42,974,388	441,000	161,083	42,372,305
UNSECURED	23	0	418	5,280,282	5,280,700	0	0	5,280,700
TOTALS	205	9,580,101	33,394,034	5,280,953	48,255,088	441,000	161,083	47,653,005
053-065								
SECURED	2	181,211	0	0	181,211	0	0	181,211
UNSECURED	2	63,750	0	0	63,750	0	0	63,750
TOTALS	4	244,961	0	0	244,961	0	0	244,961
053-066								
SECURED	26	2,232,827	249,579	0	2,482,406	0	0	2,482,406
TOTALS	26	2,232,827	249,579	0	2,482,406	0	0	2,482,406
053-067								
SECURED	79	3,721,284	2,731,027	0	6,452,311	35,000	0	6,417,311
UNSECURED	43	275,267	438,304	7,021	720,592	7,000	3,008	710,584
TOTALS	122	3,996,551	3,169,331	7,021	7,172,903	42,000	3,008	7,127,895

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-068								
UNSECURED	6	39,997	0	0	39,997	0	0	39,997
TOTALS	7	39,997	0	0	39,997	0	0	39,997
053-069								
SECURED	396	25,763,361	73,153,115	0	98,916,476	378,000	399,737	98,138,739
UNSECURED	6	0	0	64,150	64,150	0	0	64,150
TOTALS	402	25,763,361	73,153,115	64,150	98,980,626	378,000	399,737	98,202,889
053-070								
SECURED	409	29,437,880	82,454,949	65,569	111,958,398	434,000	161,083	111,363,315
UNSECURED	6	0	0	91,820	91,820	0	0	91,820
TOTALS	415	29,437,880	82,454,949	157,389	112,050,218	434,000	161,083	111,455,135
053-071								
SECURED	782	30,191,699	78,899,118	1,002,942	110,093,759	1,099,000	2,783,465	106,211,294
UNSECURED	37	0	72,481	2,571,238	2,643,719	0	3,824	2,639,895
TOTALS	819	30,191,699	78,971,599	3,574,180	112,737,478	1,099,000	2,787,289	108,851,189
053-072								
SECURED	277	8,201,237	20,430,278	566,157	29,197,672	412,895	474,964	28,309,813
UNSECURED	21	0	531,225	1,903,494	2,434,719	0	3,980	2,430,739
TOTALS	298	8,201,237	20,961,503	2,469,651	31,632,391	412,895	478,944	30,740,552
053-076								
SECURED	4	87,154	187,838	6,941	281,933	0	161,083	120,850
TOTALS	4	87,154	187,838	6,941	281,933	0	161,083	120,850

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-077								
SECURED	316	18,151,679	25,726,901	339,452	44,218,032	518,000	441,289	43,258,743
UNSECURED	13	0	8,284	110,483	118,767	6,292	1,680	110,795
TOTALS	329	18,151,679	25,735,185	449,935	44,336,799	524,292	442,969	43,369,538
053-078								
SECURED	1	72,392	646,304	69,620	788,316	0	788,316	0
TOTALS	1	72,392	646,304	69,620	788,316	0	788,316	0
053-079								
SECURED	73	6,803,188	24,403,693	2,541	31,209,422	182,000	161,083	30,866,339
UNSECURED	10	0	0	4,161,360	4,161,360	0	0	4,161,360
TOTALS	83	6,803,188	24,403,693	4,163,901	35,370,782	182,000	161,083	35,027,699
053-080								
SECURED	408	23,935,595	30,198,312	0	54,133,907	0	0	54,133,907
UNSECURED	40	208,191	0	135,580	343,771	0	3,750	340,021
TOTALS	448	24,143,786	30,198,312	135,580	54,477,678	0	3,750	54,473,928
053-081								
SECURED	83	6,262,329	20,107,014	0	26,369,343	98,000	161,083	26,110,260
UNSECURED	5	0	0	39,030	39,030	0	0	39,030
TOTALS	88	6,262,329	20,107,014	39,030	26,408,373	98,000	161,083	26,149,290
053-082								
SECURED	18	366,454	3,088,185	1,307,850	4,762,489	0	0	4,762,489
UNSECURED	15	0	174,335	360,426	534,761	0	2,071	532,690
TOTALS	33	366,454	3,262,520	1,668,276	5,297,250	0	2,071	5,295,179

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-083								
SECURED	216	14,399,435	33,069,051	91,948	47,560,434	497,000	623,143	46,440,291
UNSECURED	19	0	352,288	369,360	721,648	0	1,460	720,188
TOTALS	235	14,399,435	33,421,339	461,308	48,282,082	497,000	624,603	47,160,479
053-085								
TOTALS	2	0	0	0	0	0	0	0
053-086								
SECURED	174	27,129,845	29,117,014	430,749	56,677,608	140,000	0	56,537,608
UNSECURED	27	0	0	393,400	393,400	0	0	393,400
TOTALS	201	27,129,845	29,117,014	824,149	57,071,008	140,000	0	56,931,008
053-087								
SECURED	427	61,753,643	93,918,195	266,017	155,937,855	532,000	2,711,159	152,694,696
UNSECURED	72	0	35,820	2,603,849	2,639,669	0	2,929	2,636,740
TOTALS	499	61,753,643	93,954,015	2,869,866	158,577,524	532,000	2,714,088	155,331,436
053-088								
SECURED	10	799,277	2,436,140	0	3,235,417	35,000	0	3,200,417
UNSECURED	2	0	0	72,970	72,970	0	0	72,970
TOTALS	12	799,277	2,436,140	72,970	3,308,387	35,000	0	3,273,387
053-089								
SECURED	192	14,475,364	46,600,532	0	61,075,896	147,000	0	60,928,896
UNSECURED	9	0	327,830	688,496	1,016,326	0	2,871	1,013,455
TOTALS	201	14,475,364	46,928,362	688,496	62,092,222	147,000	2,871	61,942,351

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-090								
SECURED	1	116,056	290,145	0	406,201	0	0	406,201
TOTALS	1	116,056	290,145	0	406,201	0	0	406,201
053-091								
TOTALS	6	0	0	0	0	0	0	0
053-092								
SECURED	42	3,048,692	11,354,235	0	14,402,927	154,000	161,083	14,087,844
UNSECURED	2	0	0	56,280	56,280	0	0	56,280
TOTALS	44	3,048,692	11,354,235	56,280	14,459,207	154,000	161,083	14,144,124
053-093								
SECURED	13	680,524	707,653	0	1,388,177	0	0	1,388,177
UNSECURED	2	0	28,650	753,660	782,310	0	0	782,310
TOTALS	15	680,524	736,303	753,660	2,170,487	0	0	2,170,487
053-095								
SECURED	6	374,636	409,695	5,785	790,116	7,000	0	783,116
TOTALS	6	374,636	409,695	5,785	790,116	7,000	0	783,116
053-096								
SECURED	2	276,817	599,112	4,675	880,604	0	0	880,604
TOTALS	2	276,817	599,112	4,675	880,604	0	0	880,604
053-097								
SECURED	9	316,280	247,951	1,543	565,774	0	0	565,774
UNSECURED	1	0	2,816	2,178	4,994	0	0	4,994
TOTALS	10	316,280	250,767	3,721	570,768	0	0	570,768

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-098								
SECURED	6	285,530	2,037,644	2,280	2,325,454	0	0	2,325,454
TOTALS	6	285,530	2,037,644	2,280	2,325,454	0	0	2,325,454
053-099								
TOTALS	1	0	0	0	0	0	0	0
053-100								
SECURED	2	420,153	73,880	0	494,033	0	0	494,033
TOTALS	2	420,153	73,880	0	494,033	0	0	494,033
053-101								
SECURED	71	1,594,168	1,023,851	0	2,618,019	49,000	36,214	2,532,805
TOTALS	71	1,594,168	1,023,851	0	2,618,019	49,000	36,214	2,532,805
053-102								
SECURED	205	5,870,035	16,881,831	0	22,751,866	14,000	0	22,737,866
UNSECURED	4	5,321	0	19,810	25,131	0	1,875	23,256
TOTALS	209	5,875,356	16,881,831	19,810	22,776,997	14,000	1,875	22,761,122
053-103								
SECURED	1	55,178	0	0	55,178	0	0	55,178
TOTALS	1	55,178	0	0	55,178	0	0	55,178
053-104								
TOTALS	1	0	0	0	0	0	0	0

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-105								
SECURED	14	1,781,609	3,260,365	5,907	5,047,881	0	0	5,047,881
UNSECURED	3	0	421,380	799,990	1,221,370	0	0	1,221,370
TOTALS	17	1,781,609	3,681,745	805,897	6,269,251	0	0	6,269,251
<hr/> 053-106								
SECURED	2	196,650	119,885	0	316,535	0	0	316,535
TOTALS	2	196,650	119,885	0	316,535	0	0	316,535
<hr/> 053-107								
SECURED	25	213,799	944,778	593,644	1,752,221	28,000	0	1,724,221
UNSECURED	1	0	0	147,720	147,720	0	0	147,720
TOTALS	26	213,799	944,778	741,364	1,899,941	28,000	0	1,871,941
<hr/> 053-108								
SECURED	6	28,357	0	0	28,357	0	0	28,357
TOTALS	6	28,357	0	0	28,357	0	0	28,357
<hr/> 053-109								
SECURED	16	31,012	165,282	14,500	210,794	0	0	210,794
UNSECURED	13	450,979	800,085	0	1,251,064	0	0	1,251,064
TOTALS	29	481,991	965,367	14,500	1,461,858	0	0	1,461,858
<hr/> 053-110								
SECURED	41	2,026,622	8,610,377	0	10,636,999	84,000	0	10,552,999
UNSECURED	2	0	0	249,905	249,905	0	0	249,905
TOTALS	43	2,026,622	8,610,377	249,905	10,886,904	84,000	0	10,802,904

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-111								
SECURED	1	220,507	463,070	0	683,577	0	0	683,577
UNSECURED	1	0	0	3,260	3,260	0	0	3,260
TOTALS	2	220,507	463,070	3,260	686,837	0	0	686,837
053-113								
SECURED	11	973,618	1,186,764	16,360	2,176,742	7,000	60,786	2,108,956
TOTALS	11	973,618	1,186,764	16,360	2,176,742	7,000	60,786	2,108,956
053-114								
SECURED	4	183,160	602,843	0	786,003	0	0	786,003
UNSECURED	3	0	102,420	302,790	405,210	0	0	405,210
TOTALS	7	183,160	705,263	302,790	1,191,213	0	0	1,191,213
053-115								
SECURED	1	123,137	0	46,411	169,548	0	0	169,548
TOTALS	1	123,137	0	46,411	169,548	0	0	169,548
053-116								
SECURED	44	1,777,937	4,747,069	13,318	6,538,324	84,000	266,658	6,187,666
UNSECURED	3	4,706	0	29,860	34,566	0	0	34,566
TOTALS	47	1,782,643	4,747,069	43,178	6,572,890	84,000	266,658	6,222,232
053-117								
SECURED	10	512,104	357,674	0	869,778	14,000	0	855,778
TOTALS	10	512,104	357,674	0	869,778	14,000	0	855,778

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-118								
SECURED	1	140,574	0	0	140,574	0	0	140,574
TOTALS	1	140,574	0	0	140,574	0	0	140,574
053-119								
SECURED	9	907,751	1,945,794	0	2,853,545	7,000	0	2,846,545
TOTALS	9	907,751	1,945,794	0	2,853,545	7,000	0	2,846,545
053-121								
SECURED	3	799,665	1,559,380	520	2,359,565	7,000	0	2,352,565
UNSECURED	1	0	0	94,390	94,390	0	0	94,390
TOTALS	4	799,665	1,559,380	94,910	2,453,955	7,000	0	2,446,955
053-122								
SECURED	192	11,792,485	24,528,410	0	36,320,895	252,000	0	36,068,895
UNSECURED	10	0	7,970	190,095	198,065	0	0	198,065
TOTALS	202	11,792,485	24,536,380	190,095	36,518,960	252,000	0	36,266,960
053-123								
SECURED	1	204,000	28,031,517	1,163,740	29,399,257	0	0	29,399,257
UNSECURED	2	0	0	4,116,487	4,116,487	0	1	4,116,486
TOTALS	3	204,000	28,031,517	5,280,227	33,515,744	0	1	33,515,743
053-124								
SECURED	17	920,149	2,335,233	0	3,255,382	21,000	0	3,234,382
UNSECURED	1	0	0	12,940	12,940	0	0	12,940
TOTALS	18	920,149	2,335,233	12,940	3,268,322	21,000	0	3,247,322

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-125								
SECURED	3	54,235	0	0	54,235	0	0	54,235
TOTALS	3	54,235	0	0	54,235	0	0	54,235
053-126								
SECURED	77	2,472,605	3,715,270	12,801	6,200,676	105,000	0	6,095,676
UNSECURED	4	0	267,830	291,250	559,080	0	0	559,080
TOTALS	81	2,472,605	3,983,100	304,051	6,759,756	105,000	0	6,654,756
053-127								
SECURED	25	1,340,733	757,218	0	2,097,951	7,000	429,277	1,661,674
TOTALS	25	1,340,733	757,218	0	2,097,951	7,000	429,277	1,661,674
053-128								
SECURED	11	565,138	107,542	0	672,680	0	0	672,680
TOTALS	11	565,138	107,542	0	672,680	0	0	672,680
053-130								
SECURED	137	7,259,173	19,715,318	84,034	27,058,525	441,000	668,598	25,948,927
UNSECURED	13	0	45,310	782,028	827,338	0	1,571	825,767
TOTALS	150	7,259,173	19,760,628	866,062	27,885,863	441,000	670,169	26,774,694
053-131								
SECURED	12	592,071	874,897	0	1,466,968	21,000	0	1,445,968
UNSECURED	3	0	0	49,860	49,860	0	0	49,860
TOTALS	15	592,071	874,897	49,860	1,516,828	21,000	0	1,495,828

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-132								
SECURED	3	210,538	978,072	0	1,188,610	7,000	161,083	1,020,527
TOTALS	3	210,538	978,072	0	1,188,610	7,000	161,083	1,020,527
053-133								
SECURED	16	1,017,404	3,554,917	58,525	4,630,846	49,000	0	4,581,846
TOTALS	16	1,017,404	3,554,917	58,525	4,630,846	49,000	0	4,581,846
053-134								
SECURED	147	3,135,687	66,103	0	3,201,790	0	0	3,201,790
UNSECURED	41	524,667	0	0	524,667	0	0	524,667
TOTALS	188	3,660,354	66,103	0	3,726,457	0	0	3,726,457
053-135								
SECURED	164	7,216,706	2,544,405	27,983	9,789,094	49,000	0	9,740,094
UNSECURED	17	110,454	98,150	105,345	313,949	0	0	313,949
TOTALS	181	7,327,160	2,642,555	133,328	10,103,043	49,000	0	10,054,043
053-136								
SECURED	8	857,784	1,436,349	0	2,294,133	21,000	0	2,273,133
UNSECURED	1	0	0	7,090	7,090	0	0	7,090
TOTALS	9	857,784	1,436,349	7,090	2,301,223	21,000	0	2,280,223
053-137								
SECURED	49	674,368	2,801,439	0	3,475,807	28,000	0	3,447,807
UNSECURED	1	0	0	10,604	10,604	0	0	10,604
TOTALS	50	674,368	2,801,439	10,604	3,486,411	28,000	0	3,458,411

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-138								
SECURED	101	2,382,801	7,756,339	2,389,849	12,528,989	161,000	959,409	11,408,580
UNSECURED	4	0	0	88,770	88,770	0	0	88,770
TOTALS	105	2,382,801	7,756,339	2,478,619	12,617,759	161,000	959,409	11,497,350
053-139								
SECURED	45	4,540,458	7,660,939	0	12,201,397	49,000	0	12,152,397
UNSECURED	4	0	0	74,250	74,250	0	0	74,250
TOTALS	49	4,540,458	7,660,939	74,250	12,275,647	49,000	0	12,226,647
053-140								
SECURED	5	94,193	1,143,254	8,250	1,245,697	7,000	0	1,238,697
UNSECURED	1	0	0	31,300	31,300	0	0	31,300
TOTALS	6	94,193	1,143,254	39,550	1,276,997	7,000	0	1,269,997
053-141								
SECURED	79	7,785,514	1,464,802	4,320	9,254,636	7,000	659,318	8,588,318
UNSECURED	4	0	456,950	2,654,071	3,111,021	0	1	3,111,020
TOTALS	83	7,785,514	1,921,752	2,658,391	12,365,657	7,000	659,319	11,699,338
053-142								
SECURED	47	1,858,849	3,794,922	33,583	5,687,354	42,000	26,306	5,619,048
UNSECURED	45	168,562	1,282,384	4,937,227	6,388,173	0	0	6,388,173
TOTALS	92	2,027,411	5,077,306	4,970,810	12,075,527	42,000	26,306	12,007,221
053-143								
SECURED	111	2,880,038	4,621,383	102,801	7,604,222	49,000	246,248	7,308,974
TOTALS	111	2,880,038	4,621,383	102,801	7,604,222	49,000	246,248	7,308,974

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-144								
SECURED	1	21,198	573,665	0	594,863	0	0	594,863
TOTALS	1	21,198	573,665	0	594,863	0	0	594,863
053-145								
SECURED	3	160,548	406,975	18,590	586,113	0	0	586,113
TOTALS	3	160,548	406,975	18,590	586,113	0	0	586,113
053-146								
TOTALS	2	0	0	0	0	0	0	0
053-147								
SECURED	65	5,248,389	14,452,790	0	19,701,179	49,000	0	19,652,179
TOTALS	65	5,248,389	14,452,790	0	19,701,179	49,000	0	19,652,179
053-148								
SECURED	10	622,461	1,265,263	0	1,887,724	14,000	0	1,873,724
TOTALS	10	622,461	1,265,263	0	1,887,724	14,000	0	1,873,724
053-149								
SECURED	1	75,330	134,330	0	209,660	0	0	209,660
TOTALS	1	75,330	134,330	0	209,660	0	0	209,660
053-150								
SECURED	7	338,373	1,464,475	0	1,802,848	7,000	0	1,795,848
TOTALS	7	338,373	1,464,475	0	1,802,848	7,000	0	1,795,848

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-151								
SECURED	1,161	40,565,055	94,205,612	3,685	134,774,352	266,000	2,549,573	131,958,779
UNSECURED	31	0	2,503,050	1,702,060	4,205,110	0	5,900	4,199,210
TOTALS	1,192	40,565,055	96,708,662	1,705,745	138,979,462	266,000	2,555,473	136,157,989
053-152								
SECURED	205	8,582,029	17,239,265	763,999	26,585,293	423,911	382,194	25,779,188
UNSECURED	18	6,133	37,367	6,448,419	6,491,919	7,000	1,135	6,483,784
TOTALS	223	8,588,162	17,276,632	7,212,418	33,077,212	430,911	383,329	32,262,972
053-153								
SECURED	4	220,565	891,938	0	1,112,503	7,000	0	1,105,503
TOTALS	4	220,565	891,938	0	1,112,503	7,000	0	1,105,503
053-154								
SECURED	834	25,663,530	79,404,751	461,183	105,529,464	161,000	0	105,368,464
UNSECURED	5	0	0	52,880	52,880	0	0	52,880
TOTALS	839	25,663,530	79,404,751	514,063	105,582,344	161,000	0	105,421,344
053-155								
SECURED	35	2,325,353	4,371,422	0	6,696,775	0	0	6,696,775
TOTALS	35	2,325,353	4,371,422	0	6,696,775	0	0	6,696,775
053-156								
SECURED	1	7,315	0	0	7,315	0	0	7,315
TOTALS	1	7,315	0	0	7,315	0	0	7,315

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-157								
SECURED	330	43,115,924	105,449,024	627,070	149,192,018	259,000	402,719	148,530,299
UNSECURED	6	0	0	152,174	152,174	0	0	152,174
TOTALS	336	43,115,924	105,449,024	779,244	149,344,192	259,000	402,719	148,682,473
053-158								
SECURED	22	815,706	2,946,239	0	3,761,945	49,000	0	3,712,945
UNSECURED	2	0	0	15,440	15,440	0	0	15,440
TOTALS	24	815,706	2,946,239	15,440	3,777,385	49,000	0	3,728,385
053-159								
SECURED	5	931,761	31,836	0	963,597	0	0	963,597
TOTALS	5	931,761	31,836	0	963,597	0	0	963,597
053-160								
SECURED	234	12,230,440	19,816,626	178,854	32,225,920	84,000	0	32,141,920
UNSECURED	3	30,400	0	6,860	37,260	0	0	37,260
TOTALS	237	12,260,840	19,816,626	185,714	32,263,180	84,000	0	32,179,180
No TRA 053-161. No Parcels								
053-164								
SECURED	59	3,911,236	4,376,733	0	8,287,969	105,000	0	8,182,969
UNSECURED	2	0	0	27,786	27,786	0	0	27,786
TOTALS	61	3,911,236	4,376,733	27,786	8,315,755	105,000	0	8,210,755
053-165								
SECURED	3	64,638	0	0	64,638	0	0	64,638
UNSECURED	1	30,000	0	0	30,000	0	0	30,000
TOTALS	4	94,638	0	0	94,638	0	0	94,638

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-166								
SECURED	3	332,836	438,957	8,110	779,903	0	0	779,903
UNSECURED	1	0	0	129,520	129,520	0	0	129,520
TOTALS	4	332,836	438,957	137,630	909,423	0	0	909,423
<hr/> 053-167								
TOTALS	2	0	0	0	0	0	0	0
<hr/> 053-168								
SECURED	1	95,837	677,650	0	773,487	7,000	0	766,487
UNSECURED	1	0	0	8,740	8,740	0	0	8,740
TOTALS	2	95,837	677,650	8,740	782,227	7,000	0	775,227
<hr/> 053-169								
SECURED	3	604,055	1,054,826	0	1,658,881	7,000	0	1,651,881
UNSECURED	1	0	0	24,750	24,750	0	0	24,750
TOTALS	4	604,055	1,054,826	24,750	1,683,631	7,000	0	1,676,631
<hr/> 053-170								
SECURED	2	5,766	10,857	0	16,623	0	0	16,623
TOTALS	2	5,766	10,857	0	16,623	0	0	16,623
<hr/> 053-171								
SECURED	244	9,236,208	32,194,583	0	41,430,791	49,000	126,119	41,255,672
UNSECURED	4	0	0	872,870	872,870	0	0	872,870
TOTALS	248	9,236,208	32,194,583	872,870	42,303,661	49,000	126,119	42,128,542

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-172								
SECURED	6	101,970	369,274	0	471,244	0	0	471,244
TOTALS	6	101,970	369,274	0	471,244	0	0	471,244
053-173								
SECURED	78	2,441,125	4,786,491	0	7,227,616	7,000	0	7,220,616
TOTALS	78	2,441,125	4,786,491	0	7,227,616	7,000	0	7,220,616
053-174								
SECURED	1	39,041	0	0	39,041	0	0	39,041
TOTALS	1	39,041	0	0	39,041	0	0	39,041
053-175								
SECURED	1	309,810	0	0	309,810	0	0	309,810
TOTALS	1	309,810	0	0	309,810	0	0	309,810
053-176								
SECURED	6	265,765	0	0	265,765	0	0	265,765
TOTALS	6	265,765	0	0	265,765	0	0	265,765
053-177								
TOTALS	2	0	0	0	0	0	0	0
053-178								
TOTALS	2	0	0	0	0	0	0	0

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-179								
SECURED	25	5,788,761	8,298,345	184,121	14,271,227	14,000	0	14,257,227
UNSECURED	4	0	15,509	48,790	64,299	0	2,514	61,785
TOTALS	29	5,788,761	8,313,854	232,911	14,335,526	14,000	2,514	14,319,012
053-180								
SECURED	7	593,151	1,697,656	0	2,290,807	14,000	0	2,276,807
UNSECURED	3	0	0	2,636,409	2,636,409	0	0	2,636,409
TOTALS	10	593,151	1,697,656	2,636,409	4,927,216	14,000	0	4,913,216
053-181								
TOTALS	2	0	0	0	0	0	0	0
053-182								
TOTALS	6	0	0	0	0	0	0	0
053-183								
SECURED	7	283,977	3,265,858	10,626	3,560,461	0	3,560,461	0
TOTALS	7	283,977	3,265,858	10,626	3,560,461	0	3,560,461	0
053-184								
SECURED	99	3,779,716	8,986,243	61,335	12,827,294	70,000	161,083	12,596,211
UNSECURED	1	0	0	10,470	10,470	0	0	10,470
TOTALS	100	3,779,716	8,986,243	71,805	12,837,764	70,000	161,083	12,606,681
053-185								
SECURED	136	10,114,068	25,563,302	116,235	35,793,605	287,000	428,936	35,077,669
UNSECURED	8	0	0	209,552	209,552	0	0	209,552
TOTALS	144	10,114,068	25,563,302	325,787	36,003,157	287,000	428,936	35,287,221

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-186								
SECURED	2	243,716	0	0	243,716	0	243,716	0
TOTALS	2	243,716	0	0	243,716	0	243,716	0
053-187								
SECURED	2	287,941	870,190	70	1,158,201	0	949,850	208,351
TOTALS	2	287,941	870,190	70	1,158,201	0	949,850	208,351
053-189								
SECURED	142	21,645,409	57,994,840	54,935	79,695,184	287,000	0	79,408,184
UNSECURED	6	0	0	115,260	115,260	0	0	115,260
TOTALS	148	21,645,409	57,994,840	170,195	79,810,444	287,000	0	79,523,444
053-190								
SECURED	2	618,727	1,620,301	0	2,239,028	0	0	2,239,028
UNSECURED	2	0	0	8,810	8,810	0	50	8,760
TOTALS	4	618,727	1,620,301	8,810	2,247,838	0	50	2,247,788
053-191								
TOTALS	1	0	0	0	0	0	0	0
053-194								
SECURED	18	5,726,019	9,403,212	2,538,160	17,667,391	14,000	827,490	16,825,901
UNSECURED	3	0	2,470	268,544	271,014	0	0	271,014
TOTALS	21	5,726,019	9,405,682	2,806,704	17,938,405	14,000	827,490	17,096,915
053-195								
SECURED	6	1,261,060	1,300,000	0	2,561,060	0	0	2,561,060
TOTALS	6	1,261,060	1,300,000	0	2,561,060	0	0	2,561,060

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-196								
SECURED	4	505,966	3,183,624	0	3,689,590	0	3,647,278	42,312
TOTALS	4	505,966	3,183,624	0	3,689,590	0	3,647,278	42,312
053-197								
SECURED	20	1,215,613	2,268,324	0	3,483,937	14,000	1,014,577	2,455,360
TOTALS	20	1,215,613	2,268,324	0	3,483,937	14,000	1,014,577	2,455,360
053-198								
SECURED	3	432,850	0	0	432,850	0	330,469	102,381
TOTALS	3	432,850	0	0	432,850	0	330,469	102,381
053-199								
TOTALS	4	0	0	0	0	0	0	0
053-200								
SECURED	2	685,949	486,860	0	1,172,809	0	0	1,172,809
TOTALS	2	685,949	486,860	0	1,172,809	0	0	1,172,809
053-201								
SECURED	3	434,942	187,365	0	622,307	0	0	622,307
TOTALS	3	434,942	187,365	0	622,307	0	0	622,307
053-202								
SECURED	1	118,798	0	0	118,798	0	118,798	0
TOTALS	1	118,798	0	0	118,798	0	118,798	0

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
053-203								
SECURED	37	752,447	0	0	752,447	7,000	0	745,447
UNSECURED	27	234,949	0	0	234,949	0	0	234,949
TOTALS	64	987,396	0	0	987,396	7,000	0	980,396
053-204								
SECURED	140	12,932,916	12,977,941	125,693	26,036,550	70,000	161,083	25,805,467
TOTALS	140	12,932,916	12,977,941	125,693	26,036,550	70,000	161,083	25,805,467
055-000								
SECURED	108	6,124,400	2,010,277	0	8,134,677	7,000	0	8,127,677
UNSECURED	24	213,645	0	0	213,645	0	3,749	209,896
TOTALS	132	6,338,045	2,010,277	0	8,348,322	7,000	3,749	8,337,573
055-002								
SECURED	28	1,075,210	585,685	0	1,660,895	0	0	1,660,895
UNSECURED	6	37,159	110	171,957	209,226	0	1,876	207,350
TOTALS	34	1,112,369	585,795	171,957	1,870,121	0	1,876	1,868,245
055-005								
SECURED	7	475,272	614,619	0	1,089,891	0	0	1,089,891
UNSECURED	1	0	0	224,400	224,400	0	0	224,400
TOTALS	8	475,272	614,619	224,400	1,314,291	0	0	1,314,291
055-006								
SECURED	76	10,599,047	5,962,830	788,913	17,350,790	77,000	0	17,273,790
UNSECURED	3	0	9,380	121,345	130,725	0	2,030	128,695
TOTALS	79	10,599,047	5,972,210	910,258	17,481,515	77,000	2,030	17,402,485

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
055-007								
SECURED	30	6,109,733	1,146,484	0	7,256,217	7,000	1,367,224	5,881,993
TOTALS	30	6,109,733	1,146,484	0	7,256,217	7,000	1,367,224	5,881,993
055-011								
SECURED	435	21,419,889	39,796,840	1,548,694	62,765,423	546,000	498,982	61,720,441
UNSECURED	23	12,181	17,510	575,834	605,525	0	9,029	596,496
TOTALS	458	21,432,070	39,814,350	2,124,528	63,370,948	546,000	508,011	62,316,937
055-012								
SECURED	7	1,648,616	349,898	221,846	2,220,360	7,000	0	2,213,360
TOTALS	7	1,648,616	349,898	221,846	2,220,360	7,000	0	2,213,360
055-013								
SECURED	139	6,110,920	3,156,483	0	9,267,403	7,000	0	9,260,403
TOTALS	139	6,110,920	3,156,483	0	9,267,403	7,000	0	9,260,403
055-016								
SECURED	2	70,248	243,744	862,202	1,176,194	0	0	1,176,194
TOTALS	2	70,248	243,744	862,202	1,176,194	0	0	1,176,194
055-017								
SECURED	32	1,989,859	2,822,101	16,820	4,828,780	56,000	0	4,772,780
UNSECURED	4	0	0	178,741	178,741	0	1	178,740
TOTALS	36	1,989,859	2,822,101	195,561	5,007,521	56,000	1	4,951,520
055-018								
SECURED	44	4,066,214	703,346	500	4,770,060	7,000	0	4,763,060
TOTALS	44	4,066,214	703,346	500	4,770,060	7,000	0	4,763,060

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: FINAL, Tax Year: 2024, Exclude: False

TRA	Parcel Cnt	Land	Imps	Pers Prop	Gross Value	HOX	Other Exempt	Net Value
055-019								
SECURED	213	11,374,497	7,270,659	29,702	18,674,858	35,000	0	18,639,858
UNSECURED	2	5,625	0	0	5,625	0	1,875	3,750
TOTALS	215	11,380,122	7,270,659	29,702	18,680,483	35,000	1,875	18,643,608
SECURED	25,586	1,709,766,252	3,429,373,050	85,595,397	5,224,734,699	26,044,114	67,734,078	5,130,956,507
UNSECURED	3,073	20,105,215	51,715,744	107,676,101	179,497,060	82,243	2,128,746	177,286,071
UTILITY								
TOTALS	28,659	1,729,871,467	3,481,088,794	193,271,498	5,404,231,759	26,126,357	69,862,824	5,308,242,578
TOTAL TRA'S WITH NO VALUE	15							
TOTAL TRA COUNT	215							

County of Plumas
Estimated Revenue
Tax Increment Distribution Report
Before ERAF

Eastern Plumas Rural Fire Protection District
Annexation to Beckwourth Peak Fire Protection District
LAFCO Request

TRA: **053-040 053-071 053-072 053-107**
053-114 053-124 053-158 053-160
053-161 053-190

Tax Year: **2024**

		Parcels	40	819	298	
		TRA	053-040	053-071	053-072	
Assessed Value per Assessor's Office		Land	2,118,519	Land	30,191,699	
9/11/2024		Improvements	3,458,026	Improvements	78,971,599	
		Personal		Personal		
		Property	6,870	Property	3,574,180	
		Other Exempt	(161,083)	Other Exempt	(2,787,289)	
		HOX	(7,000)	HOX	(1,099,000)	
		Total AV	<u>5,415,332</u>	Total AV	<u>108,851,189</u>	
		Estimated Tax x 1%	<u>54,153.00</u>	Estimated Tax x 1%	<u>1,088,512.00</u>	
		Estimated Tax x 1%		Estimated Tax x 1%	<u>307,406.00</u>	
Tax Code	Description	Incr Factor	Incr Amount	Incr Factor	Incr Amount	
20001	County General Fund	0.30271022	16,393.00	0.28113129	306,015.00	
20230	Eastern Plumas Healthcare	0.04374857	2,369.00	0.04062923	44,225.00	
20240	Eastern Plumas Rural Fire	0.00000000	0.00	0.07129162	77,602.00	
20250	Flood Control County	0.00335998	182.00	0.00312040	3,397.00	
20300	Grizzly Lake CSD	0.00000000	0.00	0.00000000	0.00	
20420	Portola Cemetery	0.01265995	686.00	0.01175725	12,798.00	
30010	Plumas County Office of Education	0.00148077	80.00	0.00137520	1,497.00	
30020	Feather River College	0.13063042	7,074.00	0.12131733	132,055.00	
30030	Plumas Unified School District	0.50541009	27,369.00	0.46937768	510,923.00	
30050	E R A F	0.00000000	0.00	0.00000000	0.00	
TRA Totals: <i>(Rounded)</i>		1.00000000	54,153.00	1.00000000	1,088,512.00	
					1.00000000	307,406.00

10/3/2024

26

7

18

24

237

053-107		053-114		053-124		053-158		053-160	
Land	213,799	Land	183,160	Land	920,149	Land	815,706	Land	12,260,840
Improvements	944,778	Improvements	705,263	Improvements	2,335,233	Improvements	2,946,239	Improvements	19,816,626
Personal		Personal		Personal		Personal		Personal	
Property	741,364	Property	302,790	Property	12,940	Property	15,440	Property	185,714
Other Exempt	0								
HOX	(28,000)	HOX	0	HOX	(21,000)	HOX	(49,000)	HOX	(84,000)
Total AV	1,871,941	Total AV	1,191,213	Total AV	3,247,322	Total AV	3,728,385	Total AV	32,179,180
Estimated Tax		Estimated Tax		Estimated Tax		Estimated Tax		Estimated Tax	
x 1%	<u>18,719.00</u>	x 1%	<u>11,912.00</u>	x 1%	<u>32,473.00</u>	x 1%	<u>37,284.00</u>	x 1%	<u>321,792.00</u>
Incr Factor	Incr Amount								
0.30271233	5,666.00	0.28113129	3,350.00	0.30271233	9,830.00	0.25813129	9,625.00	0.30271233	97,410.00
0.04374811	819.00	0.04062923	484.00	0.04374811	1,421.00	0.04062923	1,515.00	0.04374811	14,078.00
0.00000000	0.00	0.07129162	849.00	0.00000000	0.00	0.07129162	2,658.00	0.00000000	0.00
0.00335994	63.00	0.00312040	37.00	0.00335994	109.00	0.00295040	110.00	0.00335994	1,081.00
0.00000000	0.00	0.00000000	0.00	0.00000000	0.00	0.02317000	864.00	0.00000000	0.00
0.01265979	237.00	0.01175725	140.00	0.01265979	411.00	0.01175725	438.00	0.01265979	4,074.00
0.00148077	28.00	0.00137520	16.00	0.00148077	48.00	0.00137520	51.00	0.00148077	476.00
0.13063012	2,445.00	0.12131733	1,445.00	0.13063012	4,242.00	0.12131733	4,523.00	0.13063012	42,036.00
0.50540894	9,461.00	0.46937768	5,591.00	0.50540894	16,412.00	0.46937768	17,500.00	0.50540894	162,637.00
0.00000000	0.00	0.00000000	0.00	0.00000000	0.00	0.00000000	0.00	0.00000000	0.00
1.00000000	18,719.00	1.00000000	11,912.00	1.00000000	32,473.00	1.00000000	37,284.00	1.00000000	321,792.00

0		4		Total Parcels	1,473
				With Factor	1,152
053-161		053-190		Total All	
Land	0	Land	618,727	Land	55,523,836
Improvements	0	Improvements	1,620,301	Improvements	131,759,568
Personal		Personal		Personal	
Property	0	Property	8,810	Property	7,317,759
Other Exempt	0	Other Exempt	(50)	Other Exempt	(3,427,366)
HOX	0	HOX	0	HOX	(1,700,895)
Total AV	0	Total AV	2,247,788	Total AV	189,472,902
Estimated Tax		Estimated Tax		Estimated Tax	
x 1%	0.00	x 1%	22,478.00	x 1%	1,894,729.00
Incr Factor	Incr Amount	Incr Factor	Incr Amount	Incr Amount	
0.00000000	0.00	0.232712332	5,231.00	528,986.00	
0.00000000	0.00	0.043748110	983.00	76,800.00	
0.00000000	0.00	0.069999998	1,573.00	101,819.00	
0.00000000	0.00	0.003359940	76.00	5,893.00	
0.00000000	0.00	0.000000000	0.00	39,835.00	
0.00000000	0.00	0.012659790	285.00	22,225.00	
0.00000000	0.00	0.001480770	33.00	2,598.00	
0.00000000	0.00	0.130630120	2,936.00	229,322.00	
0.00000000	0.00	0.505408940	11,361.00	887,251.00	
0.00000000	0.00	0.000000000	0.00	0.00	
0.00000000	0.00	1.000000000	22,478.00	1,894,729.00	

County of Plumas
AB8 Factors at TRA Level for FY 2023-24
Eastern Plumas Rural Fire TRAs per BOE Tax Code 20240
For Estimated Revenue for Annexation to Beckwourth Peak Fire Protection District
Active Factors Only

TAX DISTRIBUTION 2023	Tax Code	053-040 ²	053-071	053-072	053-107	053-114	053-124	053-158	053-160	053-161 ¹	053-190
County General Fund	20001	30.271022%	28.113129%	24.549102%	30.271233%	28.113129%	30.271233%	25.813129%	30.271233%	0.000000%	23.271233%
Eastern Plumas Healthcare	20230	4.374857%	4.062923%	3.547851%	4.374811%	4.062923%	4.374811%	4.062923%	4.374811%	0.000000%	4.374811%
Eastern Plumas Rural Fire	20240	0.000000%	7.129162%	6.225371%	0.000000%	7.129162%	0.000000%	7.129162%	0.000000%	0.000000%	6.9999998%
Flood Control County	20250	0.335998%	0.312040%	0.272481%	0.335994%	0.312040%	0.335994%	0.295040%	0.335994%	0.000000%	0.335994%
Grizzly Lake CSD	20300	0.000000%	0.000000%	12.677433%	0.000000%	0.000000%	0.000000%	2.317000%	0.000000%	0.000000%	0.000000%
Portola Cemetery	20420	1.265995%	1.175725%	1.026674%	1.265979%	1.175725%	1.265979%	1.175725%	1.265979%	0.000000%	1.265979%
Plumas Office of Education	30010	0.148077%	0.137520%	0.120086%	0.148077%	0.137520%	0.148077%	0.137520%	0.148077%	0.000000%	0.148077%
Feather River College	30020	13.063042%	12.131733%	10.593740%	13.063012%	12.131733%	13.063012%	12.131733%	13.063012%	0.000000%	13.063012%
Plumas Unified SD	30030	50.541009%	46.937768%	40.987262%	50.540894%	46.937768%	50.540894%	46.937768%	50.540894%	0.000000%	50.540894%
TOTAL		100.000000%	100.000000%	100.000000%	100.000000%	100.000000%	100.000000%	100.000000%	100.000000%	0.000000%	100.000000%

1) BOE shows 10 TRAs for EPRFD. Megabyte shows TRA 053-161 linked to Tax Code 20240. TRA 053-161 does not show on AB8 factors, no tax increment factors at TRA level. TRA has no parcels.

2) There are 5 TRAs in the EPRF district where they receive no tax increment factor.

10/3/2024

County of Plumas
AB8 Factors at TRA Level for FY 2023-24
Eastern Plumas Rural Fire TRAs per BOE
For Estimated Revenue for Annexation to Beckwourth Peak Fire Protection District
All Factors

Note: Beckwourth Fire was a separate district in 2023-24. Dissolved in 2024-25 and new Beckwourth Peak FPD formed, including Sierra Valley Fire and parts of Portola

TAX DISTRIBUTION 2023	Tax Code	053-040	053-071	053-072	053-107	053-114	053-124	053-158	053-160	053-190
			To 001-013/053-197	Existing		Existing		Existing		From 053-008
County General Fund	20001	30.271022%	28.113129%	24.549102%	30.271233%	28.113129%	30.271233%	25.813129%	30.271233%	23.271233%
Beckwourth CSA	20100	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Beckwourth Fire * 23-24	20110	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Beckwourth Peak Fire New 24-25	20115	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Central Plumas Rec.	20120	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Chester Cemetery	20130	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Chester Fire	20150	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Chester PUD	20170	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Chester PUD - Zone A	20160	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
City of Portola	20430	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Clio PUD	20170	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Crescent Mills Fire	20180	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Crescent Mills Lighting	20190	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Cromberg Cemetery	20200	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
CSA #11 Ambulance	20210	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
East Quincy Services	20220	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Eastern Plumas Healthcare	20230	4.374857%	4.062923%	3.547851%	4.374811%	4.062923%	4.374811%	4.062923%	4.374811%	4.374811%
Eastern Plumas Rural Fire	20240	0.000000%	7.129162%	6.225371%	0.000000%	7.129162%	0.000000%	7.129162%	0.000000%	6.9999998%
Plumas Office of Education	30010	0.148077%	0.137520%	0.120086%	0.148077%	0.137520%	0.148077%	0.137520%	0.148077%	0.148077%
Feather River College	30020	13.063042%	12.131733%	10.593740%	13.063012%	12.131733%	13.063012%	12.131733%	13.063012%	13.063012%
Flood Control County	20250	0.335998%	0.312040%	0.272481%	0.335994%	0.312040%	0.335994%	0.295040%	0.335994%	0.335994%
Gold Mountain CSD	20255	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Graeagle CSD	20260	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Graeagle Fire	20270	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Greenhorn Creek CSD	20280	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Greenville Cemetery	20290	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Grizzly Lake CSD	20300	0.000000%	0.000000%	12.677433%	0.000000%	0.000000%	0.000000%	2.317000%	0.000000%	0.000000%
Hamilton Branch Fire	20310	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Indian Valley CSD	20320	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Indian Valley Hospital	Inactive	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Johnsville PUD	20340	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
LaPorte Fire	20350	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Meadow Valley Cemetery	20360	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Meadow Valley Fire	20370	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Mohawk Valley Cemetery	20380	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%

Note: Beckwourth Fire was a separate district in 2023-24. Dissolved in 2024-25 and new Beckwourth Peak FPD formed, including Sierra Valley Fire and parts of Portola

TAX DISTRIBUTION 2023	Tax Code	053-040	053-071	053-072	053-107	053-114	053-124	053-158	053-160	053-190
			To 001-013/053-197	Existing		Existing		Existing		From 053-008
Peninsula Fire	20390	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Plumas Eureka CSD	20400	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Plumas District Hospital	20410	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Plumas Unified SD	30030	50.541009%	46.937768%	40.987262%	50.540894%	46.937768%	50.540894%	46.937768%	50.540894%	50.540894%
Portola Cemetery	20420	1.265995%	1.175725%	1.026674%	1.265979%	1.175725%	1.265979%	1.175725%	1.265979%	1.265979%
Prattville-Almanor Fire	20440	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Quincy LaPorte Cemetery	20450	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Quincy CSD	20460	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Quincy Fire	20470	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Quincy Lighting	20480	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Seneca Healthcare	20490	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Sierra Plumas Joint Unified SD	30040	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Sierra Valley Fire	20500	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
Taylorsville Cemetery	20510	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
West Almanor CSD	20520	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%
TOTAL		100.000000%								

10/3/2024

Notes to FY21-22 AB8 Factor Calculations				
FY21-22-no SBOE filings				
Notes to FY20-21 AB8 Factor Calculations				
FY20-21-no SBOE filings				
FY19-20 Property Tax Audit report:				
Request to exclude aircraft values from the calculation of the AB8 factors.				
Requested to start doing this with FY21-22 per email from auditor T Tran at SCO.				
FY19-20 Annexation				
Added Portola Holsinger TRA 001-002				
FY18-19 Annexation				
Brussard to Chester PUD				
from 053-035 to 053-121, existing				
7% Tax increment is exchanged with the county on Resolution 17-8275.				
Used weighted average calculation for new rates on TRA 053-121.				
SB85: SCO auditors advised to add back SB85 cap in FY16-17. Not done				
Still working on getting more information and documentation.				
Notes to FY17-18 AB8 Factor Calculations:				
FY17-18 Annexations:				
PRS annex to EQCSD, detach from QCSD (file 2015-0002)				
from 053-15 to 053-078, existing				
from 053-117 to 053-202, new				
No tax increment is exchanged, on BOS 15-8106				
Assessor did not add TRA 053-202 in the Certification. This will be delayed until FY18-19				
Chandler Ranch Home Site annex to QFPD (file 2015-0003)				
from 053-009 to 053-010, existing				
from 053-043 to 053-000, existing				
Exchange tax increment on BOS 16-8142				
Tax increment negotiation implemented with weighted average calculation				



**PLUMAS COUNTY
BOARD OF SUPERVISORS
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM:

MEETING DATE: November 12, 2024

SUBJECT: **CONTINUED DISCUSSION FROM NOVEMBER 5, 2024: Property Assessed Valuation Tax Increases; the Board of Supervisors encourages the public to comment on this subject either in person or email at public@plumascounty.com; discussion and possible staff direction.**

Recommendation:

CONTINUED DISCUSSION FROM NOVEMBER 5, 2024: Property Assessed Valuation Tax Increases; the Board of Supervisors encourages the public to comment on this subject either in person or email at public@plumascounty.com; discussion and possible staff direction.

Background and Discussion:

At the request of the Assessor, this item was asked to be continued for further discussion to November 12, 2024, when her Chief Appraiser John Ridley is available to answer questions.

Action:

CONTINUED DISCUSSION FROM NOVEMBER 5, 2024: Property Assessed Valuation Tax Increases; the Board of Supervisors encourages the public to comment on this subject either in person or email at public@plumascounty.com; discussion and possible staff direction.

Fiscal Impact:

Possible General Fund impact.

Attachments:

None



PLUMAS COUNTY
BOARD OF SUPERVISORS
MEMORANDUM

TO: Honorable Chair and Board of Supervisors

FROM: Allen Hiskey, Clerk of the Board

MEETING DATE: November 12, 2024

SUBJECT: Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckworth Complex, Dixie and Fly Fires; recommendation to continue the emergency and bring back within 60 days, on January 14, 2025; discussion and possible action.

Recommendation:

Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckworth Complex, Dixie and Fly Fires; recommendation to continue the emergency and bring back within 60 days, on January 14, 2025; discussion and possible action.

Background and Discussion:

Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckworth Complex, Dixie and Fly Fires; recommendation to continue the emergency and bring back within 60 days, on January 14, 2025; discussion and possible action.

Action:

Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckworth Complex, Dixie and Fly Fires; recommendation to continue the emergency and bring back within 60 days, on January 14, 2025; discussion and possible action.

Fiscal Impact:

No General Fund Impact.

Attachments:

1. Resolution No. 21-8601 - RATIYING THE PROCLAMATION OF A COUNTY WIDE LOCAL EMERGENCY DUE TO WILDFIRES IMPACTING PLUMAS COUNTY
2. REEA42~1

RESOLUTION NO. 21-3601

A RESOLUTION RATIFYING THE PROCLAMATION OF A COUNTY-WIDE LOCAL
EMERGENCY DUE TO WILDFIRES SIGNIFICANTLY IMPACTING COMMUNITIES IN
PLUMAS COUNTY

WHEREAS, Section 4-1.05 of the Plumas County Code empowers the Director of the Office of Emergency Services to proclaim a local emergency when the county is affected or threatened by an event causing great damage, possible loss of life, or other public calamity and the Board of Supervisors is not in session; and,

WHEREAS, on July 8, 2021, the Director of Emergency Services proclaimed a local emergency due to the Beckwourth Complex fire threatening communities in Plumas County; and

WHEREAS, Plumas County has activated the Emergency Operations Center; and these conditions are, or are likely to be beyond the control of the services, personnel, equipment, and facilities of said County of Plumas; and,

WHEREAS, Section 4-1.05 of the Plumas County Code requires the Board of Supervisors to ratify the emergency proclamation within seven (7) days or the proclamation will no longer be in force,

WHEREAS, it has been found that local resources are unable to cope with the effects of said emergency;

NOW THEREFORE, BE IT RESOLVED, that the Plumas County Board of Supervisors hereby ratifies the declaration of a local emergency due to the significant, ongoing and possible undiscovered impacts due to the wildfires in Plumas County.

BE IT FURTHER RESOLVED, the Plumas County Board of Supervisors shall review the need for continuing the local emergency at least every month and shall terminate the emergency as soon as local conditions warrant.

BE IT FURTHER PROCLAIMED AND ORDERED that a copy of this resolution be forwarded to the Director of the California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State law; that the Governor of California pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in Plumas County; that the Governor waive regulations that may hinder response and recovery efforts; that response and recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

The foregoing resolution was duly passed and adopted by the Board of Supervisors for the County of Plumas, State of California at the regular meeting of the Board of Supervisors on July 13, 2021 by the following vote:

AYES: Supervisor Ceresola, Goss, Thrall, Hagwood, and Engel

NOES: None

ABSENT: None



Chair, Board of Supervisors

ATTEST:



Clerk of the Board of Supervisors

RESOLUTION NO. 21- **8605**

A RESOLUTION RATIFYING THE PROCLAMATION OF A COUNTY-WIDE LOCAL
EMERGENCY DUE TO THE DIXIE FIRE SIGNIFICANTLY IMPACTING COMMUNITIES
IN PLUMAS COUNTY

WHEREAS, Section 4-1.05 of the Plumas County Code empowers the Director of the Office of Emergency Services to proclaim a local emergency when the county is affected or threatened by an event causing great damage, possible loss of life, or other public calamity and the Board of Supervisors is not in session; and,

WHEREAS, on July 19, 2021, the Director of Emergency Services proclaimed a local emergency due to the Dixie Fire threatening communities in Plumas County; and

WHEREAS, on July 16, 2021 Governor Gavin Newsom declared a state of emergency in Plumas County due to the Beckwourth Complex Fire; and

WHEREAS, Plumas County has activated the Emergency Operations Center; and these conditions are, or are likely to be beyond the control of the services, personnel, equipment, and facilities of said County of Plumas; and

WHEREAS, Section 4-1.05 of the Plumas County Code requires the Board of Supervisors to ratify the emergency proclamation within seven (7) days or the proclamation will no longer be in force,

NOW THEREFORE, BE IT RESOLVED, that the Plumas County Board of Supervisors hereby ratifies the declaration of a local emergency due to the significant, ongoing and possible undiscovered impacts due to the Dixie Fire in Plumas County.

BE IT FURTHER RESOLVED, the Plumas County Board of Supervisors shall review the need for continuing the local emergency at least every month and shall terminate the emergency as soon as local conditions warrant.

BE IT PROCLAIMED AND ORDERED that a copy of this resolution be forwarded to the Director of the California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State law; that the Governor of California pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in Plumas County; that the Governor waive regulations that may hinder response and recovery efforts; that response and recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

The foregoing resolution was duly passed and adopted by the Board of Supervisors for the County of Plumas, State of California at the regular meeting of the Board of Supervisors on July 20, 2021 by the following vote:

AYES: Supervisor (s): Ceresola, Goss, Thrall, Hagwood, Engel

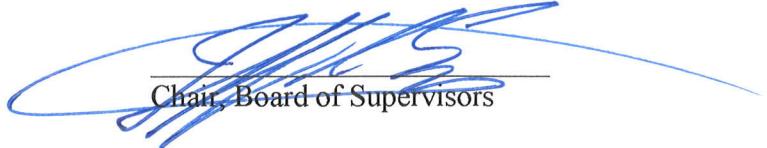
NOES: None

ABSENT: None

ATTEST:



Didi Patman
Clerk of the Board of Supervisors



Chair, Board of Supervisors



PLUMAS COUNTY
BOARD OF SUPERVISORS
MEMORANDUM

TO: Honorable Chair and Board of Supervisors

FROM: Allen Hiskey, Clerk of the Board

MEETING DATE: November 12, 2024

SUBJECT: Review, pursuant to Government Code section 8630, **RESOLUTION No. 23-8767** ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; recommendation to continue the emergency and bring back within 60 days, on January 14, 2025; discussion and possible action.

Recommendation:

Review, pursuant to Government Code section 8630, **RESOLUTION No. 23-8767** ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; recommendation to continue the emergency and bring back within 60 days, on January 14, 2025; discussion and possible action.

Background and Discussion:

Review, pursuant to Government Code section 8630, **RESOLUTION No. 23-8767** ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; recommendation to continue the emergency and bring back within 60 days, on January 14, 2025; discussion and possible action.

Action:

Review, pursuant to Government Code section 8630, **RESOLUTION No. 23-8767** ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; recommendation to continue the emergency and bring back within 60 days, on January 14, 2025; discussion and possible action.

Fiscal Impact:

No General Fund Impact.

Attachments:

1. RE4BC8~1

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PLUMAS
PROCLAIMING A LOCAL EMERGENCY AND REQUESTING THE GOVERNOR
PROCLAIM A STATE OF EMERGENCY
(PLUMAS COUNTY BLIZZARD & STORM EVENTS)

RESOLUTION 2023- 8767

WHEREAS, the Plumas County Board of Supervisors recognizes that conditions of extreme peril to the safety of persons and property have arisen within Plumas County; caused by the Blizzard that hit the Sierra region and particularly Plumas County, and

WHEREAS, the Blizzard Warning throughout our region originated on Monday, February 26, 2023 through Wednesday, March 1, 2023; and

WHEREAS, another storm warning was in effect for March 4, 2023 through March 6, 2023, and more snow and rain storms are expected throughout March per the national weather service; and

WHEREAS, Plumas County is recovering from the Dixie Fire and many in our region are living in travel trailers and temporary housing through December 31, 2024 due to the loss of 700 homes in our county of 19,915 people. People living in these and other temporary structures are at more risk due to snow loads and freezing conditions; and

WHEREAS, per historical data, areas of Plumas County are close to their max snow loads. Some areas are at or near thresholds for snow load. The average snow load for Almanor Basin is 100 lbs per cubic square foot, some of the last totals are at approximately 80-100 lbs.; and

WHEREAS, Plumas County's only incorporated city had a boil-water-only alert due to freezing temperatures and issues with the water system, affecting 4,500 people; and

WHEREAS, Plumas County's population over 65 years old is 30% - double the State of California's average for this age group - and are less mobile and more vulnerable to these adverse conditions

WHEREAS, staffing is inadequate to cope with removal of the heavy snowfall. Streets remain unplowed due to shortages of essential Public Works employees, causing impacts to essential government services and a hazard for essential emergency first responders; and

WHEREAS, snow removal equipment and other road equipment has been damaged due to the heavy snowfall and while repairs are being attempted, the workload is extreme; and

WHEREAS, due to the significant accumulation of snow from the blizzard and other storms, the predicted rain storms may result in significant flooding; and

WHEREAS, aging HVAC systems throughout County buildings are being stressed and failing in some instances; and

WHEREAS, transportation in the area is significantly disrupted. Highway 70, one of the two major travel corridors is closed indefinitely and has been since the January storms. Highway 80 is sporadically closed as are Highway 32 and 36. Fuel and supplies are a concern. Store shelves are beginning to look bare; and

WHEREAS, schools have seen several days of closure as have County offices due to hazardous travel conditions in the Sierra region; and

WHEREAS, if there were a need for a shelter to open, Plumas residents could not get to it due to snow conditions, unplowed roads and projected heavy snow and rainfall rates.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Plumas, State of California, hereby proclaims that a local emergency exists throughout Plumas County due to the blizzard and snow conditions.

BE IT FURTHER RESOLVED that the Board of Supervisors of the County of Plumas, State of California, hereby directs that:

1. This Proclamation of Existence of a Local Emergency shall be renewed and deemed to continue to exist as provided by state law or until its termination is proclaimed by the Board of Supervisors of the County of Plumas.
2. The Director of Emergency Services for the County of Plumas is hereby designated as the authorized representative of the County of Plumas for the purpose of receipt, processing, and coordination of all inquiries and requirements necessary to obtain State and Federal assistance, to include CDAA.
3. During the existence of said local emergency, competitive bidding and other local purchasing, bidding and procurement requirements related to the Local Emergency are suspended.
4. The Director of Emergency Services or his or her designee immediately forward a certified copy of this resolution proclaiming a local emergency with a request that the Governor continue to maintain a State of Emergency for the County of Plumas.
5. Plumas County is not formally requesting California Disaster Assistance Act funds at this time.

PASSED AND ADOPTED by the Board of Supervisors of the County of Plumas, State of California, on March 7, 2023, by the following vote:

AYES Supervisor(s) Goss, McGowan, Hagwood, Ceresola, Engel

NOTES: None

ABSENT: None

Dwight Ceresola
Dwig Ceresola, Chair
Plumas County Board of Supervisors

ATTEST



Heidi White
Clerk of the Board of Supervisors



**PLUMAS COUNTY
BOARD OF SUPERVISORS
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Allen Hiskey, Clerk of the Board

MEETING DATE: November 12, 2024

SUBJECT: California State Association of Counties - select a Delegate and Alternate for the 2025 CSAC Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.

Recommendation:

California State Association of Counties - select a Delegate and Alternate for the 2025 CSAC Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.

Background and Discussion:

California State Association of Counties - select a Delegate and Alternate for the 2025 CSAC Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.

Action:

California State Association of Counties - select a Delegate and Alternate for the 2025 CSAC Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.

Fiscal Impact:

No General Fund Impact

Attachments:

1. 2024-2025 CSAC Delegate Form



OFFICERS

President

Bruce Gibson
San Luis Obispo County

1st Vice President

Jeff Griffiths
Inyo County

2nd Vice President

Susan Ellenberg
Santa Clara County

Past President

Chuck Washington
Riverside County



CEO
Graham Knaus

September 26, 2024

TO: Chairs, Boards of Supervisors

FROM: Graham Knaus, CEO

SUBJECT: Nomination and Selection of CSAC Board of Directors Members

In accordance with the CSAC Constitution, we would like to provide you with information about the nomination process for CSAC Board of Directors members and alternates.

CSAC Board members and alternates are nominated by their respective Boards of Supervisors and appointed by the CSAC Executive Committee. The nomination is for a one-year term commencing with the CSAC Annual Meeting. Any member of your Board of Supervisors is eligible for the directorship.

The 2024 Annual Meeting will commence on Monday, November 18th. At this meeting, the new Board will meet first by caucus (urban, suburban, and rural) to nominate CSAC Officers and Executive Committee members, and again as a full Board to elect the 2024-2025 Executive Committee and to conduct other Association business.

Please note that if your county is nominating a new member to serve on the CSAC Board of Directors and you want that representative to vote on behalf of your county during the CSAC Annual Meeting, you must appoint this representative prior to the start of the Annual Meeting on Monday, November 18th.

Attached is the current Board roster, along with a nomination form. If you do not submit a 2024-2025 nomination, your current Board representative and alternate will continue to serve.

Please note that counties can change Board members and/or alternates at any point throughout the year, subject to final appointment by the CSAC Executive Committee.

If you have any questions or need further information, please contact Korina Jones at kjones@counties.org or Chase Palm at cpalm@counties.org.

cc: 2023-2024 Board of Directors
Clerks, Board of Supervisors



California State Association of Counties
1100 K Street, Suite 101
Sacramento, CA 95814
Phone (916) 327-7500
Facsimile (916) 321-5047

NOMINATION OF CSAC BOARD OF DIRECTORS MEMBER FOR YEAR 2024 – 2025

The Board of Supervisors nominates the following named Supervisor(s) to a position on the CSAC Board of Directors for the 2024 – 2025 Association year beginning Monday, November 18, 2024.

County Name:

Director:

Alternate(s):

Name of individual completing form:

Does the Board of Directors member plan to attend the CSAC Annual Conference:

Yes:

No:

PLEASE RETURN TO:

Chase Palm via email at: cpalm@counties.org

CALIFORNIA STATE ASSOCIATION OF COUNTIES
Board of Directors
2023-2024

SECTION	President:	Bruce Gibson, San Luis Obispo
U=Urban	First Vice President:	Jeff Griffiths, Inyo
S=Suburban	Second Vice President:	Susan Ellenberg, Santa Clara
R=Rural	Immediate Past President:	Chuck Washington, Riverside

Members of the CSAC Executive Committee are highlighted for your reference

SECTION	COUNTY	DIRECTOR
U	Alameda County	Keith Carson
R	Alpine County	Terry Woodrow
R	Amador County	Richard Forster
S	Butte County	Tod Kimmelshue
R	Calaveras County	Benjamin Stopper
R	Colusa County	Kent Boes
U	Contra Costa County	John Gioia
R	Del Norte County	Chris Howard
R	El Dorado County	John Hidahl
U	Fresno County	Buddy Mendes
R	Glenn County	Grant Carmon
R	Humboldt County	Michelle Bushnell
S	Imperial County	Jesus Eduardo Escobar
R	Inyo County	Trina Orrill
S	Kern County	Leticia Perez
R	Kings County	Rusty Robinson
R	Lake County	Bruno Sabatier
R	Lassen County	Gary Bridges
U	Los Angeles County	Kathryn Barger
R	Madera County	Leticia Gonzalez
S	Marin County	Mary Sackett
R	Mariposa County	Rosemarie Smallcombe
R	Mendocino County	John Haschak
S	Merced County	Scott Silveira
R	Modoc County	Ned Coe
R	Mono County	John Peters
S	Monterey County	Luis Alejo
S	Napa County	Ryan Gregory
R	Nevada County	Heidi Hall

U	Orange County	Doug Chaffee
S	Placer County	Bonnie Gore
R	Plumas County	Tom McGowan
U	Riverside County	V. Manuel Perez
U	Sacramento County	Rich Desmond
R	San Benito County	Bea Gonzales
U	San Bernardino County	Jesse Armendarez
U	San Diego County	Nora Vargas
U	San Francisco City & County	Rafael Mandelman
U	San Joaquin County	Robert Rickman
S	San Luis Obispo County	Bruce Gibson
U	San Mateo County	Noelia Corzo
S	Santa Barbara County	Das Williams
U	Santa Clara County	Susan Ellenberg
S	Santa Cruz County	Manu Koenig
R	Shasta County	Kevin Crye
R	Sierra County	Lee Adams
R	Siskiyou County	Ed Valenzuela
S	Solano County	Erin Hannigan
S	Sonoma County	James Gore
S	Stanislaus County	Vito Chiesa
R	Sutter County	Dan Flores
R	Tehama County	Candy Carlson
R	Trinity County	Ric Leutwyler
S	Tulare County	Amy Shuklian
R	Tuolumne County	Ryan Campbell
U	Ventura County	Kelly Long
S	Yolo County	Lucas Frerichs
R	Yuba County	Don Blaser

TREASURER

Belia Ramos, Napa County

ADVISORS

Sarah Carrillo, County Counsel, Tuolumne County

Jeff Van Wagenen, Riverside County CEO, California Association of County Executives, President



**PLUMAS COUNTY
BOARD OF SUPERVISORS
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Allen Hiskey, Clerk of the Board

MEETING DATE: November 12, 2024

SUBJECT: Representing California's Rural Counties - select a Delegate and Alternate for the 2025 RCRC Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.

Recommendation:

Representing California's Rural Counties - select a Delegate and Alternate for the 2025 RCRC Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.

Background and Discussion:

Representing California's Rural Counties - select a Delegate and Alternate for the 2025 RCRC Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.

Action:

Representing California's Rural Counties - select a Delegate and Alternate for the 2025 RCRC Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.

Fiscal Impact:

No General Fund Impact.

Attachments:

1. RCRC Delegation Form 2025



To: Members of the RCRC Board of Directors
RCRC Member County CAO's
RCRC Member County Clerks of the Board

From: Patrick Blacklock, President & CEO

Date: October 21, 2024

Re: Designation of the 2025 RCRC Board of Directors, Delegates and Alternates - **ACTION REQUIRED**

Annually, the Rural County Representatives of California (RCRC) requires confirmation of each member county's Delegate and Alternate to the RCRC Board of Directors. The first RCRC Board Meeting of 2025 and Installation of Officers will be held on January 8th.

Upon determination, please provide confirmation of your county's election/appointment, and forward the formal confirmation to RCRC as soon as possible. The confirmation can be sent via e-mail to mchui@rcrcnet.org or mailed to:

Rural County Representatives of California
1215 K Street, Suite 1650
Sacramento, CA 95814
Attn: Maggie Chui

RCRC requires that both the Delegate and Alternate designations be Supervisors. Furthermore, all Delegates and Alternates will be required to comply with the RCRC's Conflict of Interest Code and file a Form 700.

Please do not hesitate to contact Maggie Chui, Director of Board Operations, at mchui@rcrcnet.org if you have any questions or require additional information. Thank you for your assistance with this information.

Attachment

- RCRC Designation Form



**Designation of 2025 Delegate and Alternate Supervisors for the
Rural County Representatives of California (RCRC) Board of Directors**

County: _____

Delegate:

➤ **Supervisor** _____

Alternate:

➤ **Supervisor** _____

Effective Date: _____

Designations will be effective January 1, 2025, unless otherwise indicated.

AUTHORIZATION

Name, Title: _____

Date: _____

Please note that all Delegates and Alternates will be required to comply with the RCRC's Conflict of Interest Code and file a Form 700.



**PLUMAS COUNTY
BOARD OF SUPERVISORS
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Allen Hiskey, Clerk of the Board

MEETING DATE: November 12, 2024

SUBJECT: Golden State Finance Authority - select a Delegate and Alternate for the 2025 GSFA Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.

Recommendation:

Golden State Finance Authority - select a Delegate and Alternate for the 2025 GSFA Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.

Background and Discussion:

Golden State Finance Authority - select a Delegate and Alternate for the 2025 GSFA Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.

Action:

Golden State Finance Authority - select a Delegate and Alternate for the 2025 GSFA Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.

Fiscal Impact:

No General Fund Impact.

Attachments:

1. GSFA Delegation Form 2025



Golden State Finance Authority (GSFA)
1215 K Street, Suite 1650 · Sacramento, California 95814
Phone: (855) 740-8422 · Fax: (916) 444-3219 · www.gsfahome.org

To: Members of the GSFA Board of Directors
GSFA Member County CAO's
GSFA Member County Clerks of the Board

From: Patrick Blacklock, Executive Director

Date: October 21, 2024

Re: Designation of the 2025 GSFA Board of Directors, Delegates and
Alternates - **ACTION REQUIRED**

Annually, the Golden State Finance Authority (GSFA) requires confirmation of each member county's Delegate and Alternate to the GSFA Board of Directors. The first GSFA Board Meeting of 2025 will be held on January 8th.

Upon determination, please provide confirmation of your county's election/appointment, and forward the formal confirmation to GSFA as soon as possible. The confirmation can be sent via e-mail to mchui@rcrcnet.org or mailed to:

Golden State Finance Authority
1215 K Street, Suite 1650
Sacramento, CA 95814
Attn: Maggie Chui

GSFA requires that both the Delegate and Alternate designations be Supervisors. Additionally, because the GSFA Board of Directors meetings are held in conjunction with the RCRC Board of Directors and GSCA Board of Directors meetings, GSFA Member Counties are thus encouraged to consider appointing the same Delegates and Alternates for all three entities.

Furthermore, all Delegates and Alternates will be required to comply with the GSFA Conflict of Interest Code and file a Form 700.

Please do not hesitate to contact Maggie Chui, RCRC Director of Board Operations, at mchui@rcrcnet.org if you have any questions or require additional information. Thank you for your assistance with this information.

Attachment

- GSFA Designation Form



Designation of 2025 Delegate and Alternate Supervisors for
Golden State Finance Authority (GSFA) Board of Directors

County: _____

Delegate:

➤ **Supervisor** _____

Alternate:

➤ **Supervisor** _____

Effective Date: _____

Designations will be effective January 1, 2025, unless otherwise indicated.

AUTHORIZATION

Name, Title: _____

Date: _____

Please note that all Delegates and Alternates will be required to comply with the GSFA's Conflict of Interest Code and file a Form 700.



**PLUMAS COUNTY
BOARD OF SUPERVISORS
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Allen Hiskey, Clerk of the Board

MEETING DATE: November 12, 2024

SUBJECT: Golden State Connect Authority - select a Delegate and Alternate for the 2025 GSCA Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.

Recommendation:

Golden State Connect Authority - select a Delegate and Alternate for the 2025 GSCA Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.

Background and Discussion:

Golden State Connect Authority - select a Delegate and Alternate for the 2025 GSCA Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.

Action:

Golden State Connect Authority - select a Delegate and Alternate for the 2025 GSCA Board of Directors; currently Supervisor Goss and Supervisor McGowan; discussion and possible action.

Fiscal Impact:

No General Fund Impact.

Attachments:

1. GSCA Delegation Form 2025



To: Members of the GSCA Board of Directors
GSCA Member County CAO's
GSCA Member County Clerks of the Board

From: Patrick Blacklock, Executive Director

Date: October 21, 2024

Re: Designation of the 2025 GSCA Board of Directors, Delegates and Alternates - **ACTION REQUIRED**

The Golden State Connect Authority (GSCA) requires confirmation of each member county's Delegate and Alternate to the GSCA Board of Directors. The first GSCA Board Meeting of 2025 will be held on January 8th.

Upon determination, please provide confirmation of your county's election/appointment, and forward the formal confirmation to GSCA as soon as possible. The confirmation can be sent via e-mail to mchui@rcrcnet.org or mailed to:

Rural County Representatives of California
1215 K Street, Suite 1650
Sacramento, CA 95814
Attn: Maggie Chui

GSCA requires that both the Delegate and Alternate designations be Supervisors. Additionally, because the GSCA Board of Directors meetings are held in conjunction with the RCRC Board of Directors and GSFA Board of Directors meetings, GSCA Member Counties are thus encouraged to consider appointing the same Delegates and Alternates for all three entities.

Furthermore, all Delegates and Alternates will be required to comply with the GSCA's Conflict of Interest Code upon adoption by the Board, and file a Form 700.

Please do not hesitate to contact me if you have any questions or require additional information. Thank you for your assistance with this information.

Attachment

- GSCA Designation Form



Designation of 2025 Delegate and Alternate Supervisors for the
Golden State Connect Authority (GSCA) Board of Directors

County: _____

Delegate:

➤ **Supervisor** _____

Alternate:

➤ **Supervisor** _____

Effective Date: _____

Designations will be effective January 1, 2025, unless otherwise indicated.

AUTHORIZATION

Name, Title: _____

Date: _____

Please note that all Delegates and Alternates will be required to comply with the GSCA's Conflict of Interest Code and file a Form 700.



**PLUMAS COUNTY
BOARD OF SUPERVISORS
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Allen Hiskey, Clerk of the Board

MEETING DATE: November 12, 2024

SUBJECT: Rural Counties Environmental Services Joint Powers Authority - select a Delegate and Alternate for the 2025 ESJPA Board of Directors; currently Supervisor Goss, Public Works Director Rob Thorman, and Sean Graham Solid Waste; discussion and possible action.

Recommendation:

Rural Counties Environmental Services Joint Powers Authority - select a Delegate and Alternate for the 2025 ESJPA Board of Directors; currently Supervisor Goss, Public Works Director Rob Thorman, and Sean Graham Solid Waste; discussion and possible action.

Background and Discussion:

Rural Counties Environmental Services Joint Powers Authority - select a Delegate and Alternate for the 2025 ESJPA Board of Directors; currently Supervisor Goss, Public Works Director Rob Thorman, and Sean Graham Solid Waste; discussion and possible action.

Action:

Rural Counties Environmental Services Joint Powers Authority - select a Delegate and Alternate for the 2025 ESJPA Board of Directors; currently Supervisor Goss, Public Works Director Rob Thorman, and Sean Graham Solid Waste; discussion and possible action.

Fiscal Impact:

No General Fund Impact.

Attachments:

1. ESJPA 2025 MEMO & FORM



Rural Counties
Environmental Services
Joint Powers Authority

ESJPA

To: Members of the ESJPA Board of Directors
ESJPA CAO's
ESJPA Clerks of the Board

From: Patrick Blacklock, Executive Director

Date: October 21, 2024

Re: Designation of the 2025 ESJPA Delegates and Alternates -
ACTION REQUIRED

Annually, the Rural Counties' Environmental Services Joint Powers Authority (ESJPA) requires confirmation of each member county's Delegate and Alternate to the ESJPA Board of Directors. The first ESJPA Board Meeting of 2025 will be held on March 27th.

Upon determination, please provide confirmation of your county's election/appointment, and forward the formal confirmation to ESJPA as soon as possible. The confirmation can be sent via e-mail to mchui@rcrcnet.org or mailed to:

Rural County Representatives of California
1215 K Street, Suite 1650
Sacramento, CA 95814
Attn: Maggie Chui

The ESJPA bylaws require that a Supervisor be the Delegate. **Alternates are generally a staff member in charge of solid waste/recycling programs for the county.** While there is no limit on the number of county staff who may attend the ESJPA meetings, only the officially designated Delegate or Alternate from each county will have voting rights.

Furthermore, all Delegates and Alternates will be required to comply with the ESJPA Conflict of Interest Code and file a Form 700.

Please do not hesitate to contact Maggie Chui, RCRC Director of Board Operations, at mchui@rcrcnet.org, or Staci Heaton, Deputy Executive Director, at sheaton@rcrcnet.org if you have any questions or require additional information. Thank you for your assistance in this matter.

Attachment

- ESJPA Designation Form



Rural Counties
Environmental Services
Joint Powers Authority

ESJPA

Designation of 2025 Delegate and Alternates for the

Rural Counties' Environmental Services Joint Powers Authority (ESJPA)
Board of Directors

County: _____

Delegate:

➤ **Supervisor** _____

Alternate:

➤ **1st Alternate:** _____

E-Mail: _____

➤ **2nd Alternate:** _____

E-Mail: _____

Effective Date: _____

Designations will be effective January 1, 2025, unless otherwise indicated.

AUTHORIZATION

Name, Title: _____

Date: _____

An Alternate is generally a staff member who is in charge of solid waste/recycling programs for the member county. While there is no limit on the number of county staff who may attend the ESJPA meetings, only the officially designated Delegate or Alternate will have voting rights. Please note that all Delegates and Alternates will be required to comply with the ESJPA's Conflict of Interest Code and file a Form 700.