



## **BOARD OF SUPERVISORS**

Terrell Swofford, Chair 1<sup>st</sup> District

Kevin Goss, 2<sup>nd</sup> District

Sharon Thrall, 3<sup>rd</sup> District

Lori Simpson, 4<sup>th</sup> District

Jon Kennedy, Vice Chair 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF DECEMBER 03, 2013 TO BE HELD AT 11:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**10:00 – 11:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

### **AGENDA**

**The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.**

**Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.**

**Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.**

**Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.**

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## STANDING ORDERS

11:00 A.M. CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

### PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

### ACTION AGENDA

#### Convene as the Flood Control & Water Conservation District Governing Board

##### SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

##### 1. **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Robert Perreault

Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff

#### Adjourn as the Flood Control & Water Conservation District Governing Board and reconvene as the Board of Supervisors

##### 2. **BOARD OF SUPERVISORS**

- A. Presentation of *Certificate of Appreciation and Recognition* of Nancy Lund for her years of service to the Plumas County Commission on Aging
- B. **Continued from November 12, 2013**, discussion and possible action to consider request of Supervisor Lori Simpson and Sheriff Greg Hagwood authorizing the Sheriff to fill 3.0 FTE Deputy Sheriff positions, currently allocated; and appropriate \$82,000 from the General Fund Contingency to fund two of the positions. **Four/fifths required roll call vote**
- C. Correspondence
- D. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations
- E. Appointments

##### PLUMAS COUNTY MENTAL HEALTH COMMISSION

Appoint James LaPlante and Betty Bozeman to the Plumas County Mental Health Commission as recommended

##### GRIZZLY LAKE COMMUNITY SERVICES DISTRICT

Appoint Sharon May Castaneda to the Grizzly Lake CSD Board of Directors necessary to form a quorum, effective December 06, 2013

3. **ALMANOR RECREATION & PARK DISTRICT** – Kate West

Consider request of Almanor Recreation & Park District to appropriate \$3,000 from the General Fund Contingency for operational needs as submitted. **Four/fifths required roll call vote**

4. **DEPARTMENTAL MATTERS**

A. **HUMAN RESOURCES** – Gayla Trumbo

- 1) Approve and authorize the Chair to execute second amendment to Employment Agreement for John Steffanic, Plumas/Sierra County Fair & Event Center Manager. Approved as to form by County Counsel
- 2) Discussion and possible action regarding salary analysis of the Alcohol & Drug Administrator

B. **AGRICULTURE/WEIGHTS & MEASURES** – Tim Gibson

Approve budget transfer of \$498 from Other Wages-51020 to Overtime-51060 to cover costs for payoff of accrued comp time for Agricultural and Standards Inspector

C. **PUBLIC WORKS** – Robert Perreault

Authorize the Department of Public Works to fill vacant, funded and allocated 1.0 FTE Road Maintenance Leadworker position in Quincy. Discussion and possible action

D. **PUBLIC HEALTH AGENCY** – Mimi Hall

- 1) Authorize the Public Health Director to reject all bids and negotiate directly with vendors for the purchase of two vehicles; and further authorize the Director sign related documents and/or contracts subject to approval by County Counsel
- 2) Authorize the Public Health Director to hire Veterans Services Officer above the Step B; approve and authorize the Chair to execute Employment Contract with James LaPlante to serve as the Division Director Veterans Service Officer. Approved as to form by County Counsel. Discussion and possible action
- 3) Consider request of Public Health Agency to recruit and hire vacant, funded and allocated positions (1.0 FTE Health Education Coordinator I/II or Health Education Specialist or Community Outreach Coordinator; 1.0 FTE Management Analyst I/II or Department Fiscal Officer I/II or Grant Compliance Officer; and .75 FTE Site Manager for the Senior Nutrition Program). Discussion and possible action
- 4) Adopt **RESOLUTION** amending the 2013-2014 Plumas County Personnel Allocation in Senior Services Budget Units 20480 and 20830. **Roll call vote**
- 5) Approve Supplemental Budget and unanticipated revenue in Unit 20830 - Senior Nutrition of \$12,273. **Four/fifths required roll call vote**
- 6) Approve Supplemental Budget and unanticipated revenue in Unit 20480 – Senior Transportation of \$9,767. **Four/fifths required roll call vote**

E. **FACILITY SERVICES/AIRPORTS** – Donald Sawchuk

- 1) Ratify the acceptance of “dirt fill” from Plumas Corporation in lieu of the FY 2012-2013 annual rent for the lease of property at Quincy Gansner Airport; and deem Plumas Corporation’s rent obligations paid in full. Discussion and possible action
- 2) Approve and authorize the Chair to execute Land Lease Contract Amendment No. 1 between Plumas County and Plumas Corporation for material storage at Quincy Gansner Airport for one year extension. Approved as to form by County Counsel. Discussion and possible action

5. **PLUMAS CORPORATION** – Gia Martynn

Consider request of Plumas Corporation/Feather River Crm for an in-kind contribution to Greenhorn Creek Integrated Restoration project by waiving the \$1,000 annual rent for material storage at Quincy Gansner Airport. Discussion and possible action

6. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. **CLERK OF THE BOARD**

Approve Board minutes for November 2013

B. **INFORMATION TECHNOLOGY**

Approve and authorize the Chair to sign contract of \$1,500 per month with Plumas Sierra Telecommunications for purchase of internet services. Approved as to form by County Counsel

C. **ALMANOR RECREATION & PARK DISTRICT**

Approve request of Almanor Recreation & Park District to waive fees for use of the Almanor Recreation Center effective November 22, 2013 to include one three-hour meeting each month, a maximum of two six-hour strategic planning sessions and a maximum of one two-hour town hall meeting over the course of any given year

D. **PUBLIC HEALTH AGENCY**

- 1) Approve submission of a Proposal to the Foundation of the American Academy of Pediatric Dentistry for Funding the Plumas County Oral Health and Outreach Program
- 2) Approve submission of an Application to Public Health Institute (PHI) for funding of the Community Transformation Program created by the Affordable Care Act
- 3) Approve submission of the Annual Children's Medical Services (CMS) Plan and Budget for FY 13-14, and authorize the Chair to execute the Certification Statements for the California Children's Services and Child Health and Disability Prevention Programs
- 4) Approve and authorize the Chair to execute the following agreements related to Emergency Preparedness Program for FY 2013-2014, effective July 1, 2013: PAN1314FAIR \$4,999; and HPP1314TOLEN \$7,000. Approved as to form by County Counsel
- 5) Approve an Amendment to extend Agreement #NORCAL-MADDY with Northern California Emergency Medical Services for the administration of the Emergency Medical Services Fund (aka Maddy Fund) through June 30, 2015, and authorize the Director of Public Health to sign. Approved as to form by County Counsel
- 6) Adopt **RESOLUTION** to accept Agreement # 13-20338 with the California Department of Public Health, Immunization Branch for continued funding of the Vaccines for Children (VFC) Program for fiscal years 2013-2017, and authorize the Director of Public Health to sign related documents

E. **MENTAL HEALTH**

Approve and authorize the Chair to execute contract with Telecare Technologies for Electronic Health Record network services of \$28,800. Approved as to form by County Counsel

F. **BOARD OF SUPERVISORS**

Ratify letter of November 20, 2013 to the State Department of Transportation for encroachment permit (24<sup>th</sup> Annual Quincy Main St. Sparkle and Light Parade, Friday, December 06, 2013 4:30 – 6:30 p.m., Quincy, CA)

**G. SOCIAL SERVICES**

Approve and authorize the Department of Social Services to send a letter of extension for a contract with Environmental Alternatives, Inc. for the provision of training to relatives and non-relatives extended family members who have foster children placed with them; and authorize the Department of Social Services to execute an additional extension of the contract when the current term expires

**7. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee appointment or employment – Interim Chief Probation Officer
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- C. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (d)(4) of Government Code §54956.9 - Plumas National Forest Travel Management Plan
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**ADJOURNMENT**

Adjourn meeting to Tuesday, December 10, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

*2013 “The Year of the Child”*