

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION  
1834 E. Main St., Quincy – COUNTY OF PLUMAS – Tel. 283-6268**

**MINUTES**

**September 16, 2024**

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chair Greg Hagwood with roll call at 1:30 PM in the Conference Room of the Plumas County Public Works Department.

**1a. Roll Call**

Roll call is conducted by Jim Graham, Executive Director

Commissioners in attendance are Greg Hagwood, Susan Scarlett, Bill Powers, and Tom McGowan.

Staff Attendees: Rob Thorman, Acting Public Works Director; Carlee Tone, Management Analyst

Caltrans District 2 Staff attendees: Kathy Grah, Senior Transportation Planner

**1b. Public Forum – Public**

There are no comments from the public.

**1c. Public Forum – Commissioners and Staff**

Jim Graham informs the Commissioner that he will be presenting to the Board of Supervisors the proposal to add EV Charging infrastructure in the parking lot of the Dame Shirley Plaza and the proposal to close off Court Street from Main Street (SR 70).

Commissioner McGowan discusses transit funding opportunities that benefit local tribes.

**2. Consideration of Draft Minutes for PCTC Meeting conducted on August 5, 2024**

Motion is made by Commissioner Powers, seconded by Commissioner Scarlett, to adopt the minutes of August 5, 2024. Motion passes 4-0.

**3. Adoption of Resolution No. 24-20 approving Amendment No. 1 to the FY 24/25 Overall Work Program adding the Plumas County Electric Vehicle Charging Infrastructure Master Plan and authorizing the Executive Director to execute the FY 24/25 Overall Work Program Agreement (OWPA).**

Motion is made by Commissioner McGowan, seconded by Commissioner Powers, to adopt Resolution No. 24-20. Motion passes 4-0.

**4. Adoption of Resolution No. 24-21 approving Amendment No. 1 to the FY 24/25 Overall Work Program adding Rural Planning Assistance Rollover Funds from the 23/24 Overall Work Program to the 24/25 Overall Work Program and authorizing the Executive Director to execute the FY 24/25 Overall Work Program Agreement (OWPA).**

Motion is made by Commissioner McGowan, seconded by Commissioner Powers, to adopt Resolution No. 24-21. Motion passes 4-0.

**5. Adoption of Resolution No. 24-22 approving allocation of Transportation Development Act Funds (Local Transportation Funds) in support of the 24/25 Overall Work Program and authorizing associated budget increases in support of the Triennial Performance Audit and the Plumas County Electric Vehicle Charging Infrastructure Master Plan.**

Motion is made by Commissioner Powers, seconded by Commissioner McGowan, to adopt Resolution No. 24-22. Motion passes 4-0.

**6. Adoption of Resolution 24-23 approving the California State of Good Repair Project List for FY 2024-25.**

Motion is made by Commissioner Scarlett, seconded by Commissioner Powers, to adopt Resolution No. 24-23. Motion passes 4-0.

**7. Transit Operations Update**

**a) Plumas Transit Systems Update and FY 23/24 4<sup>th</sup> Quarter Report**

Shauna Everton, Fleet Manager reports an increase in transit ridership over the previous time last year. Everton indicates that the riders appreciate the free fares. Graham adds that total ridership is back to pre-covid levels.

**b) Seniors Transportation Update – John Rix, Manager**

John Rix, Seniors Transportation Manager, reports that ridership is slowly increasing. Rix also indicates that they are applying for funding to be reimbursed for medical visits and that this should substantially increase revenues for Seniors Transportation.

**8. Publication of the Request for Proposals (RFP) for Transit Services and Operation and next steps.**

Jim Graham reports that the RFP will be published on September 27<sup>th</sup>. Graham asks that the Commission provide comments by Friday, September 20<sup>th</sup>.

**9. Confirm the date of the next PCTC meeting for October 21, 2024, at 1:30 PM**

The meeting is tentatively scheduled for October 21, 2024, is confirmed.

**10. Adjournment**

The meeting adjourns at 1:50 PM