

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION  
1834 E. Main St., Quincy – COUNTY OF PLUMAS – Tel. 283-6268**

**MINUTES**

**March 24, 2025**

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chair Pat Morton with roll call at 1:30 PM in the Conference Room of the Plumas County Public Works Department.

**1a. Roll Call**

Roll call is conducted by Jim Graham, Executive Director

The commissioners in attendance are Pat Morton, Susan Scarlett, Bill Powers, Jeff Engel, Mimi Hall and Tom McGowan.

Staff Attendees: Rob Thorman, Public Works Director, Carlee Tone, Management Analyst

**1b. Public Forum – Public**

There are no comments from the public.

**1c. Public Forum – Commissioners and Staff**

Commissioner Engel thanked CalTrans for the pot hole patching that was completed along State Route 70 along with his appreciation from the community.

**2. Consideration of Draft Minutes for PCTC Meeting conducted on February 24, 2025.**

A motion is made by Commissioner Engel, seconded by Commissioner Powers, to adopt the minutes of February 24<sup>th</sup> meeting. Motion passes 6-0.

**3. Update on the installation of EV chargers at Dame Shirley Plaza**

Commission is waiting for the contractor to repair electrical components flagged by PG&E.

**4. Update on the filing of time extensions with the California Transportation Commission for the A-23 Pavement Rehabilitation Project and the Phase 1 Graeagle-Johnsville Road Reconstruction Project and the ability of the Public Works Department to deliver these projects in FY 25/26.**

Thorman explained that A23 project is State only funding and the allocation will be taken with construction occurring in 2025 or 2026 at latest. A 9-month time extension has been submitted for the Graeagle Johnsville project with construction occurring in 2026 or 2027 at the latest.

**5. Update on the Arlington Park and Ride Project**

The Arlington Park and Ride Project is programmed but is being considered for being scaled down to only include a bus shelters and 12 parking spaces.

## **6. Update on the Portola Lane Reduction Proposal**

Restriping in Portola will only happen if City of Portola approves. Graham explained that a public meeting is set for April 3<sup>rd</sup> at the Portola Library. Graham was concerned this location might be too small and asked Azeddine, CalTrans Project Manager, to find a larger location.

## **7. Approval of Contract Amendment No. 1 with Green DOT Transportation Solutions consisting of a compensation increase of \$11,948 for the preparation of the 2025 Plumas County Regional Transportation Plan**

Roll Call vote. Approved 6-0

## **8. Update on the preparation of the 25/26 Budget Briefing for the Plumas County Transportation Commission, Plumas Transit, and Seniors Transportation**

Graham reported that he has been training Rob Thorman and Damien Frank to take over this task after his retirement.

## **9. Update on the discussion with the Sheriff's Office for utilization of the old jail site for a transit facility and mix circle for the Public Works Department**

Graham reports that the grant for transit facilities (5339) should be released soon. Graham stated that we need to consider changing our buses to electric by 2028.

## **10. Plumas Transit Systems Update and FY 24/25 2<sup>nd</sup> Quarter Report**

Kelly and Shauna were unable to make the meeting but sent in the quarterly report. Graham commented on how the ridership numbers have increased and are holding strong. There has been some loss of ridership with FRC but an increase in the Seniors ridership. Free fares are still being funded by LCTOP and will continue for the foreseeable future.

## **11. Update on the upcoming Enhanced Mobility for Seniors and Individuals with Disabilities Program (5310) grant opportunity**

Graham explained this is a great grant opportunity for Senior's transportation and they need to put in their application. These funds would help seniors immensely and PCTC. The Commission would not need to fund as much with the help of this grant.

## **12. Approval of Resolution 25-03 authorizing a budget increase of \$506,329.17 to Fund 2029A-Public Transit Account (52896) for the purchase of the three (3) newly acquired buses. Fund 2029A will be repaid when funds are reimbursed through the 5339 Program**

A motion is made by Commissioner Hall, seconded by Commissioner Powers, to adopt Resolution 25-03. Motion passes 6-0.

## **13. Confirm the date of the next PCTC meeting for April 21, 2025, at 1:30 PM**

The PCTC meeting date for April 21, 2025, is confirmed.

**14. Appointment of Rob Thorman as the Executive Director of the Plumas County Transportation Commission effective April 1, 2025**

Roll Call vote. Approved 6-0

**15. Adjournment**

The meeting adjourns at 2:10 PM