



## **Board of Supervisors**

Dwight Ceresola, 1st District  
Kevin Goss, Chair, 2nd District  
Thomas McGowan, 3rd District  
Mimi Hall, Vice-Chair, 4th District  
Jeff Engel, 5th District  
Allen Hiskey, Clerk of the Board

## **MEETING MINUTES**

### **ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JULY 15, 2025**

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## **STANDING ORDERS**

### **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

### **ZOOM Participation**

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

### **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

### **CALL TO ORDER**

#### **Roll Call.**

**Present:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall

## **PLEDGE OF ALLEGIANCE**

Supervisor Engel led the Pledge of Allegiance.

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

Chair Goss has requested that item 2.E.1 be removed, and an emergent item be added as 3.C be added to the agenda.

Motioned by Supervisor Engel, seconded by Supervisor McGowan

## **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Linda M. speaks to the Board about General Fund Impact now being placed on the agenda.

## **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

Marcy DeMartile (Clerk Recorder/Registrar of Voters) updates the Board that the Uniform District Election is November 4, 2025, and the filing period has started.

Nick Collin (Facilities Director) updates the Board on the ENGIE Projects at the Courthouse Annex.

Chad Hermann (Undersheriff) updates the Board, thanking the facilities department for their work around the Sheriff's Department.

Sara James (Interim Human Resources) updates the Board on things that are happening in Human Resources

Zach Gately (Grants Manager) updates the Board on the Strategic Plan workshop happening on July 16, 2025, at the Public Works conference room.

## **ACTION AGENDA**

### **1. UPDATES AND REPORTS**

- A. **Presentation:** Receive a presentation on the annual report to the Board of Supervisors by Plumas County Tourism (formerly Feather River Tourism). (15 Minutes)

The Board received a presentation from Plumas County Tourism.

**Rick F. comments**

**County Counsel comments**

**Supervisor Hall comments**

**Chair Goss comments**

**Sharon Roberts comments**

**Supervisor McGowan comments**

- B. **Presentation:** Receive a presentation from the Plumas Fire Wise Council. (15 Minutes)

The Board received a presentation from the Fire Safe Council.

## **2. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

### **A. BEHAVIORAL HEALTH**

- 1) Approve and authorize Chair to sign an agreement between Plumas County Behavioral Health and Feather River Community College District to help support Suicide Prevention and Mental Health Awareness activities; effective July 1, 2025, not to exceed \$15,000.00; (No General Fund Impact) Mental Health Services Act State funding; approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign an agreement between Plumas County Behavioral Health and Maria Assunta Vicini Tai Chi Instructor; effective July 1, 2025; not to exceed \$25,000.00; (No General Fund Impact) Mental Health Services Act State funding; approved as to form by County Counsel.
- 3) Approve and authorize Chair to sign an agreement between Plumas County Behavioral Health and Plumas Charter School for school-based mental health services; effective July 1, 2025; not to exceed \$140,000.00; (No General Fund Impact) (Mental Health Services Act, MHSA, state funding; approved as to form by County Counsel.
- 4) Approve and authorize Chair to sign an agreement between Plumas County Behavioral Health and Plumas Rural Services for prevention services program for girls and nonbinary youths ages 11-18; effective July 1, 2025; not to exceed \$30,000.00; (No General Fund Impact) Mental Health Services Act Funding; approved as to form by County Counsel.
- 5) Approve and authorize Chair to sign an agreement between Plumas County Behavioral Health and the County of Butte for Acute Psychiatric Inpatient Care; effective date of execution; not to exceed \$50,000.00; (No General Fund Impact) Federal and State funding; approved as to form by County Counsel.
- 6) Approve and authorize Chair to sign an agreement between Plumas County Behavioral Health and Plumas County Public Health Veterans Services Office for outreach and engagement services program; effective July 1, 2025; not to exceed \$85,000.00; (No General Fund Impact) Mental Health Services Act funding); approved as to form by County Counsel.
- 7) Approve and authorize Chair to sign an agreement between Plumas County Behavioral Health and Plumas County Public Health for Senior Connections program, effective July 1, 2025; not to exceed \$85,000.00; (No General Fund Impact) Mental Health Services Act funding; approved as to form by County Counsel.

- 8) Approve and authorize Chair to sign an agreement between Plumas County Behavioral Health and Roundhouse Council to provide language and cultural activities and education and resource support to Native American youth, families, and elders in Plumas County; effective July 1, 2025; not to exceed \$85,000.00; (No General Fund Impact) Mental Health Services Act funding; approved as to form by County Counsel.
- 9) Approve and authorize Behavioral Health Department to recruit and fill, funded one (1) BH Administrative Assistant - Extra Help; (No General Fund Impact) State and Federal Funds.

## **B. FACILITY SERVICES**

- 1) Approve and authorize Chair to sign an agreement between Plumas County facility Services and Western States Fire Protection, effective August 5th 2025; not to exceed \$136,600.00; (General Fund Impact) as approved in the FY25/26 recommended budget (2012054 / 540110); approved as to form by County Counsel.

## **C. PUBLIC WORKS/ROAD**

- 1) Approve and authorize Chair to sign Amendment No. 2 to the Professional Services Agreement between Plumas County Public Works and Bender Rosenthal Inc. for right-of-way project management, right-of-entry and appraisal services required for the Quincy-Junction Road Project; effective June 30, 2025 through June 1, 2026; not to exceed \$90,319.55; (No General Fund Impact) road funds; approved as to form by County Counsel; discussion and possible action.
- 2) Adopt **RESOLUTION** of the Board of Supervisors of Plumas County Granting the Real Property Adjacent to (West of) the Lake Davis Water Treatment Plant to the City of Portola; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote.**

**Motion:** Adopt **RESOLUTION No. 9044** of the Board of Supervisors of Plumas County Granting the Real Property Adjacent to (West of) the Lake Davis Water Treatment Plant to the City of Portola; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote.**

**Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

## **D. PROBATION**

- 1) Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Probation Department and the County of Butte to utilize the Butte Juvenile Detention Facility to house juvenile detainees under the jurisdiction of the Plumas County juvenile court; effective August 1, 2025, through June 30, 2028; Potential General Fund Impact of up to \$15,000.00 as stated in the FY25/26 recommended budget (2040053-530440); approved as to form by County

Counsel.

#### **E. SOCIAL SERVICES**

- 1) Approve and authorize Chair to sign an agreement between Plumas County Department of Social Services and Chuck Paterson Toyota for the fixed asset purchase of 2025 Toyota Tacoma; total not to exceed \$43,677.55; (No General Fund Impact) Realignment Funds; approved as to form by County Counsel; discussion and possible action. **Four/Fifths roll call vote**

**THIS ITEM WAS PULLED AT THE REQUEST OF THE SOCIAL SERVICES DEPARTMENT**

#### **F. CLERK RECORDER/REGISTRAR OF VOTERS**

- 1) Approve and authorize Chair to sign an agreement between Plumas County Clerk-Recorder and Tyler Technologies, Inc.; effective July 15, 2025; not to exceed \$242,123.00; (No General Fund Impact) Fund: 22411 - Recorder Modernization Fund; 20489 - Recorder Truncation Fund; Digital Equity grant funding; approved as to form by County Counsel.

#### **G. BOARD OF SUPERVISORS**

- 1) Approve and authorize Chair to sign an agreement between Plumas County and PG & E to grant utility distribution easement to construct electric infrastructure to serve the Town of Greenville and its residents which will impact APN 110-062-008, 110-110-010, and 110-062-117; effective July 15, 2025; (General Fund Impact) positive impact of \$11,625.00; approved as to form by County Counsel; discussion and possible action.

### **3. DEPARTMENTAL MATTERS**

#### **A. BEHAVIORAL HEALTH** - Sharon Sousa

- 1) **Presentation:** Receive a presentation from Behavioral Health Director Sharon Sousa, LMFT, regarding the Behavioral Health Department

The Board received a presentation from the Behavioral Health Director.

**Supervisor McGowan comments**

**Supervisor Hall comments**

**Linda M. comments**

**Rick F. comments**

- 2) Approve and authorize Plumas County Behavioral Health to pay Plumas County Office of Education \$59,604.40 invoice from fiscal year 2023/24. PCOE had staffing issues and the invoice was not sent to our office for payment; (No General Fund Impact) Mental Health Services Act - Prevention and Early Intervention funds; discussion and possible action.

**Motion:** Approve and authorize Plumas County Behavioral Health to pay Plumas County Office of Education \$59,604.40 invoice from fiscal year 2023/24. PCOE had staffing issues and the invoice was not sent to our office for payment; (No General Fund Impact) Mental Health Services Act - Prevention and Early Intervention funds; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 1 Ceresola, **Seconded by** Supervisor - District 5 Engel.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

- 3) Approve and authorize supplemental budget transfer(s) of (\$370,000.00) from Mental Health Acct 70570 (10100 Cash-Balance) to (Professional Services #521900) to cover the over-budget costs; approved by Auditor/Controller. **Four/Fifths roll call vote**

**Motion:** Approve and authorize supplemental budget transfer(s) of (\$370,000.00) from Mental Health Acct 70570 (10100 Cash-Balance) to (Professional Services #521900) to cover the over-budget costs; approved by Auditor/Controller. **Four/Fifths roll call vote**, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**Kyle Hardee presents**  
**Supervisor Hall comments**

**B. PLANNING** - Tracey Ferguson

- 1) **11:00 AM. RE-NOTICED PUBLIC HEARING.** Introduce and waive the first reading of an **ORDINANCE**, Staniger Zone Change (ZC 9-23/24-01) Zoning Ordinance, approved as to form by County Counsel; discussion and possible action; Roll call vote.

Tracey Ferguson (Planning Director) is present and addresses the Board with an overview of the matter before them.

The Chair opens the public hearing. There being no further comment, the hearing is closed.

\*Motion\*

**Motion: 11:00 AM. RE-NOTICED PUBLIC HEARING.** Introduce and waive the first reading of an **ORDINANCE**, Staniger Zone Change (ZC 9-23/24-01) Zoning Ordinance, approved as to form by County Counsel; discussion and possible action; Roll call vote., **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

The title of the Ordinance is read and continued to August 5, 2025 for adoption.

**Tracey Ferguson presents**

**There were no public comments heard during this hearing.**

**Supervisor Hall comments**

**Supervisor Engel comments**

**Supervisor McGowan comments**

- 2) Plumas County 2024-2029 Housing Element Update 30-Day Public Review and Comment Period; June 27, 2025 through July 28, 2025; discussion only; receive Board and public comment.

The Board received a presentation on the Plumas County 2024-2029 Housing Element Update.

Tracey Ferguson presents  
Supervisor Hall comments  
Supervisor Engel comments  
Plumas Sun comments  
Supervisor Ceresola comments  
Linda M. comments  
Nick Collin comments

#### **4. BOARD OF SUPERVISORS**

- A. Correspondence and weekly reports by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

Reported by Supervisor Hall regarding matters related to County Government and included attending Budget Meetings, and RCRC 7/17/25

Reported by Supervisor Goss regarding matters related to County Government and included attending Budget Meetings.

Reported by Supervisor Ceresola regarding matters related to County Government and included attending Water Board Meetings, Fire Protection Meetings.

- B. Accept Letter of Resignation from Director of Social Services, Laura Atkins, effective August 4, 2025, and direct Human Resources to begin recruitment to fill the position; discussion and possible action.

**Motion:** Accept Letter of Resignation from Director of Social Services, Laura Atkins, effective August 4, 2025, and direct Human Resources to begin recruitment to fill the position; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 4, Vice-Chair Hall, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

#### **5. CLOSED SESSION**

##### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel - Anticipated Litigation: Significant exposure to litigation pursuant to subdivisions (d)(2) & (e)(4) of Government Code §54956.9 (1 case)

The closed session is based on documents publicly available and included in the Board Packet for Item 2.C.1 (Departmental Matters/Treasurer-Tax Collector) on the March 18, 2025, Board of Supervisors Regular Meeting Agenda.

- B. Personnel: Public Employee Performance Evaluation - Planning Director

- C. Personnel: Public Employee Discipline/Dismissal/Release - Complaints against the Director of Social Services pursuant to Government Code Section 54597

- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit;

Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

- E. Public Employee Appointment Pursuant to Government Code Section 54957(b) Title: County Administrative Officer
- F. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

Chair Goss reported there was no reportable action taken during closed session.

**6. ADJOURNMENT**

Adjourn meeting to Tuesday, August 5, 2025, Board of Supervisors Room 308, Courthouse, Quincy, California