



### **Board of Supervisors**

Dwight Ceresola, 1st District  
Kevin Goss, Chair, 2nd District  
Thomas McGowan, 3rd District  
Mimi Hall, Vice-Chair, 4th District  
Jeff Engel, 5th District

### **MEETING MINUTES**

## **ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JANUARY 7, 2025**

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### **STANDING ORDERS**

#### **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

#### **ZOOM Participation**

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

#### **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

#### **CALL TO ORDER**

##### **Roll Call.**

**Present:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4 Hall

## **PLEDGE OF ALLEGIANCE**

Supervisor Hall led the Pledge of Allegiance.

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

Chair Ceresola has requested that Item 6.A be removed from the agenda, at the request of the CAO.  
Supervisor Engel has requested that item 5.A. be moved to the front of the agenda.  
Supervisor Hall introduces herself.

## **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Jeff Greese asks the Board for a Letter of Support for the Argentine Rock Fire Lookout Project  
Ashley Sims calls in via Zoom and makes comments regarding leadership and other concerns.  
Unit Chief Eric with CalFire introduces himself to the Board, he also introduces Chief Gil, who briefly updates the Board on projects upcoming this year.  
Shannon comments to the Board regarding questions and concerns with the ENGIE project.  
Supervisor Hall comments regarding Zoom callers comments

## **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

Sheriff Johns introduces Deputy Jeremy Beatley as the new Patrol Commander. Also recognizes two retirees in his department Mike Grant, and Becky Grant.

## **ACTION AGENDA**

- A. Select Chair and Vice Chair of the Board of Supervisors for 2025; discussion and possible action; **Roll Call Vote**

**Motion: Appoint Supervisor Goss Chair, and Supervisor Hall Vice Chair.** Select Chair and Vice Chair of the Board of Supervisors for 2025; discussion and possible action; **Roll Call Vote, Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 4 Hall.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4 Hall.

**After long discussion between the Board members this was the motion.**

**CAO Lucero comments**

**Supervisor McGowan comments**

**County Counsel comments**

**Supervisor Goss comments**

**Supervisor Engel comments**

**Rick Foster comments**

## 1. UPDATES AND REPORTS

### A. 2021 WILDFIRE RECOVERY OPERATIONS

Report, update, and discussion by the County, Dixie Fire Collaborative, and others

No Report Provided.

### B. PLUMAS COUNTY BUSINESS AND ECONOMIC DEVELOPMENT

Report and update on Dixie Fire Business and Economic Recovery efforts.

Clint Koble provides a handout to the Board

<https://plumascounty.us/ArchiveCenter/ViewFile/Item/18626>

A member of FRTA comments

Supervisor McGowan comments

Supervisor Hall comments

### C. US FOREST SERVICE

Report and update.

Caitlyn updates the Board regarding Joe Hoffman has moved on from the Forest Service, Federal Offices will be closed on January 9, 2025 will not effect operations.

### D. MUNIS HR/PAYROLL MODULE UPDATE

Report and update on Pentamation, Tyler/Munis software migration and efforts.

Auditor-Controller Nieman updates the Board on not being able to go live on January 1, 2025, needs to be pushed back till April 1, 2025. There was a lot of work over the last few months, but she wants to make sure there are no more issues with Munis. Thanks her staff and other staff for their support.

Updates the Board on her staffing levels.

Chair Goss comments

### E. COUNTY TREASURER'S REPORT

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

Chair Goss comments regarding having several Investment Reports that were in his box.

No Report Provided.

### F. FINANCIAL/AUDIT REPORT

Report from County Departments regarding the County's Financial and audit status.

No Report Provided.

## 2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4 Hall.

## **A. HUMAN RESOURCES DEPARTMENT**

- 1) Approve and authorize Chair to sign an agreement between Human Resources and UBEO West, LLC for the Lease and Maintenance of one (1) Canon ImageRunner Advance DX C5840i; effective January 7, 2025, and continuing for 36 months; not to exceed \$20,000.00; (General Fund Impact) as approved in (FY24/25) budget; approved as to form by County Counsel.

**\*\*\*\*THIS ITEM WAS TAKEN UP SEPERATE FROM CONSENT AGENDA AT THE REQEUST OF DAN KEARNS\*\*\***

**Motion:** Approve and authorize Chair to sign an agreement between Human Resources and UBEO West, LLC for the Lease and Maintenance of one (1) Canon ImageRunner Advance DX C5840i; effective January 7, 2025, and continuing for 36 months; not to exceed \$20,000.00; (General Fund Impact) as approved in (FY24/25) budget; approved as to form by County Counsel., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, Seconded by Supervisor - District 4 Hall.

**Vote:** Motion Passed by unanimous roll call vote (summary: Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4 Hall.

**Dan Kearns comments**

**CAO Lucero comments**

**Supervisor Hall comments**

## **B. FAIR**

- 1) Approve and authorize Chair to sign amendment no.3 to agreement between Plumas County and High Sierra Music, Inc. reflecting name change due to change in management structure. (No General Fund Impact) approved as to form by County Counsel.

**\*\*\*\*THIS ITEM WAS TAKEN UP SEPERATE FROM CONSENT AGENDA AT THE REQEUST OF SHERIFF JOHNS\*\*\***

**Motion:** Approve and authorize Chair to sign amendment no.3 to agreement between Plumas County and High Sierra Music, Inc. reflecting name change due to change in management structure. (No General Fund Impact) approved as to form by County Counsel., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 4 Hall.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4 Hall.

**Sheriff Johns comments**

**Supervisor Hall comments**

**CAO Lucero comments**

**Chair Goss comments**

## **C. SHERIFF'S OFFICE**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and DOJ to provide Live Scan (fingerprinting services); effective January 1, 2025; not to exceed \$25,000.00; (No General Fund Impact); approved as to form by County Counsel.

**D. CLERK OF THE BOARD**

- 1) Approve the Meeting Minutes for all meetings held in December 2024, as submitted.

**E. PUBLIC HEALTH AGENCY**

- 1) Approve and authorize the Chair to sign a certification statement from the California Department of Health Care Services for Children in Foster Care; approved as to form by County Counsel.

**F. BEHAVIORAL HEALTH**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Aurora Behavioral Health Santa Rosa, a psychiatric hospital providing mental health treatment and stabilization services; effective July 1, 2024; not to exceed \$100,000.00; (No General Fund Impact) state and federal funds; approved as to form by County Counsel.

**G. MUSEUM**

- 1) Approve and authorize closure to the public, of the Plumas County Museum, for the months of January and February 2025 to enable staff and volunteers to conduct datalogging and accessioning of collections, revision of exhibit displays and other museum work not compatible with public interaction.

**H. PUBLIC WORKS/ROAD**

- 1) Approve and authorize Chair to sign Task Order No. 3 to the agreement between Plumas County Department of Public Works and Stantec Consulting Services, Inc. to perform environmental services including a site visit, providing supplemental archaeological information, technical assistance and further coordination with Caltrans for the Graeagle-Johnsville Road Rehabilitation Project; The cost is \$52,343.21. Effective November 1, 2024. No General Fund Impact; approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign an agreement between Plumas County Public Works and Door System Design, Inc.; not to exceed \$40,000.00; (No General Fund Impact); road funds; approved as to form by County Counsel.

### 3. DEPARTMENTAL MATTERS

#### A. FACILITIES SERVICES/AIRPORTS - Nick Collin

- 1) Approve and authorize Chair to sign an agreement between Plumas County Facilities Services and Airports and American Chevrolet for the fixed asset purchase of a 2024 Chevrolet Silverado 2500 Series 4wd truck with utility box; total not to exceed \$63,948.35; (General Fund Impact) as approved in (FY24/25) recommended budget (2012052 / 541500); approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve and authorize Chair to sign an agreement between Plumas County Facilities Services and Airports and American Chevrolet for the fixed asset purchase of a 2024 Chevrolet Silverado 2500 Series 4wd truck with utility box; total not to exceed \$63,948.35; (General Fund Impact) as approved in (FY24/25) recommended budget (2012052 / 541500); approved as to form by County Counsel; discussion and possible action. , **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4 Hall.

**Nick Collin presents**

**Supervisor McGowan comments**

**Chair Goss comments**

#### B. INFORMATION TECHNOLOGY - Gregory Ellingson

- 1) Approve and authorize Chair to sign an agreement between Plumas County Information Technology and CDW-G, LLC, to purchase CrowdStrike to provide County network security and to purchase Cohesity, the County's backup solution; effective 1/7/2025; not to exceed \$54,206; (General Fund Impact) as approved in the FY24/25 budget (2022052/520411); approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve and authorize Chair to sign an agreement between Plumas County Information Technology and CDW-G, LLC, to purchase CrowdStrike to provide County network security and to purchase Cohesity, the County's backup solution; effective 1/7/2025; not to exceed \$54,206; (General Fund Impact) as approved in the FY24/25 budget (2022052/520411); approved as to form by County Counsel; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 5 Engel.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4 Hall.

**Greg Ellingson presents**

**Rick Foster comments**

**Public comment via Zoom**

**Dan Kearns comments**

**Chair Goss comments**

#### C. SHERIFF'S OFFICE - Todd Johns

- 1) Approve and authorize Sheriff's Office to recruit and fill, funded and allocated, vacant one, (1), 1.0 FTE Sheriff's Special Operations Sergeant; due to promotion; (General Fund Impact) as approved in FY 24/25 recommended budget; discussion and possible action.

**Motion:** Approve and authorize Sheriff's Office to recruit and fill, funded and allocated, vacant one, (1), 1.0 FTE Sheriff's Special Operations Sergeant; due to promotion; (General Fund Impact) as approved in FY 24/25 recommended budget; discussion and possible action. , **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4 Hall.

**Sheriff Johns presents**

**D. HUMAN RESOURCES - Debra Lucero**

- 1) Adopt **RESOLUTION** amending resolution authorizing stipend for County Counsel Paralegal position for Deputy Clerk of the Board of Supervisors duties adopted April 6, 2021; (General Fund Impact) as approved in FY 24/25 recommended budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

**Motion:** Adopt [RESOLUTION No. 25-8978](#) amending resolution authorizing stipend for County Counsel Paralegal position for Deputy Clerk of the Board of Supervisors duties adopted April 6, 2021; (General Fund Impact) as approved in FY 24/25 recommended budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote, Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4 Hall.

**CAO Lucero presents**

**Supervisor McGowan comments**

**4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO**

**A. County Administrative Officer's Report**

Two reports posted for November 2024, updates the Board on several highlights.

**Supervisor McGowan comments**

**Supervisor Hall comments**

**Dan Kearns comments**

**Janet Crain comments**

**5. BOARD OF SUPERVISORS**

**A. Welcome Supervisor Mimi Hall representing District 4 to the Plumas County Board of Supervisors.**

**\*\*\*THIS ITEM WAS MOVED TO THE BEGINNING OF THE MEETING AT THE REQUEST OF SUPERVISOR ENGEL\*\*\***

## **B. PLUMAS COUNTY TOURISM**

- 1) **CONTINUED DISCUSSION FROM DECEMBER 10, 2024:** Plumas County Tourism is seeking approval from the Plumas County Board of Supervisors on the following items; discussion and possible action:

1. Information to be posted on the Airbnb website.
2. A letter Airbnb will send to all Airbnb Hosts in Plumas County to help educate Airbnb Hosts about the need to obtain a TOT certificate.
3. Information to be posted on the Plumas County website.

Further discussion regarding FRTA, Treasurer-Tax Collector agreed to update the website, but couldn't commit to a time frame due to workload in her department, and working with other Departments.

Susan from FRTA goes over a handout to the Board. Supervisor McGowan and Supervisor Hall, and County Counsel agree to meet with FRTA January 13, 2025.

**CAO Lucero comments**

**Treasurer-Tax Collector White comments**

**Rick Foster comments**

**Dan Kearns comments**

**Supervisor McGowan comments**

**Sheriff Johns comments**

**Adam Cox comments via Zoom**

**\*\*\*Chair Goss requests a short break\*\*\***

## **C. APPOINTMENTS**

- 1) Review standing Boards, Commissions, and Committees and make the necessary appointments, and/or reappointments; discussion and possible action.

**THE BOARDS AND COMMISSIONS FOLDER WAS READ, AND WILL BE UPDATED TO REFLECT CHANGES.**

**Motion:** Review standing Boards, Commissions, and Committees and make the necessary appointments, and/or reappointments; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4 Hall.

**CAO Lucero comments**

**\*\*\*County website on Board and Commissions will be updates as soon as possible to reflect changes\*\*\***

- 2) Appoint Marcia Boswell to the Eastern Plumas Recreation District Board of Directors for a term ending on December 5, 2025; discussion and possible action.

**Motion:** Appoint Marcia Boswell to the Eastern Plumas Recreation District Board of Directors for a term ending on December 5, 2025; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 1 Ceresola, **Seconded by** Supervisor - District 5 Engel.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4 Hall.



**D. CORRESPONDENCE**

Supervisor Goss received correspondence regarding Chester Peninsula Fire

Supervisor Hall received correspondence regarding attending daughters graduation, and that the county revisit the tax assessments.

**County Counsel comments**

**CAO Lucero comments**

**Auditor-Controller Nieman comments**

Supervisor Engel received correspondence regarding property taxes

Supervisor McGowan received correspondence regarding improving decorum and communications

**E. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS**

Reported by Supervisor Hall regarding matters related to County Government and include attending the CSAC Conference in Pasadena.

Reported by Supervisor McGowan regarding matters related to County Government and include attending the LAFCO meeting.

Reported by Supervisor Goss regarding matters related to County Government and include attending the LAFCO meetings, and BHC meetings.

**6. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public Employee Performance Evaluation: County Administration Officer  
**THIS ITEM WAS PULLED AT THE REQUEST OF THE COUNTY ADMINISTRATIVE OFFICER**
- B. Personnel: Public Employee Performance Evaluation - Child Support Services Director
- C. Conference with Labor Negotiators Pursuant to Government Code section 54957.6  
Agency designated representative: HR Acting Director or designee  
Unrepresented employee: Child Support Services Director
- D. Personnel: Public Employee Performance Evaluation: Building Director (Board Only)
- E. Conference with Labor Negotiators Pursuant to Government Code section 54957.6  
Agency designated representative: HR Acting Director or designee  
Unrepresented employee: Building Director
- F. Personnel: Public Employee Performance Evaluation: Agricultural Commissioner (Board Only)

- G. Conference with Labor Negotiators Pursuant to Government Code section 54957.6  
Agency designated representative: HR Acting Director or designee  
Unrepresented employee: Agricultural Commissioner
- H. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- I. Conference with Legal Counsel: Existing Litigation - Darin Russel Bottini (minor via Guardian ad Litem, Justin Bottini), Plaintiff v. Almanor Recreation and Park District, Plumas County, et al., Defendants, Superior Court of California, County of Plumas, Case No. CV23-00168

#### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

Chair Goss reported the Bottini case #CV23-00168 was dismissed as to Plumas County.

#### **7. ADJOURNMENT**

Adjourned meeting to Tuesday, January 14, 2025, Board of Supervisors Room 308, Courthouse, Quincy, California